

**CHARTER TOWNSHIP OF GARFIELD  
TOWN BOARD MEETING**

Tuesday, August 13, 2019 at 6:00pm  
Garfield Township Hall  
3848 Veterans Drive  
Traverse City, MI 49684  
Ph: (231) 941-1620

**AMENDED AGENDA**

**ORDER OF BUSINESS**

**Call meeting to order**

**Pledge of Allegiance**

**Roll call of Board Members**

**1. Public Comment**

**Public Comment Guidelines:**

Any person shall be permitted to address a meeting of The Township Board, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et.seq.) Public Comment shall be carried out in accordance with the following Board Rules and Procedures: a.) any person wishing to address the Board is requested to state his or her name and address. b.) No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Township Board Member's questions. Where constrained by available time the Chairperson may limit the amount of time each person will be allowed to speak to (3) minutes. 1.) The Chairperson may at his or her own discretion, extend the amount of time any person is allowed to speak. 2.) Whenever a Group wishes to address a Committee, the Chairperson may require that the Group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak when constrained by available time.

**2. Review and approval of the Agenda - Conflict of Interest**

**3. Consent Calendar**

The purpose of the Consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the Consent Calendar be removed there from and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected. If any item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Board action adopting the Consent Calendar.

a. Minutes – July 23, 2019 Regular Meeting (Recommend Approval)

b. Bills -

(i) General Fund  
(Recommend Approval)

\$ 50,005.60

(ii) Gourdie-Fraser	
Developer's Escrow Fund – Storm Water Reviews	\$ 3,640.00
Developer's Escrow Fund – Utility Plan Review, Oversight & Closeout	9,884.80
<u>Utility Receiving Fund</u>	<u>2,201.70</u>
Total	\$15,726.50
(Recommend Approval)	

**(c) Schedule Public Hearing on GT Metro Budget for the August 27, 2019 Township Board Regular Meeting  
(Recommend Approval)**

**4. Items Removed from the Consent Calendar**

**5. Correspondence**

- a. Letter from Glen K Lile, Chairman Michigan Township Participating Plan, regarding Grant Application

**6. Reports**

- a. Construction Report
- b. Sheriff's Department Report
- c. GT Metro Fire Report
- d. County Commissioner's Report
- e. Clerk's Report
- f. Supervisor's Report

**7. Unfinished Business**

- a. Public Hearing/Findings of Fact – PD 2019-107 – Ashland Park PUD Phases 2 and 3 Major Amendment
- b. Public Hearing – PD 2019-106 – Consideration of the following Text Amendments to Zoning Ordinance 68:
  - Resolution No. 2019-16-T, a resolution adopting Amendment 19 – Section 712 Automobile Laundries;
  - Resolution No. 2019-17-T, a resolution adopting Amendment 20 – Section 749 Golf Courses and Country Clubs; and
  - Resolution No. 2019-18-T, a resolution adopting Amendment 21 – Section 315 R-3 Multiple Family Residential
- c. PD 2019-108 – Township Board Strategic Plan

**8. New Business**

- a. Consideration of Bids for Median Restoration on South Airport Rd at Logan's Landing
- b. Discussion of Cass Road Drain Project

**9. Public Comment**

**10. Other Business**

**11. Adjournment**

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Lanie McManus, Clerk

The Garfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to the Garfield Township Board. Individuals with disabilities requiring auxiliary aids or services should contact the Garfield Township Board by writing or calling Lanie McManus, Clerk, Ph: (231) 941-1620, or TDD #922-4412.

**CHARTER TOWNSHIP OF GARFIELD  
TOWN BOARD MEETING  
July 23, 2019**

Supervisor Korn called the Town Board Meeting to order on July 23, 2019 at 6:00 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

**Pledge of Allegiance**

**Roll Call of Board Members**

Present: Jeane Blood Law, Molly Agostinelli, Dan Walters, Steve Duell, Lanie McManus and Chuck Korn

Absent and Excused: Denise Schmuckal

**1. Public Comment (6:00)**

County Administrator Nate Alger said the county is still in the process of identifying the complete count committee for the upcoming census.

**2. Review and Approval of the Agenda - Conflict of Interest (6:02)**

*Agostinelli moved and Duell seconded to approve the agenda as presented.*

*Yeas: Agostinelli, Duell, Walters, Blood Law, McManus, Korn*

*Nays: None*

**3. Consent Calendar (6:15)**

**a. Minutes**

**July 9, 2019 Regular Meeting (Recommend Approval)**

**b. Bills**

**General Fund \$72,842.69  
(Recommend Approval)**

**c. MTT Update (Receive and File)**

Blood Law declared a conflict with a bill and the board waived her conflict.

*Duell moved and Agostinelli seconded to approve the consent calendar as presented.*

*Yeas: Duell, Agostinelli, Blood Law, Walters, McManus, Korn*

*Nays: None*

**4. Items removed from the Consent Calendar**

None

**5. Correspondence (6:05)**

None

**6. Reports****a. GT Metro Fire Report (6:05)**

Assistant Chief Steve Apostal said they received a tribal grant for a new snowmobile and also received a \$30,000 grant from Firehouse Subs to purchase an extrication aide. The department has distributed information regarding water safety in light of all the water accidents this year and car seat checks are still being performed. A house in Acme has been donated for fire training and architects have been approved for bids at Station 11.

**b. North Flight EMS Report (6:11)**

Tim Newton reported that in June there were 105 priority one calls. The Cherry Festival was uneventful from an emergency standpoint and the final meeting on the Ironman Race is coming up. They are working to educate the community with Stop the Bleed and CPR programs. Newton added that staffing has been a challenge this summer.

**c. County Commissioner's Report (6:47)**

Commissioner Brad Jewett said the parking permits in the county building lot will be permits for employees and metered parking will be for guests. There will be a study session with airport officials regarding their maintenance program. Jewett said that \$784,000 has been expended in the Cass Road Drainage issue. He added that since the drain has been maintained, there has not been a problem in that area. Board members expressed concerns with parking at daytime meetings.

**d. Treasurer's Report (6:13)**

Blood Law presented an update through June 30<sup>th</sup>.

**e. Supervisor's Report (6:14)**

Korn stated that the Boardman Lake Loop bid was over budget and involved parties will work to find a solution. The Cass Road Drainage District bid opening will be held on August 29<sup>th</sup> and has been broken up into three parts. Board members discussed the Cass Road Drainage District. Korn said that at the Metro Meeting the townships agreed to bring forth a proposed budget based on a 2.45 millage rate.

**7. Unfinished Business****a. PD Report 2019-88 Public Hearing/Findings of Fact – Green US 31 C-G Rezoning (6:21)**

Planning Director Sych said that this would rezone approximately .84 acres from C-O Office Commercial to C- G General Commercial. The property is located at 1202 N. US 31 South and the Planning Commission found that the request was not consistent with the Master Plan and recommended that it not be approved for the rezoning request. Korn opened the Public Hearing at 6:22pm and seeing no one interested in speaking, closed the Public Hearing.

*Agostinelli moved and Duell seconded THAT the Planning Commission's recommended Findings of Fact for application Z-2019-02, attached to PD Report 2019-88 and forming part of this motion, BE APPROVED.*

*Yeas: Agostinelli, Duell, Walters, McManus, Blood Law, Korn  
Nays: None*

*Blood Law moved and Agostinelli seconded that application Z-2019-02, submitted by Charles Green to rezone parcel 05-028-014-00 from the C-O Office Commercial zoning district to the C-G General Commercial zoning district BE DENIED based on the adopted Findings of Fact and for the reasons set forth in Planning Department Report 2019-88.*

*Yeas: Blood Law, Agostinelli, Walters, Duell, McManus, Korn  
Nays: None*

**b. PD 2019-90 – Public Hearing/Findings of Fact French Manor/Terra Energy PUD Major Amendment (6:26)**

The application requests an amendment to the Terra Energy PUD to provide a single story 80-unit assisted living facility. Phase I consists of 30 units. Future phases of the development will expand to a total of 80 units for a complete build-out. The majority of the future development will occur into the west half of the property. The subject parcel is about 3.78 acres and is located in the Terra Energy (PUD) off of LaFranier Road. Access to the parcel is from Terra Road and is zoned R-3 Multiple Family Residential. The Master Plan designates this parcel as high density residential. A Public Hearing was held by the Planning Commission and the Findings of Fact were approved.

Korn opened the Public Hearing at 6:28pm.

*Doug Mansfield* of Mansfield Land Consultants representing Burdco, Inc., said he was available to answer questions.

*Ruth Smith* of Terra Road and Chestnut Hills Condo Assn. said that Burdco was great to work with and neighbors' concerns were addressed.

*A neighbor to the north asked about the private road and was told by Mansfield that the road would be gated and only used for emergencies. Korn closed the Public Hearing at 6:29pm.*

*Duell moved and Walters seconded THAT the Finding of Fact for Application SUP-1995-03B, in support of the requested amendment to the Terra Energy Planned Unit Development and as recommended for adoption by the Planning Commission, BE ADOPTED.*

*Yeas: Duell, Walters, McManus, Blood Law, Agostinelli, Korn  
Nays: None*

*Duell moved and Walters seconded THAT Application SUP-1995-03B, submitted by Burdco, Inc. for an amendment to the Terra Energy Planned Unit Development, BE APPROVED subject to the following conditions (1-3 as indicated in PD 2019-90):*

- 1. The applicant shall provide two (2) full sized plan sets, one (1) 11x17" plan set, and one electronic copy of the full application (in PDF format) with all updates as required by the conditions of this approval and indicating compliance with all provisions of the Zoning Ordinance.*
- 2. The applicant shall record promptly the Report and Decision Order (RDO) and any amendment to such order with the Grand Traverse County Register of Deeds in the chain of title for each parcel or portion thereof to which the RDO pertains. A copy of each recorded document shall be filed with the Township within ninety (90) days of final approval by the Township or approval shall be considered to have expired.*
- 3. Except as expressly provided for in this application, all original requirements, conditions, terms, plans, documents, and findings are hereby reaffirmed and ratified and shall remain in full force and effect. In the event of any conflict or inconsistency between this Application and the terms of any prior agreement, the terms of this approval shall prevail.*

*Yeas: Duell, Walters, Blood Law, Agostinelli, McManus, Korn  
Nays: None*

**c. PD 2019-94 – Lease Agreement for South YMCA (6:37)**

Board members are asked to consider this new agreement for a lease for five years on the South YMCA building and property. Board members discussed the lease and asked that a one dollar consideration be added as well as a value to insure the building. McManus will check with the township's insurance company to determine a value to insure the building.

*Agostinelli moved to authorize the Supervisor to sign the agreement with the YMCA with the two changes as discussed in monetary consideration and insurable value. McManus seconded the motion.*

*Yeas: Agostinelli, McManus, Walters, Blood Law, Duell, Korn  
Nays: None*

- d. **PD 2019-91 – Township Board Strategic Planning – Step 3 (6:54)**  
 Planning Director John Sych reviewed a draft vision statement and mission statement. He also drafted some goals to help define the purpose of the township’s work for the coming years. Board members commented on the draft vision, mission and goals. They made suggestions for changes in the mission statement and the housing goal.

**8. New Business**

- a. **PD Report 2019-89 Ashland Park PUD Phases 2 & 3 Major Amendment – Introduction (7:02)**

The application requests an amendment to Phase 2 and Phase 3 of the Ashland Park Planned Unit Development by replacing the 2001 original approved mix of 124 quadplex residential units, 42 duplex residential units and 21 single family residential units with a new pattern consisting of 158 duplex residential units. In 2017, 110 dwelling were proposed. This plan would result in an overall reduction of 29 residential dwelling units from the original approved mix and bring more open space to the area.

*Agostinelli moved and Walters seconded THAT application PUD-2001-01-F BE SCHEDULED for public hearing for the Garfield Township Board of Trustees meeting to be held on August 13, 2019.*

*Yeas: Agostinelli, Walters, McManus, Blood Law, McManus, Korn  
Nays: None*

- b. **PD Report 2019-87 – Zoning Ordinance Text Amendments, Introduction (7:05)**

Minor text amendments were approved by the Planning Commission and are now being introduced for board approval.

Amendment No. 19 pertains for Section 712 Automobile Laundries; Amendment No 20 pertains to Section 749 Golf Courses and Country Clubs; and Amendment No 21 pertains to Section 315 R-3 (multiple Family Residential). Planning Director Sych explained the three amendments to the Board.

*Agostinelli moved and Duell seconded THAT the proposed Amendments 19, 20 and 21 to Ordinance No. 68, Garfield Township Zoning Ordinance, as attached to Planning Department Report 2019-87, BE SCHEDULED for Public Hearing for the August 13, 2019 Township Board Regular Meeting.*



*Yeas: Agostinelli, Duell, Walters, Blood Law, McManus, Korn  
Nays: None*

**c. Consideration of Resolution 2019-15-T, a Resolution to Amend the Budget (7:14)**

McManus explained the purpose of the proposed budget amendment for the Park System Fund which was an oversight from the previous fiscal year. She explained that this resolution would move \$350,000 from the General Fund to the Park System Fund.

*Duell moved and Blood Law seconded to adopt Resolution 2019-15-T, a Resolution to Amend the Budget and transfer money to the Parks Fund.*

*Yeas: Duell, Blood Law, McManus, Walters, Agostinelli, Korn  
Nays: None*

**9. Public Comment (7:24)**  
None

**10. Other Business (7:24)**  
**Cass Road Drain**

Commissioner Jewett said that since the drain had been cleaned, there has not been a problem and furthermore, drains throughout the county have not been maintained as they should have been. Board members discussed the proposed drainage district on Cass Road at length. They urged the county commissioners to table the Cass Road Drainage District project at this time.

**11. Adjournment**  
*Korn adjourned the meeting at 8:00pm.*

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Chuck Korn, Supervisor  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49684

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Lanie McManus, Clerk  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49684

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF GARFIELD  
 CHECK DATE FROM 07/09 - 08/07/2019  
 Bank:

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/22/2019	GEN	38031	ACCURATE TIRE & WHEEL	2019 JULY BOR ADJUSTMENTS	101-000-403.000	313.58
07/22/2019	GEN	38032	FCB INC - FLOOR COVERING BROKERS	2019 JULY BOR ADJUSTMENTS	101-000-403.000	366.95
07/22/2019	GEN	38033	FIFTH THIRD BANK	5473787298599431	101-101-726.000	217.30
		38033		5473787298599431	101-171-805.000	50.00
		38033		5473787298599431	101-215-960.000	1,341.85
						<u>1,609.15</u>
07/22/2019	GEN	38034	GRAND TRAVERSE CONSERVATION DI	TOOL&VEHICLE FEES/ PLANTINGS / LABOR / BOBCA	308-000-880.001	1,030.05
		38034		TOOL&VEHICLE FEES/ PLANTINGS / LABOR / BOBCA	308-000-880.014	252.00
		38034		TOOL&VEHICLE FEES/ PLANTINGS / LABOR / BOBCA	308-000-880.016	910.76
		38034		TOOL&VEHICLE FEES/ PLANTINGS / LABOR / BOBCA	308-000-935.000	2,911.43
						<u>5,104.24</u>
07/22/2019	GEN	38035	GRAND TRAVERSE CONTINUOUS INC	2018 JULY BOR ADJUSTMENTS	101-000-403.000	116.17
07/22/2019	GEN	38036	INTEGRITY BUSINESS SOLUTIONS	FRONT DESK CHAIR	101-101-726.000	432.00
07/22/2019	GEN	38037	MAPLE RIVER DIRECT MAIL	NEWSLETTER / TAX BILLS PROCESSING & MAILING	101-101-900.000	1,071.00
		38037		NEWSLETTER / TAX BILLS PROCESSING & MAILING	101-253-726.000	651.74
		38037		NEWSLETTER / TAX BILLS PROCESSING & MAILING	101-253-726.001	32.66
		38037		NEWSLETTER / TAX BILLS PROCESSING & MAILING	101-253-900.000	758.70
						<u>2,514.10</u>
07/22/2019	GEN	38038	MARK NEWHOUSE INSURANCE AGENCY	2019 JUSLY BOR ADJUSTMENTS	101-000-403.000	115.97
07/22/2019	GEN	38039	NORTHERN MI JANITORIAL SUP	SUPPLIES	101-265-726.003	180.10
07/22/2019	GEN	38040	STATE OF MICHIGAN	BOILER CERTIFICATION & INSPECTION	101-265-935.608	250.00
07/25/2019	GEN	38041	INTEGRITY BUSINESS SOLUTIONS	CHAIRMAT	101-253-726.000	72.00
07/25/2019	GEN	38042	U.S.POSTAL SERVICE	POSTAGE	101-101-726.001	2,000.00
07/30/2019	GEN	38044	CHERRYLAND ELECTRIC COOP.	LIGHTS	101-000-084.861	286.82
		38044		LIGHTS	101-265-920.603	1,158.25
		38044		LIGHTS	101-448-920.005	814.52
						<u>2,259.59</u>
07/30/2019	GEN	38045	CHERRYLAND ELECTRIC COOP.	LIGHTS	308-000-880.001	233.41
07/30/2019	GEN	38046	ESRI	ARGGIS	101-258-935.015	152.31
07/30/2019	GEN	38047	FIFTH THIRD BANK	5473788099793637	308-000-880.001	32.16
07/30/2019	GEN	38048	GARFIELD CHARTER TOWNSHIP	HSA	101-000-237.000	645.76
07/30/2019	GEN	38049	HOME DEPOT CREDIT SERVICES	DUMPSTER PAD BYNP	308-000-880.006	131.49

3.b.(i)

CHECK DISBURSEMENT REPORT FOR QUARTER TOWNSHIP OF GARFIELD  
 CHECK DATE FROM 07/09 - 08/07/2019  
 Bank:

Check Date	Bank	Check #	Payee	Description	GL #	Amount
07/30/2019	GEN	38050	INTEGRITY BUSINESS SOLUTIONS	PAPER/MAIL LABELS/ENVELOPES	101-101-726.000	268.95
07/30/2019	GEN	38051	NORTHERN OFFICE EQUIP	SVC CONTRACT COPIERS	101-101-726.002	403.00
07/30/2019	GEN	38052	NORTHWOODS BUSINESS FORMS	SA CHECKS	101-101-726.000	136.34
07/30/2019	GEN	38053	SUPERFLEET	GAS	101-806-862.000	169.69
07/30/2019	GEN	38054	THE GUARDIAN	EMPLOYEE LIFE/HEALTH	101-851-873.030	1,201.58
		38054		EMPLOYEE LIFE/HEALTH	101-851-873.040	536.33
						<u>1,737.91</u>
07/30/2019	GEN	38055	UNITED WAY	UNITED WAY	101-000-238.000	90.00
07/30/2019	GEN	38056	VOYA INSTITUTIONAL TRUST COMPANY	DEFERRED COMP VF3202	101-000-227.000	1,790.00
08/01/2019	GEN	38057	ANNE WENDLING	CONTRACTED SVCS	101-101-805.000	230.50
		38057		CONTRACTED SVCS	101-400-805.000	249.00
		38057		CONTRACTED SVCS	101-410-805.000	62.00
						<u>541.50</u>
08/01/2019	GEN	38058	INTEGRITY BUSINESS SOLUTIONS	PAPER	101-101-726.000	14.95
08/01/2019	GEN	38059	JEANE BLOOD LAW	MILEAGE	101-253-860.500	40.02
08/01/2019	GEN	38060	NORTHWOODS PRINTERS LLC	SA LIGHTS CHECKS	101-101-726.000	136.34
08/01/2019	GEN	38061	STATE OF MICHIGAN (P)	SUB MONTHLY/QUARTERLY 7-2019	101-000-228.000	2,686.42
08/01/2019	GEN	38062	TOBIN & CO	AUDIT	101-101-802.000	8,060.00
08/07/2019	GEN	38063	AMERICAN WASTE	8642317	308-000-880.001	305.00
		38063		8678554	308-000-880.006	25.00
						<u>330.00</u>
08/07/2019	GEN	38064	AMERICAN WASTE	3394790	101-265-935.604	85.00
08/07/2019	GEN	38065	ASSOC OF PUBLIC TREAS US & CAN	MEMBERSHIP	101-253-965.000	185.00
08/07/2019	GEN	38066	CITY OF TRAVERSE CITY	170975-94720	101-000-084.861	182.71
		38066		170975-118686	101-448-920.005	512.41
						<u>695.12</u>
08/07/2019	GEN	38067	CONSUMERS ENERGY	10000311801	101-000-084.861	1,432.00
		38067		10000311801	101-448-920.005	6,413.67
						<u>7,845.67</u>
08/07/2019	GEN	38068	CONSUMERS ENERGY	100018131597	101-448-920.005	25.81

Check Date	Bank	Check #	Payee	Description	GL #	Amount
08/07/2019	GEN	38069	DTE ENERGY	910020833133	101-265-920.601	159.18
08/07/2019	GEN	38070	DTE ENERGY	910020833257	101-265-920.601	32.81
08/07/2019	GEN	38071	ESCH LAWN MAINTENANCE, LLC	WOODMERE ISLAND	101-265-935.602	875.00
08/07/2019	GEN	38072	ESCH LAWN MAINTENANCE, LLC	SILVER LAKE PARK	308-000-935.000	1,725.00
08/07/2019	GEN	38073	GRAND TRAVERSE COUNTY DPW	5105021	101-265-920.602	972.33
08/07/2019	GEN	38074	GRAND TRAVERSE COUNTY DPW	5590511	308-000-935.000	23.38
08/07/2019	GEN	38075	ICC	BOOKS	101-371-965.000	553.75
08/07/2019	GEN	38076	LANDGREEN LAWNCARE	BALLFIELD FERTILIZER	308-000-880.001	475.00
08/07/2019	GEN	38077	STAPLES	SUPPLIES	101-101-726.000	291.56
08/07/2019	GEN	38077	STAPLES	SUPPLIES	101-412-726.000	17.79
08/07/2019	GEN	38078	TEMPERATURE CONTROL	SPRING/FALL PM	101-265-935.608	1,325.00
08/07/2019	GEN	38079	NORTHWOODS PRINTERS	DEPOSIT TICKETS	101-253-726.000	103.60
08/07/2019	GEN	38080	OLSON, BZDOK, & HOWARD	ENDOWMENT / ALPERS	101-400-801.000	130.50
08/07/2019	GEN	38081	RUBY CLEANING SERVICE	CONTRACTED SVCS	101-265-935.603	1,150.00
08/07/2019	GEN	38082	RUBY CLEANING SERVICE	CONTRACTED SVCS	308-000-935.000	225.00
08/07/2019	GEN	38083	SIGNPLICITY SIGN SYSTEMS	OVERPAYMENT REFUND	101-000-476.005	100.00
08/07/2019	GEN	38084	NEMAA	EDUCATION - H. ALPERS	101-171-960.000	75.00
<b>TOTAL - ALL FUNDS</b>						<b>50,005.60</b>
<b>TOTAL OF 53 CHECKS</b>						

--- GL TOTALS ---  
 101-000-084.861 DUE FROM #861 STREET LIGHTS 1,901.53  
 101-000-227.000 DEFERRED COMP 1,790.00  
 101-000-228.000 STATE TAXES PAYABLE 2,686.42  
 101-000-237.000 HSA (FORMERLY FLEX) 645.76  
 101-000-238.000 UNITED WAY 90.00  
 101-000-403.000 CURRENT REAL PROPERTY TAXES 912.67  
 101-000-476.005 ZONING FEES 100.00  
 101-101-726.000 SUPPLIES 1,497.44  
 101-101-726.001 POSTAGE 2,000.00  
 101-101-726.002 SUPPLIES - COPIER MAINTENANCE 403.00  
 101-101-802.000 AUDIT AND ACCOUNTING 8,060.00  
 101-101-805.000 CONTRACTED AND OTHER SERVICES 230.50  
 101-101-900.000 PRINTING & PUBLISHING 1,071.00  
 101-171-805.000 CONTRACTED AND OTHER SERVICES 50.00  
 101-171-960.000 EDUCATION & TRAINING 75.00  
 101-215-960.000 EDUCATION & TRAINING 1,341.85  
 101-253-726.000 SUPPLIES 827.34

CHECK DISBURSEMENT REPORT FOR QUARTER TOWNSHIP OF GARFIELD

CHECK DATE FROM 07/09 - 08/07/2019

08/07/2019 04:27 PM

User: BETTY  
DB: Garfield

Banks

Amount

GL #

Description

Payee

Check #

Bank

Check Date

Check Date	Bank	Check #	Payee	Description	Amount
				POSTAGE	32.66
101-253-726.001				MILEAGE - TREASURER	40.02
101-253-860.500				PRINTING & PUBLISHING	758.70
101-253-900.000				DUES & PUBLICATIONS	185.00
101-253-965.000				COMPUTER SUPPORT SYSTEMS	152.31
101-258-935.015				SUPPLIES-MAINTANCE	180.10
101-265-726.003				HEATING / GAS	191.99
101-265-920.601				WATER / SEWER	972.33
101-265-920.602				LIGHTS BUILDING	1,158.25
101-265-920.603				LAWN MAINTENANCE	875.00
101-265-935.602				CLEANING SERVICE	1,150.00
101-265-935.603				RUBBISH REMOVAL	85.00
101-265-935.604				MAINTENANCE-OTHER	1,575.00
101-265-935.608				DUES & PUBLICATIONS	553.75
101-371-965.000				LEGAL SERVICES	130.50
101-400-801.000				CONTRACTED AND OTHER SERVICES	249.00
101-400-805.000				CONTRACTED AND OTHER SERVICES	62.00
101-410-805.000				SUPPLIES	17.79
101-412-726.000				STREET LIGHTS TOWNSHIP	7,766.41
101-448-920.005				GAS & CAR WASHES	169.69
101-806-862.000				INSURANCE - EMPLOYEE HEALTH	1,201.58
101-851-873.030				INSURANCE - EMPLOYEE LIFE	536.33
101-851-873.040				COM. PROM. - SILVER LAKE PARK	2,075.62
308-000-880.001				COM. PROM. - BVNP (YMCA)	156.49
308-000-880.006				COM. PROM. - MILLER CREEK	252.00
308-000-880.014				COM. PROM. - KIDS CREEK PARK	910.76
308-000-880.016				MAINTENANCE - MISC, EQUIP	4,884.81
308-000-935.000				TOTAL	50,005.60



123 West Front Street  
 Traverse City, Michigan 49684  
 231.946.5874  
 231.946.3703

July 29, 2019

## SUMMARY OF BILLINGS FOR APPROVAL FROM GARFIELD TOWNSHIP

### I. Developer's Escrow Fund

#### A. Storm Water Reviews

1. Engineering consulting services for storm water plan review. <b>American Waste</b> Project# 19029C Invoice No. 19029319	280.00
2. Engineering consulting services for review of plans and record drawings, Project Turnover. <b>French Manor - Terra, Proposed Senior Living Housing</b> Project# 19214 Invoice No. 1921401	960.00
3. Engineering consulting services for storm water plan review. <b>French Manor - Terra, Proposed Senior Living Housing</b> Project# 19214 Invoice No. 1921402	400.00
4. Engineering consulting services water/sewer plan review, construction observation and material testing, project turnover and close out. <b>Chelsea Park West,</b> Project# 19180 Invoice No. 1918001	2,000.00
<b>Total A</b>	<b>3,640.00</b>

#### A. Utility Plan Review, Oversight & Closeout

1. Engineering services for plan review and construction services. <b>Traditions at Ashland Park</b> Project# 17088 Invoice No. 17088011	3,810.00
2. Engineering consulting services for plan, permit review and construction services. <b>Windy Hills</b> Project# 18032 Invoice No. 1803209	1,500.00
3. Engineering consulting services for plan review and construction services. <b>Fox Fun Development</b> Project# 18045 Invoice No. 1804503	2,400.00
4. Engineering consulting services for plan review and construction services. <b>The Crown - Phase III Water and Sewer Extension, Escrow #701-000-214-872</b> Project# 18419 Invoice No. 1841904	2,174.80
<b>Total</b>	<b>9,884.80</b>

**Total Developer's Escrow Fund** **13,524.80**

### II. Utility Receiving Fund

1. Engineering consulting services. <b>Cass Road Drainage District Improvements</b> Project# 19029C Invoice No. 19029317	1,529.20
2. Engineering consulting services. <b>YMCA Access Drive and Parking Lot Evaluation, Cost Estimated</b> Project# 19029C Invoice No. 19029318	672.50

**Total Utility Receiving Fund** **2,201.70**

**GRAND TOTAL** **\$15,726.50**

**Invoice**

**Gourdie-Fraser, Inc.**  
**123 West Front Street, Suite A**  
**Traverse City, MI 49684**  
**Phone: 231-946-5874, Fax: 231-946-9634**  
**VISA/MASTERCARD Accepted, Due Upon Receipt**  
**A/R email: melanie@gfa.tc**

MR CHUCK KORN  
CHARTER TWP OF GARFIELD  
3848 VETERANS DR  
TRAVERSE CITY, MI 49684

July 29, 2019  
Project No: 19029C  
Invoice No: 19029319

Re: American Waste, 280 Hughes Drive, Basin #5 Revision

Services Performed: Engineering services for storm water review of plans and specifications for compliance with Ordinance 49. Communication with applicant and engineer. Final approval letter.

Professional Services from July 1, 2019 to July 20, 2019

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Sr. Project Manager	1.00	130.00	130.00	
Project Engineer	1.50	100.00	150.00	
Totals	2.50		280.00	
<b>Total Labor</b>				<b>280.00</b>
		<b>Total this Invoice</b>		<b>\$280.00</b>

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 TRAVERSE CITY, MI 49684

July 29, 2019  
 Project No: 19214  
 Invoice No: 1921401

Re: French Manor-Terra, Proposed Senior Living Housing

Services Performed: Engineering services:

1. Review of plan and record drawings.
2. Construction observation and materials testing services for full time observation.
3. Turnover of documentation that meets the standard specifications for Garfield Township and Grand Traverse County DPW. Construction observation and materials testing services for full time observation.
4. Storm water review.

Professional Services from June 16, 2019 to July 20, 2019

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Engineer Review	1,200.00	80.00	960.00	0.00	960.00
Construction Observation	2,900.00	0.00	0.00	0.00	0.00
Proj. Turnover, Close Out	1,000.00	0.00	0.00	0.00	0.00
Storm Water Review	2,000.00	0.00	0.00	0.00	0.00
Total Fee	7,100.00		960.00	0.00	960.00
<b>Total Fee</b>					<b>960.00</b>
<b>Total this Invoice</b>					<b>\$960.00</b>



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MR CHUCK KORN  
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 TRAVERSE CITY, MI 49684

July 29, 2019  
 Project No: 19214  
 Invoice No: 1921402

Re: French Manor-Terra, Proposed Senior Living Housing

Services Performed: Engineering services:

1. Review of plan and record drawings.
  2. Construction observation and materials testing services for full time observation.
  3. Turnover of documentation that meets the standard specifications for Garfield Township and Grand Traverse County DPW. Construction observation and materials testing services for full time observation.
- Storm water review.

Professional Services from June 16, 2019 to July 20, 2019

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Engineer Review	1,200.00	80.00	960.00	960.00	0.00
Construction Observation	2,900.00	0.00	0.00	0.00	0.00
Proj. Turnover, Close Out	1,000.00	0.00	0.00	0.00	0.00
Storm Water Review	2,000.00	20.00	400.00	0.00	400.00
Total Fee	7,100.00		1,360.00	960.00	400.00
<b>Total Fee</b>					<b>400.00</b>
<b>Total this Invoice</b>					<b>\$400.00</b>

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TRAVERSE CITY, MI 49684

July 29, 2019  
Project No: 19180  
Invoice No: 1803208

Re: Chelsea Park West, Water and Sewer Extension (Escrow)

Services Performed: Engineering services for review of plan and record drawings. Turnover of documentation that meets the standard specifications for Garfield Township and Grand Traverse County DPW. Construction observation and materials testing services for full time observation.

**Professional Services from June 13, 2019 to July 20, 2019**  
**Fee**

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Engineer Review	2,000.00	100.00	2,000.00	0.00	2,000.00
Construction Observation	11,500.00	0.00	0.00	0.00	0.00
Proj. Turnover, Close Out	1,000.00	0.00	0.00	0.00	0.00
Total Fee	14,500.00		2,000.00	0.00	2,000.00
<b>Total Fee</b>					<b>2,000.00</b>
<b>Total this Invoice</b>					<b>\$2,000.00</b>

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MR CHUCK KORN  
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 TRAVERSE CITY, MI 49684

July 29, 2019  
 Project No: 17088  
 Invoice No: 1708811

Re: Traditions at Ashland Park (Escrow Account)

Services Performed: Engineering plan review, construction administration, full time on site inspections, and project turnover for the water main and sanitary sewer extension as detailed in escrow letter dated March 27, 2017, \$17,500.

\*Additional Escrow Requests:

1. Additional sewer along Umber Drive per email dated 6/6/18. \$10,000.
2. Water main installation along Umber Drive as detailed in escrow letter dated 10/4/18 \$5,000.  
 Water main & sanitary sewer along Rusch & Garfield Roads as detailed in escrow letter dated 3/28/19 \$18,500.

Project Location: Rusch and Garfield Road intersection, Traverse City, Garfield Township, Grand Traverse County, Michigan.

**Professional Services from June 16, 2019 to July 20, 2019**  
**Fee**

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Plan Reivew/Permit Assistance	2,500.00	100.00	2,500.00	2,500.00	0.00
Construction Observation/Inspection	14,000.00	100.00	14,000.00	14,000.00	0.00
*1 Observation/Inspection	9,500.00	100.00	9,500.00	9,500.00	0.00
*2 Observation/Inspection	4,500.00	100.00	4,500.00	4,500.00	0.00
*3 Observation/Inspection	15,500.00	92.5806	14,350.00	10,540.00	3,810.00
Const. Admin/Project Turnover	1,000.00	100.00	1,000.00	1,000.00	0.00
*3 Admin/Project Turnover	2,000.00	0.00	0.00	0.00	0.00
*1 Record Drawings & Reports	500.00	100.00	500.00	500.00	0.00
*2 Record Drawings & Reports	500.00	100.00	500.00	500.00	0.00
*3 Record Drawings & Reports	1,000.00	0.00	0.00	0.00	0.00
<b>Total Fee</b>	<b>51,000.00</b>		<b>46,850.00</b>	<b>43,040.00</b>	<b>3,810.00</b>

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Project	17088	GARFIELD/PLN REVIEW,CO ADM,CM/TRADITI/GT	Invoice	1708811
		<b>Total Fee</b>		<b>3,810.00</b>
			<b>Total this Invoice</b>	<b>\$3,810.00</b>

---

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MR CHUCK KORN  
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 3848 VETERANS DR  
 TRAVERSE CITY, MI 49684

July 29, 2019  
 Project No: 18032  
 Invoice No: 1803209

Re: Windy Hills, Phase I

Services Performed: Engineering services for plan and permit application review, construction over sight and project close out for the water main and sanitary sewer extension to service the development location on Herkner Road as detailed in escrow letter dated February 1, 2018. \$15,250.

\*Additional Escrow Requests:

1. As detailed in amended escrow letter dated 11/06/18 to include Phase I only. \$2,500.

**Professional Services from June 16, 2019 to July 20, 2019**

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Engineer Review	6,500.00	100.00	6,500.00	6,500.00	0.00
*1 Engineer Review	2,250.00	100.00	2,250.00	2,250.00	0.00
Construction Observation	7,500.00	63.00	4,725.00	3,225.00	1,500.00
Project Close Out	1,250.00	0.00	0.00	0.00	0.00
*1 Project Close Out	250.00	0.00	0.00	0.00	0.00
Total Fee	17,750.00		13,475.00	11,975.00	1,500.00
		<b>Total Fee</b>			<b>1,500.00</b>
				<b>Total this Invoice</b>	<b>\$1,500.00</b>

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MR CHUCK KORN  
CHARTER TWP OF GARFIELD  
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TRAVERSE CITY, MI 49684

July 29, 2019  
Project No: 18045  
Invoice No: 1804503

Re: Fox Run Development

Services Performed: Engineering plan review, permit assistance, construction over sight, project close out and turnover for the water main and sanitary sewer extension to service the Fox Run development located on Garfield Road.

**Professional Services from June 16, 2019 to July 20, 2019**

**Fee**

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Plan Reivew/Permit Assistance	2,500.00	100.00	2,500.00	2,500.00	0.00
Add'l Svcs.#1 / Plan Review	2,400.00	100.00	2,400.00	0.00	2,400.00
Construction Observation/Inspection	1,500.00	0.00	0.00	0.00	0.00
Const. Admin/Project Turnover	1,000.00	0.00	0.00	0.00	0.00
Total Fee	7,400.00		4,900.00	2,500.00	2,400.00
		<b>Total Fee</b>			<b>2,400.00</b>
				<b>Total this Invoice</b>	<b>\$2,400.00</b>

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MR CHUCK KORN  
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 TRAVERSE CITY, MI 49684

July 29, 2019  
 Project No: 18419  
 Invoice No: 1841904

Re: The Crown, Phase III - Water and Sewer Extension

Services Performed:

1. Engineering services for meeting with development engineer, plan review and Act 399 and Part 41 permit assistance for the water and sewer extension.
2. Construction observation and oversight for the water main and sanitary sewer extension.
4. Project turnover for review drawings and easements, review of close out and turnover documents to township.

\*Additional Escrow:

- . 07/19/19 Engineer review and construction observation \$650.00

Project Location: West Crown Drive, Traverse City

**Professional Services from June 16, 2019 to July 20, 2019**  
**Fee**

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Engineer Review	3,500.00	100.00	3,500.00	3,500.00	0.00
*AS#1 Engineer Review	400.00	100.00	400.00	0.00	400.00
Construction Observation/Oversight	6,120.00	49.00	2,998.80	1,224.00	1,774.80
*AS#1 Construction Obs/Oversight	250.00	0.00	0.00	0.00	0.00
Project Close Out/Turnover	1,000.00	0.00	0.00	0.00	0.00
<b>Total Fee</b>	<b>11,270.00</b>		<b>6,898.80</b>	<b>4,724.00</b>	<b>2,174.80</b>
		<b>Total Fee</b>			<b>2,174.80</b>
				<b>Total this Invoice</b>	<b>\$2,174.80</b>

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CHARTER TWP OF GARFIELD  
3848 VETERANS DR  
TRAVERSE CITY, MI 49684

July 29, 2019  
Project No: 19029C  
Invoice No: 19029317

Re: Cass Road Drainage

Services Performed: Engineering services for 7th and 8th plan review of water and sewer impacts, assistance with plan revisions and technical specification to obtain a Part 41 and Act 399 water and sewer permit. Additional services include monthly meeting (Phone conference) with team, meetings with Chuck Korn and Steve Largent on project status, inspection services, schedule, preparation of DEQ permits and shipping fees.

**Professional Services from July 1, 2019 to July 20, 2019****Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Project Manager Assistant	.50	65.00	32.50	
Sr. Project Manager	11.00	130.00	1,430.00	
Totals	11.50		1,462.50	
<b>Total Labor</b>				<b>1,462.50</b>

**Reimbursable Expenses**

UNITED PARCEL SERVICE				
7/3/2019	UNITED PARCEL SERVICE	MDEQ/DON BRADY PE, CASS RD DRAINAGE	15.39	
7/3/2019	UNITED PARCEL SERVICE	MDEQ/JAMIE WADE PE, CASS RD DRAINAGE	16.07	
7/3/2019	UNITED PARCEL SERVICE	MDEQ/JAMIE WADE PE, CASS RD DRAINAGE	17.62	
7/3/2019	UNITED PARCEL SERVICE	MDEQ/DON BRADY PE, CASS RD DRAINAGE	17.62	
	<b>Total Reimbursables</b>		<b>66.70</b>	<b>66.70</b>

**Total this Invoice** **\$1,529.20**



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TRAVERSE CITY, MI 49684

July 29, 2019  
Project No: 19029C  
Invoice No: 19029318

Re: YMCA Access Drive and Parking Lot Evaluation, Cost Estimate

Services Performed: Engineering services for site visit, evaluation of existing soil and road conditions including hand augers and preparation of cost estimate for replacement.

**Professional Services from July 1, 2019 to July 20, 2019**

**Professional Personnel**

	<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Project Manager Assistant	.50	65.00	32.50	
Project Manager	3.50	120.00	420.00	
Construction/Testing Tech. III	.50	80.00	40.00	
Construction/Testing Tech. I	3.00	60.00	180.00	
Totals	7.50		672.50	
<b>Total Labor</b>				<b>672.50</b>
		<b>Total this Invoice</b>		<b>\$672.50</b>



## GRAND TRAVERSE METRO FIRE DEPARTMENT 2020 BUDGET TIMELINE

Below is the timeline for approving Metro's 2020 Budget:

- June 25, 2019:** Begin discussion regarding 2020 Budget
- July 1, 2019** 2020 Budget Workshop with Metro Board
- July 23, 2019** Metro's Board to approve 2020 Budget
- July 30, 2019** Metro Budget to Township Offices
- August, 2019:** Take Metro's 2020 Budget to Township Boards for approval
- September, 2019** Public Hearings and Final Approval by the Townships
- Sept. 30, 2019:** Notify GT County of Townships millage rate for Metro!



## GRAND TRAVERSE METRO FIRE DEPARTMENT 2020 BUDGET ASSUMPTIONS/ISSUES

Below are assumptions/issues for the 2020 Budget:

- 1) 4.58% increase in Townships real property taxable valuations.  
(at 2.35 mills, this impact is approx \$181,608 of additional revenue from Townships in 2020).
- 2) The \$181,608 of additional revenue covers increases in the current General Fund operations budget for 2020. (except for PIF transfer).
- 3) Wages and Benefits
  - \* COLA increase for all employees - 2.5% (est.)
  - \* Step increases for newer firefighters
  - \* Potentially hire 3 FT Firefighters last 6 months of year, *if needed*

Budgeted capital expenditures out of PIF are:

- \* Station 11 remodel and floor replacement - estimate at \$500,000  
(Remodel options will be presented to the Board prior to project commencement)
  - \* Purchase new Engine 1 - \$650,000 - debt payments over 7 yrs @ 2.99%  
(this debt payment of \$103,400 replaces Engine 8 debt which is paid off in 11/2019)
  - \* Purchase 3 new Admin vehicles (FPB) - \$100,000
- 5) Metro Board approved a millage of 2.45 mils.  
The millage has been 2.35 for 5 years, since 2015.
  - 6) Future issues not included in budget:
    - a. Purchase new Tanker in 2021 for \$350,000.
    - b. New Station 8 design and construction costs
    - c. Need to purchase a new tanker, heavy rescue and ladder truck within the next 7 years.
    - d. Training Tower



# GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY



## WHY IS METRO ASKING FOR A MILLAGE INCREASE???

The following factors have contributed to or are expected to impact GT Metro's financial position over the next few years, thus resulting in the need to increase GT Metro's millage rate:

	<b>Millage Impact</b>
<b>2019 Millage Rate:</b>	<b>2.35</b>
1) Metro has hired 6 new fulltime firefighters over the past 3 years (2017 to 2019)....the additional costs of these firefighters is approximately \$40,100 each.....which equates annually to 0.0227 mils/FF.....that totals an additional impact on Metro's budget of <b>0.1362 mils</b> .	0.1362
2) Due to the decreasing availability of part-time firefighters, GT Metro is currently having difficulties filling shifts. As such, the 2020 Budget includes hiring 3 more fulltime firefighters half way thru the year. The full year impact if these firefighters are hired is <b>0.0681 mils</b> . GT Metro will only hire these firefighters if it is determined necessary to fill shifts and in order to provide good service to our community.	0.0681
3) In March, 2019, the Metro Board approved a firefighter wage adjustment by increasing the new hire rate from \$11.74/hr to \$14.88/hr (27% increase)....which increased the wage for 56% of Metro's fulltime firefighters. The wage adjustment impacted Metro's millage by approximately <b>0.025 mils</b> in 2019. This will only cause wages to increase more with impacts of COLA going forward.	0.025
4) By 2021, the incremental debt incurred by purchasing a new Fire Truck and Tanker results in an increase in debt payments of \$60,000 or <b>0.034 mils</b>	0.034
Subtotal:	<b>2.6133</b>
5) Impact on New Station 8 financing: \$2.6 million over 30 years @ 3.5% - \$140,000 per year.	0.08
Less: Estimated revenue in excess of inflation due to increase in taxable values	(0.073)
<b>Projected Millage Rate:</b>	<b>2.620</b>



**GRAND TRAVERSE METRO FIRE DEPARTMENT  
2020 BUDGET  
NET TAXABLE VALUE ALLOCATION**

	<b>2020</b>
<b>TOTAL BUDGETED EXPENDITURES:</b>	\$ 4,616,021
<b>LESS: OTHER REVENUE ITEMS:</b>	\$ 296,000
<b>NET EXPENDITURES TO BE ALLOC.</b>	<u>\$ 4,320,021</u>
<b>TOWNSHIP ASSESSED VALUES, net</b>	<u>1,765,943,075</u>

**Millage rate to breakeven** 2.45  
170,055  
(reduce to get to 2.35 mills)

<b>ALLOCATION BASED ON TAXABLE VALUE - 2.45 MILLS</b>				
	<b>2020 BUDGETED TWP REVENUE</b>	<b>2019 BUDGETED TWP REVENUE</b>	<b>DIFFERENCE</b>	<b>% CHANGE</b>
<b>ACME</b>	822,341	757,963	64,378	8.49%
<b>EAST BAY</b>	1,403,840	1,281,408	122,432	9.55%
<b>GARFIELD</b>	2,100,379	1,928,987	171,392	8.89%
<b>TOTAL</b>	<b>4,326,560</b>	<b>3,968,358</b>	<b>358,202</b>	<b>9.03%</b>

	<b>2019 TAXABLE VALUE</b>	<b>2018 TAXABLE VALUE</b>	<b>DIFFERENCE</b>	<b>% CHANGE</b>
	(net of personal prop.)	(net of personal prop.)		
<b>ACME</b>	335,649,487	322,537,567	13,111,920	4.07%
% of total	19.0%	19.1%		
<b>EAST BAY</b>	572,996,094	545,280,201	27,715,893	5.08%
% of total	32.4%	32.3%		
<b>GARFIELD</b>	857,297,494	820,845,716	36,451,778	4.44%
% of total	48.5%	48.6%		
<b>TOTAL</b>	<b>1,765,943,075</b>	<b>1,688,663,484</b>	<b>77,279,591</b>	<b>4.58%</b>

**GT MESA**  
**2020 BUDGET - 2.45 Mils**  
**BY COST CENTERS**



**\*\*Budget to be approved by the Metro Board\*\***

GRAND TRAVERSE METRO FIRE	Actual 2018	Budget 2019	Budget 2020	Incr/ (Decr)	% Incr/ (Decr)
<b>Fund: 206 - METRO FIRE</b>					
<b>TOTAL REVENUES</b>	4,168,629	4,277,358	<b>4,622,560</b>	345,202	8.1%
<b>EXPENDITURES</b>					
Dept: 336 OPERATIONS					
Acct Class: 701 PERSONNEL SERVICES	2,762,684	3,203,868	<b>3,418,266</b>	214,398	6.7%
Acct Class: 726 SUPPLIES	172,590	155,000	<b>159,000</b>	4,000	2.6%
Acct Class: 800 CONTRACTUAL SERVICES	149,165	141,555	<b>147,555</b>	6,000	4.2%
Acct Class: 900 OTHER SERVICES/CHARGES	521,518	560,000	<b>561,000</b>	1,000	0.2%
Acct Class: 970 CAPITAL OUTLAY	190,737	190,500	<b>144,000</b>	(46,500)	-24.4%
Acct Class: 990 DEBT SERVICE	100,016	99,858	-	(99,858)	-100.0%
Acct Class: OTHER	50,000	35,200	<b>186,200</b>	151,000	429.0%
<b>TOTAL EXPENDITURES</b>	3,946,710	4,385,981	<b>4,616,021</b>	230,040	5.2%
<b>NET REVENUE/EXPENDITURES</b>	221,919	(108,623)	<b>6,539</b>	115,162	-106.0%
Fund Balance	1,671,079	1,892,998	<b>1,384,375</b>		
2019 FB transfer to PIF - proposed		(400,000)			
<b>Net Fund Balance</b>	1,892,998	1,384,375	<b>1,390,914</b>		

**GT MESA**  
**2020 BUDGET - 2.45 Mils**  
**BY COST CENTERS**



**\*\*Budget to be approved by the Metro Board\*\***

GRAND TRAVERSE METRO FIRE	Actual 2018	Budget 2019	Budget 2020	Incr/ (Decr)	% Incr/ (Decr)
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**PUBLIC IMPROVEMENT FUND**

<b>TOTAL REVENUES</b>	\$ 551,420	\$ 26,000	\$ 827,000	801,000	3081%
<b>EXPENDITURES</b>					
Acct. Class: 970 CAPITAL OUTLAY	\$ 566,022	\$ 45,000	\$ 1,250,000	1,205,000	\$ 27
Acct. Class: 990 DEBT SERVICE	\$ 22,267	\$ 98,315	\$ 140,768	42,453	0.00%
Acct Class: 992 CONTINGENCY	\$ -	\$ 5,000	\$ 5,000	-	\$ -
<b>TOTAL EXPENDITURES</b>	\$ 588,289	\$ 148,315	\$ 1,395,768	1,247,453	\$ 8
<b>EXPENDITURES OVER REVENUES</b>	\$ (36,869)	\$ (122,315)	\$ (568,768)	(446,453)	365%
Fund Balance	\$ 384,830	\$ 347,961	\$ 625,646	277,685	80%
2019 FB transfer to PIF - proposed		\$ 400,000			
<b>Net Fund Balance</b>	\$ 347,961	\$ 625,646	\$ 56,878	(568,768)	-91%

# GRAND TRAVERSE METRO FIRE DEPARTMENT

## 2020 Budgeted Revenue/Expenditure Report



	Actual	Budget	YTD actual	% Bud	2020	
GRAND TRAVERSE METRO FIRE	2018	2019	June, 2019	2019	BUDGET	Explanations
<b>Fund: 206 - METRO FIRE</b>						
<b>Revenues</b>						
600.001 Acme Township - Cont.	723,015	757,963	757,963	100.0%	822,341	2.45 Mills
600.002 East Bay Twp. Contr	1,219,716	1,281,408	1,281,408	100.0%	1,403,840	2.45 Mills
600.003 Garfield Charter Twp.	1,852,139	1,928,987	1,928,987	100.0%	2,100,379	2.45 Mills
664.000 Earned Interest	38,471	25,000	22,404	89.6%	25,000	
667.100 Township FF/EMS	97,847	100,000	36,839	36.8%	100,000	
668.500 Cost Recovery Revenue	55,664	60,000	6,590	11.0%	60,000	
668.700 Public Education Receipts	9,034	0	635	#DIV/0!	0	
669.000 Plan Reviews	60,810	66,000	32,181	48.8%	66,000	
669.001 Refunds and Donations	43,145	30,000	16,684	55.6%	30,000	
669.002 Sale of Surplus Equipment	12,308	5,000	7,576	151.5%	5,000	
669.006 Misc. Grant Receipts	56,480	23,000	0	0.0%	10,000	
<b>TOTAL REVENUES</b>	<b>4,168,629</b>	<b>4,277,358</b>	<b>4,091,267</b>	<b>95.6%</b>	<b>4,622,560</b>	
<b>EXPENDITURES</b>						
<b>Dept: 336 OPERATIONS</b>						
<b>Acct Class: 701 PERSONNEL SERVICES</b>						
702.000 Wages and Salaries	1,529,737	1,694,963	830,838	49.0%	1,978,149	FF and staff wage adjustments
702.001 Longevity	27,177	27,750	0	0.0%	36,900	full year 2 new FF's; 3 new FF 6 mths
703.000 Metro Firefighters Response	26,249	50,000	7,068	14.1%	30,000	
703.001 Metro Fire Officers Salaries	12,800	16,000	6,000	37.5%	16,000	
703.000 Metro FF Wages - part-time	355,689	442,700	142,384	32.2%	321,100	Less PT FF's filling shifts
705.300 Part-time Administrative	12,337	20,000	0	0.0%	10,000	
705.000 Personal Day Payout	32,900	34,250	3,342	9.8%	39,250	
715.000 FICA/Medicare	54,435	71,049	24,768	34.9%	63,832	
716.000 Health/Dental/Optical Ins.	395,368	491,000	261,245	53.2%	519,500	Consider 10% incr. in rates
716.003 Life Ins./LTD/STD	17,368	21,500	14,377	66.9%	31,600	
717.001 AD&D Insurance	8,135	12,000	8,622	71.9%	10,000	
718.000 Retirement	229,623	254,574	119,099	46.8%	294,435	
719.000 Workers Comp. Insurance	60,866	68,082	60,562	89.0%	67,500	
<b>TOTAL PERSONNEL SERVICES</b>	<b>2,762,684</b>	<b>3,203,868</b>	<b>1,478,305</b>	<b>46.1%</b>	<b>3,418,266</b>	
	<b>66.3%</b>	<b>74.9%</b>			<b>73.95%</b>	(labor % of revenue)
<b>Acct Class: 726 SUPPLIES</b>						
727.000 Office Supplies	12,444	11,000	4,385	39.9%	12,000	
729.000 Printing and Binding	4,858	5,000	2,689	53.8%	5,000	
730.000 Postage and Freight	2,123	2,500	1,023	40.9%	2,500	
743.000 Other Supplies	22,756	30,000	5,250	17.5%	30,000	
745.000 Uniforms and Accessories	16,967	22,500	13,492	60.0%	22,500	
745.002 Fire Gear	55,896	30,000	19,376	64.6%	30,000	
748.000 Fuel, Oil, Grease	40,536	42,000	16,654	39.7%	42,000	
760.000 Medical Supplies	17,010	12,000	8,699	72.5%	15,000	
<b>TOTAL SUPPLIES</b>	<b>172,590</b>	<b>155,000</b>	<b>71,568</b>	<b>46.2%</b>	<b>159,000</b>	
<b>Acct Class: 800 CONTRACTUAL SERVICES</b>						
801.000 Legal Fees	22,745	18,000	5,948	33.0%	18,000	
810.000 Subscriptions	3,423	7,500	2,320	30.9%	7,500	
810.001 Dues	8,365	7,500	3,858	51.4%	8,500	
810.000 Contract Services	51,569	45,000	28,307	62.9%	50,000	
810.000 Fire Hydrant Rental	21,240	21,555	0	0.0%	21,555	
850.001 Telephone	41,823	42,000	20,139	48.0%	42,000	



# GRAND TRAVERSE METRO FIRE DEPARTMENT

## 2020 Budgeted Revenue/Expenditure Report



	Actual 2018	Budget 2019	YTD actual June, 2019	% Bud 2019	2020 BUDGET	Explanations
<b>GRAND TRAVERSE METRO FIRE</b>						
TOTAL CONTRACTUAL SERVICES	149,165	141,555	60,572	42.8%	147,555	
Acct Class: 900 OTHER SERVICES AND CHARGES						
910.000 Fleet & Liability Property Ins	57,479	62,000	57,588	92.9%	61,000	
920.000 Heat Utilities	30,191	28,000	17,517	62.6%	30,000	
921.000 Electric Utilities	46,344	45,000	21,768	48.4%	47,000	
923.000 Sewer and Water Utilities	14,528	17,000	5,981	35.2%	17,000	
924.000 Waste Disposal	1,200	2,000	620	31.0%	2,000	
930.000 Bldg. Repair and Maintenance	75,288	65,000	28,762	44.2%	70,000	
932.000 Equipment Repair & Maint.	22,087	20,000	6,663	33.3%	25,000	
932.001 Radio/Pager Repair and Maint	1,888	2,000	231	11.6%	0	
932.100 SCBA Repair/Maintenance	88	5,000	0	0.0%	5,000	
934.000 Vehicle R&M - labor	54,953	65,000	35,117	54.0%	65,000	
934.100 Vehicle R&M - parts	56,900	51,000	26,984	52.9%	51,000	
934.500 Special Ops Equipment	1,020	5,000	133	2.7%	3,000	
935.000 Ground Care and Maintenance	35,625	38,000	29,427	77.4%	38,000	
955.000 Employee Physicals & Wellne	31,664	40,000	19,836	49.6%	40,000	
956.000 Employee Train. and Develop.	48,562	70,000	25,914	37.0%	62,000	
956.001 Computer Support	43,701	45,000	29,251	65.0%	45,000	
TOTAL OTHER SERVICES AND CH	521,518	560,000	305,792	54.6%	561,000	
Acct Class: 970 CAPITAL OUTLAY						
976.001 Building Improvement	50,335	46,000	5,791	12.6%	50,000	
976.000 Machinery and Equipment	128,092	132,500	37,480	28.3%	82,000	
976.000 Vehicles Acquisition	0	0	0	#DIV/0!	0	
980.000 Office Equipment	1,131	0	0	#DIV/0!	0	
980.100 Computer Replacement	11,179	12,000	8,524	71.0%	12,000	
TOTAL CAPITAL OUTLAY	190,737	190,500	51,795	27.2%	144,000	
Acct Class: 985 OTHER						
985.100 Transfer to Public Imp. Fund	50,000	25,000	0	0.0%	176,000	pay for debt in PIF
990.000 Debt Payment	98,430	99,059	49,451	49.9%	0	
990.005 Interest Expense	1,586	799	277	34.7%	0	
992.000 Contingency	0	10,000	0	0.0%	10,000	
992.001 Emergency Cont. Fund	0	200	0	0.0%	200	
TOTAL OTHER	150,016	135,058	49,728	36.8%	186,200	
TOTAL EXPENDITURES	3,946,710	4,385,981	2,017,760	46.0%	4,616,021	
NET REVENUE/EXPENDITURES	221,919	(108,623)	2,073,507		\$ 6,539	
Fund Balance	1,671,079	1,892,998			1,384,375	
2019 FB transfer to PIF - proposed		(400,000)				
Net Fund Balance	\$ 1,892,998	\$ 1,384,375			\$ 1,390,914	

Maintain Fund Balance = to 4 months expenses:	\$ 1,453,660		\$ 1,480,007	3 months = \$1,123,000
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# GRAND TRAVERSE METRO FIRE DEPARTMENT

## 2020 Budgeted Revenue/Expenditure Report



	Actual	Budget	YTD actual	% Bud	2020	
GRAND TRAVERSE METRO FIRE	2018	2019	June, 2019	2019	BUDGET	Explanations
<b>PUBLIC IMPROVEMENT FUND</b>						
664.000 Earned Interest	1,420	1,000	765	76.5%	1,000	
675.000 Debt Proceeds	500,000	0	0	#DIV/0!	650,000	650,000 Truck
699.100 Transfer In - Fund Balance	50,000	25,000	0	0.0%	176,000	pay for debt in PIF
<b>TOTAL REVENUES</b>	<b>551,420</b>	<b>26,000</b>	<b>765</b>	<b>2.9%</b>	<b>827,000</b>	
<b>EXPENDITURES</b>						
Acct. Class: 970 Capital Outlay						
976.001 Building Improvement	0	0	0	#DIV/0!	500,000	Station 11 Remodel - estimate
977.000 Machinery and Equipment	0	0	0	#DIV/0!	0	
978.000 Vehicles Acquisition	566,022	45,000	41,133	91.4%	750,000	3 new FPB Vehicles - \$100,000
<b>TOTAL CAPITAL OUTLAY</b>	<b>566,022</b>	<b>45,000</b>	<b>41,133</b>	<b>91.4%</b>	<b>1,250,000</b>	<b>New Engine - \$650,000</b>
Acct Class: OTHER						
990.000 Debt Payment	19,604	86,685	39,510	45.6%	123,185	Debt for Engine 11 - 2018 and
990.005 Interest Expense	2,663	11,630	5,024	43.2%	17,583	new Engine in 2019.
992.000 Contingency	0	5,000	0	0.0%	5,000	
<b>TOTAL DEBT SERVICE &amp; OTHER</b>	<b>22,267</b>	<b>103,315</b>	<b>44,534</b>	<b>43.1%</b>	<b>145,768</b>	
<b>AL EXPENDITURES</b>	<b>588,289</b>	<b>148,315</b>	<b>85,667</b>	<b>57.8%</b>	<b>1,395,768</b>	
<b>EXPENDITURES OVER REVENUE</b>	<b>-36,869</b>	<b>-122,315</b>	<b>-84,902</b>	<b>69.4%</b>	<b>-568,768</b>	
Fund Balance	384,830	347,961	-		625,646	
2019 FB transfer to PIF - proposed		400,000				
<b>Net Fund Balance</b>	<b>347,961</b>	<b>625,646</b>			<b>\$ 56,878</b>	

**GT METRO FIRE DEPARTMENT  
PROJECTED DEBT OBLIGATIONS THRU 2029  
2020 BUDGET**



YEAR	DESCRIPTION	ITEM	AMOUNT	Projected																
				Budget 2020	2021	2022	2023	2024	2025	2026	2027	2028	2029							
2019	Admin Replacement Vehicles	Principal	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
		Interest	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
			100,000	40,000	40,000	-	-	-	-	-	35,000	35,000	40,000	40,000	40,000	40,000	40,000	40,000	40,000	
2018	Engine 11 - PIF	Principal	200,000	33,333	33,333	33,333	33,333	33,333	25,002											
		Interest	33,333																	
		Total	33,333	33,333	33,333	33,333	33,333	25,002												
2018	Engine 11 - PIF	Principal	300,000	49,470	51,250	53,083	41,070													
		Interest	7,953	6,265	4,485	2,641	731													
		Total	55,735	55,735	55,735	55,734	41,801													
2020	Engine	Principal	650,000	42,100																
		Interest	9,600																	
		Total	51,700	103,400	103,400	103,400	103,400	103,400	103,400	103,400	103,400	103,400	103,400	103,400	103,400	103,400	103,400	103,400	103,400	103,400
2021	New Tanker	Principal	350,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000
		Total	-	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000	56,000
2021	New Station 8	Principal	2,600,000	140,400	140,400	140,400	140,400	140,400	140,400	140,400	140,400	140,400	140,400	140,400	140,400	140,400	140,400	140,400	140,400	140,400
		Total	-	140,400	140,400	140,400	140,400	140,400	140,400	140,400	140,400	140,400	140,400	140,400	140,400	140,400	140,400	140,400	140,400	140,400
2023	Heavy Rescue	Principal	600,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000
		Total	-	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000	113,000
2025	Ladder Truck	Principal	900,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000
		Total	-	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000	170,000
2027	New Tanker	Principal	400,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000
		Total	-	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000	76,000
2029	New Tanker	Principal	400,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000
		Total	-	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000	78,000
2020-2029	Capital Fund -	Principal	240,768	428,868	428,868	501,867	479,603	617,800	617,800	617,800	617,800	617,800	617,800	617,800	617,800	617,800	617,800	617,800	617,800	617,800
		Interest	100,000	40,000	40,000	499,226	478,872	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000
		Total	123,185	362,603	362,603	499,226	478,872	582,800	582,800	582,800	582,800	582,800	582,800	582,800	582,800	582,800	582,800	582,800	582,800	582,800
		Interest	17,583	6,265	4,485	2,641	731	731	731	731	731	731	731	731	731	731	731	731	731	731
		Total	240,768	428,868	428,868	501,867	479,603	617,800	617,800	617,800	617,800	617,800	617,800	617,800	617,800	617,800	617,800	617,800	617,800	617,800
		Total	0.1363	0.2381	0.2334	0.2678	0.2509	0.3169	0.3106	0.3190	0.3190	0.3190	0.3190	0.3190	0.3190	0.3190	0.3190	0.3190	0.3190	0.3190

Mills.: (2% increase in taxable value 2020-2029)  
 1,785,943,075    1,801,261,937    1,837,287,175    1,874,032,919    1,911,513,577    1,949,743,849    1,988,738,726    2,028,513,500    2,069,083,770    2,110,466,446  
 Ave. Millage over 10 yrs.    **0.2572**



**GHAND TRAVERSE METRO FIRE DEPARTMENT  
CAPITAL PROJECTIONS - 10 Year Plan  
2020 Budget - VEHICLES**



ACQUIRE DATE	DESCRIPTION	LOCATION	Actual Cost	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
<b>VEHICLES:</b>														
2010	Ford Expedition - Chief (701)	Admin	51,855											
2008	GMC Yukon (702)	Admin	48,372			40,000	40,000							
2007	GMC Sierra Truck Fire Marshall (703)	Admin	29,619		40,000									
2006	2006 Chevy Colorado Truck (735)	Admin	19,429		30,000									
2007	GMC Sierra Pickup - FPB 760	Admin	29,619		30,000									
2009	Chevy Sub LT1 - PubEd	Admin	34,658							35,000				
2016	Ford Escape - 738	Admin	24,764								35,000			
2001	Chevrolet Suburban (Squad 14)	Station 12	33,411		100,000	40,000	40,000			35,000	35,000			
<b>Admin Vehicle Replacement Fund</b>														
2007	American LaFrance - Engine 1	Station 1	462,796		\$650,000									
2007	Pierce Ladder (Truck 1)	Station 1	648,172							900,000				
2015	Ford Pick-up - Squad 1	Station 1	55,522							60,000				
2006	Sterling Tanker - T1	Station 1	187,942								400,000			
1999	Rescue - Freightliner (R1)	Station 1	170,628											
2011	Metro Rescue Boat - 15' Seawolf	Station 1	11,951											
2011	ORV Trailer Kelley	Station 1	2,195											
2012	RTV - Kubota RTV900	Station 1	11,295											
2015	MTI - Special Ops Trailer	Station 1	12,128											
2010	Middlebury Enclosed Trailer - PubEd	Station 1	5,162											
<b>Station 8</b>														
2013	Rosenbauer - Engine 8	Station 8	600,022											
2001	Tanker - Freightliner (T8)	Station 8	162,350											400,000
1996	Wildfire - Chevrolet (Brush 8)	Station 8	17,600											
2019	Kubota -	Station 8	13,711	15,000										
2018	Squad 8	Station 8	48,770										60,000	
<b>Station 9</b>														
1993	Pierce - Engine 9	Station 9	45,000											
2001	Tanker - Freightliner (T9)	Station 9	124,406											
1988	Pierce Dash - E13 (dispose in future)	Station 9	143,558											
2004	Chevrolet Suburban (Squad 9)	Station 9	35,600				60,000							
1993	Watersupply-Ford 1 ton (9WS)	Station 9	17,704											
2001	Wildfire - Ford (Brush 9)	Station 9	26,833											
2006	Skidoo Expedition - sled 2	Station 9	6,023											
2019	Kubota	Station 9	13,711	15,000										
<b>Station 11</b>														
2018	Pierce Impel - Engine 11	Station 11	517,252											
2016	Ford - Squad 11	Station 11	48,300								60,000			
1983	Ford - Tanker 11	Station 11	22,709			350,000								
1999	Ford DRW - Rescue 11	Station 11	55,000						150,000					
1991	SIM 1 tractor - Freightliner	Station 11	15,000											
2008	SIM 2 Playmor Simulator	Station 11	130,000											
2019	Kubota	Station 11	13,711	15,000										

**GRAND TRAVERSE METRO FIRE DEPARTMENT  
CAPITAL PROJECTIONS - 10 Year Plan  
2020 Budget - VEHICLES**



ACQUIRE DATE	DESCRIPTION	LOCATION	Actual Cost	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
1991	Metro Utility	Station 11	119,377											
2009	Spencer - Engine 12	Station 12	480,916											
2011	Freightliner - Tanker 12	Station 12	300,000											
1986	Chevy - Brush 12	Station 12	16,531											
2016	Rescue Boat Sta12	Station 12	21,332									60,000		
2017	Squad 12	Station 12	47,732											
	Heavy Rescue Truck - to replace 3 aged Rescues							600,000						
				\$ 45,000	\$ 750,000	\$ 390,000	\$ 100,000	\$ 600,000	\$ 150,000	\$ 995,000	\$ 95,000	\$ 460,000	\$ 60,000	\$ 400,000
	<b>OTHER CAPITAL ITEMS: EQUIPMENT out of General Fund</b>													
	3 new thermal imaging cameras every 2-3 years			\$ 24,000		\$ 24,000			\$ 24,000					
	New hose				\$ 15,000	\$ 15,000			\$ 15,000					

**GRAND TRAVERSE METRO FIRE DEPARTMENT  
CAPITAL PROJECTIONS - 10 Year Plan  
2019 Budget - BUILDINGS & Other**



ACQUIRE DATE	DESCRIPTION	LOCATION	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029
	12 New SCBA's	Various								\$75,000	\$75,000	\$75,000	\$0
	Asphalt/Parking Lot repairs	Various	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
	Garage Door Replacements	Various	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
1988	Administration Building												
	Training Tower								600,000				
	Generator	Admin			40,000								
	New Roof	Admin				52,000							
2008	Station 1												
	Breathing Air Compressor - Cascade	Sta1				40,000							
	Station 8												
	New Station	Sta8			\$2,600,000								
	Station 9												
	New Roof	Sta9								40,000			
	Station 11												
	Floor Improvement/Remodel	Sta11		500,000									
2011	Station 12												
	Asphalt turn around	Sta12			\$ 40,000								
	<b>Total Building Improvements:</b>		<b>\$ 15,000</b>	<b>\$ 515,000</b>	<b>\$ 2,695,000</b>	<b>\$ 107,000</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>	<b>\$ 615,000</b>	<b>\$ 130,000</b>	<b>\$ 90,000</b>	<b>\$ 90,000</b>	<b>\$ 15,000</b>

**GRAND TRAVERSE METRO FIRE DEPARTMENT  
CAPITAL PROJECTIONS - Admin Vehicles next 3 years  
2020 Budget - VEHICLES**



AQUIRE DATE	DESCRIPTION	Mileage	Maintenance Costs	Actual Cost	2020	2021	2022
<b>VEHICLES:</b>							
			last 3 years		1	2	3
2010	Ford Expedition - Chief (701)	120,975	\$ 3,113	51,855			
2008	GMC Yukon (702)	151,719	\$ 8,460	48,372		40,000	
2007	GMC Sierra Truck FPB/Fire Marshall (703)	91,000	\$ 4,348	29,619	40,000		
2006	2006 Chevy Colorado Truck (735)	77,647	\$ 4,595	19,429	30,000		
2007	GMC Sierra Pickup - FPB 760	113,538	\$ 6,773	29,619	30,000		
2001	Chevrolet Suburban (Squad 14)	179,400	\$ 1,420				

**Issues:**

2010	Expedition	Showing wear and tear.	purchase in 2022
2008	Yukon	Air leak passenger side due to accident; tires & brakes need to be replaced; Seats showing wear and tear.	purchase in 2021
2007	GMC Sierra	14,000 to repair rust; burns oil;	will become Squad 14 - pool car
2006	Colorado	Pieces of bondo falling; in a previous accident	Junk.....will sell as is - approx. \$2000
2007	GMC Sierra	Oil leaks....unable to find problem; \$14,000 to fix rust; Engine backfires;	Will move to Station 9 and become Squad 9
2001	Suburban	Lots of rust; not reliable or used much.	Junk.....will sell as is. Approx. \$1000





# GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

FIRE OFFICE 897 Parsons Road - Traverse City, MI 49686  
Phone: (231) 947-3000 Fax: (231) 947-8728 - Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [info@gtmetrofire.org](mailto:info@gtmetrofire.org)

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## RESOLUTION 2019-04

### A RESOLUTION TO APPROVE THE 2020 BUDGET FOR GRAND TRAVERSE METRO EMERGENCY SERVICES AUTHORITY

Minutes of a regular meeting of the Board of Grand Traverse Metro Emergency Services Authority ("Metro"), held on the 23rd day of July, 2019, at 9:00 o'clock am.

PRESENT: Jay Zollinger, Chuck Korn, Beth Friend, Darryl Nelson, Steve Duell, and Glen Lile

The following preamble and resolution were offered by Glen Lile and supported by Chuck Korn.

WHEREAS, Metro is an Authority, created, established and incorporated pursuant to the provisions of Act 57, Public Acts of Michigan, 1988, as amended, and

WHEREAS, the incorporating municipalities in Metro are the Township of Acme, the East Bay Charter Township and the Charter Township of Garfield, in the County of Grand Traverse, Michigan, which are hereby designated as the "Incorporating Townships", and

WHEREAS, Article XII of the Articles of Incorporation for Metro indicates that the Metro Board "shall adopt the proposed budget by a majority vote of the members of the Board in such a manner as to assure submission of the proposed budget to the incorporating municipalities no later than July 31, of each year", and

WHEREAS, the 2020 Budget for Metro is detailed by cost center for the General Fund and the Public Improvement Fund on the attached schedules, and

WHEREAS, Article XV of the Articles of Incorporation for Metro provides that Metro's annual budget will be funded by contributions from each Incorporating Township in the following manner:

"The total taxable value of ad valorem real property taxes of all Incorporating Townships shall be determined for the current year ("annual district taxable value") and a millage rate shall be determined ("uniform millage rate") by utilizing the annual district taxable value as if it were the taxable basis for funding the proposed annual budgets of the authority.", and

WHEREAS, Article XV of the Articles of Incorporation also states that:

"Each Incorporating Township shall be allocated its representative share of contribution by applying the uniform millage rate as determined on all ad valorem real property tax base of that Incorporating Township. The calculation is as follows:

$$\frac{\text{Proposed Budget}}{\text{Annual District Taxable Value}} = \text{"Uniform Millage Rate"}$$

WHEREAS, the "Uniform Millage Rate" for Metro's 2020 Budget is calculated to be **2.45 mills.**

**NOW, THEREFORE,**

BE IT RESOLVED, that the members of the Metro Board adopt the 2020 Metro Budget by cost center as detailed on the attached. The expenditures by fund are as follows:

General Fund:	\$4,616,021
Public Improvement Fund:	<u>\$1,395,768</u>
Grand Total:	<u>\$6,011,789</u>

Ayes: 6  
Nays: 0  
Absent and Excused: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

By: Jay Zollinger  
Board Chairman Jay Zollinger

By: \_\_\_\_\_  
Board Secretary Glen Lile

Dated: July, 23, 2019

**GTMESSA  
2020 BUDGET - 2.45 Mills  
BY COST CENTERS**



\*\*Budget to be approved by the Metro Board\*\*

<b>GRAND TRAVERSE METRO FIRE</b>	<b>Actual 2018</b>	<b>Budget 2019</b>	<b>Budget 2020</b>	<b>Incr/ (Decr)</b>	<b>% Incr/ (Decr)</b>
<b>Fund: 206 - METRO FIRE</b>					
<b>TOTAL REVENUES</b>	4,168,629	4,277,358	<b>4,622,560</b>	345,202	8.1%
<b>EXPENDITURES</b>					
Dept: 336 OPERATIONS					
Acct Class: 701 PERSONNEL SERVICES	2,762,684	3,203,868	<b>3,418,266</b>	214,398	6.7%
Acct Class: 726 SUPPLIES	172,590	155,000	<b>159,000</b>	4,000	2.6%
Acct Class: 800 CONTRACTUAL SERVICES	149,165	141,555	<b>147,555</b>	6,000	4.2%
Acct Class: 900 OTHER SERVICES/CHARGES	521,518	560,000	<b>561,000</b>	1,000	0.2%
Acct Class: 970 CAPITAL OUTLAY	190,737	190,500	<b>144,000</b>	(46,500)	-24.4%
Acct Class: 990 DEBT SERVICE	100,016	99,858	-	(99,858)	-100.0%
Acct Class: OTHER	50,000	35,200	<b>186,200</b>	151,000	429.0%
<b>TOTAL EXPENDITURES</b>	3,946,710	4,385,981	<b>4,616,021</b>	230,040	5.2%
<b>NET REVENUE/EXPENDITURES</b>	221,919	(108,623)	<b>6,539</b>	115,162	-106.0%
Fund Balance	1,671,079	1,892,998	<b>1,384,375</b>		
2019 FB transfer to PIF - proposed		(400,000)			
<b>Net Fund Balance</b>	1,892,998	1,384,375	<b>1,390,914</b>		

**GTMESA  
2020 BUDGET - 2.45 Mils  
BY COST CENTERS**



\*\*Budget to be approved by the Metro Board\*\*

GRAND TRAVERSE METRO FIRE	Actual 2018	Budget 2019	Budget 2020	Incr/ (Decr)	% Incr/ (Decr)
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**PUBLIC IMPROVEMENT FUND**

<b>TOTAL REVENUES</b>	\$ 551,420	\$ 26,000	\$ 827,000	801,000	3081%
<b>EXPENDITURES</b>					
Acct. Class: 970 CAPITAL OUTLAY	\$ 566,022	\$ 45,000	\$ 1,250,000	1,205,000	\$ 27
Acct. Class: 990 DEBT SERVICE	\$ 22,267	\$ 98,315	\$ 140,768	42,453	0.00%
Acct Class: 992 CONTINGENCY	\$ -	\$ 5,000	\$ 5,000	-	\$ -
<b>TOTAL EXPENDITURES</b>	\$ 588,289	\$ 148,315	\$ 1,395,768	1,247,453	\$ 8
<b>EXPENDITURES OVER REVENUES</b>	\$ (36,869)	\$ (122,315)	\$ (568,768)	(446,453)	365%
Fund Balance	\$ 384,830	\$ 347,961	\$ 625,646	277,685	80%
2019 FB transfer to PIF - proposed		\$ 400,000			
<b>Net Fund Balance</b>	\$ 347,961	\$ 625,646	\$ 56,878	(568,768)	-91%



MICHIGAN TOWNSHIP

PARTICIPATING PLAN

August 2<sup>nd</sup>, 2019

Chuck Korn, Supervisor  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49684

Re: Grant Application

Dear Chuck Korn, Supervisor

I am writing to inform you that your grant request has been approved for funding. The Board of Directors of the Par Plan has approved a grant in the amount of \$5,000.00 from the Risk Reduction Grant Program (see item 3 on attached agreement).

Kindly return a signed grant agreement to this office as soon as possible. Once the project is completed, the grantee will be reimbursed upon receipt of bills, invoices, photos and evidence of payment (cancelled check) for the specific grant purpose. Invoices for expenditures must be dated after the date of the grant agreement.

**Please note the following information about the time within which a grant is to be used.** The grant's purpose must be completed and the written request for reimbursement must be filed within six (6) months from the date of the grant agreement (February 2<sup>nd</sup>, 2020). Any grant project started before receipt of grant notification will not be considered a valid request. This program does not allow completion date extensions. If the grant project is not completed within the six month time frame stated above; grants will be considered forfeited.

Please provide us your feedback and ideas that can help us improve the grant process.

With best regards,

Glen K. Lile, Chairman  
MICHIGAN TOWNSHIP PARTICIPATING PLAN

Enclosure: RRGp Grant Agreement

Charter Township of Garfield  
Engineering Report / Construction Update

6. a.

August 8, 2019

**I. Water Projects**

**Northwest Service District – Water System Improvements**

Status below:

Division I: DN Tanks has completed the construction of the tank and was issued a time extension to finalize testing in the spring 2019 as was not possible due to frozen soil conditions. Original testing was delayed due as a result of small leak found in piping which was repaired by Subcontractor. Tank testing was completed successfully and DN Tanks has met their contractual obligations. Chlorine residuals in the tank due to testing were slightly elevated so waiting for them to degrade before placing tank online and water into system and anticipate getting online next week as levels and communication issues have been resolved.

Division II: Project was completed and accepted (utilities turned over) by Township. Currently working with Elmers and Road Commission on outstanding punchlist items with respect to Heritage Way SAD.

Division III: Booster Station / Mechanical Upgrade design is 75% complete and expected to be finalized in March. Project is slated to be bid in June with a late summer construction. Upon completion, the abandonment of three (3) booster station will occur, area overall will experience 5-10 psi increase in pressure and west side of town will be serviced from the new tank rather than directly from the city.

**US31 / 37 Water Pressure Issues**

This area historically experiences low pressure and fire suppression difficulties, specifically Cracker Barrel / Sam's Club. Water that services this area is from McCrea groundwater tank which services the US31/ 37 corridor by gravity and controlled by Pressure Control Valves to maintain pressures less than 80 psi. McCrea PRV has been proposed to be relocated to address this pocket of low pressure in past water studies and capital improvement plans. Recent interest in development in this vicinity have initiated reviews / consideration to complete this work item. Township board approved GFA contract last month to provide design, permitting and construction / installation of PRV. Project is in for permits and bidding to occur the end of this month with fall construction

**II. Sewer Projects**

**SAW Grant – US 31 Siphon Flow Monitoring**

Township board approved recommendations in report at September 26<sup>th</sup> 2017 meeting. GFA coordinated with the DPW to initiate operations change. Siphon continues to be monitored with increase in growth and permits on west side of town as a capacity restriction exists based upon study results. In March, flows were rerouted to Pump Stations #2 at logans landing from Pump Station #6 at Applebees to alleviate the capacity at the siphon. DPW has been monitoring and discharge has been

going well without incident. A need for a pump station may be more imminent to bypass siphon as it continues to present both a maintenance issue and capacity restriction but for the time being, the bypass of flows is working well and DEQ has accepted and permitting new development on west side of town.

### **III. General Utilities**

#### **Sewer / Water City Contracts**

GFA continues to assist the Township on the proposed Lafranier Water Tank Rehabilitation Project that the City is conducting. Project has been reviewed and approved for storm water and utility compliance with Township Ordinances (subject to conditions). The evaluation of the new tank being a benefit to the existing Townships' infrastructure has been disputed by the Township and many discussions with the City, DEQ and Township have occurred over the past couple years. Restrictions exist for the area serviced by Garfield Booster Station #7 which currently is limited to provide supply to 150 benefits. Based upon a recent meeting with DEQ, there is a potential for the new tank the City is constructing to benefit the Township and ability to eliminate the need / requirement to install a tank on the southeast side of the Township for Traditions and allow for excess of 150 benefits. Township and GFA are coordinating with City on specifics of operations, ability to initiate and costs. New tank is slated to go online soon and rehabilitation of old tank to occur late fall this year.

#### **Water Reliability Study**

GFA completed the last study in 2012 and are to be completed every 5 years. GFA had requested a time extension from DEQ awaiting completion of work on Northwest side of town. With growth and interest to extend system to Olesons / Meadowlane and need for tank to service Traditions, DEQ has requested GFA complete a mini study for each service area (there are 5). This would include flow data and capacity assessment of existing infrastructure. GFA is currently in process of preparing. A complete water study including hydraulic can be completed in future at a dated to be determined.

#### **GIS Mapping**

GFA has been working with the DPW to create an asset management program for the Township with respect to the Water and sewer Infrastructure. The 1<sup>st</sup> step of this process which includes creation of a GIS map that includes all record drawing information has been completed. GFA / DPW are now pursuing forward to inventory major and minor assets and GPS the locations of each.

The BPW was awarded the CGAP grant as offered by the Michigan Dept of Treasury. This grant promotes collaboration of communities and efficiency in government. The funds covered 75% of the expenses including equipment (GPS handheld).

#### **Drainage District Improvements / Cass Road 20" Watermain (exposed)**

GFA continues to assist the Drain Commission and Township. Revisions submitted to GFA to complete 6<sup>th</sup> review and assistance with applying for both DEQ Act 399 (water) DEQ Part 41 (sewer) permits as the project will require relocation of some of this piping to address conflicts with the new storm sewer. Permits for the drain crossing have been approved by the DEQ. Bidding and final plans have been

solicited as of this week with bid opening August 29<sup>th</sup>. Some work to be completed this year and majority in 2020.

### **Water Service Expansion**

Southwest Part of Township: Olesons Development have initiated and expressed an interest to partner to facilitate the extension of municipal watermain to service the respective developments. GFA has prepared budgetary cost estimates for various options to provide access to water service to the southwest side of the township which currently does not exist (terminates at McCrae / US-37). No status update since November 2018

West (Long Lake Township): Two (2) Developments off Gray Road have initiated and expressed an interest to partner to facilitate the extension of municipal watermain to service them GFA has prepared budgetary cost estimates to provide access to water. No status update since November 2018

## **IV. Parks & Recreation**

### **Boardman Valley Nature Preserve Site Improvements**

GFA contract was approved to provide construction administration, testing, survey and closeout services at the July 2017 meeting. Contracts have been awarded to three (3) contractors for each division and a preconstruction meeting was held in March. Project was scheduled to start in May however there were several contractor delays and started 2 months behind schedule. Status:

MLP Contractor – Kayak Work Completed and Project Closed out

Elmers – Punchlist Items and final paint coatings on courts have been completed. Awaiting closeout paperwork from Elmers to closeout job and recommend approval to Township.

G&J- Restoration completed and project closed out. G&J to be onsite this month to complete additional restoration for areas that did not germinate.

### **Silver Lake Recreation Area Upgrades / Metro Station 12- Additional Parking**

GFA was requested to assist the Township with evaluating ability to provide additional parking at the Fire Station. Two (2) options were provided including illustrations and price for discussion at April meeting. Based upon conflicts identified by Metro Fire a 3<sup>rd</sup> option is proposed and is included in board packet for discussion at this meeting. In addition, it was requested review and estimates be provided to include wellhouse structure and sidewalk extensions to the scope of project for board review and consideration. These upgrades were part of the Parks/ Rec Committees 2019 Capitol Improvement Plan. Township board approved GFA contract to provide design, permitting and construction oversight of project. Project to be completed and bid out this month for fall construction.



## **Utility Plan Reviews**

### **Ridges at 45- Phase 3/4**

GFA is representing the Township in full time construction oversight / closeout. All utilities have been installed and GFA is working with applicant on DPW walkthrough and turnover documents.

### **Contractors Drive (Cass Road)**

GFA is representing the Township in full time construction oversight / closeout. All utilities have been installed and GFA is working with applicant on DPW walkthrough and turnover documents.

### **Windy Hills (60 Acre Herkner Parcel)**

Construction is underway. GFA is provided as needed construction oversight.

### **Ashland Park - Phase 2 & 3**

Plan review has been completed by GFA and submitted to DEQ for permits. Once received, construction will commence.

### **Fox Run**

Plans have been approved and am in receipt of all DEQ permits. GFA will be providing as needed construction oversight. Some challenges to access connection to existing gravity sewer have presented themselves and worked with developer / DPW to provide connection.

### **Eaglehurst Development – Phase II**

GFA will be providing full time inspection. Project is being funded by Garfield Township through lateral charges. Project was bid and awarded to Alpers at April Meeting. GFA is coordinating with Alpers and intends to start work next week with September 15<sup>th</sup> completion.

### **Crown – Phase III**

Project is under construction and GFA is providing as needed construction oversight and spring 2019 construction anticipated.

### **Chelsea Park – West**

GFA has completed plan review and submitted to DEQ for permitting. GFA will be providing full time inspection and anticipating late fall construction.

**V. 2019 Storm Water & Private Road Plan Reviews**

Crown Phase III - Private Road Review	Approved with submitted Revisions
Crown Phase III - SW Review	Approved (final plans with permit and revisions to be submitted to Twp)
Jonkoff Crematorium	Rescinded
Elmers Storage Building - 2nd Addition	Approved (final plans and SESC permit to be submitted to Twp)
MacAllister Rentals	Approved (final plans with permit and revisions to be submitted to Twp)
SKF Land Company - Bay Masonry	Approved (final plans with permit and revisions to be submitted to Twp)
1349 Trade Centre Dr, Broad Rentals	Approved (final plans with permit and revisions to be submitted to Twp)
3663 North Country - Surgery Center	Approved (final plans with permit and revisions to be submitted to Twp)
613 Eta Lane	Approved (final plans with permit and revisions to be submitted to Twp)
Chelsea Park, West	Initial review completed and awaiting revisions from applicants Engineer
French Manor	Initial Review completed and awaiting revisions from applicants Engineer
635 Eta Lane	Resubmittal on modifications to original application from 2018, GFA currently reviewing
Living Hope Church Expansion	Plans just received and in review by GFA

# Clerk's Report

For July 31, 2019

Submitted 8/07/19

To The Garfield Township Board;

On the following pages you will find a copy of the Revenue and Expenditure Report. This Report is an informational report that gives you an overview of what has happened in that particular month, along with what has happened for the whole year. It also compares what has happened for the year with the Budget and gives you a final figure of what is left in that budgeted line item. The Budget is a tool to go by for that year. Nothing is guaranteed in the Budget, it is your best estimate. The Township's Budget is also a Cost Center Budget not a Line Item Budget, which means that what is important is the final figure. Some line items may run over as long as the final cost center total is not over. On this Report you will find the following captions on the top: Original and Amended Budget, Annual and Current Month, and finally Balance.

For the month of July in the General Fund, you will find that we had a total of \$45,278.94 Revenues and \$152,191.57 Expenditures. For the year we have a total of \$3,192,965.11 Revenues and \$2,045,685.01 Expenditures.

If you have any questions or would like further clarification please feel free to contact me at: 231-941-1620.

Lanie McManus

Township Clerk

GL NUMBER	DESCRIPTION	2019 ORIGINAL BUDGET	2019 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/2019	AVAILABLE BALANCE
<b>Fund 101 - GENERAL OPERATING FUND</b>						
<b>Revenues</b>						
Dept 000						
101-000-403.000	CURRENT REAL PROPERTY TAXES	1,800,000.00	1,800,000.00	2,071,913.32	(751.13)	(271,913.32)
101-000-407.000	DEL PERSONAL PROP TAXES	500.00	500.00	1,841.92	0.00	(1,341.92)
101-000-412.000	SWAMP TAX COLLECTIONS	80.00	80.00	0.00	0.00	80.00
101-000-414.000	Protested PRE Interest	500.00	500.00	281.95	281.95	218.05
101-000-423.000	TRAILER PARK FEES	8,000.00	8,000.00	5,012.00	734.50	2,988.00
101-000-445.000	PENALTIES & INT. ON TAXES	4,000.00	4,000.00	3,991.41	0.00	8.59
101-000-476.000	BUILDING PERMITS	220,000.00	220,000.00	104,294.00	17,824.00	115,706.00
101-000-476.001	PLANNING FEES	7,500.00	7,500.00	15,100.00	2,600.00	(7,600.00)
101-000-476.002	MAINT INSPECTION FEES	800.00	800.00	280.00	0.00	520.00
101-000-476.003	TREASURER FEES	500.00	500.00	550.00	450.00	(50.00)
101-000-476.004	PARK USE FEES	0.00	0.00	2,480.00	440.00	(2,480.00)
101-000-476.005	ZONING FEES	22,000.00	22,000.00	10,240.00	1,500.00	11,760.00
101-000-574.000	STATE SHARED REVENUE	1,300,000.00	1,300,000.00	667,192.00	0.00	632,808.00
101-000-574.001	STATE SHARED REV. - LIQUOR LA	20,000.00	20,000.00	55.00	27.50	19,945.00
101-000-575.000	Road Right of Way	20,000.00	20,000.00	20,091.12	0.00	(91.12)
101-000-612.000	CHARGES FOR TOWNSHIP SERVICES	5,000.00	5,000.00	7,550.90	128.65	(2,550.90)
101-000-627.000	TAX COLLECTION FEES	22,000.00	22,000.00	21,702.50	21,702.50	297.50
101-000-656.000	Ordinance Enforcement Fees	1,000.00	1,000.00	166.67	0.00	833.33
101-000-664.000	EARNED INTEREST	20,000.00	20,000.00	41,226.78	305.97	(21,226.78)
101-000-668.002	RENTS & ROYALTIES CABLE VIS	265,000.00	265,000.00	138,841.49	0.00	126,158.51
101-000-668.003	RENTS & ROYALTIES CABLE EQUIP	17,000.00	17,000.00	13,189.95	0.00	3,810.05
101-000-670.000	UNREALIZED LOSS ON INVESTMENT	0.00	0.00	20,522.00	0.00	(20,522.00)
101-000-676.000	REIMBURSEMENTS	0.00	0.00	45,963.61	35.00	(45,963.61)
101-000-676.001	Reimbursed Treasurer Legal Fees	600.00	600.00	478.49	0.00	121.51
Total Dept 000		3,734,480.00	3,734,480.00	3,192,965.11	45,278.94	541,514.89
TOTAL REVENUES		3,734,480.00	3,734,480.00	3,192,965.11	45,278.94	541,514.89

<b>Fund 101 - GENERAL OPERATING FUND:</b>						
<b>TOTAL REVENUES</b>						
		3,734,480.00	3,734,480.00	3,192,965.11	45,278.94	541,514.89

User: Lanie DB: Garfiel. PERIOD END 7/31/2019

2019 ORIGINAL BUDGET AMENDED BUDGET YTD BALANCE 07/31/2019 ACTIVITY FOR MONTH 07/31/19 AVAILABLE BALANCE % BDTG USED

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/19	AVAILABLE BALANCE	% BDTG USED
<b>Fund 101 - GENERAL OPERATING FUND</b>							
<b>Expenditures</b>							
<b>Dept 101 - TOWNBOARD</b>							
101-101-701.100	WAGES - TRUSTEE	12,000.00	12,000.00	6,600.00	900.00	5,400.00	55.00
101-101-701.101	WAGES - FILE CLERK	35,143.68	35,143.68	22,401.57	3,023.36	12,742.11	63.74
101-101-701.102	WAGES - TRUSTEE	12,000.00	12,000.00	6,300.00	1,000.00	5,700.00	52.50
101-101-701.103	WAGES - TRUSTEE	12,000.00	12,000.00	5,650.00	900.00	6,350.00	47.08
101-101-701.104	WAGES - TRUSTEE	12,000.00	12,000.00	7,150.00	1,050.00	4,850.00	59.58
101-101-701.105	WAGES - OFFICE COORDINATOR	32,676.80	32,676.80	20,175.22	3,864.80	12,501.58	61.74
101-101-726.000	SUPPLIES	5,500.00	5,500.00	4,026.41	1,204.57	1,473.59	73.21
101-101-726.001	POSTAGE	8,000.00	8,000.00	4,802.74	2,393.63	3,197.26	60.03
101-101-726.002	SUPPLIES - COPIER MAINTENANCE	7,500.00	7,500.00	2,715.41	403.00	4,784.59	36.21
101-101-801.002	LEGAL SERVICES - TOWNBOARD	16,000.00	16,000.00	5,063.93	531.16	10,936.07	31.65
101-101-801.004	LEGAL -Tax Tribunal	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-101-802.000	AUDIT AND ACCOUNTING	17,000.00	17,000.00	7,000.00	0.00	10,000.00	0.00
101-101-805.000	CONTRACTED AND OTHER SERVICES	6,500.00	6,500.00	6,738.50	1,649.50	103.67	103.67
101-101-860.000	MILEAGE	500.00	500.00	6.96	0.00	493.04	1.39
101-101-900.000	PRINTING & PUBLISHING	2,500.00	2,500.00	2,144.69	1,071.00	355.31	85.79
101-101-901.000	ADVERTISING	7,500.00	7,500.00	3,655.15	910.00	3,844.85	48.74
101-101-960.000	EDUCATION & TRAINING	4,000.00	4,000.00	32.50	0.00	3,967.50	0.81
101-101-965.101	DUES & PUBLICATIONS -TOWNBOAR	2,500.00	2,500.00	488.49	288.49	2,011.51	19.54
101-101-965.102	DUES - MICHIGAN TOWNSHIP ASSO	6,500.00	6,500.00	6,103.78	0.00	396.22	93.90
<b>Total Dept 101 - TOWNBOARD</b>		<b>209,820.48</b>	<b>209,820.48</b>	<b>111,055.35</b>	<b>19,189.51</b>	<b>98,765.13</b>	<b>52.93</b>
<b>Dept 171 - TOWNSHIP SUPERVISOR</b>							
101-171-701.201	WAGES - SUPERVISOR	75,161.28	75,161.28	43,294.55	5,781.64	31,866.73	57.60
101-171-701.202	WAGES - APPRAISER II	43,911.17	43,911.17	25,292.00	3,377.60	18,619.17	57.60
101-171-701.204	WAGES - APPRAISER III	52,344.21	52,344.21	30,046.45	4,026.42	22,297.76	57.40
101-171-701.205	WAGES - ASSESSOR	92,800.59	92,800.59	53,455.10	7,138.50	39,345.49	57.60
101-171-726.000	SUPPLIES	2,000.00	2,000.00	634.01	98.73	1,365.99	31.70
101-171-726.001	POSTAGE	3,700.00	3,700.00	2,992.33	0.00	707.67	80.87
101-171-805.000	CONTRACTED AND OTHER SERVICES	25,000.00	25,000.00	8,085.42	50.00	16,914.58	32.34
101-171-860.200	MILEAGE - SUPERVISOR	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-171-860.201	MILEAGE - ASSESSOR	1,000.00	1,000.00	358.32	358.32	641.68	35.83
101-171-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	1,940.27	0.00	59.73	97.01
101-171-901.000	ADVERTISING	500.00	500.00	0.00	0.00	500.00	0.00
101-171-960.000	EDUCATION & TRAINING	7,000.00	7,000.00	2,686.00	17.29	4,314.00	38.37
101-171-960.200	EDUCATION - SUPERVISOR	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-171-965.000	DUES & PUBLICATIONS	3,000.00	3,000.00	560.50	0.00	2,439.50	18.68
<b>Total Dept 171 - TOWNSHIP SUPERVISOR</b>		<b>310,417.25</b>	<b>310,417.25</b>	<b>169,344.95</b>	<b>20,848.50</b>	<b>141,072.30</b>	<b>54.55</b>
<b>Dept 191 - ELECTIONS</b>							
101-191-701.000	WAGES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-191-726.000	SUPPLIES	5,000.00	5,000.00	4,122.45	0.00	877.55	82.45
101-191-726.001	POSTAGE	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-191-860.000	MILEAGE	400.00	400.00	0.00	0.00	400.00	0.00
101-191-901.000	ADVERTISING	500.00	500.00	0.00	0.00	500.00	0.00
101-191-935.010	MACHINE MAINTENANCE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-191-935.015	COMPUTER SUPPORT SYSTEMS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
<b>Total Dept 191 - ELECTIONS</b>		<b>32,900.00</b>	<b>32,900.00</b>	<b>4,122.45</b>	<b>0.00</b>	<b>28,777.55</b>	<b>12.53</b>
<b>Dept 215 - TOWNSHIP CLERK</b>							

EXPENDITURE REPORT FOR GARFIELD TOWNSHIP  
 PERIOD END: 7/31/2019

GL NUMBER	DESCRIPTION	2019 ORIGINAL BUDGET	2019 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/19	AVAILABLE BALANCE	% BDDT USED
<b>Fund 101 - GENERAL OPERATING FUND</b>							
<b>Expenditures</b>							
101-215-701.300	WAGES - CLERK	75,161.28	75,161.28	43,294.55	5,781.64	31,866.73	57.60
101-215-701.302	WAGES - DEPUTY CLERK	46,500.00	46,500.00	26,717.68	3,576.92	19,782.32	57.46
101-215-701.303	WAGES - ACCOUNTANT	5,000.00	5,000.00	505.00	0.00	4,495.00	10.10
101-215-726.000	SUPPLIES	1,500.00	1,500.00	557.84	0.00	942.16	37.19
101-215-860.300	MILEAGE - CLERK	400.00	400.00	0.00	0.00	400.00	0.00
101-215-860.301	MILEAGE - DEPUTY CLERK	400.00	400.00	0.00	0.00	400.00	0.00
101-215-956.016	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	0.00
101-215-960.000	EDUCATION & TRAINING	6,000.00	6,000.00	5,408.03	1,341.85	591.97	90.13
101-215-965.000	DUES & PUBLICATIONS	700.00	700.00	330.00	330.00	370.00	47.14
<b>Total Dept 215 - TOWNSHIP CLERK</b>		<b>136,161.28</b>	<b>136,161.28</b>	<b>76,813.10</b>	<b>11,030.41</b>	<b>59,348.18</b>	<b>56.41</b>
<b>Dept 247 - BOARD OF REVIEW</b>							
101-247-701.400	WAGES - B OF R	1,500.00	1,500.00	600.00	0.00	900.00	40.00
101-247-701.401	WAGES - B OF R	1,500.00	1,500.00	500.00	0.00	1,000.00	33.33
101-247-701.402	WAGES - B OF R	1,500.00	1,500.00	500.00	0.00	1,000.00	33.33
101-247-701.403	WAGES - B OF R	1,500.00	1,500.00	200.00	0.00	1,300.00	13.33
101-247-960.000	EDUCATION & TRAINING	200.00	200.00	0.00	0.00	200.00	0.00
<b>Total Dept 247 - BOARD OF REVIEW</b>		<b>6,200.00</b>	<b>6,200.00</b>	<b>1,800.00</b>	<b>0.00</b>	<b>4,400.00</b>	<b>29.03</b>
<b>Dept 253 - TOWNSHIP TREASURER</b>							
101-253-701.500	WAGES - TREASURER	75,161.78	75,161.78	43,294.55	5,781.64	31,867.23	57.60
101-253-701.501	WAGES - ASSISTANT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-253-701.502	WAGES - DEPUTY TREASURER	46,500.00	46,500.00	26,717.68	3,576.92	19,782.32	57.46
101-253-726.000	SUPPLIES	2,500.00	2,500.00	1,674.76	898.53	825.24	66.99
101-253-726.001	POSTAGE	6,500.00	6,500.00	2,387.66	32.66	4,112.34	36.73
101-253-801.000	LEGAL SERVICES	3,000.00	3,000.00	904.20	0.00	2,095.80	30.14
101-253-809.000	Bank Fees	300.00	300.00	0.00	0.00	300.00	0.00
101-253-860.500	MILEAGE - TREASURER	700.00	700.00	138.62	0.00	561.38	19.80
101-253-860.501	MILEAGE - DEPUTY TREASURER	500.00	500.00	218.08	0.00	281.92	43.62
101-253-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	758.70	758.70	1,241.30	37.94
101-253-901.000	ADVERTISING	100.00	100.00	0.00	0.00	100.00	0.00
101-253-960.000	EDUCATION & TRAINING	4,500.00	4,500.00	199.08	0.00	4,300.92	4.42
101-253-965.000	DUES & PUBLICATIONS	500.00	500.00	50.00	0.00	450.00	10.00
<b>Total Dept 253 - TOWNSHIP TREASURER</b>		<b>147,261.78</b>	<b>147,261.78</b>	<b>76,343.33</b>	<b>11,048.45</b>	<b>70,918.45</b>	<b>51.84</b>
<b>Dept 258 - COMPUTER SUPPORT</b>							
101-258-726.000	SUPPLIES	6,000.00	6,000.00	489.99	0.00	5,510.01	8.17
101-258-935.015	COMPUTER SUPPORT SYSTEMS	30,000.00	30,000.00	24,068.89	2,702.31	5,931.11	80.23
101-258-935.016	COMPUTER NETWORK	2,000.00	2,000.00	525.00	75.00	1,475.00	26.25
<b>Total Dept 258 - COMPUTER SUPPORT</b>		<b>38,000.00</b>	<b>38,000.00</b>	<b>25,083.88</b>	<b>2,777.31</b>	<b>12,916.12</b>	<b>66.01</b>
<b>Dept 265 - TOWNSHIP HALL</b>							
101-265-701.011	Maintenance Wages	10,000.00	10,000.00	4,679.83	900.60	5,320.17	46.80
101-265-726.003	SUPPLIES-MAINTANCE	3,500.00	3,500.00	1,020.29	284.43	2,479.71	29.15
101-265-850.000	TELEPHONE	16,000.00	16,000.00	9,080.93	1,297.00	6,919.07	56.76
101-265-920.601	HEATING / GAS	12,000.00	12,000.00	7,050.21	431.12	4,949.79	58.75
101-265-920.602	WATER / SEWER	6,000.00	6,000.00	1,061.69	0.00	4,938.31	17.69
101-265-920.603	LIGHTS BUILDING	15,000.00	15,000.00	6,847.66	2,318.33	8,152.34	45.65

User: Lanie PERIOD END 7/31/2019 DB: Garfield


GL NUMBER	DESCRIPTION	2019		YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/19	AVAILABLE BALANCE	% BDTG USED
		ORIGINAL BUDGET	AMENDED BUDGET				
<b>Fund 101 - GENERAL OPERATING FUND</b>							
<b>Expenditures</b>							
101-265-935.601	SNOW PLOWING	10,000.00	10,000.00	3,062.00	0.00	6,938.00	30.62
101-265-935.602	LAWN MAINTENANCE	10,000.00	10,000.00	3,175.00	675.00	6,825.00	31.75
101-265-935.603	CLEANING SERVICE	15,000.00	15,000.00	6,930.00	1,150.00	8,070.00	46.20
101-265-935.604	RUBBISH REMOVAL	1,000.00	1,000.00	570.00	85.00	430.00	57.00
101-265-935.605	BUILDING REPAIR	50,000.00	50,000.00	524.50	0.00	49,475.50	1.05
101-265-935.606	ELECTRONIC PROTECTION SYSTEM	1,500.00	1,500.00	1,096.20	365.40	403.80	73.08
101-265-935.608	MAINTENANCE-OTHER	15,000.00	15,000.00	18,962.66	1,096.84	(3,962.66)	126.42
<b>Total Dept 265 - TOWNSHIP HALL</b>		<b>165,000.00</b>	<b>165,000.00</b>	<b>64,060.97</b>	<b>8,603.72</b>	<b>100,939.03</b>	<b>38.82</b>
<b>Dept 301 - POLICE SERVICES</b>							
101-301-830.000	POLICE CONTRACT	1,200,000.00	1,200,000.00	571,406.58	0.00	628,593.42	47.62
<b>Total Dept 301 - POLICE SERVICES</b>		<b>1,200,000.00</b>	<b>1,200,000.00</b>	<b>571,406.58</b>	<b>0.00</b>	<b>628,593.42</b>	<b>47.62</b>
<b>Dept 371 - TOWNSHIP BUILDING INSPECTOR</b>							
101-371-701.702	WAGES BUILDING ASSISTANT	16,744.63	16,744.63	9,551.67	1,267.39	7,192.96	57.04
101-371-701.703	WAGES - BUILDING	73,473.79	73,473.79	42,303.73	5,651.84	31,170.06	57.58
101-371-701.704	WAGES - BUILDING	25,000.00	25,000.00	11,116.14	1,400.00	13,883.86	44.46
101-371-701.705	WAGES - CONSTRUCTION BOARD	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-371-726.000	SUPPLIES	1,000.00	1,000.00	911.31	0.00	88.69	91.13
101-371-960.000	EDUCATION & TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-371-965.000	DUES & PUBLICATIONS	1,500.00	1,500.00	335.00	0.00	1,165.00	22.33
<b>Total Dept 371 - TOWNSHIP BUILDING INSPECTOR</b>		<b>119,718.42</b>	<b>119,718.42</b>	<b>64,217.85</b>	<b>8,319.23</b>	<b>55,500.57</b>	<b>53.64</b>
<b>Dept 400 - PLANNING COMMISSION</b>							
101-400-701.800	WAGES - PLANNING	2,000.00	2,000.00	1,200.00	200.00	800.00	60.00
101-400-701.801	WAGES - PLANNING	2,000.00	2,000.00	900.00	100.00	1,100.00	45.00
101-400-701.802	WAGES - PLANNING	2,000.00	2,000.00	1,200.00	200.00	800.00	60.00
101-400-701.804	WAGES - PLANNING	2,000.00	2,000.00	1,100.00	200.00	900.00	55.00
101-400-701.805	WAGES - PLANNING	2,000.00	2,000.00	1,100.00	200.00	900.00	55.00
101-400-701.806	WAGES - PLANNING	2,000.00	2,000.00	1,200.00	200.00	800.00	60.00
101-400-701.808	WAGES - PLANNING	2,000.00	2,000.00	1,200.00	200.00	800.00	60.00
101-400-801.000	LEGAL SERVICES	25,000.00	25,000.00	1,406.50	0.00	23,593.50	5.63
101-400-805.000	CONTRACTED AND OTHER SERVICES	6,000.00	6,000.00	3,183.50	223.00	2,816.50	53.06
101-400-900.000	PRINTING & PUBLISHING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-400-901.000	ADVERTISING	2,000.00	2,000.00	803.80	252.70	1,196.20	40.19
101-400-960.000	EDUCATION & TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-400-965.000	DUES & PUBLICATIONS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
<b>Total Dept 400 - PLANNING COMMISSION</b>		<b>51,000.00</b>	<b>51,000.00</b>	<b>13,193.80</b>	<b>1,775.70</b>	<b>37,806.20</b>	<b>25.87</b>
<b>Dept 401 - TOWNSHIP PLANNER</b>							
101-401-701.900	WAGES - PLANNER	73,473.79	73,473.79	42,322.56	5,651.84	31,151.23	57.60
101-401-701.901	WAGES - DEPUTY PLANNER	52,604.54	52,604.54	26,871.62	3,807.70	25,732.92	51.08
101-401-701.902	WAGES -PLANNER ASSISTANT	12,558.53	12,558.53	7,163.70	950.53	5,394.83	57.04
101-401-726.000	SUPPLIES	1,000.00	1,000.00	1,060.35	18.79	(60.35)	106.04
101-401-860.900	MILEAGE - TOWNSHIP PLANNER	300.00	300.00	0.00	0.00	300.00	0.00
101-401-860.901	MILEAGE - DEPUTY PLANNER	300.00	300.00	0.00	0.00	300.00	0.00
101-401-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	75.00	0.00	1,925.00	3.75
101-401-960.000	EDUCATION & TRAINING	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00



GL NUMBER	DESCRIPTION	2019 ORIGINAL BUDGET	2019 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/19	AVAILABLE BALANCE	% BDTG USED
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
101-401-965.000	DUES & PUBLICATIONS	1,000.00	1,000.00	108.50	0.00	891.50	10.85
Total Dept 401 - TOWNSHIP PLANNER		148,236.86	148,236.86	77,601.73	10,428.86	70,635.13	52.35
Dept 410 - ZONING BOARD OF APPEALS							
101-410-701.001	WAGES - ZONING	1,200.00	1,200.00	100.00	100.00	1,100.00	8.33
101-410-701.002	WAGES - ZONING	1,200.00	1,200.00	200.00	100.00	1,000.00	16.67
101-410-701.003	WAGES - ZONING	1,200.00	1,200.00	200.00	100.00	1,000.00	16.67
101-410-701.004	WAGES - ZONING	1,200.00	1,200.00	100.00	0.00	1,100.00	8.33
101-410-701.005	WAGES - ZONING	1,200.00	1,200.00	200.00	100.00	1,000.00	16.67
101-410-801.000	LEGAL SERVICES	10,000.00	10,000.00	203.00	0.00	9,797.00	2.03
101-410-805.000	CONTRACTED AND OTHER SERVICES	1,000.00	1,000.00	161.00	99.00	839.00	16.10
101-410-901.000	ADVERTISING	2,000.00	2,000.00	801.05	295.40	1,198.95	40.05
101-410-960.000	EDUCATION & TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 410 - ZONING BOARD OF APPEALS		20,000.00	20,000.00	1,965.05	794.40	18,034.95	9.83
Dept 412 - ZONING ADMINISTRATOR							
101-412-701.601	WAGES	51,665.46	51,665.46	29,760.38	3,974.26	21,905.08	57.60
101-412-701.602	WAGES ZONING	16,000.00	16,000.00	3,801.07	1,176.02	12,198.93	23.76
101-412-726.000	SUPPLIES	1,000.00	1,000.00	418.77	77.14	581.23	41.88
101-412-860.601	MILEAGE - ZONING ADMIN	150.00	150.00	0.00	0.00	150.00	0.00
101-412-860.602	MILEAGE - DEPT ZONING	150.00	150.00	0.00	0.00	150.00	0.00
101-412-960.000	EDUCATION & TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-412-965.000	DUES & PUBLICATIONS	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 412 - ZONING ADMINISTRATOR		71,465.46	71,465.46	33,980.22	5,227.42	37,485.24	47.55
Dept 448 - STREET LIGHTS - TOWNSHIP							
101-448-920.005	STREET LIGHTS TOWNSHIP	80,000.00	80,000.00	56,735.19	8,494.73	23,264.81	70.92
Total Dept 448 - STREET LIGHTS - TOWNSHIP		80,000.00	80,000.00	56,735.19	8,494.73	23,264.81	70.92
Dept 747 - COMMUNITY PROMOTIONS							
101-747-880.003	COM. PROM. - ECONOMIC DEVELOPMENT	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-747-880.004	COM. PROM. - TC-TALUS	3,000.00	3,000.00	3,000.00	0.00	0.00	100.00
101-747-880.007	COM. PROM. - COMMUNITY AWAREN	820,000.00	820,000.00	5,343.00	0.00	814,657.00	0.65
101-747-880.008	COM. PROM. - CONTRACTED SERVI	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-747-880.011	COM. PROM. - P.E.G.	100,000.00	100,000.00	95,201.40	22,427.29	4,798.60	95.20
101-747-880.017	COM. PROM. - TV BOARD	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-747-880.018	COM. PROM. - MILFOIL	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
Total Dept 747 - COMMUNITY PROMOTIONS		968,500.00	968,500.00	103,544.40	22,427.29	864,955.60	10.69
Dept 806 - TOWNSHIP VEHICLES							
101-806-862.000	GAS & CAR WASHES	2,500.00	2,500.00	660.39	169.69	1,839.61	26.42
101-806-863.000	OIL CHANGES	500.00	500.00	0.00	0.00	500.00	0.00
101-806-864.000	MISCELLANEOUS	1,500.00	1,500.00	499.63	0.00	1,000.37	33.31
Total Dept 806 - TOWNSHIP VEHICLES		4,500.00	4,500.00	1,160.02	169.69	3,339.98	25.78

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/19	AVAILABLE BALANCE	% BDT USED
<b>Fund 101 - GENERAL OPERATING FUND</b>							
<b>Expenditures</b>							
Dept 851 - EMPLOYEE BENEFITS & INSURANCES							
101-851-701.000	WAGES	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
101-851-701.027	UNEMPLOYMENT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-851-873.001	John Hancock 403B	90,000.00	90,000.00	85,039.90	0.00	4,960.10	94.49
101-851-873.010	SOCIAL SECURITY - EMPLOYER	80,000.00	80,000.00	41,646.68	5,807.80	38,353.32	52.06
101-851-873.020	VACATION & PERSONAL PAYOUT	5,000.00	5,000.00	123.66	0.00	4,876.34	2.47
101-851-873.030	INSURANCE - EMPLOYEE HEALTH	325,000.00	325,000.00	228,834.89	14,712.22	96,165.11	70.41
101-851-873.040	INSURANCE - EMPLOYEE LIFE	10,000.00	10,000.00	6,336.95	536.33	3,663.05	63.37
101-851-912.001	INSURANCE - LIABILITY	13,000.00	13,000.00	0.00	0.00	13,000.00	0.00
101-851-912.002	INSURANCE - WORKMENS COMP.	8,000.00	8,000.00	6,675.00	0.00	1,325.00	83.44
<b>Total Dept 851 - EMPLOYEE BENEFITS &amp; INSURANCES</b>		<b>541,000.00</b>	<b>541,000.00</b>	<b>368,657.08</b>	<b>21,056.35</b>	<b>172,342.92</b>	<b>68.14</b>
<b>Dept 900 - CAPITAL OUTLAY</b>							
101-900-970.001	CAPITAL OUTLAY - ELECTIONS	2,000.00	2,000.00	1,767.94	0.00	232.06	88.40
101-900-970.002	CAPITAL OUTLAY - TOWNSHIP HAL	10,000.00	10,000.00	21,802.12	0.00	(11,802.12)	218.02
101-900-970.003	CAPITAL OUTLAY - COMPUTER	15,000.00	15,000.00	1,029.00	0.00	13,971.00	6.86
101-900-970.004	CAPITAL OUTLAY - VEHICLES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-900-970.005	CAPITAL OUTLAY - LAND	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
<b>Total Dept 900 - CAPITAL OUTLAY</b>		<b>43,000.00</b>	<b>43,000.00</b>	<b>24,599.06</b>	<b>0.00</b>	<b>18,400.94</b>	<b>57.21</b>
<b>Dept 965 - TRANSFERS TO OTHER FUNDS</b>							
101-965-990.308	TRANSFERS TO #308 PARK SYS	200,000.00	200,000.00	200,000.00	0.00	0.00	100.00
<b>Total Dept 965 - TRANSFERS TO OTHER FUNDS</b>		<b>200,000.00</b>	<b>200,000.00</b>	<b>200,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.00</b>
<b>TOTAL EXPENDITURES</b>							
		<b>4,493,181.53</b>	<b>4,493,181.53</b>	<b>2,045,685.01</b>	<b>152,191.57</b>	<b>2,447,496.52</b>	<b>45.53</b>
<b>Fund 101 - GENERAL OPERATING FUND:</b>							
<b>TOTAL EXPENDITURES</b>							
		<b>4,493,181.53</b>	<b>4,493,181.53</b>	<b>2,045,685.01</b>	<b>152,191.57</b>	<b>2,447,496.52</b>	<b>45.53</b>

GL NUMBER	DESCRIPTION	2019 ORIGINAL BUDGET	2019 AMENDED BUDGET	YTD BALANCE 07/31/2019	ACTIVITY FOR MONTH 07/31/19	AVAILABLE BALANCE	% BUDGET USED
Fund 308 - PARK SYSTEM FUND							
Expenditures							
Dept 000							
308-000-701.308	WAGES - PARKS AND RECREATION	8,400.00	8,400.00	1,300.00	0.00	7,100.00	15.48
308-000-801.000	LEGAL SERVICES	2,000.00	2,000.00	507.50	507.50	1,492.50	25.38
308-000-864.000	MISCELLANEOUS	0.00	0.00	161.00	0.00	(161.00)	100.00
308-000-880.001	COM. PROM. - SILVER LAKE PARK	94,000.00	94,000.00	11,041.75	3,082.06	82,958.25	11.75
308-000-880.006	COM. PROM. - BVNP (YMCA)	63,000.00	63,000.00	19,014.36	654.36	43,985.64	30.18
308-000-880.008	COM. PROM. - Cont. Serv GTCD	46,000.00	46,000.00	34,500.00	11,500.00	11,500.00	75.00
308-000-880.012	COM. PROM. - GT COMMONS	12,500.00	12,500.00	426.81	0.00	12,073.19	3.41
308-000-880.013	COM. PROM. - BOARDMAN RIVER	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
308-000-880.014	COM. PROM. - MILLER CREEK	8,500.00	8,500.00	264.90	252.00	8,235.10	3.12
308-000-880.015	COM. PROM. - PARK & TRAIL MAI	26,100.00	26,100.00	0.00	0.00	26,100.00	0.00
308-000-880.016	COM. PROM. - KIDS CREEK PARK	44,800.00	44,800.00	2,517.82	910.76	42,282.18	5.62
308-000-935.000	MAINTENANCE - MISC, EQUIP	55,000.00	55,000.00	38,580.80	4,533.24	16,419.20	70.15
Total Dept 000		365,300.00	365,300.00	108,314.94	21,439.92	256,985.06	29.65
Dept 851 - EMPLOYEE BENEFITS & INSURANCES							
308-851-873.010	SOCIAL SECURITY - EMPLOYER	0.00	0.00	99.45	0.00	(99.45)	100.00
Total Dept 851 - EMPLOYEE BENEFITS & INSURANCES		0.00	0.00	99.45	0.00	(99.45)	100.00
TOTAL EXPENDITURES		365,300.00	365,300.00	108,414.39	21,439.92	256,885.61	29.68
Fund 308 - PARK SYSTEM FUND:							
TOTAL EXPENDITURES		365,300.00	365,300.00	108,414.39	21,439.92	256,885.61	29.68

 <b>Charter Township of Garfield</b> <b>Planning Department Report No. 2019-107</b>			
Prepared:	August 5, 2019	Pages:	5
Meeting:	August 13, 2019 Township Board	Attachments:	<input checked="" type="checkbox"/>
Subject:	Ashland Park PUD Phases 2 & 3 Major Amendment-Public Hearing/Findings of Fact		
Applicant:	Peachtree River Investments, LLC		
Owner:	Peachtree River Investments, LLC		
File No.	PUD-2001-01-F		
Parcel No.	05-026-018-00		

**PURPOSE OF APPLICATION:**

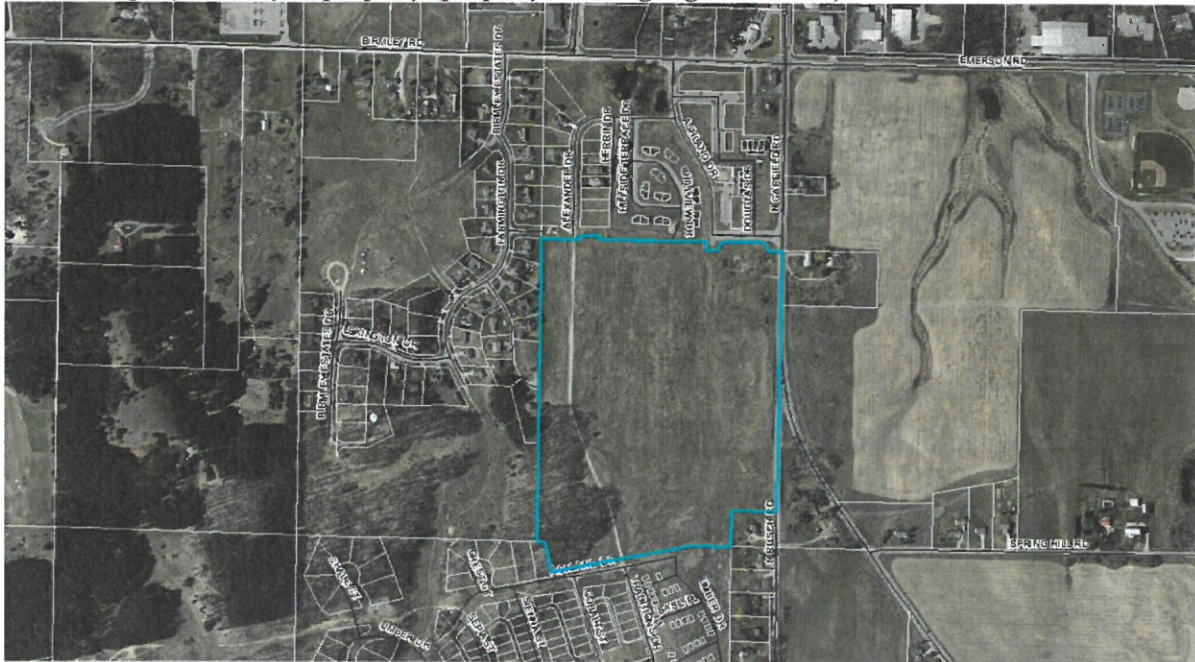
A request to amend a Planned Unit Development (PUD) is being considered according to Section 423.G of the Zoning Ordinance. Staff has determined that this amendment constitutes a major amendment which requires a public hearing, Planning Commission approval and Township Board approval.

The application requests an amendment to Phase 2 and Phase 3 of the Ashland Park PUD by replacing the 2001 original approved mix of 124 quadplex residential units, 42 duplex residential units, and 21 single-family residential units with a new pattern of consisting of 158 duplex residential units. This proposal results in an overall reduction of 29 residential dwelling units. The total improved space decreased from 79.8% to 59.9% which makes the new total open space to be 40.1% (20.39 acres). The most recent configuration for Phase 2 and Phase 3 of Ashland Park PUD was approved in 2017 and consists of 62 single-family residential units and 48 duplex residential units for a total of 110 residential dwelling units. A copy of the overall site plan (dated 12/05/2016) approved in 2017 is included with this report.

**SUBJECT PROPERTY:**

The subject property is the Ashland Park PUD. The PUD extends southwest from the intersection of Birmley Road and Garfield Road. Phases 2 and 3 comprise approximately 52 acres of land.

*Aerial image of the subject property (property lines highlighted in blue):*



**BACKGROUND:**

The Ashland Park PUD was approved in 2001, but demand for residential units within the development never really materialized. Eventually, Phase 1 of Ashland Park commenced and build out of the phase is nearing completion. In Phase 1, the sale of duplex residential units has been more successful than the sale of single-family detached residential units. For Phases 2 and 3, the owner/applicant is requesting to convert all residential units into strictly duplex residential units. Changes to the road network are also proposed. From Phase 3, a connection into the Traditions development is maintained.

The new design of the roadway appears to maintain desired connectivity. The development includes a pathway network, including sidewalks along both sides of the roads. Elsewhere, the pathway network links the proposed open areas of the site. This proposal would appear to meet the intent of the Township's pedestrian pathway requirements.

**PROJECT HISTORY:**

*2001 Ashland Park PUD*

The project, approved in 2001, was a multiphase project that incorporated single family residential lots, zero lot line units, duplex and quadplex units, and commercial/office uses.

*2005 Ashland Park PUD Amendment*

The project was changed significantly when amended in 2005. The amendment allowed additional commercial and industrial uses to replace single family lots and to increase the multifamily units.

*2017 Ashland Park PUD Amendment*

Phases 2 and 3 were amended to eliminate approved multifamily units and replace them with single family lots. Minor changes to the orientation of other previously approved building sites within Phases 2 and 3 were also proposed, including the approved storage area, office buildings, and duplexes. The currently approved Ashland Park PUD site plan is attached.

**RECENT ISSUE:**

Since the amendment process for the Ashland Park PUD has commenced, it has come to our attention that an emergency vehicle road between Ashland Park PUD and the Traditions development needs to be maintained. Please see attached letter from Brian Belcher of Metro Fire dated July 26, 2019. Ashland Park and Traditions were approved as one PUD in 2001. As a condition of approval, it is recommended that Ashland Park and Traditions work together to fully address this issue and meet the secondary access road requirements of Metro Fire, particularly as phased development is constructed.

**FINDINGS OF FACT:**

- 1) An application has been received to amend Phases 2 and 3 of the Ashland Park PUD.
- 2) The site development plan for this portion of the development was most recently authorized by Amendment #PUD 2001-01-D in 2017.
- 3) The most significant change between the approved plan and the proposed plan is to replace all approved single-family lots with duplex condominium units.
- 4) This proposal results in an overall reduction of 29 dwelling units from the original plan in 2001.

**Section 426.E(4) Criteria**

- (a) The uses will be compatible with the natural environment, and with adjacent and surrounding land uses and properties, and will not have an adverse economic, social or environmental impact on adjacent and surrounding land uses and properties;

- Finding: The Planning Commission finds that this standard HAS BEEN MET because the application proposes a use which is already authorized within the PUD; the use is compatible with surrounding single-family residential uses both within and outside of the Ashland Park PUD; and, the amendment will not have an adverse impact on adjacent or surrounding properties.
- (b) The uses will be compatible with the capacity of existing public services and facilities, or of planned and feasible future public services and facilities, and such use is consistent with the public health, safety and welfare of the Township residents;
- Finding: The Planning Commission finds that this standard HAS BEEN MET. The development is already approved based upon the availability of these services and the application proposes a reduction in density, and therefore a reduction in need for these services.
- (c) The uses and development are warranted by the design of additional amenities made possible with, and incorporated by, the development proposal;
- Finding: The Planning Commission finds that this standard HAS BEEN MET. The use is already approved, and the application includes additional amenities such as sidewalks, walking paths, and pocket parks throughout the site. Pocket parks will be composed of benches, picnic tables and dog walk areas as noted.
- (d) Insofar as practicable, the landscape shall be preserved in its natural state by minimizing tree and soil disturbance and removal;
- Finding: The Planning Commission finds that this standard HAS BEEN MET. The proposed duplexes will have no greater impact on the remaining hillside than would the presently approved single-family units. With the current approved overall site plan, single-family home owners would have the right to remove trees on their lots. The applicant has stated that there will most likely be fewer trees removed since the condominium owners will only own inside the building and not their yard. The condominium association will manage and maintain the open space, including this area of trees.
- (e) Existing important natural, historical and architectural features within the development shall be preserved;
- Finding: The Planning Commission finds that the standard HAS BEEN MET because the applicant has made reasonable efforts to protect and retain existing mature vegetation and provide open space on the property.
- (f) Proposed buildings shall be sited harmoniously to the terrain and to other buildings in the vicinity that have a visual relationship to the proposed buildings;
- Finding: The Planning Commission finds that the standard HAS BEEN MET because the proposed building site setbacks are compatible with what has already been approved within the Ashland Park PUD.

- (g) With respect to vehicular and pedestrian circulation and parking, special attention shall be given to the location and number of access points to public streets, minimizing potential motorized/non-motorized conflict points, width of interior drives and access points, general interior circulation, separation of pedestrian and vehicular traffic, and the arrangement of parking areas that are safe and convenient and, insofar as is practicable, do not detract from the design of proposed structures and neighboring properties;
- Finding: The Planning Commission finds that the standard HAS BEEN MET because the proposed sidewalks and the proposed walking paths are separated from the roadways and are designed to minimize pedestrian/vehicular conflict.
- (h) Landscaping is provided to ensure that proposed uses will be adequately buffered from one another and from surrounding public and private property and, where applicable, to create a pleasant pedestrian scale outdoor environment;
- Finding: The Planning Commission finds that the standard HAS BEEN MET because the application proposes consistent landscaping as a condominium development with common ownership of the open spaces.
- (i) The development consolidates and maximizes useable open space;
- Finding: The Planning Commission finds that the standard HAS BEEN MET because the application proposes a number of consolidated common areas between development areas which may be utilized for passive recreation and which also accommodate picnic table areas and walking paths.
- (j) The benefits of the development are not achievable under any single zoning classification; and
- Finding: The Planning Commission finds that the standard HAS BEEN MET because the application requests an amendment to an existing, mixed-use development which is not achievable under any single zoning district.
- (k) The development is compatible with the intent and purpose of the adopted master plan.
- Finding: The Planning Commission finds that the standard HAS BEEN MET because the amended development plan remains consistent with the Master Plan designation for this area as low density residential (1-3 units per acre). The planned density for Phases 2 and 3 in the Ashland Park PUD is approximately 3 units per acre.

**ACTION RECOMMENDED:**

The purpose of this item being placed on tonight's agenda is to hold a public hearing on the application. If, following tonight's public hearing, the Board is prepared to adopt the Planning Commission's recommended Findings of Fact included in this report and approve the requested amendment; the following two (2) separate motions are suggested:

MOTION THAT the Finding of Fact for Application PUD-2001-01-F, in support of the requested amendment to the Ashland Park Planned Unit Development and as recommended for adoption by the Planning Commission, BE ADOPTED.

MOTION THAT Application PUD-2001-01-F, submitted by Peachtree River Investments, LLC for an amendment to the Ashland Park Planned Unit Development, BE APPROVED subject to the following conditions (1-4 as indicated in PD 2019-107):

1. The applicant shall provide two (2) full sized plan sets, one (1) 11x17" plan set, and one electronic copy of the full application (in PDF format) with all updates as required by the conditions of this approval and indicating compliance with all provisions of the Zoning Ordinance.
2. The applicant shall record promptly the Report and Decision Order (RDO) and any amendment to such order with the Grand Traverse County Register of Deeds in the chain of title for each parcel or portion thereof to which the RDO pertains. A copy of each recorded document shall be filed with the Township within ninety (90) days of final approval by the Township or approval shall be considered to have expired.
3. Except as expressly provided for in this Application, all original requirements, conditions, terms, plans, documents, and findings are hereby reaffirmed and ratified and shall remain in full force and effect. In the event of any conflict or inconsistency between this Application and the terms of any prior agreement, the terms of this approval shall prevail.
4. Ashland Park and Traditions work together to meet and coordinate the secondary access road requirements of Metro Fire, particularly as phased development is constructed.

Any additional information that the Board determines to be necessary should be added to this motion.

**Attachments:**

1. Public Hearing notice dated July 28, 2019
2. 11" X 17" Overall Site Plan sheet provided by applicant dated May 20, 2019
3. 11" X 17" Overall Site Plan sheet dated December 5, 2016 (Current approved plan)
4. Letter from Brian Belcher of Metro Fire dated July 26, 2019



ORDER CONFIRMATION (CONTINUED)

Salesperson: DENISE LINGERFELT

Printed at 07/24/19 14:24 by dling

Acct #: 5508

Ad #: 526415

Status: New

LEGAL NOTICE  
CHARTER TOWNSHIP OF GARFIELD  
GRAND TRAVERSE COUNTY, MICHIGAN

**NOTICE OF PUBLIC HEARING**

**TO: THE RESIDENTS AND PROPERTY OWNERS OF GARFIELD CHARTER TOWNSHIP, GRAND TRAVERSE COUNTY, MICHIGAN, AND ANY OTHER INTERESTED PERSONS:**

PLEASE TAKE NOTICE that the Garfield Township Board of Trustees will conduct a public hearing during its regular meeting on August 13, 2019, commencing at 6:00 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan, 49684, as required under the provisions of the Michigan Zoning Enabling Act.

PLEASE TAKE FURTHER NOTICE that the items to be considered at said public hearing include, in brief, the following:

1. Consideration of an application received from Peachtree River Investments, LLC requesting a major amendment to Phase 2 and Phase 3 of the Ashland Park Planned Unit Development by replacing the 2001 original approved mix of 124 quadplex residential units, 42 duplex residential units, and 21 single-family residential units with a proposed new pattern consisting of 158 duplex residential units. The property is located at the intersection of Birmley Road and Garfield Road, parcel ID# 05-026-018-00.

2. Consideration of Amendment No. 19 to Ordinance No. 68, Garfield Township Zoning Ordinance. This Ordinance Amendment is intended to amend Section 712 Automobile Laundries, to amend subsection A. (3) to read as follows:

(3) No equipment shall be located closer than one hundred (100) feet to any property zoned or used for residential purposes.

And to remove subsection A. (4) as follows:

(4) Noise generated on site from any source shall not exceed 40 decibels measured at any property line

3. Consideration of Amendment No. 20 to Ordinance No. 68, Garfield Township Zoning Ordinance. This Ordinance Amendment is intended to amend Section 749 Golf Courses and Country Clubs, subsections A. (3) and A. (4) to read as follows:

(3) All principal and accessory buildings, structures, and parking areas shall not be less than eighty (80) feet from any property line of abutting residentially zoned land

(4) Development features shall be so located as to minimize any possible adverse effects upon adjacent property. The Zoning Administrator may require that any principal and accessory buildings and structures be buffered by landscaping determined by the Zoning Administrator to be appropriate for minimizing potential adverse impacts on any neighboring property.

4. Consideration of Amendment No. 21 to Ordinance No. 68, Garfield Township Zoning Ordinance. This Ordinance Amendment is intended to amend Section 315 R-3 (Multiple Family Residential), subsection E. Dimensional Standards (Per Dwelling Unit) to read as follows:

**SECTION 315 R - 3 (MULTIPLE FAMILY RESIDENTIAL)**  
E. DIMENSIONAL STANDARDS (Per Dwelling Unit):

Minimum Lot Area:	Minimum Yard Setbacks (A):
• One-Family: 10,000 sq. ft.	• Front: 25 feet
• Two-Family: 6,000 sq. ft.	• Each Side (One-Family): 10 feet
• Multi-Family: 4,000 sq. ft.	• Each Side (Two-Family): 15 feet
	• Each Side (Multi-Family): 20 feet
	• Rear: 20 feet

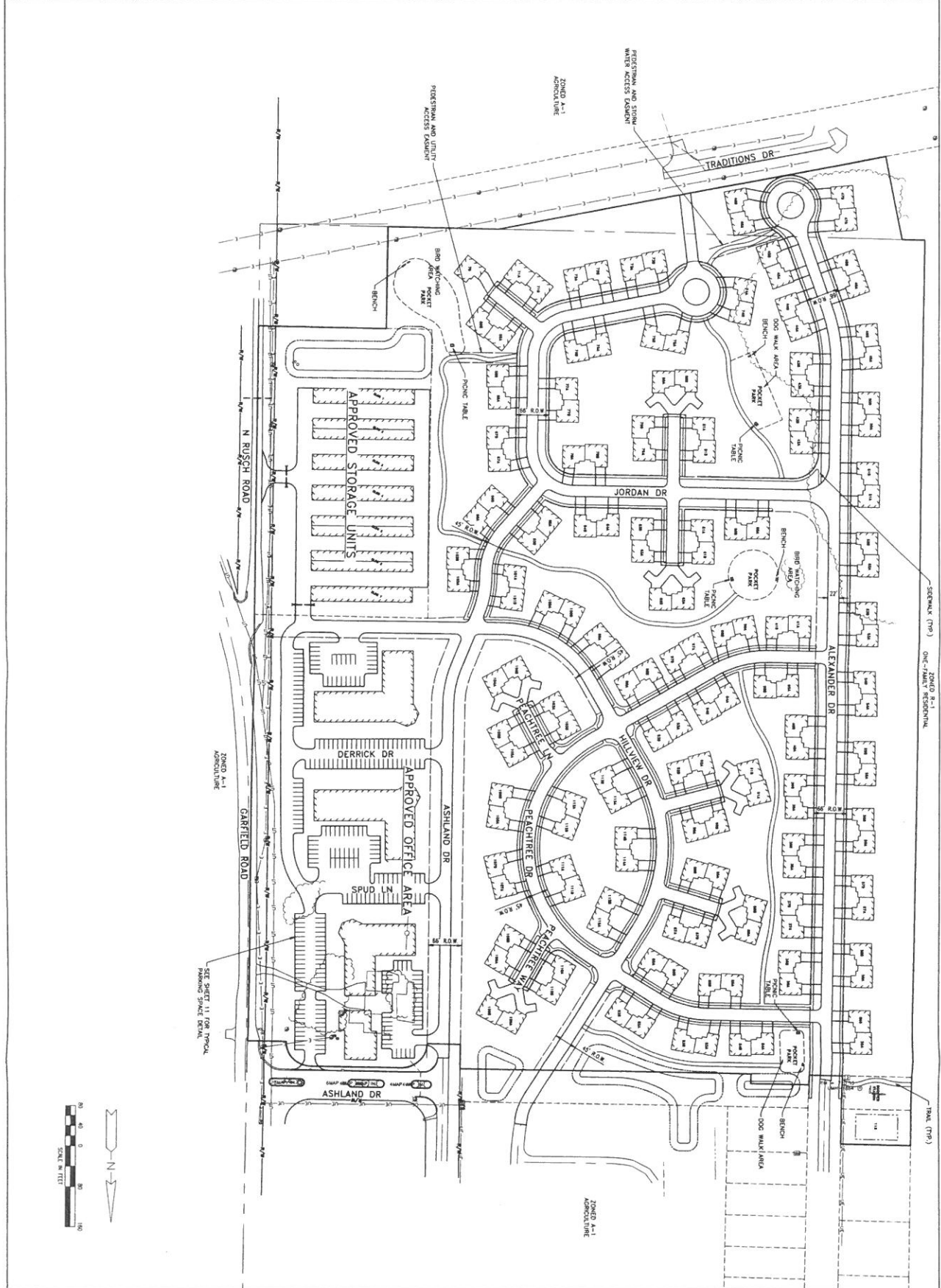
5. Such other and further matters as may properly come before the Planning Commission at the public hearing.

The complete text of the proposed ordinance amendments as introduced may be viewed at the Township Clerk's office or on the Township website at [www.garfield-twp.com](http://www.garfield-twp.com) under "Public Notices." Copies may be obtained without charge at the Township Hall at the above address during the Township's regular hours of 7:30am to 6:00pm Monday through Thursday.

You are invited to attend this hearing. If you are unable to attend, written comment may be submitted to the Garfield Township Board at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan, 49684, up to the date of the hearing and may be further received by the Township Board at said hearing. In addition, all materials relating to these requests may be examined at the Garfield Township Planning Department office at the above address during the Township's regular hours of 7:30am to 6:00pm, Monday through Thursday.

Garfield Township will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to Garfield Township. Individuals with disabilities requiring auxiliary aids or services should contact Garfield Township by writing or calling Lanie McManus, Clerk, Ph: (231) 941-1620, or TDD #922-4412

GARFIELD CHARTER TOWNSHIP BOARD OF TRUSTEES  
(231) 941 - 1620



<p>5</p>	<p>PEACHTREE RIVER INVESTMENTS, LLC              1503 NORTH GARFIELD ROAD              TRAVERSE CITY, MI 49696              ASHLAND PARK PHASE 2 &amp; 3 P.U.D. AMENDMENT              OVERALL SITE PLAN</p>	 <p>10050 East Traverse Highway, Suite 2200              Traverse City, MI 49684              231.947.7400              www.wadetrिम.com</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;">REV</th> <th style="width: 10%;">DATE</th> <th style="width: 60%;">DESCRIPTION</th> <th style="width: 10%;">BY</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	REV	DATE	DESCRIPTION	BY												
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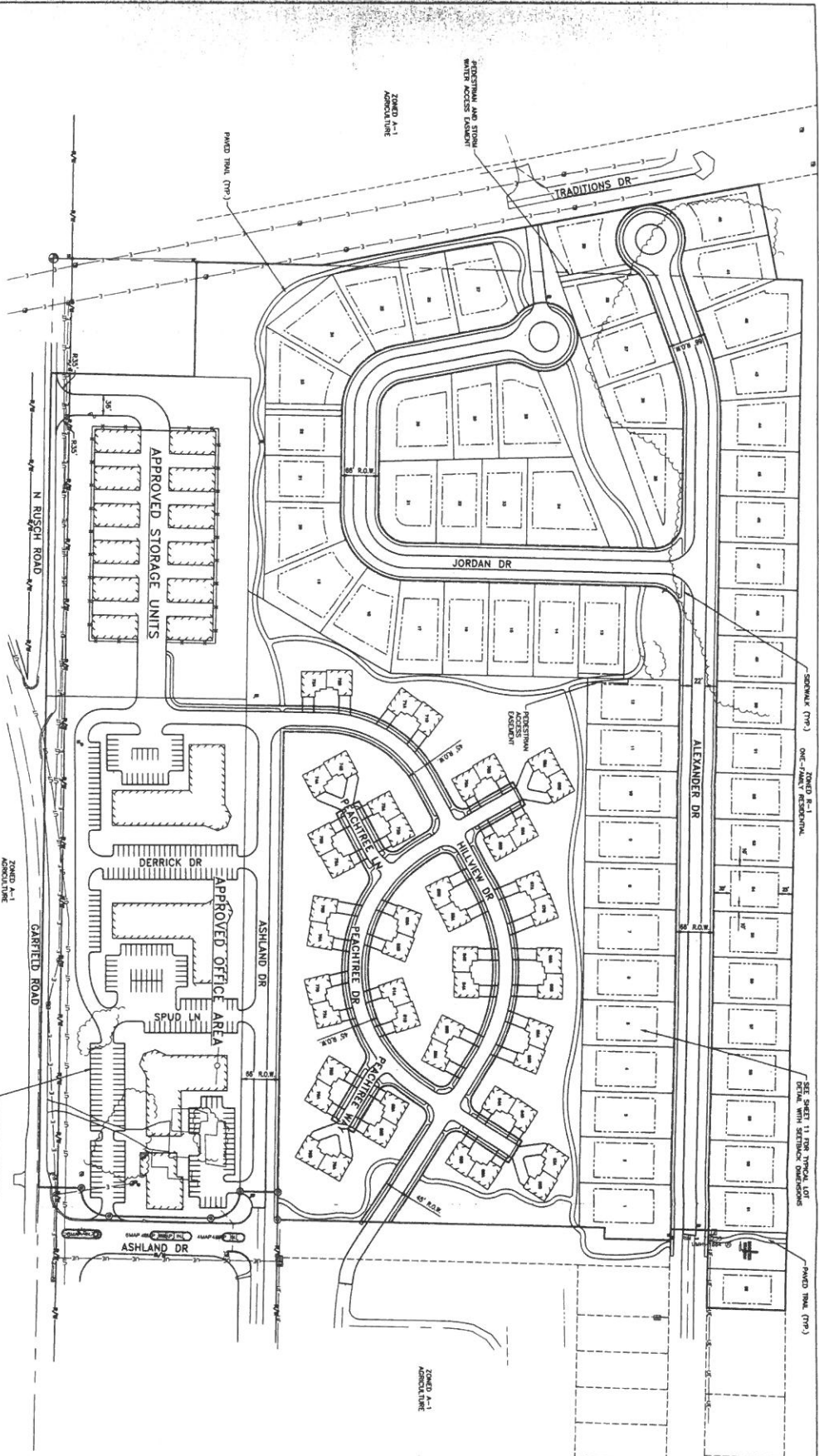
© Peabody Group, Inc. ASHLAND PARK P.U.D.

LOT	TOTAL AREA	BUILDABLE AREA
1	12,800 SF	6,300 SF
2	12,800 SF	6,300 SF
3	12,800 SF	6,300 SF
4	12,800 SF	6,300 SF
5	12,800 SF	6,300 SF
6	12,800 SF	6,300 SF
7	12,800 SF	6,300 SF
8	12,800 SF	6,300 SF
9	12,800 SF	6,300 SF
10	12,800 SF	6,300 SF
11	12,800 SF	6,300 SF
12	12,800 SF	6,300 SF
13	12,800 SF	6,300 SF
14	12,800 SF	6,300 SF
15	12,800 SF	6,300 SF
16	12,800 SF	6,300 SF

LOT	TOTAL AREA	BUILDABLE AREA
17	13,465 SF	6,795 SF
18	14,174 SF	7,087 SF
19	14,174 SF	7,087 SF
20	14,174 SF	7,087 SF
21	14,174 SF	7,087 SF
22	14,174 SF	7,087 SF
23	14,174 SF	7,087 SF
24	14,174 SF	7,087 SF
25	14,174 SF	7,087 SF
26	14,174 SF	7,087 SF
27	14,174 SF	7,087 SF
28	14,174 SF	7,087 SF
29	14,174 SF	7,087 SF
30	14,174 SF	7,087 SF
31	14,174 SF	7,087 SF
32	14,174 SF	7,087 SF

LOT	TOTAL AREA	BUILDABLE AREA
33	11,961 SF	5,980 SF
34	17,448 SF	8,724 SF
35	18,820 SF	9,410 SF
36	12,800 SF	6,400 SF
37	12,800 SF	6,400 SF
38	12,800 SF	6,400 SF
39	13,191 SF	6,595 SF
40	14,900 SF	7,450 SF
41	14,900 SF	7,450 SF
42	17,077 SF	8,538 SF
43	12,800 SF	6,400 SF
44	12,800 SF	6,400 SF
45	12,800 SF	6,400 SF
46	11,200 SF	5,600 SF
47	11,200 SF	5,600 SF
48	11,200 SF	5,600 SF

LOT	TOTAL AREA	BUILDABLE AREA
49	11,200 SF	5,600 SF
50	11,200 SF	5,600 SF
51	11,200 SF	5,600 SF
52	11,200 SF	5,600 SF
53	11,200 SF	5,600 SF
54	11,200 SF	5,600 SF
55	11,200 SF	5,600 SF
56	11,200 SF	5,600 SF
57	11,200 SF	5,600 SF
58	11,200 SF	5,600 SF
59	11,200 SF	5,600 SF
60	11,200 SF	5,600 SF
61	11,200 SF	5,600 SF
62	8,811 SF	4,405 SF



SHEET NO. 5  
 DATE: 05/14/18  
 DRAWN BY: GABRIEL CURRY  
 CHECKED BY: STEVEN BOZDA  
 PROJECT: ASHLAND PARK P.U.D.

**PEACHTREE RIVER INVESTMENTS, LLC**  
 1503 NORTH GARFIELD ROAD  
 TRAVERSE CITY, MI 49696  
 ASHLAND PARK PHASE 2 & 3 P.U.D. AMENDMENT  
**OVERALL SITE PLAN**

**WADETRIM**  
 12101 14th Street, Suite 200  
 Traverse City, MI 49686  
 TEL: 231.941.1111  
 FAX: 231.941.1100  
 www.wadetrिम.com

REV	DATE	DESCRIPTION
1	08/04/16	ORIGINAL PUD AMENDMENT SUBMITTAL
2	08/10/16	PUD AMENDMENT SUBMITTAL
3	09/14/16	PUD AMENDMENT SUBMITTAL
4	09/28/16	PUD AMENDMENT SUBMITTAL
5	12/05/16	PUD AMENDMENT SUBMITTAL



# GRAND TRAVERSE METRO FIRE DEPARTMENT FIRE PREVENTION BUREAU

897 Parsons Road - Traverse City, MI 49686  
Phone: (231) 947-3000 Fax: (231) 947-8728 - Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [Info@gtmetrofire.org](mailto:Info@gtmetrofire.org)

Proudly serving the citizens of Acme, East Bay and Garfield Townships

July 26, 2019

Mr. Steve Zakrajsek  
P.O. Box 76  
Williamsburg, MI 49690

Re: Traditions Development Garfield Twp.

Mr. Zakrajsek,

I'm writing to address a concern in regard to your Traditions development located off Rusch Rd. in Garfield Township.

Per the Garfield Township Fire Prevention Ordinance each single-family residential development must have two separate and remote emergency vehicle access points when the development exceeds 30 units. The original site plan review completed in 2005 noted a connector road to the Ashland Park development to the north that was to be maintained year-round. There were subsequent conversations in 2011 when the residents of Alexander Dr. requested the ability to install a gate across the access road to prevent unwanted activity on the vacant portions of the Ashland Park development yet still allow the required secondary access. At that time Traditions was below the threshold.

I recently drove thru both developments and noted that the connector road is overgrown by vegetation and has not been maintained year-round and is blocked from use by large boulders.

As your development is currently under expansion and exceeding the 30-unit threshold it is required for a permanent remote secondary access road. There have been recent discussions again with Ashland Park as they reconfigure their development and have shown a connector drive to Traditions and there appears to be a cooperative relationship between the developments.

At this time the connector to Alexander Dr. must be brought up to minimum specifications of 20 feet wide, a surface capable of supporting 70,000 lbs and being maintained year-round. This must be on both sides of the gate. As this connector does appear to be mostly located on the Ashland Park development if you need assistance in working with the Ashland Park neighbors please let me know.

Please contact me with a time frame when you feel this work can be completed and we can inspect for compliance, or if you have any questions I'd be happy to talk or meet.

Thank you.



# GRAND TRAVERSE METRO FIRE DEPARTMENT FIRE PREVENTION BUREAU

897 Parsons Road - Traverse City, MI 49686

Phone: (231) 947-3000 Fax: (231) 947-8728 - Website: [www.gtmetrofire.org](http://www.gtmetrofire.org) Email: [Info@gtmetrofire.org](mailto:Info@gtmetrofire.org)


Proudly serving the citizens of Acme, East Bay and Garfield Townships

---

Sincerely,

Brian Belcher  
Assistant Chief & Fire Marshal

Cc; Garfield Twp Planning and Zoning  
file

		<b>Charter Township of Garfield</b>	
		<b>Planning Department Report No. 2019-106</b>	
Prepared:	August 6, 2019	Pages:	Page 1 of 2
Meeting:	August 13, 2019 Township Board	Attachments:	<input checked="" type="checkbox"/>
Subject:	Zoning Ordinance Text Amendments		

**BACKGROUND:**

At their July 23, 2019 meeting, the Township Board introduced three proposed text amendments to Ordinance No. 68, the Garfield Township Zoning Ordinance. These text amendments were previously reviewed by the Planning Commission, which held a public hearing at their meeting on July 10, 2019, and include the following three amendments:

**Amendment No. 19 – Section 712 Automobile Laundries**

The purpose of this amendment is to:

- Delete a 40-decibel limit for automobile laundries, as noise in general is governed by the Garfield Township Noise Ordinance, No. 47; and
- Clarify the language of subsection A. (3) of Section 712;

**Amendment No. 20 – Section 749 Golf Courses and Country Clubs**

The purpose of this amendment is to:

- Reduce the current setback requirement for golf courses and country clubs from 200 feet to 80 feet in keeping with prior variances granted by the Zoning Board of Appeals for reduced building setbacks from the adjacent residential property lines; and
- Give the Zoning Administrator discretion in requiring appropriate landscaping for golf courses and country clubs to minimize any potential adverse impacts on neighboring properties;

**Amendment No. 21 – Section 315 R-3 (Multiple Family Residential)**

The purpose of this amendment is to:

- Adopt a “sliding scale” for the side yard setback to accommodate the different residential uses in R-3 with regulations that are more appropriate for the use; and
- Replace the current uniform minimum side yard setback of 20 feet with standards of 10 feet for one-family dwellings, 15 feet for two-family dwellings, and 20 feet for multi-family dwellings;

**ACTION REQUESTED:**

These proposed text amendments are being placed on tonight’s agenda for public hearing and potential adoption by the Township Board. If, following discussion and the public hearing, the Township Board is satisfied with the proposed text amendments as presented, the next step is to adopt these resolutions via separate motions which are as follows:

- (1) MOTION THAT Resolution #2019-16-T adopting Amendment No. 19 to Ordinance No. 68, Garfield Township Zoning Ordinance regarding Section 712 Automobile Laundries BE ADOPTED.

## Zoning Ordinance Text Amendments

(2) MOTION THAT Resolution #2019-17-T adopting Amendment No. 20 to Ordinance No. 68, Garfield Township Zoning Ordinance regarding Section 749 Golf Courses and Country Clubs BE ADOPTED.

(3) MOTION THAT Resolution #2019-18-T adopting Amendment No. 21 to Ordinance No. 68, Garfield Township Zoning Ordinance regarding Section 315 R-3 (Multiple Family Residential) BE ADOPTED.

### Attachments:

1. Public Hearing notice dated July 28, 2019.
2. Proposed Resolution #2019-16-T regarding Amendment No. 19, including proposed amendment language.
3. Proposed Resolution #2019-17-T regarding Amendment No. 20, including proposed amendment language.
4. Proposed Resolution #2029-18-T regarding Amendment No. 21, including proposed amendment language.

ORDER CONFIRMATION (CONTINUED)

Salesperson: DENISE LINGERFELT

Printed at 07/24/19 14:24 by dling

Acct #: 5508

Ad #: 526415

Status: New

LEGAL NOTICE  
CHARTER TOWNSHIP OF GARFIELD  
GRAND TRAVERSE COUNTY, MICHIGAN

**NOTICE OF PUBLIC HEARING**

**TO: THE RESIDENTS AND PROPERTY OWNERS OF GARFIELD CHARTER TOWNSHIP, GRAND TRAVERSE COUNTY, MICHIGAN, AND ANY OTHER INTERESTED PERSONS:**

PLEASE TAKE NOTICE that the Garfield Township Board of Trustees will conduct a public hearing during its regular meeting on August 13, 2019, commencing at 6:00 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan, 49684, as required under the provisions of the Michigan Zoning Enabling Act.

PLEASE TAKE FURTHER NOTICE that the items to be considered at said public hearing include, in brief, the following:

1. Consideration of an application received from Peachtree River Investments, LLC requesting a major amendment to Phase 2 and Phase 3 of the Ashland Park Planned Unit Development by replacing the 2001 original approved mix of 124 quadplex residential units, 42 duplex residential units, and 21 single-family residential units with a proposed new pattern consisting of 158 duplex residential units. The property is located at the intersection of Birmley Road and Garfield Road, parcel ID# 05-026-018-00.

2. Consideration of Amendment No. 19 to Ordinance No. 68, Garfield Township Zoning Ordinance. This Ordinance Amendment is intended to amend Section 712 Automobile Laundries, to amend subsection A. (3) to read as follows:

(3) No equipment shall be located closer than one hundred (100) feet to any property zoned or used for residential purposes.

And to remove subsection A. (4) as follows:

(4) Noise generated on site from any source shall not exceed 40 decibels measured at any property line

3. Consideration of Amendment No. 20 to Ordinance No. 68, Garfield Township Zoning Ordinance. This Ordinance Amendment is intended to amend Section 749 Golf Courses and Country Clubs, subsections A. (3) and A. (4) to read as follows:

(3) All principal and accessory buildings, structures, and parking areas shall not be less than eighty (80) feet from any property line of abutting residentially zoned land

(4) Development features shall be so located as to minimize any possible adverse effects upon adjacent property. The Zoning Administrator may require that any principal and accessory buildings and structures be buffered by landscaping determined by the Zoning Administrator to be appropriate for minimizing potential adverse impacts on any neighboring property.

4. Consideration of Amendment No. 21 to Ordinance No. 68, Garfield Township Zoning Ordinance. This Ordinance Amendment is intended to amend Section 315 R-3 (Multiple Family Residential), subsection E. Dimensional Standards (Per Dwelling Unit) to read as follows:

**SECTION 315 R - 3 (MULTIPLE FAMILY RESIDENTIAL)**

**E. DIMENSIONAL STANDARDS (Per Dwelling Unit):**

<b>Minimum Lot Area:</b>		<b>Minimum Yard Setbacks (A):</b>	
• One-Family:	10,000 sq. ft.	• Front:	25 feet
• Two-Family:	6,000 sq. ft.	• Each Side (One-Family):	10 feet
• Multi-Family:	4,000 sq. ft.	• Each Side (Two-Family):	15 feet
		• Each Side (Multi-Family):	20 feet
		• Rear:	20 feet

5. Such other and further matters as may properly come before the Planning Commission at the public hearing.

The complete text of the proposed ordinance amendments as introduced may be viewed at the Township Clerk's office or on the Township website at [www.garfield-twp.com](http://www.garfield-twp.com) under "Public Notices." Copies may be obtained without charge at the Township Hall at the above address during the Township's regular hours of 7:30am to 6:00pm Monday through Thursday.

You are invited to attend this hearing. If you are unable to attend, written comment may be submitted to the Garfield Township Board at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan, 49684, up to the date of the hearing and may be further received by the Township Board at said hearing. In addition, all materials relating to these requests may be examined at the Garfield Township Planning Department office at the above address during the Township's regular hours of 7:30am to 6:00pm, Monday through Thursday.

Garfield Township will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to Garfield Township. Individuals with disabilities requiring auxiliary aids or services should contact Garfield Township by writing or calling Lanie McManus, Clerk, Ph: (231) 941-1620, or TDD #922-4412

GARFIELD CHARTER TOWNSHIP BOARD OF TRUSTEES  
(231) 941 - 1620



**CHARTER TOWNSHIP OF GARFIELD  
GRAND TRAVERSE COUNTY, MICHIGAN**

**ORDINANCE NO. 68 (Zoning Ordinance): AMENDMENT NO. 19**

**RESOLUTION #2019-16-T**

**A RESOLUTION TO AMEND GARFIELD TOWNSHIP ORDINANCE NO. 68 (Zoning Ordinance)**, in accordance with the provisions of Act 110 of the Public Acts of 2006, as amended.

**WHEREAS** the Charter Township of Garfield regulates the use and development of land pursuant to the authority of the Michigan Zoning Enabling Act, Act 110 of 2006, as amended;

**WHEREAS** the Garfield Township Board of Trustees, following their August 13, 2019 public hearing, finds that an amendment to the Charter Township of Garfield Zoning Ordinance is necessary to:

- Delete a 40-decibel limit for automobile laundries, as noise in general is governed by the Garfield Township Noise Ordinance, No. 47; and
- Clarify the language of subsection A. (3) of Section 712;

**NOW, THEREFORE, THE CHARTER TOWNSHIP OF GARFIELD ORDAINS:**

**AMENDMENT NO. 19 TO CHARTER TOWNSHIP OF GARFIELD ORDINANCE NO. 68  
(Zoning Ordinance):**

A. THAT **Article 7, Section 712 Automobile Laundries**, BE AMENDED to read in its entirety as follows:

**SECTION 712 AUTOMOBILE LAUNDRIES**

**A. REGULATIONS AND CONDITIONS**

- (1) All such facilities shall be connected to a public water and sewer system.
- (2) All washing activities shall be carried out within a building.
- (3) No equipment shall be located closer than one hundred (100) feet to any property zoned or used for residential purposes.

Moved:

Supported:

Ayes:

Nays: None

Absent and Excused: None

By:

\_\_\_\_\_  
Lanie McManus, Clerk  
Charter Township of Garfield

**CERTIFICATE**

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution 2019-16-T which was adopted by the Township Board of the Charter Township of Garfield on the 13th day of August, 2019. Amendment No. 19 to Garfield Township Ordinance No. 68 (Zoning Ordinance) shall take effect upon the expiration of seven (7) days following publication.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Lanie McManus, Clerk  
Charter Township of Garfield

Introduced: July 23, 2019  
Adopted: August 13, 2019  
Published: , 2019  
Effective: , 2019

**CHARTER TOWNSHIP OF GARFIELD  
GRAND TRAVERSE COUNTY, MICHIGAN**

**ORDINANCE NO. 68 (Zoning Ordinance): AMENDMENT NO. 20**

**RESOLUTION #2019-17-T**

**A RESOLUTION TO AMEND GARFIELD TOWNSHIP ORDINANCE NO. 68 (Zoning Ordinance)**, in accordance with the provisions of Act 110 of the Public Acts of 2006, as amended.

**WHEREAS** the Charter Township of Garfield regulates the use and development of land pursuant to the authority of the Michigan Zoning Enabling Act, Act 110 of 2006, as amended;

**WHEREAS** the Garfield Township Board of Trustees, following their August 13, 2019 public hearing, finds that an amendment to the Charter Township of Garfield Zoning Ordinance is necessary to:

- Reduce the current setback requirement for golf courses and country clubs from 200 feet to 80 feet in keeping with prior variances granted by the Zoning Board of Appeals for reduced building setbacks from the adjacent residential property lines; and
- Give the Zoning Administrator discretion in requiring appropriate landscaping for golf courses and country clubs to minimize any potential adverse impacts on neighboring properties;

**NOW, THEREFORE, THE CHARTER TOWNSHIP OF GARFIELD ORDAINS:**

**AMENDMENT NO. 20 TO CHARTER TOWNSHIP OF GARFIELD ORDINANCE NO. 68  
(Zoning Ordinance):**

A. THAT **Article 7, Section 749 Golf Courses and Country Clubs**, BE AMENDED to read in its entirety as follows:

**SECTION 749 GOLF COURSES AND COUNTRY CLUBS**

**A. REGULATIONS AND CONDITIONS**

- (1) These regulations shall not include stand-alone golf-driving ranges and miniature golf courses.
- (2) The site area shall be a minimum of fifty (50) acres and have its main ingress and egress from a major thoroughfare, as classified on the Master Plan of Garfield Township.
- (3) All principal and accessory buildings, structures, and parking areas shall not be less than eighty (80) feet from any property line of abutting residentially zoned land.
- (4) Development features shall be so located as to minimize any possible adverse effects upon adjacent property. The Zoning Administrator may require that any principal and accessory buildings and structures be buffered by landscaping determined by the Zoning Administrator to be appropriate for minimizing potential adverse impacts on any neighboring property.
- (5) Whenever a swimming pool is to be provided, said pool shall be located at least one hundred (100) feet from abutting residentially zoned property lines and shall be enclosed with a protective fence six (6) feet in height, with entry limited by means of a controlled gate.

Moved:

Supported:

Ayes:

Nays: None

Absent and Excused: None

By: \_\_\_\_\_  
Lanie McManus, Clerk  
Charter Township of Garfield

**CERTIFICATE**

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution 2019-17-T which was adopted by the Township Board of the Charter Township of Garfield on the 13th day of August, 2019. Amendment No. 20 to Garfield Township Ordinance No. 68 (Zoning Ordinance) shall take effect upon the expiration of seven (7) days following publication.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Lanie McManus, Clerk  
Charter Township of Garfield

Introduced: July 23, 2019  
Adopted: August 13, 2019  
Published: , 2019  
Effective: , 2019

**CHARTER TOWNSHIP OF GARFIELD  
GRAND TRAVERSE COUNTY, MICHIGAN**

**ORDINANCE NO. 68 (Zoning Ordinance): AMENDMENT NO. 21**

**RESOLUTION #2019-18-T**

**A RESOLUTION TO AMEND GARFIELD TOWNSHIP ORDINANCE NO. 68 (Zoning Ordinance)**, in accordance with the provisions of Act 110 of the Public Acts of 2006, as amended.

**WHEREAS** the Charter Township of Garfield regulates the use and development of land pursuant to the authority of the Michigan Zoning Enabling Act, Act 110 of 2006, as amended;

**WHEREAS** the Garfield Township Board of Trustees, following their August 13, 2019 public hearing, finds that an amendment to the Charter Township of Garfield Zoning Ordinance is necessary to:

- Adopt a “sliding scale” for the side yard setback to accommodate the different residential uses in R-3 with regulations that are more appropriate for the use; and
- Replace the current uniform minimum side yard setback of 20 feet with standards of 10 feet for one-family dwellings, 15 feet for two-family dwellings, and 20 feet for multi-family dwellings;

**NOW, THEREFORE, THE CHARTER TOWNSHIP OF GARFIELD ORDAINS:**

**AMENDMENT NO. 21 TO CHARTER TOWNSHIP OF GARFIELD ORDINANCE NO. 68 (Zoning Ordinance):**

A. THAT **Article 3, Section 315 R-3 E. DIMENSIONAL STANDARDS (Per Dwelling Unit), subsection Minimum Yard Setbacks (A)**, BE AMENDED to read as follows:

**SECTION 315 R - 3 (MULTIPLE FAMILY RESIDENTIAL)**

**E. DIMENSIONAL STANDARDS (Per Dwelling Unit):**

**Minimum Yard Setbacks (A):**

- Front: 25 feet
- Each Side (One-Family): 10 feet
- Each Side (Two-Family): 15 feet
- Each Side (Multi-Family): 20 feet
- Rear: 20 feet

Moved:

Supported:

Ayes:

Nays: None

Absent and Excused: None

By: \_\_\_\_\_  
Lanie McManus, Clerk  
Charter Township of Garfield


**CERTIFICATE**

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution 2019-18-T which was adopted by the Township Board of the Charter Township of Garfield on the 13th day of August, 2019. Amendment No. 21 to Garfield Township Ordinance No. 68 (Zoning Ordinance) shall take effect upon the expiration of seven (7) days following publication.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Lanie McManus, Clerk  
Charter Township of Garfield

Introduced: July 23, 2019  
Adopted: August 13, 2019  
Published: , 2019  
Effective: , 2019

		<b>Charter Township of Garfield</b>	
		<b>Planning Department Report No. 2019-108</b>	
Prepared:	August 5, 2019	Pages:	1
Meeting:	August 13, 2019 Township Board	Attachments:	<input checked="" type="checkbox"/>
Subject:	Township Board Strategic Plan		

**BACKGROUND:**

The Township Board is conducting a planning process to develop a strategic plan. The strategic plan will be used as a tool to set priorities that help guide decisions and assist with communicating the Township's goals internally and to the community.

For the first meeting of the strategic planning process, a review of background information was completed as Step 1 and the first half of the Strengths, Weaknesses, Opportunities and Threats (SWOT) analysis was conducted to identify Strengths and Weaknesses as Step 2a. For the second meeting, the SWOT was completed by identifying Opportunities and Threats. The Board also discussed initial ideas on vision and mission statements. For the third meeting, the Board reviewed the vision, mission and goals in form of a drafted plan.

In follow-up to the July 23 meeting, staff has revised the mission statement and offers two draft statements for consideration by the Board. See drafted mission statements on Page 4. Staff also revised the Housing goal based on feedback provided by the Board.

**ACTION REQUESTED:**

If, following discussion and any changes, the Board is comfortable with adopting the strategic plan, a suggested motion for which is as follows:

MOTION TO adopt the Charter Township of Garfield Strategic Plan, as amended.

**Attachments:**

1. Draft Charter Township of Garfield Strategic Plan document dated August 5, 2019

# **Charter Township of Garfield Strategic Plan**

Adopted by the Charter Township of Garfield Board of Trustees on \_\_\_\_\_, 2019

DRAFT: August 5, 2019



## Introduction

The Charter Township of Garfield in Grand Traverse County is located in Michigan’s northwest Lower Peninsula. This area of Michigan is known as a welcoming four-season tourism destination, drawing visitors to enjoy beaches, vineyards, golfing, natural resources, and culinary pleasures. With a population of nearly 18,000, Garfield is the most populous community in the 21-county Northern Michigan region.

Garfield is a regional commercial hub for many retail and industrial businesses, yet retains much of its agricultural heritage through active farms and orchards. Silver Lake, Boardman Lake, and the Boardman River are the most prominent natural features within Garfield.

Garfield measures 27 square miles in area and provides access with proximity to major regional destinations including Traverse City, national and state parkland, the Lake Michigan shoreline, and interior lakes. The main highway of US-31/M-37 is a major thoroughfare that traverses Garfield and connects the area to places downstate including Grand Rapids, Muskegon and Kalamazoo.

## Boards and Commissions

### Board of Trustees

The Board of Trustees serves as the elected legislative body for the Township and consists of seven total members, the Supervisor, Treasurer, Clerk, and four Trustees, as follows:

Chuck Korn.....	Supervisor
Jeane Blood Law.....	Treasurer
Lanie McManus .....	Clerk
Molly Agostinelli.....	Trustee
Steve Duell.....	Trustee
Denise Schmuckal .....	Trustee
Dan Walters.....	Trustee

### Appointed Boards and Commissions

The Board of Trustees is advised by several appointed boards and commissions to help provide guidance on specific policy areas, including the following:

#### Planning Commission

John Racine, Chair  
Joe McManus, Vice Chair  
Steve Duell, Township Board Representative  
Pat Cline  
Chris DeGood  
Robert Fudge  
Joe Robertson

## **Zoning Board of Appeals**

Rick Smith, Chair

Kent Rozycki, Vice Chair

Steve Duell, Township Board Representative

Lynn Fricke

Scott Swan

## **Parks and Recreation Commission**

Valarie Handy, Chair

Chris DeGood, Vice Chair/Planning Commission Representative

Chris Remy, Secretary

Denise Schmuckal, Township Board Representative

James Guilmet

Bill Scott

Fern Spence

## **Strategic Plan**

From June to August 2019, the Township Board underwent a strategic planning process. The Board identified several strengths, weaknesses, opportunities, and threats facing the Township. These were used to form the vision statement, mission statement, and goals to guide the work of the Township Board, its appointed boards and commissions, and staff.

### **Vision and Mission Statements**

The vision and mission statements provide a direction for the Township going forward. The vision defines the end goal for the community, and the mission defines the Township's role in making the vision come to fruition.

### **Vision Statement**

The Charter Township of Garfield is...

- a vibrant, thriving, safe community served by a fiscally stable, efficient government
- a place where the Boardman River and Silver Lake are testimonies to the local value of clean water
- a livable and memorable community interspersed by beautiful parks and connecting trails
- a regional economic center where interconnected transportation and infrastructure systems allow for smooth traveling and flow of commerce
- a leader in meeting regional challenges

## Mission Statement

### DRAFT STATEMENT:

Garfield Township serves the community by balancing commercial and residential development, fostering thriving neighborhoods, promoting a high quality of life, and protecting natural resources

-OR-

### DRAFT STATEMENT:

As neighbors, we work together to create a community where our residents and businesses thrive, our natural resources are protected and enjoyed, and our high quality of life is promoted

## Goals

These goals guide the work done today and in the future by the Township Board, its appointed boards and commissions, and staff. These goals may change over time, but largely define the purpose of the Township's work for the coming years.

### 1. Identity

Develop a strong identity that conveys the character and values of the community to the region and beyond

### 2. Economic Development

As part of a regional hub in Northern Michigan, promote Garfield Township as a great place for business development and job opportunities

### 3. Public Safety

Support collaborations which promote public safety including police and fire services

### 4. Parks and Trails

Foster a system of high-quality active and passive parks connected by trails

### 5. Water Quality

Make water system improvements and support environmental conservation efforts to protect water quality

### 6. Housing

Provide for a balance of housing choices with a variety of housing types

### 7. Transportation & Infrastructure

Invest in transportation and infrastructure which support high-quality development

### 8. Partnerships

Participate in local and regional partnerships to advance community interests

### 9. Fiscal Responsibility

Deliver effective public services to the community and operate with fiscal efficiency

## Charter Township of Garfield

3848 Veterans Drive

Traverse City Michigan 49684

### Status of Logans Landing Median Upgrade

The original Request for Bids for the Logans Landing Median Upgrade was posted on the Builders Exchange and the Township web site. Only one bid for the Landscape portion and one bid for the Irrigation portion were submitted. The bid results were as follows.

Landscape: G&J \$25,725.85

Irrigation: Lautner \$15,243.00

After review it was determined that the work could not be awarded based on only one response. The bids were rejected and the project was rebid.

A list of 8 qualified contractors was compiled and bid packages were sent to each. The bid due date was July 15<sup>th</sup> 2019. The two original contractors, G&J and Lautner resubmitted their bids unchanged. Only one new bid was submitted. An individual and combination bid was submitted by Traverse Outdoor.

Traverse Outdoor: Landscape \$13,310

Irrigation \$18,780

Combination \$29,894

The Combination reflects a 10% discount. There were also two upgrade options quoted, an upgraded intake pipe and upgrading of the electric to the pump panel. If accepted these two items would add a total of \$1,125 to the project cost.

Based on the response to date there seems to be two options: Accept the combination bid from Traverse Outdoor or table the project until next year.

# Traverse Outdoor

Landscaping & Irrigation  
2700 Townline Road Traverse City MI 49686  
(231) 947-4496 Fax (231) 929-2050

Garfield Township  
Bill Mouser  
3848 Veterans Drive  
Traverse City, MI. 49684

Median Restoration South Airport Road

## LANDSCAPE:

- |   |         |
|---|---------|
| 1. Remove deciduous trees (21). Grind stumps, fill void with topsoil and reseed.          | \$5,890 |
| 2. Install commercial vinyl edging around evergreen trees, install 3" ground Cedar mulch. | \$4,280 |
| 3. *Remove loose erosion netting, remove loose wooden pegs.                               | \$2,300 |
| 4. Apply starter fertilizer to the existing new lawn area. (strongly recommended)         | \$840   |

**TOTAL LANDSCAPE** **\$13,310**

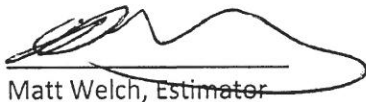
\* We recommend removing only the loose netting. The new grass is intertwined With the netting. Much of the grass would be destroyed in the removal process.

## IRRIGATION:

- |   |          |
|---|----------|
| 1. Install irrigation system, utilizing existing pump     | \$18,780 |
| 2. Install new suction pipe and filter                    | \$600    |
| 3. Replace undersized wire from electrical panel to pump. | \$525    |

**TOTAL IRRIGATION** **\$19,905**

**-10% Combination discount for Landscape and Irrigation award to Traverse Outdoor, Inc.** **-\$3321**

  
Matt Welch, Estimator

Charter Township of Garfield  
Median Restoration on South Airport Road at Logans Landing

Bid Form

Contractors may bid or not bid any combination

Project One: Landscape and Turf grass improvements

Base Bid Numerically \$ 25,725.85  
Base Bid Written TWENTY FIVE THOUSAND SEVEN HUNDRED & TWENTY  
Alternate- Mulch Type N/A FIVE DOLLAR & 00/100  
Add or Deduct \$ 0

Project Two: Irrigation system

Base Bid Numerically NO BID  
Base Bid Written \_\_\_\_\_  
Alternate- Move Pump \_\_\_\_\_  
Alternate-Provide upgraded water intake and filtration \_\_\_\_\_

Combination Bid for both projects:

Base Bid Numerically \_\_\_\_\_  
Base Bid Written \_\_\_\_\_  
Alternate- Mulch Type \_\_\_\_\_  
ADD/Deduct \_\_\_\_\_  
Alternate- Move Pump \_\_\_\_\_  
Alternate-Provide upgraded water intake and filtration \_\_\_\_\_

Contractor Information

Company Name G + J SITE SOLUTIONS, INC.  
Address 51811 INDUSTRIAL DR. CALUMET, MI 49913  
Phone 906-369-3455  
Contact Person GEOFF CUTSY  
Signature of Authorized Bidder [Signature]  
Printed GEOFF CUTSY



# UNDERGROUND SPRINKLER SYSTEMS

727 W. Front St., Traverse City, MI 49684 · 231-947-1639 · Fax 231-947-7133  
[www.lautnerirrigation.com](http://www.lautnerirrigation.com) · [info@lautnerirrigation.com](mailto:info@lautnerirrigation.com)

May 21, 2019

Charter Township of Garfield  
Median Restoration on South Airport Road at Logans Landing

Re: Median Restoration on South Airport Road at Logans Landing

Lautner Irrigation, Inc. proposes to provide materials, labor and equipment for the installation of the underground irrigation system per plans and specifications for the lump sum total below.

Lump Sum Total: 15,243.00 (fifteen thousand, two hundred forty three dollars)

**Materials:**

12	Toro 570 with Mid Range Nozzles
97	Toro T5P Rotors
10	Toro TPV Valves
10	6" Valve Boxes
1	Pro C Controller
1100'	2" Class 160 PVC Piping
4240'	1 ¼" and 1" Lateral Piping
1510'	Control Wire
1	Powder Coated Stainless Steel Pump House

\*2 Bores at \$750.00 are included. However, previously the existing pipe has run through the culverts, that could be used again and eliminating the bores and a saving of \$1500.00.

\*\*Add \$115.00 to upgrade existing filter.

Please feel free to call should you have any questions. We look forward to working with you on this project. Have a great day!

Sincerely,  
Lautner Irrigation, Inc.

**AJ Otto, CID**

AJ Otto, CID  
Vice President