

**CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD STUDY SESSION
September 10, 2019 at 4:30 p.m.**

AGENDA

ORDER OF BUSINESS

Call meeting to order.

Roll call of Board Members

1. **Business to come before the Board**
 - a. Discussion regarding the 2020 Township Budget
2. **Public Comment**
3. **Adjournment**

Lanie McManus, Township Clerk
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49684

The Garfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to the Garfield Township Board. Individuals with disabilities requiring auxiliary aids or services should contact the Garfield Township Board by writing or calling Lanie McManus, Clerk, Ph: (231) 941-1620, or TDD #922-4412.

**CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING**

Tuesday, September 10, 2019 at 6:00pm
Garfield Township Hall
3848 Veterans Drive
Traverse City, MI 49684
Ph: (231) 941-1620

ORDER OF BUSINESS

**Call meeting to order
Pledge of Allegiance
Roll call of Board Members**

1. Public Comment

Public Comment Guidelines:

Any person shall be permitted to address a meeting of The Township Board, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et.seq.) Public Comment shall be carried out in accordance with the following Board Rules and Procedures: a.) any person wishing to address the Board is requested to state his or her name and address. b.) No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Township Board Member's questions. Where constrained by available time the Chairperson may limit the amount of time each person will be allowed to speak to (3) minutes. 1.) The Chairperson may at his or her own discretion, extend the amount of time any person is allowed to speak. 2.) Whenever a Group wishes to address a Committee, the Chairperson may require that the Group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak when constrained by available time.

2. Review and approval of the Agenda - Conflict of Interest

3. Consent Calendar

The purpose of the Consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the Consent Calendar be removed there from and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected. If any item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Board action adopting the Consent Calendar.

a. Minutes – August 27, 2019 Regular Meeting (Recommend Approval)

b. Bills -

General Fund
(Recommend Approval)

\$ 335,022.17

- c. MTT Update (Receive and File)
- d. 2019 Tax Rate Request - Introduce and schedule for public hearing on September 24, 2019
(Recommend Approval)

4. Items Removed from the Consent Calendar

5. Correspondence

- a. Grand Traverse Conservation District – August 2019 Report

6. Reports

- a. Sheriff's Department Report
- b. County Commissioner's Report
- c. Clerk's Report
- d. Supervisor's Report

7. Unfinished Business

8. New Business

- a. PD 2019-123 – Chelsea Park West PUD Major Amendment – Introduction
- b. Consideration of Resolution 2019-20-T, a resolution to Amend the Budget
- c. Silver Lake Public Access No Wake Zone - Request for Township to act as fiduciary for equipment required
- d. Discussion of Ordinance No. 47, Noise Ordinance

9. Public Comment

10. Other Business

11. Adjournment

Lanie McManus, Clerk

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**CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
August 27, 2019**

Supervisor Korn called the Town Board Meeting to order on August 27, 2019 at 6:00 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

Pledge of Allegiance

Roll Call of Board Members

Present: Jeane Blood Law, Molly Agostinelli, Denise Schmuckal, Dan Walters, Steve Duell, Lanie McManus and Chuck Korn

1. Public Comment (6:00)

None

2. Review and Approval of the Agenda - Conflict of Interest (6:01)

Board members added New Business item 7D – eBikes.

Duell moved and Schmuckal seconded to approve the agenda as amended.

*Yeas: Duell, Schmuckal, Agostinelli, Walters, Blood Law, McManus, Korn
Nays: None*

3. Consent Calendar (6:02)

a. Minutes

August 13, 2019 Regular Meeting (Recommend Approval)

b. Bills

General Fund	\$4,612.64
Park System Fund	\$5,200.00
Total	\$9,812.64

(Recommend Approval)

c. PD 2019-109 Street Name Review for Crown Planned Unit Development Phase III (Recommend Approval)

Board members removed consent item 3a to item #4.

Agostinelli moved and Walters seconded to approve the consent calendar as amended.

Yeas: Agostinelli, Walters, McManus, Blood Law, Duell, Schmuckal, Korn

Nays: None

4. **Items removed from the Consent Calendar**

a. Minutes August 13, 2019 Regular Meeting (Recommend Approval)

A correction to item 7a was suggested. Sentence six will now read "Agostinelli suggested . . . "

Duell moved and Blood Law seconded to adopt the minutes of August 13, 2019 as amended.

Yeas: Duell, Blood Law, Agostinelli, McManus, Schmuckal, Walters, Korn

Nays: None

5. **Correspondence (6:04)**

- a. Complaint from resident regarding short term rentals. The violators have been sent letters of warning.

6. **Reports**

a. GT Metro Fire Report (6:07)

Pat Parker, Metro Chief, said there was a decrease in runs in July. He gave a report to the Metro Board regarding mutual aid and smoke alarms given to the department by the state fire marshal have been installed. Architects drafted plans for the Station 11 project. A safety training drill was held at the airport and fire extinguisher training has been taking place. Car seat checks are ongoing at Station 11 and Metro has also been participating in cookouts being given by the Sheriff's department. He also addressed the pay scale and how Metro is working to keep its hires. The board discussed the pay scale issue.

b. North Flight Report (6:22)

Director Tim Newton reported July had 104 priority calls and the call volume was decreased from the previous month. EMS careers were promoted on the local news which resulted in applications for employment. The EMS wages are competitive. The Ironman race went very well. Distributing Stop the Bleed materials to schools.

b. County Commissioner's Report

No report

d. Supervisor's Report (6:28)

Korn reported that a preconstruction meeting was held on the Eaglehurst project. The water and sewer ordinances are being rewritten and reviewed with the township attorney. He met with TART on the Boardman Lake Trail easements and they will work with MDOT to remove some requirements in an effort to make the project more affordable. Korn added

that he will attend a meeting about streamling the county construction code process.

7. **Unfinished Business**

a. **Public Hearing – Set the property tax millage to levy for the Township’s Fire Fund (6:31)**

Korn opened the Public Hearing at 6:32pm and seeing no one wishing to speak, closed the Public Hearing.

Agostinelli moved and Walters seconded to adopt the 2020 Budget Resolution for Grand Traverse Metro Emergency Services Authority setting the millage at 2.45 mills.

*Yeas: Agostinelli, Walters, McManus, Duell, Schmuckal, Blood Law, Korn
Nays: None*

b. **PD 2019-110 – Consideration of Resolution No. 2019-17-T, a resolution adopting Zoning Ordinance No. 68 Amendment 20 – Section 749 Golf Courses and Country Clubs (6:33)**

Duell moved and Schmuckal seconded to approve Resolution No. 2019-17-T, a resolution adopting Zoning Ordinance No. 68 Amendment 20 – Section 749 Golf Courses and Country Clubs.

*Yeas: Duell, Schmuckal, Walters, Agostinelli, McManus, Blood Law, Korn
Nays: None*

c. **PD 2019-111 – Township Board Strategic Plan (6:35)**

Schmuckal moved and Blood Law seconded to adopt the 2020 Strategic Plan.

*Yeas: Schmuckal, Blood Law, Agostinelli, Duell, McManus, Walters, Korn
Nays: None*

The board discussed how the plan would be dispersed to the public. Sych shared his ideas on the subject.

d. **eBikes (6:37)**

Korn gave a status update and said that the eBikes have been purchased.

8. **New Business**

a. **PD- 2019-114 – Request for Use of Rugby Field at Silver Lake Recreation Area (6:39)**

Ronald Smith of Leelanau County is requesting the use of the rugby field for a few dates in September. He said that the club has been using the Civic Center fields, but they were getting very busy. He asked to install goalposts which would have caps and be flush to the ground. High School

groups as well as men's and women's groups would use the fields. He estimated that 100-200 people may be there for matches and a possibility of 20 vehicles. Board members asked about liability for the goals and needed to check if the charges were in line with other entities.

Duell moved to allow limited reserved use of the athletic fields at the Silver Lake Recreation Area with reservations being made through the Planning Department at a charge of \$30 per field. Schmuckal seconded the motion.

*Yeas: Duell, Schmuckal, Walters, Blood Law, Agostinelli, McManus, Korn
Nays: None*

10. Public Comment (6:58)

None

11. Other Business (6:59)

A board member noticed that sprinklers were not working on Woodmere. McManus asked to schedule a budget study session. Board members decided on September 10th at 4:30pm.

Walters asked about parking lot at the Silver Lake Rec Area/Fire Dept.

Korn said the Cass Road drainage project is on hold.

12. Adjournment

Korn adjourned the meeting at 7:06.

Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49684

Lanie McManus, Clerk
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49684

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/27/2019	GEN	38097	86TH DISTRICT COURT	SMALL CLAIMS	101-253-801.000	30.00
08/27/2019	GEN	38098	AFLAC	AFLAC	101-000-227.001	510.87
08/27/2019	GEN	38099	BLUE CROSS BLUE SHIELD OF MICHIGAN	EMPLOYEE HEALTH	101-851-873.030	16,788.85
08/27/2019	GEN	38100	BRICK WHEELS	POWERFLY POLICE 19.5 29 TRAK BLACK BICYCLES	101-747-880.007	7,398.00
08/27/2019	GEN	38101	FIFTH THIRD BANK	5473787298599431	101-215-960.000	346.56
08/27/2019	GEN	38101	FIFTH THIRD BANK	5473787298599431	101-401-960.000	780.00
						<u>1,126.56</u>
08/27/2019	GEN	38102	GARFIELD CHARTER TOWNSHIP	HSA	101-000-237.000	645.76
08/27/2019	GEN	38103	GRAND TRAVERSE COUNTY	SHERIFF CONTRACT 7 - 9.2019	101-301-830.000	289,145.50
08/27/2019	GEN	38104	STATE TAX COMMISSION	ASSESSING PROGRAM - J. BIGBEE	101-171-960.000	1,000.00
08/27/2019	GEN	38105	MARSHALL & SWIFT/BOECKH, LLC	VALUATION SVC BOOK	101-171-965.000	687.30
08/27/2019	GEN	38106	NORTHERN OFFICE EQUIP	COPIER SVC CONTRACT	101-101-726.002	359.15
08/27/2019	GEN	38107	SUPERFLEET	GAS	101-806-862.000	159.52
08/27/2019	GEN	38108	THE GUARDIAN	EMPLOYEE HEALTH / LIFE	101-851-873.030	1,776.26
08/27/2019	GEN	38108	THE GUARDIAN	EMPLOYEE HEALTH / LIFE	101-851-873.040	458.46
						<u>2,234.72</u>
08/27/2019	GEN	38109	TRAVERSE REPRODUCTION	MAINTENANCE CARTRIDGE - PLOTTER	101-101-726.000	69.00
08/27/2019	GEN	38109	TRAVERSE REPRODUCTION	SVC - PLOTTER COMPUTER	101-258-935.015	187.50
						<u>256.50</u>
08/27/2019	GEN	38110	UNITED WAY	UNITED WAY	101-000-238.000	90.00
08/27/2019	GEN	38111	VOYA INSTITUTIONAL TRUST COMPANY	DEFERRED COMP VF3202	101-000-227.000	1,790.00
08/27/2019	GEN	38112	EAST BAY TOWNSHIP	VOTING BOOTHS	101-191-726.000	20.00
08/29/2019	GEN	38113	JUSTIN BIGBEE	PAYROLL	101-171-701.204	1,707.74
09/04/2019	GEN	38114	AMY DEHAAN	MILEAGE / EDUCATION	101-171-860.201	93.39
09/04/2019	GEN	38114	AMY DEHAAN	MILEAGE / EDUCATION	101-171-960.000	37.39
						<u>130.78</u>
09/04/2019	GEN	38115	ANNE WENDLING	CONTRACTED SVCS	101-101-805.000	230.50
09/04/2019	GEN	38115	ANNE WENDLING	CONTRACTED SVCS	101-400-805.000	306.50
						<u>537.00</u>
09/04/2019	GEN	38116	ANNE WENDLING	CONTRACTED SVCS	308-000-864.000	125.00

3. b.

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF GARFIELD
 CHECK DATE FROM 08/23/2019 - 09/04/2019
 Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
09/04/2019	GEN	38117	CHERRYLAND ELECTRIC COOP.	ELECTRIC	101-000-084.861	298.79
		38117		ELECTRIC	101-265-920.603	1,066.92
		38117		ELECTRIC	101-448-920.005	848.60
						<u>2,214.31</u>
09/04/2019	GEN	38118	CHERRYLAND ELECTRIC COOP.	ELECTRIC	308-000-880.001	297.01
09/04/2019	GEN	38119	CONSUMERS ENERGY	100018131597	101-448-920.005	25.81
09/04/2019	GEN	38120	CONSUMERS ENERGY	103033456148	101-448-920.005	382.12
09/04/2019	GEN	38121	DTE ENERGY	910020833257	101-265-920.601	32.81
09/04/2019	GEN	38122	DTE ENERGY	910020833133	101-265-920.601	42.69
09/04/2019	GEN	38123	GRAND TRAVERSE COUNTY DPW	5590511	308-000-935.000	21.71
09/04/2019	GEN	38124	GRAND TRAVERSE COUNTY DPW	5105021	101-265-920.602	895.95
09/04/2019	GEN	38125	HOME DEPOT CREDIT SERVICES	BVNP KIOSK / SL DOG PARK	308-000-880.001	32.72
		38125		BVNP KIOSK / SL DOG PARK	308-000-880.006	107.77
						<u>140.49</u>
09/04/2019	GEN	38126	INTEGRITY BUSINESS SOLUTIONS	SUPPLIES	101-101-726.000	111.40
09/04/2019	GEN	38127	LANDGREEN LAWCARE	APPLICATION #3	308-000-880.001	1,267.60
09/04/2019	GEN	38128	NORTHERN MI JANITORIAL SUP	SUPPLIES	101-265-726.003	255.35
09/04/2019	GEN	38129	NORTHWEST MICH ASSESSORS	EDUCATION - J. BIGBEE	101-171-960.000	40.00
09/04/2019	GEN	38130	STAPLES	MONITORS - PLANNING / SUPPLIES	101-101-726.000	408.43
		38130		MONITORS - PLANNING / SUPPLIES	101-258-935.016	179.98
						<u>588.41</u>
09/04/2019	GEN	38131	STATE OF MICHIGAN (P)	SUM MONTHLY/QUARTERLY 8-2019	101-000-228.000	3,813.26
09/04/2019	GEN	38132	TOBIN & CO	ACCOUNTING	101-215-701.303	150.00
						<u>335,022.17</u>

--- GL TOTALS ---
 101-000-084.861 298.79
 101-000-227.000 1,790.00
 101-000-227.001 510.87
 101-000-228.000 3,813.26
 101-000-237.000 645.76
 101-000-238.000 90.00
 101-101-726.000 588.83
 101-101-726.002 359.15
 101-101-805.000 230.50

