

**CHARTER TOWNSHIP OF GARFIELD
TOWNSHIP BOARD MEETING**

Tuesday, September 28, 2021 at 6:00pm
Garfield Township Hall
3848 Veterans Drive
Traverse City, MI 49684
Ph: (231) 941-1620

AGENDA

ORDER OF BUSINESS

Call meeting to order

Pledge of Allegiance

Roll call of Board Members

1. Public Comment

Public Comment Guidelines:

Any person shall be permitted to address a meeting of The Township Board, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et.seq.) Public Comment shall be carried out in accordance with the following Board Rules and Procedures: a.) any person wishing to address the Board is requested to state his or her name and address. b.) No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Township Board Member's questions. Where constrained by available time the Chairperson may limit the amount of time each person will be allowed to speak to (3) minutes. 1.) The Chairperson may at his or her own discretion, extend the amount of time any person is allowed to speak. 2.) Whenever a Group wishes to address a Committee, the Chairperson may require that the Group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak when constrained by available time.

2. Review and approval of the Agenda - Conflict of Interest

3. Consent Calendar

The purpose of the Consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the Consent Calendar be removed there from and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected. If any item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Board action adopting the Consent Calendar.

a. Minutes – September 14, 2021 (Recommend Approval)

b. Bills -

(i) General Fund	\$35,317.40
(Recommend Approval)	

(ii) Gourdie-Fraser

Developer's Escrow Fund – Utility Plan Review, Oversight & Closeout	\$ 1,625.00
---	-------------

Utility Receiving Fund	29,012.50
------------------------	-----------

Park Funds / DNR Trust Fund	755.00
-----------------------------	--------

Total	\$31,392.50
-------	-------------

(Recommend Approval)

c. MTT Update (Receive and File)

4. Items removed from the Consent Calendar

5. Correspondence

- a. Letter from Recreational Authority regarding 2021 Tax Rate Request
- b. Grand Traverse Conservation District August 2021 Report
- c. RecycleSmart September 2021 Newsletter
- d. Letter from Haggard's dated September 17, 2021 regarding Flats at Carriage Commons PILOT request

6. Reports

- a. Construction Report
- b. GT Metro Fire Department Report
- c. MMR Report
- d. County Commissioner's Report
- e. Supervisor's Report

7. Unfinished Business

- a. Public Hearing – Consideration of Resolution 2021-29-T, a resolution requesting approval of Payment in Lieu of Taxes (PILOT) for the Flats at Carriage Commons
- b. Consideration of approval of the Community Foundation Agreement

8. New Business

- a. Consideration of Resolution 2021-30-T, a resolution recommending local approval for a new on-premises tasting room permit for Fox & Fern Brewing Co.
- b. Consideration of Resolution 2021-31-T, a resolution approving voter precinct locations

9. Public Comment

10. Other Business

11. Adjournment

Lanie McManus, Clerk

The Garfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to the Garfield Township Board. Individuals with disabilities requiring auxiliary aids or services should contact the Garfield Township Board by writing or calling Lanie McManus, Clerk, Ph: (231) 941-1620.

**CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
September 14, 2021**

Supervisor Chuck Korn called the Town Board Meeting to order at the Garfield Township Hall on September 14, 2021 at 6:01p.m.

Pledge of Allegiance

Roll Call of Board Members

Present: Molly Agostinelli, Chris Barsheff, Steve Duell, Chuck Korn, Chloe Macomber, Lanie McManus and Denise Schmuckal

Staff Present: Deputy Planner Steve Hannon

1. Public Comment (6:01)

None

2. Review and Approval of the Agenda - Conflict of Interest (6:01)

Schmuckal moved and Barsheff seconded to approve the agenda as presented.

*Yeas: Schmuckal, Barsheff, Agostinelli, Macomber, Duell, McManus, Korn
Nays: None*

3. Consent Calendar (6:02)

a. Minutes

August 24, 2021 Regular Board Meeting
(Recommend Approval)

b. Bills

(i) General Fund \$342,219.61
(Recommend Approval)

c. Request for approval of Jamie Douglass as a designee to assist the Treasurer's Office in taking tax or other forms of payments (Recommend Approval)

d. Schedule Public Hearing for September 28, 2021 to consider a Request for Payment in Lieu of Taxes (PILOT) for the Flats at Carriage Commons (Recommend Approval)

Board members removed consent items 3c. and 3d. to agenda item 4.

Duell moved and Barsheff seconded to adopt the Consent Calendar as amended.

*Yeas: Duell, Barsheff, McManus, Schmuckal, Macomber, Agostinelli, Korn
Nays: None*

4. Items Removed from the Consent Calendar

- a. **Schedule Public Hearing for September 28, 2021 to consider a Request for Payment in Lieu of Taxes (PILOT) for the Flats at Carriage Commons (Recommend Approval)**

Tony Lentych, Director of the Traverse City Housing Commission submitted an application for a PILOT for the housing connected with the BATA project. The project has been named Flats at Carriage Commons and the application is due on October 1st. A PILOT would be in place for two out of four buildings. He explained that there would be approximately 100 units of work force housing.

Agostinelli moved and McManus seconded to schedule a Public Hearing for September 28, 2021 to consider a Request for Payment in Lieu of Taxes (PILOT) for the Flats at Carriage Commons.

*Yeas: Agostinelli, McManus, Duell, Barsheff, Macomber, Schmuckal,
Korn*

Nays: None

- b. **Request for approval of Jamie Douglass as a designee to assist the Treasurer's Office in taking tax or other forms of payments (Recommend Approval)**

Board members asked questions about the request.

Schmuckal moved and Agostinelli seconded to approve Jamie Douglass as a designee to assist the Treasurer's Office in taking tax or other forms of payments.

*Yeas: Schmuckal, Agostinelli, Duell, Barsheff, Macomber, McManus,
Korn*

Nays: None

5. Correspondence (6:13)

Correspondence from Metro Fire

6. Reports

- a. **County Commissioner's Report (6:14)**

Commissioner Brad Jewett said a new computer system was approved and the commission is still awaiting the wage studies.

b. Sheriff's Report (6:16)

Lt. Chris Oosse reviewed statistics from August 2021 with board members. The department attended a few public events and car seat classes will return.

c. Planning Department Report for September – PD 2021-120 (6:17)

Deputy Planner Steve Hannon said that they are working on several development reviews, notably the BATA/TCHC, South 22 and Marengo 31. The Commission is also working on housing and a development guide.

d. Parks and Rec Report (6:21)

Parks Steward Derek Morton submitted his report in writing.

e. Clerk's Report (6:22)

McManus reported that two precincts in the township need to be split up to conform with state law.

f. Supervisor's Report (6:26)

Supervisor Korn stated that the township roof project and the Long Lake water project has been approved. He talked to Blair Township's Supervisor to discuss the water at the south end of the township.

7. Unfinished Business (6:27)**a. Public Hearing – Marijuana Safety Compliance Facilities Consideration of Amendment 1 to Ordinance No. 74, an Ordinance to Prohibit Marijuana Establishments Within the Township, Resolution 2021-26-T**

Korn opened the Public Hearing at 6:28pm and seeing no one wishing to speak, closed the public hearing.

Schmuckal moved and Agostinelli seconded THAT Resolution #2021-26-T, to adopt Amendment No. 1 to Ordinance No. 74, An Ordinance to Prohibit Marihuana Establishments Within the Township, BE ADOPTED.

Yeas: Schmuckal, Agostinelli, Barsheff, Duell, McManus, Macomber, Korn

Nays: None

Consideration of Ordinance 76, An Ordinance to License Marijuana Safety Compliance Facilities, Resolution 2021-27-T

Schmuckal moved and Agostinelli seconded THAT Resolution #2021-27-T, to establish Ordinance No. 76, An Ordinance to License Marijuana Safety Compliance Facilities, BE ADOPTED.

*Yeas: Schmuckal, Agostinelli, Barsheff, Duell, McManus,
Macomber, Korn
Nays: None*

b. Consideration of recommendations from the Building Subcommittee for repair of the Township Roof

Schmuckal explained the roof project and the meetings that were held.

Schmuckal moved and Duell seconded to proceed with the roofing project as proposed to include removal and replacement of the lower roof with asphalt shingles and installation of additional insulation sheathing and metal roofing to reinforce existing barrels on the upper roof; Work shall be performed in conformance with the memo dated 9/9/21 from GFA, The environmental architectural drawings dated 9/9/21 and the Grand Traverse Construction budget dated 9/9/2021 along with subcommittee language changes from the 9/13/21 meeting.

*Yeas: Schmuckal, Duell, Agostinelli, Macomber, Barsheff, McManus,
Korn
Nays: None*

Board members discussed the scope of the project. Representatives from Grand Traverse Construction were present to discuss the roof and what the project would entail.

Schmuckal moved and Duell seconded to recommend that the roofing project shall be completed for an amount not to exceed \$445,900 and the building committee along with the assistance of Gourdie Frasier Engineering and Environmental Architects are authorized by the Township Board to manage the project and remain within budget.

*Yeas: Schmuckal, Duell, Agostinelli, Macomber, Barsheff, McManus,
Korn
Nays: None*

8. New Business

a. Public Hearing – Consideration of Zoning Ordinance 68 Text Amendment – Articles 2, 3 and 7 – Resolution 2021-25-T (6:50)

Deputy Planner Hannon explained that the Planning Commission has been studying several proposed amendments to the Zoning Ordinance with the intention of creating a Use Chart, including proposed amendments in Article 2 (Definitions), Article 3 (District Regulations), and Article 7 (Supplemental Use Regulations). These changes are intended to help remove inconsistencies, streamline language, and make the Zoning Ordinance function better. Supervisor Korn opened the Public Hearing at 6:53pm and seeing no one wishing to speak, closed the public hearing.

Agostinelli moved and McManus seconded THAT Resolution #2021-25-T adopting Amendment No. 30 to Ordinance No. 68, Garfield Township Zoning Ordinance, including several proposed amendments to Articles 2, 3, and 7, BE ADOPTED.

Yeas: Agostinelli, McManus, Macomber, Barsheff, Duell, Schmuckal, Korn

Nays: None

b. Public Hearing – Consideration of the amount of property tax millage to levy for the 2022 General and Fire Fund Accounts (6:56)

2 mills are proposed for an operating millage and 2.6 mills are proposed for the Grand Traverse Emergency Services millage. Funding sources were discussed.

Korn opened the Public Hearing at 7:04pm and seeing no one wishing to comment, closed the Public Hearing.

Schmuckal moved and Barsheff seconded that 2.0 mills be requested for operating costs and 2.45 mills be requested for the emergency services with the remaining funds to come from the Township's General Fund.

Yeas: Schmuckal, Barsheff, Duell, Macomber, McManus, Agostinelli, Korn

Nays: None

c. Consideration of Resolution 2021-28-T, a Resolution to Amend the Charter Township of Garfield Fee Schedule (7:07)

Compliance facilities for marijuana were added and an annual license renewal was changed.

Duell moved and Agostinelli seconded THAT Resolution 2021-28-T, to amend the Charter Township of Garfield Fee Schedule, BE ADOPTED.

Yeas: Duell, Agostinelli, Schmuckal, McManus, Macomber, Barsheff, Korn

Nays: None

9. Public Comment: (7:08)

None

10. Other Business (7:09)

Schmuckal commented on a recent park reservation.

Duell commented on the ambulance response times in a recent situation.

McManus asked to schedule a budget meeting for September 29th at 4pm.

11. **Adjournment**

Korn adjourned the meeting at 7:19pm.

Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

Lanie McManus, Clerk
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN

ORDINANCE NO. 68 (Zoning Ordinance): AMENDMENT NO. 30

RESOLUTION #2021-25-T

A RESOLUTION TO AMEND GARFIELD TOWNSHIP ORDINANCE NO. 68 (Zoning Ordinance), in accordance with the provisions of Act 110 of the Public Acts of 2006, as amended.

WHEREAS the Charter Township of Garfield regulates the use and development of land pursuant to the authority of the Michigan Zoning Enabling Act, Act 110 of 2006, as amended;

WHEREAS the Garfield Township Board of Trustees, following the September 14, 2021 public hearing, finds that an amendment to the Charter Township of Garfield Zoning Ordinance is necessary to incorporate the following changes:

- **Article 2: Definitions** – In Section 200: Rules Applying to the Text and Section 201: General Definitions, include several changes to reflect new definitions being added, existing definitions being clarified, and other feedback from the Planning Commission.
- **Article 3: Zoning** – Incorporate the following changes:
 - **Section 312 – Dimensional Regulations and Use Chart** – Rename this section from “Dimensional Regulations” and include both the use chart and explanation of how the chart is organized. The use chart lists the uses in every row; zoning districts in every column; whether the use is permitted by right (R), by special conditions (SC), by special use permit (SUP), or not permitted (blank) in each cell, and a link to any supplemental conditions.
 - **Section 313 – R-1 (One Family Residential) through Section 330 – P-R Park and Recreation District** – Clarify the uses permitted by right, uses permitted by special conditions, and uses permitted by special use permit in each zoning district. The proposed changes provide a consistent name for each use and consistent links to conditions elsewhere in the Zoning Ordinance.
- **Section 616 – Limited Residential Uses in Mixed-Use Industrial and Office Districts** – Include the information in this section under a definition for live-work unit in Article 2, and in the zoning district regulations in Article 3, and repeal this section.
- **Article 7: Supplemental Use Regulations** – Include several changes, primarily focusing on those sections which needed to absorb language for conditions that had been described in Article 3, and other feedback from the Planning Commission.

NOW, THEREFORE, THE CHARTER TOWNSHIP OF GARFIELD ORDAINS:

AMENDMENT NO. 30 TO CHARTER TOWNSHIP OF GARFIELD ORDINANCE NO. 68
(Zoning Ordinance):

- A. THAT the following sections of the Zoning Ordinance are REPEALED AND REPLACED in their entirety with the language included in “Exhibit A” attached to this resolution:
- Section 200 – Rules Applying to the Text
 - Section 201 – General Definitions
- B. THAT the following articles of the Zoning Ordinance are REPEALED AND REPLACED in their entirety with the language included in “Exhibit A” attached to this resolution:
- Article 3: Zoning
 - Article 7: Supplemental Use Regulations
- C. THAT **Section 616, Limited Residential Uses in Mixed-Use Industrial and Office Districts**, BE REPEALED with the language in this section being covered under other sections.

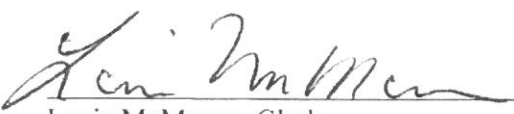
Moved: Molly Agostinelli

Supported: Lanie McManus

Ayes: Agostinelli, McManus, Macomber, Duell, Schmuckal, Barsheff and Korn

Nays: None

Absent and Excused: None

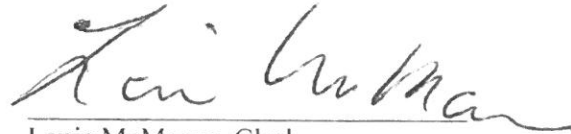
By: 
Lanie McManus, Clerk
Charter Township of Garfield

CERTIFICATE

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution 2021-25-T which was adopted by the Township Board of the Charter Township of Garfield on the 14th day of September 2021. Amendment No. 30 to Garfield Township Ordinance No. 68 (Zoning Ordinance) shall take effect upon the expiration of seven (7) days following publication.

Dated:

9-15-2021



Lanie McManus, Clerk
Charter Township of Garfield

Introduced: August 24, 2021
Adopted: September 14, 2021
Published: September 19, 2021
Effective: September 26, 2021

Exhibit A: Proposed Text Amendment Language

**CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN**

ORDINANCE NO. 74: AMENDMENT NO. 1

RESOLUTION #2021-26-T

A RESOLUTION TO AMEND GARFIELD ORDINANCE NO. 74 (“An Ordinance to Prohibit Marihuana Establishments Within the Township”):

WHEREAS Public Act 246 of 1945 (MCL 41.181, et seq.) authorizes the Charter Township of Garfield to enact ordinances that regulate the public health, safety, and general welfare of persons and property;

WHEREAS the Michigan Regulation and Taxation of Marihuana Act (the “Act”) was initiated by the voters of the State of Michigan pursuant to Proposal 1, the Marijuana Legalization Initiative, on November 6, 2018;

WHEREAS the Act authorizes townships to completely prohibit recreational marihuana establishments within their boundaries by adopting an opt-out ordinance codifying the township’s intent to prohibit the establishment or operation of recreational marihuana establishments within the township as such facilities are defined in the Act; and

WHEREAS the Charter Township of Garfield elects to permit marihuana safety compliance facilities and prohibit all other marihuana establishments within its boundaries.

NOW, THEREFORE, THE CHARTER TOWNSHIP OF GARFIELD ORDAINS:

AMENDMENT NO. 1 TO CHARTER TOWNSHIP OF GARFIELD ORDINANCE NO. 74

That the entirety of language in Section 2 BE REMOVED AND REPLACED with the following language:

Section 2. Marihuana Establishments

Pursuant to the authority conferred under section 6.1 of the Michigan Regulation and Taxation of Marihuana Act, 2018 Initiated Law 1, § 6.1, MCL 333.27956, subsection 1, the Charter Township of Garfield hereby permits marihuana safety compliance facilities as the term is defined in section 3 of the Michigan Regulation and Taxation of Marihuana Act, 2018 Initiated Law 1, § 3, MCL 333.27953, within its boundaries.

Pursuant to the authority conferred under section 6.1 of the Michigan Regulation and Taxation of Marihuana Act, 2018 Initiated Law 1, § 6.1, MCL 333.27956, subsection 1, the Charter Township of Garfield hereby prohibits marihuana growers, marihuana processors, marihuana microbusinesses, marihuana retailer, marihuana secure transporters, designed consumption establishments, marihuana event organizers, and temporary marijuana events as the terms are defined in the Michigan Regulation and Taxation of Marihuana Act, 2018 Initiated Law 1, MCL 333.2795 et seq., within its boundaries.

Moved: Denise Schmuckal

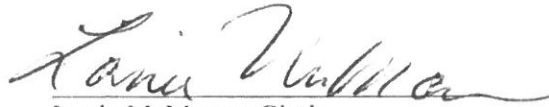
Supported: Molly Agostinelli

Ayes: Schmuckal, Agostinelli, Barsheff, McManus, Macomber, Duell and Korn

Nays: None

Absent and Excused: None

The Chairman, Chuck Korn, declared the motion carried and Resolution 2021-26-T adopted this 14th day of September, 2021.



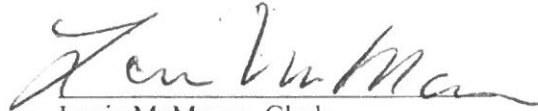
Lanie McManus, Clerk
Charter Township of Garfield

CERTIFICATE

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution 2021-26-T which was adopted by the Township Board of the Charter Township of Garfield on the 14th day of September, 2021. Garfield Township Ordinance No. 74 shall take effect upon the expiration of seven (7) days following publication.

Dated: _____

9-15-2021



Lanie McManus, Clerk
Charter Township of Garfield

Introduced: August 24, 2021
Adopted: September 14, 2021
Published: September 19, 2021
Effective: September 26, 2021

CHARTER TOWNSHIP OF GARFIELD
COUNTY OF GRAND TRAVERSE, MICHIGAN

RESOLUTION 2021-27-T

RESOLUTION REGARDING MARIJUANA SAFETY COMPLIANCE FACILITIES
AUTHORIZED BY PA 281 OF 2016 AND INITIATED LAW 1 OF 2018

DATED: SEPTEMBER 14, 2021

WHEREAS, the Medical Marijuana Facilities Licensing Act (MMFLA) – Act 281 of 2016 allows for a commercial supply chain of medical marijuana, including growing, processing and retail sales through provisioning centers, secure transport and safety compliance testing; and

WHEREAS, the Township Board passed Resolution 2017-25-T to decline adoption of an ordinance authorizing any of the medical marijuana facilities within the Township as authorized by the MMFLA; and

WHEREAS, the Michigan Regulation and Taxation of Marijuana Act (MRTMA) – Initiated Law 1 of 2018 (MRTMA) was passed by voters in 2018 allowing for the consumption, possession and both personal and commercial production of recreational marijuana; and

WHEREAS, the Township Board adopted Ordinance #74 to opt out all the facilities permitted under the MRTMA; and

WHEREAS, the State of Michigan’s Marijuana Regulatory Agency (MRA) published a set of rules that clarified license types and set procedures for regulating recreational marijuana uses which are intended to assist with local implementation of the MMFLA and the MRTMA; and

WHEREAS, the Township Board has now decided to only permit marijuana safety compliance facilities as authorized by the MMFLA and the MRTMA while all other marijuana establishments will remain prohibited in the Township.

NOW, THEREFORE, THE CHARTER TOWNSHIP OF GARFIELD

ORDAINS: CHARTER TOWNSHIP OF GARFIELD ORDINANCE NO. 76

THAT **Ordinance No. 76** BE ADOPTED to read in its entirety as follows:

CHARTER TOWNSHIP OF GARFIELD,
GRAND TRAVERSE COUNTY

ORDINANCE NO. 76

AN ORDINANCE TO LICENSE MARIJUANA SAFETY COMPLIANCE FACILITIES

THE CHARTER TOWNSHIP OF GARFIELD ORDAINS:

Section 1. Intent

The intent of this Ordinance is to exercise the Charter Township of Garfield's authority to permit marijuana safety compliance facilities while prohibiting other marijuana facilities within the Township as authorized under the Medical Marihuana Facilities Licensing Act (MMFLA), Public Act 281 of 2016, MCL 333.27101 et seq., and the Michigan Regulation & Taxation of Marijuana Act (MRTMA), Public Act 1 of 2018, MCL 333.27951 et seq.

Section 2. Safety Compliance Facilities Permitted

Pursuant to the authority conferred under the Medical Marihuana Facilities Licensing Act (MMFLA), Public Act 281 of 2016, MCL 333.27101 et seq., and the Michigan Regulation & Taxation of Marijuana Act (MRTMA), Public Act 1 of 2018, MCL 333.27951 et seq., the Charter Township of Garfield hereby permits safety compliance facilities. All other marijuana facilities are prohibited.

Section 3. Definitions

Terms contained in the MMFLA and the MRTMA apply to the terms found herein. This Ordinance contains some words and phrases that are defined in the MMFLA & the MRTMA. As used in this Ordinance, they have the same meaning as provided in the MMFLA & MRTMA, unless the term is otherwise defined in this Ordinance, or the context requires a different meaning.

The following terms shall have the definitions indicated for the purposes of this Ordinance:

- A. "Applicant" means a person who applies for a License under this Ordinance.
- B. "Facility" means safety compliance facility as referenced in the MMFLA and MRTMA.
- C. "Licensee" means a person or entity issued a safety compliance facility license under this Ordinance or by the State.
- D. "License" means a required license issued pursuant to this Ordinance that allows the licensee to operate a safety compliance facility within the Township.

Section 4. Licensees Authorized to Operate within the Township

- A. Pursuant to the MMFLA & MRTMA, the Charter Township of Garfield authorizes the operation of safety compliance facilities in the Township provided they each possess a state operating license issued under the MMFLA, MRTMA, or both, and they comply with the additional requirements of this Ordinance. No more than three (3) licenses shall be granted by the Township at any one time.
- B. Pursuant to the MMFLA & MRTMA, the Charter Township of Garfield does not authorize operation in the Township of the following:
 - a. Grower
 - b. Processor
 - c. Provisioning Center
 - d. Retailer
 - e. Microbusiness
 - f. Secure Transporter
 - g. Designed Consumption Establishment
 - h. Marijuana Event Organizer
 - i. Temporary Marijuana Event

Section 5. License Requirements

- A. No person shall operate a safety compliance facility in the Charter Township of Garfield without first obtaining a license to do so as required by this Ordinance.
- B. A separate license is required for each facility operated.
- C. The license requirement in this Ordinance shall be in addition to any other requirements imposed by any other state or local law.
- D. A license issued under this Ordinance shall be valid for one (1) year after the date of issuance. The expiration date of the state operating license that corresponds to a facility license issued under this Ordinance constitutes the expiration date of the facility license. Expiration of the Township license does not affect a person's licensure under MMFLA or MRTMA but does affect the person's ability to operate a facility in the Township.
- E. This Ordinance does not apply to, or regulate, any patient or caregiver conduct protected by the Michigan Medical Marihuana Act, 2008 IL 1, MCL 333.26421 et seq. (MMMA).

Section 6. General Provisions

- A. A license is a revocable privilege and not a right. Nothing in this Ordinance may be held or construed to grant a vested right, license, permit, or privilege to continue operations within the Township.
- B. A license issued under this Ordinance is valid only for the applicant named on the license and the location of the facility. Each license is personal and exclusive to the licensee.
- C. The revocation, suspension, and placement of restrictions by the State on a state operating license apply equally to a license issued by the Township.
- D. An applicant or licensee has a continuing duty to provide information requested by the Township and to cooperate in any investigation, inquiry, or hearing conducted by the Township.
- E. Acceptance of a license from the Township under this Ordinance constitutes consent by the licensee for the Township to conduct inspections of the licensed premises to ensure compliance with this Ordinance.
- F. The issuance of any license pursuant to this Ordinance does not create an exception, defense, or immunity to any person with regard to any potential criminal or civil liability the person may have under any federal or state law or township ordinance.
- G. No license may be sold, assigned, mortgaged, or otherwise transferred.
- H. Pursuant to Section 9.3(c) of the MRTMA, the property where a marijuana safety compliance facility will be located cannot be within 1,000 feet of a pre-existing public or private school providing education in kindergarten or any of grades 1 through 12. The distance shall be measured from property line to property line.

Section 7. Application Requirements

- A. An application for a facility license shall be submitted to the Township in a form provided by the Township. Any application that does not include all information requested by the application form or is not supported by the materials required by this Ordinance or the license application shall be denied and/or rejected.
- B. The application may require information that will enable the Township to make a fair determination as to the applicant's fitness and ability to comply with the provisions of this Ordinance and all other applicable laws, ordinances and regulations, including but not limited to:
 - a. The name and address of the facility and any other contact information requested on the application form.
 - b. The name and address of all owners (entities and individuals) of the real property where the facility is located.

- c. A copy of official paperwork issued by the State indicating that the applicant has successfully completed the prequalification step of the application for a state operating license.
 - d. Proof of applicant's ownership, legal possession, or otherwise legal interest in the premises.
 - e. Proof that the appropriate zoning approval has been received.
 - f. Any information and materials required by Township Policy.
 - g. Other information and materials specific to the facility being licensed as indicated on the license application.
- C. Payment of a non-refundable application fee per license sought and/or proof that the applicant has, within the prior three hundred sixty-five (365) days, paid the zoning application fee for zoning approval associated with the facility identified in the application. Fees shall be offset to ensure the annual fees required by facility ordinances or zoning regulations promulgated pursuant to the MMFLA & MRTMA do not exceed five thousand dollars (\$5,000.00) annually, per application.

Section 8. Conduct of Business at Licensed Facility

- A. The operations at a licensed facility shall be conducted in compliance with the MMFLA and the MRTMA, and any rules promulgated pursuant to other laws, rules, and regulations of the state of Michigan and the Charter Township of Garfield.
- B. All security measures required by the State shall be maintained.
- C. Security devices and all components of those devices required by the State, including but not limited to, video surveillance systems, alarm systems, and locks, shall be in good working order.
- D. Access to the licensed facility is restricted to the licensee and employees of the licensee, law enforcement officials, or authorized Township employees acting within the scope of their employment.
- E. A licensee shall display all facility licenses issued under this Ordinance and state operating licenses in plain view.
- F. A licensee shall not permit or allow the sale or consumption of marihuana on licensed premises.

Section 9. License Denial, Suspension, or Revocation

- A. A license issued under this Ordinance may be denied, suspended, revoked, or nonrenewed for any of the following reasons:
 - a. The applicant or licensee is ineligible or does not hold the appropriate state operating license under the MMFLA or MRTMA.
 - b. The applicant or licensee, or his or her agent, manager, or employee, has violated, does not meet, or has failed to comply with any of the terms, requirements, conditions or provisions of this Ordinance or with any applicable state law.
 - c. A license application contains any misrepresentation or omission of any material fact, or false or misleading information, or the applicant has provided the Township with any other false or misleading information related to the facility.
 - d. Marijuana is grown, dispensed, possessed, distributed, or sold on the premises in violation of this Ordinance or any other applicable state or local law, rule or regulation.
 - e. The facility is operated or is operating in violation of the specifications of the license application, license, any conditions of approval by the Township or any other applicable state or local law, rule or regulation.
 - f. The Township has closed the facility temporarily or permanently or has issued any sanction for failure to comply with the provisions of this Ordinance or other applicable state or local laws related to public health and safety.
 - g. The facility's state operating license has been suspended, revoked, denied, or not renewed.

- h. The facility has been operated in a manner that adversely affects the public health, safety or welfare. Evidence to support a finding under this Section may include, without limitation, a recurring pattern of conduct that violates Township ordinances directly related to or arising from the operation of the facility; a recurring pattern of drug-related criminal conduct within the premises of the facility or in the immediate area surrounding the facility; a recurring pattern of criminal conduct directly related to or arising from the operation of the facility; or an ongoing nuisance condition emanating from or caused by the facility. Criminal drug-related conduct considered under this Section shall be limited to the violation of a State law, state regulation, or township ordinance.

Section 10. Revocation Not Exclusive Penalty or Remedy

Nothing in this Ordinance shall be deemed to prohibit the Township from imposing other penalties or seeking other remedies authorized by other ordinances of the Township.

Section 11. Fees

The annual license fee shall be as established by the Township Board.

Section 12. Renewal of Existing Licenses

- A. The same procedures that apply to applying for a new license shall apply to the renewal of existing licenses.
- B. An application for renewal of an existing license shall be submitted no sooner than sixty (60) days before the existing license expires and no later than thirty-one (31) days before the expiration date.
- C. If a license renewal is not submitted by the license expiration date, the license may be renewed within sixty (60) days after its expiration date upon application, payment of applicable fees and penalties, and satisfaction of any renewal requirements if state licensure is still active.

Section 13. Issuance of License and Authorization to Operate Under License

- A. If, after investigation, the Township Clerk shall be reasonably satisfied that the applicant has successfully demonstrated compliance with all requirements for issuance of a license, the Township Clerk shall issue a license or grant renewal of an existing license.
- B. A licensee is authorized to operate under a license issued pursuant to this Ordinance only after the following additional requirements are met:
 - a. The licensee also holds a valid current state operating license for that location and facility type. A copy of the valid current state operating license shall be provided to the Township Clerk.
 - b. A certificate of occupancy has been issued.
 - c. The licensee is not operating in violation of any Township ordinances or state law.
 - d. Zoning is deemed appropriate by the Township for the location.
 - e. Any other license specific requirements as stated herein and in the license application have been met.

Section 14. Penalty for Violations

- A. Any person who violates a provision of this Ordinance shall be responsible for a municipal civil infraction.
- B. Each day of violation shall be a separate violation.

Section 15. Coordination with State Licensing Authorities

The Township Clerk shall coordinate with the Michigan Marijuana Regulatory Agency (MRA) to provide information that LARA or the MRA deems necessary to carry out licensing under the MMFLA and MRTMA, including but not limited to:

- A. Attestation as to ordinances and zoning regulations adopted by the Township relating to facilities, and amendments thereto.
- B. Information regarding a licensee or applicant for a state operating license including:
 - a. Information that is necessary to determine whether a state operating license should be issued or renewed;
 - b. Description of a violation of an ordinance or a zoning regulation committed by the licensee, but only if the violation relates to activities licensed under this Ordinance, zoning regulations, or applicable laws;
 - c. Denial, suspension, revocation, or nonrenewal of a facility license; or
 - d. Whether there has been a change to an ordinance or zoning regulation and/or licensing since the state operating license was issued, and a description of the change.
- C. Recommendation to LARA that a state operating license for a facility located in Garfield Township be restricted or not renewed. The Township Clerk shall provide specific written input and information necessary for LARA to consider the recommendation.

Section 16. Conflicts with Other Laws or Regulations

Nothing in this Ordinance shall be construed in such a manner as to conflict with the MMFLA, MMMA, MRTMA, or other applicable state law or rules. If any provision of this Ordinance differs from a provision of any other applicable law, ordinance, rule or regulation, both the provision of this Ordinance and the differing provision shall apply if possible. If the two (2) provisions are in conflict, then the provision establishing the higher or stricter standard shall apply, consistent with state law.

Section 17. Severability

The various parts, sections, and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a Court of competent jurisdiction, the remainder of the Ordinance shall not be affected thereby.

Section 18. Acceptance of Licensing Applications

- A. The Township Clerk will begin accepting license applications on September 27, 2021 for a safety compliance facility.
- B. The Township shall give priority processing preference to applications in accordance with Township Policy.

Moved:

Supported:

Ayes:

Nays:

Absent and Excused:

The Chairman, Chuck Korn, declared the motion carried and Resolution 2021-27-T adopted this 14th day of September, 2021.

Lanie McManus, Clerk
Charter Township of Garfield

CERTIFICATE

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution 2021-27-T which was adopted by the Township Board of the Charter Township of Garfield on the 14th day of September, 2021. Garfield Township Ordinance No. 76 shall take effect upon the expiration of seven (7) days following publication.

Dated: _____

Lanie McManus, Clerk
Charter Township of Garfield

Introduced: August 24, 2021
Adopted: September 14, 2021
Published: September 19, 2021
Effective: September 26, 2021

**CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN**

RESOLUTION # 2021-28-T

**RESOLUTION ADOPTING A REVISED FEE SCHEDULE COVERING VARIOUS PLANNING,
ZONING, LAND USE, MAPPING AND LICENSE FEES**

WHEREAS, the Charter Township of Garfield has an adopted fee schedule; and

WHEREAS, the Charter Township of Garfield has reviewed the adopted Fee Schedule and has determined that a revised Fee Schedule is necessary and appropriate; and

WHEREAS, the Charter Township of Garfield has determined that it is in the best interests of the Township and its residents to adopt a revised Fee Schedule;

NOW, THEREFORE, BE IT RESOLVED:

1. **THAT** the revised Charter Township of Garfield Fee Schedule, attached hereto as Exhibit "A" and made a part of this resolution, is hereby adopted by the Charter Township of Garfield.
2. **THAT** the previous Charter Township of Garfield Fee Schedule, adopted by resolution 2021-19-T, is hereby repealed.
3. **THAT** this resolution and the Fee Schedule attached hereto shall be in full force and effect from and after its approval.

Moved: Steve Duell

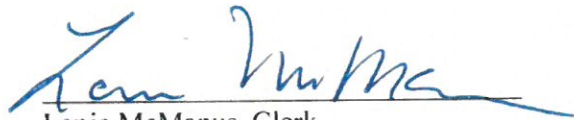
Supported: Molly Agostinelli

Ayes: Duell, Agostinelli, Barsheff, Macomber, Schmuckal, McManus and Korn

Nays: None

Absent and Excused: None

By:



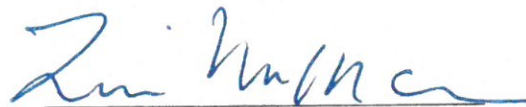
Lanie McManus, Clerk

Charter Township of Garfield

CERTIFICATE

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution #2021-28-T which was adopted by the Township Board of the Charter Township of Garfield on the 14th day of September, 2021.

Dated: 9-15-2021



Lanie McManus, Clerk

Charter Township of Garfield

Charter Township of Garfield Fee Schedule

Adopted: September 14, 2021

PLANNING COMMISSION/DEPARTMENT APPLICATION FEES	
Special Use Permit/PUD	\$1,000
Completeness Review (after the first 2)	\$150
Administrative Amendment to a SUP/PUD	\$400
Minor Amendment to a SUP/ PUD	\$600
Major Amendment to a SUP/PUD	\$800
Extension of SUP/PUD approval	\$100
Site Plan - Site Diagram	\$50*
Site Plan - Administrative Site Plan	\$400
Site Plan - Site Development Plan	\$400**
Condominium Development / Platted Subdivisions	\$1,000
plus per lot/unit	\$30
Subdivision or Condominium Amendment	\$1,000
plus per lot/unit	\$30
Conceptual Review with no notice	\$100
with direct mail notice only	\$150
with full public notice	\$300
Petition for Master Plan Amendment	\$1,200
Petition for Zoning Text Amendment	\$1,200
Petition for Zoning Map Amendment	\$800
Petition for Conditional Rezoning	\$1,200
Medical Marihuana Cultivation	\$250
Day Care Small Group Home Review	\$200
*waived when submitted with a Land Use Permit application	
**waived when submitted with a Special Use Permit application	

ZONING BOARD OF APPEALS	
Variance / appeal / interpretation requests	
Single-family residence & Accessory uses	\$400
Two-family residence & Accessory uses	\$400
Variance / appeal / interpretation requests	
Residential Developments	\$750
Non-residential	\$750

LAND DIVISIONS AND COMBINATIONS	
Land Divisions	
2 parcels created	\$150
3-4 parcels created	\$50/parcel
5-10 parcels created	\$40/parcel
11+ parcels created	\$30/parcel
Platted Lot Combinations	\$25/lot
Metes and Bounds Lot Combinations	
With a survey	\$25/parcel
Without a survey - 2-3 parcels	\$150
Without a survey - 4+ parcels (minimum fee, dependent on project complexity)	\$25/parcel
Boundary adjustment/property transfer	\$50
Conceptual land division review/parcel	\$35

PAYMENT IN LIEU OF TAXES	
Application Fee (non-refundable)	\$1,500

RESIDENTIAL LAND USE PERMITS	
Single Family Dwelling	\$50
Residential Additions	\$50
Residential Garages	\$50
Assessory Uses	\$50
Two Family (Duplex) Dwelling	\$50 per unit
Multi-Family Dwelling	\$50 + 20 per unit / per structure
Manufactured Home Park	\$50.00 + 20.00 per site

OUTDOOR SALES / EVENTS / SIGNS / GATHERING	
Temporary Outdoor Sales (per ord. regs)	\$40
Non-Profit Temporary Outdoor Event (1)	\$10
Sign Permit Application (per sign)	\$50
Planning Commission Sign Request	\$400
Outdoor Gathering License	\$50
(1) Events include food drives, clothes drives and similar uses	

OTHER LAND USE PERMITS	
Agricultural Buildings	\$50
Structures up to 1,000 sf	\$50
1,001 to 5,000 sf	\$100
5,001 to 7,500 sf	\$150
7,501 to 10,000 sf	\$200
10,001 sf +	\$250
No structure yet uses that require a permit	\$50

SPECIAL MEETINGS	
Planning Commission	\$1,500
Zoning Board of Appeals	\$1,200
Township Board	\$1,500
All special meeting fees are in addition to application fees.	

PARK FACILITY RESERVATIONS		
	Resident	Non-Resident
Playground Pavilion - 4-Hour	\$15	\$20
Playground Pavilion - All Day	\$25	\$35
Dog Park Pavilion - 4 Hour	\$20	\$35
Dog Park Pavilion - All Day	\$40	\$50
Main Pavilion - 4-Hour	\$25	\$40
Main Pavilion - All Day	\$45	\$60
Multi-Purpose Fields - 4-Hour	\$50	\$65
Multi-Purpose Fields - All Day	\$85	\$100
Recurring Reservation	Board Approval	

MAPS AND GIS PRODUCTS	
Print Maps	
8.5x11"	\$2
11x17"	\$4
18x24"	\$10
24x36"	\$20
36x48"	\$35
Specialty Maps (in addition to print costs)	\$30/hour
Digital GIS Products	
Minimum Fee:	\$35
Maximum Fee:	\$30/hour
Per Parcel Fee:	\$0.50
Including aerial photography, parcel lines, parcel dimensions, zoning districts, utilities, future land use, etc.	

DOCUMENT FEES	
Zoning Ordinance	\$80
Master Plan or Recreation Plan	\$40
Grand Traverse Commons Master Plan	\$40
Zoning Verification Letter	\$50
Zoning Determination Letter	\$100

INDUSTRIAL FACILITY TAX ABATEMENTS	
New Facility & Speculative	\$750
Rehabilitation Facility	\$1,000

LATE FEES	
100% of application fee, or \$500.00, whichever is less	
Fees may be waived in whole or part by the Township Board	

MARIJUANA SAFETY COMPLIANCE FACILITIES	
Initial License Application	\$2,500
Annual Renewal of License	\$500

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF GARFIELD
 CHECK DATE FROM 09/10/2021 - 09/23/2021
 Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/14/2021	GEN	39978	AMY DEHAAN	EDUCATION / MILEAGE	101-171-860.201	354.20
		39978		EDUCATION / MILEAGE	101-171-960.000	772.12
						1,126.32
09/14/2021	GEN	39979	FIFTH THIRD BANK	5261 HEDGE TRIMMER	308-000-935.000	279.99
09/14/2021	GEN	39980	G.T. BAY WATERSHED INITIATIVE, INC.	MITCHELL CREED SOURCE TRACKING PROJECT	101-747-880.007	7,500.00
09/14/2021	GEN	39981	GFL ENVIRONMENTAL	002096164	308-000-935.000	424.18
09/14/2021	GEN	39982	GFL ENVIRONMENTAL	002114259	101-265-935.604	96.91
09/14/2021	GEN	39983	INTEGRITY BUSINESS SOLUTIONS	LAMINATE, LTR	101-101-726.000	84.48
		39983		NAMEPLATE - J. DOUGLASS	101-371-726.000	28.45
						112.93
09/14/2021	GEN	39984	NORTHERN MI JANITORIAL SUP	TOILET PAPER / M-FOLD TOWLING	101-265-726.003	272.90
09/14/2021	GEN	39985	SPECTRUM BUSINESS	INTERNET	101-258-935.016	89.99
09/14/2021	GEN	39986	TRAVERSE CONNECT	MEMBERSHIP	101-101-965.101	1,000.00
09/15/2021	GEN	39987	RANDY'S OLDE TOWNE SERVICE, INC	WIPER BLADES	101-806-864.000	39.61
09/22/2021	GEN	39988	BLUE CROSS BLUE SHIELD OF MICHIGAN	EMPLOYEE HEALTH	101-851-873.030	19,567.31
09/22/2021	GEN	39989	FIFTH THIRD BANK	1319 BUS CARDS, EDUCATION, MTA BOOKS, SOAP	101-101-965.101	314.00
		39989		1319 BUS CARDS, EDUCATION, MTA BOOKS, SOAP	101-215-960.000	302.83
		39989		1319 BUS CARDS, EDUCATION, MTA BOOKS, SOAP	101-253-726.000	96.86
		39989		1319 BUS CARDS, EDUCATION, MTA BOOKS, SOAP	101-265-726.003	17.16
		39989		1319 BUS CARDS, EDUCATION, MTA BOOKS, SOAP	101-371-726.000	27.09
						757.94
09/22/2021	GEN	39990	FIFTH THIRD BANK	1319-P PAINT SPRAYER, CHAINSAW CHAIN/CHAPS,	308-000-935.000	485.82
09/22/2021	GEN	39991	UNITED WAY	UNITED WAY	101-000-238.000	90.00
09/22/2021	GEN	39992	GARFIELD CHARTER TOWNSHIP	HSA	101-000-237.000	476.13
09/22/2021	GEN	39993	GMOSER'S SEPTIC SERVICE, INC	PORTABLE TOILET 8.2021	308-000-935.000	190.00
09/22/2021	GEN	39994	VOYA INSTITUTIONAL TRUST COMPANY	DEFERRED COMP VF3202	101-000-227.000	910.00
09/22/2021	GEN	39995	MOLON EXCAVATING	YMCA PARKING BUMPERS	308-000-970.000	1,750.00
09/22/2021	GEN	39996	SUPERFLEET	GAS	101-806-862.000	147.37
						35,317.40

3.b.(i)

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF GARFIELD
 CHECK DATE FROM 09/10/2021 - 09/23/2021
 Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-000-237.000			HSA (FORMERLY FLEX)		476.13	
101-000-238.000			UNITED WAY		90.00	
101-101-726.000			SUPPLIES		84.48	
101-101-965.101			DUES & PUBLICATIONS -TOWNBOAR		1,314.00	
101-171-860.201			MILEAGE - ASSESSOR		354.20	
101-171-960.000			EDUCATION & TRAINING		772.12	
101-215-960.000			EDUCATION & TRAINING		302.83	
101-253-726.000			SUPPLIES		96.86	
101-258-935.016			COMPUTER NETWORK		89.99	
101-265-726.003			SUPPLIES-MAINTANCE		290.06	
101-265-935.604			RUBBISH REMOVAL		96.91	
101-371-726.000			SUPPLIES		55.54	
101-747-880.007			COM. PROM. - COMMUNITY AWAREN		7,500.00	
101-806-862.000			GAS & CAR WASHES		147.37	
101-806-864.000			MISCELLANEOUS		39.61	
101-851-873.030			INSURANCE - EMPLOYEE HEALTH		19,567.31	
308-000-935.000			MAINTENANCE - MISC, EQUIP		1,379.99	
308-000-970.000			CAPITAL OUTLAY		1,750.00	
			TOTAL		35,317.40	



September 14, 2021

**SUMMARY OF BILLINGS FOR APPROVAL
FROM GARFIELD TOWNSHIP**

I. Developer's Escrow Fund

A. Utility Plan Review, Oversight & Closeout

1. Engineering and survey services for design, topo survey, bidding, construction services, project turnover Chick-Fil-A, Water Main Extension, Escrow 215.824		
Project# 21171 Invoice No. 2117104		750.00
2. Engineering plan review and overall capacity evaluation, construction services, project turnover Marengo 31		
Project# 21265 Invoice No. 2126501		875.00
	Total A	1,625.00

C. Private Road Review

Total Developer's Escrow Fund 1,625.00

II. Utility Receiving Fund

1. Engineering consulting services for review of ability to extend water and sewer. and close out. US-31 South, McCrea Hill PRV Relocation		
Project# 19135 Invoice No. 1913508		3,420.00
2. Engineering consulting services for review of ability to extend water service Oleson's Development Parcel		
Project# 21029C Invoice No. 21029310		1,667.50
3. Engineering and survey services for design, topo survey, bidding, construction services, project turnover Stone Ridge PRV Replacement		
Project# 21066 Invoice No. 2106604		3,200.00
4. Engineering and survey services for design, construction documents, administration for roof improvements Township Hall Roof		
Project# 21091 Invoice No. 2109102		20,725.00
	Total Utility Receiving Fund	29,012.50

III. Park Funds / DNR Trust Fund

1. Engineering and survey services for design, topo survey, bidding, construction services. River East Park Improvements, Phase I		
Project# 21011 Invoice No. 2101104		260.00
2. Engineering services to update overall cost estimates and illustrations to reflect phasing of project and budget for the township board. River East Recreation Area		
Project# 21029C Invoice No. 21029309		495.00
	Total Park Funds / DNR Trust Fund	755.00

GRAND TOTAL \$31,392.50

Invoice

Gourdie-Fraser, Inc.
 123 West Front Street, Suite A
 Traverse City, MI 49684
 Phone: 231-946-5874, Fax: 231-946-9634
 VISA/MASTERCARD Accepted, Due Upon Receipt
 A/R email: melanie@gfa.tc

MR CHUCK KORN
 CHARTER TWP OF GARFIELD
 3848 VETERANS DR
 TRAVERSE CITY, MI 49684

September 14, 2021
 Project No: 21171
 Invoice No: 2117104

Re: Chick-Fil-A, Water Main Extension, Escrow No. 215.824

Services Performed:

1. Engineering Review - Plan review and overall capacity evaluation to determine impact to existing water system, sewer system and storm water system for the ability to service. Act 399 Permit assistance for water main extension and par 41 Permit assistance for sanitary sewer main.
2. Construction Observation - Full time for site visits, witness testing and DPW walk through. Developer is responsible to provide record drawings and provide documentation to GFA for review..
3. Project Turnover - Review drawing and easements, close out and turnover documentation to township updates to GIS and overall utility maps.

Additional Services:

1. Storm waster review of plans, computations and specifications for compliance with Ordinance 49. Communication with applicant and engineer and correspondence letter of final acceptance. MDOT permit assistance and meetings related to storm infrastructure within MDOT ROW.

Project Location: 2700 US-31, M-37 North of South Airport Road, Traverse City

Professional Services from August 15, 2021 to September 11, 2021

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Engineer Review	3,500.00	100.00	3,500.00	3,500.00	0.00
Construction Observation	7,500.00	10.00	750.00	0.00	750.00
Project Tomover, Close Out	500.00	0.00	0.00	0.00	0.00
Storm Water Reivew/MDOT ROW	1,635.00	100.00	1,635.00	1,635.00	0.00
Total Fee	13,135.00		5,885.00	5,135.00	750.00
		Total Fee			750.00
				Total this Invoice	\$750.00

Invoice

Gourdie-Fraser, Inc.
123 West Front Street, Suite A
Traverse City, MI 49684
Phone: 231-946-5874, Fax: 231-946-9634
VISA/MASTERCARD Accepted, Due Upon Receipt
A/R email: melanie@gfa.tc

MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

September 14, 2021
Project No: 21265
Invoice No: 2126501

Re: Marengo 31, Water/ Sewer Extension

Services Performed: Engineering plan review and overall capacity evaluation to determine impact to existing water and sewer system and the ability to service. Construction observation and testing services for full time water main and sanitary sewer. Project turnover to review drawing and easements, close out and turnover documentation to township and updates to GIS and overall utility maps.

Project Location: Along US-31 North behind Baymont Hotel, Traverse City

Professional Services from August 15, 2021 to September 11, 2021

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Engineering Plan Review	3,500.00	25.00	875.00	0.00	875.00
Construction Observation & Testing	8,100.00	0.00	0.00	0.00	0.00
Project Turnover & Close Out	1,500.00	0.00	0.00	0.00	0.00
Total Fee	13,100.00		875.00	0.00	875.00
		Total Fee			875.00
				Total this Invoice	\$875.00

Invoice

Gourdie-Fraser, Inc.
123 West Front Street, Suite A
Traverse City, MI 49684
Phone: 231-946-5874, Fax: 231-946-9634
VISA/MASTERCARD Accepted, Due Upon Receipt
A/R email: melanie@gfa.tc

MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

September 14, 2021
Project No: 19135
Invoice No: 1913508

Re: US-31 South / McCrea Hill PRV Relocation

Services Performed: Professional engineering services for preliminary design, final design, bidding, construction administration, construction observation, project close out and turn over as detailed in Proposal No. 19-198 dated April 12, 2019.

Professional Services from August 15, 2021 to September 11, 2021

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Preliminary Design	12,000.00	100.00	12,000.00	12,000.00	0.00
Final Design	10,350.00	100.00	10,350.00	10,350.00	0.00
Bidding Services	3,500.00	100.00	3,500.00	3,500.00	0.00
Construction Admin.	9,000.00	20.00	1,800.00	450.00	1,350.00
Construction Observation	10,350.00	20.00	2,070.00	0.00	2,070.00
Project Closeout & Turnover	1,800.00	0.00	0.00	0.00	0.00
Total Fee	47,000.00		29,720.00	26,300.00	3,420.00
		Total Fee			3,420.00
				Total this Invoice	\$3,420.00

Invoice

Gourdie-Fraser, Inc.
123 West Front Street, Suite A
Traverse City, MI 49684
Phone: 231-946-5874, Fax: 231-946-9634
VISA/MASTERCARD Accepted, Due Upon Receipt
A/R email: melanie@gfa.tc

MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

September 14, 2021
Project No: 21029C
Invoice No: 21029310

Re: Oleson's Parcel, Water Service Extension

Services Performed: Engineering services for review of Oleson's development and ability to provide water service. Services include review of existing Garfield Township and Blair Township pressures and capacities, review of options to provides service including memo of pro's / con's, renderings, and cost estimate.

Professional Services from August 15, 2021 to September 11, 2021

Professional Personnel

	Hours	Rate	Amount	
Sr. Project Manager	7.00	135.00	945.00	
Design Engineer I	8.50	85.00	722.50	
Totals	15.50		1,667.50	
Total Labor				1,667.50
		Total this Invoice		\$1,667.50

Invoice

Gourdie-Fraser, Inc.
 123 West Front Street, Suite A
 Traverse City, MI 49684
 Phone: 231-946-5874, Fax: 231-946-9634
 VISA/MASTERCARD Accepted, Due Upon Receipt
 A/R email: melanie@gfa.tc

MR CHUCK KORN
 CHARTER TWP OF GARFIELD
 3848 VETERANS DR
 TRAVERSE CITY, MI 49684

September 14, 2021
 Project No: 21066
 Invoice No: 2106604

Re: Stone Ridge PRV Replacement

Services Performed: Professional engineering services for a topographic survey, preliminary design, final design, bidding, construction administration, construction staking, construction observation, project close out and turn over as detailed in proposal letter dated March 3, 2021.

Professional Services from August 15, 2021 to September 11, 2021

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Topographic Survey	5,250.00	100.00	5,250.00	5,250.00	0.00
Preliminary Design	12,500.00	100.00	12,500.00	12,500.00	0.00
Final Design	14,350.00	100.00	14,350.00	14,350.00	0.00
Bidding Services	4,000.00	100.00	4,000.00	800.00	3,200.00
Construction Administration	9,850.00	0.00	0.00	0.00	0.00
Construction Staking	3,500.00	0.00	0.00	0.00	0.00
Construction Observation	12,350.00	0.00	0.00	0.00	0.00
Project Closeout and Turnover	2,500.00	0.00	0.00	0.00	0.00
Total Fee	64,300.00		36,100.00	32,900.00	3,200.00
		Total Fee			3,200.00
				Total this Invoice	\$3,200.00

Invoice

Gourdie-Fraser, Inc.
123 West Front Street, Suite A
Traverse City, MI 49684
Phone: 231-946-5874, Fax: 231-946-9634
VISA/MASTERCARD Accepted, Due Upon Receipt
A/R email: melanie@gfa.tc

MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

September 14, 2021
Project No: 21091
Invoice No: 2109102

Re: Township Hall Roof

Services Performed: Conceptual design, final design, construction documents and construction administration for roof improvements as detailed in memo dated March 9, 2021.

Professional Services from August 15, 2021 to September 11, 2021

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Design, Construction Administration	25,300.00	85.00	21,505.00	780.00	20,725.00
Total Fee	25,300.00		21,505.00	780.00	20,725.00
		Total Fee			20,725.00
				Total this Invoice	\$20,725.00



Invoice

Gourdie-Fraser, Inc.
123 West Front Street, Suite A
Traverse City, MI 49684
Phone: 231-946-5874, Fax: 231-946-9634
VISA/MASTERCARD Accepted, Due Upon Receipt
A/R email: melanie@gfa.tc

MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

September 14, 2021
Project No: 21011
Invoice No: 2101104

Re: River East Park Improvements, Phase I

Services Performed: Engineering, survey and construction services for final site design, architectural design, topographic survey, RFP & bidding, construction staking and layout, construction observation, materials testing, contract administration and construction engineering as detailed in proposal letter dated January 7, 2021.

Professional Services from August 15, 2021 to September 11, 2021

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Topographic Survey	2,700.00	100.00	2,700.00	2,700.00	0.00
Site, Architectural Design	4,500.00	100.00	4,500.00	4,500.00	0.00
RFP and Bidding	1,000.00	100.00	1,000.00	1,000.00	0.00
Construction Staking and Layout	1,000.00	0.00	0.00	0.00	0.00
Const. Observation & Materials Testing	1,500.00	0.00	0.00	0.00	0.00
Construction Admin. and Engineering	1,000.00	90.00	900.00	640.00	260.00
Total Fee	11,700.00		9,100.00	8,840.00	260.00
		Total Fee			260.00
				Total this Invoice	\$260.00

Invoice

Gourdie-Fraser, Inc.
123 West Front Street, Suite A
Traverse City, MI 49684
Phone: 231-946-5874, Fax: 231-946-9634
VISA/MASTERCARD Accepted, Due Upon Receipt
A/R email: melanie@gfa.tc

MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

September 14, 2021
Project No: 21029C
Invoice No: 21029309

Re: Parks - River East

Services Performed: Engineering services to update overall cost estimates and illustrations to reflect phasing of project and budget for the township board.

Professional Services from August 15, 2021 to September 11, 2021

Professional Personnel

	Hours	Rate	Amount	
Sr. Project Manager	2.00	135.00	270.00	
Design CAD Technician III	2.50	90.00	225.00	
Totals	4.50		495.00	
Total Labor				495.00
		Total this Invoice		\$495.00

MTT Update
Prepared for Garfield Twp Board

Owner	Property Address	Year(s) in Contention	Assessor's Values		Petitioner's Values		Value Differences		Status Notes	ACTUAL	
			Assessed	Taxable	Assessed	Taxable	Assessed	Taxable		Twp Millage Loss	METRO Millage Loss
Multi-Cinema Inc	3825 Marketplace Cir	2021	\$ 3,771,300	\$ 3,771,300	\$ 1,990,711	\$ 1,990,711	\$ (1,780,589)	\$ (1,780,589)	9/7/21 Received Request for Documents 9/13/21 Sent requested documents -47%		
City Stores, Inc	3675 Marketplace Cir	2021	\$ 2,545,200	\$ 2,044,130	\$ 1,500,000	\$ 1,045,200	\$ (544,130)	\$ (544,130)	5/25/21 Discovered petition on-line 5/26/21 Answered petition -27%		
United Partnership ON Unit 1	3450 W South Airport Rd	2021	\$ 1,833,300	\$ 1,833,300	\$ 1,000,000	\$ 1,000,000	\$ (833,300)	\$ (833,300)	8/3/21 Rec'd Order setting aside Default (Proof of Svc by Petitioner) -45%		
Valuation Due: 6/16-30/2022	Valuation Due: 3/21/22	JUDGE: Marcus L Abood									
TOTALS:			\$ 4,378,500	\$ 3,977,430	\$ 2,500,000	\$ 2,500,000	\$ (1,876,500)	\$ (1,876,500)			
			SETTLED VALUES:		2021						
					\$ (6,316.04)	\$ (7,421.34)			2021 Potential Tax Loss		
					Township				ACTUAL TAX LOSS		
					Metro				2021		
									GRAND TOTAL	\$	\$

3.c.

September 15, 2021

Ms. Bonnie Scheele, Clerk
Grand Traverse County
400 Boardman Ave
Traverse City, MI 49684

Ms. Michelle L. Crocker, Clerk
Leelanau County
8527 E Government Center Dr, Ste 103
Suttons Bay, MI 49682

RE: 2021 Tax Rate Request – The City of Traverse City and Charter Township of
Garfield Recreational Authority

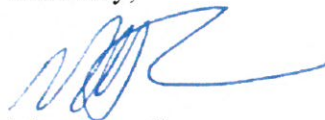
Dear Ms. Scheele and Ms. Crocker:

Enclosed is a copy of the 2021 Tax Rate Request for The City of Traverse City and
Charter Township of Garfield Recreational Authority.

As you will note on the form, the Rec Authority Board of Directors committed that it
would stop levying the 2004 operating millage and switch over to the 2020 operating
millage in its place; therefore no levy is requested from the 2004 operating millage. The
Board also pledged to cap the operating levy at 0.1500 mill until the 2004 debt millage
is retired; 0.1500 is therefore the requested levy for the 2020 operating millage. The
debt millage rate remains the same as last year at 0.3300.

Thank you, and as always, please feel free to contact me with any questions or needs.

Sincerely,



Matt Cowall
Executive Director

e-copy w/ enc: James D. Baker, Grand Traverse County Equalization Director
Laurie Spencer, Leelanau County Equalization Director
Polly Cairns, Traverse City Assessor
Amy DeHaan, Charter Township of Garfield Assessor
Lanie McManus, Charter Township of Garfield Clerk
Benjamin C. Marentette, Traverse City Clerk
Chuck Korn, Charter Township of Garfield Supervisor
File: Tax Levy

k:\recreaionalauthority\taxraterequest\taxraterequesttoclerks2021.doc

2021 Tax Rate Request (This form must be completed and submitted on or before September 30, 2021)

MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS

Carefully read the instructions on page 2.

This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory; Penalty applies.

2021 Taxable Value of ALL Properties in the Unit as of 5-24-2021
2,256,658,123
 For LOCAL School Districts: 2021 Taxable Value excluding Principal Residence, Qualified Agricultural, Qualified Forest, Industrial Personal and Commercial Personal Properties.

County(ies) Where the Local Government Unit Levies Taxes
Grand Traverse County and Leelanau County

Local Government Unit Requesting Millage Levy
Traverse City & Garfield Township Recreational Authority

This form must be completed for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2021 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election Charter, etc.	(5) ** 2020 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2021 Current Year "Headlee" Millage Reduction Fraction	(7) 2021 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Ex Voted	Operating	11-02-04	0.1000	0.0968	0.9931	0.0961	1.0000	0.0961	0.0000	0.0000	12-02-23
Ex Voted	Debt	11-02-04	N/A	N/A	N/A	N/A	N/A	N/A	0.3300	0.3300	12-02-23
Ex Voted	Operating	11-03-20	0.3000	0.3000	0.9931	0.2979	1.0000	0.2979	0.1500	0.1500	12-02-39

Prepared by **Matt Cowall** Telephone Number **(231) 929-3696** Title of Preparer **Executive Director** Date **9/15/2021**

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Print Name	Date
<input checked="" type="checkbox"/> Secretary		Michael Groleau	9/15/2021
<input checked="" type="checkbox"/> Chairperson	Signature	Print Name	Date
<input type="checkbox"/> President		Laura Ness	9/15/2021

* Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

** **IMPORTANT:** See instructions on page 2 regarding where to find the millage rate used in column (5).

Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For all Other	



Grand Traverse Conservation District

August 2021 Report

CONSERVATION TEAM

OWNER/PARKLAND: City of Traverse City – Brown Bridge Quiet Area

Administration

- Phase-II Large Wood Project - Met with a group including folks from the Grand Traverse Band, City of TC, Great Lakes Fisheries Commission, and others to view the project progress.
- Prepared a contract with MODAL,LLC to install the bench cut trail from Buck's Landing to the south end of Brown's Landing Bridge.
- Submitted request to extend the Soil Erosion control permit for the bench cut trail.
- Contacted point-person of H2Q Running Camp known to discuss their large group use within the Quiet Area. The groups (40+ runners) were seen using the Quiet Area trails on multiple occasions.

Routine Monitoring and Maintenance

- Mowed along trails and trailheads to ensure confident access to trail systems.
- Performed routine trailhead inspections to monitor use, pick up trash, restock outhouses, and tend to dog waste stations.
- Cleared away a multitude of fallen trees from trails following high-wind storm events.
- Responded to issues and concerns within Trail Reports submitted electronically by volunteer Trail Stewards.
- Gravel-patched potholes in the canoe landing parking area.
- Swept and restocked the outhouses on a regular basis, and power-washed the canoe landing outhouse.
- Installed a new signpost at the entrance of the lower canoe landing with freshly made routed signs.
- Installed post at canoe landing parking area on hill up to the bench on the dam berm to prevent indiscriminate trespassing of vehicles.



Grand Traverse Conservation District

Other

- Received DTE Tree Planting grant: \$4,000 award being matched by \$5,000 from the City of Traverse City and in-kind personnel, equipment and materials provided by GTCD. Project will fund additional tree plantings in the bottomlands.
- Communicated with Dean Adams regarding the placement of two dumpsters on Brown Bridge Quiet Area. Arranged an on-site meeting in September to discuss the matter.
- Provided canoes, including delivery and pickup, for City, GTB, and GL Fishery Commission float from Scheck's to BBQA.

OWNER/PARKLAND: Garfield Township – Various

Administration

- Continued communication with Garfield Township Park Steward, Derek Morton, in regards to project planning and park maintenance needs.

Monitoring and Maintenance

- Forwarded trail reports and concerns to Township staff as they were received.
- Assisted Garfield Township in clean-up of abandoned homeless camps behind Goodwill Inn.
- Mowed and pruned trails as necessary upon approval from Derek Morton.
- Assisted with aquatic plant removal from Oleson Pond.
- Responded to trail steward reports associated with Garfield Township-owned parks and trails.
- Provided use of District-owned brush hog along the Buffalo Ridge Trail near Kids Creek Park and at the pickleball courts at Boardman Valley Nature Preserve.
- Replaced missing/ripped temporary trail maps at GT Commons.
- Sprayed herbicide on encroaching vegetation along crushed gravel ADA paths at Kids Creek Park to ensure safe usage and universal access.
- Sprayed herbicide on encroaching poison ivy along trail systems at Miller Creek NR and Silver Lake RA.
- Provided reconnaissance of trail erosion following intense storm events at GT Commons and Miller Creek NR.
- Removed several large downed trees from trails following intense storm events.
- Assisted Township staff in clean-up of abandoned homeless camps in the vicinity of Goodwill Inn.
- Downloaded trail counter data at the junction of the Buffalo Ridge Trail and Kids Creek Park.



Grand Traverse Conservation District

OWNER/PARKLAND: Grand Traverse County – Natural Education Reserve and Medalie Park

Administration

- Prepared for and conducted a quarterly Advisory Committee meeting. Worked with the Chairperson to create the associated Agenda and draft Minutes.
- Scheduled Miss Dig to mark underground utilities at Medalie Park prior to upcoming fencing repairs.
- Met with staff from Conservation Resource Alliance and the Natural Resources Conservation Service to continue the development of a 'planting plan' to prioritize future planting efforts and secure additional grant funding opportunities.
- Corresponded with County staff, Fred Tank - Power Island Ranger, and Youth Works to assist in trail clearing efforts on Power Island.
- Met with a "Location Scout" asking if it would be possible to have a commercial filmed on-site at the NER. The Scout said the company is insured and would be willing to pay the County a location fee.

Monitoring and Maintenance

- Performed routine weekly trailhead checks (including Medalie Park) and refilled dog waste bag dispensers.
- Power washed and sanitized Beitner & Jack's Landing outhouses to ensure cleanliness.
- Installed new temporary routed sign at Jack's Landing drive to better identify location.
- Removed fallen trees from trails on multiple occasions.
- Mowed along trails and trailheads, including the BRT, in order to keep trails well defined and safe for users.
- Removed inappropriate graffiti from infrastructure on multiple occasions.
- Removed a small section of rotted stairs at Keyston Rapids Trailhead that were becoming a hazard. Installed aggregate material and graded as necessary to ensure sustainability and safety for trail users.
- Sprayed herbicide on Meadows Pavilion trailhead ADA gravel path to clear encroaching vegetation.
- Installed stakes and rope to ensure planted large stock trees within the Sabin Bottomlands are growing upright.
- Provided reconnaissance of trailside erosion along the Keystone Rapids trail near the overlook and upstream of Oleson Footbridge.
- Added TART map and County P&R rules laminated sheets to new Medalie Park info station.



Grand Traverse Conservation District

Grants/Other

- Pending: Joint application with CRA and the GTB (GLRI grant funds) to prepare planting plans for each of the bottomlands. The grant would fund the planting of 15,000 seedlings beginning in the Fall and spring 2022.
- Presented to a group of Norte youth to discuss dams removal and bottomlands restoration.
- Assisted Stream Mechanics in performing Boardman River assessment and monitoring efforts within the former impoundments.
- Submitted Boardman River Restoration and Bottomlands Planting follow-up information for further consideration of 2021 Keep Michigan Beautiful Awards.
- Assisted in trail clearing efforts on Power Island after high winds during a major storm event on August 10.

OWNER/PARKLAND: Recreational Authority – Hickory Meadows

Administration

- Attended the monthly Rec Authority Board meeting and provided updates.
- Coordinated a Hickory Meadows Advisory Committee (HMAC) August meeting. Drafted an agenda and follow-up minutes for HMAC review.
- Reported upon stormwater drainage improvements and repairs after the August 10th storm event to Matt C. and City representatives.
- Coordinated delivery of 2"x12"x24' milled treated lumber for timber footbridge replacement. Secured and delivered other construction materials as needed.
- Coordinated site walks with the HMAC in review of the proposed trail. In process of accommodating trail walks with interested Rec Authority Board members.

Monitoring and Maintenance

- Removed and replaced old rotted footbridge crossing on the west end of main meadow with new 6' timber crossing to ensure user safety.
- Trimmed back on grass around white pines planted in upper meadow to ensure viability.
- Performed trailhead checks on a weekly basis and refilled dog bag dispensers as necessary, including at Historic Barns Park trailhead to GT Commons.
- Downloaded trail counter data on a monthly basis.
- Mowed and trimmed along trails and at trailheads as needed.
- Repaired erosion along trails after major storm events on August 10 and July 24.
- Cleared down trees along trails as necessary.
- Worked on an updated interim trail intersect map for navigation along trails.



Grand Traverse Conservation District

Grants

- In process of securing permits - Traverse City Track Club funding of material for two boardwalk stream crossings over wetlands and headwaters of 'Hickory Creek' to further trail opportunities. Awarded full request of \$4,750.
- Provided a follow-up report and pictures to Monarch Watch for the awarded 584 milkweed plugs (14 flats) this past June.

Other

- Met Becky Alexander, Kroupa family descendent, and GTRLC representatives to review opportunities and planning for the former Kroupa property (a.k.a. Hickory Forest).

OWNER/PARKLAND: Rotary Camps & Services – East Creek Reserve

Monitoring and Maintenance

- Used monies awarded by the Michigan Trail Riders Association to improve the Shore-to-Shore horse trail crossing located next to the Mayfield Rd. bridge over East Creek.
- Performed routine drive-by and trailhead inspections to monitor use and pick up trash.
- Cleared away a few fallen trees from the trail system as they were reported.
- Responded to Trail Steward Reports.

BOARDMAN RIVER STEWARDSHIP

- Assisted with FishPass partner float to view progress at Phase-II Large wood site.
- Participated in a FishPass Structured Decision Making process zoom.
- Conducted a site tour of Phase-II wood with the members from the GTB, Conservation Resource Alliance, and the Natural Resources Conservation Service (NRCS). Those present spoke about the good and the challenges. NRCS also approved the site for Environmental Quality Incentive Program (EQIP) payment. Livestaking that will take place this coming fall after the willows go dormant will complete the project.
- Same group as above met at the railroad crossing of Miller Creek since there was EQIP involved in that project as well.
- Responded to a Natural River variance request regarding a request to encroach over 60-feet closer to the river than zoning allows.



Grand Traverse Conservation District

- Prepared and executed a contract between GTCD and MODAL for the installation of large wood as part of the NB Sand Trap abandonment and restoration project.
- Met with the MDNR forester to select and mark 16 white pine off Guernsey Lake Road to be harvested stump and all for the NB project.
- Conducted several site visits to the NB Sand Trap Project and spent a day directing the placement of the large wood.
- Prepared a PowerPoint presentation regarding the bottomlands restoration for the Friendly Garden Club.
- Met with a property owner with severe erosion problems that was threatening to wash out his pond embankment (T. Steele). A representative from the Michigan Department of the Environment, Great Lakes, and Energy (EGLE) attended the site visit as well.
- Met with a couple who were interested in buying lakefront property in the Boardman River Watershed and wanted some advice.
- Attended a zoom regarding the Lautner Road stream crossing and what can be done.
- Prepared an EGLE application for a riverfront property owner (V. Amroian).
- Met the MDNR Area Forest Manager to inspect the NB sand trap restoration and determine where he wanted a small parking area created.
- While in the Guernsey Lake Road area with the MDNR Area Forest Manager, we inspected several remote access sites that were restored nearly 25 years ago. Sites look great but the cedar fencing needs replacement.
- Received a call regarding a large tree blocking the river downstream from the Garfield Road crossing of the Boardman. Will schedule for it to be removed.

ENVIRONMENTAL EDUCATION

Nature Center Visitation this Month: 117 Nature Center Visitation August 20: 0

Program Participants this month: 475 Program Participants August 20: 0

Drop ins this month: 117 Drop-in August 20: 0

Nature Center Visitation this year: 345 Nature Center Visitation since 2008: 99,161

Program Participation & Program Planning:

- 1,378 youth participated in our 2021 Nature Day Camp
- 70+ preschoolers participated in our Peepers Summer programming accompanied by their guardian(s). The program returned after a call from the community. It will be returning for the Fall session in September 2021



Grand Traverse Conservation District

- Fall programming, Knee High Naturalists and Homeschool programs are full and beginning the week of September 13th.
-

FORESTRY ASSISTANCE PROGRAM (FAP)

Leelanau, Grand Traverse and Benzie Conservation Districts

Trainings: None

On-Site Visits:

Leelanau County

1. Warthen, 12 acs. Leland Twp.
2. Gentry, 3 acs., Leelanau Twp. N.
3. Richardson, 12 acs., Leelanau Twp. N.
4. Cole, 15 acs., Cleveland Twp.
5. Bahle, 247 acs., Suttons Bay Twp.
6. Brewis, 80 acs., Solon Twp.
7. Brown, 87 acs., Kasson Twp.
8. Hinds, 2 acs., Glen Arbor Twp.
9. Crege, 20 acs., Leelanau Twp. N.
10. REF, 10 acs., Bingham Twp.
11. Lessard, 40 acs., Kasson Twp.

Grand Traverse County

1. Calkins, 10 acs., Long Lake Twp.
2. Tabberer, 98 acs., Fife Lake Twp.

Benzie County

1. Barbas, 8 acs., Lake Twp.
2. Meserge, 10 acs., Almira Twp.
3. Meek, 5 acs., Crystal Lake Twp.
4. Lathwell, 80 acs., Joyfield Twp.
5. Blood, 160 acs., Colfax Twp.
6. Robertson, 12 acs., Colfax Twp.
7. Whiteside, 14 acs., Lake Twp.

Written Forest Management Recommendations: 5



Grand Traverse Conservation District

QFP Verifications: 3

MAEAP/FWH Verifications: 0

FAP Referrals to Private Sector: 6

FAP Referrals to Public Sector: 1

In-office Contacts: 41 landowners
foresters

Follow-up Contacts: 42 landowners/qualified

FAP Promotion/Program Development:

1. WOW Hike at Frederick Farm, 45 participants
2. Meet with clear cut landowner concerns on VASA trail with DNR staff
3. Illini Woods Association Annual Meeting – forest health presentation (20 participants)
4. American Hazelnut Workshop – 55 participants
5. Forest Health presentation to Lakeshore Garden Club – 18 participants
6. Congregational Summer Assembly Youth Ecology Club – two groups/16 youth
7. FAP Monthly Conference Call
8. Pland 12 containerized ATREP seedlings at VVP
9. Frankfort School Tree Farm workbee – 6 participants
10. Hallstedt Farm Talk, Forest Health – 7 participants
11. Neahtawanta Association Tree Hike, 16 participants (new oak wilt)
12. Forest Bathing, 13 participants
13. Update ATREP with Maddy and Mary
14. Oak Wilt Control training with Treetop Tree Service
15. Planning for Silver Leaf Sawmill Tour

MICHIGAN AGRICULTURE ENVIRONMENTAL ASSURANCE PROGRAM (MAEAP)

Farm Visits: 3 (Antrim/Grand Traverse), 1 (Benzie/Leelanau)

Risk Assessments Completed: 0 (Antrim/Grand Traverse), 3 (Benzie/Leelanau)

Farms Verified: 1



Grand Traverse Conservation District

Updates:

- 8/1: GLIF/Footbridge Campaign Development Meeting
- 8/2: Antrim County Reverification
- 8/9: New Technician, Sam Wolfe, for Benzie and Leelanau Started
- 8/10: MAEAP Technical Advisory Committee Meeting
- 8/11: Protecting our Lakes and Shorelands Speaker Series
- 8/14: MAEAP Led Saturday Series Hike - Watersheds and Agriculture
- 8/17: Great Lakes Incubator Farm Advisory Council Meeting
- 8/24: Benzie Commissioners Meeting
- 8/26-8/29: Sam Wolfe - Environmental Leadership Program

Current Projects:

- Working with:
 - 32 Farms in Grand Traverse
 - 14 Farms in Antrim
 - 20 Farms in Leelanau
 - 9 Farms in Benzie
- Assisting with utilizing MAEAP fund code for NRCS EQIP Applications
- Planning 2021 agrichemical container recycling program.
- Planning 2021 tractor tire/large equipment tire recycling event.
- Great Lakes Incubator Farm planning, funding acquisition, and development.
- Planning Fall 2021 MAEAP Phase 1 events and Field Days.

Upcoming Events:

- 9/2: Forest, Wetlands, and Habitat Training
- 9/3: Farm Field Day at Meyer Farm
- 9/9: Benzie Conservation District Board Meeting
- 9/10: Michigan Association of Conservation Districts Region 3 Meeting
- 9/10: Freshwater Roundtable Meeting
- 9/14: MAEAP Technical Advisory Committee Meeting
- 9/16: Tractor Tire/Large Equipment Tire Recycling Event
- 9/27: Agrichemical Container Recycling Collection



Grand Traverse Conservation District

- Monthly Report Northwest Michigan Invasive Species Network
- August 2021
- Public Inquiry Responses: 78
- Active Efforts: 85
- Active Impressions: 123
- Passive Efforts: 55
- Passive Impressions: 35,676
- GBB-specific active efforts: 4
- GBB-specific active impressions: 6
- GBB-specific passive efforts: 61
- GBB-specific passive impressions: 3,377
- Acres Surveyed: 1999.5
- Sites Surveyed: 35
- Sites Monitored: 0
- Acres Treated: 108.5
- Sites Treated: 145
- Acres Restored: 0
- Sites Restored: 0
- Volunteer Hours: 12
- Volunteers: 6

Meetings/Presentations/Trainings:

- 8/5 – Hosted baby’s breath workbee on Elberta Beach – 6 volunteers
- 8/11 – Presented at POLS webinar on shoreline invasives management – 29 participants
- 8/13 – Hosted boat wash on Lake Leelanau – 24 contacts, 12 boats washed
- 8/17 – Presented to GT Citizens Climate Lobby – 6 participants
- 8/25 – Presented “Habitat Matters” at Leland Library – 6 participants
- 8/26 – Hosted autumn olive workshop in Manistee County – 38 participants

Treatments, Restoration, and Surveys:

- Bittersweet treatments: .5 acres
- Knotweed treatments: 58.5 acres
- Black swallow-wort treatments: 6.5 acres
- Butterbur treatments: .5 acres
- Phragmites: 4 acres
- Japanese barberry treatments: 2.5 acres
- Surveys: 1,999.5 acres at 35 sites – a lot of roadside surveys

Other Accomplishments:

- Two new GBB community participants added (Gold and Silver Achievement levels) and multiple site visits
- Completed August Enewsletter
- Closed boot brush survey to determine use – 32 participants
- Manistee News Advocate article on Manistee knotweed treatments – 15,000 impressions
- Seasonal tech, Carter, done last week and survey techs are done on September 2nd.
- Seasonal tech, Kat, is staying for an additional month to assist with phragmites treatments.



Grand Traverse Conservation District

- FB reach: 12,402 Monthly Report June 2021 Respectfully Submitted, Emily Cook and the ISN Team September 2, 2021
- Website unique visitors: 1,952
- Instagram reach: 2,678
- GBB FB reach: 2,656
- GBB Insta reach: 903

Acronyms and Abbreviations

AECOM	Boardman River Dams Project Engineers
BBAC	Brown Bridge Advisory Committee
BRNC	Boardman River Nature Center
CRA	Conservation Resource Alliance
DDA	Downtown Development Authority
DNR	Department of Natural Resources
ECR	East Creek Reserve
EPA	Environmental Protection Agency
EQIP	Environmental Quality Incentive Program
GBB	Go Beyond Beauty
GIS	Geographic Information System
GLRI	Great Lakes Restoration Initiative
GM	Garlic mustard
GTCD	Grand Traverse Conservation District



Grand Traverse Conservation District

HMAC	Hickory Meadows Advisory Committee
ISN	Invasive Species Network
JB	Japanese barberry
MACD	Michigan Association of Conservation Districts
MAEAP	Michigan Agriculture Environmental Assurance Program
MDARD	Michigan Department of Agriculture & Rural Development
MISC	Michigan Invasive Species Coalition
MNLA	Michigan Nursery & Landscape Association
NER	Natural Education Reserve
NMC	Northwestern Michigan College
NRCS	Natural Resources Conservation Service
NWMFFN	Northwest Michigan Food and Farming Network
NWISN	Northwest Michigan Invasive Species Network
OB	Oriental Bittersweet
USFWS	United State Fish & Wildlife Service
SEEDS	501(c)3 nonprofit organization
SFP	Safe Food Program
Tx	Treatment



RecycleSmart

WWW.RECYCLESMART.INFO

September 2021

The Saturday, September 18th HHW Collection Event is open for sign up.

Click on the link below to sign up online.

[September 18th HHW Event Sign up](#)





RecycleSmart
WWW.RECYCLESMART.INFO

Scrap Tire Collection

Grand Traverse County Residents only

October 14th 1pm - 6pm

Appointments are required and can be made by calling the Resource Recovery Department @ 231-995-6075.

Scrap Tire Collections are funded by the EGLE Scrap Tire Grant



Tractor Tire/Large Equipment Tire Recycling Event

SEPTEMBER 16, 2021: 9:00 am - 2:30 pm

LOCATION: TRAVERSE BAY AREA CAREER TECH CENTER
880 PARSONS RD TRAVERSE CITY, MI 49686

- Agricultural Producers in Northwest MI can recycle their unwanted, old tractor/large equipment tires at this collection event free of charge.
- Pre-registration is required. Register at:
<https://gtcd.wufoo.com/forms/tractorldge-equipment-tire-recycling-collection/>
- Remove rims prior to dropping off at the collection event.
- Not accepting regular passenger vehicle tires.



Questions or concerns?

Please contact Lauren Silver (lsilver@gtcd.org 231-941-0960 ext. 22) or
Sam Wolfe (swolfe@gtcd.org 231-941-0960 ext. 23)

Adopt A Recycling Site

RecycleSmart is looking for **Recycling Champions** to help keep the 24/7 Single Stream Recycling Sites clean. Individuals, groups, businesses or other entities are encouraged to contact the



RecycleSmart online at 231-941-5555 to learn more about how you can help keep these valuable resources, in their place, in our community.

(Household Hazardous Waste)
HHW Event Dates in 2021



([Sign up](#) will be available online approximately one month before each event.) Appointments are required

Thursday, April 15th **33,700lbs collected!**

Thursday, May 13th **25,903lbs collected!**

Thursday, June 17th **22,992lbs collected!**

Thursday, August 12th **27,380lbs collected!**

Saturday, September 18th Open for sign up

Thursday, October 14th

What Can I Bring to a Household Hazardous Waste Event?

[Click Here.](#)

Appointments will not be accepted until approximately one month before each event.

RESIDENTS

- Appointments are required for all HHW events and can be made by:
- Using the online scheduling system at [HHW Sign Up Page](#)
- Or, if internet access is not an option, please call the RecycleSmart hotline at 231-941-5555

Businesses, Organizations, Schools, etc.

1. Download the [VSQG Registration and Certification form](#).
2. Download the [VSQG Hazardous Materials Inventory Worksheet](#).
3. Appointments are required. Call the RecycleSmart Hotline at 231-941-5555 to register for an HHW event. (VSQGs are NOT allowed to make an online appointment).
4. Not sure if you are a Very Small Quantity Generator (VSQG)? Review the State of Michigan guidelines [here](#).

The Keystone Brush Site is open for the Season.

The Brush Site is now accepting Credit Cards as a form of payment.

Please note that the site is closed on all major holidays and for severe weather conditions.

Brush Site information and hours of operation can be found by clicking [here](#).



Recycle
Smart

Grand Traverse County RecycleSmart

Play Now!

About

The image is a colorful graphic for Grand Traverse County RecycleSmart. It features a blue sky background with a green banner containing the text "Grand Traverse County RecycleSmart". Below the banner is a stylized illustration of a town with various buildings, a church, and a sailboat on a blue body of water. A yellow sandy beach is at the bottom. Two dark blue buttons with white polka dots are overlaid on the scene: one labeled "Play Now!" and another labeled "About". The RecycleSmart logo is in the top left corner.

Have questions about where to recycle an item?

Click on the Take it Back Logo and you will be magically

If you are unable to find a solution on the directory, please contact the Resource Recovery Department and we'll be sure to help you out!



Smoke Alarm Drop Off Program

The GTC Resource Recovery Department and the Grand Traverse Metro Fire Department have teamed up to bring GTC residents a Smoke Alarm Drop Off program.

You may now bring your old smoke alarms to either the [Grand Traverse Metro Fire Administration at 897 Parsons Rd. in Traverse City](#) or the [Grand Traverse Metro Fire Station #11 at 3000 Albany Dr. in Traverse City](#) during their normal hours of operation.

The drop off containers are located just inside the main entry doors. It is recommended that smoke alarms be tested monthly, the batteries replaced bi-annually and whole units replaced every 10 years. Batteries can be brought to any of the 9 drop off locations (listed below) around GTC. Please contact the Resource Recovery Department if you have any questions.

Recycle right or lose it

Illegal dumping at the Recycling Sites in Grand Traverse County will no longer be tolerated. Violators will be prosecuted.

Please spread the word. Items must never be left on the ground. If the sites continue to be misused, not only will the abusers be held accountable but we run the risk of losing these great assets to our community.

To learn more about what can and can't be recycled, please visit the link below.

[GUIDELINES AND EXCLUDED](#)





**Looking for the latest episodes of the very popular 9&10 News TV series "Talking Trash"?
Look no further.
Click on the picture above and you will be whisked away to the glorious land of responsible recycling!**

Drop Off Battery Recycling

**Some sites may be closed or have altered hours at this time.
Thank you for understanding**

**BE SURE TO TAPE ALL YOUR BATTERY TERMINALS
(CLEAR MASKING TAPE PLEASE)**

Batteries from Grand Traverse County residents are accepted at any of the battery drop off locations. Batteries from commercial businesses or nonresidents are not accepted. Businesses may bring batteries to the Household Hazardous Waste Collection events.

Battery drop off boxes are at the following locations:

**Building / Location
Address**

Acme Township Hall
[6042 Acme Road](#)
[Williamsburg, MI 49690](#)

Blair Township Hall
[2121 County Road 633 Grawn, MI 49637](#)

City of Traverse City / Grand Traverse County Building

[Traverse City, MI 49684](#)

Civic Center
[1213 W Civic Center Drive](#)
[Traverse City, MI 49686](#)

Fife Lake True Value
[119 East Lake Street Fife Lake, Mi. 49633](#)

Grand Traverse County Public Service Building
[2650 LaFranier Road](#)
[Traverse City, MI 49686](#)

Metro Emergency Services Building
[897 Parson Road](#)
[Traverse City, MI 49686](#)

Traverse City Fire Department
[500 W Front Street](#)
[Traverse City, MI 49684](#)

Whitewater Township Hall
[5777 Vinton Road](#)
[Williamsburg, MI 49690](#)



KNOW IT BEFORE YOU THROW IT!



RecyclingRaccoons.org  **EGLE**

Grand Traverse County RecycleSmart | 231-941-5555 | 2650 Lafrainer Rd. Traverse City, Mi. | www.RecycleSmart.info



Haggard's
PLUMBING and HEATING
"Business of Quality and Service"
"Charlevoix-the-Beautiful"
haggardsinc@hotmail.com

September 17, 2021

Garfield Township Hall
3848 Veterans Dr.
Traverse City, MI 49684

Ref: In regards to Case#28-05-023-042-01

To Whom it May Concern,

Upon reviewing the above notice, I would like to express my view on the above plan request. Haggard's Plumbing & Heating is not opposed to the changes of the property and/or the request to the Zoning Board. If a property owner is fortunate enough to have the ability and the recourses in this time to either build and/or improve their existing property, it would only help the economy continue to grow. It would prove positive for the local, county and state to do all we can to improve and promote growth in anyways possible.

Sincerely,

John Haggard

Haggard's Plumbing & Heating

Charter Township of Garfield**Engineering Report / Construction Update****September 23, 2021****I. Water Projects****Northwest Service District – Water System Improvements**

Status below:

Division I: Tank was officially placed online in September 2019 and project is closed out

Division II: Project was completed and accepted (utilities turned over) by Township.

Division III: Booster Station / Mechanical Upgrade design is 75% complete and expected to be finalized in March. Project is slated to be bid in June with a late summer construction. Upon completion, the abandonment of three (3) booster station will occur, area overall will experience 5-10 psi increase in pressure and west side of town will be serviced from the new tank rather than directly from the city.

McCrae PRV: US31 / 37 Water Pressure Issues

This area historically experiences low pressure and fire suppression difficulties, specifically Cracker Barrel / Sam's Club. Water that services this area is from McCrea groundwater tank which services the US31/ 37 corridor by gravity and controlled by Pressure Control Valves to maintain pressures less than 80 psi. McCrea PRV has been proposed to be relocated to address this pocket of low pressure in past water studies and capital improvement plans. Recent interest in development in this vicinity have initiated reviews / consideration to complete this work item. Township board approved GFA contract to provide design, permitting and construction / installation of PRV. Project was recently bid and based upon pricing the Board approved to pursue only Cedar Run PRV replacement / booster station abandonment at their August Meeting. Contract documents have been initiated with the contractor and a preconstruction is to be held in the near future. The McCrae and StoneRidge PRV replacements will be rebid at a later date.

Stone Ridge PRV Replacement

The PRV located on Silverlake Road that services the Stoneridge Subdivision is one of the oldest and subject to frequent flooding / maintenance. The station is at it's life expectancy and in need of replacement as identified both by the DPW and Township Capitol Improvement Plans. It is our intent to include this project construction with the McCrae PRV replacement to optimize cost with a single contractor. Permits have been issued. Project is on hold due to high bid price received.

Tank Inspection

GFA is assisting the DPW with required maintenance of the water storage tanks located on McCrae, Cedar Run, Birmley and Heritage. Routine inspection is required every 5 years as mandated by EGLE. GFA will be responsible for coordinating with the inspection company, monitoring operations during the

inspection and providing a report to the Township and DPW related to findings. This work is planned to occur this year fall when demand is less.

Sewer Projects

SAW Grant – US 31 Siphon Flow Monitoring

Township board approved recommendations in report at September 26th 2017 meeting. GFA coordinated with the DPW to initiate operations change. Siphon continues to be monitored with increase in growth and permits on west side of town as a capacity restriction exists based upon study results. In March 2019, flows were rerouted to Pump Stations #2 at logans landing from Pump Station #6 at Applebees to alleviate the capacity at the siphon. DPW has been monitoring and discharge has been going well without incident. A need for a pump station may be more imminent to bypass siphon as it continues to present both a maintenance issue and capacity restriction but for the time being, the bypass of flows is working well and EGLE has accepted and permitting new development on west side of town.

General Utilities

Sewer / Water City Contracts

GFA continues to assist the Township on the proposed Lafranier Water Tank Rehabilitation Project that the City is conducting. Project has been reviewed and approved for storm water and utility compliance with Township Ordinances (subject to conditions). The evaluation of the new tank being a benefit to the existing Townships' infrastructure has been disputed by the Township and many discussions with the City, DEQ and Township have occurred over the past couple years. Restrictions exist for the area serviced by Garfield Booster Station #7 which currently is limited to provide supply to 150 benefits. Based upon past meeting with DEQ, there is a potential for the new tank the City is constructing to benefit the Township and ability to eliminate the need / requirement to install a tank on the southeast side of the Township for Traditions and allow for excess of 150 benefits. Township and GFA are coordinating with City on specifics of operations, ability to initiate and costs. The City has completed construction of the new tank and rehab of the old tank and both are currently in operation.

Water Reliability Study

GFA completed the last study in 2012 and are to be completed every 5 years. GFA had requested a time extension from DEQ awaiting completion of work on Northwest side of town. With growth and interest to extend system to Olesons / Meadowlane and need for tank to service Traditions, DEQ has requested GFA complete a mini study for each service area (there are 5). This would include flow data and capacity assessment of existing infrastructure. GFA is currently in process of preparing. A complete water study including hydraulic can be completed in future at a dated to be determined. Three (3) of the five (5) have already been completed and approved by DEQ

GIS Mapping

GFA has been working with the DPW to create an asset management program for the Township with respect to the Water and sewer Infrastructure. The 1st step of this process which includes creation of a

GIS map that includes all record drawing information has been completed. GFA / DPW are now pursuing forward to inventory major and minor assets and GPS the locations of each.

The BPW was awarded the CGAP grant as offered by the Michigan Dept of Treasury. This grant promotes collaboration of communities and efficiency in government. The funds covered 75% of the expenses including equipment (GPS handheld).

Drainage District Improvements / Cass Road 20" Watermain (exposed)

GFA continues to assist the Drain Commission and Township. An agreement was reached between the Drain Commission and Design consultant with respect to existing contracts, fees and will provide a transition of data to GFA as the design consultant. Based upon a recent meeting with the Township, Road Commission, County and Drain Commissioner, it was decided to proceed with Division 1 and 2 only this time (RR and Cass Road Crossing and overflow project). GFA will further evaluate the Cass Road Project upgrade to see if other options are viable that are less costly and that Division of the project will be placed on hold. The project is fully permitting and bids were received with the contract awarded to Elmers Crane and Dozer. Division 1 of the project has been completed (construction of the onsite berm behind the storage units on Cass). Division 2 and 3 have been completed with both culverts installed and the road was opened last week. A final walkthrough has been completed with punchlist items. Elmers completed yesterday and will be closing project out end of this month.

Water Service Expansion

Southwest Part of Township: Olesons Development have initiated and expressed an interest to partner to facilitate the extension of municipal watermain to service the respective developments. GFA has prepared budgetary cost estimates for various options to provide access to water service to the southwest side of the township which currently does not exist (terminates at McCrae / US-37). No status update since November 2018. UPDATED: RECENTLY OLESONS ATTENDED A TOWNSHIP MEETING AND HAS REQUESTED THIS ISSUE BE REVIEWED AGAIN WITH OPTIONS OF WATER SERVICE TO INCLUDE BLAIR TOWNSHIP. A MEMO OF FINDINGS WAS PROVIDED TO THE BOARD TO REVIEW. BOARD REQUESTED SUPERVISOR BEGIN DISCUSSION WITH BLAIR ON INTEREST TO SERVICE DEVELOPMENT ON A TEMPORARY BASIS.

West (Long Lake Township): Two (2) Developments off Gray Road have initiated and expressed an interest to partner to facilitate the extension of municipal watermain to service them GFA has prepared budgetary cost estimates to provide access to water. GFA with the DPW prepared a memo to discuss methods (bulk water versus franchise agreement) for Long Lake to consider. The State of Michigan recently has provided grant funds to cover expenses related to water treatment, consolidation of system and asset management. GFA applied for a grant for this project in January to cover expenses related to design and construction as it is considered a consolidation. UPDATE: TOWNSHIP RECENTLY RECEIVED COMMUNICATION FROM EGLE THAT THE GRANT HAS BEEN APPROVED....WOOHOO! GFA IS WORKING WITH TOWNSHIP, BLACK BEAR FARMS AND LONG LAKE TOWNSHIP TO DISCUSS SCOPE, INTENT AND SERVICE FEES. EGLE INTENDS ON FINALIZING GRANT AND PREPARING AN AGREEMENT IN OCTOBER. AGREEMENT WILL BE PRESENTED TO THE BOARD FOR REVIEW AND CONSIDERATION. INCLUDED WITH REPORT IS BLACK BEAR FARMS NOTICE OF INTEREST TO CONNECT TO GARFIELD'S WATER SYSTEM.

Township Roof

The Township board approved a proposal for GFA to assist with an evaluation and proposed solution to the ongoing roof problems at the Township Hall. GFA has sub consulted with EA (architect) to assist with the project and are currently preparing conceptual drawings and a site inspection is to occur soon in addition to meeting with Building Committee. Project is underway to utilized EA as architect and Grand Traverse Construction as General Contractor. A final budget was approved by Board at last meeting. Contracts have been prepared and GTC is in process of scheduling and shop drawings. Lower Roof is proposed to be completed this fall and upper roof to be completed next year.

II. Parks & Recreation

East River Park – Capitol Improvements

GFA worked Township staff on preparing a conceptual plan and budgetary cost estimates for discussion purposes at upcoming Park and Rec Meeting. Amenities proposed include trail, dog parks, parking lot, pavilion, signage and seating areas. GFA recently had an onsite meeting to review project scope and costs based upon the adopted 2021 budget providing some funds to implement some improvements. A proposal was submitted to the Township and was approved last month to proceed with the first phase of this project including parking lot improvements and a pavilion. A preconstruction meeting was held in July and Elmer's recently received permit applications (building and SESC). Project will start next week with completion October.

GFA completed a supplemental concept plan and cost estimates for future phases per request of Township Staff to be utilized for future budgeting purposes.

Utility Plan Reviews

Windy Hills (60 Acre Herkner Parcel) – Phase II

GFA has completed preliminary review and awaiting final plan submission to establish escrow and complete full review. GFA to provide oversight with fulltime inspection to be provided by applicant.

Ashland Park - Phase 2 & 3

Plan review has been completed by GFA and in receipt of all DEQ permits. GFA will be providing as needed construction oversight. Watermain to storage units have been installed and inspected by GFA. We are awaiting closeout documents for this portion before recommending approval to accept.

Fox Run

Plans have been approved and am in receipt of all DEQ permits. GFA will be providing as needed construction oversight. Some challenges to access connection to existing gravity sewer have presented themselves and worked with developer / DPW to provide connection. Project is intended to start this year

Harris Hills

GFA has completed final plan review and submitted permits to DEQ which have been received. GFA to provide oversight with fulltime inspection to be provided by applicant.

Chelsea Park West – Phase II

Plans have been approved and am in receipt of all DEQ permits. GFA will be providing as needed construction oversight.

Village at Lafranier Woods

All permits have been issued and construction has been postponed and slated to start spring (2022) GFA to provide fulltime construction oversight / inspection.

Northern Michigan Hospitality Management (Hotels on US-31 south)

Watermain has been installed and GFA is currently working on closeout paperwork.

The Oaks

All permits have been issued and a preconstruction was held yesterday. Site grading and utility installation is to start in two (2) weeks with GFA providing fulltime construction oversight / inspection.

TCAPS Montessori

Sanitary sewer lines have been installed and inspected by GFA / approved by DPW. Currently working on closeout paperwork.

BATA Facility

GFA has completed a preliminary review and provided comments to Planning Department requesting additional information to be provided. A coordination meeting with the engineers of South 22, Prince of Peace Church and BATA was held to discuss utilities to service the entire corridor that best services the customers and meets the Township Specs and Master Plan. Follow-up information was provided and GFA reviewed and project letter on ability to expand utilities to service entire corridor. No status update since August on this project.

Chick Fila

All permits have been issued and preconstruction meeting was held last week. Watermain installation is to start next week and GFA to provide fulltime construction oversight / inspection.

Marengo 31

GFA has completed preliminary plan review to applicant and awaiting comments/ revisions.

2021 Storm Water & Private Road Plan Reviews

Lake Michigan Federal Credit Union	Approved (permit and maintenance plan to be submitted to Twp)
Mich St U Fed Credit Union/US 3	Approved (final plans with permit and maintenance plan to be submitted to Twp)
2487 Rice Street - Habitat for Humanity	Approved (final plans with permit and revisions to be submitted to Twp)
Safety Net - 1771 Park Dr.	Approved (final plans with permits, agreements, to be submitted to Twp)
Chick-Fil-A-3980 US-31	Application was withdrawn 7/3/20
Tru Hotel	Approved (final plans with permits, agreements, to be submitted to Twp)
Village at Lafranier Woods	Approved (final plans with permits to be submitted to Twp)
Building 57	Approved (drian commission, permit and maintenance plan to be submitted to Twp)
3044 Contractors D	Approved (final plans with permits to be submitted to Twp)
1800 S Garfield Rd - Wendy's	Approved (cond'nl support for d/s system, ermit and maintenance plan to be submitted to Twp)
5136 N Royal Dr. - Active Brace & Limb	Approved (final plans with agreements and permits to be submitted to Twp)
Harris Hills	In Review #1- GFA requested additional info 3-16: Waiting
2020 Road Reconstruction Project - Historic Barns	Follow up to 9/30 email sent 1/19
363 W. South Airport Rd-Global Asphalt	GFA received rev. plans with new re pond location out of ROW. Approved (pending maint)
1461 Industry Drive - Unit 37 HIC Site Plans	Approved: see email: (final plans with agreements and permits to be submitted to Twp)
2468 W South Airport Rd- McDonalds	Approved (final plans with agreements and permits to be submitted to Twp)
1449 Industry Drive - Unit 36 HIC Site Plans	Approved: see email 10/14: (final plans with agreements and permits to be submitted to Twp)
Willoughby Supply (3225 Astro Place)	Approved Per Email 11/25: (final plans with agreements and permits to be submitted to Twp)
2460 North Vision Storage	Initial review sent to Schiffer 11/20/20
Once Upon a Child	Approved (final plans with agreements and permits to be submitted to Twp)
BATA SW Review	Meeting comments to JAH/TWP on 1/11, Initial review sent 1/19/21
TCAPS Motntessori	Approved Per Email 2/25: (final plans with agreements and permits to be submitted to Twp)
Unit 33 HIC -Scott Jozwiak	Approved (final plans with agreements and permits to be submitted to Twp)
Burger King - Inovative Design	Approved (final plans with agreements and permits to be submitted to Twp)
Once Upon a Child - Rev 1	Letter sent 3/12 looks ok with minor comments for correction
Camping World	Review letter sent 6/21/21
Unit 34 HIC -Bill Crain	Reviewed revised plans 5/20 - Approved (final plans with agreements and permits to be submitted to Twp)
Chick-Fil-A-2700 US-31	Approved per 8/6 letter (final plans with agreements and permits to be submitted to Twp)
Marengo 31	Received / Preliminary Review letter send 9/8/2021
Long Lake Development	Received / Preliminary Review letter send 8/12/2021

Black Bear Farms Co-Owners' Assn, Inc.

2240 W South Airport Road Suite E
Traverse City, MI 49684
Phone: (231) 946-6014
Fax: (231) 946-6056

September 23, 2021

Mr. Chuck Korn
Township Supervisor
Charter Township of Garfield

Re: Black Bear Farms Municipal Water Service
Notice of Intent to Connect

Dear Mr. Korn:

We have been advised that the Charter Township of Garfield was recently awarded a grant from the State of Michigan to provide consolidation of water supply systems and service the existing residential users in Black Bear Farms located in Long Lake Township.

Representatives of Black Bear Farms, Long Lake Township and Garfield Township have been engaging in meetings recently to discuss the scope, intent and financial impacts of the project. It is our understanding the grant funds will cover expenses related to planning, design and construction of the infrastructure whereas service and usage expenses will be the responsibility of Black Bear Farms residents. These additional fees are outlined and enforced through the Charter Township of Garfield Water Use Ordinance.

We are currently negotiating with Long Lake Township on their ability to us assist financially with these costs and are optimistic this can be accomplished and finalized in Mid October. Assuming a successful result, Black Bear Farms is in a position to graciously accept this opportunity and offer this letter as our intent to connect to the Charter Township of Garfield Water System. All residents within the Black Bear Farms Development will connect to the new main that is to be installed and our current water supply infrastructure (well and treatment system) will be abandoned.

Sincerely,



Laurie Ordway, Representative of Black Bear Farms Development
President of Black Bear One Home Owners Association (Management of the Common Elements)

HAPPY FALL!!!





GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

6.b.

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686

Ph: (231) 947-3000 ext. 1235 Fax: (231) 947-8728 ~ Website: www.gtmetrofire.org Email: pparker@gtmetrofire.org

Omnis Cedo Domus - "everyone goes home"

MMR – Station 11 Report

August 2021

Station 11's MMR rig still appears to have the most consistent staffing in the system, however, gets used for the most long-distance transfers. They were fully staffed 31 out of 31 times. It was documented on 7 long-distance transfers.

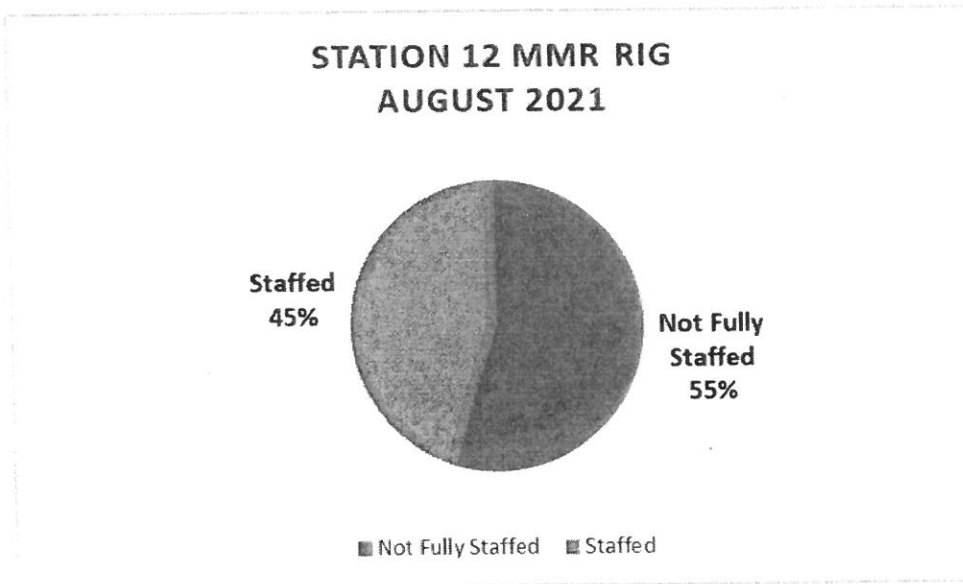
MMR – Station 12 Report

August 2021

Per MMR Staff, this rig is not scheduled to be staffed and will only be staffed by parttime or overtime if someone picks up the shift. MMR will allow this rig to be a Basic rig only, not providing ALS.

If this rig is staffed, it will go out of town on transfers or another county to staff (Wexford, etc..)

It was staffed less than half the time in August 2021.





GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686
Ph: (231) 947-3000 ext. 1235 Fax: (231) 947-8728 ~ Website: www.gtmetrofire.org Email: pparker@gtmetrofire.org

Omnis Cedo Domus - "everyone goes home"

MMR Times Report – Garfield Township August 2021

Metro arrived on scene first in an EMS incident **73%** of the time.
When we do arrive on scene first, we wait an average of **3:50** minutes for an ambulance.

MMR's average response time for a Priority 1 was **7:52** minutes.
Longest time was 22 minutes.

MMR's average response time for a Priority 2/3 was **9:30** minutes.
Longest time was 25 minutes.

Due to no MMR rigs available...

Blair EMS has transported in Garfield township **2** times.
East Bay 9A has transported in Garfield township **4** times.
Traverse City Fire transported in Garfield township **2** times.
Green Lake EMS transported in Garfield Township **1** time.



GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686
Ph: (231) 947-3000 ext. 1235 Fax: (231) 947-8728 ~ Website: www.gtmetrofire.org Email: pparker@gtmetrofire.org

Omnis Cedo Domus - "everyone goes home"

Garfield Township - NFIRS Types, August 2021

NFIRS Types	Count
Medical assist, assist EMS crew	249
Dispatched and cancelled en route	30
Motor vehicle accident with injuries	7
Alarm system activation, no fire - unintentional	4
False alarm or false call, other	4
Smoke detector activation, no fire - unintentional	4
Alarm system sounded due to malfunction	3
Detector activation, no fire - unintentional	3
Municipal alarm system, malicious false alarm	3
Smoke detector activation due to malfunction	3
CO detector activation due to malfunction	2
Cooking fire, confined to container	2
Low Hanging Power Line	2
Outside rubbish, trash or waste fire	2
Passenger vehicle fire	2
Water Flow Alarm - unintentional	2
Animal problem	1
Assist invalid	1
Assist police or other governmental agency	1
Attempted burning, illegal action, other	1
Building Fire - Int/Ext Finish - Non-Structural	1
Carbon monoxide incident	1
Extrication of victim(s) from vehicle	1
Good intent call, other	1
Motor vehicle accident with no injuries.	1
Tree Down onto High Voltage Lines	1
Unauthorized burning	1
Unintentional transmission of alarm, other	1
Vehicle accident, general cleanup	1
Grand Total	335



GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road ~ Traverse City, MI 49686
 Ph: (231) 947-3000 ext. 1235 Fax: (231) 947-8728 ~ Website: www.gtmetrofire.org Email: pparker@gtmetrofire.org

Omnis Cedo Domus - "everyone goes home"

Garfield Township - EMS Incidents, August 2021

Incident Type	Priority 1	Priority 2	Priority 3	Total
Fall	3	16	33	52
Difficulty Breathing / SOB	21	7	1	29
General Weakness	2	2	21	25
Syncope/near-fainting	12	2	4	18
Vehicle Accident	12		3	15
Altered LOC	10		3	13
Abdominal Pain	9		3	12
Cardiac Issues (Chest Pain)	10		1	11
Medical Alarm		7	3	10
Alcohol intoxication	4		5	9
Unresponsive	8		1	9
Nausea/Vomiting	4	1	3	8
Invalid Assist/Lift Assist			7	7
Diabetic Emergency	2	2	2	6
Lower Limb Swelling			6	6
No Other Appropriate Choice	1		5	6
Psychiatric Problem/Suicide Attempt	3		3	6
Seizure	4	1	1	6
Stroke/CVA	6			6
Traumatic Injury	1	4	1	6
Patient Assist Only		1	4	5
Death - Priority 5			4	4
Hemorrhage/Laceration	3		1	4
Other				4
Overdose - Unintentional	4			4
Assault		1	2	3
Back Pain (Non-Traumatic)	1		2	3
Hypotension / hypertension			3	3
Allergic Reaction / Stings	1		1	2
Cardiac Issues - No Chest Pain	2			2
Choking			2	2
CPR	2			2
Pregnancy/Childbirth/Miscarriage	1	1		2
Assist Other Agency			1	1
Epistaxis (Nosebleed)		1		1
Welfare Check	1			1
Grand Total	127	46	126	299

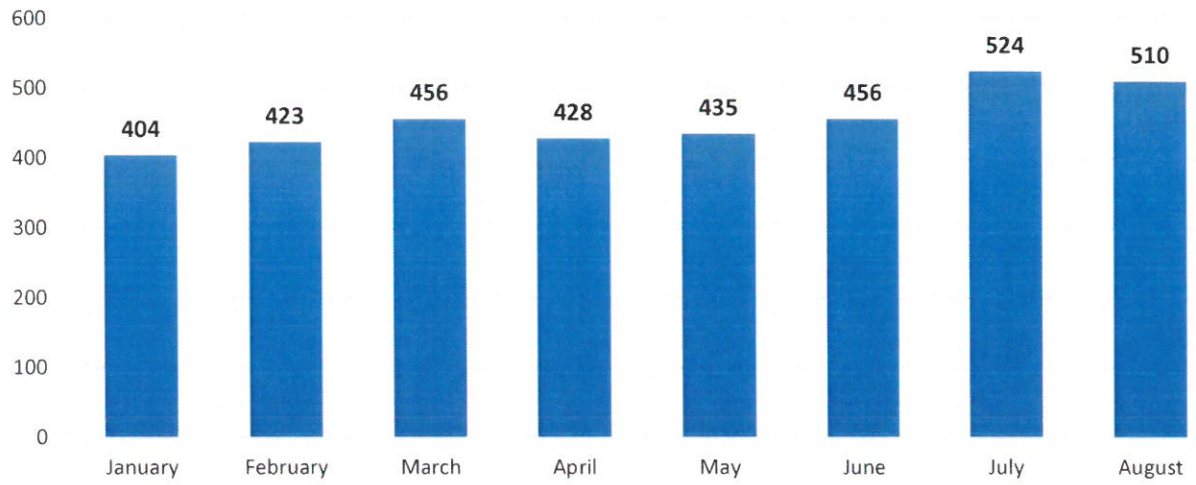
GTMESA - AID REPORT, AUGUST 2021

Date	Number	Address	Type	Aid	Department
8/29/2021	21-3642	HOPE	Dispatched and cancelled en route	Given	Traverse City Fire Dept
8/28/2021	21-3621	SIXTH	Dispatched and cancelled en route	Given	Traverse City Fire Dept
8/28/2021	21-3625	CREEKSIDE	Building Fire - Int/Ext Finish - Non-Structural	Received	Traverse City Fire Dept
8/28/2021	21-3627	VETERANS	Outside equipment fire	Given	Traverse City Fire Dept
8/27/2021	21-3609	LYNN Lane	Medical Assist	Given	Blair Township
8/23/2021	21-3531	MUNSON	Building fire	Given	Traverse City Fire Dept
8/22/2021	21-3519	KEYSTONE HILLS	Outside rubbish, trash or waste fire	Received	Traverse City Fire Dept
8/19/2021	21-3474	HAWLEY	Brush or brush-and-grass mixture fire	Given	Whitewater Twp FD
8/17/2021	21-3445	SHAW	Search for person in water	Received	Peninsula Township
8/10/2021	21-3293	Bates	Tree Down onto High Voltage Lines	Received	Traverse City Fire Dept
8/3/2021	21-3177	S Garfield	Authorized Controlled Burning	Given	Blair Township

GTMESSA - NFIRS Incidents, August 2021

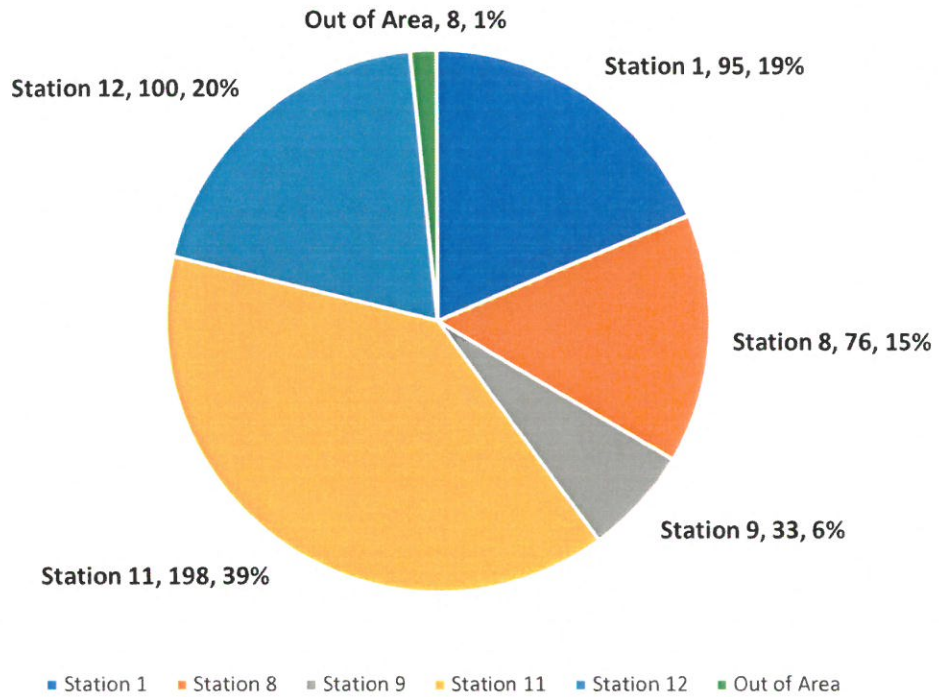
Incident Type	Count
Medical assist, assist EMS crew	348
Dispatched and cancelled en route	49
Motor vehicle accident with injuries	11
Tree Down onto High Voltage Lines	10
Alarm system activation, no fire - unintentional	9
Alarm system sounded due to malfunction	6
False alarm or false call, other	6
Smoke detector activation due to malfunction	6
Gas leak (natural gas or LPG)	5
Smoke detector activation, no fire - unintentional	4
Detector activation, no fire - unintentional	3
Low Hanging Power Line	3
Motor vehicle accident with no injuries.	3
Municipal alarm system, malicious false alarm	3
Attempted burning, illegal action, other	2
Authorized controlled burning	2
Building Fire - Int/Ext Finish - Non-Structural	2
CO detector activation due to malfunction	2
Cooking fire, confined to container	2
Good intent call, other	2
Local alarm system, malicious false alarm	2
Outside rubbish, trash or waste fire	2
Passenger vehicle fire	2
Tree Down	2
Unintentional transmission of alarm, other	2
Vehicle accident, general cleanup	2
Water Flow Alarm - unintentional	2
Animal problem	1
Arcing, shorted electrical equipment	1
Brush or brush-and-grass mixture fire	1
Building fire	1
Building or structure weakened or collapsed	1
Carbon monoxide detector activation, no CO	1
Carbon monoxide incident	1
Extrication of victim(s) from vehicle	1
Gasoline or other flammable liquid spill	1
Low-voltage line down	1
No incident found on arrival at dispatch address	1
Outside equipment fire	1
Power line down	1
Public service	1
Search for person in water	1
Search for person on land	1
Tree Down onto Low Voltage Lines	1
Unauthorized burning	1
Grand Total	510

GTMESA - 2021
454.5 incidents per month



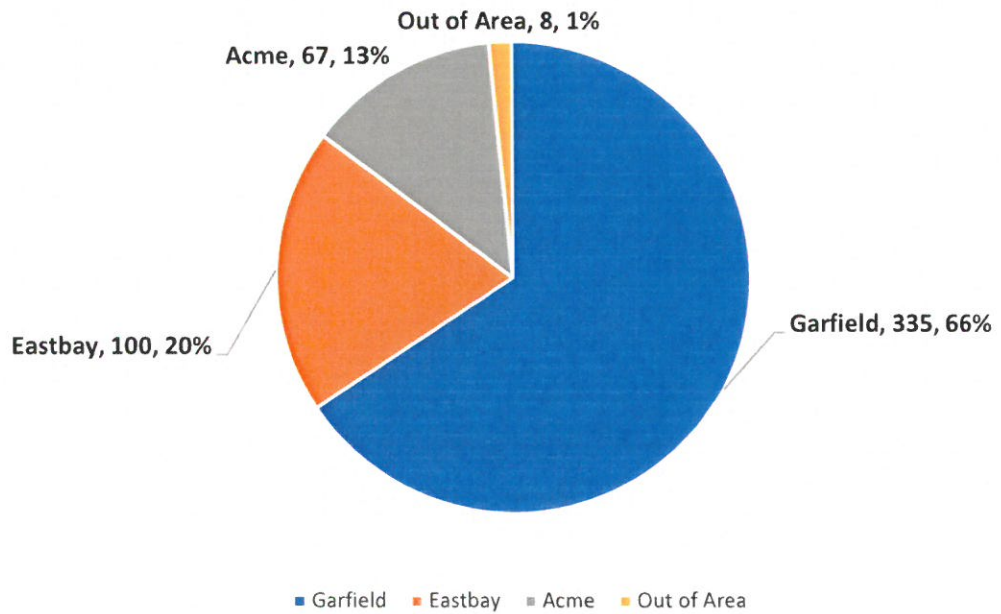
GTMESA - August 2021 incidents by Station

510 Total



GTMESA - August 2021 incidents

510 Total



Fractile Response by Geofence

Report Date: 09/16/2021 15:50:28

Date Range (Leg Date): 08/01/2021 to 08/31/2021; Geofence: GT-Garfield; Response Time Comparison: From 'Assigned' to 'At Scene' is more than 0 minutes; CSV Override Excel Format: No; Look Up Location if Absent: No; Page Breaks Between Grids: No; Response Priority: P-1 Life Threatening Emergency; Show Deleted Trips: No

GT-Garfield

Response Time Minutes	Call Count	Cumulative Call Count	Cumulative Percentage
00:00:00 - 00:00:59	19	19	20.88%
00:01:00 - 00:01:59	2	21	23.08%
00:02:00 - 00:02:59	3	24	26.37%
00:03:00 - 00:03:59	9	33	36.26%
00:04:00 - 00:04:59	7	40	43.96%
00:05:00 - 00:05:59	12	52	57.14%
00:06:00 - 00:06:59	9	61	67.03%
00:07:00 - 00:07:59	6	67	73.63%
00:08:00 - 00:08:59	6	73	80.22%
00:09:00 - 00:09:59	3	76	83.52%
00:10:00 - 00:10:59	5	81	89.01%
00:11:00 - 00:11:59	4	85	93.41%
00:12:00 - 00:12:59	1	86	94.51%
00:13:00 - 00:13:59	1	87	95.60%
00:14:00 - 00:14:59	1	88	96.70%
00:15:00 - 00:15:59	1	89	97.80%
00:16:00 - 00:16:59	1	90	98.90%
00:19:00 - 00:19:59	1	91	100.00%
Totals: Records: 18	91	91	

The Flats at Carriage Commons

PILOT Request - Project Description



We, Smith & Henzy Advisory Group, Inc. and the Traverse City Housing Commission (TCHC) are developing The Flats at Carriage Commons (“the Project”), a transit-oriented, affordable housing development located near the intersection of West Hammond Rd. and LaFranier Rd. in Garfield Township (“the Township”), just south of Traverse City, MI. The Bay Area Transportation Authority (BATA) is developing the transit components of the project, including a bus transfer station to be adjacent to the residential development and to be highly utilized by residents.

We plan to develop approximately 210 units of affordable/workforce multifamily housing in two-to-three phases. The first and second phases will each include approximately 50 affordable/workforce family units. The third phase will include approximately 110 affordable/workforce family units, as well as two commercial spaces, envisioned as a daycare and café, and approximately 15 single-family homes to be developed by Habitat for Humanity.

We are submitting two 9% Low Income Housing Tax Credit (“tax credits”) applications to MSHDA for approximately 50 units each (Phase I and II) in the October 2021 funding round. If we receive an award of tax credits for both Phase I and II, we will construct these phases simultaneously. If we receive an award of tax credits for only one of the applications, we will move forward on that phase and resubmit the other phase in the April 2022 funding round. We anticipate implementing a 4% tax credit execution combined with tax exempt bonds and soft debt from the County and/or Michigan State Housing Development Authority (MSHDA) for Phase III and beginning construction after completion of Phase I/II.

The Flats at Carriage Commons will provide affordable and workforce housing for individuals and families with incomes that range from 30% to 80% of the area median income (AMI). The Project will be an incredible asset to the Township, as the supply of housing available to individuals and families at these income levels is scarce, yet many local businesses and organizations depend on these very individuals as their workforce.

In order to bring this important Project to fruition, we request a Payment in Lieu of Taxes (PILOT) from Garfield Township. A service charge of 10% of annual shelter rent (as defined by the Township’s Amended and Restated Ordinance No. 18) in lieu of property taxes will improve the financial feasibility of the Flats

at Carriage Commons by decreasing the operating expense and therefore, increasing the net operating income and increasing the ability of the Project to support more conventional permanent debt. Since the 9% Low-Income Housing Tax Credit (LIHTC) awarded by MSHDA is a finite source, in order to deliver a high-quality development with market rate amenities at affordable rents, leveraging more permanent debt is essential to the financial feasibility of the Flats at Carriage Commons.

In the interest of meeting MSHDA's October 1, 2021 funding deadline and achieving the points that MSHDA awards applications submitted with a tax abatement, we are requesting a service charge of 10% of annual shelter rent in lieu of property taxes; however, if we are awarded 9% LIHTC, we would like to pursue a lower service charge via a Municipal Services Agreement with the Township. An additional reduction in the property tax liability will better offset the low rental revenue and will yield a better product for the Township and its workforce.

CHARTER TOWNSHIP OF GARFIELD

RESOLUTION 2021-29-T

**REGARDING TAX ABATEMENT AND PAYMENT
TO BE MADE IN LIEU OF TAXES**

Board member, _____, supported by Board member, _____, made a motion to adopt the following amended Resolution:

RESOLUTION DESIGNATING THE MSHDA SUPPORTED HOUSING COMPONENT OF THE PROPOSED APPROXIMATELY 210 UNIT AFFORDABLE/WORKFORCE MULTIFAMILY HOUSING DEVELOPMENT TO BE KNOWN AS THE FLATS AT CARRIAGE COMMONS, LOCATED NEAR THE INTERSECTION OF W HAMMOND AND LAFRANIER RDS ON A PORTION OF PARCEL #28-05-023-042-01, TRAVERSE CITY, MI 49686, GARFIELD TOWNSHIP, MICHIGAN, (legally described as: Part of the South half of the Southeast Quarter, Section 23, Town 27 North, Range 11 West, more fully described as commencing at the South quarter corner of said section 23; thence North 00 degrees 57 minutes 30 seconds East, along the North and South quarter line of said section and the centerline of LaFranier Road, 450.0 feet to the point of beginning; thence continuing along said quarter line, North 00 degrees 57 minutes 30 seconds East, 867.85 feet, to the South eighth line of said section; thence South 88 degrees 18 minutes 28 seconds East, along said eighth line, 1318.74 feet, to the East eighth line of said section; thence continuing along the South eighth line, South 88 degrees 17 minutes 12 seconds East, and boundary of Carriage Hill Plat, 1314.98 feet, to the East section line and centerline of Garfield Road; thence South 01 degrees 03 minutes 09 seconds West, 1088 feet, along said East section line; thence North 88 degrees 13 minutes 41 seconds West, 495.0 feet; thence South 01 degrees 03 minutes 09 seconds West, 233.0 feet, to the South section line and centerline of Hammond Road; thence North 88 degrees 13 minutes 41 seconds West, 1536.6 feet, along said South line; thence North 01 degrees 02 minutes 05 seconds East, 600.0 feet; thence North 88 degrees 13 minutes 41 seconds West, 350.0 feet; thence South 00 degrees 57 minutes 30 seconds West, 150.0 feet; thence North 88 degrees 13 minutes 41seconds West 250.8 feet to the place of beginning) AS A “QUALIFIED PROJECT” UNDER THE CHARTER TOWNSHIP OF GARFIELD’S ORDINANCE NO. 18, AS AMENDED.

WHEREAS, the Township Board, pursuant to MCL 125.1401 *et seq.*, has received a request from Smith & Henzy Advisory Group, Inc and the Traverse City Housing Commission (the “Developers”), the Developers plan to construct a new, approximately 210 unit, transit-oriented housing project (the “Development”), to be recognized as a “Qualified Project” exempt from payment of *ad valorem* property taxes and subject to the requirement that a service charge be paid to the Charter Township of Garfield in lieu of *ad valorem* property taxes in accordance with MCL 125.1415 through the forty (40) year term of the mortgage; and

WHEREAS, the Township Board has determined that the Development is a “Qualified Project”, as defined by Charter Township of Garfield’s Ordinance No. 18 as amended, and as such, the project is eligible for payment of a service charge in lieu of *ad valorem* property taxes in accordance with such Ordinance No. 18, as amended, and as otherwise provided by MCL 125.1415 *et seq.*;

NOW, THEREFORE, BE IT RESOLVED THAT:

The Development is determined to be a “Qualified Project” as defined by Charter Township of Garfield Amended and Restated Ordinance No. 18, and shall pay to the Charter Township of Garfield a service charge in lieu of *ad valorem* property taxes in an amount equal to **ten percent (10.0%)** of Annual Shelter Rents, along with a Municipal Services Assessment, as provided by said Amended and Restated Ordinance No. 18 for the term of the agreement.

BE IT FURTHER RESOLVED THAT:

By virtue of the adoption of this Resolution, subject to the conditions and limitations imposed under Ordinance No. 18, as amended, an agreement is deemed to exist between the Charter Township of Garfield and the Developers, with the Michigan State Housing Development Authority as third party beneficiary under such agreement, for the proposed Flats at Carriage Commons development of an approximately 210-unit, affordable/workforce multifamily housing project. It shall be deemed a default under Ordinance 18 if the Development fails to meet the terms of a “Qualified Project” under Ordinance No. 18, as amended because the Development was not completed according to the agreement, is no longer subject to the Authority Mortgage, fails to remain affordable with a recorded Regulatory Agreement, or fails to comply with Ordinance 18, as amended, for any other reason prior to the expiration of the agreement.

Upon roll call vote, the following voted:

Yeas:

Nays:

Abstain:

Absent and Excused:

The Chairman declared the motion carried, and Resolution 2021-29-T duly adopted.

Lanie McManus, Township Clerk

CERTIFICATE

I, Lanie McManus, the duly appointed Township Clerk, hereby certify that the foregoing constitutes a true copy of a Resolution of the Township Board for the Charter Township of Garfield, adopted during a meeting of the Charter Township of Garfield Township Board, Grand Traverse County, Michigan, held on September 28, 2021, at which meeting (7) seven members were present as indicated in said Minutes and voted as therein set forth and that all signatures affixed thereto are the genuine signatures of those so indicated, and that each signatory was duly authorized to affix his or her signature, that said meeting was held in accordance with the Open Meetings Act of the State of Michigan, and that due and proper notice of the meeting as required by law was given to the members of the Township Board, and that the Minutes of said Meeting were kept and will be and have been available as required by said Act.

Date: _____

Lanie McManus, Township Clerk

PILTS - Payments In Lieu of Taxes

Projects	Parcel #s	# of Units	2016 Taxes			2015 Fee Paid	2015 Taxes			2014 Fee Paid	2014 Taxes			2013 Fee Paid	2013 Taxes			2012 Fee Paid	2012 Taxes		
			2016 Fee Paid	w/o PILT	Difference		w/o PILT	Difference	w/o PILT		Difference	w/o PILT	Difference		w/o PILT	Difference	w/o PILT		Difference		
1 Brookside Commons (20 yrs @ 4% - Twp approved 2/28/12)-1st yr 2016, thru 2035	008-022-20	72	\$ 18,302.68	\$ 140,077.64	\$ (121,774.96)	Project not started			Project not started			Project not started			Project not started			Project not started			
2 Aspen Hills (Expires 1/1/2039 - Twp approved 10/10/02) 35 years @ 4% (Extended to 2052 -2018) + MSA	014-073-00 60 Senior Apts 10 family Townhouses	70	\$ 21,951.01	\$ 74,060.69	\$ (52,109.68)	\$ 21,263.85	\$ 73,839.20	\$ (52,575.35)	\$ 20,816.29	\$ 82,980.09	\$ (62,163.80)	\$ 20,893.91	\$ 81,506.36	\$ (60,612.45)	\$ 21,117.75	\$ 77,932.67	\$ (56,814.92)				
3 Boardman Lake - 1st yr 2016, thru 2031 (16 yrs @ 4% - Twp approved 8/10/11 & 2/12/13)	015-025-22 015-025-30	32 80	\$ 24,261.64	\$ 30,425.81	\$ (84,657.00)	Project not complete			Project not started			Project not started			Project not started						
4 Oak Terrace (Expires 1/31/2035 - approved 1/11/07 @ 4%)	014-094-10	48	\$ 9,243.20	\$ 52,344.89	\$ (43,101.69)	\$ 8,815.87	\$ 52,188.36	\$ (43,372.49)	\$ 8,247.28	\$ 52,397.78	\$ (44,150.50)	\$ 8,567.64	\$ 51,467.19	\$ (42,899.55)	\$ 8,611.38	\$ 37,029.72	\$ (28,418.34)				
5 The Village of Bay Ridge II (Expires 10/1/2042) The Village of Bay Ridge (Expires 4/1/2036) (4%) - Twp approved 7/17/98, State approved 4/10/00)	016-024-21 016-024-40 Seniors	127 120	\$ 66,464.90 \$ 58,739.64	\$ 173,057.08 \$ 124,229.67	\$ (106,592.18) \$ (65,490.03)	\$ 57,750.20 \$ 63,220.03	\$ 172,539.50 \$ 123,858.12	\$ (114,789.30) \$ (60,638.09)	\$ 55,608.50 \$ 61,685.14	\$ 204,689.61 \$ 150,006.66	\$ (149,081.11) \$ (88,321.52)	\$ 57,765.88 \$ 50,841.12	\$ 201,054.30 \$ 147,342.54	\$ (143,288.42) \$ (96,501.42)	\$ 57,255.26 \$ 47,108.48	\$ 191,932.22 \$ 136,766.37	\$ (134,676.96) \$ (89,657.89)				
6 Village Glen Redesignated/approved by Twp 12/8/20, 4.5% + MSA, 20 yrs	023-009-06	120	\$ 43,962.58	\$ 180,085.47	\$ (136,122.89)	\$ 42,018.43	\$ 179,578.76	\$ (137,560.33)	\$ 38,984.52	\$ 206,142.07	\$ (167,157.55)	\$ 35,772.16	\$ 202,480.97	\$ (166,708.81)	\$ 34,141.03	\$ 223,824.73	\$ (189,683.70)				
7 Keystone Village (Expires 1/1/2028 (4%) - Twp approved 7/10/08, State approved 10/22/09)	023-020-05	24	\$ 6,602.22	\$ 41,075.64	\$ (34,473.42)	\$ 6,728.10	\$ 40,952.79	\$ (34,224.69)	\$ 6,530.12	\$ 49,152.18	\$ (42,622.06)	\$ 7,019.98	\$ 48,279.24	\$ (41,259.26)	\$ 6,699.10	\$ 45,301.80	\$ (38,602.70)				
8 TJ Oak Park (Expires 4/1/2036 (4%) - approved by Twp 7/10/08, State approved 09/29/08)	023-022-21 023-022-31	70 24	\$ 17,951.63	\$ 50,086.53	\$ (52,294.94)	\$ 17,788.57	\$ 49,936.75	\$ (32,148.18)	\$ 16,765.71	\$ 55,544.01	\$ (38,778.30)	\$ 16,918.16	\$ 54,557.54	\$ (37,639.38)	\$ 17,090.03	\$ 43,855.53	\$ (26,765.50)				
9 The Village at LaFranier Woods, Phase I (Twp approved 2/26/20, 3.6% + MSA, 40 years)	023-041-30	115																			
10 The Flats at Carriage Commons	023-042-001	210																			
11 Village View Housing (Expires 11/1/2046 (4%) - approved by Twp 3/9/10, State approved 4/7/10)	214-004-00	18	\$ 5,298.71	\$ 38,930.49	\$ (33,631.78)	\$ 4,315.77	\$ 42,947.57	\$ (38,631.80)	\$ 4,622.96	\$ 43,119.93	\$ (38,496.97)	\$ 4,437.60	\$ 42,354.13	\$ (37,916.53)	\$ 4,221.78	\$ 46,418.02	\$ (42,196.24)				
12 Ridgewood (Homestretch) (Expires 2049 (4%) - approved by Twp 5/28/09, State approved 10/25/10)	214-006-05/292-005-00 214-006-06/292-006-00 214-006-07/292-007-00 214-006-08/292-008-00	1 1 1 1	\$ 1,520.20	\$ 2,103.20	\$ (7,367.99)	\$ 1,308.88	\$ 2,096.94	\$ (788.06)	\$ 1,140.24	\$ 2,105.37	\$ (965.13)	\$ 1,385.00	\$ 2,067.98	\$ (682.98)	\$ 1,338.00	\$ 2,096.51	\$ (758.51)				
13 Carson Square (Approved by Twp 10/11/14, State notification 9/11/15) for 35 years @ 4% + MSA(5 mills, based on \$1.5M est TV & 2% Ann Incr)	335-013-00	36	\$ 6,411.00	\$ 52,684.90	\$ (46,273.90)	Project not started															
14 Cottage 8 Lofts (Approved by Twp 2/22/11, State approval rec'd 8/16/12) @ 4% (RZ thru 2017, Brownfield thru 2032)	360-019-01	28	\$ 7,336.56	\$ 57,297.21	\$ (49,960.65)	\$ 7,477.52	\$ 57,125.84	\$ (49,648.32)	\$ 6,996.84	\$ 57,355.09	\$ (50,358.25)	\$ 7,293.16	\$ 50,468.05	\$ (43,174.89)	\$ -	Project not started					
TOTALS:		1198	\$ 288,045.97	\$ 1,121,897.08	\$ (833,851.11)	\$ 209,423.37	\$ 821,928.38	\$ (591,241.16)	\$ 221,397.60	\$ 932,937.57	\$ (711,539.97)	\$ 210,894.61	\$ 910,209.39	\$ (699,314.78)	\$ 197,582.81	\$ 831,954.74	\$ (634,371.93)				
Township's Portion:			\$ 49,151.90	\$ (36,443.03)		\$ 36,009.85	\$ (25,903.11)		\$ 46,824.48	\$ (35,712.46)		\$ 45,668.89	\$ (35,170.77)		\$ 46,017.57	\$ (32,610.39)					
As a % of Total Real Property TV:			3.23%			2.40%			2.72%			2.72%			2.78%						
As a % of Ad Valorem TV:			2.92%			2.14%			2.43%			2.41%			2.29%						
TOTAL Abated % to Total Full Rate Equiv TV: (Includes IFTs and PILTs)			3.01%			2.65%			3.03%			2.71%			3.35%						

MSAs Paid:
Carson Square \$ 7,500.00

PILTS - Payments In Lieu of Taxes

22-Sep-21
 Prepared by: Amy L DeHaan, MMAO(4)
 Garfield Township Assessor

Projects	Parcel #s	# of Units	2011 Taxes w/o			2010 Taxes w/o		
			2011 Fee Paid	PILT	Difference	2010 Fee Paid	PILT	Difference
1 Brookside Commons (20 yrs @ 4% - Twp approved 2/28/12)-1st yr 2016, thru 2035	008-022-20	72	Project not started					
2 Aspen Hills (Expires 1/1/2039 - Twp approved 10/10/02) 35 years @ 4% (Extended to 2052 -2018) + MSA	014-073-00 60 Senior Apts 10 family Townhouses	70	\$ 20,556.61	\$ 86,907.92	\$ (66,351.31)	\$ 19,860.39	\$ 85,945.21	\$ (66,084.82)
3 Boardman Lake - 1st yr 2016, thru 2031 (16 yrs @ 4% - Twp approved 8/10/11 & 2/12/13)	015-025-22 015-025-30	32 80	Project not started					
4 Oak Terrace (Expires 1/31/2035 - approved 1/11/07 @ 4%)	014-094-10	48	\$ 16,719.60	\$ 54,147.70	\$ (37,428.10)	\$ 16,615.89	\$ 53,547.88	\$ (36,931.99)
5 The Village of Bay Ridge II (Expires 10/1/2042) The Village of Bay Ridge (Expires 4/1/2036) ((4%) - Twp approved 7/17/98, State approved 4/10/00)	016-024-21 016-024-40 Seniors	127 120	\$ 54,003.14 \$ 44,692.67	\$ 253,734.86 \$ 188,550.90	\$ (199,731.72) \$ (143,858.23)	\$ 51,141.23 \$ 41,666.20	\$ 250,924.12 \$ 186,462.24	\$ (199,782.89) \$ (144,796.04)
6 Village Glen Redesignated/approved by Twp 12/8/20, 4.5% + MSA, 20 yrs	023-009-06	120	\$ 35,572.08	\$ 251,260.70	\$ (215,688.62)	\$ 35,158.69	\$ 248,477.38	\$ (213,318.69)
7 Keystone Village (Expires 1/1/2028 (4%) - Twp approved 7/10/08, State approved 10/22/09)	023-020-05	24	\$ 6,781.32	\$ 44,108.49	\$ (37,327.17)	\$ 2,970.28	\$ 48,353.13	\$ (45,382.85)
8 TJ Oak Park (Expires 4/1/2036 (4%) - approved by Twp 7/10/08, State approved 09/29/08)	023-022-21 023-022-31	70 24	\$ 8,460.77	\$ 52,037.29 \$ 19,794.72	\$ (43,576.52) \$ (19,794.72)	\$ 8,527.36	\$ 65,271.01 \$ 22,684.00	\$ (56,743.65) \$ (22,684.00)
9 The Village at LaFranier Woods, Phase I (Twp approved 2/26/20, 3.6% + MSA, 40 years)	023-041-30	115						
10 The Flats at Carriage Commons	023-042-001	210						
11 Village View Housing (Expires 11/1/2046 (4%) - approved by Twp 3/9/10, State approved 4/7/10)	214-004-00	18	\$ 4,376.12	\$ 46,508.09	\$ (42,131.97)		\$ 3,419.70	\$ (3,419.70)
12 Ridgewood (Homestretch) (Expires 2049 (4%) - approved by Twp 5/28/09, State approved 10/25/10)	214-006-05/292-005-00 214-006-06/292-006-00 214-006-07/292-007-00 214-006-08/292-008-00	1 1 1 1	\$ 1,387.52	\$ 2,041.30 \$ 2,127.68 \$ 2,041.30 \$ 2,127.68	\$ (653.78) \$ (2,127.68) \$ (2,041.30) \$ (2,127.68)	\$ 1,340.20	\$ 2,069.42 \$ 2,155.25 \$ 2,069.42 \$ 2,155.25	\$ (729.22) \$ (2,155.25) \$ (2,069.42) \$ (2,155.25)
13 Carson Square (Approved by Twp 10/11/14, State notification 9/11/15) for 35 years @ 4% + MSA(5 mills, based on \$1.5M est TV & 2% Ann Incr)	335-013-00	36						
14 Cottage 8 Lofts (Approved by Twp 2/22/11, State approval rec'd 8/16/12) @ 4% (RZ thru 2017, Brownfield thru 2032)	360-019-01	28						
TOTALS:		1198	\$ 192,549.83	\$ 1,005,388.65	\$ (812,838.82)	\$ 177,280.24	\$ 973,534.01	\$ (796,253.77)
Township's Portion:				\$ 51,685.52	\$ (41,786.82)		\$ 56,942.07	\$ (46,675.02)
As a % of Total Real Property TV:				2.98%			2.72%	
As a % of Ad Valorem TV:				2.66%			2.43%	
TOTAL Abated % to Total Full Rate Equiv TV: (Includes IFTs and PILTs)				3.15%			2.79%	



community foundation

ANTRIM . BENZIE . GRAND TRAVERSE . KALKASKA . LEELANAU

BOARDMAN LAKE LOOP TRAIL MAINTENANCE ENDOWMENT FUND AGREEMENT

1. This Agreement dated **September 28, 2021** establishes a Grand Traverse Regional Community Foundation (*Community Foundation*) Designated Endowment.
2. **Foundation Status.** The Foundation was established to receive and administer funds for various charitable, scientific, literary, or education purposes in the Grand Traverse Region, including Antrim, Benzie, Grand Traverse, Kalkaska and Leelanau Counties. The Foundation is a charitable organization as described in sections 501(c)(3) and 509(a)(1) of the Internal Revenue Code.
3. **Component Fund.** The Fund shall be known as the **Boardman Lake Loop Trail Maintenance Endowment**, referred to as the “Fund,” and is established as component fund of the Foundation. The Fund will be identified by this name in the course of its administration and grant distribution. The purpose of the Fund is to support maintenance of the Boardman Lake Loop Trail; grants will be made to TART Trails for this purpose.
4. **Contribution(s).** Contributions to the Fund are irrevocable and are used to establish and maintain a charitable fund of the Foundation, subject to the Foundation’s governing documents and bylaws. Subject to the acceptance by the Foundation, contributions of cash and/or marketable securities from the Donor(s), other individuals, or businesses, as well as distributions of cash and/or marketable securities from trusts, wills, private foundations or other donor advised funds may be made to initially fund, or add to, the Fund.
5. **Investments.** Investments are in accordance with the approved policy of the Foundation Board of Directors. The Permanent Endowment Funds are pooled in the Foundation’s investment portfolio, which is managed by one or more professional advisors for purposes of stability and inflation protection over many years, recognizing that grant disbursements are intended to be made from the fund at least annually.
6. **Variance Power and Status of the Fund.** The Fund (1) shall be the property of the Foundation; (2) shall be held in its corporate capacity; and (3) shall not be deemed a trust fund held by it in a trustee capacity.

It is understood and agreed that all assets held in the Fund shall be subject to the policies, Articles of Incorporation and the Bylaws of the Foundation, including the power of the Board of Directors of the Foundation, to modify, through exercising its variance powers, any restrictions or conditions for the distribution of grant funds for any specified charitable

223 LAKE AVENUE, STE B . TRAVERSE CITY, MI 49684

P 231.935.4066 . F 231.941.0021 . INFO@GTRCF.ORG . GTRCF.ORG

purposes, if in its sole judgment, such restrictions become, in effect, unnecessary, incapable of fulfillment or inconsistent with the charitable need of the area served by the Foundation.

Certain terms and conditions including, but not limited to, administrative fees, grant disbursement rate and schedule, investment policy, and fund reporting may be modified or withdrawn at any time. The Board of Directors of the Community Foundation has full authority and responsibility over the control of all assets. Component funds are not trust, depository, custodial, or split-interest accounts or investment vehicles. The Community Foundation does not guarantee asset values, earnings, or disbursement regularity beyond the legal and regulatory requirements. Gifts are not considered investments per State and Federal Securities laws.

7. **Notification and Acknowledgment of Gifts.** Using its discretion, the Foundation shall acknowledge and publicize gifts to the Fund and distributions from the Fund in accordance with Foundation policies.
8. **Disbursements.** The Foundation Board of Directors will oversee grant disbursements from the Fund in accordance with the approved Spending Policy of the Foundation Board of Directors. Grant disbursements can begin once the minimum establishing gift size, as stated in Gift Acceptance Policies, in restricted gifts to the Fund have been received.
9. **Publicity.** Unless requested otherwise by the Donor, the Foundation may use materials submitted by the donor(s) and/or Fund Advisors and may use the name of the Fund in the Foundation's promotional efforts and printed materials.
10. **Fees.** The Foundation will assess administrative and investment management fees against this Fund in accordance with the Foundation's board approved fee schedule, as amended time to time.

David Mengebier
Grand Traverse Regional Community Foundation

Date: _____

Chuck Korn
Supervisor, Garfield Township

Date: _____



Local Government Approval For On-Premises Tasting Room Permit
(Authorized by MCL 436.1536)

RESOLUTION 2021-30-T

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new On-Premises Tasting Room Permit application.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a regular meeting of the Charter Township of Garfield council/board
(regular or special) (township, city, village)
called to order by Supervisor Korn on September 28, 2021 at 6:00 pm
(date) (time)

the following resolution was offered:

Moved by _____ and supported by _____

that the application from Fox & Fern Brewing Co. LLC
(name of applicant - if a corporation or limited liability company, please state the company name)

for a **NEW ON-PREMISES TASTING ROOM PERMIT**

to be located at: 3842 Jupiter Crescent Dr., Traverse City, MI 49685

It is the consensus of this body that it _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the Garfield Township
council/board at a regular meeting held on September 28, 2021
(regular or special) (date) (township, city, village)

Lanie McManus

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries: Constitution Hall - 525 W. Allegan Street, Lansing, MI 48933
Overnight deliveries: 2407 N. Grand River Avenue, Lansing, MI 48906
Fax to: 517-763-0059

Cultured Hard Kombucha Brief

Cultured HopTea Brief

Lorenz 2/7/21

Brewed for the health of it, Cultured Hard Kombucha is a product line extension brewed by Cultured Kombucha Co.. Company goal is to produce a low carb and low calorie hard kombucha with minimal residual sugar to foster a healthier drinking culture. We provide a satisfying bubble and thirst quenching beverage that can be drunk without the traditional negative side effects of beer and wine. Our brews range from 3-6% ABV and provide live cultures, probiotics, and health benefits. We produce a handcrafted, authentic alternative to nationally available kombucha teas. Our mission is to help our customers make healthier lifestyle choices one sip at a time. Cultured Hard Kombucha provides a lower level of alcohol with a twist of health benefits.

In addition to Cultured Hard Kombucha, a new line of HopTea's will be launched in 2021. HopTea is an IPA-inspired refreshment that's zero-alcohol, zero-carbohydrate, and zero-calorie, made using everything Cultured knows about tea and hops. As the market shifts from heavy alcoholic beverages to light alcohol and no-alcohol trends, Cultured Kombucha Co. will release its new product lines to stay current and leverage growth. HopTeas are brewed with Michigan hop pellets and Michigan native botanics.

Cultured Kombucha Co. is Michigan's innovative leader in kombucha tea production and has manufactured certified organic kombucha for Michigan since 2015. Cultured paves the way for a fresh beverage alternative using real agricultural products. Supporting tasks for this project include equipment sourcing and installation, launching ready to drink hard kombucha for retail, the hiring of additional sales staff, procuring local ingredients and initial inventory build. Cultured Hard Kombucha will manufacture in the rural outskirts of Traverse City. Manufacturing our product within a micropolitan county fosters local job creation and education within our neighborhood. Our company provides jobs with a low barrier to entry and offers skills training to create opportunities for advancement.

From seed to serving glass, value added beverages can make long-term impacts on Michigan agriculture by choosing to be a vessel showcasing local products. Cultured Kombucha Co. fosters nutrition and agronomy education within the communities it serves by satisfying the need for healthy beverages with a triple bottom line infrastructure. Cultured will be able to partner with additional farms with the funding of this project including Michigan Hop Alliance, MiHops, Michigan Farm to Freezer, Providence Farms, Lakeview Hill Farms, and more. Partnering with these advanced, certified organic farms allows for crop diversification, season extensions, and rural development in northern Michigan's growing space.

This project is also supported by the Michigan Department of Agriculture and local economic development offices. This project will be brewed as a product line extension for Cultured Kombucha Co. under the LLC Fox & Fern Brewing Co. LLC.



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Manufacturer License & Permit Application

For more information on manufacturer and wholesaler licenses and permits, please visit the Liquor Control Commission's frequently asked questions website by [clicking this link](#).

Before you begin filling out the attached application, please review this checklist for the forms and documents you will need to submit with your completed application form.

The attached LCC-150 form will automatically calculate fees when opened using Adobe Acrobat Reader. The form's functionality may not work with third-party PDF readers. You may download a free copy of Adobe Acrobat Reader on the Adobe website: <https://get.adobe.com/reader/>

- Completed Manufacturer License & Permit Application (attached)
- Livescan Fingerprint Form* (attached)
- Inspection, License, and Permit Fees
- Local Government Authorization (Form LCC-106a) (attached) - **For a new On-Premises Tasting Room Permit only**
- Property document (lease, deed, land contract, etc.)
- Purchase agreement - **For the transfer of ownership of a license** *ND*

Are you transferring stock or membership interest? If yes, use the [License Interest Transfer Application \(LCC-101\)](#).

If applicant is a corporation also include (pursuant to R 436.1109):

- Report of Stockholders/Member/Partners (Form LCC-301)
- Copy of Articles of Incorporation filed with the Corporations Division of the Department of Licensing & Regulatory Affairs
- Current Certificate of Good Standing from the state where incorporated and Certificate of Authority to Do Business in Michigan, if incorporated outside of Michigan.
- Certified copy of the minutes of a meeting of its board of directors or a statement signed by an officer of the corporation naming the persons authorized by corporate resolution to sign the application and other documents required by the Commission or Part 3 of Form LCC-301.

If applicant is a limited liability company also include (pursuant to R 436.1110):

- Report of Stockholders/Member/Partners (Form LCC-301)
- Copy of Articles of Organization filed with the Corporations Division of the Department of Licensing & Regulatory Affairs
- Copy of the operating agreement or bylaws of the applicant company
- Current Certificate of Authority to Do Business in Michigan, if the LLC is a non-Michigan LLC. *ND*
- Statement signed by a manager of the limited liability company or by at least 1 member if management is reserved to the members naming the person authorized to sign the application and other documents required by the Commission or Part 3 of Form LCC-301.

If applicant is a limited partnership also include (pursuant to R 436.1111):

- Report of Stockholders/Member/Partners (Form LCC-301)
- Copy of the partnership agreement of the applicant limited partnership
- Each general partner of a partnership shall sign the application, bond, and other papers filed in connection with securing a new license or transferring an existing license. This requirement may be waived by the Commission upon showing of good cause, which must be submitted in writing.

Facilities that manufacture alcoholic products in Michigan must be licensed through the Michigan Department of Agriculture and Rural Development (MDARD) in addition to licensure through the MLCC. You may contact MDARD regarding the licensing requirements for the type of establishment for which you are applying by calling, toll-free, 800-292-3939 or visiting www.michigan.gov/mdard.

*Fingerprints are required for applicants that have not been fingerprinted for MLCC licensure in the past and will hold 10% or more interest in a license or applicant entity.



Manufacturer License & Permit Application

For information on manufacturer and wholesaler licenses and permits, including a checklist of required documents for a completed application, please visit the Liquor Control Commission's frequently asked questions website [by clicking this link](#).

Part 1 - Applicant Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Applicant name(s): Fox & Fern Brewing Co. LLC		
Address to be licensed: 3842 Jupiter Crescent Dr.		
City: Traverse City	Zip Code: 49685	
City/township/village where license will be issued: Garfield		County: Grand Traverse
Federal Employer Identification Number (FEIN): 37-19-23351		

Leave Blank - MLCC Use Only

1. Are you requesting a new license? Yes No
2. Are you applying ONLY for a new permit or permission? Yes No
3. Are you buying an existing license? Yes No
4. Are you modifying the size of the licensed premises? Yes No
If Yes, specify: Adding Space Dropping Space Redefining Licensed Premises
5. Are you transferring the location of an existing license? Yes No
6. Is this license being transferred as the result of a default or court action? Yes No
7. Do you intend to use this license actively? Yes No

Part 2 - License Transfer Information (If Applicable)

If transferring ownership of a license ONLY and not transferring the location of a license, fill out only the name of the current licensee(s)

Current licensee(s):		
Current licensed address:		
City:	Zip Code:	
City/township/village where license is issued:		County:

Part 3 - Licenses, Permits, and Permissions

Applicants for Manufacturer licenses, permits, and permissions must complete the attached Schedule A and return it with this application. Transfer the fee calculations from the Schedule A to Part 4 below.

Part 4 - Inspection, License, and Permit Fees - Make checks payable to State of Michigan

Inspection Fees - Pursuant to MCL 436.1529(4) a nonrefundable inspection fee of \$70.00 shall be paid to the Commission by an applicant or licensee at the time of filing of a request for a new license or permit, a request to transfer ownership or location of a license, or a request to increase or decrease the size of the licensed premises. Requests for a new permit in conjunction with a request for a new license or transfer of an existing license do not require an additional inspection fee.

License and Permit Fees - Pursuant to MCL 436.1525(1), license and permit fees shall be paid to the Commission for a request for a new license or permit or to transfer ownership or location of an existing license.

Inspection Fees:	License & Permit Fees:	TOTAL FEES: \$315
------------------	------------------------	--------------------------

Schedule A - Licenses, Permits, & Permissions

Licenses, permits, and permissions selected on this form will be investigated as part of your request. Please verify your information prior to submitting your application, as some licenses, permits, or permissions cannot be added to your request once the application has been sent out for investigation by the Enforcement Division.

License Type:	Base Fee:	Fee Code MLCC Use Only
<input type="checkbox"/> Brewer	\$50.00	4038
<input checked="" type="checkbox"/> Micro Brewer (Under 60,000 barrels annually) For delivery vehicle decal fees please use <u>Report of Delivery Vehicles form (LCC-351)</u> .	\$50.00	4038
<input type="checkbox"/> Wine Maker	\$100.00	4038
<input checked="" type="checkbox"/> Small Wine Maker (Under 50,000 gallons annually)	\$25.00	4038
<input type="checkbox"/> Manufacturer of Brandy	\$100.00	4038
<input type="checkbox"/> Manufacturer of Mixed Spirit Drink	\$100.00	4038
<input type="checkbox"/> Distiller (Manufacturer of Spirit)	\$1,000.00	4038
<input type="checkbox"/> Small Distiller (Under 60,000 gallons annually)	\$100.00	4038
<input checked="" type="checkbox"/> Consumer Sampling Event License	No charge	
<input type="checkbox"/> Industrial Manufacturer	\$10.00	4038
<input type="checkbox"/> Seller of Alcohol	\$10.00	4038
<input type="checkbox"/> Limited Alcohol Buyer	\$10.00	4038
<input type="checkbox"/> Outstate Seller of Beer	\$1,000.00	4038
<input type="checkbox"/> Outstate Seller of Wine	\$300.00	4038
<input type="checkbox"/> Outstate Seller of Mixed Spirit Drink	\$300.00	4038
<input type="checkbox"/> Warehouse	\$50.00	4038

Permits Specific To Manufacturer License/Premises :	Base Fee:
<input checked="" type="checkbox"/> Beer and Wine Tasting Permit	No Charge
<input type="checkbox"/> Living Quarters Permit	No Charge
<input type="checkbox"/> Off-Premises Storage	No Charge
<input type="checkbox"/> Direct Connection(s)	No Charge

Licenses, permits, and permissions selected on this form will be investigated as part of your request. Please verify your information prior to submitting your application, as some licenses, permits, or permissions cannot be added to your request once the application has been sent out for investigation by the Enforcement Division.

Permits Specific to On-Premises Tasting Room:	Base Fee:	Fee Code MLCC Use Only
<input checked="" type="checkbox"/> On-Premises Tasting Room Permit	\$100.00	4085
<input type="checkbox"/> Sunday Sales Permit (AM)*	\$160.00	4033
<input type="checkbox"/> Sunday Sales Permit (PM) **	\$15.00	4032
<input type="checkbox"/> Catering Permit	\$100.00	4031
<input type="checkbox"/> Dance Permit	No Charge	
<input checked="" type="checkbox"/> Entertainment Permit	No Charge	
<input type="checkbox"/> Specific Purpose Permit (List activity below): Days/Hours requested: _____		
<input type="checkbox"/> Extended Hours Permit (check type below): No Charge <input type="checkbox"/> Dance <input type="checkbox"/> Entertainment		
Days/Hours requested: _____		
<input checked="" type="checkbox"/> Outdoor Service	No Charge	

*Sunday Sales Permit (AM) allows the sale of liquor, beer, and wine on Sunday mornings between 7:00am and 12:00 noon, if allowed by the local unit of government.

**Sunday Sales Permit (PM) allows the sale of spirits or mixed spirit drinks on Sunday afternoons and evenings between 12:00 noon and 2:00am (Monday morning), if allowed by the local unit of government. No Sunday Sales Permit (PM) is required for the sale of beer and wine on Sunday after 12:00 noon. The Sunday Sales Permit (PM) fee is 15% of the fee for the license that allows the sale of spirits or mixed spirit drinks.

Inspection, License, Permit, & Permission Fee Calculation	
Number of Licenses:	<u>2</u> x \$70.00 Inspection Fee
Total Inspection Fee(s):	<u>\$140</u>
Total License Fee(s):	<u>\$75</u>
Total Permit Fee(s):	<u>\$20</u>
TOTAL FEES DUE:	<u>\$235</u>
Make checks payable to State of Michigan	

**CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN**

RESOLUTION # 2021-31-T

APPROVAL OF VOTER PRECINCT LOCATIONS

BE IT RESOLVED, that the Township Board of the Charter Township of Garfield approve the following locations to act as voting precincts for the Charter Township of Garfield as shown on Exhibit A attached.

Precinct 1 is located at Fire Station #12, 2025 East Silver Lake Rd N

Precinct 2 is located at Garfield Township Hall, 3848 Veterans Dr.

Precinct 3 is located at Sabin Data Center, 2075 Cass Rd.

Precinct 4 is located at Garfield Township Fire Hall, 3000 Albany St., corner of Veterans and Albany St., just south of VFW

Precinct 5 is located at First Christian Church, 3686 South Airport Road W, behind Best Buy

Precinct 6 is located at Grand Traverse County Road Commission, 1881 LaFranier Rd., just south of Hammond Road

Precinct 7 is located at Grand Traverse County Building, 2650 LaFranier Rd., across from King's Court

Moved:

Supported:

Ayes:

Nays:

Absent and Excused:

By:

Lanie McManus, Clerk
Charter Township of Garfield

CERTIFICATE

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution #2021-31-T which was adopted by the Township Board of the Charter Township of Garfield on the 28th day of September, 2021.

Dated: _____

Lanie McManus, Clerk
Charter Township of Garfield

District 1:

All properties encompassed within the following boundary: Commencing at the Southwest corner of Section 31, Town 27 North, Range 11 West; thence North along the West line of Sections 31 and 30 to the centerline of Secor Road, also being the North line of Section 30; thence East along said North line to the centerline of North West Silver Lake Road in the Northwest quarter of the Northeast quarter of Section 30; thence Northeasterly along said centerline of Silver Lake Road to its intersection with the centerline of West South Airport Road in the Northwest quarter of the Northeast quarter of Section 20; thence Southeasterly along said centerline of West South Airport Road to its intersection with the centerline of North US 31 South near the center post of Section 21; thence Southwesterly and Southerly along said centerline of North US 31 South to the Southeast corner of Section 32, said point also being the South line of Garfield Township; thence Westerly along the South Township line to the point of beginning.

District 2:

All properties encompassed within the following boundary: Commencing at the intersection of the centerline of North West Silver Lake Road with the East line of Section 19, also the West line of Section 20 and the centerline of Zimmerman Road, Town 27 North, Range 11 West; thence North along said centerline of Zimmerman Road to the intersection of the SE corner of Section 7, Southwest corner of Section 8, Northeast corner of Section 17 and the Northwest corner of Section 18, also being the intersection of the centerline of North Long Lake Road; thence Northeasterly along said centerline of North Long Lake Road to its intersection with the centerline of Barnes Road in the Southwest quarter of the Southwest quarter of Section 8; thence Southeasterly along said centerline of Barnes Road to its intersection with the centerline of Silver Lake Road in the Northwest quarter of the Northwest quarter of Section 16; thence Northeasterly along said centerline of Silver Lake Road to the centerline of Franke Road in the Southeast quarter of the Southwest quarter of Section 9, also being the Western boundary of the City of Traverse City; thence South along said Western boundary to the Southern boundary of the City of Traverse City, said point also being the North quarter corner and the North line of Section 16 in Garfield Township; thence East along said North line Section 16 to the centerline of North US 31 South; thence Southeasterly along said centerline of North US 31 South to its intersection with the centerline of West South Airport Road; thence West and Northwesterly along said centerline of West South Airport Road to its intersection with the centerline of Silver Lake Road in Section 19; thence Southwesterly along said centerline of Silver Lake Road to the point of beginning.

District 3:

All properties encompassed within the following boundary: Commencing at the intersection of the centerline of North US 31 South and the centerline of West South Airport Road in the center of Section 21; thence East, Northeasterly, North, Northeasterly and East along said centerline of West South Airport Road to the centerline of Park Drive, also being the Northwest corner of the Southeast quarter of the Southwest quarter of Section 14; thence South and Southeasterly along said centerline of Park Drive to the centerline of North Keystone Road; thence Southerly along said centerline of North Keystone Road to its intersection with the Southern boundary of Garfield Township in the Southeast quarter of Section 34; thence West along said South line of Garfield Township to its intersection with the centerline of North US 31 South; thence North and Northeasterly along said centerline of North US 31 to the point of beginning.

District 4:

All properties encompassed within the following boundary: Commencing at the intersection of the centerline of North US 31 South and the centerline of West South Airport Road in the center of Section 21; thence North and Northeasterly along said centerline of North US 31 South to its intersection with the Southern boundary of the City of Traverse City; thence Easterly along said Southern boundary to the Northeast corner of the Northeast quarter of Section 14, also being the centerline of South Garfield Avenue; thence South along said centerline to a Northern boundary of the City of Traverse City; thence West, North and West along said Northern boundary to the West line of the Northeast quarter of the Northeast quarter of Section 14, also being a Western boundary of the City of Traverse City; thence South along said West line to the South line of the Northeast quarter of the Northeast quarter of Section 14, also being a Southern boundary of the City of Traverse City; thence East along said South line to the centerline of South Garfield Avenue; thence South along said centerline to the East quarter corner of Section 14, and the North line of the Northwest quarter of the Southwest quarter of Section 13; thence East along said North line to an Western boundary of the City of Traverse City; thence South, West and South again along said boundary to the South line of the Northwest quarter of the Southwest quarter of Section 13, also being the centerline of West South Airport Road; thence West, Southwesterly, South and Southwesterly along said centerline of West South Airport Road to the point of beginning.

District 5:

All properties encompassed within the following boundary: Commencing at the Northwest corner of Section 6; thence East along the North line of Garfield Township to the Western boundary of the City of Traverse City; thence South following said boundary line of the City of

Traverse City to its intersection with the centerline of Silver Lake Road in Section 9; thence Southwesterly along said centerline of Silver Lake Road to its intersection with the centerline of Barnes Road in the Northwest quarter of the Northwest quarter of Section 16; thence Northwesterly along said centerline of Barnes Road to its intersection with the centerline of North Long Lake Road in the Southwest quarter of Section 8; thence Southwesterly along said centerline of North Long Lake Road to its intersection with the centerline of Zimmerman Road, also being the intersection of Sections 7, 8, 17 and 18; thence South along said centerline of Zimmerman Road to the intersection of the Centerline of North West Silver Lake Road in the Southeast quarter of the Northeast quarter of Section 19; thence Southwesterly along said centerline to the intersection of Secor Road, also being the South line of Section 19; thence West along said centerline Secor Road to the Western Township boundary; thence North along West line of Township to the Northern Township boundary, also being the Northwest corner of Section 6, and point of beginning.

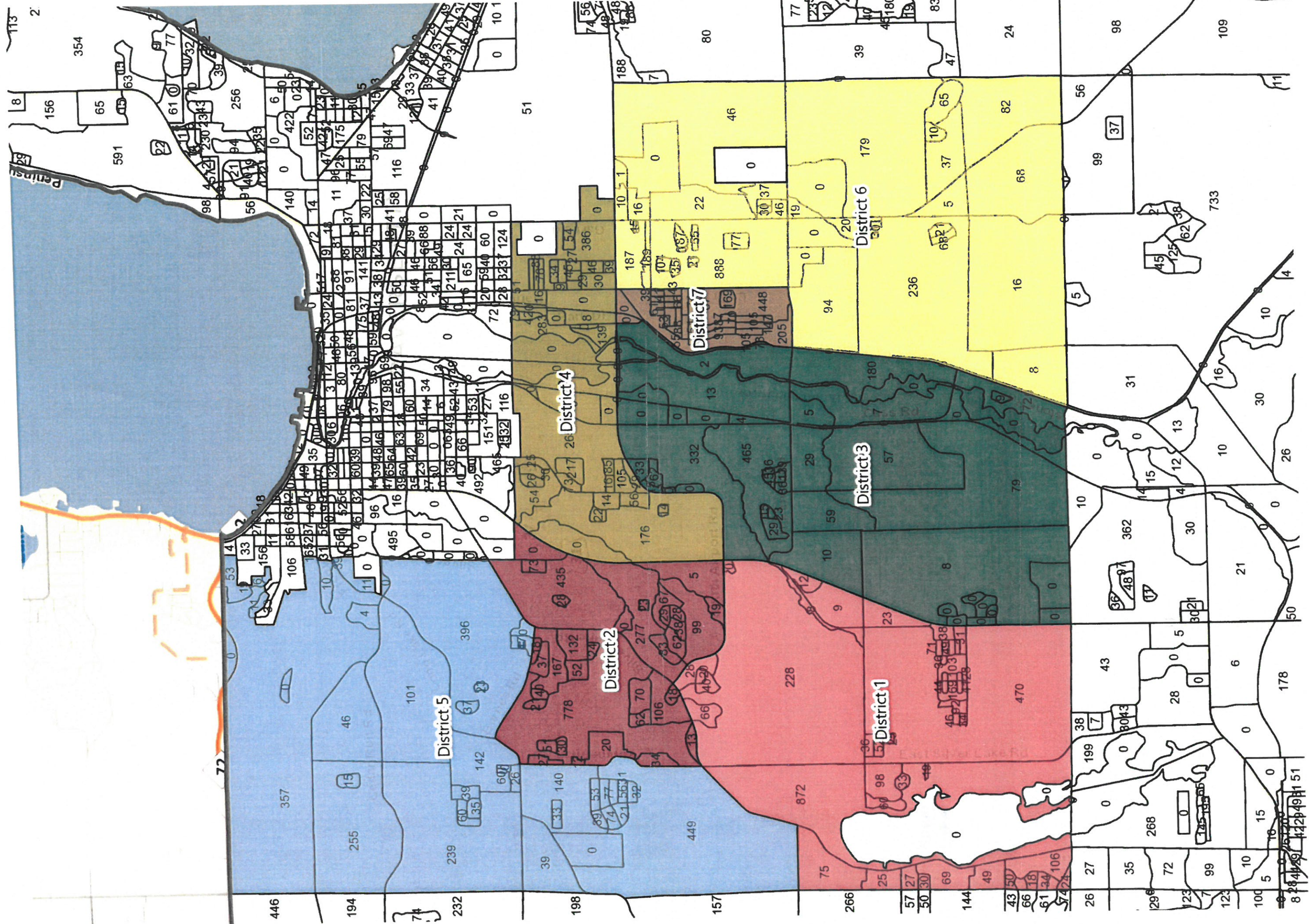
District 6:

All properties encompassed within the following boundary: Commencing at the intersection of the centerline of North Keystone Road and the South boundary line of Garfield Township, thence East along said South line to the East boundary line of Garfield Township, thence North along said East line to its intersection with the centerline of West South Airport Road; thence West along said centerline of West South Airport Road to an Eastern boundary of the City of Traverse City on the South side of West South Airport Road; thence South, West and North, following the City boundary around the airport flyover zone back to the intersection of the centerline of West South Airport Road; thence West along said centerline of West South Airport Road to its intersection with the centerline of LaFranier Road, also being the Northeast corner of the Southeast quarter of the Southwest quarter of Section 14; thence South along said centerline of LaFranier Road to the South quarter corner of Section 23, also being the intersection with the centerline of West Hammond Road; thence Westerly along said centerline of West Hammond Road to its intersection with the centerline of North Keystone Road; thence Southwesterly along said centerline of North Keystone Road to the South boundary of Garfield Township and point of beginning; except the East half of the Southwest quarter of Section 24, which is located within the City of Traverse City;

District 7:

All properties encompassed within the following boundary: Commencing at the intersection of the centerlines West South Airport Road and Park Drive in the Southeast quarter of the Southwest quarter of Section 14; thence South and Southeasterly along said centerline of Park Drive to its intersection with the centerline of North Keystone Road; thence southerly along

said centerline of North Keystone Road to its intersection with the centerline of West Hammond Road; thence East along said centerline of West Hammond Road to its intersection with the centerline of LaFranier Road at the South quarter corner of Section 23; thence North along said centerline of LaFranier Road to its intersection with the centerline of West South Airport Road; thence West along said centerline of West South Airport Road to the point of beginning.



Peninsula

District 5

District 2

District 4

District 7

District 3

District 1

District 6