

CHARTER TOWNSHIP OF GARFIELD VIRTUAL TOWNSHIP BOARD MEETING

Tuesday, June 9, 2020 at 6:00pm
Garfield Township Hall
3848 Veterans Drive
Traverse City, MI 49684
Ph: (231) 941-1620

The Tuesday, June 9, 2020 Township Board meeting at 6:00pm will be held virtually due to COVID-19 and Governor Whitmer's Executive Order 2020-75: Temporary Authorization of Remote Participation in Public Meetings and Hearings. Please visit our website (www.garfield-twp.com) for information on how to contact the Board member(s) to provide input on any business that will come before the Board.

You are invited to join the Garfield Township Board Meeting on June 9, 2020 at 6:00pm

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/88468041487?pwd=MklnK1BSWDdmUzBHSXBQZi95dEIEdz09>
Password: 831737

Or iPhone one-tap :
+13017158592,,88468041487#,,1#,831737#
Or Telephone:
Dial +1 312 626 6799
Webinar ID: 884 6804 1487
Password: 831737

AGENDA

ORDER OF BUSINESS

Call meeting to order
Pledge of Allegiance
Roll call of Board Members

1. Public Comment

Public Comment Guidelines:

Any person shall be permitted to address a meeting of The Township Board, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et seq.) Public Comment shall be carried out in accordance with the following Board Rules and Procedures: a.) any person wishing to address the Board is requested to state his or her name and address. b.) No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Township Board Member's questions. Where constrained by available time the Chairperson may limit the amount of time each person will be allowed to speak to (3) minutes. 1.) The Chairperson may at his or her own discretion, extend the amount of time any person is allowed to speak. 2.) Whenever a Group wishes to address a Committee, the Chairperson may require that the Group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak when constrained by available time.

2. Review and approval of the Agenda - Conflict of Interest

3. Consent Calendar

The purpose of the Consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the Consent Calendar be removed there from and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected. If any item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Board action adopting the Consent Calendar.

- a. Minutes – May 26, 2020 (Recommend Approval)
- b. Bills -
 - General Fund \$40,997.50
 - (Recommend Approval)
- c. PD 2020-86 – Parkland Ordinance Amendment and Hunting Permit Application Revision – Intro and Schedule for Public Hearing on June 23, 2020 (Recommend Approval)

4. Items removed from the Consent Calendar

5. Correspondence

- a. Grand Traverse Conservation District – May 2020 Report

6. Reports

- a. Sheriff's Report
- b. County Commissioner's Report
- c. Planning Dept. Monthly Report for June, PD 2020-88
- d. Parks and Recreation Report
- e. Clerk's Report
- f. Supervisor's Report

7. Unfinished Business

- a. PD 2020-84 – Consideration of Resolution 2020-10-T, a resolution adopting the Barlow Garfield Neighborhood Plan as an Amendment to the 2018 Garfield Master Plan

8. New Business

- a. PD 2020-85 – Consideration of Resolution 2020-11-T, a resolution adopting a revised Fee Schedule covering various Planning, Zoning, Land Use, Mapping and License Fees

9. Public Comment

10. Other Business

11. Adjournment

Lanie McManus, Clerk

The Garfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to the Garfield Township Board. Individuals with disabilities requiring auxiliary aids or services should contact the Garfield Township Board by writing or calling Lanie McManus, Clerk, Ph: (231) 941-1620, or TDD #922-4412.

**CHARTER TOWNSHIP OF GARFIELD
VIRTUAL TOWN BOARD MEETING
May 26, 2020**

Chuck Korn called the Virtual Town Board Meeting to order on May 26, 2020 at 6:00 p.m. via the *Zoom* Application.

Pledge of Allegiance

Roll call of Board Members – Meeting held via ZOOM

Present: Jeane Blood Law, Dan Walters, Lanie McManus, Denise Schmuckal, Steve Duell, Molly Agostinelli, and Chuck Korn

Staff Present: Planning Director John Sych

1. Public Comment (6:03)

None

2. Review and Approval of the Agenda - Conflict of Interest (6:06)

Duell moved and Schmuckal seconded to approve the agenda as presented.

Yeas: Duell, Schmuckal, Agostinelli, Blood Law, Walters, McManus, Korn

Nays: None

3. Consent Calendar (5:10)

a. Minutes

May 13, 2020 Regular Meeting
(Recommend Approval)

b. Bills

General Fund	\$33,887.86
(Recommend Approval)	

Gourdie Fraser

Developer's Escrow Fund – Storm Water Reviews,
Utility Plan Reviews, Oversight and Closeout

\$8,742.50

Utility Receiving Fund

\$1,310.00

Park Funds/DNR Trust Fund

\$2,030.00

Total

\$12,082.50

(Recommend Approval)

c. Close-out and Turnover Documents for Contractor's Drive Water Main Extension – Service Connection

(Recommend Approval)

d. COVID-19 Preparedness and Response Plan (Receive and File)

Consent item B was removed to item 4.

Agostinelli moved and McManus seconded to adopt the consent calendar as presented.

*Yeas: Agostinelli, McManus, Duell, Schmuckal, Walters, Blood Law, Korn
Nays: None.*

4. Items Removed from the Consent Calendar

a. Bills

General Fund	\$33,887.86
(Recommend Approval)	

Gourdie Fraser

Developer's Escrow Fund – Storm Water Reviews,
Utility Plan Reviews, Oversight and Closeout

\$8,742.50

Utility Receiving Fund \$1,310.00

Park Funds/DNR Trust Fund \$2,030.00

Total \$12,082.50

Board members asked questions about a bill.

Schmuckal moved and Duell seconded to approve the Bills in the amount of \$33,887.86 and Gourdie Fraser Bills in the amount of \$12,082.50.

*Yeas: Schmuckal, Duell, Agostinelli, Blood Law, Walters, McManus, Korn
Nays: None*

5. Correspondence

None

6. Reports

a. Construction Report (6:13)

Jennifer Hodges reported that bids are coming in high for many proposed projects. Water usage is being closely monitored on the east side of the township due to many proposed developments. An additional water tank may be needed at some point in the future. She is also performing some work on the Cass Road drainage project which has been scaled back. The Silver Lake Park paving is almost complete and lots of utility plan reviews are being completed along with storm water reviews. Board members asked questions and discussed the report.

b. North Flight Report (6:21)

Paul Owens reported that in April they were down in transport numbers by 20-30%. North Flight is well staffed and has plenty of PPE equipment. The transport numbers went up on the Memorial Day

holiday. Owens reported that North Flight signed an agreement with Acme Township for services.

c. County Commissioner's Report (6:26)

Commissioner Brad Jewett reported that they approved the Administrator review. The county is open for business, but not open to the public. A tentative opening date for the county offices is June 14th.

d. Parks and Recreation Report (6:29)

Garfield Township Park Steward Derek Morton said that they are working around the weather and cleaning up the Silver Lake Dog Park. He is working with Engineer Jennifer Hodges on the landscaping of the parking lot at Silver Lake. The Commons Recreation area is battling vandalism and rogue trails. He is taking ideas for the new River East Park. Morton added that the Old Mill Demo was pushed back to the second week of June.

e. Treasurer's Report (6:34)

Blood Law shared her report in writing and explained a few fund changes to the board

f. Supervisor's Report (6:37)

Korn said the offices are open to the public, but ask that visitors to the township wear face masks. The township has exceeded state requirements for opening safely. Korn said he attended a GT Metro Authority meeting today and their financial audit was completed and a Station 11 renovation design was approved. Station 11 renovations are phased at this time.

7. Unfinished Business

None

8. New Business

a. Public Hearing and Findings of Fact – PD 2020-78 Good News Automotive C-G Rezoning (6:41)

Planner John Sych said the Good News Automotive is requesting to be rezoned from I-G General Industrial to C-G – General Commercial at 3100 Cass Road. The rezoning request is consistent with the Master Plan. Korn opened the Public Hearing at 6:43pm. Hearing no one wishing to comment, the Public Hearing was closed.

Schmuckal moved and Duell seconded THAT the Planning Commission's recommended Findings of Fact for the application Z-2020-01 as provided in PD Report 2020-78 and forming part of this motion, BE APPROVED.

*Yeas: Schmuckal, Duell, Walters, Blood Law, Agostinelli, McManus, Korn
Nays: None*

Schmuckal moved and Walters seconded THAT application Z-2020-01, submitted by Good News Automotive Inc., to rezone Parcel No. 05-310-001-00 from the I-G General Industrial Zoning district to the C-G General Commercial zoning district and constituting Amendment No. 23 to Garfield Township Ordinance No. 68, BE APPROVED based on the adopted Findings of Fact and for the reasons set forth in PD Report 2020-78.

*Yeas: Schmuckal, Walters, Blood Law, Duell, Agostinelli, McManus, Korn
Nays: None*

Schmuckal moved and Agostinelli seconded THAT Resolution 2020-08-T for adopting Amendment No. 23 to Garfield Township Ordinance No. 68, rezoning Parcel No. 05-310-001-00 from the I-G General Industrial zoning district to the C-G General Commercial zoning district BE ADOPTED.

*Yeas: Schmuckal, Agostinelli, Walters, Blood Law, Duell, McManus, Korn
Nays: None*

b. Public Hearing – PD 2020-79 – Parkland Ordinance – Proposed Amendment (6:47)

Parks Steward Derek Morton said that the Parks Commission has already approved these proposed amendments and they are consistent with the Zoning Ordinance. Korn opened the Public Hearing at 6:50pm and hearing no one wishing to comment, closed the public hearing.

Schmuckal moved and Walters seconded to adopt Resolution 2020-09-T adopting Amendment No. 3 to Ordinance No. 50, Township Parkland Ordinance, as described in the supporting attachments to Planning Department Report 2020-79.

*Yeas: Schmuckal, Walters, Agostinelli, Duell, McManus, Blood Law, Korn
Nays: None*

c. Consideration of City of Traverse City and Charter Township of Garfield Recreational Authority Proposed Annual Budget for Fiscal Year July 1, 2020 to June 30, 2021

Matt Cowall, Director of the Joint Recreation Authority explained the proposed 2020-21 budget to board members and added that roads will be paved in the Barns Park area in August. Board members asked questions on the proposed budget and Cowall explained that the budget was made with the COVID-19 closings in mind since revenue in Barns Park was affected by the closure.

Duell moved and Walters seconded to adopt the City of Traverse City and Charter Township of Garfield Recreational Authority Proposed Annual Budget for Fiscal Year July 1, 2020 to June 30, 2021.

Yeas: Duell, Walters, Schmuckal, Blood Law, McManus, Agostinelli, Korn

Nays: None

d. Discussion of Commercial Use and Permitting for Boardman River Valley (7:06)

Korn explained that The River Outfitters is asking for permission to use a portion of the Boardman River near the YMCA as a kayak exit site. Board members were concerned with traffic, parking and the homeless camps in the area. They also shared concerns with a for profit enterprise doing business on township property. Board members discussed the matter and determined that more investigation was warranted.

e. Consideration of Adoption of Final Version of Trail Maintenance Plan (7:16)

Korn said MDOT has changed a couple things in the plan and board members asked questions regarding the maintenance plan, insurance coverage and an amortization schedule. It is understood that the endowment will be invested and the interest will be used to make any improvements.

Agostinelli moved and Blood Law seconded to adopt the Final Version (amendment #3) of the Trail Maintenance Plan for the Boardman Lake Loop as presented.

*Yeas: Agostinelli, Blood Law, Walters, Duell, Schmuckal, McManus, Korn
Nays: None*

9. Public Comment:

None

10. Other Business (7:34)

Agostinelli commented on the rugby goals that have remained in place and Korn said that the agreement will be reviewed. The next meeting will be done via Zoom as well.

11. Adjournment

Schmuckal moved and Duell seconded to adjourn the meeting at 7:40.

*Yeas: Schmuckal, Duell, Blood Law, McManus, Agostinelli, Walters, Korn
Nays: None*

Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

Lanie McManus, Clerk
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN

ORDINANCE NO. 68 (Zoning Ordinance): AMENDMENT NO. 23

RESOLUTION #2020-08-T

A RESOLUTION TO AMEND GARFIELD TOWNSHIP ORDINANCE NO. 68 (Zoning Ordinance):

WHEREAS the Charter Township of Garfield regulates the use and development of land pursuant to the authority of the Michigan Zoning Enabling Act, Act 110 of 2006, as amended;

WHEREAS application Z-2020-01 has been received to rezone approximately 0.96 acres of land (“subject property”) at Parcel No. 05-310-001-00; and

WHEREAS the subject property is identified by the Garfield Township Future Land Use Map as Commercial; and

WHEREAS the request has been determined to be consistent with the Master Plan; and

WHEREAS the Garfield Township Planning Commission, after a public hearing on March 11, 2020, recommended approval of the application; and

WHEREAS the Township Board, following a public hearing on May 26, 2020, and having adopted Findings of Fact in support of approval of the application to rezone the subject property.

NOW, THEREFORE, THE CHARTER TOWNSHIP OF GARFIELD ORDAINS:

AMENDMENT NO. 23 TO GARFIELD TOWNSHIP ORDINANCE NO. 68 (Zoning Ordinance):

At the request of the owners and their representatives of Parcel No. 05-310-001-00, situated in the Charter Township of Garfield, Grand Traverse County, Michigan has been rezoned by way of a map amendment from I-G General Industrial to C-G General Commercial.

Moved: Denise Schmuckal

Supported: Molly Agostinelli

Ayes: Schmuckal, Agostinelli, Duell, Walters, Blood Law, McManus, Korn

Nays: None

Absent and Excused: None

By:



Chuck Korn, Supervisor
Charter Township of Garfield

CERTIFICATE

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution 2020-08-T which was adopted by the Township Board of the Charter Township of Garfield on the 26th day of May 2020. Amendment No. 23 to Garfield Township Ordinance No. 68 (Zoning Ordinance) shall take effect upon the expiration of seven (7) days following publication.

Dated: 05-27-2020



Lanie McManus, Clerk
Charter Township of Garfield

Introduced: May 13, 2020
Adopted: May 26, 2020
Published: May 31, 2020
Effective: June 7, 2020

CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN

ORDINANCE NO. 50 (Parkland Ordinance): AMENDMENT NO. 3

RESOLUTION #2020-09-T

A RESOLUTION TO AMEND CHARTER TOWNSHIP OF GARFIELD ORDINANCE NO. 50 (Parkland Ordinance):

WHEREAS Public Act 157 of 1905 (MCL 41.422, et seq.) authorizes the Charter Township of Garfield to enact ordinances that regulate the operating rules and regulations for, and apply to, all Parkland owned and/or controlled by the Township; and

WHEREAS the Township would like to update its Parkland Ordinance and Parkland Location Map to reflect new Parkland acquired by the Township; and

WHEREAS the Township would like to limit the hours of operation of its Parkland from sunrise until sunset; and

WHEREAS the Township would like to allow for hunting activities at the newly acquired River East Recreation Area; and

WHEREAS the Township would like to make other minor corrections to its Parkland Ordinance.

NOW, THEREFORE, THE CHARTER TOWNSHIP OF GARFIELD ORDAINS:

AMENDMENT NO. 3 TO CHARTER TOWNSHIP OF GARFIELD ORDINANCE NO. 50 (Parkland Ordinance):

THAT **Section II, L. – P.** BE AMENDED as follows:

- L. “Grand Traverse Commons Recreation Area” shall mean all Township Parkland located within the Grand Traverse Commons development district. This area is identified as location “C” on Appendix A.
- M. “Miller Creek Nature Reserve” shall mean all Township Parkland located East of South Airport Road and West of Cass Road, and property South of South Airport Road and North of Hartman Road. This area is identified as location “D” on Appendix A.
- N. “Boardman Valley Nature Preserve” shall mean all Township Parkland along the Boardman River between Boardman Lake and the Grand Traverse County Natural Education Reserve, except for the “River East Recreation Area” as described below. This area is identified as location “E” on Appendix A.
- O. “Hughes Drive Nature Reserve” shall mean all Township Parkland along Hughes Drive south of Hammond Road. This area is identified as location “F” on Appendix A.
- P. “River East Recreation Area” shall mean all Township Parkland between the Boardman River and Keystone Road south of the City of Traverse City Brush Drop-Off Site. This area is identified as location “G” on Appendix A.

THAT **Section III** BE AMENDED as follows:

- A. All Township Parkland shall be available for public use from sunrise until sunset, unless otherwise posted or approved by the Parks Administrator. Site specific hours of operation, where posted, will be posted at the general parking areas or trail head.

THAT **Section VI, E.** BE AMENDED as follows:

- E. Hunting is allowed only on Township Parkland identified in this section of the Ordinance and with the limitations stated herein. Anyone hunting on Township Parkland must possess valid state and federal game licenses as required for the game being hunted. All hunting must be done in accordance with state of Michigan and federal laws including but not limited to those regarding season dates, species and bag limits. Hunters must also possess a permit issued by the Parks Administrator as outlined in this section of the Ordinance.
 1. There shall be no hunting allowed in the Silver Lake Recreation Area.
 2. There shall be no hunting allowed in the Kid's Creek Park.
 3. There shall be no hunting allowed in the Grand Traverse Commons Recreation Area.
 4. Hunting is allowed by means of Shotgun (shot only no slugs) and Bow and Arrow only in the Miller Creek Nature Reserve. Hunters must possess a permit issued by the Parks Administrator as outlined in this section of the Ordinance. All other restrictions outlined in this Ordinance must also be adhered to.
 5. Hunting is allowed by means of Shotgun (shot only no slugs) and Bow and Arrow only in the Boardman Valley Nature Preserve. Hunters must possess a permit issued by the Parks Administrator as outlined in this section of the Ordinance. All other restrictions outlined in this Ordinance must also be adhered to.
 6. There shall be no hunting allowed in the Hughes Drive Nature Reserve.
 7. Hunting is allowed by means of Shotgun (shot only no slugs) and Bow and Arrow only in the River East Recreation Area. Hunters must possess a permit issued by the Parks Administrator as outlined in this section of the Ordinance. All other restrictions outlined in this Ordinance must also be adhered to.

THAT **Section VI, J. 2.** BE AMENDED as follows:

2. Hunting permits will be valid for 7 days beginning at sunrise on Saturday and ending at sunset on Friday of the week that the permit is issued for.

THAT the **APPENDIX A: PARKLAND LOCATION MAP** BE AMENDED to reflect newly acquired Parkland and the updated definitions in Section II.


Moved: Denise Schmuckal

Supported: Dan Walters

Ayes: Schmuckal, Walters, McManus, Blood Law, Agostinelli, Duell, Korn

Nays: None

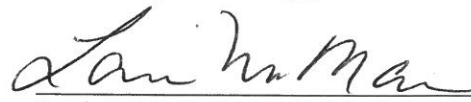
Absent and Excused: None

By: 
Lanie McManus, Clerk
Charter Township of Garfield

CERTIFICATE

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution 2020-09-T which was adopted by the Township Board of the Charter Township of Garfield on the 26th day of May 2020. Amendment No. 3 to Garfield Township Ordinance No. 50 (Parkland Ordinance) shall take effect upon the expiration of seven (7) days following publication.


Dated: 05-27-2020


Lanie McManus, Clerk
Charter Township of Garfield

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/28/2020	GEN	38735	GOURDIE-FRASER, INC.	SILVER LAKE PARK IMPROVEMENTS	308-000-970.000	2,030.00
05/28/2020	GEN	38736	LAND INFORMATION ACCESS ASSOC	FRANCHISE FEES / CAPITAL EXPENSE	101-747-880.011	23,246.34
05/28/2020	GEN	38737	NORTHERN OFFICE EQUIP	SVC CONTRACT	101-101-726.002	393.17
05/28/2020	GEN	38738	PRINTING SYSTEM	AV OUTER ENVELOPES	101-191-726.000	1,307.47
05/28/2020	GEN	38739	SUPERFLEET	GAS	101-806-862.000	56.27
05/28/2020	GEN	38740	THE GUARDIAN	EMPLOYEE HEALTH / LIFE	101-851-873.030	1,860.83
05/28/2020	GEN	38740		EMPLOYEE HEALTH / LIFE	101-851-873.040	511.46
						<u>2,372.29</u>
05/28/2020	GEN	38741	VERIZON	PHONES	101-265-850.000	266.76
05/28/2020	GEN	38742	GOURDIE-FRASER, INC.	BARLOW/GARFIELD NEIGHBORHOOD CORRIDOR MASTER	101-400-805.000	1,310.00
06/02/2020	GEN	38743	86TH DISTRICT COURT	SMALL CLAIMS	101-253-801.000	42.50
06/02/2020	GEN	38744	86TH DISTRICT COURT	SMALL CLAIMS	101-253-801.000	95.00
06/02/2020	GEN	38745	86TH DISTRICT COURT	SMALL CLAIMS	101-253-801.000	50.00
06/02/2020	GEN	38746	CHERRYLAND ELECTRIC COOP.	ELECTRIC	308-000-935.000	279.37
06/02/2020	GEN	38747	CHERRYLAND ELECTRIC COOP.	ELECTRIC	101-000-084.861	298.79
06/02/2020	GEN	38747		ELECTRIC	101-265-920.603	834.01
06/02/2020	GEN	38747		ELECTRIC	101-448-920.005	794.85
						<u>1,927.65</u>
06/02/2020	GEN	38748	CITY OF TRAVERSE CITY	170975-118686	101-448-920.005	28.34
06/02/2020	GEN	38749	CONSUMERS ENERGY	100018131597	101-448-920.005	25.49
06/02/2020	GEN	38750	ESCH LAWN MAINTENANCE, LLC	WOODMERE	101-265-935.602	1,510.00
06/02/2020	GEN	38751	ESCH LAWN MAINTENANCE, LLC	SILVER LAKE PARK	308-000-935.000	1,440.00
06/02/2020	GEN	38752	GARFIELD CHARTER TOWNSHIP	HSA	101-000-237.000	436.88
06/02/2020	GEN	38753	GILL-ROY'S HARDWARE	PLEXIGLASS	101-265-726.003	378.96
06/02/2020	GEN	38754	I.T. RIGHT	SECURITY TRAINING	101-258-935.015	348.50
06/02/2020	GEN	38755	NORTHWOODS BUSINESS FORMS	PRINTER INK	101-253-726.000	140.00
06/02/2020	GEN	38756	RELX INC. DBA LEXISNEXIS	LEXIS NEXIS	101-101-801.002	60.00
06/02/2020	GEN	38757	RUBY CLEANING SERVICE	CONTRACTED SVCS	101-265-935.603	950.00
06/02/2020	GEN	38758	RUBY CLEANING SERVICE	CONTRACTED SVCS	308-000-935.000	125.00

3. b.

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/02/2020	GEN	38759	STAPLES	PAPER/ENVELOPES/STAPLES/FILE FOLDERS	101-101-726.000	207.51
06/02/2020	GEN	38760	UNITED WAY	UNITED WAY	101-000-238.000	90.00
06/02/2020	GEN	38761	VOYA INSTITUTIONAL TRUST COMPANY	DEFERRED COMP VF3202	101-000-227.000	1,880.00
TOTAL - ALL FUNDS						40,997.50
--- GL TOTALS ---						
101-000-084.861			DUE FROM #861 STREET LIGHTS			298.79
101-000-227.000			DEFERRED COMP			1,880.00
101-000-237.000			HSA (FORMERLY FLEX)			436.88
101-000-238.000			UNITED WAY			90.00
101-101-726.000			SUPPLIES			207.51
101-101-726.002			SUPPLIES - COPIER MAINTENANCE			393.17
101-101-801.002			LEGAL SERVICES - TOWNBOARD			60.00
101-191-726.000			SUPPLIES			1,307.47
101-253-726.000			SUPPLIES			140.00
101-253-801.000			LEGAL SERVICES			187.50
101-258-935.015			COMPUTER SUPPORT SYSTEMS			348.50
101-265-726.003			SUPPLIES-MAINTANCE			378.96
101-265-850.000			TELEPHONE			266.76
101-265-920.603			LIGHTS BUILDING			834.01
101-265-935.602			LAWN MAINTENANCE			1,510.00
101-265-935.603			CLEANING SERVICE			950.00
101-400-805.000			CONTRACTED AND OTHER SERVICES			1,310.00
101-448-920.005			STREET LIGHTS TOWNSHIP			848.68
101-747-880.011			COM. PROM. - P.E.G.			23,246.34
101-806-862.000			GAS & CAR WASHES			56.27
101-851-873.030			INSURANCE - EMPLOYEE HEALTH			1,860.83
101-851-873.040			INSURANCE - EMPLOYEE LIFE			511.46
308-000-935.000			MAINTENANCE - MISC, EQUIP			1,844.37
308-000-970.000			CAPITAL OUTLAY			2,030.00
TOTAL						40,997.50

		Charter Township of Garfield	
		Planning Department Report No. 2020-86	
Prepared:	June 2, 2020	Pages:	1
Meeting:	June 9, 2020 Township Board	Attachments:	<input checked="" type="checkbox"/>
Subject:	Parkland Ordinance Amendment and Hunting Permit Application Revision – Intro		

BACKGROUND:

The Parks and Recreation Commission has recommended an amendment to Township Ordinance No. 50, the Parkland Ordinance, and revisions to the Township Hunting Permit Application. Commissioners had been discussing proposed revisions to the Hunting Permit application and, in this process, also provided a recommended amendment to the Parkland Ordinance. These are described by the following:

- Amend the Hunting Permit Application to reflect the previous Parkland Ordinance Amendment (No. 3, adopted by the Township Board on May 26, 2020), reflect the updated name of Boardman Valley Nature Preserve, and allow for hunting at River East Recreation Area.
- Amend the Parkland Ordinance and Hunting Permit Application to remove the requirement of the permit holder to complete a wildlife survey.
- Update the individual hunting area maps for Miller Creek Nature Reserve and Boardman Valley Nature Preserve, create an individual map for River East Recreation Area, and clarify that it is the responsibility of the permit holder to follow all Township and Michigan DNR regulations.

ACTION REQUESTED:

The purpose of placing this item on the agenda is to set the public hearing for the next Township Board meeting. After the public hearing, the next steps for the Board will be to act on the proposed amendment and pass a resolution if it is adopted. If the Township Board is comfortable with setting a public hearing for the proposed amendment, then the following motion is suggested:

MOTION THAT the proposed amendment to Garfield Township Ordinance No. 50 as described in the Planning Department Report No. 2020-86 BE SCHEDULED for a public hearing at the June 23, 2020 Garfield Township Board Meeting.

Any additional information the Township Board deems necessary should be added to this motion.

The proposed Township Hunting Permit Application revisions only need Township Board approval and do not require scheduling a public hearing. However, since the part of the Parkland Ordinance proposed for amendment is included in the Hunting Permit Application, it is suggested to approve these two items together at the next Township Board meeting following the public hearing.

Attachments:

1. Proposed amendment to the Township Parkland Ordinance, with track changes
2. Proposed revised Township Hunting Permit Application, with track changes
3. Garfield Township Parks Hunting Area Maps – current versions and with all proposed changes

THE CHARTER TOWNSHIP OF GARFIELD

ORDINANCE NO. 50
PARKLAND ORDINANCE

An Ordinance to provide for operating rules and regulations for, and to apply to, all Parkland under the jurisdiction of the Charter Township of Garfield.

THE CHARTER TOWNSHIP OF GARFIELD, GRAND TRAVERSE COUNTY,
MICHIGAN ORDAINS:

Section I
Scope and Mission Statement

- A. Preamble and Scope. This Ordinance shall act as the operating rules and regulations for, and apply to, all Parkland owned and/or controlled by the Charter Township of Garfield under authority provided by MCL 41.422.
- B. Mission Statement. The Township's goal is to provide safe, convenient, user friendly parks and trails to the citizens of Garfield Township as well as our neighbors and guests, while still preserving and protecting the natural environment in which they exist.

Section II
Definitions

- A. "Board" shall mean the Charter Township of Garfield Board of Trustees.
- B. "Township" means the Charter Township of Garfield.
- C. "Township Parkland" shall mean all parks and recreational lands, facilities and trails, owned or under the control of Garfield Township, currently being used for recreational purposes, or being held for future recreational use as shown on the Green Infrastructure Plan, as attached to the Township's Comprehensive Land Use Plan, including but not limited to, Township Parks (including nature reserves) identified in these Section II definitions.
- D. "Parks Administrator" shall mean Township Supervisor, or a designee of the Board, who has been delegated the authority to oversee operation of Township Parkland.
- E. "Person or Persons" shall mean any individual(s) or group(s) of individuals.
- F. "Camping" shall mean the overnight lodging or sleeping of a person or persons on Township Parkland, including but not limited to using a tent, trailer coach, vehicle camper, motor vehicle or in any other conveyance.
- G. "Rules" shall mean this Ordinance and any amendments to this Ordinance approved by the Board for the purpose of regulating the operation of Township Parkland.

- H. "Pavilions" shall mean the covered concrete areas on Township Parkland designed for picnicking and socializing. These pavilions usually contain picnic tables for public use.
- I. "Designated Trails" shall mean all paved, wood chipped or dirt trails, on Township Parkland, designed for non motorized use.
- J. "Silver Lake Recreation Area" shall mean the Township Parkland located along East Silver Lake Road, North of Silver Pines Road. This area is identified as location "A" on Appendix A.
- K. "Kid's Creek Park" shall mean all Township Parkland located along U.S. 31 South, between the Great Wolf Lodge and Kohl's and proceeding west and south. This area is identified as location "B" on Appendix A.
- L. "Grand Traverse Commons Recreation Area" shall mean all Township Parkland located within the Grand Traverse Commons development district. This area is identified as location "C" on Appendix A.
- M. "Miller Creek Nature Reserve" shall mean all Township Parkland located East of South Airport Road and West of Cass Road, and property South of South Airport Road and North of Hartman Road. This area is identified as location "D" on Appendix A.
- N. "Boardman Valley Nature Preserve" shall mean all Township Parkland along the Boardman River between Boardman Lake and the Grand Traverse County Natural Education Reserve, except for the "River East Recreation Area" as described below. This area is identified as location "E" on Appendix A.
- O. "Hughes Drive Nature Reserve" shall mean all Township Parkland along Hughes Drive south of Hammond Road. This area is identified as location "F" on Appendix A.
- P. "River East Recreation Area" shall mean all Township Parkland between the Boardman River and Keystone Road south of the City of Traverse City Brush Drop-Off Site. This area is identified as location "G" on Appendix A.

Section III
Hours of Operation

- A. All Township Parkland shall be available for public use from sunrise until sunset, unless otherwise posted or approved by the Parks Administrator. Site specific hours of operation, where posted, will be posted at the general parking areas or trail head.

Section IV
Prohibited Activities

The following activities are prohibited and it shall be unlawful for any person or persons to do any of the following in Township Parkland;

- A. Remain on Township Parkland outside of the stated or posted hours of operation.

- B. To enter any Township Parkland that is posted or in any other way identified as being “closed”.
- C. To camp at any time unless written permission is obtained from the Parks Administrator.
- D. To have an open fire, outside the designated charcoal grills provided for the purpose of cooking, without written permission of the Parks Administrator. (Private grills shall be allowed, either gas or charcoal, so long as the ashes will not be deposited on the ground) No fires may be built directly on the ground.
- E. To operate motorized vehicles of any kind on designated trails, except for maintenance or patrol as authorized by the Parks Administrator.
- F. To operate or park any motorized vehicles of any kind on Township Parkland except in established driveways and parking areas.
- G. To commit vandalism of any kind, including but not limited to;
 - 1. Removing, damaging, destroying or defacing Township owned property and equipment.
 - 2. Destroying, damaging, injuring or removing any trees, shrubs, wildflowers or vegetation on any Township Parkland.
- H. To have a pet, on Township Parkland, that is not on a leash or otherwise restrained and in control of its keeper. Animal leashes shall not exceed 16 feet in length.
- I. To litter or otherwise dispose of or discard refuse of any kind in or upon Township Parkland except by placing said refuse in containers provided for that purpose.
- J. To dispose of any household refuse on Township Parkland or in garbage receptacles on Township Parkland.
- K. Solicit, post, advertise or in any way sell or attempt to sell any goods or services on Township Parkland without written permission of the Parks Administrator.
- L. To possess or consume beer, wine or any intoxicating liquors on Township Parkland.
- M. To possess, smoke, or vape marijuana, tobacco, or any other products on Township Parkland.
- N. To discharge projectiles either by air, explosive substance or any other force by any firearm, revolver, pistol, shotgun, rifle, air rifle, air gun, paint ball gun, bow or other weapon that discharges a projectile. This section shall not apply to any peace officer, or duly appointed law enforcement officer while carrying out their duties. This section shall also not apply to any person lawfully hunting game as outlined in Section VI of this Ordinance and as allowed by federal and state game laws.
- O. To in any way harass and intentionally disturb any and all wildlife on Township Parkland other than while hunting as allowed in Section VI of this Ordinance and as allowed by federal and state game laws.

- P. To feed any wildlife at any time on Township Parkland.
- Q. To refuse to comply with this Ordinance when requested by a local enforcement officer or in any way hinder the Parks Administrator, any employee or designee of the administrator while performing their official duties, including the enforcement of this Parkland Ordinance.

Section V
Rules of Operation

- A. Persons must act in a way so as not to create a disturbance which will unreasonably impair the quiet enjoyment of other persons using the Township Parkland.
- B. Persons with pets on Township Parkland shall pick up and dispose of excrement from their pets. These droppings must be contained in a sealed bag and removed from Township Parkland or placed in trash receptacles as provided.
- C. Township Pavilions shall be occupied on a first come first served basis, unless previously reserved, and must be made available / shared with other persons, as long as space permits. Persons using Township Pavilions must clean up after use and dispose of any trash in receptacles provided or remove their trash from Township Parkland.
 - 1. Pavilions may be reserved for large groups and special events at the discretion of the Parks Administrator. Persons wishing to reserve a pavilion for a large group or special event must make their request in writing to the Parks Administrator at least 14 days prior to the event. Reservation requests will be considered for groups of 15 or more people only. If a reservation is approved by the Parks Administrator the details of that reservation will be posted on the pavilion at least 7 days prior to the event.
- D. Baseball diamonds, tennis courts, basketball courts, soccer fields and any other recreational facilities may be reserved for future use upon approval of the Parks Administrator. Reservations shall be available for a single event and/or for continuing use on a weekly basis. Absent a reservation, facilities shall be used on a first come first serve basis.
- E. Fees for the reservation and rental of Township Park facilities shall be established by the Charter Township of Garfield Fee Schedule.

Section VI
Hunting, Fishing and Trapping

- A. The Board and Parks Administrator reserves the right to use any and all means to control wildlife deemed to be a nuisance. All further conditions regulating Hunting, Fishing or Trapping in this Ordinance shall not apply to the Township or its designees.
- B. Fishing is allowed in all waterways within Township Parkland so long as all state and federal game laws and regulations are adhered to.

- C. Trapping of wildlife is not permitted on Township Parkland.
- D. Target shooting is not allowed on Township Parkland.
- E. Hunting is allowed only on Township Parkland identified in this section of the Ordinance and with the limitations stated herein. Anyone hunting on Township Parkland must possess valid state and federal game licenses as required for the game being hunted. All hunting must be done in accordance with state of Michigan and federal laws including but not limited to those regarding season dates, species and bag limits. Hunters must also possess a permit issued by the Parks Administrator as outlined in this section of the Ordinance.
 - 1. There shall be no hunting allowed in the Silver Lake Recreation Area.
 - 2. There shall be no hunting allowed in the Kid's Creek Park.
 - 3. There shall be no hunting allowed in the Grand Traverse Commons Recreation Area.
 - 4. Hunting is allowed by means of Shotgun (shot only no slugs) and Bow and Arrow only in the Miller Creek Nature Reserve. Hunters must possess a permit issued by the Parks Administrator as outlined in this section of the Ordinance. All other restrictions outlined in this Ordinance must also be adhered to.
 - 5. Hunting is allowed by means of Shotgun (shot only no slugs) and Bow and Arrow only in the Boardman Valley Nature Preserve. Hunters must possess a permit issued by the Parks Administrator as outlined in this section of the Ordinance. All other restrictions outlined in this Ordinance must also be adhered to.
 - 6. There shall be no hunting allowed in the Hughes Drive Nature Reserve.
 - 7. Hunting is allowed by means of Shotgun (shot only no slugs) and Bow and Arrow only in the River East Recreation Area. Hunters must possess a permit issued by the Parks Administrator as outlined in this section of the Ordinance. All other restrictions outlined in this Ordinance must also be adhered to.
- F. There shall be no permanent hunting blinds erected on Township Parkland. All tree stands must be temporary in nature and removed when not in use. No permanent steps, ladders or screw in foot pegs may be used.
- G. There shall be no cutting of trees, tree limbs or any other vegetation, on Township Parkland, to improve visibility for the purpose of hunting.
- H. All hunting or placement of temporary hunting blinds must take place at a minimum 150 feet from any parking area, boat launch or maintained trail on Township Parkland.
- I. There shall be no baiting of game on Township Parkland.

J. Permits to hunt on Township Parkland must be obtained, from the Parks Administrator, in advance of hunting as outlined below;

1. Hunting permits will be issued on a first come first serve basis by the Parks Administrator. Permits will be area specific and the number available will vary based on the hunting season and hunting area. The number of permits available will be determined by the Parks Administrator.
2. Hunting permits will be valid for 7 days beginning at sunrise on Saturday and ending at sunset on Friday of the week that the permit is issued for.
3. Applications for hunting permits are available at the township offices and must be filled out at least 7 days and not more than 14 days prior to the desired timeframe. Hunting permits are free of charge.

~~4. All hunters granted hunting permits will be required to complete, and submit to the Parks Administrator, a survey within 10 days of the end of their hunting period. This survey will be used to help analyze wildlife encountered during the hunter's use of Township Parkland. This survey will be issued with the permit. Failure to complete and return this survey may result in forfeiture of future eligibility of permits to hunt on Township Parkland.~~

~~5.4~~ Hunting permits issued by the Parks Administrator are non-exclusive permission to hunt. The permit holder should be advised that additional permits to hunt may be issued.

~~6.5~~ Hunting permits are specific to the person granted the permit and are non-transferable.

~~7.6~~ In the case of animals being taken, which require field dressing, the resulting entrails shall be covered with soil at a depth of one (1) foot.

K. Any person granted the privilege of utilizing Township Parkland for the purpose of hunting shall agree to conduct them self in a safe and ethical manner. They must also be mindful of property boundaries, safety zones surrounding adjoining residences, recreational trails and other users of the Parkland.

Section VII Enforcement and Penalty

A. The Grand Traverse County Sheriff, Grand Traverse County Sheriff deputies, and Township Code Enforcement Officers are authorized as local enforcement officers of this Ordinance.

B. Any person(s) violating any provisions or rules in this Ordinance shall be deemed as guilty of a misdemeanor and upon conviction thereof shall be fined as follows;

1. First violation within a 2-year period not more than a \$50.00 fine.
2. Second violation within a 2-year period not more than a \$100.00 fine.
3. Third violation within a 2-year period not more than a \$150.00 fine.

4. Fourth and all subsequent violations within a 2-year period not more than \$250.00 fine.

In addition to the fines as outlined above, person(s) convicted of violating this Ordinance may be imprisoned in the county jail for a period not to exceed 90 days.

Section VIII
Severability

- A. The provisions of this Ordinance are severable and if any part is declared void or unenforceable by court of competent jurisdiction, the remaining parts shall remain in force.

Section IX
Effective Date

This Ordinance shall take effect thirty (30) days after it is published.

A copy of this Ordinance may be inspected at the office of the Charter Township of Garfield located at 3848 Veterans Drive, Traverse City, Michigan between the hours of 7:30 a.m. and 6:00 p.m., Monday through Thursday.

I hereby certify that the foregoing constitutes a true and complete copy of an Ordinance amended and duly adopted by the Township Board of the Charter Township of Garfield, County of Grand Traverse, Michigan, at a meeting held on May ~~14, 2019~~26, 2020, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Lanie McManus, Clerk

Date

Garfield Township Board

Amendment No. 1 Introduced: July 9, 2009

Amendment No. 1 Adopted: July 23, 2009

Amendment No. 2 Introduced: April 23, 2019

Amendment No. 2 Adopted: May 14, 2019

Amendment No. 3 Introduced: May 12, 2020

Amendment No. 3 Adopted: May 26, 2020

**Non-Exclusive Hunting Permit for
Charter Township of Garfield Parkland**

Permit issued to:

Name: _____ Phone Number: _____

Address: _____

Park area issued for: _____ Miller Creek Nature Reserve

_____ ~~Garfield Township Nature Reserve~~ Boardman
Valley Nature Preserve

_____ River East Recreation Area

For Dates: Saturday _____ through Friday _____

Copy of valid Michigan hunting license attached _____

Permit Approved by: _____ Date: _____

The undersigned, being of lawful age, in consideration of permission granted to the undersigned by the Charter Township of Garfield to hunt on township owned parkland, hereby releases the Charter Township of Garfield, its agents and employees from all actions, causes of action, damages, rights, costs, loss of service, claims, demands, expenses and compensation whatsoever which the undersigned's heirs executors, administrators or assigns may have against the Charter Township of Garfield, its agents and employees, for all personal injuries known or unknown which the undersigned has or may incur by participating in any activity which the undersigned participates in while on township parkland.

I have read the hunting permit, understand all its terms and execute it voluntarily and with full knowledge of its significance. I understand that by signing this form, I acknowledge that hunting activities have certain risks and I fully understand those risks and am willing to accept them.

Signature (parent or legal guardian if under 18)

Date: _____

~~Wildlife Survey~~

Day / Date: _____ Species Harvested: _____

Details of Harvest: _____

~~Additional species encountered:~~

Day / Date: _____ Species Observed: _____

Day / Date: _____ Species Observed: _____

Day / Date: _____ Species Observed: _____

Day / Date: _____ Species Observed: _____

Other Comments: _____

~~Please complete and return this survey within 10 days of the end of your hunting period.~~

**Charter Township of Garfield
Parkland Hunting Rules**

Below is section VI of township ordinance #50, regulating hunting on Charter Township of Garfield parkland. Any person granted a hunting permit shall abide by these rules as well as the entire contents of ordinance #50. Any person found in violation of this ordinance may have future permit applications rejected by the township.

**Section VI
Hunting, Fishing and Trapping**

- A. The Board and Parks Administrator reserves the right to use any and all means to control wildlife deemed to be a nuisance. All further conditions regulating Hunting, Fishing or Trapping in this Ordinance shall not apply to the Township or its designees.
- B. Fishing is allowed in all waterways within Township Parkland so long as all state and federal game laws and regulations are adhered to.
- C. Trapping of wildlife is not permitted on Township Parkland.
- D. Target shooting is not allowed on Township Parkland.
- E. Hunting is allowed only on Township Parkland identified in this section of the Ordinance and with the limitations stated herein. Anyone hunting on Township Parkland must possess valid state and federal game licenses as required for the game being hunted. All hunting must be done in accordance with state of Michigan and federal laws including but not limited to those regarding season dates, species and bag limits. Hunter's must also possess a permit issued by the Parks Administrator as outlined in this section of the Ordinance.
 - 1. There shall be no hunting allowed in the Silver Lake Recreation Area.
 - 2. There shall be no hunting allowed in the Kid's Creek Park.
 - 3. There shall be no hunting allowed in ~~The~~ the Grand Traverse Commons Recreation Area.
 - 4. Hunting is allowed by means of Shotgun (shot only no slugs) and Bow and Arrow only in the Miller Creek Nature Reserve. Hunters must possess a permit issued by the Parks

Administrator as outlined in this section of the Ordinance. All other restrictions outlined in this Ordinance must also be adhered to.

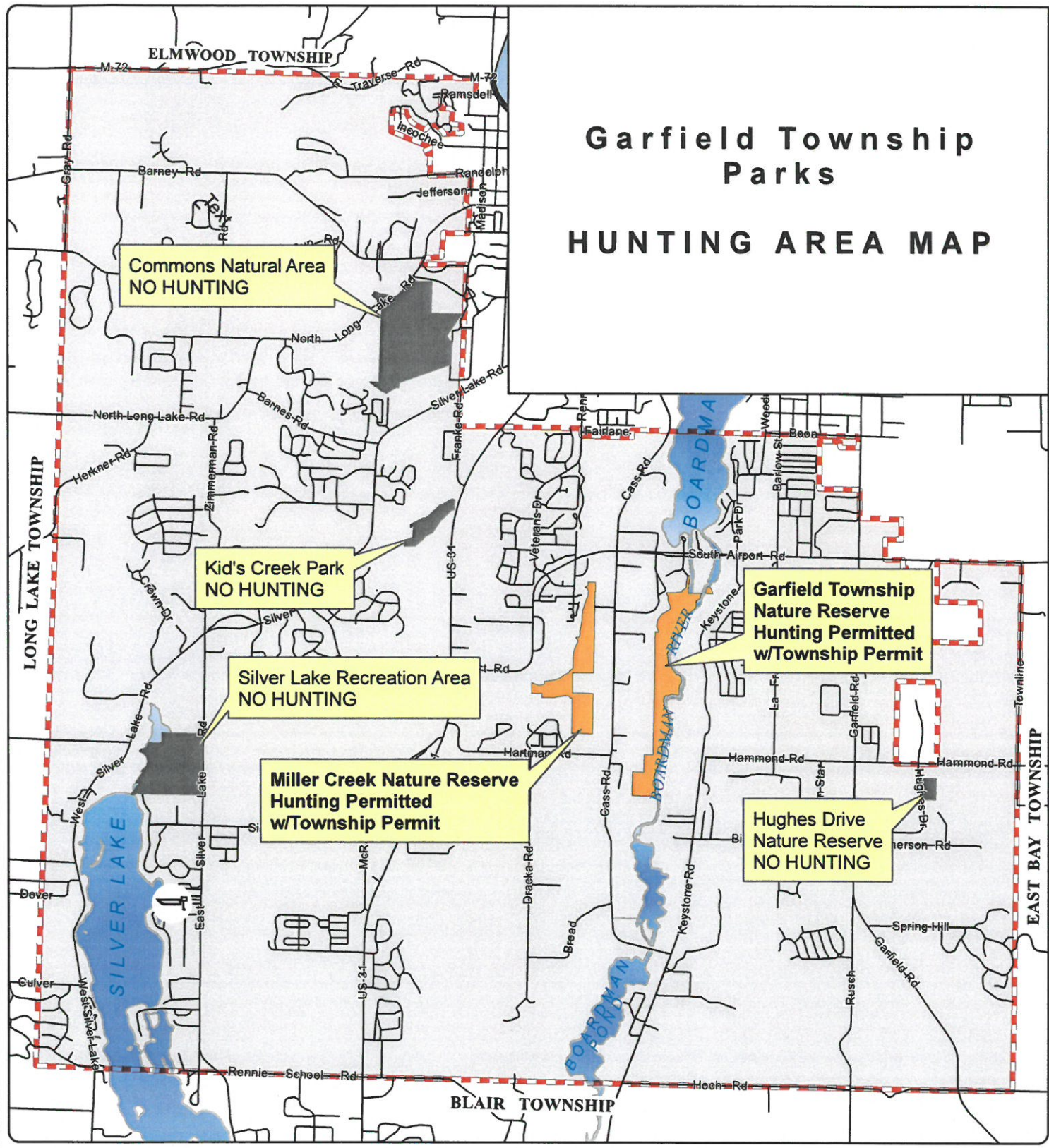
~~5.~~ Hunting is allowed by means of Shotgun (shot only no slugs) and Bow and Arrow only in the Garfield Township Nature Reserve Boardman Valley Nature Preserve. Hunters must possess a permit issued by the Parks Administrator as outlined in this section of the Ordinance. All other restrictions outlined in this Ordinance must also be adhered to.

~~6.~~ There shall be no hunting allowed in the Hughes Drive Nature Reserve.

~~5-7.~~ Hunting is allowed by means of Shotgun (shot only no slugs) and Bow and Arrow only in the River East Recreation Area. Hunters must possess a permit issued by the Parks Administrator as outlined in this section of the Ordinance. All other restrictions outlined in this Ordinance must also be adhered to.

- F. There shall be no permanent hunting blinds erected on Township Parkland. All tree stands must be temporary in nature and removed when not in use. No permanent steps, ladders or screw in foot pegs may be used.
- G. There shall be no cutting of trees, tree limbs or any other vegetation, on Township Parkland, to improve visibility for the purpose of hunting.
- H. All hunting or placement of temporary hunting blinds must take place at a minimum 150 feet from any parking area, boat launch or maintained trail on Township Parkland.
- I. There shall be no baiting of game on Township Parkland.
- J. Permits to hunt on Township Parkland must be obtained, from the Parks Administrator, in advance of hunting as outlined below;
 - 1. Hunting permits will be issued on a first come first serve basis by the Parks Administrator. Permits will be area specific and the number available will vary based on the hunting season and hunting area. The number of permits available will be determined by the Parks Administrator.
 - 2. Hunting permits will be valid for 7 days beginning ~~2 hours before~~ sunrise on Saturday and ending at sunset on Friday of the week that the permit is issued for.
 - 3. Applications for hunting permits are available at the township offices and must be filled out at least 7 days and not more than 14 days prior to the desired timeframe. Hunting permits are free of charge.
 - ~~4. All hunters granted hunting permits will be required to complete, and submit to the Parks Administrator, a survey within 10 days of the end of their hunting period. This survey will be used to help analyze wildlife encountered during the hunter's use of Township Parkland. This survey will be issued with the permit. Failure to complete and return this survey may result in forfeiture of future eligibility of permits to hunt on Township Parkland.~~
 - ~~5-4.~~ Hunting permits issued by the Parks Administrator are non-exclusive permission to hunt. The permit holder should be advised that additional permits to hunt may be issued.
 - ~~6-5.~~ Hunting permits are specific to the person granted the permit and are non-transferable.
 - ~~7-6.~~ In the case of animals being taken, which require field dressing, the resulting entrails shall be covered with 12 inches of dirt.
- K. Any person granted the privilege of utilizing Township Parkland for the purpose of hunting shall agree to conduct them self in a safe and ethical manner. They must also be mindful of property boundaries, safety zones surrounding adjoining residences, recreational trails and other users of the Parkland.

Garfield Township Parks HUNTING AREA MAP



**Commons Natural Area
NO HUNTING**

**Kid's Creek Park
NO HUNTING**

**Silver Lake Recreation Area
NO HUNTING**

**Miller Creek Nature Reserve
Hunting Permitted
w/Township Permit**

**Garfield Township
Nature Reserve
Hunting Permitted
w/Township Permit**

**Hughes Drive
Nature Reserve
NO HUNTING**

Legend

-  Hunting Allowed w/Township Permit
-  No Hunting Allowed



Garfield Charter Township
3848 Veterans Drive
Traverse City, MI 49684
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Fax: 231.941.1688
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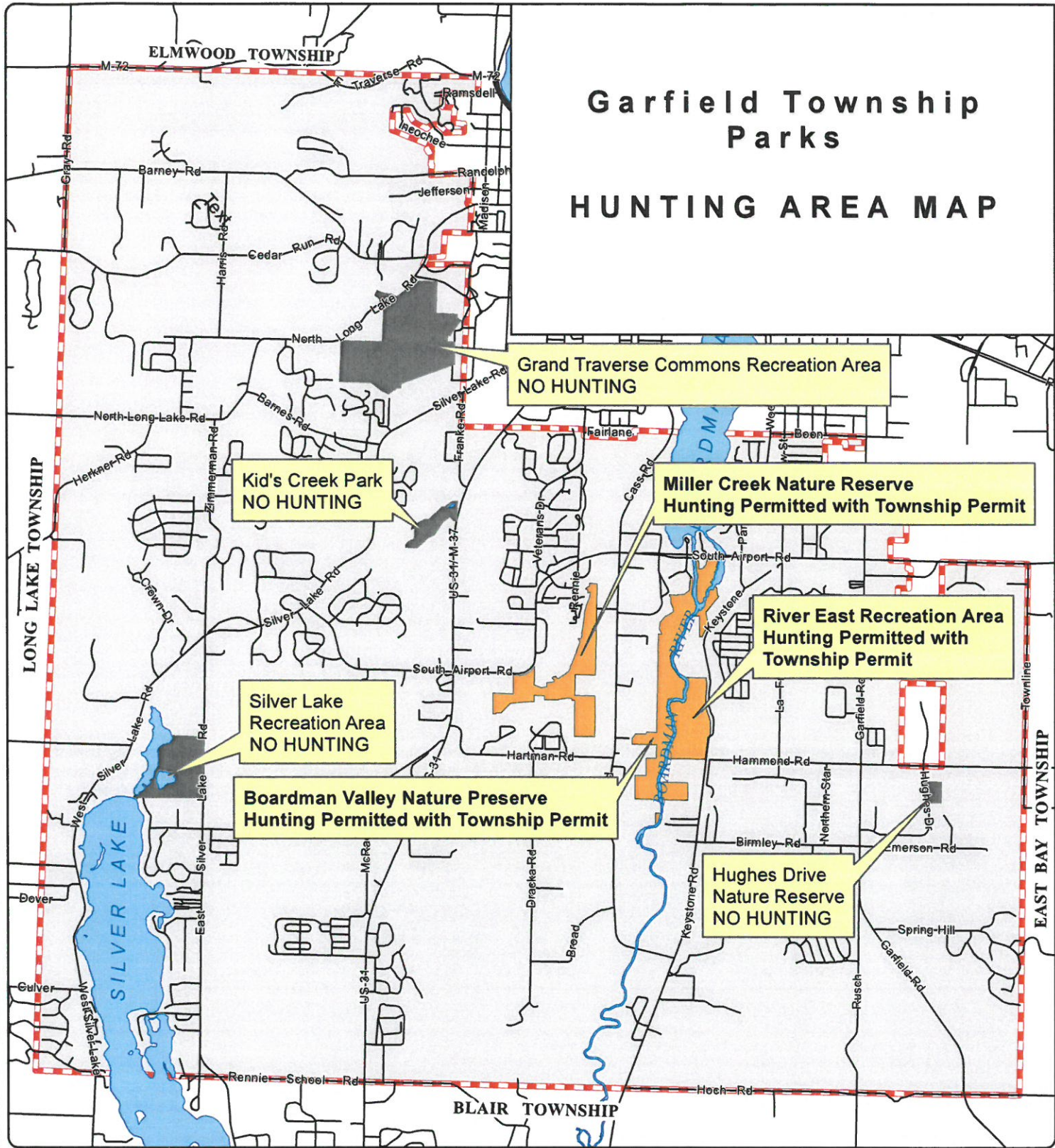


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Plot Date: October 2009

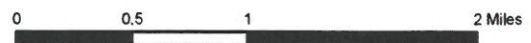
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Garfield Township Parks HUNTING AREA MAP