Banks: GEN

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-171-701.204			WAGES - APPRAISER III			1,707.74
101-171-860.201			MILEAGE - ASSESSOR			93.39
101-171-960.000			EDUCATION & TRAINING			1,077.39
101-171-965.000			DUES & PUBLICATIONS			687.30
101-191-726.000			SUPPLIES			20.00
101-215-701.303			WAGES - ACCOUNTANT			150.00
101-215-960.000			EDUCATION & TRAINING			346.56
101-253-801.000			LEGAL SERVICES			30.00
101-258-935.015			COMPUTER SUPPORT SYSTEMS			187.50
101-258-935.016			COMPUTER NETWORK			179.98
101-265-726.003			SUPPLIES-MAINTANCE			255.35
101-265-920.601			HEATING / GAS			75.50
101-265-920.602			WATER / SEWER			895.95
101-265-920.603			LIGHTS BUILDING			1,066.92
101-301-830.000			POLICE CONTRACT			289,145.50
101-400-805.000			CONTRACTED AND OTHER SERVICES			306.50
101-401-960.000			EDUCATION & TRAINING			780.00
101-448-920.005			STREET LIGHTS TOWNSHIP			1,256.53
101-747-880.007			COM. PROM. - COMMUNITY AWAREN			7,398.00
101-806-862.000			GAS & CAR WASHES			159.52
101-851-873.030			INSURANCE - EMPLOYEE HEALTH			18,565.11
101-851-873.040			INSURANCE - EMPLOYEE LIFE			458.46
308-000-864.000			MISCELLANEOUS			125.00
308-000-880.001			COM. PROM. - SILVER LAKE PARK			1,597.33
308-000-880.006			COM. PROM. - BVNP (YMCA)			107.77
308-000-935.000			MAINTENANCE - MISC, EQUIP			21.71
			TOTAL			335,022.17

MTT Update
Prepared for Garfield Twp Board

Docket #	Parcel No(s)	Owner	Property Address	Year(s) in Contention	Assessor's Values		Petitioner's Values		Value Differences		Status Notes	ACTUAL		
					Assessed	Taxable	Assessed	Taxable	Assessed	Taxable		Twp Millage Loss	METRO Millage Loss	
1	19-003727	014-049-01 Cherryhart Associates LLC Valuation Disclosure Due: 1/3/20	1712 S Garfield Ave frrr Kmart	2019	\$ 1,211,500	\$ 898,542	\$ 545,000	\$ 545,000	\$ (666,500)	\$ (353,542)	7/16/19 Phone conf w/tax rep - waiting for info			
					Pre-hearing General Call: Apr 1-15, 2020				-55%	-39%	they may withdraw.			
2	18-001500	016-037-40 American Multi-Cinema, Inc Valuation Disclosure Due: 11/21/19	3825 Marketplace Cir	2018	\$ 4,268,900	\$ 4,268,900	\$ 3,365,406	\$ 3,365,406	\$ (903,494)	\$ (903,494)	8/8/19 Sent email to atty requesting withdrawal, due to other AMC settlements. Particularly, Livonia which is older and not as modern, and settled for \$150.38 and \$153.99/sf - compared to our \$143.76 and \$151.54/sf.			
					Pre-hearing General Call: Feb 18-28, 2020				-21%	-21%				
					\$ 6,874,300	\$ 4,221,132	\$ 3,529,419	\$ 3,529,419	\$ (3,344,881)	\$ (691,713)				
3	19-000920	021-015-10 Airport 31, LLC Valuation Disclosure Due: 1/3/20	3450 W South Airport frrr MC Sports bldg	2019	\$ 1,290,500	\$ 1,280,000	\$ 800,000	\$ 800,000	\$ (490,500)	\$ (490,500)	6/27/19 Sent email to atty requesting basis for appeal - we just settled 2017/2018 last May.			
					Pre-hearing General Call: Apr 1-15, 2020				-38%	-38%				
4	18-002330	021-024-00 Tireland LLC	2825 N US 31 South Belle Tire	2018	\$ 769,900	\$ 769,900	\$ 421,800	\$ 421,800	\$ (348,100)	\$ (348,100)	5/28/19 Rec'd order of Dismissal			
					WITHDRAWN				-45%	-45%				
5	19-000911	022-009-10 Home Depot USA, Inc Valuation Disclosure Due: 1/3/20	2522 Crossing Cir	2019	\$ 3,557,400	\$ 3,557,400	\$ 1,912,500	\$ 1,912,500	\$ (1,644,900)	\$ (1,644,900)	7/16/19 Phone conf w/tax rep - waiting for info			
					Pre-hearing General Call: Apr 1-15, 2020				-46%	-46%	9/3/19 Rec'd other Home Depot settlements in state			
					2018 TOTALS: \$ 5,038,800	\$ 5,038,800	\$ 3,787,206	\$ 3,787,206	\$ (1,251,594)	\$ (1,251,594)				
					2019 TOTALS: \$ 14,355,700	\$ 9,957,074	\$ 6,786,919	\$ 6,786,919	\$ (6,146,783)	\$ (3,170,155)				
					SETTLED VALUES:		2018	2019						
							\$ 2,503.19	\$ 6,340.31			Garfield Potential Tax Loss			
							2018	2019						
							\$ -	\$ -			ACTUAL TWP TAX LOSS			
							2018	2019						
							\$ -	\$ -						
							GRAND TOTAL					\$ -	\$ -	

2019 TAX RATE REQUEST (This form must be completed and submitted on or before September 30, 2019)
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS
 This form is issued under authority of MCL Sections 211.24e, 211.34 and 211.34d. Filing is mandatory. Penalty applies.

Carefully ready the instructions on page 2.

2019 Taxable Value of ALL Properties in the Unit as of 5-29-19: **969,528,367**

For LOCAL School Districts: 2019 Taxable Value of Non-Homestead and Non-Qualified Agricultural Properties if a millage is Levied Against Them:

County: **Grand Traverse**
 Local Government Unit: **Garfield Charter Township**

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec 211.119. The following tax rates have been authorized for levy on the 2019 tax roll.

(1) Source	(2) Purpose of Millage	(3) Date of Election	(4) Original Millage Authorized by Election, Charter, etc.	(5)** 2018 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(6) 2019 Current Year "Headlee" Millage Reduction Fraction	(7) 2019 Millage Rate Permanently Reduced by MCL 211.34d "Headlee"	(8) Sec. 211.34 Truth in Assessing or Equalization Millage Rollback Fraction	(9) Maximum Allowable Millage Levy *	(10) Millage Requested to be Levied July 1	(11) Millage Requested to be Levied Dec. 1	(12) Expiration Date of Millage Authorized
Charter	Operating	N/A	5.0000	4.5410	1.0000	4.5410	1.0000	4.5410	-	2.0000	None
Special Asmt District	Fire Op	Annual Public Hearing	10.0000	10.0000	1.0000	10.0000	1.0000	10.0000	-	2.4500	None

Prepared by: **Amy L. DeHaan, MMAO (4)** Telephone Number: **(231) 941-1620** Title of Preparer: **Township Assessor** Date: **September 3, 2019**

CERTIFICATION: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34 and, for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, 380.1211(3).

Signature	Date	Rate
<input checked="" type="checkbox"/> Clerk		
<input type="checkbox"/> Secretary		
<input checked="" type="checkbox"/> Chairperson		
<input type="checkbox"/> President		
Signature: Lanie McManus	Date: 9/24/19	
Signature: Chuck Korn	Date: 9/24/19	
Total School District Operating Rates to be Levied (HH/Supp and NH Oper ONLY)		
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal		
For Commercial Personal		
For all Other		

3. d.

** IMPORTANT: See instructions on page 2 regarding where to find the millage rate used in column (5).
 * Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. The requirements of MCL 211.24e must be met prior to levying an operating levy which is larger than the base tax rate but not larger than the rate in column 9.



Grand Traverse Conservation District
August 2019 Report

CONSERVATION TEAM

OWNER/PARKLAND: City of Traverse City – Brown Bridge Quiet Area

Administration

- Continued BB Trust Parks Improvement Fund projects
- Ordered a donor plaque for the Brown's Landing Bridge
- Met with the Disability Network on site at Brown Bridge to make sure the plans met their needs.

Routine Monitoring and Maintenance

- Performed routine trailhead/parking lot inspections to refill dog waste bags and pick up trash
- Cleaned, swept, and re-stocked outhouses on a weekly basis.
- Mowed sections of trail and trailheads, as needed.
- Removed several downed trees that fell over the trail

Grants

- Planned and conducted a Phase-II Wood project meeting
- Met with and obtained bids from Mike Horn Logging re: logs with root-wads for Phase-II project

Other

- Provided Image360 with the materials needed to design and produce onsite "Rules" signage
- Approached and spoke with parkland visitors that were flying drones on the property
- Approached and spoke with parkland visitors that were driving their dirt bikes onto the dam berm beyond the designated parking area.
- Cleaned up the pole barn area, including using the City's woodchipper to chip up old cedar post/rails
- Reviewed and commented on the City's draft Riparian Zone Ordinance.

OWNER/PARKLAND: Garfield Township – Various

Administration

- Attended and provided updates at the Township Parks and Recreation Commission meeting
- Met with Township Planners to review contracted services and the 2020 fiscal year budget
- Submitted a County Soil Erosion Permit for the north connector trail construction at Silver Lake Recreation Area
- Sought bids for aeration systems on Oleson Pond at Kids Creek Park



- Began permit process for construction of a pavilion at overlook of Kids Creek Park near junction of the Buffalo Ridge Trail
- Determine trail parameters for proposed crush gravel connection at Boardman Valley Nature Preserve
- Met with Popp Excavating at Boardman Valley Nature Reserve to review proposed crush gravel trail
- Created work orders for invasive species removal at all Garfield parks

Routine Monitoring and Maintenance

- Performed routine trailhead/parking lot inspections to refill dog waste bags and pick up trash
- Mowed sections of trail and trailheads as needed
- Began to replace trash can surrounds at Silver Lake Recreation Area with sturdy fencing material
- Replaced railings on footbridge that spans Miller Creek
- Replaced railings on footbridge that spans Kids Creek tributary at the P
- Covered new graffiti found in several locations around the Commons
- Placed support structure on footbridge near Cedar Cathedral trail
- Replaced cedar rails on footbridge by Water Tower Trailhead at the Commons
- Replaced dog bag dispenser that was covered in graffiti
- Painted signs at Silver Lake Recreation Area
- Performed routine checks of the dog park at Silver Lake Recreation Area to ensure dog bags are stocked and waste disposal dispenser is rotated

Other

- Contracted Wildlife and Wetland Solutions for invasive phragmites control at Silver Lake Recreation Area and the Miller Creek Nature Reserve
- Treated poison ivy along trails at Silver Lake Recreation Area and Miller Creek Nature Reserve

OWNER/PARKLAND: Grand Traverse County – Natural Education Reserve

Administration

- Assisted with the planning and accompanied Senator Gary Peters, his staff, and media on a float through the Boardman bottomlands. The Senator was very impressed with the dam removal process.
- Prepared and executed a contract with Knouse Outdoor Restoration (KOR) regarding the restoration of 10 erosion sites along the river in the Boardman bottomlands. Funding for this work is through grants issued to CRA.
- Attended and prepared agenda for the NER Advisory Committee meeting
- Prepared presentation and materials to report at the Parks and Recreation Commission meeting in September



- Met with Director Brian Klatt of Michigan Natural Features Inventory to discuss costs and process of a Floristic Quality Assessment and vegetative monitoring transect in Boardman bottomlands

Routine Monitoring and Maintenance

- Performed routine trailhead/parking lot inspections to refill dog waste bags and pick up trash
- Cleaned, swept, and re-stocked outhouses on a weekly basis.
- Mowed sections of trail and trailheads, as needed.
- Replaced vandalized kiosk plexiglass at Meadows Pavilion trailhead
- Removed old broken bench from Lone Pine trail
- Installed river warning signage at Keystone Rapids trailhead
- Replaced broken boardwalk deck board along Sabin Pond loop
- Sprayed poison ivy along Fox Den loop
- Replaced toilet that was lit on fire in the outhouse at Beitner Park
- Further constructed the new fencing found at former Sabin Powerhouse location
- Worked with Norm Fred of Boardman River Clean Sweep to install security cameras on outhouses to reduce vandalism

Grants

- Began soliciting planting crews for fall in fulfillment of grants awarded by the Environmental Quality Incentive Program (EQIP) and the Great Lakes Restoration Initiative (GLRI)

Other

- Coordinated Wildlife and Wetland Solutions on the treatment of invasive plants within the Boardman bottomlands (work is being conducted through a contract between WWS and CRA).
- Installed a "Memorial" viewing bench along a stretch of trail
- Developed updated trail maps for planning purposes

OWNER/PARKLAND: Recreational Authority – Hickory Meadows

Administration

- Prepared draft agenda for the monthly Hickory Meadows Advisory Committee (HMAC) meeting
- Attended and provided updates for the monthly Rec Authority Board meeting
- Corresponded with City Parks and Rec Superintendent Derek Melville on follow-up items post Hickory Hills developments



- Processed bills & invoices
- Met with Director Brian Klatt of Michigan Natural Features Inventory to discuss the need and cost of an update Floristic Inventory at Hickory Meadows

Routine Monitoring and Maintenance

- Performed routine trailhead/parking lot inspections to refill dog waste bags and pick up trash
- Mowed sections of trail and trailheads as needed
- Pruned trails as necessary
- Removed several downed trees that fell over the trail
- Replaced broken plexiglass at M-72 trailhead
- Installed trail navigation signage to identify new trail segments

Other

- Ordered replacement tree watering bags for the West Bay Waterfront property
- Removed bootbrush station at Historic Barns park; relocated dog waste station and trail intersect map; composted/seeded/strawed disturbed areas

OWNER/PARKLAND: Rotary Camps & Services – East Creek Reserve & Canterbury Woods

Administration

- Processed bills and invoiced
- Contacted County Road Commission on drainage issues at Mayfield Road crossing

Routine Monitoring and Maintenance

- Performed routine trailhead/parking lot inspections to pick up trash
- Mowed sections of trail and trailheads, as needed.
- Repositioned trail intersect map post to better reflect trail system orientation
- Removed several downed trees that fell over trail

BOARDMAN RIVER STEWARDSHIP

- Planned and conducted a Phase-II Wood project meeting
- Met with and obtained bids from Mike Horn Logging re: logs with root-wads for Phase-II project
- Met with Blair Township & GT County emergency responders regarding 11 emergency calls related to the paddlers already this summer. Discussed the need for bigger and better signage warning paddlers and discussed preparing an emergency access map.



- Responded to a call from a concerned citizen about creosote buckets in a wetland next to the railroad tracks along River Road. Turned out to be empty “Spike Kegs” that the railroad uses to haul railroad spikes...not a pollution concern though it was requested that they remove them from the wetland.
- Floated the new section of the river through the Boardman bottomlands with Senator Gary Peters and others.
- Prepared for and conducted the annual Community Stewardship Series float from Scheck’s to Brown Bridge. Sixteen people signed up to learn more about dam removal and restoration activities.
- Met with a Junior High School student and his mother re: His desire to work in conservation as a career.
- Met with a paddling group (8 people) from Grand Rapids prior to their float through the Keystone Rapid and new Sabin Rapids. They wanted brief talk about dam removal. The person leading the event was 90 years old.
- Prepared for and participated in a panel discussion regarding the future of the Boardman River. The event was sponsored by the Brook Trout Coalition and the Adams Chapter of Trout Unlimited. Over 100 people packed the McGuire Room at the Traverse Area District Library.
- Prepared a pre-proposal for a MDNR Fisheries Habitat Grant opportunity to abandon and restore the North Branch sand trap. The MDNR is no longer permitting long-term sand traps except for large projects like dam removal...then it’s only for the duration of the project.
- Cut and relocated several trees just upstream of Oleson’s Bridge that were considered safety concerns.
- Prepared and submitted Boardman River Clean Sweep Final Report to the Great Lakes Commission.
- Met with The Watershed Center, CRA, GT Band, and a consultant hired by TWC through a grant from Rotary to help determine a management structure for the Boardman River Watershed.

