

## Development Review Process – Key Contacts

Please use this document to find contact information for Garfield Township officials and other entities and agencies involved in the development review process.

Garfield Township Contact Information	
3848 Veterans Drive Traverse City, MI 49684 (231) 941-1620 (phone) (231) 941-1588 (fax)	
Department (Subject Areas)	Contact Information
<b>Planning</b> <ul style="list-style-type: none"> <li>• Site plan review (Planning Commission)</li> <li>• Special Use Permits</li> <li>• Planned Unit Developments (PUD)</li> <li>• Zoning Ordinance amendments</li> </ul>	John Sych, AICP, <i>Planning Director</i> <a href="mailto:jsych@garfield-twp.com">jsych@garfield-twp.com</a>  Steve Hannon, AICP, <i>Deputy Planning Director</i> <a href="mailto:shannon@garfield-twp.com">shannon@garfield-twp.com</a>
<b>Zoning</b> <ul style="list-style-type: none"> <li>• Site plan review (administrative)</li> <li>• Land use permits</li> <li>• Grading and land disturbance permits</li> <li>• Sign permits</li> </ul>	Mike Green, <i>Zoning Administrator</i> <a href="mailto:mgreen@garfield-twp.com">mgreen@garfield-twp.com</a>
<b>Building</b> <ul style="list-style-type: none"> <li>• Building permits</li> </ul>	Carl Studzinski, <i>Building Official</i> <a href="mailto:cstudzinski@garfield-twp.com">cstudzinski@garfield-twp.com</a>
<b>Assessing</b> <ul style="list-style-type: none"> <li>• Land divisions</li> <li>• Lot combinations</li> </ul>	Amy DeHaan, <i>Assessor</i> <a href="mailto:adehaan@garfield-twp.com">adehaan@garfield-twp.com</a>
<b>Supervisor</b> <ul style="list-style-type: none"> <li>• Water and sewer financing</li> </ul>	Chuck Korn, <i>Supervisor</i> <a href="mailto:ckorn@garfield-twp.com">ckorn@garfield-twp.com</a>

## Contacts – Outside Entities and Agencies

Entity or Agency (Subject Areas)	Contact Information	Address
<b>Gourdie-Fraser, Inc. (Township Engineer)</b> <ul style="list-style-type: none"> <li>• Stormwater</li> <li>• Private roads</li> <li>• Utility construction</li> </ul>	Jennifer Hodges, PE <a href="mailto:jennifer@gfa.tc">jennifer@gfa.tc</a> (231) 946-5874	123 W. Front Street Traverse City, MI 49684
<b>Grand Traverse County Construction Code Office</b> <ul style="list-style-type: none"> <li>• Electrical permits</li> <li>• Mechanical permits</li> <li>• Plumbing permits</li> </ul>	Bruce Remail <a href="mailto:bremai@gtcountymi.gov">bremai@gtcountymi.gov</a> (231) 995-6044	2650 LaFranier Road Traverse City, MI 49686
<b>Grand Traverse County Dept. of Equalization</b> <ul style="list-style-type: none"> <li>• Official addresses</li> </ul>	James Baker <a href="mailto:jbaker@grandtraverse.org">jbaker@grandtraverse.org</a> (231) 922-4772 (phone) (231) 922-4447 (fax)	400 Boardman Avenue Suite 103 Traverse City, MI 49684
<b>Grand Traverse County Dept. of Public Works</b> <ul style="list-style-type: none"> <li>• Water and sewer connections</li> </ul>	John Divozzo <a href="mailto:jdivozzo@grandtraverse.org">jdivozzo@grandtraverse.org</a> (231) 995-6039 (phone) (231) 929-7226 (fax)	2650 LaFranier Road Traverse City, MI 49686
<b>Grand Traverse County Environmental Health</b> <ul style="list-style-type: none"> <li>• Soil erosion and sedimentation control (SESC)</li> <li>• Well and septic connections</li> </ul>	General contact: <a href="mailto:eh@gtcountymi.gov">eh@gtcountymi.gov</a> (231) 995-6051 (phone) (231) 995-6033 (fax)  Leslie Maher <a href="mailto:lmaher@gtcountymi.gov">lmaher@gtcountymi.gov</a> (231) 995-6018  Fred Morse <a href="mailto:fmorse@gtcountymi.gov">fmorse@gtcountymi.gov</a> (231) 995-6057	2650 LaFranier Road Traverse City, MI 49686
<b>Grand Traverse County Road Commission</b> <ul style="list-style-type: none"> <li>• Driveway / right-of-way permits</li> <li>• Development review                             <ul style="list-style-type: none"> <li>○ Conceptual, site review</li> <li>○ Preliminary design plan</li> <li>○ Final review</li> </ul> </li> <li>• Traffic analysis or traffic impact study</li> </ul>	General contact: <a href="mailto:permits@gtcrc.org">permits@gtcrc.org</a> (231) 922-4848 (phone) (231) 929-1836 (fax)  Ron Rohloff <a href="mailto:rrohloff@gtcrc.org">rrohloff@gtcrc.org</a> (231) 922-4849, ext. 212	1881 LaFranier Road Traverse City, MI 49696

Entity or Agency (Subject Areas)	Contact Information	Address
<b>Grand Traverse Metro Fire Department</b> <ul style="list-style-type: none"> <li>• Site plan review</li> <li>• Building plan review</li> </ul>	Brian Belcher <a href="mailto:bbelcher@gtmetrofire.org">bbelcher@gtmetrofire.org</a> (231) 947-3000, ext. 1232 (231) 947-8728 (fax)  Kathy Fordyce <a href="mailto:kfordyce@gtmetrofire.org">kfordyce@gtmetrofire.org</a> (231) 947-3000, ext. 1236 (231) 947-8728 (fax)	897 Parsons Road Traverse City, MI 49686
<b>Michigan Dept. of Environment, Great Lakes, &amp; Energy (EGLE) – Water Resources Division</b> <ul style="list-style-type: none"> <li>• Wetland delineation “verification”                (Level 3 Wetland Identification Program)</li> </ul>	Neil Schock <a href="mailto:schockn@michigan.gov">schockn@michigan.gov</a> (231) 429-5244	Cadillac District Office 120 W. Chapin Street Cadillac, MI 49601
<b>Michigan Department of Transportation (MDOT)</b> <ul style="list-style-type: none"> <li>• Traffic impacts</li> <li>• Driveway permits</li> <li>• Land divisions abutting state routes</li> </ul>	Jessica Carpenter, PE <a href="mailto:carpenterj7@michigan.gov">carpenterj7@michigan.gov</a> (231) 340-2465  Jeremy Wiest, PE <a href="mailto:wiestj@michigan.gov">wiestj@michigan.gov</a> (231) 649-9907	Traverse City TSC 2084 US 31 South, Ste. B Traverse City, MI 49685
<b>MISS DIG</b> <ul style="list-style-type: none"> <li>• Underground utility safety notification</li> </ul>	General contact: 811 or 1 (800) 482-7171	3285 W Lapeer Road Auburn Hills, MI 48326