

**CHARTER TOWNSHIP OF GARFIELD
PARKS AND RECREATION
SPECIAL COMMISSION MEETING**

December 11, 2017 6:00 P.M.

**Garfield Township Large Meeting Room
3848 Veterans Drive
Traverse City, MI 49684
Ph: (231) 941-1620**

A G E N D A

Any interested person or group may address the Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than two minutes unless otherwise approved by the Commission.

Call Meeting to Order

Roll Call of Commission Members

1. Review and Approval of the Agenda - Conflict of Interest
2. Review and Approval of Meeting Minutes – November 6th 2017 and November 13th , 2017
3. Correspondence
 - a. Boardman Trail Grant Email
4. Reports
 - a. Tom Vitale Conservation District Report
 - b. Commissioner Reports
 - c. Staff Report
5. Business to Come Before the Commission
 - a. PD 2017- 115 Public Hearing 2018-2023 Draft Parks and Recreation Plan
 - b. 2018 Proposed Meeting Dates
6. Public Comment
7. Items for Next Agenda
8. Adjourn

Garfield Township will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to Garfield Township. Individuals with disabilities requiring auxiliary aids or services should contact Garfield Township by writing or calling Lanie McManus, Clerk, Ph: (231) 941-1620, or TDD #922-4412.

**CHARTER TOWNSHIP OF GARFIELD
PARKS and RECREATION COMMISSION MEETING
November 6, 2017**

Call Meeting to Order: Chair Remy called the meeting to order at 6:00pm at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, MI 49684.

Roll Call of Commission Members:

Present: Fern Spence, Chris DeGood, Denise Schmuckal, Dale Majerczyk, Valarie Handy, Chris Remy and Alisa Korn

Staff Present: Erik Perdonik

1. Review and Approval of the Agenda – Conflict of Interest (6:02)

DeGood moved and Schmuckal seconded to approve the agenda as presented.

Yeas: DeGood, Schmuckal, Korn, Spence, Majerczyk, Handy, Remy

Nays: None

2. Minutes (6:02)

a. October 2, 2017 Regular Meeting Minutes

Korn moved and Schmuckal seconded for to approve the October 2, 2017 Regular Meeting Minutes as presented.

Yeas: Korn, Schmuckal, Majerczyk, Spence, DeGood, Handy, Remy

Nays: None

3. Correspondence (6:03)

a. Letter from Doug Brown regarding Beacon Hill Pocket Park

4. Reports (6:04)

Tom Vitale Conservation District Report

Vitale reported that trees in the Commons area continue to be cleaned up from spray paint vandalism.

Popp Excavating is at Kids Creek working on the connector trail. Alpers Excavating will hold its bid until the end of the year on the Power Mill demolition project. A railing and benches are still needed at the Miller Creek viewing platform and the boardwalk is almost complete.

Commissioner Reports

Remy reported that he and Tom Vitale looked at trails in the Commons area and will walk them soon for GIS mapping. It was determined where the boundary line is located which connects to the Commons area since an easement may be sought.

Spence said that she would love to contribute to the trail system and any changes to the system. Commissioners stressed that collaboration will be important when determining what trails will be kept.

Korn said that Grand Traverse County Parks Commission Master Plan is up for public review. She urged other commissioners to participate in the Public Hearing to be held on November 16th at 4:30 at the Senior Center. She added that fundraising has begun

for the Easling Pool once again and that the YMCA will renovate a lower tennis court and make it a multi-purpose room for sports.

Schmuckal met with airport officials regarding a proposed avigation easement for the removal of trees located in airspace on property that the township owns. The Township Board will make a decision regarding any payment to the township for the trees at the next board meeting.

Handy said that she talked with Chris Christman regarding the Buffalo Ridge Trail.

Staff Report

i. Boardman Valley Nature Preserve – Bid Results (6:26)

Perdonik said that improvements were discussed and three low bids were accepted for a Kayak Launch in the Boardman Valley Nature Preserve. Perdonik said that the bid from Michigan Lake Products requires a 50% down payment at this time. The bids from Elmer's and G & J Site Solutions are recommended for acceptance. Commissioners discussed the bids in depth and felt that there was not enough information to award the bid to Michigan Lake Products.

