

**CHARTER TOWNSHIP OF GARFIELD
PARKS AND RECREATION COMMISSION MEETING**

August 6, 2018 6:00 P.M.

**Garfield Township Large Meeting Room
3848 Veterans Drive
Traverse City, MI 49684
Ph: (231) 941-1620**

A G E N D A

Any interested person or group may address the Commission on any agenda item when recognized by the presiding officer or upon request of any Commissioner. Also, any interested person or group may address the agenda item designated Public Comment. The comment of any member of the public or any special interest group may be limited in time. Such limitation shall not be less than two minutes unless otherwise approved by the Commission.

Call Meeting to Order

Roll Call of Commission Members

1. Review and Approval of the Agenda - Conflict of Interest
2. Review and Approval of Meeting Minutes – June 4, 2018
3. Correspondence
 - a. Grand Traverse Regional Land Conservancy
 - b. Conservation District Report
 - c. Letter regarding SLRA
4. Reports
 - a. Tom Vitale Conservation District Report
 - b. Commissioner Reports
 - c. Staff Report
5. Business to Come Before the Commission
 - a. 2018-078 BVNP Grant Improvement Status
 - b. 2018-079 Picnic Pavilion Reservation Fees
 - c. 2018-080 SLRA Crack Seal Update
6. Public Comment
7. Items for Next Agenda
8. Adjourn

Garfield Township will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to Garfield Township. Individuals with disabilities requiring auxiliary aids or services should contact Garfield Township by writing or calling Lanie McManus, Clerk, Ph: (231) 941-1620, or TDD #922-4412

**CHARTER TOWNSHIP OF GARFIELD
PARKS and RECREATION COMMISSION SPECIAL MEETING
June 4, 2018**

Call Meeting to Order: Chair Handy called the special meeting to order at 6:07pm at the Silver Lake Recreation Area, 1785 East Silver Lake Road, Traverse City, MI 49684.

Roll Call of Commission Members:

Present: Chris DeGood, Denise Schmuckal, Dale Majerczyk, Chris Remy, Fern Spence and Valarie Handy

Absent and Excused: James Guilmet

Staff Present: Rob Larrea

1. Review and Approval of the Agenda – Conflict of Interest

Schmuckal moved and Majerczyk seconded to approve the agenda as presented.

Yeas: Schmuckal, Majerczyk, DeGood, Remy, Spence and Handy

Nays: None

2. Minutes

a. February 5, 2018 Regular Meeting Minutes

Schmuckal moved and Majerczyk seconded for to approve the February 5, 2018 Regular Meeting Minutes as presented.

Yeas: Schmuckal, Majerczyk, Spence, Remy, DeGood, Handy

Nays: None

3. Correspondence

a. None

4. Reports (6:11)

Tom Vitale Conservation District Report

Vitale said that fish are being stocked in Kids Creek and that there are many yards of woodchips from the clean-up at Silver Lake Park. He added that there are many homeless people near the Verizon property and asked Commissioners their opinion regarding the homeless problem in that location. Commissioners agreed to have the homeless population moved out with the help of the Sheriff's department.

Commissioner Reports

None

Staff Report

None

5. **Business to Come Before the Commission**

a. **PD 2018-59 Silver Lake Recreation Area Landscape Buffer**

Commissioners looked at the land where many invasive species trees were taken out and determined that a new buffer needed to be placed to protect the neighboring properties from seeing the activities in the park. Tom Vitale and commissioners discussed which type of buffers would be adequate for the area and Larrea said that the ordinance approved a Type C buffer in that area.

DeGood moved and Schmuckal seconded THAT the planting of a "Type C" buffer at the Silver Lake Recreation Area along East Silver Lake Road in accordance with Section 531 of the Zoning Ordinance to replace the recently removed invasive vegetation BE RECOMMENDED to the Township Board.

*Yeas: DeGood, Schmuckal, Remy, Spence, Majerczyk, Handy
Nays: None*

b. **PD Report 2018-60 Silver Lake Recreation Area Path Crack Filling/Benches**

Larrea noted that the township owns a few benches which could be placed in various locations around the park.

Schmuckal moved and Spence seconded to recommend THAT the benches purchased by the township be placed at evenly spaced locations throughout Silver Lake Recreation Area.

*Yeas: Schmuckal, Spence, DeGood, Majerczyk, Remy, Handy
Nays: None*

Commissioners studied the paved walking path and took note of the many cracks in the path. Commissioners decided to gather bids for the crack sealing project in the park. Sealing the tennis courts and basketball courts were also discussed.

Schmuckal moved and Majerczyk seconded to RECOMMEND THAT the Township Board approve funding for and engage in a bidding process for repairs to the cracks and seal the entire non-motorized pathway at the Silver Lake Recreation Area.

*Yeas: Schmuckal, Majerczyk, Remy, Spence, DeGood, Handy
Nays: None*

6. **Public Comment (6:35)**

Commissioners also discussed the Boardman Lake Trail and a possible maintenance plan, sidewalks near S. Airport and Garfield and the pocket park located near the airport. Bathroom placement at the YMCA was also discussed

and commissioners would like to ask that the bathrooms be moved to another location.

7. **Items For Next Agenda**

Possible meeting at the pocket park near the airport.

8. **Adjournment**

Handy moved to adjourn the meeting at 7:13pm.

Dale Majerczyk, Secretary
Garfield Township Parks and Recreation
Commission
3848 Veterans Drive
Traverse City, MI 49684



3860 North Long Lake Rd. Suite D
Traverse City, MI 49684-7204
tel: 231.929.7911
fax: 231.929.0433
email: info@gtrlc.org
web: www.gtrlc.org

Love the land. Pass it on.

April 27, 2018

Rob Larrea
Planning Director
3848 Veterans Dr
Traverse City, MI 49684

Dear Rob,

I'm pleased to inform you that the annual monitoring of the conservation easement properties owned by Garfield Township has been completed. Items to note include the construction of a new trail on the Kids Creek property (Buffalo Field easement) this is a permitted use by the easement and had been reviewed and approved last year during a site visit with Tom Vitale from the Conservation District. The second item is a structure on the Greenspire campus which is very close and possibly on the township easement property to the north (GT Commons Addition). During visits with Greenspire earlier this year they mentioned that they think it is on the easement property and they should work to move it. I thought it would be a good idea to formally document it.

I have enclosed a copy of the monitoring report for your records. If you have any questions about the report or your easement in general please do not hesitate to contact me. I can be contacted at 231-929-7911 or via email at mokma@gtrlc.org.

I hope you have a great summer! See you next year.

Sincerely,

Mike Okma
Manager of Easement Stewardship

Enclosure



Conservation Easement Monitoring Report

Conservation Easement Name: Buffalo Field

Date of inspection: 07/20/2018

Primary Participant of monitoring visit: Tom Vitale

Type of contact: Email

Secondary Participant of monitoring visit:

Brief description of property inspection: I walked the trails through the easement portion of the natural area. I first walked the trails through the south western portion of the property. The new trail which was reviewed last year has been constructed. It starts near the central portion of the easement and traverses SW to the SW corner of the property. I also walked the trails to the north end of the easement area.

Does the landowner have specific questions about the terms of the Conservation Easement? If so, please describe: None at this time.

Please list any substantial changes to the property that have occurred from natural causes, and the location of the changes: None noted at this time.

Please list and describe an unnatural alteration of the property not expressly permitted by the Conservation Easement: None noted at this time.

Attachments


Photos: 2

Maps: —

Other: —

I the Easement Monitor have read the above Conservation Easement Monitoring Report and acknowledge that the property has been inspected for the year listed under Date of inspection on this form and is in accordance with the monitoring terms set forth in the baseline documentation report and conservation easement agreement for this property.

Monitor Name: Mike Okma

Monitor Signature: 

Date: 7/23/18

Please remember to contact your easement steward prior to implementing any reserved rights including the sale of your property.

3860 N. Long Lake Rd, Suite D
Traverse City, MI 49684
(231) 929-7911



Date & Time: Fri Jul 20 13:20:56 EDT 2019
Position: +044.735452° / -085.649201°
Altitude: 678ft
Datum: WGS-84
Azimuth/Bearing: 290° N70W 5164mils (True)
Elevation Angle: -08.1°
Horizon Angle: -01.2°
Zoom: 1X




Facing NW at the new trail from its intersection with the existing trails near the center of the property.

Date & Time: Fri Jul 20 13:27:04 EDT 2019
Position: +044.734189° / -085.651756°
Altitude: 690ft
Datum: WGS-84
Azimuth/Bearing: 072° N72E 1280mils (True)
Elevation Angle: -13.5°
Horizon Angle: -00.7°
Zoom: 1X



Facing NE along the new trail from its south end near the south boundary of the property and its intersection with the paved trail from the YMCA.

7/23/19 *Paul* 



Conservation Easement Monitoring Report

Conservation Easement Name: Grand Traverse Commons VV

Date of inspection: 05/18/2018

Primary Participant of monitoring visit: Our Friends at Garfield Township

Type of contact: Letter

Secondary Participant of monitoring visit:

Brief description of property inspection: The property was observed from approximately 2,500ft above ground photographs of the property were taking during the flight and reviewed afterwards. The photos are saved on file at the conservancy.

Does the landowner have specific questions about the terms of the Conservation Easement? If so, please describe: None at this time.

Please list any substantial changes to the property that have occurred from natural causes, and the location of the changes: None noted at this time.

Please list and describe an unnatural alteration of the property not expressly permitted by the Conservation Easement: None noted at this time.

Attachments

Photos: —

Maps: —

Other: —

I the Easement Monitor have read the above Conservation Easement Monitoring Report and acknowledge that the property has been inspected for the year listed under Date of inspection on this form and is in accordance with the monitoring terms set forth in the baseline documentation report and conservation easement agreement for this property.

Monitor Name: Mike Okma

Monitor Signature:

A handwritten signature in blue ink, appearing to read "Mike Okma".

Date: 6/20/18

Please remember to contact your easement steward prior to implementing any reserved rights including the sale of your property.

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Conservation Easement Monitoring Report

Conservation Easement Name: Grand Traverse Commons Addition

Date of inspection: 05/18/2018

Primary Participant of monitoring visit: Our Friends at Garfield Township

Type of contact: Letter

Secondary Participant of monitoring visit:

Brief description of property inspection: The property was observed from approximately 2,500ft above ground. Photographs of the property were taken during the flight and reviewed afterwards and saved on file at the Conservancy. Two possible encroachments were noted: one from the Greenspire school campus and one from the roadway on the east side. See map. Boundary lines in map are approximate. These areas will be investigated on the ground in following monitoring visits.

Does the landowner have specific questions about the terms of the Conservation Easement? If so, please describe: None at this time.

Please list any substantial changes to the property that have occurred from natural causes, and the location of the changes: None noted at this time.

Please list and describe an unnatural alteration of the property not expressly permitted by the Conservation Easement: Two possible encroachments were noted: one from the Greenspire school campus and one from the roadway on the east side. See map. Boundary lines in map are approximate. These areas will be investigated on the ground in following monitoring visits.

Attachments


Photos: -

Maps: 1

Other: -

I, the Easement Monitor, have read the above Conservation Easement Monitoring Report and acknowledge that the property has been inspected for the year listed under Date of inspection on this form and is in accordance with the monitoring terms set forth in the baseline documentation report and conservation easement agreement for this property.

Monitor Name: Mike Okma

Monitor Signature: 

Date: 6/20/16

Please remember to contact your easement steward prior to implementing any reserved rights including the sale of your property.

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Conservation Easement Monitoring Report

Conservation Easement Name: Traverse Area Foundation South
Date of inspection: 05/18/2018

Primary Participant of monitoring visit: Our Friends at Garfield Township
Type of contact: Letter
Secondary Participant of monitoring visit:

Brief description of property inspection: The property was observed from approximately 2,500ft above the ground. Photographs of the property were taking during the flight and reviewed afterwards and saved on file at the Conservancy. Multiple yard encroachments along the southern boundary of the easement were visible.

Does the landowner have specific questions about the terms of the Conservation Easement? If so, please describe: None at this time.

Please list any substantial changes to the property that have occurred from natural causes, and the location of the changes: None noted at this time.


Please list and describe an unnatural alteration of the property not expressly permitted by the Conservation Easement: None noted at this time.

Attachments

Photos:
Maps:
Other:

I the Easement Monitor have read the above Conservation Easement Monitoring Report and acknowledge that the property has been inspected for the year listed under Date of inspection on this form and is in accordance with the monitoring terms set forth in the baseline documentation report and conservation easement agreement for this property.

Monitor Name: Mike Okma

Monitor Signature: 

Date: 6/20/18

Please remember to contact your easement steward prior to implementing any reserved rights including the sale of your property.

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(231) 929-7911





Conservation Easement Monitoring Report

Conservation Easement Name: Traverse Area Foundation North

Date of inspection: 05/18/2018

Primary Participant of monitoring visit: Our Friends at Garfield Township

Type of contact: Letter

Secondary Participant of monitoring visit:

Brief description of property inspection: The property was observed from approximately 2,500ft above the ground. Photographs of the property were taking during the flight and reviewed afterwards and saved on file at the Conservancy.

Does the landowner have specific questions about the terms of the Conservation Easement? If so, please describe: None at this time.

Please list any substantial changes to the property that have occurred from natural causes, and the location of the changes: None noted at this time.

Please list and describe an unnatural alteration of the property not expressly permitted by the Conservation Easement: None noted at this time.

Attachments


Photos: ✓

Maps: ✓

Other: ✓

I the Easement Monitor have read the above Conservation Easement Monitoring Report and acknowledge that the property has been inspected for the year listed under Date of inspection on this form and is in accordance with the monitoring terms set forth in the baseline documentation report and conservation easement agreement for this property.

Monitor Name: Mike Okma

Monitor Signature: 

Date: 6/28/18

Please remember to contact your easement steward prior to implementing any reserved rights including the sale of your property.

3860 N. Long Lake Rd, Suite D
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Grand Traverse Conservation District
July 2018 Report

CONSERVATION TEAM

OWNER/PARKLAND: Garfield Township – Various

Administration

- Provided a written update with pics to Garfield Parks and Recreation Commission in lieu of monthly meeting.
- Coordinated purchase and acquisition of bio-control beetles to control invasive purple loosestrife.

Routine Monitoring and Maintenance

- Monitored trails and trailheads at all Garfield parklands and replaced dog waste bags as needed.
- Removed down trees and cleared trails as necessary at all Garfield parks.
- Mowed and weed whipped trailheads as needed.
- Replaced railings on fishing platform that were deemed unsafe at Boardman Valley Nature Preserve.
- Replaced boardwalk pieces at Miller Creek Park.
- Switched garbage totes at Silver Lake dog park on a regular basis to accommodate disposal needs.
- Removed or replaced damaged fencing at trailheads as appropriate.
- Cleared down trees from trails at the Commons and Miller Creek
- Installed trail arrow markers along newly constructed trail at Miller Creek Park
- Pruned back invasive wild parsnip off trailside at the Commons.

Other

- Met with Miller Creek Property owner to keep in the loop regarding the potential purchase of his property to add to Miller Creek Park.
- Release of BioControl beetles to manage populations of purple loosestrife at Silver Lake Recreation Area, Kids Creek Park and the Boardman Valley Nature Preserve.
- Corresponded with trail stewards at the Commons and Miller Creek to facilitate community stewardship and identify parkland concerns.
- Responded to reported concerns of debris being tossed into Miller Creek at the Boardman Valley Nature Preserve.
- Continued to work with the railroad regarding their portion of costs related to the replacement of the crossing.

OWNER/PARKLAND: Recreational Authority – Hickory Meadows

Administration

- Attended and prepared the agenda for the monthly Hickory Meadows Advisory Committee (HMAC) meetings.
- Attended and provided updates at the monthly Rec Authority Board meeting.



- Contracted Wildlife and Wetland Solutions to control invasive species along the TCL&P utility corridor.
- Contacted landscaping contractors to determine cost and feasibility of mowing the meadows.

Routine Monitoring and Maintenance

- Monitored all trails and trailheads, picked-up trash, and replaced dog waste bags as needed.
- Pruned trees and shrubs along trails as necessary.
- Mowed and weed whipped trailheads and trails.
- Downloaded trail counters for review and analysis.
- Continued to supply, collect, and record user surveys at main trailheads.

BOARDMAN RIVER STEWARDSHIP

- Checked on reported downed trees in the river blocking navigation.
- Prepared for and gave a “Brown Bridge – 5 Years After Dam Removal” presentation at the Michigan Association of County Drain Commissioner’s 119th Summer Conference.
- Submitted “after” pics to the Watershed Center GT Bay regarding restoration work on Kids Creek.
- Responded to a report from a riverfront property owner regarding construction activity along the river without any permits being posted. Conducted a site visit. The property owner had an MDEQ permit but no Natural Rivers or Soil Erosion permits. Followed up with the appropriate agencies.
- Continued to coordinate a Community Stewardship Series – Boardman River Paddle event scheduled for August 8th. BackCountry Outfitters are donating the use of kayaks for the event.
- Attended an E/W Corridor planning meeting hosted by the Grand Traverse County Road Commission.
- Received word that the Phase-II instream habitat wood project for the river at Brown Bridge was approved by the USFWS.

ENVIRONMENTAL EDUCATION

Nature Center Visitation this Month: 1163
Program Participants this month: 884
Drop ins this month: 195
Nature Center Visitation this year: 4,288

Nature Center Visitation July 2017: 752
Program Participants July 2017: 557
Drop-in July 2017: 279
Nature Center Visitation since 2008: 83,111

Program Participation & Program Planning:

- Met with Disability Network Northern Michigan to discuss our " No Barriers to Nature" program (funded by GT Band 2% grant). The provided insight on how to provide programming to all member of our community.
- Continued Nature Day Camp programming at the Boardman River Nature Center. In July we served 664 camper days bringing the total number of camper days served this summer to 1,018 (in 2017 we served 1,064 camper days for the total summer)
- Met with Invasive Species Network on possible program/grant collaboration



- Met with Wings of Wonder to discuss possible future partnership on education programming
 - Completed State of Michigan Day Camp inspection and received our day camp program and site licensing renewal for the next two years.
 - Complete mid-season staff check ins for day camp.
-

FORESTRY ASSISTANCE PROGRAM (FAP)

Trainings: None

On-Site Visits:

Grand Traverse County

1. Walls, 150 acs., Long Lake Twp.
2. Frost, 10 acs., Paradise Twp.
3. Richardson, 1 ac., Peninsula Twp.
4. Pearson, 40 acs., Green Lake Twp.
5. Fry, 15 acs., Paradise Twp.
6. Patterson, 10 acs., East Bay Twp.
7. Hickory Hills Harvest, City of TC

Written Forest Management Recommendations: 3 **QFP Verifications:** 0 **MAEAP/FWH Verifications:** 0

FAP Referrals to Private Sector: 10

FAP Referrals to Public Sector: 4

In-office Contacts: 33 landowners
foresters

Follow-up Contacts: 63 landowners/qualified

FAP Promotion/Program Development:

1. FAP Quarterly Report and review with Jim P.
2. Interview with Record Eagle re: Forest Health Issues
3. Letter about QFP and FAP services to 24 real estate offices in three counties
4. ISN Partner Mtg.
5. Attend Northern Michigan Environmental Action Council Annual Meeting, nominated for Public Sector Volunteer of the Year
6. Interview with Ron Jolly re: oak wilt and other tree issues
7. Help edit Forestry Envirothon State Competition questions
8. Meeting with Tim Overdier and Stephanie Mill for Nature Change article about Biochar, date set for June 12th workshop at Leo Creek
9. Sierra Club meeting re: forest management (17 participants)



10. Go Beyond Beauty meeting/presentation by Tom Ford
11. Mushroom Workshop rescheduled for September 11
12. MSU Pollinator Meeting at Research Center

MICHIGAN AGRICULTURE ENVIRONMENTAL ASSURANCE PROGRAM (MAEAP)

Farm Visits: 6 (Antrim/Grand Traverse), 3 (Benzie/Leelanau)

Risk Assessments Completed: 0 (Antrim/Grand Traverse), 0 (Benzie/Leelanau)

Farms Verified: 2

Updates:

- 7/6: Bayou at the Barn Event
- 7/10: Grand Traverse County Verification
- 7/11: Local Food Alliance Meeting at Waterfire Vineyards
- 7/16: Antrim Conservation District Board Meeting
- 7/17: Leelanau County Recycling Group Presentation
- 7/18: Forest, Wetlands, & Habitat *A*Syst Training in Oceana County
- 7/19: Grand Traverse County Local Emergency Planning Committee Meeting
- 7/23: NWMC Farm Bureau Board Meeting
- 7/26: Antrim Soil Health Field Day Planning Meeting
- 7/26: Benzie County Verification

Current Projects:

- Working with:
 - 10 Farms in Antrim
 - 15 Farms in Grand Traverse
- Promoting 2018 Cost-share opportunities
- Working with NRCS to assist growers with their EQIP applications
- Wrote and submitted proposal for session at 2019 Northern Michigan Small Farms Conference – Planning session/grower panel
- 2018 MDARD Well Monitoring (for pesticide residue)
- Collaborating with Household Hazardous Waste and Clean Sweep on Future Efforts
- Freshwater Roundtable: Freshwater Summit Planning
- Planning final 2 agrichemical container recycling collections
- Planning MAEAP Phase 1 at Antrim County Soil Health Field Day

Upcoming Events:

- 8/2: Two Leelanau County Verifications (4 systems)
- 8/3: Freshwater Roundtable Meeting
- 8/6: Web Soil Survey Training with NRCS
- 8/9: Assisting with Household Hazardous Waste Event
- 8/29: Agrichemical Container Recycling Collection
- 8/30: Soil Health Field Day at Providence Organic Farms and CSA

NORTHWEST MICHIGAN INVASIVE SPECIES NETWORK (ISN)**Public Inquiry Responses: 39****Active Contacts: 258****Passive Contacts: 77,631****Acres Surveyed: 315 + 3.5 mi shoreline****Sites Surveyed: 28****Acres Treated: 307.5****Sites Treated: 20****Volunteer Hours: 12****Volunteers: 6****Meetings/Presentations:**

- 7/5 - GM papermaking with BRNC Nature Day Camp; 20 children reached
- 7/9 - Attended Village of Kingsley meeting; no ordinance passed, but support given; 19 attendees
- 7/19 - Met with TC Rec Authority re: treatments
- 7/24 - Taught *Habitat Matters* at GTCD Nature Day Camp; 37 kids
- 7/26 - Participated in knotweed call with Minnesota CISMA; 4 contacts

Treatments, Restoration, and Surveys:

- Treatments: 20 sites, 307.5 acres, 4 counties (mainly dune invasives, woody invasives, and other ornamental invasives; a few knotweed)
- Site Visits: 3 sites, 2 acres GT County
- Completed Phragmites Adaptive Management Framework (PAMF) monitoring

Other Accomplishments:

- **New GBB landowner participant!**
- 7/1-7/7 - Participated in National Aquatic Invasive Species Awareness Week
- 7/11 - Attended Rotary Charities grant training
- DEQ Summer newsletter [article on GBB](#) published; 9,500 reach
- [Baby's Breath Article](#) in Record Eagle; 20,000 reach
- [Record Eagle article](#) on [Evening of Conservation](#) event (20k reach)
- Shared outreach materials with Spider Lake and Bear Lake associations (~200 indirect)
- Facebook reach: 5,987
- Website reach: 9,250
- Instagram reach: 664

Upcoming Events:

- August 6: [An Evening of Conservation: The Status of Invasive Species](#)
7-9 pm, Vogue Theatre, Manistee

Acronyms and Abbreviations

AECOM	Boardman River Dams Project Engineers
BBAC	Brown Bridge Advisory Committee
BRNC	Boardman River Nature Center
CRA	Conservation Resource Alliance
DDA	Downtown Development Authority
DNR	Department of Natural Resources
ECR	East Creek Reserve
EPA	Environmental Protection Agency
EQIP	Environmental Quality Incentive Program
GBB	Go Beyond Beauty
GIS	Geographic Information System
GLRI	Great Lakes Restoration Initiative
GM	Garlic mustard
GTCD	Grand Traverse Conservation District
HMAC	Hickory Meadows Advisory Committee
ISN	Invasive Species Network
JB	Japanese barberry
MACD	Michigan Association of Conservation Districts
MAEAP	Michigan Agriculture Environmental Assurance Program
MDARD	Michigan Department of Agriculture & Rural Development
MISC	Michigan Invasive Species Coalition
MNLA	Michigan Nursery & Landscape Association
NER	Natural Education Reserve
NMC	Northwestern Michigan College
NRCS	Natural Resources Conservation Service
NWMFFN	Northwest Michigan Food and Farming Network
NWISN	Northwest Michigan Invasive Species Network
OB	Oriental Bittersweet
USFWS	United State Fish & Wildlife Service
SEEDS	501(c)3 nonprofit organization
SFP	Safe Food Program
Tx	Treatment

Parks & Recreation Dept,

Concerning the Silver Lake
Park next to Fire Dept.

My daughter ^(teen) has a very
bad case of poison ivy.
She walked on sidewalk but
the P. ivy grows right up
to sidewalk. Dogs walk few
inches in & fur rubbed her
leg later.


It is spreading across hill
high side next to road not
far from bench. Also across
the park near the 1st parking
lot before dog bag post.

Perhaps it could be
sprayed & killed as it has

increased each year.
We walk regular & it is
an excellent park but this
is a big concern.

Thank you.

Mrs. M. Crosby.

 Charter Township of Garfield Planning Department Report No. 2018-78			
Prepared:	July 24, 2018	Pages:	1 of 2
Meeting:	August 6, 2018 PRC	Attachments:	<input type="checkbox"/>
Subject:	BVNP 2015 MNRTF Grant Improvements Status Update		

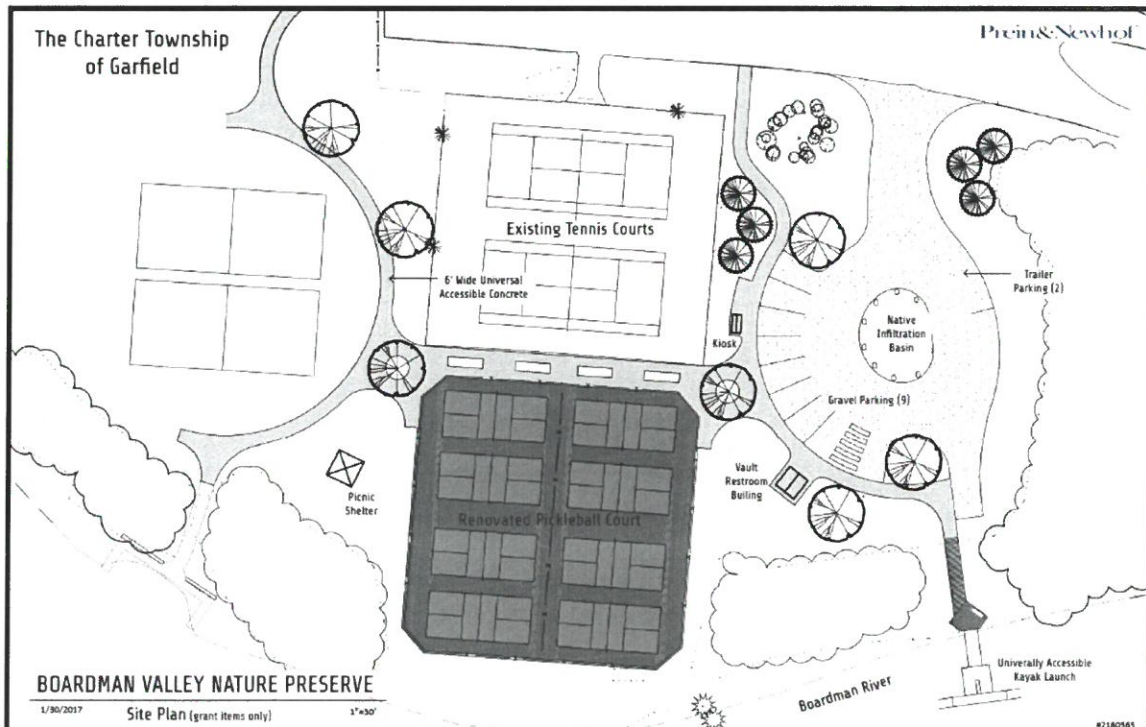
STAFF COMMENT:

This report is intended to provide a status update regarding the improvements at the Boardman Valley Nature Preserve (BVNP). The improvements are funded by a Michigan Department of Natural Resources Trust Fund (MNRTF) Development Grant that was awarded in the 2015 grant cycle and matching funds from the Township.

The bidding process took longer than expected as bids were initially few and high, and the winter weather stuck around in April, but construction began in May of this year. The agreement between the Township and the contractors (Elmer’s Crane and Dozer, Inc. and G&J Site Solutions) stipulates that the date of substantial completion was June 22, 2018, and that the date of readiness for final payment was June 29, 2018. Therefore, the project is roughly one month behind schedule as of the date of drafting of this report, July 24, 2018. This can largely be attributed to the April winter weather.

Construction oversight/project management is being handled by Jennifer Hodges of Gourdie Fraser Associates, with some assistance from Prein & Newhof, the design engineer. At this point, Staff is confident that the improvements will be completed within a reasonable timeframe considering the circumstances. At the recommendation of our construction manager, a project extension request has been submitted to the MDNR to ask for a completion date of September 30, 2018.

Below is the final site plan illustrating the planned improvements:



The following is a brief summary of completion status as of the date of this report:


- *Pickleball Courts:* The pad for the court is complete but it has not yet been painted. None of the fencing or nets are installed yet. The courts will be blue with white lines similar to in the photograph below:



- *ADA Accessible Kayak Launch:* The launch has been installed and is ready for use. The launch is enormous and how it will be transported and stored in the winter is a significant concern that needs to be discussed. Staff is currently exploring some different options.
- *Vault Toilets:* The vault toilet facility has been installed. Due to concerns regarding the potential for flooding, the location of the facility was moved eastward away from the banks of the river, closer to the edge of the existing YMCA parking lot.
- *Parking Area/Turnaround:* The grading work is well underway and the gravel is onsite. The two paved handicap parking spaces are complete but not yet striped or signed.
- *Concrete Paths:* All of the concrete paths are complete, but the landscaping and benches are not yet installed.
- *Kiosk:* Because much of the earthwork and restoration on the site around the parking area is not yet complete, the kiosk is not yet installed.
- *Picnic Pavilion:* The pavilion is not yet installed, but the grading appears complete with the footprint of the pavilion marked.
- *Site Restoration:* With installations such as the pavilion pending, the site restoration work has not yet begun.

ACTION REQUESTED:

This report is informational and therefore no formal action is requested.

		Charter Township of Garfield	
		Planning Department Report No. 2018-79	
Prepared:	July 30, 2018	Pages:	1 of 1
Meeting:	August 6, 2018 PRC	Attachments:	<input type="checkbox"/>
Subject:	Discussion Re: Picnic Pavilion Reservation Fees		

STAFF COMMENT:

There has been some recent discussion at Township Hall regarding whether the fees for reserving the picnic pavilions at the Silver Lake Recreation Area (SLRA) are appropriate. Staff has researched the issue with particular attention to whether (1) fees can be charged at all for pavilion reservations in a DNR grant-assisted park; (2) if fees can be charged, can different fees be charged depending upon whether the applicant is a Garfield Township resident; and (3) the Township's fees are in line with those of neighboring jurisdictions with similar pavilions.

For context, Garfield Township currently charges \$20.00 for Garfield residents and \$40.00 for nonresidents for reserving a pavilion at the SLRA. According to the policy, these charges do not vary based upon the length of the reservation.

According to the Michigan Department Natural Resources (MDNR), a fee can be charged for reserving a pavilion in a grant-assisted park; however, the fee may not be higher for nonresidents. Therefore, our current fee structure is in violation of MDNR policy and should be adjusted so that reservation fees are the same for all applicants.


It appears that Garfield's pavilion reservation fees are generally lower than those of neighboring jurisdictions. For example, the pavilion at Grace Macdonald Park in East Bay Township, a relatively similar park, is \$40.00 to reserve for an all day event and \$20.00 for a half-day event, regardless of residency. In addition, the pavilion at Cherry Bend Park in Elmwood Township, another relatively similar park, is \$100.00 for an all day event and \$50.00 for a half-day event, also regardless of residency. Most other pavilions in the area are not comparable because of their waterfront locations.

Furthermore, it has been suggested that the expense associated with trash collection, as well as wear and tear, may not be captured by the current fee structure. These indirect expenses to the Township are difficult to quantify; however, increasing fees to be more in line with neighboring jurisdictions could certainly help to offset them.

In light of the above, Staff recommends either charging a fee of \$30.00 for both residents and nonresidents, which is the mathematical middle ground and represents a \$10.00 decrease for nonresidents and a \$10.00 increase for residents. Under this structure, a large increase in fees for residents would be avoided. Or going to \$40.00 could be something to consider as \$30.00 presents no net increase in fees. A \$40.00 fee would be a \$10.00 net increase, which could help offset garbage collection and other maintenance expenses.

ACTION REQUESTED:

MOTION TO RECOMMEND to the Board of Trustees THAT the fee for reserving a picnic pavilion in a Township-owned park be \$_____ for both residents and nonresidents.

		Charter Township of Garfield	
		Planning Department Report No. 2018-80	
Prepared:	August 1, 2018	Pages:	1 of 1
Meeting:	August 6, 2018 PRC	Attachments:	<input checked="" type="checkbox"/>
Subject:	SLRA Crack Repair and Court Restoration Bidding Update		

STAFF COMMENT:

At the June 4, 2018 onsite meeting of the Parks and Recreation Commission at the Silver Lake Recreation Area, Commissioners requested that Staff seek bids for sealing the cracks along the walking path and resealing and restriping the basketball courts. Staff has obtained three estimates for the work described above. A breakdown of each estimate is provided in the attached spreadsheet.

Staff would be glad to answer any questions regarding the estimates.

ACTION REQUESTED:

MOTION TO RECOMMEND to the Board of Trustees THAT the estimate of _____ provided by _____ for crack filling and court restoration at the Silver Lake Recreation Area BE ACCEPTED.

Attachments:

1. Spreadsheet breaking down estimates provided by Township Facilities Manager