ENVIRONMENTAL EDUCATION

Nature Center Visitation this Month: 1,290
 Program Participants this month: 867
 Drop ins this month: 423
 Nature Center Visitation this year: 7,011
 92,633

Nature Center Visitation Aug 2018: 1,292
 Program Participants Aug 2018: 909
 Drop-in Aug 2018: 383
 Nature Center Visitation since 2008:

Program Participation & Program Planning:

- Our 10-week Nature Day Camp season wrapped up serving over 2,900 campers. That is a 30% growth over 2018. The camp operated at capacity every day of the summer and most days had a waiting list.
- Fall 2019 schedule was released for the Boardman River Nature Center. Acorn Adventurers is a new program that will be offered on Friday mornings. The pre-registration is better than anticipated with 33 young explorers registered. Three



programs will be offered weekly (Peepers, Knee-high Naturalist, and Acorn Adventures). Along with family & adult focused weekend programs.

- “Late Night at the Nature Center” series continued in August. Families were able to come and test the health of Jacks Creek with our stream sampling equipment.
- Over 5,600 users interacted with the education/nature center posts on social media.
- Education staff attended the Colantha Garden Celebration at the Botanic Gardens and interacted with roughly 200 guests.

FAP REPORT FOR AUGUST 2019

Leelanau, Grand Traverse and Benzie Conservation Districts

Trainings: ReLeaf Michigan Tree Maintenance Workshop

On-Site Visits:

Leelanau County

1. Shidel, 5 acs., Elmwood Twp.
2. Kuchera, 30 acs., Empire Twp.
3. Bugai, 37 acs., Solon Twp.

Grand Traverse County

1. Arnolds, 10 acs., Peninsula Twp.
2. Neatawana Association, 60 acs., Peninsula Twp.
3. Carolus, 4 acs., Long Lake Twp.
4. Heethus, 20 acs., Paradise Twp.
5. Schick, 20 acs., Whitewater Twp.
6. Winkel, 17 acs., Whitewater Twp.
7. Toilene, 10 acs., Paradise Twp.
8. Westminster Church, City of TC

Benzie County

1. Bonderenko, 5 acs., Almira and Homestead Twps.
2. Houser, 4 acs., Crystal Lake Twp.
3. Kitzman, 40 acs., Benzonia Twp.

Written Forest Management Recommendations:

5 QFP Verifications: 0 MAEAP/FWH Verifications: 1

FAP Referrals to Private Sector: 2 FAP Referrals to Public Sector: 0

In-office Contacts: 36 landowners Follow-up Contacts: 41 landowners/qualified foresters

FAP Promotion/Program Development:



1. Youth camp at Congregational Summer Assembly (32 youth)
2. Vacation
3. Two Unique Tree Tours with botanist Chris Verderey (25 participants)
4. Day mentoring high school student, Anna Vi about forestry career
5. Plan FWH promotional event with Lauren and Parker
6. Ruby Ellen Farm – Field Day planning for October 12th event
7. Attend TC Tree Ordinance Meeting
8. Attend NW Hort. Station 40th anniversary event
9. Wrap up Maddy Baroli internship paperwork/evaluation
10. Cover LCD office
11. Bug Hike with Doug Tallamy at Saving Birds Through Habitat

PRODUCE SAFETY AND FSMA

- Total farm visits: 2, Follow-up visits: 1
- PSRA: 1 OFRR: 0
- Total completed PSRA Certificates to date: 2
- Farm Referrals by County to Date:

Manistee	4
Benzie	2
Grand Traverse	6
Leelanau	13
Antrim	5
Other	1

- Total farm contacts: 258
- Development of curriculum for Ag. Field Safety Day
- Presentation Preparation for upcoming events in September
- OFRR contact outreach and support
- Organized team Produce Safety Technician calls bi-weekly
- Attended Leelanau CD board meeting
- Attended Antrim CD board meeting
- Meeting with Food Safety Specialist for Region
- More Than a Message Webinar Training Series
- PSA Educators Call- PSA Updates and New Grower Training Curriculum review
- CANMaPP Webinar- Nutrient Management MSU Extension
- MACD District 3 Meeting Antrim Conservation District
- Continued development of Food Safety Plan template
- Revision of presentations and materials for upcoming events in September
- Coordinated distribution of information on events for growers with MAEAP Tech's

Important Past & Upcoming Events in 2019 (all locations are Michigan unless otherwise noted, this is not the extensive list for the year):



- *Northern Michigan Small Farm Conference 1/24/19-1/25/19*
 - *Outreach and education*
- *Kalamazoo OFRR Training 2/12/19-2/13/19*
- *Tree Planting Workshop 2/21/19*
- *Reisters Winter Growers Meeting Traverse City 2/28/19*
- *Water Wells and Water Fundamentals Training E. Lansing 3/1/2019*
- *Hops and Barley Conference Traverse City 3/2/19*
- *MCD Watershed Meeting 3/6/19*
- *PSA Training Fremont 3/14/19*
- *PSA Training Traverse City 3/15/19*
- *MCD Seed Swap and Annual Meeting 3/16/19*
- *CHARLESTON, SC PSA Train-the-trainer required for Produce Safety Techs 3/20/19-3/23/19*
- *Cornell Online GAP Course required for Produce Safety Techs 4/3/19 (3-week course)*
- *Benzie-Manistee Horticultural Society presents Looking Beneath the Canopy 4/10/19*
- *MCD Tree Sale week of 4/15, sale dates 4/19-4/20*
- *Food Safety Plan Writing Workshop hosting with Mary McGraw 4/26/19*
- *HAMMOND, LA OFRR required training for Produce Safety Techs 4/30/19-5/2/19*
- *Produce Safety Focus Group PSR Worker Training 5/6/19- cancelled*
- *MSU Extension IPM Updates GT, Leelanau, Antrim and Benzie Bi-weekly 5/7/19-6/26/19*
- *NCR FSMA Annual Conference 6/9/19-6/11/19*
- *PSRA Shadowing Victoria Toney 6/12/19*
- *MCD Native Plant Sale 6/14/19*
- *PSA Recap and OFRR Kickoff Meeting Mackinaw City 6/21/19*
- *OFF June 27th and 28th*
- *OFRR Season June-October*
- *OFF July 5th*
- *P45 V&W Biodynamic Farming & Composting in the Vineyard 7/12/19 (tentative)*
- *OFF July 20th - July 29th*
- *Soil Health Field Day, Lott Seed Potato Farm 7/25/19 (cannot attend but will provide materials)*
- *Michigan Agriculture and Environmental Education Workshop for Educators Novi 8/5/19*
- *MCD Household Hazardous Waste Collection 8/17/19*
- *NWMHRC 40th Anniversary Celebration 8/23/19*
- *OFF August 30th*
- *OFF September 4th Afternoon*
- *Demonstration at Farm Field Safety Day 9/12/19*
- *Advisory Committee Meeting PSP 9/18/19*
- *OFF September 18th Afternoon*
- *Presenting on Produce Safety with Grow Benzie 9/20/19*
- *Farms, Food & Health Conference Panel Discussion/Presentation on Empowered Advocacy of Food Safety 9/28/19*
- *ST. PAUL, MN NCR Training Blastoff II 10/9/19-10/11/19*
- *The Community of Food, Society & Justice Conference Ann Arbor 10/18/19*



- MACD Fall Conference 10/28/19-10/30/19
 - GLEXPO Conference 12/10/19-12/12/19
-

MICHIGAN AGRICULTURE ENVIRONMENTAL ASSURANCE PROGRAM (MAEAP)

Farm Visits: 5 (Antrim/Grand Traverse), 11 (Benzie/Leelanau)

Risk Assessments Completed: 0 (Antrim/Grand Traverse), 0 (Benzie/Leelanau)

Farms Verified: 1

Updates:

- 8/6: Leelanau Conservation District Board Meeting
- 8/8: Leelanau Local Emergency Planning Committee Meeting
- 8/8: MAEAP Grant Level II Promotion (Parker Ameal and Lauren Silver)
- 8/9: Incubator Farm Team Meeting
- 8/15: Benzie Conservation District Board Meeting
- 8/19: Grand Traverse County Verification
- 8/20: MAEAP Communications Brainstorming Session
- 8.22: MACD Region 3 Meeting
- 8/23: NWMHRC 40th Anniversary Celebration
- 8/27: Ag Container Recycling Collection
- 8/27: Natural and Environmental Resources Advisory Committee Presentation (Farm Bureau)
- 8/27: Northwest Michigan County Farm Bureau Board Meeting
- 8/28: Antrim Conservation District Board Meeting

Current Projects:

- Working with:
 - 9 Farms in Antrim
 - 18 Farms in Grand Traverse
 - 20 Farms in Leelanau
 - 9 Farms in Benzie
- Promoting 2019 cost-share opportunities to our county growers.
- Assisting with utilizing MAEAP fund code for NRCS EQIP applications.
- Collaborating with Freshwater Roundtable to plan 2019 Freshwater Summit.
- Organizing tractor/large equipment tire recycling collection event.
- Implementing agrichemical container recycling program.
- Planning for Progressive Agriculture and Farm Safety Day.
- Collaborating on incubator farm project with GTCD executive director.
- Organizing regenerative agriculture film series to begin September 2019.



- Planning for Forest, Wetland, and Habitat Field Day (Phase 1).

Upcoming Events:

- 9/3: Benzie County Verification
- 9/3: Leelanau Conservation District Board Meeting
- 9/6: Leelanau County Verification
- 9/6: Grand Traverse County Verification
- 9/6: Northwest Michigan County Farm Bureau Annual Meeting
- 9/10: Tractor/Large Equipment Tire Recycling Event
- 9/12: Progressive Agriculture and Farm Safety Event
- 9/13: Freshwater Roundtable Meeting
- 9/18: Produce Safety Goal Setting Meeting
- 9/18: Forest, Wetland, and Habitat Field Day
- 9/19: Grand Traverse Local Emergency Planning Committee Meeting
- 9/23: Forestry Assistance Program Goal Setting Meeting
- 9/23: Northwest Michigan County Farm Bureau Board Meeting
- 9/24: Grand Traverse Conservation District Open House
- 9/25: Antrim County Verification
- 9/29: Farms, Food, and Health Conference

NORTHWEST MICHIGAN INVASIVE SPECIES NETWORK (ISN)

Public Inquiry Responses: 51

Active Contacts: 440

Passive Contacts: 26,635

Acres Surveyed: 115

Sites Surveyed: 132

Acres Treated: 104

Sites Treated: 131

Volunteer Hours: 8

Volunteers: 4

Meetings/Presentations:

- 8/5 - Held Michigan Invasive Species Grant Program (MISGP) brainstorming meeting
- 8/13-14 - Attended & reported at Cooperative Invasive Species Management Area field trip (Sault Ste. Marie); 30 contacts
- 8/15 - Crew's last day & exit interviews
- 8/19 - Fielded GTCD Board questions re: MISGP grants
- 8/20 - Presented *Habitat Matters* to Sweetwater Garden Club; 15 attendees
- 8/21 - Presented *Native Plants and Birds* to Fife Lake Senior Center; 26 attendees
- 8/29 - Assisted with Kingsley Library monarch release; 26 contacts

Treatments, Restoration, and Surveys:



- 8/20 - East Middle School native garden site visit
- **Early Detection Response:** Treated black swallow-wort: 17 sites 3.5 acres
- Knotweed treatments: 107 sites, 39.25 acres
- Phragmites treatments: 5 sites, 55.5 acres

Other Accomplishments:

- Drafted 3 Michigan Invasive Species Grant Program proposals:
 - Cooperative Invasive Species Management Area (CISMA)-only: continuing function
 - Competitive Early Detection and Response: survey & control for 9 species
 - Competitive Prevention: expanding *Go Beyond Beauty* statewide
- Exploring biomass burning invasive species partnership
 - 8/30 - Delivered invasive species biomass samples for analysis; 3 contacts
- Facebook reach: 4,083
- Website reach: 5,144
- Instagram reach: 2,328
- July 2019 eNews: 532 opens

Upcoming Events:

- Autumn Olive Landowner Workshops: September 19 (Leelanau), 30 (Manistee #2)
- Additional ISN events scheduled: www.habitatmatters.org/eventsworkbees

Acronyms and Abbreviations

AECOM	Boardman River Dams Project Engineers
BBAC	Brown Bridge Advisory Committee
BRNC	Boardman River Nature Center
CRA	Conservation Resource Alliance
DDA	Downtown Development Authority
DNR	Department of Natural Resources
ECR	East Creek Reserve
EPA	Environmental Protection Agency
EQIP	Environmental Quality Incentive Program
GBB	Go Beyond Beauty
GIS	Geographic Information System
GLRI	Great Lakes Restoration Initiative
GM	Garlic mustard
GTCD	Grand Traverse Conservation District
HMAC	Hickory Meadows Advisory Committee
ISN	Invasive Species Network
JB	Japanese barberry
MACD	Michigan Association of Conservation Districts
MAEAP	Michigan Agriculture Environmental Assurance Program
MDARD	Michigan Department of Agriculture & Rural Development
MISC	Michigan Invasive Species Coalition
MNLA	Michigan Nursery & Landscape Association
NER	Natural Education Reserve
NMC	Northwestern Michigan College
NRCS	Natural Resources Conservation Service
NWMFFN	Northwest Michigan Food and Farming Network
NWISN	Northwest Michigan Invasive Species Network
OB	Oriental Bittersweet
USFWS	United State Fish & Wildlife Service
SEEDS	501(c)3 nonprofit organization
SFP	Safe Food Program
Tx	Treatment

Clerk's Report

For August 31, 2019

Submitted 9/04/19

To The Garfield Township Board;

On the following pages you will find a copy of the Revenue and Expenditure Report. This Report is an informational report that gives you an overview of what has happened in that particular month, along with what has happened for the whole year. It also compares what has happened for the year with the Budget and gives you a final figure of what is left in that budgeted line item. The Budget is a tool to go by for that year. Nothing is guaranteed in the Budget, it is your best estimate. The Township's Budget is also a Cost Center Budget not a Line Item Budget, which means that what is important is the final figure. Some line items may run over as long as the final cost center total is not over. On this Report you will find the following captions on the top: Original and Amended Budget, Annual and Current Month, and finally Balance.

For the month of August in the General Fund, you will find that we had a total of \$382,021.90 Revenues and \$463,476.06 Expenditures. For the year we have a total of \$3,575,037.92 Revenues and \$2,659,161.07 Expenditures.

If you have any questions or would like further clarification please feel free to contact me at: 231-941-1620.

Lanie McManus

Township Clerk

GL NUMBER	DESCRIPTION	2019		YTD BALANCE 08/31/2019	ACTIVITY FOR MONTH 08/31/2019	AVAILABLE BALANCE
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 101 - GENERAL OPERATING FUND						
Revenues						
Dept 000						
101-000-403.000	CURRENT REAL PROPERTY TAXES	1,800,000.00	1,800,000.00	2,071,913.32	0.00	(271,913.32)
101-000-407.000	DEL PERSONAL PROP TAXES	500.00	500.00	1,841.92	0.00	(1,341.92)
101-000-412.000	SWAMP TAX COLLECTIONS	80.00	80.00	0.00	0.00	80.00
101-000-414.000	Protested PRE Interest	500.00	500.00	891.54	609.59	(391.54)
101-000-423.000	TRAILER PARK FEES	8,000.00	8,000.00	5,789.02	777.02	2,210.98
101-000-445.000	PENALTIES & INT. ON TAXES	4,000.00	4,000.00	3,991.41	0.00	8.59
101-000-476.000	BUILDING PERMITS	220,000.00	220,000.00	139,003.00	34,709.00	80,997.00
101-000-476.001	PLANNING FEES	7,500.00	7,500.00	16,900.00	1,800.00	(9,400.00)
101-000-476.002	MAINT INSPECTION FEES	800.00	800.00	280.00	0.00	520.00
101-000-476.003	TREASURER FEES	500.00	500.00	550.00	0.00	(50.00)
101-000-476.004	PARK USE FEES	0.00	0.00	3,050.00	570.00	(3,050.00)
101-000-476.005	ZONING FEES	22,000.00	22,000.00	12,250.00	2,010.00	9,750.00
101-000-574.000	STATE SHARED REVENUE	1,300,000.00	1,300,000.00	911,388.00	244,196.00	388,612.00
101-000-574.001	STATE SHARED REV. - LIQUOR LA	20,000.00	20,000.00	21,434.05	21,379.05	(1,434.05)
101-000-575.000	Road Right of Way	20,000.00	20,000.00	20,091.12	0.00	(91.12)
101-000-612.000	CHARGES FOR TOWNSHIP SERVICES	5,000.00	5,000.00	7,889.82	338.92	(2,889.82)
101-000-627.000	TAX COLLECTION FEES	22,000.00	22,000.00	21,702.50	0.00	297.50
101-000-656.000	Ordinance Enforcement Fees	1,000.00	1,000.00	233.34	66.67	766.66
101-000-664.000	EARNED INTEREST	20,000.00	20,000.00	41,284.73	7.04	(21,284.73)
101-000-668.002	RENTS & ROYALTIES CABLE VIS	265,000.00	265,000.00	207,662.59	68,821.10	57,337.41
101-000-668.003	RENTS & ROYALTIES CABLE EQUIP	17,000.00	17,000.00	19,727.96	6,538.01	(2,727.96)
101-000-670.000	UNREALIZED LOSS ON INVESTMENT	0.00	0.00	20,522.00	0.00	(20,522.00)
101-000-676.000	REIMBURSEMENTS	0.00	0.00	46,163.11	199.50	(46,163.11)
101-000-676.001	Reimbursed Treasurer Legal Fees	600.00	600.00	478.49	0.00	121.51
Total Dept 000		3,734,480.00	3,734,480.00	3,575,037.92	382,021.90	159,442.08
TOTAL REVENUES		3,734,480.00	3,734,480.00	3,575,037.92	382,021.90	159,442.08

Fund 101 - GENERAL OPERATING FUND:
 TOTAL REVENUES 159,442.08

User: Lanie DB: Garfield

2019 PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	2019 BUDGET	YTD BALANCE 08/31/2019	ACTIVITY FOR MONTH 08/31/19	AVAILABLE BALANCE	% BDCGT USED
Fund 101 - GENERAL OPERATING FUND								
Expenditures								
Dept 101 - TOWNBOARD								
101-101-701.100	WAGES - TRUSTEE	12,000.00	12,000.00	12,000.00	7,600.00	1,000.00	4,400.00	63.33
101-101-701.101	WAGES - FILE CLERK	35,143.68	35,143.68	35,143.68	26,936.61	4,535.04	8,207.07	76.65
101-101-701.102	WAGES - TRUSTEE	12,000.00	12,000.00	12,000.00	6,850.00	550.00	5,150.00	57.08
101-101-701.103	WAGES - TRUSTEE	12,000.00	12,000.00	12,000.00	6,450.00	800.00	5,550.00	53.75
101-101-701.104	WAGES - TRUSTEE	12,000.00	12,000.00	12,000.00	8,000.00	850.00	4,000.00	66.67
101-101-701.105	WAGES - OFFICE COORDINATOR	32,676.80	32,676.80	32,676.80	27,999.23	7,824.01	4,677.57	85.69
101-101-726.000	SUPPLIES	5,500.00	5,500.00	5,500.00	4,538.26	511.85	961.74	82.51
101-101-726.001	POSTAGE	8,000.00	8,000.00	8,000.00	4,802.74	0.00	3,197.26	60.03
101-101-726.002	SUPPLIES - COPIER MAINTENANCE	7,500.00	7,500.00	7,500.00	3,074.56	359.15	4,425.44	40.99
101-101-801.002	LEGAL SERVICES - TOWNBOARD	16,000.00	16,000.00	16,000.00	5,063.93	0.00	10,936.07	31.65
101-101-801.004	LEGAL -Tax Tribunal	10,000.00	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-101-802.000	AUDIT AND ACCOUNTING	17,000.00	17,000.00	17,000.00	15,060.00	8,060.00	1,940.00	88.59
101-101-805.000	CONTRACTED AND OTHER SERVICES	6,500.00	6,500.00	6,500.00	6,969.00	230.50	(469.00)	107.22
101-101-860.000	MILEAGE	500.00	500.00	500.00	6.96	0.00	493.04	1.39
101-101-860.000	PRINTING & PUBLISHING	2,500.00	2,500.00	2,500.00	2,144.69	0.00	355.31	85.79
101-101-901.000	ADVERTISING	7,500.00	7,500.00	7,500.00	4,162.30	507.15	3,337.70	55.50
101-101-960.000	EDUCATION & TRAINING	4,000.00	4,000.00	4,000.00	32.50	0.00	3,967.50	0.81
101-101-965.101	DUES & PUBLICATIONS -TOWNBOAR	2,500.00	2,500.00	2,500.00	488.49	0.00	2,011.51	19.54
101-101-965.102	DUES - MICHIGAN TOWNSHIP ASSO	6,500.00	6,500.00	6,500.00	6,103.78	0.00	396.22	93.90
Total Dept 101 - TOWNBOARD		209,820.48	209,820.48	209,820.48	136,283.05	25,227.70	73,537.43	64.95
Dept 171 - TOWNSHIP SUPERVISOR								
101-171-701.201	WAGES - SUPERVISOR	75,161.28	75,161.28	75,161.28	51,967.01	8,672.46	23,194.27	69.14
101-171-701.202	WAGES - APPRAISER II	43,911.17	43,911.17	43,911.17	30,358.40	5,066.40	13,552.77	69.14
101-171-701.204	WAGES - APPRAISER III	52,344.21	52,344.21	52,344.21	37,793.80	7,747.35	14,550.41	72.20
101-171-701.205	WAGES - ASSESSOR	92,800.59	92,800.59	92,800.59	64,162.85	10,707.75	28,637.74	69.14
101-171-726.000	SUPPLIES	2,000.00	2,000.00	2,000.00	634.01	0.00	1,365.99	31.70
101-171-726.001	POSTAGE	3,700.00	3,700.00	3,700.00	2,992.33	0.00	707.67	80.87
101-171-805.000	CONTRACTED AND OTHER SERVICES	25,000.00	25,000.00	25,000.00	8,085.42	0.00	16,914.58	32.34
101-171-860.200	MILEAGE - SUPERVISOR	1,000.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-171-860.201	MILEAGE - ASSESSOR	1,000.00	1,000.00	1,000.00	358.32	0.00	641.68	35.83
101-171-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	2,000.00	1,940.27	0.00	59.73	97.01
101-171-901.000	ADVERTISING	500.00	500.00	500.00	0.00	0.00	500.00	0.00
101-171-960.000	EDUCATION & TRAINING	7,000.00	7,000.00	7,000.00	3,761.00	1,075.00	3,239.00	53.73
101-171-960.200	EDUCATION - SUPERVISOR	1,000.00	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-171-965.000	DUES & PUBLICATIONS	3,000.00	3,000.00	3,000.00	1,247.80	687.30	1,752.20	41.59
Total Dept 171 - TOWNSHIP SUPERVISOR		310,417.25	310,417.25	310,417.25	203,301.21	33,956.26	107,116.04	65.49
Dept 191 - ELECTIONS								
101-191-701.000	WAGES	15,000.00	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-191-726.000	SUPPLIES	5,000.00	5,000.00	5,000.00	4,142.45	20.00	857.55	82.85
101-191-726.001	POSTAGE	4,000.00	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-191-860.000	MILEAGE	400.00	400.00	400.00	0.00	0.00	400.00	0.00
101-191-901.000	ADVERTISING	500.00	500.00	500.00	0.00	0.00	500.00	0.00
101-191-935.010	MACHINE MAINTENANCE	3,000.00	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-191-935.015	COMPUTER SUPPORT SYSTEMS	5,000.00	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 191 - ELECTIONS		32,900.00	32,900.00	32,900.00	4,142.45	20.00	28,757.55	12.59
Dept 215 - TOWNSHIP CLERK								

EXPENDITURE REPORT FOR GARFIELD TOWNSHIP
 PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	2019		ACTIVITY FOR MONTH	YTD BALANCE	AVAILABLE BALANCE	% BGDG USED
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
101-215-701.300	WAGES - CLERK	75,161.28	75,161.28	8,672.46	51,967.01	23,194.27	69.14
101-215-701.302	WAGES - DEPUTY CLERK	46,500.00	46,500.00	5,365.38	32,083.06	14,416.94	69.00
101-215-701.303	WAGES - ACCOUNTANT	5,000.00	5,000.00	0.00	505.00	4,495.00	10.10
101-215-726.000	SUPPLIES	1,500.00	1,500.00	0.00	557.84	942.16	37.19
101-215-860.300	MILEAGE - CLERK	400.00	400.00	0.00	0.00	400.00	0.00
101-215-860.301	MILEAGE - DEPUTY CLERK	400.00	400.00	0.00	0.00	400.00	0.00
101-215-956.016	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	0.00
101-215-960.000	EDUCATION & TRAINING	6,000.00	6,000.00	346.56	5,754.59	245.41	95.91
101-215-965.000	DUES & PUBLICATIONS	700.00	700.00	0.00	330.00	370.00	47.14
Total Dept 215 - TOWNSHIP CLERK		136,161.28	136,161.28	14,384.40	91,197.50	44,963.78	66.98
Dept 247 - BOARD OF REVIEW							
101-247-701.400	WAGES - B OF R	1,500.00	1,500.00	100.00	700.00	800.00	46.67
101-247-701.401	WAGES - B OF R	1,500.00	1,500.00	0.00	500.00	1,000.00	33.33
101-247-701.402	WAGES - B OF R	1,500.00	1,500.00	100.00	600.00	900.00	40.00
101-247-701.403	WAGES - B OF R	1,500.00	1,500.00	100.00	300.00	1,200.00	20.00
101-247-960.000	EDUCATION & TRAINING	200.00	200.00	0.00	0.00	200.00	0.00
Total Dept 247 - BOARD OF REVIEW		6,200.00	6,200.00	300.00	2,100.00	4,100.00	33.87
Dept 253 - TOWNSHIP TREASURER							
101-253-701.500	WAGES - TREASURER	75,161.78	75,161.78	8,672.46	51,967.01	23,194.77	69.14
101-253-701.501	WAGES - ASSISTANT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-253-701.502	WAGES - DEPUTY TREASURER	46,500.00	46,500.00	5,365.38	32,083.06	14,416.94	69.00
101-253-726.000	SUPPLIES	2,500.00	2,500.00	103.60	1,778.36	721.64	71.13
101-253-726.001	POSTAGE	6,500.00	6,500.00	0.00	2,387.66	4,112.34	36.73
101-253-801.000	LEGAL SERVICES	3,000.00	3,000.00	30.00	934.20	2,065.80	31.14
101-253-809.000	Bank Fees	300.00	300.00	0.00	0.00	300.00	0.00
101-253-860.500	MILEAGE - TREASURER	700.00	700.00	40.02	178.64	521.36	25.52
101-253-860.501	MILEAGE - DEPUTY TREASURER	500.00	500.00	0.00	218.08	281.92	43.62
101-253-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	0.00	758.70	1,241.30	37.94
101-253-901.000	ADVERTISING	100.00	100.00	0.00	0.00	100.00	0.00
101-253-960.000	EDUCATION & TRAINING	4,500.00	4,500.00	185.00	199.08	4,300.92	4.42
101-253-965.000	DUES & PUBLICATIONS	500.00	500.00	0.00	235.00	265.00	47.00
Total Dept 253 - TOWNSHIP TREASURER		147,261.78	147,261.78	14,396.46	90,739.79	56,521.99	61.62
Dept 258 - COMPUTER SUPPORT							
101-258-726.000	SUPPLIES	6,000.00	6,000.00	0.00	489.99	5,510.01	8.17
101-258-935.015	COMPUTER SUPPORT SYSTEMS	30,000.00	30,000.00	187.50	24,256.39	5,743.61	80.85
101-258-935.016	COMPUTER NETWORK	2,000.00	2,000.00	75.00	600.00	1,400.00	30.00
Total Dept 258 - COMPUTER SUPPORT		38,000.00	38,000.00	262.50	25,346.38	12,653.62	66.70
Dept 265 - TOWNSHIP HALL							
101-265-701.011	Maintenance Wages	10,000.00	10,000.00	1,192.90	5,872.73	4,127.27	58.73
101-265-726.003	SUPPLIES-MAINTANCE	3,500.00	3,500.00	0.00	1,020.29	2,479.71	29.15
101-265-850.000	TELEPHONE	16,000.00	16,000.00	1,302.06	10,382.99	5,617.01	64.89
101-265-920.601	HEATING / GAS	12,000.00	12,000.00	191.99	7,242.20	4,757.80	60.35
101-265-920.602	WATER / SEWER	6,000.00	6,000.00	972.33	2,034.02	3,965.98	33.90
101-265-920.603	LIGHTS BUILDING	15,000.00	15,000.00	0.00	6,847.66	8,152.34	45.65

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GL NUMBER	DESCRIPTION	2019		YTD BALANCE 08/31/2019	ACTIVITY FOR MONTH 08/31/19	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
101-265-935.601	SNOW PLOWING	10,000.00	10,000.00	3,062.00	0.00	30.62
101-265-935.602	LAWN MAINTENANCE	10,000.00	10,000.00	4,050.00	875.00	40.50
101-265-935.603	CLEANING SERVICE	15,000.00	15,000.00	8,080.00	1,150.00	53.87
101-265-935.604	RUBBISH REMOVAL	1,000.00	1,000.00	655.00	85.00	65.50
101-265-935.605	BUILDING REPAIR	50,000.00	50,000.00	524.50	0.00	1.05
101-265-935.606	ELECTRONIC PROTECTION SYSTEM	1,500.00	1,500.00	1,096.20	0.00	73.08
101-265-935.608	MAINTENANCE-OTHER	15,000.00	15,000.00	20,287.66	1,325.00	135.25
Total Dept 265 - TOWNSHIP HALL		165,000.00	165,000.00	71,155.25	7,094.28	43.12
Dept 301 - POLICE SERVICES						
101-301-830.000	POLICE CONTRACT	1,200,000.00	1,200,000.00	860,552.08	289,145.50	71.71
Total Dept 301 - POLICE SERVICES		1,200,000.00	1,200,000.00	860,552.08	289,145.50	71.71
Dept 371 - TOWNSHIP BUILDING INSPECTOR						
101-371-701.702	WAGES BUILDING ASSISTANT	16,744.63	16,744.63	9,551.67	0.00	57.04
101-371-701.703	WAGES - BUILDING	73,473.79	73,473.79	50,781.49	8,477.76	69.12
101-371-701.704	WAGES - BUILDING	25,000.00	25,000.00	13,454.14	2,338.00	53.82
101-371-701.705	WAGES - CONSTRUCTION BOARD	1,000.00	1,000.00	0.00	0.00	0.00
101-371-726.000	SUPPLIES	1,000.00	1,000.00	911.31	0.00	91.13
101-371-960.000	EDUCATION & TRAINING	1,000.00	1,000.00	0.00	0.00	0.00
101-371-965.000	DUES & PUBLICATIONS	1,500.00	1,500.00	888.75	553.75	59.25
Total Dept 371 - TOWNSHIP BUILDING INSPECTOR		119,718.42	119,718.42	75,587.36	11,369.51	63.14
Dept 400 - PLANNING COMMISSION						
101-400-701.800	WAGES - PLANNING	2,000.00	2,000.00	1,400.00	200.00	70.00
101-400-701.801	WAGES - PLANNING	2,000.00	2,000.00	1,000.00	100.00	50.00
101-400-701.802	WAGES - PLANNING	2,000.00	2,000.00	1,400.00	200.00	70.00
101-400-701.804	WAGES - PLANNING	2,000.00	2,000.00	1,300.00	200.00	65.00
101-400-701.805	WAGES - PLANNING	2,000.00	2,000.00	1,300.00	200.00	65.00
101-400-701.806	WAGES - PLANNING	2,000.00	2,000.00	1,300.00	200.00	65.00
101-400-701.808	WAGES - PLANNING	2,000.00	2,000.00	1,500.00	300.00	75.00
101-400-801.000	LEGAL SERVICES	25,000.00	25,000.00	1,537.00	130.50	6.15
101-400-805.000	CONTRACTED AND OTHER SERVICES	6,000.00	6,000.00	3,432.50	249.00	57.21
101-400-900.000	PRINTING & PUBLISHING	1,000.00	1,000.00	0.00	0.00	0.00
101-400-901.000	ADVERTISING	2,000.00	2,000.00	966.55	162.75	48.33
101-400-960.000	EDUCATION & TRAINING	2,000.00	2,000.00	0.00	0.00	0.00
101-400-965.000	DUES & PUBLICATIONS	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 400 - PLANNING COMMISSION		51,000.00	51,000.00	15,136.05	1,942.25	29.68
Dept 401 - TOWNSHIP PLANNER						
101-401-701.900	WAGES - PLANNER	73,473.79	73,473.79	50,800.32	8,477.76	69.14
101-401-701.901	WAGES - DEPUTY PLANNER	52,604.54	52,604.54	32,640.86	5,769.24	62.05
101-401-701.902	WAGES -PLANNER ASSISTANT	12,558.53	12,558.53	7,163.70	0.00	57.04
101-401-726.000	SUPPLIES	1,000.00	1,000.00	1,060.35	0.00	106.04
101-401-860.900	MILEAGE - TOWNSHIP PLANNER	300.00	300.00	0.00	0.00	0.00
101-401-860.901	MILEAGE - DEPUTY PLANNER	300.00	300.00	0.00	0.00	0.00
101-401-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	75.00	0.00	3.75
101-401-960.000	EDUCATION & TRAINING	5,000.00	5,000.00	780.00	780.00	15.60

EXPENDITURE REPORT FOR GARFIELD TOWNSHIP
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GL NUMBER	DESCRIPTION	2019		YTD BALANCE 08/31/2019	ACTIVITY FOR MONTH 08/31/19	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
101-401-965.000	DUES & PUBLICATIONS	1,000.00	1,000.00	108.50	0.00	891.50	10.85
Total Dept 401 - TOWNSHIP PLANNER		148,236.86	148,236.86	92,628.73	15,027.00	55,608.13	62.49
Dept 410 - ZONING BOARD OF APPEALS							
101-410-701.001	WAGES - ZONING	1,200.00	1,200.00	200.00	100.00	1,000.00	16.67
101-410-701.002	WAGES - ZONING	1,200.00	1,200.00	300.00	100.00	900.00	25.00
101-410-701.003	WAGES - ZONING	1,200.00	1,200.00	300.00	100.00	900.00	25.00
101-410-701.004	WAGES - ZONING	1,200.00	1,200.00	200.00	100.00	1,000.00	16.67
101-410-701.005	WAGES - ZONING	1,200.00	1,200.00	300.00	100.00	900.00	25.00
101-410-801.000	LEGAL SERVICES	10,000.00	10,000.00	203.00	0.00	9,797.00	2.03
101-410-805.000	CONTRACTED AND OTHER SERVICES	1,000.00	1,000.00	223.00	62.00	777.00	22.30
101-410-901.000	ADVERTISING	2,000.00	2,000.00	801.05	0.00	1,198.95	40.05
101-410-960.000	EDUCATION & TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 410 - ZONING BOARD OF APPEALS		20,000.00	20,000.00	2,527.05	562.00	17,472.95	12.64
Dept 412 - ZONING ADMINISTRATOR							
101-412-701.601	WAGES	51,665.46	51,665.46	35,721.77	5,961.39	15,943.69	69.14
101-412-701.602	WAGES ZONING	16,000.00	16,000.00	5,182.43	1,381.36	10,817.57	32.39
101-412-726.000	SUPPLIES	1,000.00	1,000.00	436.56	17.79	563.44	43.66
101-412-860.601	MILEAGE - ZONING ADMIN	150.00	150.00	0.00	0.00	150.00	0.00
101-412-860.602	MILEAGE - DEPT ZONING	150.00	150.00	0.00	0.00	150.00	0.00
101-412-960.000	EDUCATION & TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-412-965.000	DUES & PUBLICATIONS	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 412 - ZONING ADMINISTRATOR		71,465.46	71,465.46	41,340.76	7,360.54	30,124.70	57.85
Dept 448 - STREET LIGHTS - TOWNSHIP							
101-448-920.005	STREET LIGHTS TOWNSHIP	80,000.00	80,000.00	63,727.00	6,991.81	16,273.00	79.66
Total Dept 448 - STREET LIGHTS - TOWNSHIP		80,000.00	80,000.00	63,727.00	6,991.81	16,273.00	79.66
Dept 747 - COMMUNITY PROMOTIONS							
101-747-880.003	COM. PROM. - ECONOMIC DEVELOPMENT	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-747-880.004	COM. PROM. - TC-TALUS	3,000.00	3,000.00	3,000.00	0.00	0.00	100.00
101-747-880.007	COM. PROM. - COMMUNITY AWAREN	820,000.00	820,000.00	12,741.00	7,398.00	807,259.00	1.55
101-747-880.008	COM. PROM. - CONTRACTED SERVI	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-747-880.011	COM. PROM. - P.E.G.	100,000.00	100,000.00	95,201.40	0.00	4,798.60	95.20
101-747-880.017	COM. PROM. - TV BOARD	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-747-880.018	COM. PROM. - MILFOIL	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
Total Dept 747 - COMMUNITY PROMOTIONS		968,500.00	968,500.00	110,942.40	7,398.00	857,557.60	11.46
Dept 806 - TOWNSHIP VEHICLES							
101-806-862.000	GAS & CAR WASHES	2,500.00	2,500.00	819.91	159.52	1,680.09	32.80
101-806-863.000	OIL CHANGES	500.00	500.00	0.00	0.00	500.00	0.00
101-806-864.000	MISCELLANEOUS	1,500.00	1,500.00	499.63	0.00	1,000.37	33.31
Total Dept 806 - TOWNSHIP VEHICLES		4,500.00	4,500.00	1,319.54	159.52	3,180.46	29.32


User: Lanie
DB: Garfield

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GL NUMBER	DESCRIPTION	2019		YTD BALANCE 08/31/2019	ACTIVITY FOR MONTH 08/31/19	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
Dept 851 - EMPLOYEE BENEFITS & INSURANCES						
101-851-701.000	WAGES	6,000.00	6,000.00	551.92	551.92	9.20
101-851-701.027	UNEMPLOYMENT	4,000.00	4,000.00	0.00	0.00	0.00
101-851-873.001	John Hancock 403B	90,000.00	90,000.00	85,039.90	0.00	94.49
101-851-873.010	SOCIAL SECURITY - EMPLOYER	80,000.00	80,000.00	49,949.52	8,302.84	62.44
101-851-873.020	VACATION & PERSONAL PAYOUT	5,000.00	5,000.00	123.66	0.00	2.47
101-851-873.030	INSURANCE - EMPLOYEE HEALTH	325,000.00	325,000.00	247,400.00	18,565.11	76.12
101-851-873.040	INSURANCE - EMPLOYEE LIFE	10,000.00	10,000.00	6,795.41	458.46	67.95
101-851-912.001	INSURANCE - LIABILITY	13,000.00	13,000.00	0.00	0.00	0.00
101-851-912.002	INSURANCE - WORKMENS COMP.	8,000.00	8,000.00	6,675.00	0.00	83.44
Total Dept 851 - EMPLOYEE BENEFITS & INSURANCES		541,000.00	541,000.00	396,535.41	27,878.33	73.30
Fund 900 - CAPITAL OUTLAY						
Dept 900 - CAPITAL OUTLAY						
101-900-970.001	CAPITAL OUTLAY - ELECTIONS	2,000.00	2,000.00	1,767.94	0.00	88.40
101-900-970.002	CAPITAL OUTLAY - TOWNSHIP HAL	10,000.00	10,000.00	21,802.12	0.00	218.02
101-900-970.003	CAPITAL OUTLAY - COMPUTER	15,000.00	15,000.00	1,029.00	0.00	6.86
101-900-970.004	CAPITAL OUTLAY - VEHICLES	15,000.00	15,000.00	0.00	0.00	0.00
101-900-970.005	CAPITAL OUTLAY - LAND	1,000.00	1,000.00	0.00	0.00	0.00
Total Dept 900 - CAPITAL OUTLAY		43,000.00	43,000.00	24,599.06	0.00	57.21
Fund 965 - TRANSFERS TO OTHER FUNDS						
Dept 965 - TRANSFERS TO OTHER FUNDS						
101-965-990.308	TRANSFERS TO #308 PARK SYS	200,000.00	200,000.00	350,000.00	0.00	175.00
Total Dept 965 - TRANSFERS TO OTHER FUNDS		200,000.00	200,000.00	350,000.00	0.00	175.00
TOTAL EXPENDITURES						
		4,493,181.53	4,493,181.53	2,659,161.07	463,476.06	59.18
Fund 101 - GENERAL OPERATING FUND:						
TOTAL EXPENDITURES		4,493,181.53	4,493,181.53	2,659,161.07	463,476.06	59.18

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GL NUMBER	DESCRIPTION	2019		YTD BALANCE 08/31/2019	ACTIVITY FOR MONTH 08/31/19	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 308 - PARK SYSTEM FUND							
Expenditures							
Dept 000							
308-000-701.308	WAGES - PARKS AND RECREATION	8,400.00	8,400.00	1,300.00	0.00	7,100.00	15.48
308-000-801.000	LEGAL SERVICES	2,000.00	2,000.00	507.50	0.00	1,492.50	25.38
308-000-864.000	MISCELLANEOUS	0.00	0.00	161.00	0.00	(161.00)	100.00
308-000-880.001	COM. PROM. - SILVER LAKE PARK	94,000.00	94,000.00	11,821.75	780.00	82,178.25	12.58
308-000-880.006	COM. PROM. - BVNP (YMCA)	63,000.00	63,000.00	19,039.36	25.00	43,960.64	30.22
308-000-880.008	COM. PROM. - Cont. Serv GTCD	46,000.00	46,000.00	34,500.00	0.00	11,500.00	75.00
308-000-880.012	COM. PROM. - GT COMMONS	12,500.00	12,500.00	426.81	0.00	12,073.19	3.41
308-000-880.013	COM. PROM. - BOARDMAN RIVER	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
308-000-880.014	COM. PROM. - MILLER CREEK	8,500.00	8,500.00	264.90	0.00	8,235.10	3.12
308-000-880.015	COM. PROM. - PARK & TRAIL MAI	26,100.00	26,100.00	5,200.00	5,200.00	20,900.00	19.92
308-000-880.016	COM. PROM. - KIDS CREEK PARK	44,800.00	44,800.00	2,517.82	0.00	42,282.18	5.62
308-000-935.000	MAINTENANCE - MISC, EQUIP	55,000.00	55,000.00	40,554.18	1,973.38	14,445.82	73.73
Total Dept 000		365,300.00	365,300.00	116,293.32	7,978.38	249,006.68	31.84
Dept 851 - EMPLOYEE BENEFITS & INSURANCES							
308-851-873.010	SOCIAL SECURITY - EMPLOYER	0.00	0.00	99.45	0.00	(99.45)	100.00
Total Dept 851 - EMPLOYEE BENEFITS & INSURANCES		0.00	0.00	99.45	0.00	(99.45)	100.00
TOTAL EXPENDITURES		365,300.00	365,300.00	116,392.77	7,978.38	248,907.23	31.86
Fund 308 - PARK SYSTEM FUND:							
TOTAL EXPENDITURES		365,300.00	365,300.00	116,392.77	7,978.38	248,907.23	31.86

 Charter Township of Garfield Planning Department Report No. 2019-123			
Prepared:	September 4, 2019	Pages:	6
Meeting:	September 10, 2019 – Township Board	Attachments:	<input checked="" type="checkbox"/>
Subject:	Chelsea Park West PUD Major Amendment – Introduction		
Applicant:	Bennett Donaldson/JB Donaldson Company		
Owner:	Russell Broad		
File No.	SPR 2000-09-H	Parcel No.	05-021-066-00

PURPOSE OF APPLICATION:

A request to amend a Planned Unit Development (PUD) is being considered according to Section 423.G of the Zoning Ordinance. Staff has determined that this amendment constitutes a major amendment which requires a public hearing and Planning Commission approval. The Chelsea Park PUD was approved in 2000. The PUD has seen several minor amendments since 2000. The application requests an amendment to the Chelsea Park West PUD to increase the number of multiple family units from 172 multiple family units to 192 multiple family units for a total of 20 additional units. The proposal includes changing the building types from one (1) 8-unit building, two (2) 16-unit buildings, three (3) 20-unit buildings, and three (3) 24-unit buildings to eight (8) 24-unit buildings. The project will be built in four (4) phases of construction.

SUBJECT PROPERTY:

The subject parcel is approximately 19.31 acres and located in the Chelsea Park PUD north off Hartman Road, east of US-31. Existing zoning of the parcel is A-Agricultural. The future land use designation of the parcel in accordance with the Master Plan is High Density Residential.

Aerial image of the subject property (property lines highlighted in blue):



Aerial image of the subject property (property lines highlighted in blue):



SITE DESIGN AND ZONING COMPLIANCE OVERVIEW:

In the section that follows, staff offers the following comments regarding site design and compliance with the Zoning Ordinance:

Phased Development

The application proposes four phases of development starting at the southern end of the subject site and moving northward:

- Buildings #1 and #2 Phase 1
- Buildings #3 and #4 Phase 2
- Buildings #5 and #6 Phase 3
- Buildings #7 and #8 Phase 4

60 Percent Requirement

With an application to amend an approved PUD, the application shall include written consent to the application by the owner(s) of at least sixty (60) percent of approved development sites or land area within the planned development. A letter dated July 18, 2019 was received from Russell Broad of Broad Rentals LLC which meets this requirement.

Ingress and Egress:

Ingress and egress is provided directly onto Chelsea Lane. Chelsea Lane is the main entrance to the Chelsea Park PUD off Hartman Road. Additional access will be available to the east from Chelsea Park.

Vehicular and Bicycle Parking:

Multiple family dwellings have a minimum parking requirement of 1.5 spaces per dwelling unit and a maximum of 2.0 spaces per dwelling unit. 347 parking spaces are proposed. At 192 units, the average is 1.8 spaces for dwelling unit.

Wherever off-street parking is required, a minimum of two bicycle parking spaces are required. For parking areas with greater than twenty-five (25) motor vehicle spaces, bicycle parking shall be provided on a basis of two spaces per twenty-five motor vehicle parking spaces. Bicycle parking locations and design details have been provided.

Pedestrian Circulation:

Public pathways shall be constructed for all new development, re-developments, and amendments to previously approved site development plans, including substantial additions or improvements to existing buildings with a construction cost of twenty thousand dollars (\$20,000.00) or more within a twelve month period.

The type of pathway required shall be determined through the adopted Garfield Township Non-Motorized Plan. According to the Non-Motorized Plan map, Hartman Road is identified to have a bike lane/route.

Landscaping:

“Type C” buffers are required along the property lines. Existing trees along the north, south and some of the west property lines will be maintained. It appears that the evergreens along the south side of the property were planted as part of the initial development phase of the Chelsea Park PUD. While the site plan shows existing trees west of Building #1, there are few if any actual plantings at this location. Additional plantings have been provided for this location.

As a Special Use Permit, the Planning Commission does have the authority to require additional landscaping at any location if determined to be necessary to meet the intent of the Ordinance.

Lighting:

Pursuant to Section 517 of the Ordinance, all proposed lamps shall emit light measuring 3,500 K or warmer (between 0 K and 3,500 K) on the Kelvin scale. All proposed lamps, both pole lights and wall pack lights, are proposed at 3,000 K.

Dumpster Enclosure:

Four dumpster locations are provided. Dumpster enclosure details have been provided.

Sewer and Water:

Municipal sewer and water is proposed to service the site.

Stormwater:

Parking lot stormwater runoff will be managed completely onsite via four stormwater retention basins.

Snow Storage:

Ten (10) square feet of snow storage is required per one hundred (100) square feet of parking. Snow storage areas have been identified.

Amenities:

In the original approved PUD for Chelsea Park West, the Clubhouse was identified as having an outdoor pool. In this site plan, the originally proposed outdoor pool has been replaced with a covered fire pit/TV outdoor area with radiant heaters. In addition, there are two proposed outdoor patio/grill areas. A walking path has been proposed around the wetland area.

Signage:

The proposed location of the development sign is at the north corner of Chelsea Lane and Essex View.

FINDINGS OF FACT:

The Planning Commission is expected to approve the following Findings of Fact at its next meeting on September 11, 2019. The Township Board is receiving this application to introduce the project this evening and schedule a public hearing for its meeting on October 8, 2019.

- 1) The Chelsea Park PUD was approved in 2000.
- 2) The Chelsea Park PUD has seen several minor amendments since 2000.
- 3) The application requests an amendment to the Chelsea Park West parcel (05-021-066-00) of the Chelsea Park PUD to increase the number of multiple family units from 172 multiple family units to 192 multiple family units for a total of 20 additional units.

Section 426.E(4) Criteria

- (a) The uses will be compatible with the natural environment, and with adjacent and surrounding land uses and properties, and will not have an adverse economic, social or environmental impact on adjacent and surrounding land uses and properties;
 - Finding: The Planning Commission finds that this standard HAS BEEN MET because the application proposes a use which is already authorized within the PUD; the use is compatible with surrounding residential uses both within and outside of the Chelsea Park PUD; and, the amendment will not have an adverse impact on adjacent or surrounding properties.
- (b) The uses will be compatible with the capacity of existing public services and facilities, or of planned and feasible future public services and facilities, and such use is consistent with the public health, safety and welfare of the Township residents;
 - Finding: The Planning Commission finds that this standard HAS BEEN MET. The development is already approved based upon the availability of these services and the application proposes a modest increase in density which can be accommodated by these services.
- (c) The uses and development are warranted by the design of additional amenities made possible with, and incorporated by, the development proposal;
 - Finding: The Planning Commission finds that this standard HAS BEEN MET. The use is already approved, and the application includes additional amenities such as a clubhouse, a covered fire pit/TV outdoor area with radiant heaters, walking paths, outdoor patio/grill areas, and a dog park throughout the site.
- (d) Insofar as practicable, the landscape shall be preserved in its natural state by minimizing tree and soil disturbance and removal;
 - Finding: The Planning Commission finds that this standard HAS BEEN MET. The proposed apartments will be adjacent to a delineated wetland area which will be protected. The apartment development will manage and maintain landscaped areas and open space areas.
- (e) Existing important natural, historical and architectural features within the development shall be preserved;

- Finding: The Planning Commission finds that the standard HAS BEEN MET because the applicant has made reasonable efforts to protect and retain existing mature vegetation and provide open space on the property.
- (f) Proposed buildings shall be sited harmoniously to the terrain and to other buildings in the vicinity that have a visual relationship to the proposed buildings;
- Finding: The Planning Commission finds that the standard HAS BEEN MET because the proposed building site setbacks are compatible with what has already been approved within the Chelsea Park PUD. Building footprints have changed only slightly with the proposed new buildings.
- (g) With respect to vehicular and pedestrian circulation and parking, special attention shall be given to the location and number of access points to public streets, minimizing potential motorized/non-motorized conflict points, width of interior drives and access points, general interior circulation, separation of pedestrian and vehicular traffic, and the arrangement of parking areas that are safe and convenient and, insofar as is practicable, do not detract from the design of proposed structures and neighboring properties;
- Finding: The Planning Commission finds that the standard HAS BEEN MET because the proposed sidewalks and the proposed walking paths are separated from the roadways and are designed to minimize pedestrian/vehicular conflict.
- (h) Landscaping is provided to ensure that proposed uses will be adequately buffered from one another and from surrounding public and private property and, where applicable, to create a pleasant pedestrian scale outdoor environment;
- Finding: The Planning Commission finds that the standard HAS BEEN MET because the application proposes consistent landscaping as required by the Zoning Ordinance and maintains a previously approved development configuration and spacing.
- (i) The development consolidates and maximizes useable open space;
- Finding: The Planning Commission finds that the standard HAS BEEN MET because the application recognizes a large protected wetland area along the west side of the site. Common areas and activities have also been identified, including gathering areas and walking paths.
- (j) The benefits of the development are not achievable under any single zoning classification; and
- Finding: The Planning Commission finds that the standard HAS BEEN MET because the application requests an amendment to an existing, mixed-use development which is not achievable under any single zoning district.
- (k) The development is compatible with the intent and purpose of the adopted master plan.
- Finding: The Planning Commission finds that the standard HAS BEEN MET because the amended development plan remains consistent with the Master Plan designation for this area as high density residential (6-10 units per acre). The planned density for Chelsea Park West in the Chelsea Park PUD is approximately 9.9 units per acre.

ACTION REQUESTED:

The purpose of this agenda item is to introduce the application and schedule it for public hearing. If the Board is prepared to accept the application and schedule it for public hearing, the following motion is suggested:

MOTION THAT application SPR 2000-09-H, submitted by Bennett Donaldson/JB Donaldson Company for an amendment to the Chelsea Park Planned Unit Development BE SCHEDULED for public hearing for the Garfield Township Board of Trustees meeting to be held on October 8, 2019, subject to the following:

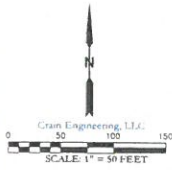
1. Planning Commission adoption of the Findings of Fact for application SPR 2000-09-H and recommendation of approval at their meeting on September 11, 2019.

Any additional information that the Board determines to be necessary should be added to this motion.

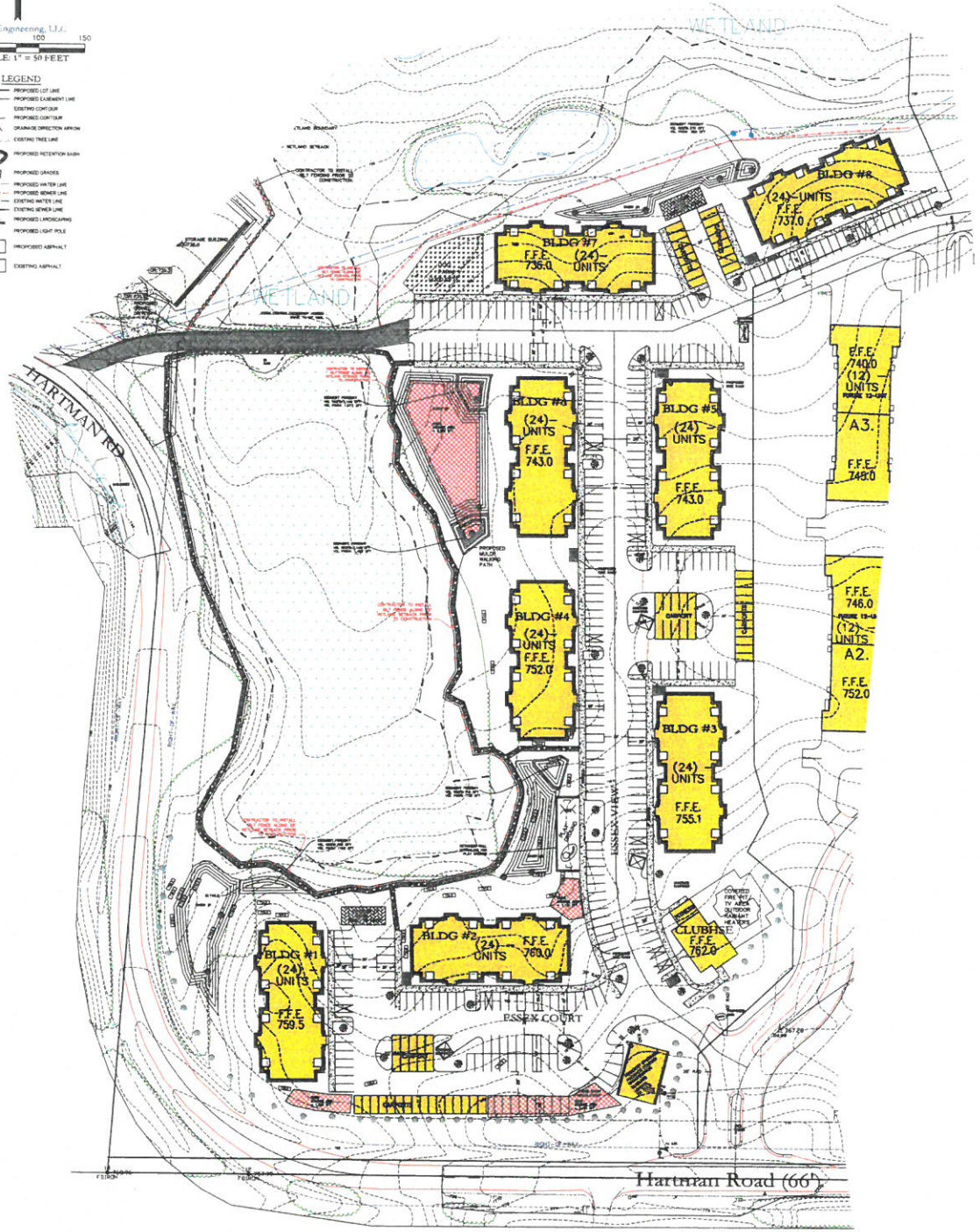
Attachments:

1. 11" x 17" site plan dated July 23, 2019.

SITEPLAN CHELSEA PARK WEST



- LEGEND**
- PROPOSED LOT LINE
 - PROPOSED EASEMENT LINE
 - EXISTING CONDUIT
 - PROPOSED CONDUIT
 - DRAINAGE CORRECTION ARROW
 - EXISTING TREE LINE
 - PROPOSED RETENTION BASIN
 - PROPOSED GRASS
 - PROPOSED WATER LINE
 - PROPOSED SEWER LINE
 - EXISTING WATER LINE
 - EXISTING SEWER LINE
 - PROPOSED LANDSCAPING
 - PROPOSED LIGHT POLE
 - EXISTING ASPHALT



SNOW STORAGE CALCULATIONS:
 TOTAL PARKING AREA = 138,642 SFT
 PROPOSED SNOW STORAGE AREA = 13,864 SFT
 (BASED ON 10 SFT/100 SFT PARKING AREA)
 PROVIDED SNOW STORAGE AREA = 14,849 SFT
 (MULTIPLE AREAS PROPOSED)

PARKING SPACES:
 TOTAL UNITS = 192 UNITS
 PARKING SPACES REQ'D: MIN=288 SPACES
 MAX=384 SPACES
 PARKING SPACES PROV: 347 SPACES
 63 CARPORTS & 284 OPEN SPACES

SHEET C-4A
JOB NUMBER
137519

SITEPLAN
JB DONALDSON COMPANY
 SECTION 21 - TOWN 37 NORTH - RANGE 11 WEST
 GARFIELD TWP., GRAND TRAVERSE COUNTY, MICHIGAN

DRWN BY: WLC
 DSGN BY: WLC
 DATE: 06-05-2019
 REV DATE: 07-23-2019 TWP REVIEW
 08-13-2019 TWP STAFF REVIEW



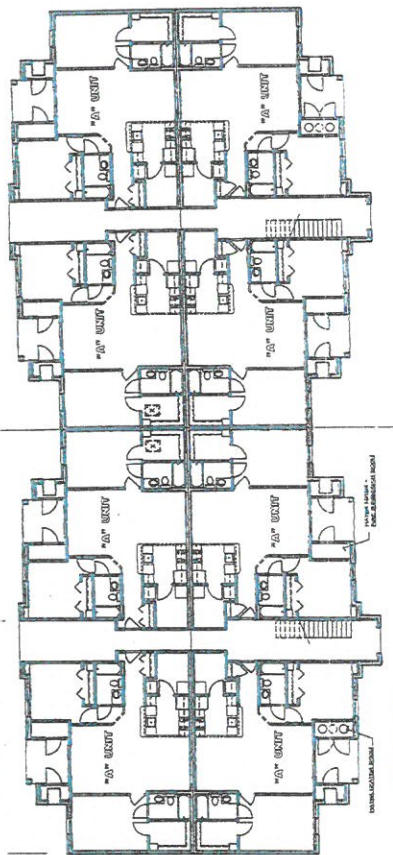
Crain Engineering, LLC
 Engineering, Consulting, & Design
 7622 Bott Road
 Buckley, MI 49620
 email: crainengineeringllc@gmail.com

Phone: (231) 947-7255
 Cell: (231) 632-4207

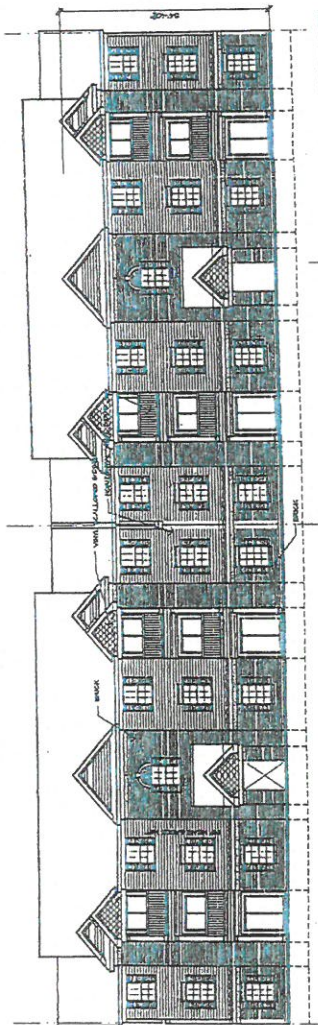


DRWN BY: M.C.
DATE: 06-05-2019
REV DATE: 07-23-2019 TWP REVIEW

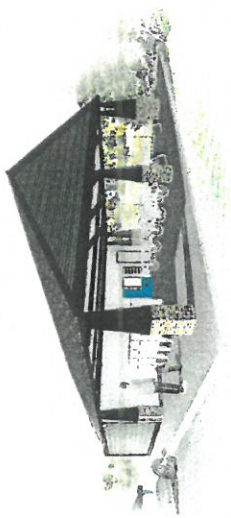
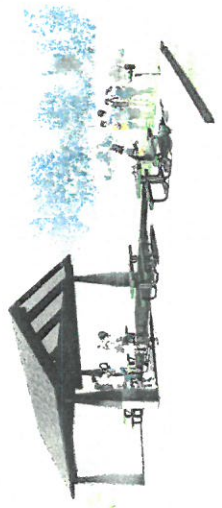
Crain Engineering, LLC
Engineering, Consulting, & Design
7622 Bott Road
Buckley, MI 49620
Phone: (231) 947-7256
Cell: (231) 632-4207
email: crainengineeringllc@gmail.com



First Floor Plan



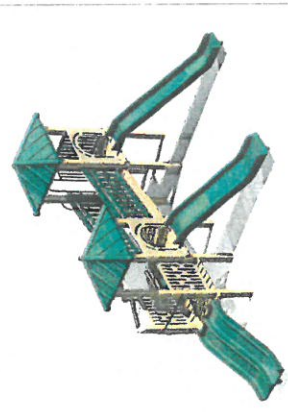
Front Elevation Concept



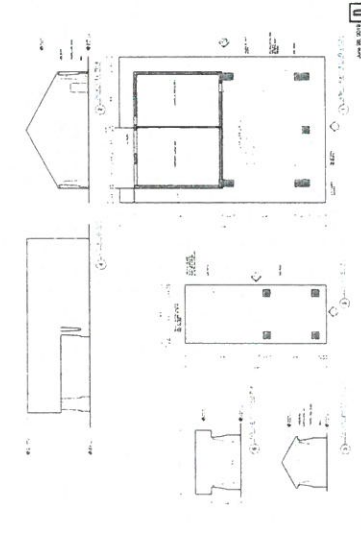
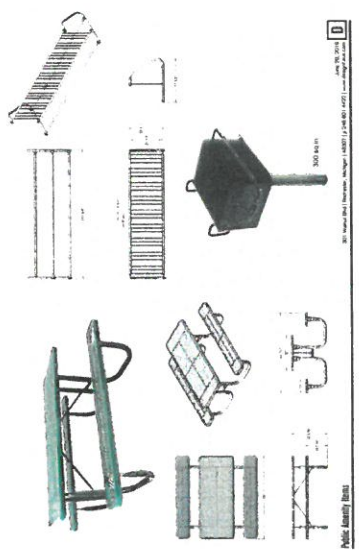
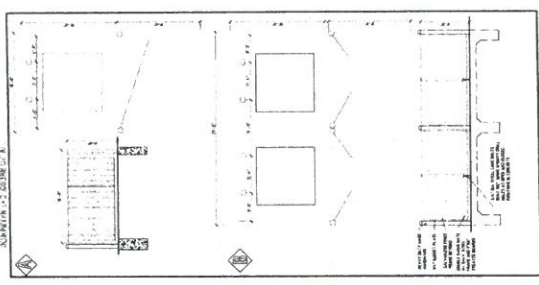
DRWN BY: M.C.
 DSGN BY: M.C.
 DATE: 06-05-2019
 TWP DATE:
 07-27-2019 TWP REVIEW

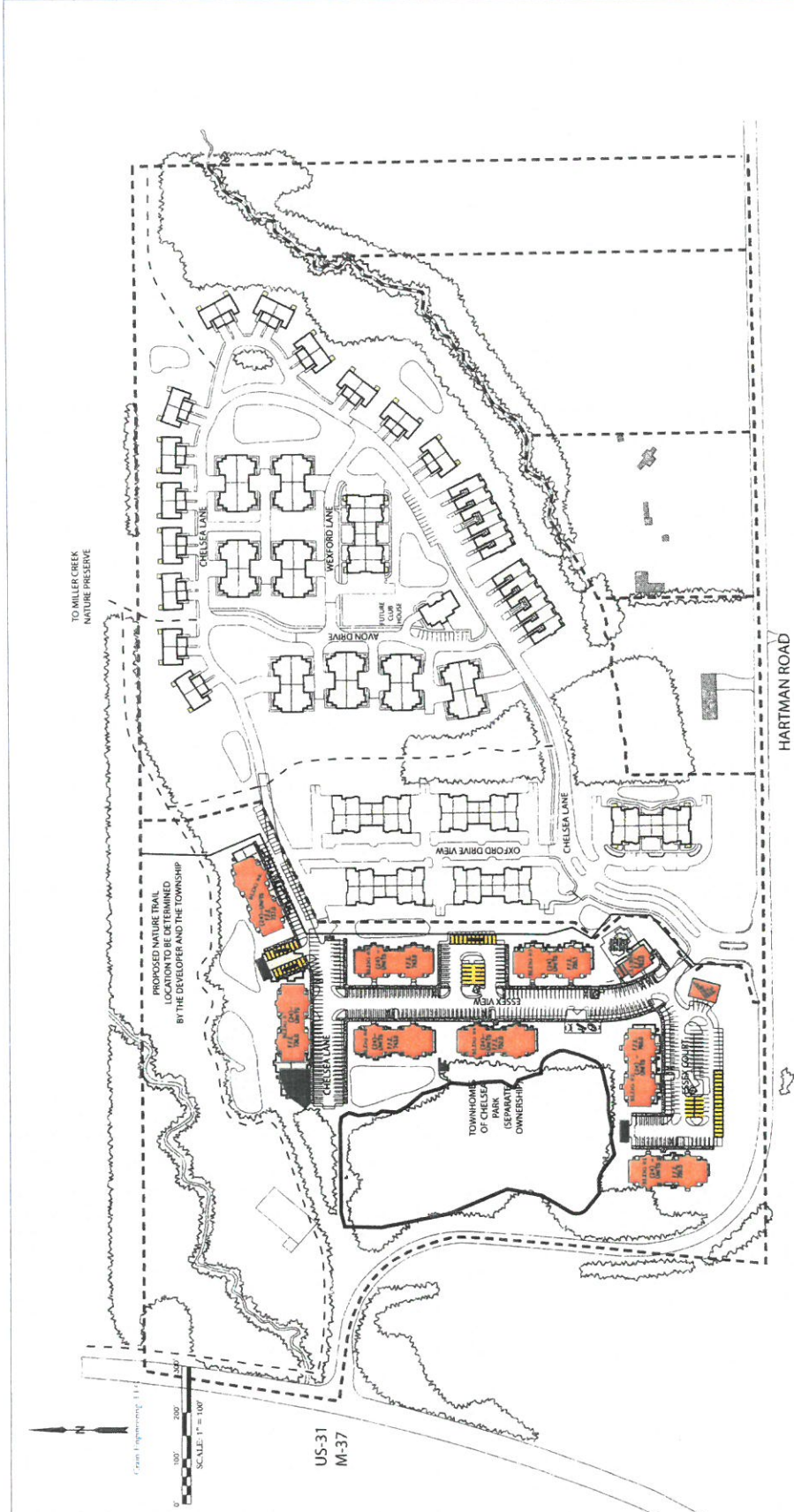


- 10 Cycle Covered Slider with Hand Rail.
- Do not provide double barrier.
- Clear 18" minimum clearance around structure.
- Clear 36" minimum clearance under structure.
- Use 2" x 4" framing for platform and roof structure.
- Use 2" x 6" framing for deck and stairs.
- Use 2" x 4" framing for handrails.
- Use 2" x 4" framing for support posts.
- Use 2" x 4" framing for roof structure.
- Use 2" x 4" framing for roof structure.
- Use 2" x 4" framing for roof structure.
- Use 2" x 4" framing for roof structure.



PLAYGROUND PEICES BY WILLYGOAT HOME & OUTDOOR





PHASING SCHEDULE

	Total	I	II	III	V*	VI*
Chelsea Park Place	72	12	12	0	0	48
Chelsea Park Villas	24	12	12	0	0	0
Chelsea Park Courtyards	32	0	0	12	20	0
Chelsea Park Mannors	26	0	0	4	22	0
Townhomes of Chelsea Park (separate ownership)	154	24	24	16	42	48
	172					
	326					

*Future Clubhouse will be Phase IV

CHELSEA PARK WEST
 APPROVED DENSITY = 172 UNITS
 (TOWNHOMES OF CHELSEA PARK)
 PROPOSED DENSITY = 192 UNITS
 REQUESTED AN ADDITIONAL 20 UNITS
 PROPOSED AMENITIES FOR INCREASED DENSITY:
 COMMUNITY AREAS(3), PLAYGROUND, DOG PARK,
 WALKING PATH(0.3 MILES), CLUB HOUSE

- LEGEND**
- Water
 - Detention Ponds
 - Pavement / Sidewalk
 - Wooded Area
 - Property Boundary
 - Nature Trails

CHELSEA PARK

CHELSEA PARK PUD
 GARFIELD TOWNSHIP
 GRAND TRAVERSE COUNTY, MI

US-31
 M-37

Crain Engineering, LLC
 SCALE: 1" = 100'

RESOLUTION TO AMEND THE BUDGET

RESOLUTION # 2019-20-T

TO THE BOARD OF GARFIELD TOWNSHIP,

ON THE FOLLOWING PAGE YOU WILL FIND **RESOLUTION 2019-20 -T**. THIS IS A PROPOSED BUDGET AMENDMENT FOR THIS BUDGET YEAR. THIS AMENDMENT IS TO CORRECT MISSED PRIOR YEAR TRANSFERS. PLEASE LOOK IT OVER AND IF YOU HAVE ANY QUESTIONS, PLEASE FEEL FREE TO CONTACT ME AT MY OFFICE, BEFORE THE BOARD MEETING SO I CAN EXPLAIN IT.

THANK YOU,

LANIE MCMANUS
TOWNSHIP CLERK

**CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN**

RESOLUTION TO AMEND THE BUDGET

RESOLUTION #2019-20-T

BE IT HEREBY RESOLVED, THAT budget amendments to increase cost center Park System Fund (308) by \$20,000.00 and take it from General Fund Balance (101) be approved.

Moved:

Supported:

Yeas:

Nays:

Absent and excused:

The Chairman, Chuck Korn, declared the motion carried and Resolution 2019-20-T adopted this 10th day of September, 2019.

Lanie McManus, Clerk

CERTIFICATION

I, Lanie McManus, Clerk of the Charter Township of Garfield, certify the above is a true and correct copy of Resolution 2019-20-T which was adopted by the Township Board of the Charter Township of Garfield on the 10th day of September, 2019.

Lanie McManus, Clerk

Silver Lake Public Access
No Wake Zone
Synopsis
9/1/2019

Fall, 2016 – Paul Starnier talked to Chuck Korn, Tom Bensley and the DNR about the need to establish a No Wake Zone in front of his home, which was adjacent to the Public Access Site on Silver Lake.

March 30, 2017 – Doug and Edie Brown sent a letter to the Parks and Recreation Commission requesting a Public Hearing on the creation of a No Wake Zone near the Public Access site on Silver Lake.

April 10, 2017 – We met with the Parks and Recreation Commission to discuss the proposal. The Commission asked for evidence of broader support for the No Wake proposal.

In May, 2017 Ken Kleinrichert and Doug Brown surveyed riparian owners along the affected area and obtained the signatures from 30 owners representing nearly 100% of residents from Harbor Court to Lake Drive.

The Parks and Recreation Commission held a Public Hearing and recommended creation of the No- Wake Zone to the Garfield Township Commission.

The Garfield Township Board considered the request, conducted a Public Hearing and approved a request to the DNR to create a No Wake Zone.

The DNR conducted an investigation and a Public Hearing. They recommended approval of the No Wake Zone/

On 3/26/2019 the Garfield Township Commission adopted Ordinance #73 creating a No Wake Zone within 400 feet of the State's Boating Access Site on Silver Lake. On May 31, 2019. The DNR issues Garfield Township a Revocable Permit for Buoys.

Paul Stander has determined that the approved Buoys can be obtained from Roylan for \$715.50, the anchors can be obtained from Concrete Service for \$131.44 and the chain and clasps from Gillroy's for \$326.73 for a total \$1,173.67. Action Water Sports has kindly agreed to fund the entire project. However, they would like to make one disbursement rather than three.

Thus we need a fiduciary to receive the funds and make the necessary disbursements.

We have a small cadre of friends and neighbors who strongly believe in this project and are ready to see that the buoys are properly installed and maintained.

Submitted by Doug Brown



TRAVERSE CITY WEST TITANS

"One of America's Most Challenging" 8. d.

— Washington Post
5376 N. Long Lake Rd, Traverse City, MI 49685
www.tcaps.net/wsh | Main 231.933.7500
Athens 231.933.7590 | Sparta 231.933.7503 | Olympia 933.7707

September 4th, 2019

To: Garfield Township Staff

Re: Concern from Robert Zimmerman regarding soccer field sound system and Garfield Township Noise Ordinance



Red box outlines the West Senior High Soccer Stadium. Red arrows start where the pressbox speakers are located and point in the approximate direction the sound travels. Red pin indicates where Lone Tree resident sharing the concern resides.

Summary of History and Concern:

- Traverse City West Senior High is a Class A high school with between 1,600 and 1,800 students on campus each year.
- Construction of West Senior High and the outdoor athletic fields was completed in 1998. Home soccer games moved between locations but have been played exclusively on the West Senior High fields since 2010. Boys soccer plays in the fall, girls soccer competes in the spring. West has 26 MHSAA varsity sports. Sports and activities that practice and compete at our on-campus outdoor facility are: JV/Varsity Boys/Girls Soccer, Freshman/JV/Varsity Football, JV/Varsity Baseball, JV/Varsity Softball, Girls/Boys Track, Marching Band, Girls/Boys JV/Varsity Tennis. All programs understandably use sound projection as part of instruction.



TRAVERSE CITY WEST TITANS

"One of America's Most Challenging High Schools"

– *Washington Post*

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- Upgrades to the outdoor athletic fields have occurred slowly since 1998. Bleachers were added to the soccer stadium as well as a small press box and low cost sound system.
- Construction of the Lone Tree Subdivision started after the establishment of West Senior High. Lone Tree tapped into the West Senior High utilities to supply the homes in the subdivision.
- Future TCAPS capital projects include a field house near gallagher road which may include amplification for baseball and softball varsity fields.
- Concerns received from Lone Tree residents (found via principals' e-mail, there may have been more communication via phone, etc to TCAPS district office, athletic dept, etc)
 - 2015, 2016, 2019 - Robert Zimmerman - Loud music on fields next to his home, "likely a violation of the township noise ordinance". Contacted GT County Sherriff's Dept, plans to contact Garfield Township regarding the noise ordinance. Indicated he would bring it up at a Lone Tree Association meeting. Neighbor who is an audiologist said noise level is unsafe.
 - 2016 - Keri Amlotte - asked if we could adjust the volume of speakers used on the soccer and football fields as she can hear it from her home in Lone Tree Subdivision.
- We have not received a concern from the Lone Tree Association about the soccer field speakers.
- We have not received any concerns from the GT County Sherriff's Dept, between 2015-present, about the soccer field speakers or any athletic field sound issue (football, band, etc). We have regular contact with the GT County Sherriff's Dept Administration and a number of their deputies.

Summary of Actions Taken to Address Concern since 2015:

- Asked coaches to keep volume of music at a reasonable level (See picture of volume knob on sound system)
- Asked coaches to use good judgement in type of music played
- Do not allow students to use the sound system. Have addressed students when they have used it without an adult (this did occur in August 2019 as indicated by Mr. Zimmerman and the school did follow up on it).
- We never use the amplification system during school hours.
- We never use amplification or music on the soccer sound system between 10pm and 6am.
- Soccer has practice late at night (started with a midnight practice in 2018), no sound used during those events.
- Had TCAPS sound technicians review the system and acoustics - did not find the volume to be unreasonable and said the direction the speakers are facing and lack of barrier causes homes on Lone Beech to hear music almost the same as if they were standing on the field.
- Evaluated moving the electrical and speakers across the field and creating mounting on the bleachers side, or swapping the bleachers and pressbox. Both are cost prohibitive and are not in the TCAPS capital project plan.
- Continue to have open dialogue w Lone Tree Association or it's members when they raise any concerns that are addressable based on the benefit and difficulty level. Have made adjustments to the fence/gates based on Lone Tree Assoc feedback, have made announcements to students and changed our security monitoring to address Lone Tree concerns about trespassing, in the process of changing thru traffic signage on gallagher road based on Lone Tree member comments. Lone Tree residents walk the paths on the school athletic fields and track on a daily basis. We continue to try to be good neighbors.



TRAVERSE CITY WEST TITANS

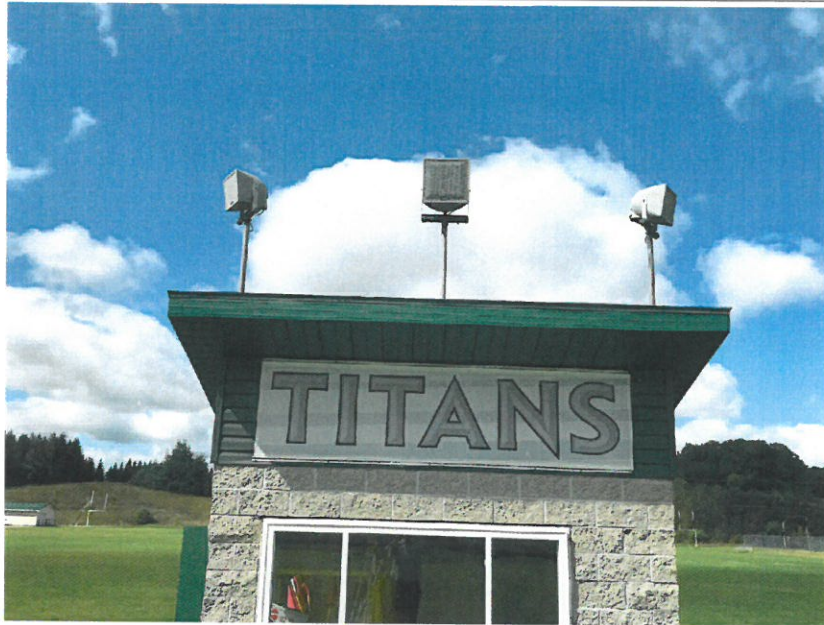
"One of America's Most Challenging High Schools"

- *Washington Post*

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THE CHARTER TOWNSHIP OF GARFIELD

ORIGINAL

ORDINANCE NO. 47
NOISE ORDINANCE

An Ordinance to prohibit, regulate and control excessive, unnecessary, unnatural, or unusually loud noises which disturb the peace, comfort, welfare and prosperity of the residents and general public within the Township; to provide for the enforcement hereof; and to prescribe penalties for the violation of this Ordinance.

THE CHARTER TOWNSHIP OF GARFIELD, GRAND TRAVERSE COUNTY,
MICHIGAN ORDAINS:

Section 1. Repealer

Upon the effective date of this Ordinance, the prior Charter Township of Garfield Noise Ordinance, being Ordinance No. 44 is, at the same time, repealed.

Section 2. Title

This Ordinance shall be known and may be cited as the Noise Ordinance of the Charter Township of Garfield.

Section 3. Prohibited Noise - General

- A. It shall be unlawful for any person or entity to make, maintain, or continue, or cause to be made or continued, any excessive, unnecessary, unnatural, repeated, prolonged or unusually loud noise, or any noise which annoys or disturbs or injures or irritates or unreasonably impairs the comfort, repose, health, or peace of another, within the limits of the Charter Township of Garfield, all as more specifically defined herein.
- B. It shall be unlawful for the owner of any premises within the Charter Township of Garfield, and for the occupant or person in possession of any premises within the Charter Township of Garfield, whether individual, corporate, or otherwise, to knowingly make, allow to be made, or to permit to be made upon the premises so owned, occupied, or possessed, any excessive, unnecessary, unnatural, repeated, prolonged or unusually loud noise, or any noise which annoys or disturbs or injures or irritates or unreasonably impairs the comfort, repose, health, or peace of another, within the limits of the Charter Township of Garfield, all as more specifically defined herein.

Section 4. Specific Noises Prohibited; Standards

The following noises and acts are hereby determined (i) to be excessive, unnecessary, unnatural, or unusually loud and (ii) further have the effect of annoying, disturbing, injuring, or unreasonably impairing the comfort, repose, health, or peace of others in violation of this Ordinance:

- A. Horns and Other Signaling Devices: Other than when used as a danger warning, the sounding of any horn or signaling device on any automobile, motorcycle, boat, bus, truck, or other vehicle, or the use of any hand held or hand operated signal device which emits a loud or harsh sound, for an unnecessary and unreasonable period of time, or at an unnecessary and unreasonable time of the day or night.

- B. Sound Producing or Amplification Equipment. The using, operating, or permitting to be played, used, or operated, any radios, stereos, televisions, phonographs, musical instruments, loud speakers, amplifiers or other such devices for the production or reproduction or amplification of sound, in such a manner as to unreasonably or unnecessarily irritate, annoy, or disturb the peace, quiet, and comfort of neighboring inhabitants, or at any time at a volume unnecessary for convenient listening of the person or persons in the room, vehicle, or chamber in which such equipment or device is being operated, and who are voluntarily listeners thereto. The operation of any such radio, stereo, television, phonograph, musical instrument, loud speaker, amplifier or other such equipment or device between the hours of 10:00 p.m. and 6:00 a.m. in such a manner as to be plainly audible at a distance of fifty (50') feet from the building, structure, or vehicle in which it is located, or which is plainly audible in a dwelling unit other than that in which it is located, shall be *prima facie* evidence of a violation of this Section.
- C. Yelling, Shouting and Verbal Noise. Yelling, shouting, hooting, whistling, singing, or other verbal noise upon any premises, or upon the public streets, between the hours of 10:00 p.m. and 6:00 a.m., or at any other time or place, in such a manner so as to unreasonably annoy or disturb peace, natural quietude, comfort, or repose of persons in any office, or in any dwelling, hotel, or other type of residence, or of any persons in the vicinity. Where such sounds are plainly audible at a distance of fifty (50) feet from their point of origin, the detection thereof in such manner shall constitute *prima facie* evidence of a violation of this Ordinance.
- D. Animals, Birds or Pets. The keeping of any animal, bird, or pet which, by causing frequent or continuous noise, plainly audible at a distance of fifty (50') feet from its point of origin, shall be a *prima facie* evidence of a violation of this Section.
- E. Exhaust Noises. The discharge into the open air of the exhaust of any stationary internal combustion engine, or any other form of engine, whether in a boat, motor vehicle, motorcycle, off-road vehicle, snowmobile or tractor, except through a muffler or other device which effectively prevents or reduces loud or explosive noises. The provisions of this Section shall not apply to motor vehicles operated on a highway or public street and subject to the noise regulations of the State Motor Vehicle Code or comparable versions of the Uniform Traffic Code, and in such case, violations shall be enforced under the procedures set forth therein.
- F. Construction or Repairing of Buildings. The erection (including excavation), demolition, alteration or repair of any building or structure other than between the hours of 6:00 a.m. and 10:00 p.m. where such activity results in the creation of unusually loud noise or noise which annoys, disturbs, injures, or unreasonably impairs the comfort, repose, health, peace or safety of others except in case of urgent necessity in the interest of public health and safety, for the duration of such emergency.
- G. Business Operations and Other Premises Activities. The carrying on of any business operations, or any other activities upon any premises in such a manner so as to create any excessive, unnecessary, or unusually loud noise, which disturbs, injures, or unreasonably impairs the comfort,

repose, health, peace or safety of others.

- H. Pile Drivers and Other Heavy Equipment. The operation between the hours of 10:00 p.m. and 6:00 a.m. of any pile driver, pneumatic hammer, derrick, hoist hydraulic, or other form of heavy equipment, the use of which is attended by loud, or repeated or continuous noise.
- I. Handling of Refuse Containers. The loading/unloading or other handling of trash dumpsters or other refuse containers between the hours of 10:00 p.m. and 6:00 a.m. in such a manner as to create an unusually loud noise, or a noise which annoys, disturbs, injures or unreasonably impairs the comfort, repose, health, peace or safety of others.
- J. Snow Removal Equipment. The operation between the hours of 10:00 p.m. and 6:00 a.m., other than in cases of officially declared "snow emergencies" of any snow removal equipment (other than light trucks), the use of which is accompanied by loud, repeated and/or continuous noises, including, for example, but not in way of limitation, the operation of heavy equipment, the dropping or lowering of large "snow-pushers" therefrom, and/or the operation of equipment with back-up alarms.

Section 5. Exceptions

The noise prohibitions set out in the previous Sections shall not apply to or be enforced against the following:

- A. Noises of any police vehicle, ambulance, fire engine, or other public service or emergency vehicle while engaged in necessary emergency activities.
- B. Noises emitted from public or governmental safety signals, warning devices or emergency devices for the purpose of notifying individuals or the public at large as authorized by law.
- C. Noises usually created by or as a result of industrial, manufacturing, assembly, storage, processing, or electrical power plants, and similar uses when located in proper use areas.
- D. Noises usually created by, or generally associated with agricultural operations and agribusinesses, including the raising of farm animals, livestock, and the operation of farm equipment generally.
- E. Noises from lawn mowers, snow blowers, snow removal equipment, leaf blowers, or other garden or yard equipment between the hours of 6:00 a.m. and 10:00 p.m. daily.
- F. Noises from religious or educational institutions.
- G. Noises from licensed dog kennels located in proper use areas.
- H. Noises emitted from any aircraft operated in conformity with or pursuant to Federal Aviation Regulations and air traffic control instruction and used pursuant to and within the duly adopted Federal Aviation Regulations.
- I. All railroad operations meeting the maximum permissible noise levels

otherwise permitted by law.

- J. Noise emanating from the discharge of firearms providing that such discharge is otherwise authorized under Michigan law or local ordinance.

Section 6. Application for Special Permit

- A. Applications for a permit for relief from the noise level designated in this Ordinance on the basis of undue hardship may be made to the Township Board or its duly authorized representative. Any permit granted by the Township Board hereunder shall contain all conditions upon which said permit has been granted and shall specify a reasonable time that the permit shall be effective. The Township Board, or its duly authorized representative, may grant the relief applied for if it finds the following:
 - 1. That additional time is necessary for the applicant to alter or modify his/her activity or operation to comply with this Article; or
 - 2. The activity, operation, or noise source will be of temporary duration, and cannot be done in a manner that would comply with other subsections of this Section; and
 - 3. That no other reasonable alternative is available to the applicant.
- B. The Township Board may prescribe any conditions or requirements deemed necessary to minimize adverse effects upon the community or the surrounding neighborhood.
- C. Property owners who own property within 300 feet of the property where the noise for which the special permit is requested shall be notified by first-class mail.
- D. The fees shall be set by resolution of the Township Board.

Section 7. Penalties

A violation of this Ordinance shall be deemed to be a municipal civil infraction, and any person, firm, or entity found responsible therefore shall be subject to fine not to exceed \$500 for each offense. A violator of this Ordinance may be subject to additional sanctions, remedies, injunctions or judicial orders as authorized under Michigan law. Each day a violation of this Ordinance continues to exist constitutes a separate violation. Any person who refuses to abate a noise disturbance upon the demand of the Charter Township of Garfield Ordinance Enforcement Office, or a duly authorized township official or an officer of the Grand Traverse County Sheriff's Department, interferes with such officer or other authorized official's enforcement of the Ordinance, or retaliates against another who had made a complaint of a noise disturbance shall be guilty of a misdemeanor punishable by a maximum of ninety (90) days in jail and a fine of \$500.00, plus court costs.

Section 8. Severability

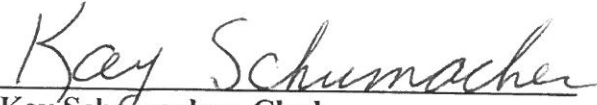
Each of the provisions of this Ordinance is severable, and if any provision is held invalid for any reason by a court of competent jurisdiction, the remaining

provisions shall remain in full force and effect.

Section 9. Effective Date

This Ordinance shall take effect thirty (30) days after it is published.

I hereby certify that the foregoing was duly adopted by the Township Board of the Garfield Charter Township, Grand Traverse County, Michigan, at its regular meeting on the 25th day of May, 2006 that of (7) Seven members of the Township Board were in attendance and (7) Seven voted for the adoption of the Ordinance.


Kay Schumacher
Kay Schumacher, Clerk

LEE F. WILSON, Supervisor
KAY SCHUMACHER, Clerk
Garfield Township Board
Introduced: May 11, 2006
Adopted: May 25, 2006
Prepared in the law offices of:
Running, Wise & Ford, P.L.C.
By: Kent E. Gerberding
Township Attorneys
Business Address:
326 E. State Street, PO Box 686
Traverse City, MI 49685-0686

Published: June 2, 2006