Majerczyk moved and Korn seconded to accept the bids from Elmer's and G & J Site Solutions.

Discussion continued and commissioners felt that they did not have enough information on the entire project to make a decision on any of the bids. The bid process was further explained and it was brought up that the Park Commission gave Prien and Newhof permission perform the bid process for the Boardman Valley Nature Preserve.

Majerczyk and Korn both rescinded their previous motion since Commissioners asked for more information on the bids and the entire bid process.

Commissioners agreed to meet on Monday, November 13, 2017 at 6:00pm to further discuss the Boardman Valley Nature Preserve bids.

5. Business to Come Before the Commission

a. PD 2017-110 Beacon Hills Decision and Recommendation (7:14)

Perdonik said all pocket parks in the township have been identified and staff decided that there were too many variables involved to make a decision on one of them without affecting others. Much of the dedication language for these parks assumes that the township is not required to perform maintenance on the park.

Handy moved and Korn seconded THAT the Parks and Recreation Commission recommend to the Township Board denial of the request to install a park sign at the Beacon Hills Estates subdivision at taxpayer expense, AND further that the request for maintenance funds be denied based on the language approved as a part of the plat in 1964.

*Yeas: Handy, Korn, Majerczyk, Spence, DeGood, Schmuckal, Remy
Nays: None*

- b. PD Report 2017-108 Parks and Recreation Plan – Draft Review (7:15)**
Suggestions from Commissioners were incorporated into the draft as were suggestions from others. Commissioners reviewed a summary of all changes made in the proposed Master Plan draft. Commissioners reviewed the Master Plan and made small suggestions for changes. As a result, any language pertaining to Pocket Parks will be deleted.

Schmuckal moved and Handy seconded to direct staff to make the draft Five-Year Parks and Recreation Master Plan available to the public for one month for review after the proposed additions and corrections have been made.

*Yeas: Schmuckal, Handy, DeGood, Korn, Majerczyk, Spence, Remy
Nays: None*

- 7. **Public Comment (7:34)**
Deb and Tom Cumin live next to the River East Property (Templeton) and informed Commissioners that there is a large contingent of homeless people living nearby. Authorities will be contacted.
- 8. **Items For Next Agenda (7:38)**
Bid information
- 9. **Adjournment**
Remy moved to adjourn the meeting at 7:38pm.

Dale Majerczyk, Secretary
Garfield Township Parks and Recreation
Commission
3848 Veterans Drive
Traverse City, MI 49684

**CHARTER TOWNSHIP OF GARFIELD
PARKS and RECREATION COMMISSION MEETING
November 13, 2017**

Call Meeting to Order: Chair Remy called the meeting to order at 6:00pm at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, MI 49684.

Roll Call of Commission Members:

Present: Fern Spence, Chris DeGood, Denise Schmuckal, Valarie Handy, and Chris Remy. Absent and Excused: Korn and Majerczyk

Staff Present: Rob Larrea,

1. Review and Approval of the Agenda – Conflict of Interest (6:00)

Schmuckal moved and DeGood seconded to approve the agenda as presented.

Yeas: Schmuckal, DeGood, Handy, Remy and Spence

Nays: None

2. Business to Come Before the Commission

a. PD 2017-111 BNVP Bid Consideration (6:01)

The commission members were presented with the grant history and Bid Opening documents for the Boardman Valley Nature Preserve. The Bid packages were discussed and the following motions were offered.

DeGood moved and Handy seconded to recommend that the Township Board approve and award the bid received from Elmer's in the amount of \$ 268,465.11.

Yeas:, DeGood, Handy, Schmuckal, Spence and Remy

Nays: None

DeGood moved and Handy seconded to recommend that the Township Board approve and award the bid to G&J Site Solutions in the amount of \$18,360.00.

Yeas:, DeGood, Handy, Schmuckal, Spence and Remy

Nays: None

DeGood moved and Handy seconded to recommend that the Township Board approve and award the bid to Michigan Lake Products in the amount of \$37,100.82 AND FURTHER to request the Clerk to provide Michigan Lake Products with a check in the amount of \$18,550.41 no later than November 15, 2017.

Yeas:, DeGood, Handy, Schmuckal, Spence and Remy

Nays: None

3. **Public Comment (6:08)**

4. **Adjournment**

Remy moved to adjourn the meeting at 6:09 p.m..

Dale Majerczyk, Secretary
Garfield Township Parks and Recreation
Commission
3848 Veterans Drive
Traverse City, MI 49684

Roberto Larrea

From: Julie Clark [julie@traversetrails.org]
Sent: Wednesday, December 06, 2017 5:14 PM
To: Scott Post; Matt Levandoski; Chris Kushman; Russ Soyring; Tim Lodge; Chuck Korn; Derek Melville; Kristine Erickson; Roberto Larrea
Subject: Great news on Boardman Lake Loop

We got word back today that **both** Trust Fund grants were awarded (with the full amount) for the Boardman Lake Loop! That's \$300,000 for each grant!

Thank you all for the time and effort you put into this project to make this success possible. It's a great first start to the trail funding efforts!

Thank you!!!!

Julie
Executive Director
TART Trails
PO Box 252
148 E. Front St, Suite 201
Traverse City, MI 49685
231.941.4300
www.traversetrails.org

"Enriching the Traverse region by providing a network of trails, bikeways, and pedestrian ways; and encouraging their use."

Grand Traverse Conservation District
November 2017 Report

CONSERVATION TEAM

OWNER/PARKLAND: Garfield Township - Various

Administration

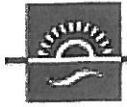
- Attended and provided updates at monthly Parks and Recreation Commission meeting.
- Coordinated efforts on Commons trail review and development.
- Reviewed the Township's Parks and Rec revised Master Plan.
- Prepared for and provided oversight on the installation of the crushed gravel connector trail from Kid's Creek Park to Buffalo Ridge.
- Coordinated Wildlife and Wetlands Solutions on contracted treatment of woody invasive plants on Garfield parklands.

Routine Monitoring and Maintenance

- Monitored trails and trailheads at all Garfield parklands and replaced dog waste bags as needed.
- Removed down trees and cleared trails at Garfield parklands.
- Cleared leaf debris from major boardwalks, overlooks, ADA trails, and step-systems.
- Removed broken vehicle barrier bollards at the Commons on bridge adjacent to Greenspire School.
- Assessed social trail development at the Commons to better determine trails to keep and deter.
- Met with trail steward to make headway on graffiti issues at the Commons.
- Repaired damaged fencing at the Long Lake Rd. parking area at the Commons.

Other

- Continued to work toward the replacement of the deteriorating railroad bridge and the Cass Road crossing of Miller Creek through the Drain Commission office.
 - Responded to severe flooding at Miller Creek to determine if flood waters are coming from the Creek and how severely the crossings are impairing flow.
 - Provided oversight of contractors (SEEDS) constructing boardwalk and viewing platform at Miller Creek.
 - Assisted in the replacement of catwalk for playscape at Silver Lake Recreation Area.
 - Created priority maps and provided oversight on woody invasive control efforts.
-



OWNER/PARKLAND: Recreational Authority - Hickory Meadows

Administration

- Attended monthly Rec Authority and Hickory Meadows Advisory Committee (HMAC) meetings.
- Prepared the agenda for the HMAC meeting.
- Continued outreach with City staff and the Advisory Committee in regards to Hickory Hills Infrastructure Development plans.
- Sent proposed restoration plans to City staff for potential sites of disturbance on Meadows property due to Hickory Hills infrastructure plans.
- Continued user survey development with the Advisory Committee.
- Contracted Wildlife and Wetlands Solutions on treatment efforts of woody invasive plants at Hickory Meadows.
- Prepared priority maps for woody invasive control efforts.

Routine Monitoring and Maintenance

- Monitored all trails and trailheads, picked-up trash, and replaced dog waste bags as needed.
- Blew off leaves from trailheads and universal accessible trail as necessary.
- Cleared down trees as necessary along trails at Historic Barns Park and Hickory Meadows.

Other

- Downloaded trail counters for review and analysis.
- Monitored priority areas of invasive treatments before and after control efforts on woody shrubs.

BOARDMAN RIVER STEWARDSHIP

- Presented Boardman River Program to NMC's Water Studies Institute class.
- Restored Site S838 along Kids Creek Trib-"A" at the Higgins Hearing Aid Service building at the corner of Front and Madison. This project was done in partnership with the Watershed Center Grand Traverse Bay (WSC) which removed an obsolete culvert, stabilized 50 feet of eroding streambank bank, and increased the floodplain capacity by 1/3 along the 100' long project reach.
- Restored two erosion sites on Kids Creek along the Woman's Walk in partnership with the WSC.
- Met for a second time with Interim Kingsley Village Manager Ross Childs regarding the Blair Street crossing of Kingsley Creek. Rock rip-rap that was placed during installation of the culvert several years ago has been moved into the channel on the upstream end of the crossing by (presumably) kids causing the Creek to rise and flood private property upstream.



Nature Center Visitation this Month: 412
Program Participants this month: 369
Drop ins this month: 43
Nature Center Visitation this year: 8,015

Nature Center Visitation October 2016: 391
Program Participants October 2016: 286
Drop in October 2016: 105
Nature Center Visitation since 2008: 78,628

Program Participation & Program Planning:

- 62 preschool aged children and their families participated in our twice weekly preschool programs at the Boardman River Nature Center
- 78 students served during 5 different fieldtrip programs at the Boardman River Nature Center. It is unusual to see field trip requests this time of year but many are preschool teachers
- Attended The Rotary Camps and Services fall convening to network with area camps and share resources.
- Continued work on outdoor exhibits along the Fox Den and Sabin trailhead on the Natural Education Reserve.

FORESTRY ASSISTANCE PROGRAM (FAP)

Trainings: MACD Conference, 16 CFEs earned

On-Site Visits:

Grand Traverse County

1. Hitchcock, 8 acs., Grant Twp.
2. Saul, 40 acs., Grant Twp.
3. Joppich, 80 acs., Paradise Twp.
4. Deering, 1 ac., Whitewater Twp.

Written Forest Management Recommendations: 1 OFP Verifications: 0 MAEAP/FWH Verifications: 0

FAP Referrals to Private Sector: 2 FAP Referrals to Public Sector: 1 Tree Farm Inspections: 0

In-office Contacts: 28 landowners Follow-up Contacts: 44landowners/qualified foresters

FAP Promotion/Program Development:

1. Update website/forester referral lists/landowner email lists
2. Wilt grant work specifications, bid documents, contracts, on-site monitoring of contract work - 13 landowners



3. Oak Wilt/FAP Services write up/flyers to Elmwood and Centerville Townships for December Tax Bill inserts
 4. Meeting with Westwoods Elementary Teacher about Am. Chestnut/Tree Program for school
 5. Interviews with TV 7&4 and 9&10 re: Oak Wilt on Pelizzari Natural Area
 6. News article in Record Eagle re: Pelizzari Natural Area oak wilt grant work
 7. Meeting with TC Parks staff at Hickory Hills for harvest assistance
 8. Forest Health Presentation with Sweetwater Garden Club (15 participants)
-

MICHIGAN SAFE FOOD

- Attended the fall conference of Michigan Association of Conservation Districts at Shanty Creek and attended the following sessions: *Presentation Tips/Adult Learning, Manure and Compost PSA Module, Water Testing Requirements, Marketing the Produce Safety Rule, FDA Updates, and MAEAP and Produce Safety* Two outside tours were also part of the MACD conference: Hops and an organic CSA farm.
 - Attended the Making It In Michigan Conference and Marketplace that was held in Lansing on November 7. The Marketplace featured more than 200 booths where two MAEAP referrals and two produce safety opportunities were secured.
 - Attended Produce Safety Alliance Train the Trainer training was held in St. Paul, MN, November 28 – 29. With completion of the training, the GTCD Produce Safety staff person is now certified to teach the Produce Safety Grower Training modules.
-

MICHIGAN AGRICULTURE ENVIRONMENTAL ASSURANCE PROGRAM (MAEAP)

Farm Visits: 9 (Antrim/Grand Traverse), 11 (Benzie/Leelanau)

Risk Assessments Completed: 9 (Antrim/Grand Traverse), 11 (Benzie/Leelanau)

Farms Verified: 0

Updates:

- 11/1 – 11/3: MACD Convention at Shanty Creek
- 11/8: Farmstead*A*Syst Training at the Kellogg Biological Station
- 11/9: Leelanau County Conservation District Annual Meeting
- 11/10: Video recording for Northwestern Michigan College,
- 11/13: Benzie/Manistee Farm Bureau Board Meeting
- 11/15: Benzie Conservation District Annual Meeting



- 11/20: Antrim Conservation District Board Meeting
- 11/28: Spotted Wing Drosophila Summit at the NWMHRC

Current Projects:

- Working with:
 - 7 farms in Benzie
 - 10 farms in Leelanau
 - 8 farms in Grand Traverse
 - 10 farms in Antrim
- Risk Assessments Completed in November: 20
- Participating with the Food and Farming Network Farmland Task Force on updated outreach materials.
- Ongoing October-November: MDARD Well Monitoring Program
- Working with Jason Kimbrough with NRCS to help growers pursuing MAEAP get EQIP funding
- Beginning 2018 re-verifications

Upcoming Events:

- 12/5 - 12/7: Great Lakes Fruit, Vegetable and Farm Market Expo in Grand Rapids, MI
- 12/14: Leelanau Emergency Planning Committee Meeting
- 12/15: Agriculture Labor Day Meeting (will be collaborating)

NORTHWEST MICHIGAN INVASIVE SPECIES NETWORK (ISN)

Active Contacts: 191

Passive Contacts: 128,436

Volunteer Hours: 0

Volunteers: 0

Acres Surveyed: 7.5

Sites Surveyed: 3

Acres Treated: 0.5

Sites Treated: 2

Meetings/Presentations:

- 1/3 - Interviewed by 9&10 re: EPA-GLRI2016
- 11/7 - Attended Nature Change Steering Committee meeting; ~12 active
- 11/7 - Attended LCD Board Meeting re: GLRI contract; 4 active
- 11/10 - Presented *Habitat Matters* to Grand Traverse Academy class; ~40 students
- 11/16 - Presented (career path) to WMU/NMC; 30 contacts
- 11/27 - Participated in career roundtable at NMC; 21 participants

Treatments and Surveys:

- 11/10 - Bittersweet/Phragmites site visit; 5 acres
- Treated 0.5 acres bittersweet @ GT Commons (2 sites)
- Surveyed 1.5 acres (Elmwood Wetlands)



Grand Traverse Conservation District

November 2017

Other Accomplishments:

- 11/16 - Delivered final boot brush stations
- Coverage of GLRI grant by 9 & 10 News (100,000 passive)
- Coverage of GLRI grant by Record Eagle (20,000 passive)
- Created flier for municipality tax mailings
- Facebook reach: 5,722 passive
- Website reach: 2,671 unique visitors (passive)


Upcoming Events:

- Watch for Garlic Mustard Workbees in May!



Acronyms and Abbreviations

AECOM	Boardman River Dams Project Engineers
BBAC	Brown Bridge Advisory Committee
BRNC	Boardman River Nature Center
CRA	Conservation Resource Alliance
DDA	Downtown Development Authority
DNR	Department of Natural Resources
ECR	East Creek Reserve
EPA	Environmental Protection Agency
EQIP	Environmental Quality Incentive Program
GBB	Go Beyond Beauty
GIS	Geographic Information System
GLRI	Great Lakes Restoration Initiative
GM	Garlic mustard
GTCD	Grand Traverse Conservation District
HMAC	Hickory Meadows Advisory Committee
ISN	Invasive Species Network
JB	Japanese barberry
MACD	Michigan Association of Conservation Districts
MAEAP	Michigan Agriculture Environmental Assurance Program
MDARD	Michigan Department of Agriculture & Rural Development
MISC	Michigan Invasive Species Coalition
MNLA	Michigan Nursery & Landscape Association
NER	Natural Education Reserve
NMC	Northwestern Michigan College
NRCS	Natural Resources Conservation Service
NWMFFN	Northwest Michigan Food and Farming Network
NWISN	Northwest Michigan Invasive Species Network
OB	Oriental Bittersweet
SEEDS	501(c)3 nonprofit organization
SFP	Safe Food Program
Tx	Treatment

 Charter Township of Garfield Planning Department Report No. 2017-115		
Prepared:	November 21, 2017	Pages: 2
Meeting:	December 11, 2017-PRC	Attachments: <input checked="" type="checkbox"/>
Subject:	Public Hearing on Draft Five-Year Parks and Recreation Master Plan	

PURPOSE OF REPORT:

The purpose of this report is to provide context for the public hearing on the attached draft 2018-2023 Plan.

BACKGROUND:

An up-to-date Five-Year Parks and Recreation Master Plan (“Plan”) is required in order to receive Michigan Natural Resources Trust Fund grant funding for parkland acquisition or development. Once updated and formally adopted by the Township Board, the Plan must be submitted to the MDNR by March 1, 2018, in order to be eligible to receive grant funding for the five years thereafter, 2018-2023.

The Township’s current Plan expires on December 31, 2017. Therefore, the PRC directed Staff to update the Township’s Plan. As requested, a draft 2018-2023 Plan was made available for Commissioner review for the October 2, 2017, PRC meeting. At that meeting, Commissioners reviewed the document and offered suggestions to the plan prior to the November 6, 2017 PRC meeting.

At the November 6, 2017, meeting, Staff presented those revisions and Commissioners suggested two minor additional revisions which Staff completed: first, some further language was removed from the text regarding the SLRA and; second, the reference to the “Templeton Property” in the Action Plan was changed to River East Recreation Area. In addition, Staff updated the Plan’s five-year budget projection to reflect the Township’s adopted parks and recreation budget for 2018. Finally, at the November 6, 2017, meeting, the PRC directed Staff to make the draft Plan available for 30 days for public review and comment.

STAFF COMMENT:

On November 7, 2017, Staff completed the additional revisions to the draft Plan outlined above, had legal notice published regarding the Plan’s availability for 30 days for review, and made it available both on the Township’s website and in hard copy at the Township Hall. The 30-day review period has now concluded and no additional comments were received during that time.

Moving Forward:

Now that the review period has concluded, provided that the PRC is satisfied with this draft Plan, the next steps in the adoption process are to hold the scheduled public hearing on the Plan and, at the conclusion of that hearing, adopt a formal Resolution recommending that the Township Board adopt the Plan.

The Overall Adoption Process:

Prior to submittal to the MDNR, a few procedural steps must be completed (steps already completed shown in red):

- (1) **The Plan must be made available for review for no less than one month;**
- (2) At the conclusion of the one month review period, the PRC must hold a public hearing on the Plan and recommend via resolution adoption of the Plan to the Township Board;

Once the public hearing is held and the PRC recommends Plan adoption, the Township Board must adopt by resolution the PRC Master Plan. Please note: The MDNR does not require that the legislative body also hold a public hearing, however may choose to do so. See following excerpt: **“The second means of soliciting public input is an advertised public hearing (held after the 30 day public review period). This meeting can be held as part of the meeting of a planning committee such as a park and recreation commission or a meeting of the governing body or it can be held as a single topic public hearing. The public hearing must occur prior to passing a resolution for adoption by the highest governing body.** The public hearing and resolution for adoption can occur at one meeting of the highest governing body as long as they are conducted as separate agenda items and the public hearing occurs prior to the resolution for adoption. The public must be given the opportunity to provide comments prior to passing a resolution to adopt the plan according to the Open Meetings Act, Pa 267 of 1976. The meeting minutes should reflect whether there was public comment or not. The public hearing notice must be available for viewing to residents in all local units of government included in the plan. The final resolution to adopt the plan must come from the highest governing body. Plans will not be accepted if the public hearing occurs after the plan has been adopted by the local governing body(ies). When submitting the plan to the DNR, include a copy of the published hearing notice and the minutes of the meeting at which the public hearing was conducted and the plan was adopted by the governing body. If the plan was adopted at a separate meeting from the public hearing, provide the minutes of both meetings. An example of the resolution for adopting the recreation plan can be found in the Appendix K”.

- (3) Once these steps are complete, the Plan can be submitted to the MDNR for final approval.

ACTION REQUESTED:

If the PRC is satisfied with the attached draft Plan at the conclusion of the public hearing, please see the attached suggested Resolution (# 2017-01-PR).

Further, if the PRC is satisfied with the attached suggested Resolution (# 2017-01-PR), Staff suggests the following motion:

MOTION THAT Resolution # 2017-01-PR to RECOMMEND THAT the Charter Township of Garfield Board of Trustees ADOPT the Five-Year Parks and Recreation Master Plan attached to PD Report 2017-115 BE ADOPTED.

Any additional information that the Parks and Recreation Commission determines to be necessary should be added to this motion. If the Parks and Recreation Commission is not satisfied with the level of information provided to date, the above motion would be premature.

**CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN**

RESOLUTION# 2017-01-PR

**RESOLUTION RECOMMENDING ADOPTION OF A 5-YEAR PARKS AND
RECREATION MASTER PLAN**

WHEREAS, the Charter Township of Garfield has undertaken a Five Year Parks and Recreation Plan which describes the physical features, existing recreational facilities, and the desired actions to be taken to improve and maintain recreation facilities during the period between January 1, 2018 and December 31, 2023; and

WHEREAS, the Charter Township of Garfield has developed the plan for the benefit of the entire community and to adopt the plan as a document to assist in meeting the recreation needs of the community; and

WHEREAS, a public hearing was duly noticed and was held on December 11, 2017 to hear comments on the proposed plan;

WHEREAS, the Township Parks and Recreation Commission having found that the Parks and Recreation Plan has been developed to a final form;

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Garfield Parks and Recreation Commission does hereby recommend to the Township Board that it adopt the Charter Township of Garfield 5-Year Parks and Recreation Plan as a guideline for improving recreation for the residents of the Charter Township of Garfield.

Moved: _____ Supported: _____

Ayes:

Nays:

Absent and Excused:

By:

Dale Majerczyk, Secretary
Charter Township of Garfield Parks and Recreation Commission



Charter Township of Garfield

Grand Traverse County

3848 VETERANS DRIVE
TRAVERSE CITY, MICHIGAN 49684
PH: (231) 941-1620 • FAX: (231) 941-1588

2018 PARKS AND RECREATION COMMISSION MEETING DATES

The Charter Township of Garfield Parks and Recreation Commission has scheduled the following meeting dates for 2018. All meetings begin at 6:00 PM and are held in the Meeting Room (2nd floor) at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

The 2018 meeting schedule is as follows:

Regular Meeting

*January 8, 2018
February 5, 2018
March 5, 2018
April 2, 2018
May 7, 2018
June 4, 2018
July 2, 2018
August 6, 2018
September 3, 2018
October 1, 2018
November 5, 2018
December 3, 2018

Dale Majercyck, Secretary
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