



Charter Township of Garfield

Grand Traverse County

3848 VETERANS DRIVE
TRAVERSE CITY, MICHIGAN 49684
PH: (231) 941-1620 • FAX: (231) 941-1588

ESCROW AND REVIEW (ER) APPLICATION

Certain development applications require Garfield Township to obtain assistance above and beyond what is associated with a typical application. In these cases, an escrow account may be established to cover the additional expenses associated with these reviews. The initial deposit for an escrow account is listed below. Each escrow account may need to be replenished by the applicant if additional activity is required for completion of the application.

PROJECT / DEVELOPMENT NAME

APPLICANT INFORMATION

Name:

Address:

Phone Number:

Email:

Note: It is the responsibility of the Applicant to maintain up to date contact information with the Township. If the information is not updated, a refund of the escrow may be delayed or not possible.

PROPERTY INFORMATION

Project Name:

Address:

Parcel:

Current Use:

Proposed Use:

TYPE OF REVIEW:

Water/Sewer

Stormwater

Private Road

Traffic Impact Study

Legal

Other review: _____

REQUIRED ESCROW AMOUNT:

To be determined by Township Engineer

\$2,000

\$1,000

\$500

To be determined by Township Attorney

To be determined

DEVELOPMENT ON PROPERTY

Area (sq. ft.) Currently Developed:

Area (sq. ft.) to be Developed:

Note: Developed means any area of the property that is not in a natural state, including all asphalt, concrete, and land covered by structure/roof.

ADDITIONAL SUBMITTAL REQUIREMENTS FOR STORMWATER REVIEW

Site Plan, including the following:

- Stormwater calculations
- Drainage arrows
- Soil information
- Signed and sealed by licensed Engineer

SUBMITTAL INFORMATION:

- Complete, signed application form
- Escrow check (Escrow checks shall be made payable to "Charter Township of Garfield")
- Site Plan and supporting documents (for Water/Sewer, Stormwater, and Private Roads)

Including:

- PDF to Township Engineer
- PDF to Township
- Hard copy to Township
- Traffic Impact Report documents (for Traffic Impact Study)
- Other information as required by the Township:

Submit to:

Township Escrow Coordinator
Charter Township of Garfield
3848 Veterans Drive
Traverse City, Michigan 49684

AFFIDAVIT:

The undersigned affirms that he/she is the owner, or authorized agent of the owner, involved in the application and that the answers and statements herein contained, and the information submitted are in all respects true and correct.

Applicant Signature:

Applicant Name:

Date:

FOR OFFICE USE ONLY

Township Project Contact:

Escrow Account: