

**CHARTER TOWNSHIP OF GARFIELD
PARKS AND RECREATION COMMISSION MEETING**

August 7, 2017 6:00 P.M.

Garfield Township Large Meeting Room
3848 Veterans Drive
Traverse City, MI 49684
Ph: (231) 941-1620

A G E N D A

Any interested person or group may address the Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than two minutes unless otherwise approved by the Commission.

Call Meeting to Order

Roll Call of Commission Members

1. Review and Approval of the Agenda - Conflict of Interest
2. Review and Approval of Meeting Minutes – July 10, 2017
3. Correspondence
 - a.
4. Reports
 - a. Tom Vitale Conservation District Report
 - b. Commissioner Reports
 - c. Staff Report
5. Business to Come Before the Commission
 - a. PD2017-68 CJLP Invoice Reimbursement Request
 - b. PD2017-69 Buffalo Ridge Connector Bids
 - c. PD2017-70 Old Mill Pond-Demo Bids
 - d. PD2017-72 Beacon Hills Sign Request
 - e. PD2017-73 Conceptual Plan for BVNP
6. Public Comment
7. Items for Next Agenda
8. Adjourn

Garfield Township will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to Garfield Township. Individuals with disabilities requiring auxiliary aids or services should contact Garfield Township by writing or calling Lanie McManus, Clerk, Ph: (231) 941-1620, or TDD #922-4412

CHARTER TOWNSHIP OF GARFIELD
Parks and Recreation Commission Regular Meeting
July 10, 2017

Call Meeting to Order: Remy called the meeting to order at approximately 6:00 pm at the Garfield Township Hall, 3848 Veterans Drive, Traverse City MI 49684.

Roll Call of Commission Members:

Present: Valarie Handy, Fern Spence, Chris Remy, Alisa Korn, Dale Majerczyk, Denise Schmuckal & Chris DeGood

Absent: None

Staff Present: Rob Larrea, Tom Vitale (GTCD)

1. **Review and Approval of the Agenda – Conflict of Interest**

No conflict of interest was noted. *The agenda was amended by adding Carrie Zeits, Airport Commission to the agenda as Item D and moving remaining agenda items to E, F & G. Korn moved THAT the agenda be approved as amended. Schmuckal seconded the motion and the motion carried unanimously.*

2. **Review and Approval of Meeting Minutes-April 10, 2017**

Korn moved THAT the minutes be approved as presented. Spence seconded the motion and the motion carried unanimously.

3. **Correspondence:** None

4. **Reports:**

a. **Tom Vitale Conservation District Report:** Vitale submitted a written report. He added that he provided three bids for the Kids Creek Connector Trail as well as three bids for the demolition of the mill for next month's meeting.

b. **Commissioner Report:** Introduction of new commission members Chris DeGood and Denise Schmuckal.

c. **Staff Report:** Rob Larrea stated that the Township received notice that the DNR has officially transferred the State 40 property to the Township.

5. **Business to come before the Commission:**

a. **PD-2017-52 Silver Lake Boat Launch No Wake Zone**

Beacon Hills resident Doug Brown presented the commission with 45 signatures, 35 of which are riparian owners, and minutes from the Silver Lake Association meeting. He stated that those he spoke with are supportive of an investigation by the DNR to see if a no wake zone implementation is warranted. *KORN moved to recommend that the*

Township Board begin the process to determine whether a no wake zone is necessary near the Beacon Hills Boat launch. Schmuckal seconded the motion and the motion carried unanimously.

b. PD-2017-25-Miller Creek Fishing Platform.

At the last meeting the commission was presented with a variety of bids for the Miller Creek Fishing Platform. Commission members then asked if Tom could get a price on black locust timber as it is highly durable and then bring the costs estimates back to the commission. Tom provided the costs noting for a slight increase however, because of the black locust durability, it could increase the longevity of the project. Commission also would like to see a couple benches placed at the platform. *Majerczyk moved to recommend that the Township Board accept the bid from SEEDS for the black locust fishing platform with the addition of two benches in the amount of \$15,650. Korn seconded the motion and the motion carried unanimously.*

c. Ice Rink Proposal.

Trustee Steve Duell addressed the commission regarding creating an Outdoor Ice Rink for either the Silver Lake Park or the BNVP near the YMCA. He noted that there are only two ice rinks in the Grand Traverse Area and in the winter they are heavily used. The commission members stated that as they work towards amending the Master Plan, they will look at the needs and the desires of the residents. Commission member Korn stressed that the Township needs to keep in mind future maintenance when adding new facets to the parks. She added that Garfield Township does not employ staff to monitor park use. Commission members indicated that they will not act on the request this evening but as they review the Master Plan they will see how and if it fits.

d. Karrie Zeits-Airport Commission

Karrie Zeits addressed the PRC on behalf of the Airport Commission's Project 10. The airport will be extending the east west runway by 110 feet. They will be asking all property owners within that flight path to sign an avigation easement which will allow for the FAA to clear trees that are in the path. The Township owns a small pocket park in the Gladewood Subdivision. The FAA will present a good faith offer to clear and replace trees or clear trees, grind stumps and plant grass. Commission members would like to see the park cleaned up and plant something that allows it to "act as a park" *KORN moved to recommend that the property be cleared of trees, fancy grass planted to avoid future maintenance and to keep the area free of garbage. In addition to allow staff to negotiate with the airport commission on behalf of the PRC. Schmuckal seconded the motion and after a roll call vote, the motion carried unanimously.*

e. 2017 Amended Meeting Dates

The PRC was presented with possible meeting dates for the remainder of the year. After commission discussion, it was decided that the first Monday of the month would work for all, other than September as it falls on Labor Day. Consensus was to move that

date to the second Monday. *HANDY moved to recommend that the PRC meetings for the remainder of 2017 be held on the first Monday of each month at 6:00 p.m. in the large meeting room other than Septembers to be held on the second Monday. Schmuckal seconded the motion and the motion carried unanimously.*

f. CJLP Invoice

Last month an invoice was submitted to the Township for reimbursement from the Carly Jean Lewis Playground for installation of the disc golf course. The Township Board requested a detailed invoice be presented for review. At their June 13, 2017 meeting, the Township Board voted to execute the 120 day notice to remove them from the contract. The Township is now in receipt of a detailed invoice and it was recommended that a committee be formed to review the same and to make a recommendation to the Township Board. A committee of Denise Schmuckal, Dale Majerczyk, and Alisa Korn will review the invoices prior to the next meeting.

g. Silver Lake Work Session

The PRC suggested that focus not be on Silver Lake but on all parks as we work to amend the Master Plan. It was suggested that staff prepare a survey to go out and set a meeting date to take public input. Handy noted that some park drawings were presented in December. Larrea indicated that staff can use these sketches and generate through GIS some detailed drawings to present next month.

6. Public Comment

None

7. Other Business

None.

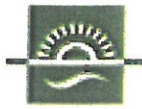
8. Items for next agenda

Silver Lake Road/Tree Removal
Beacon Hills-Sign Request
Kids Creek Connector Bids
Demolition Mill Bids

9. Adjourn

Meeting was adjourned at 8:30 p.m.

Dale Majerczyk, Secretary
Garfield Township Parks and Recreation Commission
3848 Veterans Drive



Grand Traverse Conservation District
July 2017 Report

CONSERVATION TEAM

OWNER/PARKLAND: Garfield Township – Various

Administration

- Attended Township Parks and Recreation Commission meeting for questions and updates
- Ordered dog waste bags for all trailheads.
- Solicited bid from SEEDS for viewing/fishing platform at Miller Creek.

Routine Monitoring and Maintenance

- Monitored trails and trailheads at all Garfield parklands and replaced dog waste bags as needed.
- Mowed and pruned trails and trailheads at all parks as needed.
- Removed down trees along trails at the Commons, Miller Creek, Boardman Valley and Kids Creek parks.
- Treated poison ivy along trails at Silver Lake Recreation Area and Miller Creek Nature Reserve
- Implemented erosion control efforts at the Commons Nature Reserve.
- Treated weeds along the Kid's Creek park trail network.

Grants

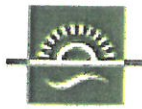
Other

- Cleared route for Miller Creek boardwalk and provided daily check-ins with SEEDS to ensure construction designs and needs.
- Began re-route connector at Miller Creek that ventures on Arbors property to accommodate a loop trail.
- Released Galerucella leaf-beetles for bio-control treatment of purple loosestrife at Silver Lake Recreation Area and Kid's Creek Park.

OWNER/PARKLAND: Recreational Authority – Hickory Meadows

Administration

- Attended monthly Rec Authority and Hickory Meadows Advisory Committee (HMAC) meetings.
- Prepared an agenda and drafted minutes from the HMAC meeting.
- Ordered infrared trail counters for formalized trailheads at Hickory Meadows to better monitor usage.
- Met with Eric Takayama, owner of GT Organics Landscaping, to request a native buffer design post Hickory Hills developments.



- Reached out to Rob Larea, Garfield Twp. Planner, in regards to permitting needs for buffer designs.
- Researched opportunities for wildlife surveys and potential bio-blitzes at Hickory Meadows.

Routine Monitoring and Maintenance

- Monitored all trails and trailheads, picked-up trash, and replaced dog waste bags as needed.
- Mowed, weed-whipped, and pruned trails as needed.
- Monitored success of invasive species treatments in June.

Grants

Other

- Installed stone berms along trail up from Historic Barns park to mitigate erosion and facilitate drainage.
 - Removed deposited sediment from erosion incurring off of Red Drive at historic Barns park
-

BOARDMAN RIVER STEWARDSHIP:

- Placed temperature probes at select locations in the Boardman.
 - Met with Brett Fessell, RCA & Associates regarding restoration work that he's helping design along Kids Creek (Tributary "A") at Front and Madison.
 - Met with new riverfront property owner downstream of Brown Bridge regarding what they can and can't do along the river.
-

ENVIRONMENTAL EDUCATION

Nature Center Visitation this Month: 752
Program Participants this month: 557
Drop ins this month: 195
Nature Center Visitation this year: 5,383

Nature Center Visitation July 2016: 770
Program Participants July 2016: 469
Drop in July 2016: 301
Nature Center Visitation since 2008: 75,996

Program Participation & Program Planning:

- 883 Camper Days for the Month of July
 - Two new volunteer staff added to summer camp
 - 2017 State of Michigan Day Camp Licensing annual review completed. The camp is compliant. We will need to reapply in 2018.
 - 2017/2018 Knee High Program and Peepers Program being planned
 - Partnership with Dennon's Museum created to collaborate on the new River Monsters exhibit coming summer 2018.
-

FORESTRY ASSISTANCE PROGRAM (FAP)On-Site Visits:Grand Traverse County

1. 2 acs., Mayfield Twp. - oak wilt
2. Maple Bay, 1 ac., Acme Twp. - oak wilt
3. Timber Ridge Resort, 100 acs., Garfield Twp. - oak wilt
4. 1 ac., Whitewater Twp., - oak wilt
5. 27 acs., Paradise Twp.

Written Forest Management Recommendations: 0 OFP Verifications: 1 MAEAP/FWH Verifications: 0

FAP Referrals to Private Sector: 3

FAP Referrals to Public Sector: 1

In-office Contacts: 50 landowners

Follow-up Contacts: 57 landowners/qualified foresters

FAP Promotion/Program Development:

1. Update website/forester referral lists/landowner email lists
2. FAP Conference Call
3. GIS Map Entry
4. Planning/promotion for Forestry Field Day, Ties to the Land, MFA/TF Annual meeting
5. Interview with Stephanie Mills for Nature Change
6. Met with Paul Harris/Lynn Bakker, EAB Parasitoid lab search for ash trees
7. Forestry presentation at Congregational Summer Assembly (adult presentation -18, interns presentation - 4, youth camp - 48)
8. IAA site visit with presenters for Forestry Field Day prep.
9. Follow-up at all 6 2016 oak wilt treatment sites
10. Prioritizing new oak wilt sites for grant process

NORTHWEST MICHIGAN INVASIVE SPECIES NETWORK (ISN)

Active Contacts: 167

Passive Contacts: 166,931 + website

Volunteer Hours: 48

Volunteers: 16

Acres Treated: 13

Sites Treated: 32

Acres Surveyed: 901

Sites Surveyed: 53

Meetings/Presentations:

- 7/12 - Met with DJ and Jonathan re: Tribe GLRI & EQIP with ISN
- 7/13 - Attended Rotary Charities Grant Training



- 7/14 - Attended Phragmites Adaptive Management Framework (PAMF) training (Gaylord)
- 7/18 - Presented ordinances *etc.* to Elmwood Twp.; 12 attendees; will be using Planting Guide!
- 7/24-25 - Attended Cisma Field Trip & ID Workshop (Grand Rapids); 8 (new) contacts, saw many EDR species (Chinese yam, swallowwort, *etc.*)

Treatments and Surveys:

- 7/10 - Site visit GT, surveyed for Oriental Bittersweet (7 acres)
- 7/29 - Hosted GT JB Trade-Up Dumpster Day; 11 active contacts, 25 plants collected
- 7/31 - Landowner site visit (Traverse City) for general invasives/*Go Beyond Beauty* participation
- Restoration: planted 60 native willow stakes at Lautner Irrigation JK site (0.25 acre)
- Treated JK: GT- 16 sites 2.5 acres
- Started Phragmites letters/permissions; 10 letters sent
- Conducted JK site visits: GT: 2 sites
- Surveyed 22 sites in four counties; 803 acres + 30 road miles, 6 miles inland lake shoreline
- + 8 miles GL shoreline + 10 rivermiles

Other Accomplishments:

- Welcomed two new GBB participants!
- Invited for full proposals on 3 MISGP applications
- Ordered 3 new door hangers and 1 new (JB) rack card
- Updated & printed GBB participant insert
- Invasive Species Curriculum finalized and [on website](#)
- [Baby's Breath spot/article](#) by UpNorth Live published (151,700+ likes)
- [Manistee News Advocate interview](#) - article in paper on Dumpster Day, plus a calendar item
- Facebook reach: 7,731
 - Passed 800 "Likes"!
- [Instagram](#): passed 80 followers!

Ongoing Work:

- TART Leelanau Trail Invasive Species Management Plan work—first draft complete
- Continued Municipality outreach work
- Managing ISN budget
- Updating ISN website, Facebook page, and resources
- Updating and consolidating GIS data
- Education & outreach
- Creating & sharing materials with partners

Upcoming Events:

- 8/3 - Elberta Beach baby's breath workbee, 9am



MICHIGAN AGRICULTURE ENVIRONMENTAL ASSURANCE PROGRAM (MAEAP)

Farms Visited: 5 (Lauren), 6 (Lizzy)

Risk Assessments Completed: 1 (Lauren), 2 (Lizzy)

Farms Verified: 0

Updates:

- 7/12: Local Food Alliance Potluck at Providence Farm and CSA
- 7/14: P45 First Friday at Ten Hands Vineyard: Foliar Fertilization Programs in the Vineyard
- 7/17: Farm Bureau Board Meeting
- 7/19: Michigan Decision Maker's Tour with EPA Representatives
- 7/26: MDARD Well Monitoring Training with Jim Pawlowicz

Current Projects:

- Working with:
 - 6 farms in Benzie
 - 9 farms in Leelanau
 - 9 farms in Grand Traverse
 - 5 farms in Antrim
- Risk Assessments Completed in June: 1
- Partnering with Antrim Conservation District and USDA-NRCS for Soil Health Field Day at Shooks Farm in Antrim County (MAEAP Phase 1 Event)
- Approved for new cost-share funding (additional \$8,000 for this fiscal year); working with farmers to complete cost-share application process for on-farm conservation practice implementation.

Upcoming Events:

- Ongoing July-October: MDARD Well Monitoring Program
- 8/4: P45 First Friday at Ten Hands Vineyard
- 8/5: Hands on, Hop IPM Workshops and Hop Growers of Michigan Tour in Empire, MI
- 8/10: Adventures with Agriculture Hike with Nature Center Environmental Education Program participants
- 8/11: Antrim County Soil Health Field Day - MAEAP Phase 1 Event
- 8/15-8/17: USDA-NRCS Cultural Resources Training in Petoskey, MI
- Northwest Michigan Horticultural Research Station Open House: MAEAP Phase 1 Event



Charter Township of Garfield
Planning Department Report No. 2017-68

Prepared:	July 31, 2017	Pages:	1 of 1
Meeting:	PRC Invoice Review Subcommittee	Attachments:	<input checked="" type="checkbox"/>
Subject:	CJLP Invoice Review		

BACKGROUND:

The Township Board at their June meeting discussed an invoice that had been received from CJLP for their efforts in establishing a disc golf course at the Silver Lake Recreational Area. Following discussion, the Board requested an itemized invoice for proper review of expenses. A subcommittee of three PRC members, consisting of Denise Schmuckal, Alisa Korn, and Dale Majerczyk, was formed to review the invoice and report back to the PRC.

STAFF COMMENT:

The subcommittee will notice that the balance due indicated on the non-itemized invoice is \$4,612.76, whereas it is \$4,524.85 on the itemized version (a difference of \$87.91). Due to the difference the Township Board has requested direction from the PRC on the billing. In terms of individual items, Staff suggests that the subcommittee review the invoices and receipts, while considering whether they are appropriate in the context of the agreement between CJLP and the Township.

ACTION REQUESTED:

That the subcommittee review the items and report back to the PRC.



Charter Township of Garfield
Planning Department Report No. 2017- 69

Prepared:	August 1, 2017	Pages:	1
Meeting:	August 7, 2017 Parks & Recreation Commission	Attachments:	<input type="checkbox"/>
Subject:	Buffalo Ridge Connector		

BACKGROUND:

At April 10, 2017 Parks and Recreation meeting the PRC was presented with two proposals for a trail connector for the Buffalo Ridge Trail. One option would have required a trail easement; the other followed the property line. The PRC members unanimously agreed that they would like to see the connector follow the property line. At the April meeting Tom Vitale informed the PRC that the TC Track Club had awarded \$5000 to be used for implementation of the connector trail. Tom Vitale stated he would seek bid proposals for the connector trail.

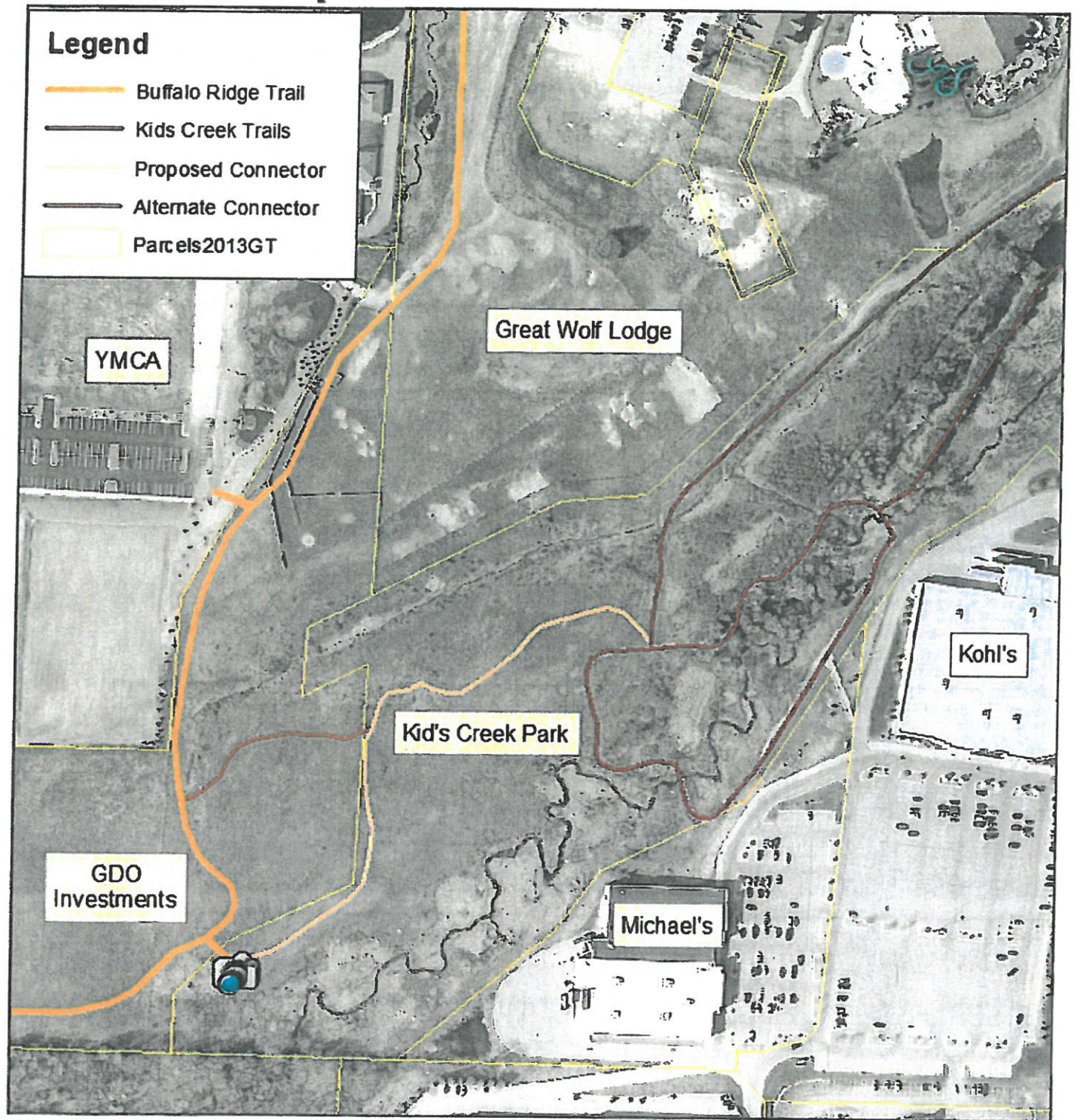
STAFF COMMENT

Three bids were sought for the construction of the connector and are included in your packet. Tom Vitale will be on hand to discuss these bids with the commission members.

ACTION REQUESTED

After review of the enclosed bids, a recommendation to the Township Board to accept and award the bid to _____ in the amount of _____ with \$5000 to be applied from the TC Track Club and the remainder to be paid by the Garfield Township Park Fund.

Kid's Creek Park - Buffalo Ridge Proposed Connector Trail



0 140 280 560 840 Feet



Grand Traverse
Conservation District

R.W. POPP EXCAVATING, INC.

10635 Center Highway
Traverse City, MI 49684

231.929.9259 Phone 231.929.1988 Fax

PROPOSAL

Ronald W. Popp - License No. 2101186939

R.W. Popp Excavating, Inc. - License No. 2102090369

Grand Traverse Conservation District
Attention: Tom Vitale
1450 Cass Road
Traverse City, MI 49685

Kid's Creek – Buffalo Park Connector Trail - Revised
N US31 S, Garfield Township
tvitale@gtcd.org
Cell: 313.258.7535

July 7, 2017

Excavation proposal including the following detail:

- No permits are included in this proposal.
- Rotovate 7,200 square feet of area (1,200' x 6').
- Level and grade for 7,200 square feet of new pathway.
- Furnish, deliver and level 160 yards of 25-A special dust at a depth of 6 inches.

*****Work Not Included In This Proposal*****

- Removing existing topsoil.
- Seeding disturbed areas.

WE HEREBY PROPOSE to furnish material and labor – complete in accordance with these specifications for the sum of:

Eleven Thousand Eighty-Eight and 00/100 Dollars***

BASE BID \$11,088.00

PAYABLE AS FOLLOWS:

At Completion

Optional Cost Over Base Bid:

- Furnish, deliver and level 40 yards of 25-A special dust over disturbed areas of existing trail, if necessary (1,100' x 6')

ADD \$ 2,610.00

All material is guaranteed to be as specified. All work will be completed in a workmanlike manner in accordance with standard practices. Any alteration or deviation from the above specifications involving extra cost will be executed upon receipt of written change orders and will become an additional charge over the estimate. All agreements contingent upon strikes, accidents, or delays are beyond our control. Owner shall carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workers' Compensation Insurance.

Authorized Signature _____

Note: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL – The prices, specifications, and conditions are satisfactory and are hereby accepted. Popp Excavating is authorized to perform the work as specified. Payment will be made as outlined above.

Signature: _____ Date: _____ Signature: _____

ALPERS EXCAVATING INC.

16 S WEST SILVER LAKE ROAD
TRAVERSE CITY, MICHIGAN 49685
231-943-4710

June 28, 2017

Tom Vitale
Parkland Steward
Grand Traverse Conservation District
1450 Cass Road
Traverse City, Michigan 49685

Re: Kid's Creek Park and Buffalo Ridge proposed
connector trail

We will do the following:


Remove sod and top soil for new trail and spread on
site

Supply and spread 200 yards of 25A special dust 6"
thick on 1200' long by 6' wide trail to connect
Kid's Creek Park and Buffalo Ridge

Repair existing Kid's Creek trail using 40 yards of
25A special dust

Cost \$22,875.00

Thank you for allowing us to bid on this project.


Christopher J Alpers

CJA/bja



9777 Honor Hwy.
Honor, MI 49640

Estimate

7/6/2017

2024

Name / Address

Grand Traverse Conservation District
1450 Cass Rd
Traverse City, MI 49685

Description	Cost	Total
Project: Kids Creek Park - Crushed Gravel Trail Connector		
Install 6' x 1200' 25-A Special stone path 6" thick, compact when finished. No seed/straw included.	25,750.00	25,750.00
NOTE: Price includes digging 6" of existing soil out leaving on site and replacing with 6" of 25-A Special. Some of this site will have up to 6' of organic peat/muck under this trail. We undercut and replaced with sand when we built Buffalo Ridge Trail. Undercut is not included in this bid as the bid is requesting to install trail on existing sub soils. If additional trail is requested pricing is \$3.50 per square foot installed.		
Sales Tax	6.00%	0.00

All major credit cards accepted. Any charges over \$500 may be subject to a service charge.

Total \$25,750.00


To accept this estimate please sign and return back to our
office.

231-882-4655

Fax # 231-882-4655

info@ajsexcavating.com

www.ajsexcavating.com

 Charter Township of Garfield Planning Department Report No. 2017- 70		
Prepared:	August 1, 2017	Pages: 1
Meeting:	August 7, 2017 Parks & Recreation Commission	Attachments: <input type="checkbox"/>
Subject:	Kids Creek-Demo and Removal of Mill Structure	

BACKGROUND:

Kids Creek Park is a 20 acre park along US-31. The land was dedicated to the Township for parkland and open space preservation when Great Wolf Lodge Planned Unit Development was approved in 2002. Included in that dedication was an historic grist mill. In 2010 the site was visited by the Historic Preservation graduate school class from Eastern Michigan who reviewed the site. The consensus of the group was to recommend that the Township try and preserve the waterwheel and power drive system. In 2011 a structural inspection was performed by Gourdie Fraser and it was determined that "the existing foundation and wood framing members are deteriorated to the point where their ability to support load was questionable". In addition, the Parks and Recreation Master Plan suggested constructing a replica mill that could serve as an historical interpretive center in the future.

STAFF COMMENT

Based upon the above information received from previous inspections, Tom Vitale sought bids for demolition of the Grist Mill Structure that would provide for demolition of the existing building and removing the water mill and place the same in the pole building at the Templeton property for future restoration. It should be noted that asbestos abatement will need to be performed prior to demolition and obtaining the proper permits.

ACTION REQUESTED

After review of the enclosed bids, a recommendation to the Township Board to accept and award the bid to _____ in the amount of _____ for demolition of the Grist Mill Structure and remove the water mill and haul to the pole building off Keystone Road.

ALPERS EXCAVATING INC.

16 S WEST SILVER LAKE ROAD
TRAVERSE CITY, MICHIGAN 49685
231-943-4710

April 12, 2017

G.T. Conservation District
1450 Cass Road
Traverse City, Michigan 49685

Attention: Tom Vitale

Re: Garfield Township Kids Creek
Water Mill Demolition

We will do the following:

Remove existing building, including concrete walls
down to concrete slab, and haul away

Remove water mill and haul to pole building off
Keystone Road

Haul in necessary fill sand and cover concrete
slab, fill in hole and slope banks

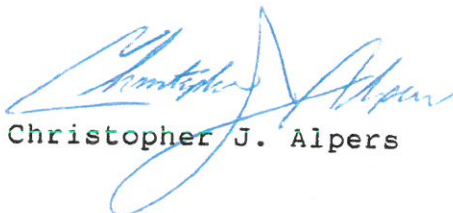
Haul in screened top soil and spread over sand

Seed, fertilize and mulch top soiled area

Level off Great Wolf Lodge property that is used
for access

Cost.....\$9,350.00

Thank you for allowing us to bid on this project.


Christopher J. Alpers

CJA/pja



PROPOSAL

P.O. Box 6150 Traverse City, MI 49696-6150
1.800.3ELMERS • 231.943.3443 • 231.943.8975 Fax
www.TeamElmers.com
EOE/AA

Proposal submitted to:

**GARFIELD TWP
ATTN: TIM VITALE
TRAVERSE CITY, MI 49684**

**3/22/2017
231-941-0960 EXT 19
Proposal # 2016-5426**

We hereby submit specifications and estimates for:

**Provide all Labor, Equipment, and Materials to perform the following work at:
Demo water wheel building by Great Wolf Lodge**

- 1 Mobilize equipment**
- 2 Demolish & remove building down to concrete foundation**
- 3 Restore, seed & mulch disturbed area**

Total \$13,952.00

**Option to remove water wheel, take to pole building on Keystone, and set on blocking
(no assembly)**

Add \$5,000.00

**Price does not include: Permits, utility disconnects, asbestos survey, abatement,
foundation removal, water wheel and generator removal, fencing, re-routing water flow**

**I can be reached directly at 231-218-6018 or sfolkersma@teamelmers.com
Thank you for the opportunity to bid this project**

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workers' Compensation Insurance. The General Conditions attached hereto or appearing on the back side of this Proposal are hereby incorporated by reference.

TEAM Elmer's Authorized Signature

Name: **Steve Folkersma**

Note: This proposal may be withdrawn by us if not accepted within 30 days.

Method of Payment

- ☐ Check/cash upon invoicing
☐ Charge by VISA/MC upon completion of work

Account # _____ Exp Date _____

Tax ID # _____

Elmer's reserves the right to request a credit report with this proposal.

Authorized Signature _____

Acceptance of Proposal

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____
(Sign and return copy upon acceptance)

By:

Its: _____

Date of Acceptance _____

A finance charge of 1.5% per month, which is an annual percentage rate of 18% per year, or a minimum charge of \$.50 per month, shall be applied to all accounts over 30 days past due.

When reviewing estimates and selecting a contractor:

- Always get multiple bids for a project. The lowest bid is not necessarily the best choice. Try to get an understanding of why one bid is significantly lower or higher than others; the reasons might change your decision.
- Get recent references from the contractors you are considering.
- Make sure the contractor has the appropriate business and builder licenses, as well as insurance.
- All project specifications and payment terms should be written in the contract.
- The best contractors provide a written warranty or guarantee.

Fully Bonded & Insured • Daily quality control checks for all products

Estimate

EXCAVATING

9777 Honor Hwy.
Honor, MI 49640

7/5/2017

2025

Name / Address

Grand Traverse Conservation District
1450 Cass Rd
Traverse City, MI 49685

Description	Cost	Total
Project: Kids Creek Park - Demolition and Removal of Mill at Pond		
Demo Mill at pond. Bury concrete and haul away wood. Move water mill to pole barn off Keystone Rd. Fill hole, topsoil, seed and straw for restoration.	13,500.00	13,500.00
NOTE: If we are awarded both contracts at the same time deduct \$2000.00 Sales Tax	6.00%	0.00

All major credit cards accepted. Any charges over \$500 may be subject to a service charge.

Total \$13,500.00

To accept this estimate please sign and return back to our
office.


231-882-4655

Fax # 231-882-4655

info@ajsexcavating.com

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Beacon Hills Subdivision - Signage Request

		Charter Township of Garfield Planning Department Report No. 2017- 72	
Prepared:	August 2, 2017	Pages:	1 of 1
Meeting:	August 7, 2017 Parks & Recreation Commission	Attachments:	<input type="checkbox"/>
Subject:	Beacon Hills Subdivision Sign Request		

BACKGROUND:

At the April 10, 2017 PRC meeting, Representatives of the Beacon Hills subdivision requested that the PRC consider Park Rules signage on their Silver Lake neighborhood park. Staff at that time put the request on hold until the Township had ample time to review the various plats/subdivisions to see how many additional dedications there are in the Township.

STAFF COMMENT

Since that time, the township has heard from a number of Silver Lake residents that placing a sign at the park may not be supported by those on Silver Lake and/or those located in the Beacon Hills subdivision. Staff would like to see the support from the neighborhood residents before moving this project forward.

** Please note that Staff continues to research the subdivisions and plats for Garfield Township in order to inventory the "dedicated parks" within all plats.

ACTION REQUESTED

Following discussion a motion supporting the desire of the PRC would be appropriate.



Charter Township of Garfield
Planning Department Report No. 2017-73

Prepared:	August 3, 2017	Pages:	1 of 1
Meeting:	August 7, 2017 PRC	Attachments:	<input checked="" type="checkbox"/>
Subject:	BVNP and MCNP Concepts		

STAFF COMMENT:

Attached to this report are five concepts for potential Township park development; four for the BVNP and one for the MCNP. Staff took the concept drawings forwarded by Commissioner Handy and overlaid them on aerial photographs of the park using a process called georeferencing available in our GIS software. The intent is to give an idea of how these concepts might "fit" on the site today. Ultimately, once it is clear what the Commission and public want to see prioritized in those parks, Staff can draw a concept plan in GIS based upon that input. Then, that GIS drawing could be used to create a park-specific development plan for inclusion in the updated Parks and Recreation Master Plan, which will allow for the Township to seek grant funding for the next five years.

ACTION REQUESTED:

Review the concepts and provide Staff with input regarding park development priorities.