

**CHARTER TOWNSHIP OF GARFIELD
PARKS and RECREATION COMMISSION MEETING
November 6, 2017**

Call Meeting to Order: Chair Remy called the meeting to order at 6:00pm at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, MI 49684.

Roll Call of Commission Members:

Present: Fern Spence, Chris DeGood, Denise Schmuckal, Dale Majerczyk, Valarie Handy, Chris Remy and Alisa Korn

Staff Present: Erik Perdonik

1. **Review and Approval of the Agenda – Conflict of Interest (6:02)**

DeGood moved and Schmuckal seconded to approve the agenda as presented.

Yeas: DeGood, Schmuckal, Korn, Spence, Majerczyk, Handy, Remy

Nays: None

2. **Minutes (6:02)**

a. **October 2, 2017 Regular Meeting Minutes**

Korn moved and Schmuckal seconded for to approve the October 2, 2017 Regular Meeting Minutes as presented.

Yeas: Korn, Schmuckal, Majerczyk, Spence, DeGood, Handy, Remy

Nays: None

3. **Correspondence (6:03)**

a. Letter from Doug Brown regarding Beacon Hill Pocket Park

4. **Reports (6:04)**

Tom Vitale Conservation District Report

Vitale reported that trees in the Commons area continue to be cleaned up from spray paint vandalism.

Popp Excavating is at Kids Creek working on the connector trail. Alpers Excavating will hold its bid until the end of the year on the Power Mill demolition project. A railing and benches are still needed at the Miller Creek viewing platform and the boardwalk is almost complete.

Commissioner Reports

Remy reported that he and Tom Vitale looked at trails in the Commons area and will walk them soon for GIS mapping. It was determined where the boundary line is located which connects to the Commons area since an easement may be sought.

Spence said that she would love to contribute to the trail system and any changes to the system. Commissioners stressed that collaboration will be important when determining what trails will be kept.

Korn said that Grand Traverse County Parks Commission Master Plan is up for public review. She urged other commissioners to participate in the Public Hearing to be held on November 16th at 4:30 at the Senior Center. She added that fundraising has begun

for the Easling Pool once again and that the YMCA will renovate a lower tennis court and make it a multi-purpose room for sports.

Schmuckal met with airport officials regarding a proposed avigation easement for the removal of trees located in airspace on property that the township owns. The Township Board will make a decision regarding any payment to the township for the trees at the next board meeting.

Handy said that she talked with Chris Christman regarding the Buffalo Ridge Trail.

Staff Report

i. Boardman Valley Nature Preserve – Bid Results (6:26)

Perdonik said that improvements were discussed and three low bids were accepted for a Kayak Launch in the Boardman Valley Nature Preserve. Perdonik said that the bid from Michigan Lake Products requires a 50% down payment at this time. The bids from Elmer's and G & J Site Solutions are recommended for acceptance. Commissioners discussed the bids in depth and felt that there was not enough information to award the bid to Michigan Lake Products.

Majerczyk moved and Korn seconded to accept the bids from Elmer's and G & J Site Solutions.

Discussion continued and commissioners felt that they did not have enough information on the entire project to make a decision on any of the bids. The bid process was further explained and it was brought up that the Park Commission gave Prien and Newhof permission perform the bid process for the Boardman Valley Nature Preserve.

Majerczyk and Korn both rescinded their previous motion since Commissioners asked for more information on the bids and the entire bid process.

Commissioners agreed to meet on Monday, November 13, 2017 at 6:00pm to further discuss the Boardman Valley Nature Preserve bids.

5. Business to Come Before the Commission

a. PD 2017-110 Beacon Hills Decision and Recommendation (7:14)

Perdonik said all pocket parks in the township have been identified and staff decided that there were too many variables involved to make a decision on one of them without affecting others. Much of the dedication language for these parks assumes that the township is not required to perform maintenance on the park.

Handy moved and Korn seconded THAT the Parks and Recreation Commission recommend to the Township Board denial of the request to install a park sign at the Beacon Hills Estates subdivision at taxpayer expense, AND further that the request for maintenance funds be denied based on the language approved as a part of the plat in 1964.

Yeas: Handy, Korn, Majerczyk, Spence, DeGood, Schmuckal, Remy
Nays: None

- b. PD Report 2017-108 Parks and Recreation Plan – Draft Review (7:15)**
Suggestions from Commissioners were incorporated into the draft as were suggestions from others. Commissioners reviewed a summary of all changes made in the proposed Master Plan draft. Commissioners reviewed the Master Plan and made small suggestions for changes. As a result, any language pertaining to Pocket Parks will be deleted.

Schmuckal moved and Handy seconded to direct staff to make the draft Five-Year Parks and Recreation Master Plan available to the public for one month for review after the proposed additions and corrections have been made.

Yeas: Schmuckal, Handy, DeGood, Korn, Majerczyk, Spence, Remy
Nays: None

7. Public Comment (7:34)

Deb and Tom Cumin live next to the River East Property (Templeton) and informed Commissioners that there is a large contingent of homeless people living nearby. Authorities will be contacted.

8. Items For Next Agenda (7:38)

Bid information

9. Adjournment

Remy moved to adjourn the meeting at 7:38pm.



Dale Majerczyk, Secretary
Garfield Township Parks and Recreation
Commission
3848 Veterans Drive
Traverse City, MI 49684