Hunting

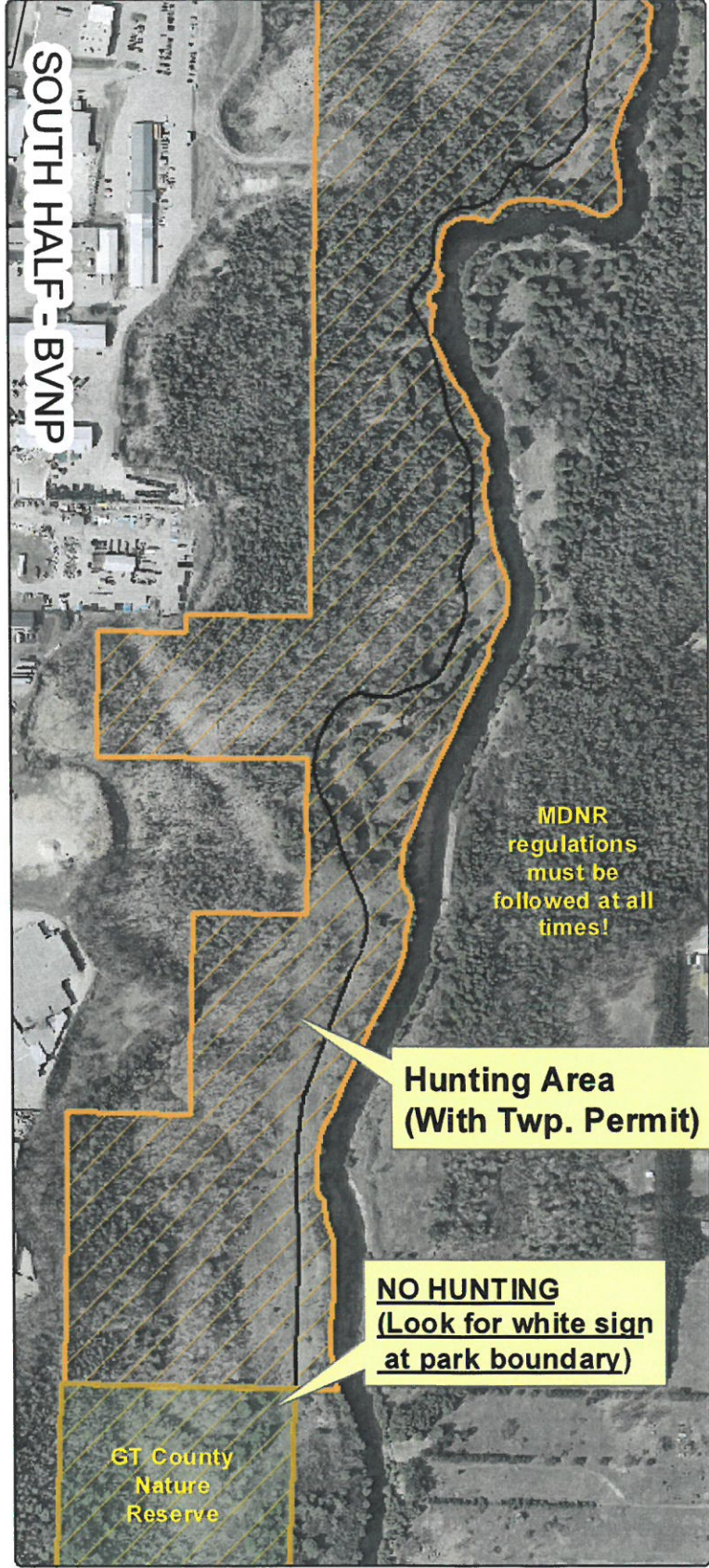
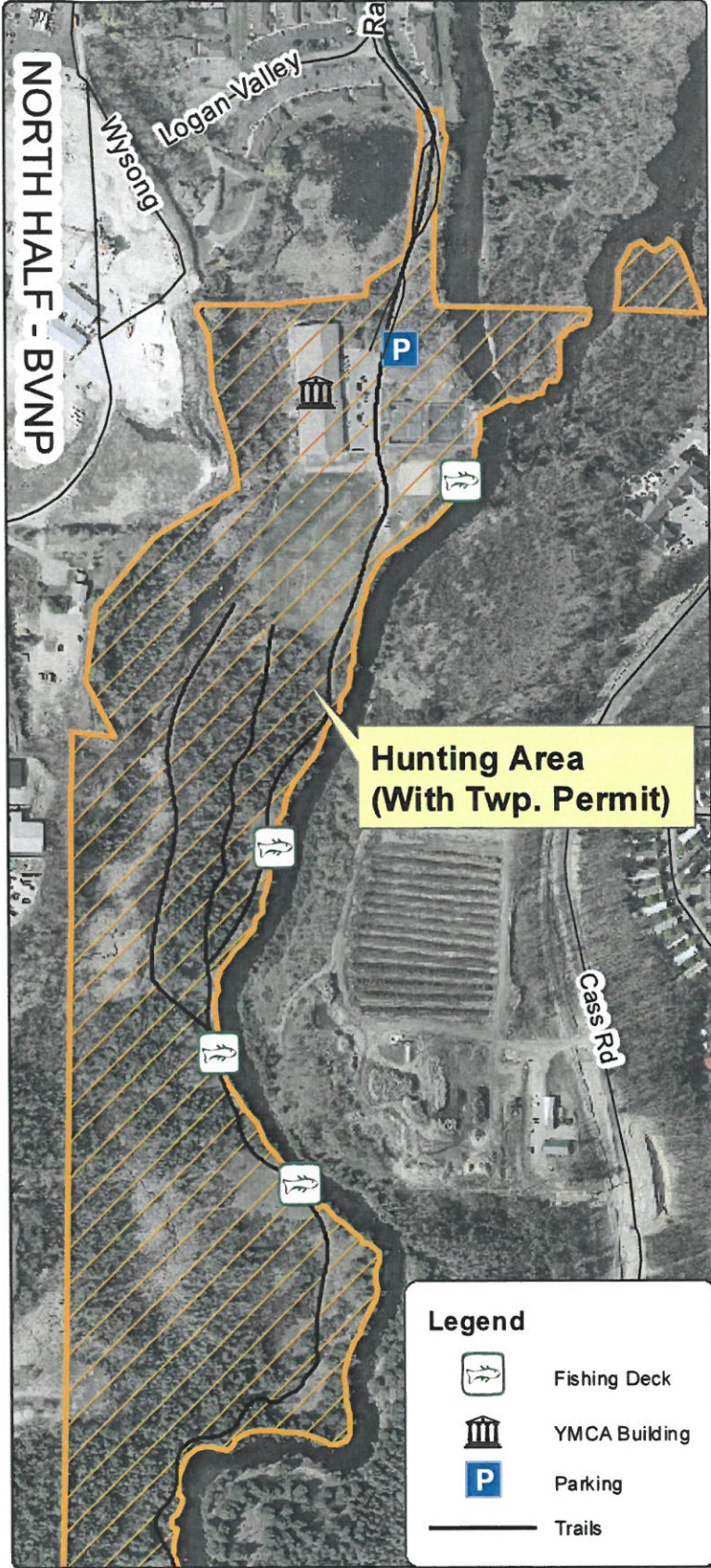
- Hunting Permitted with Township Permit
- NO HUNTING



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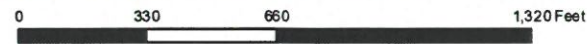


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Legend

-  Fishing Deck
-  YMCA Building
-  Parking
-  Trails



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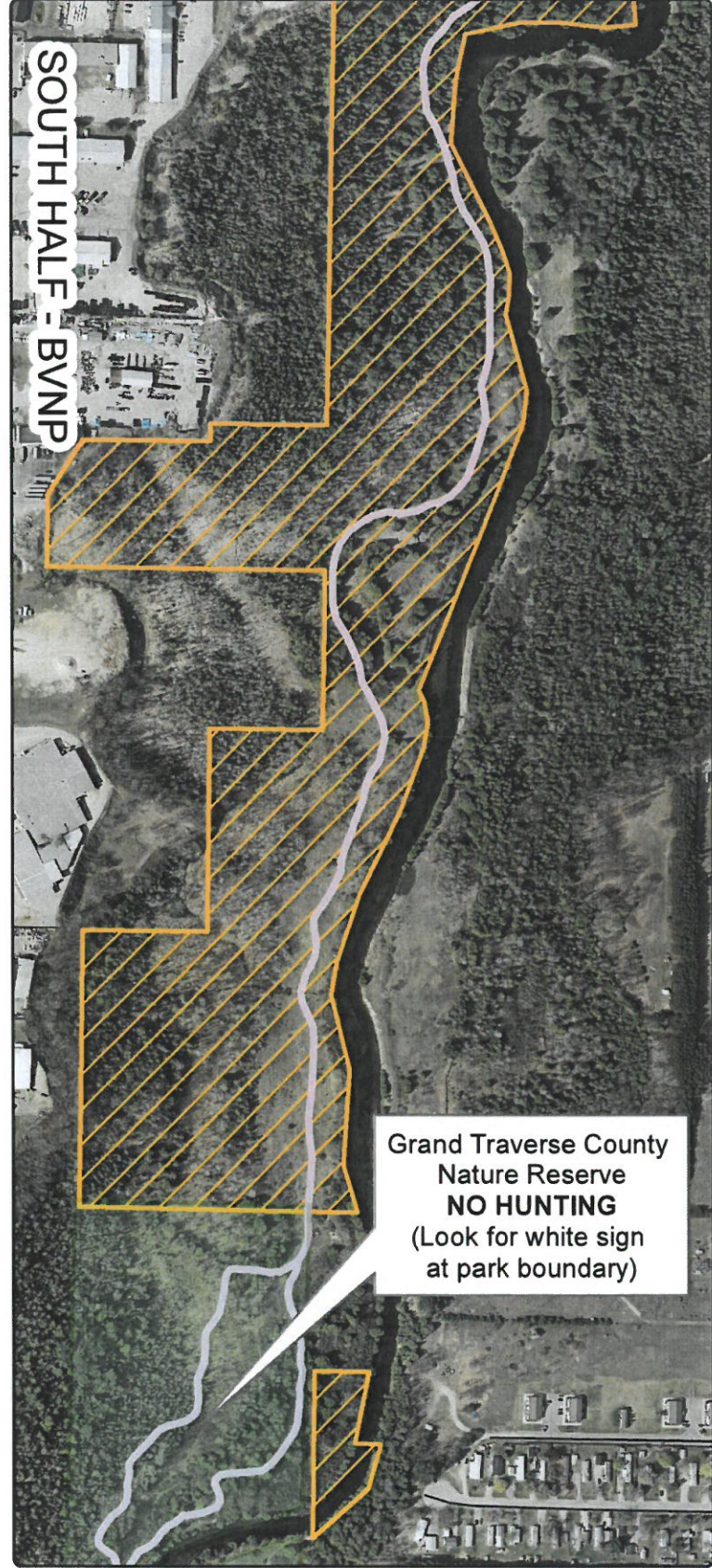
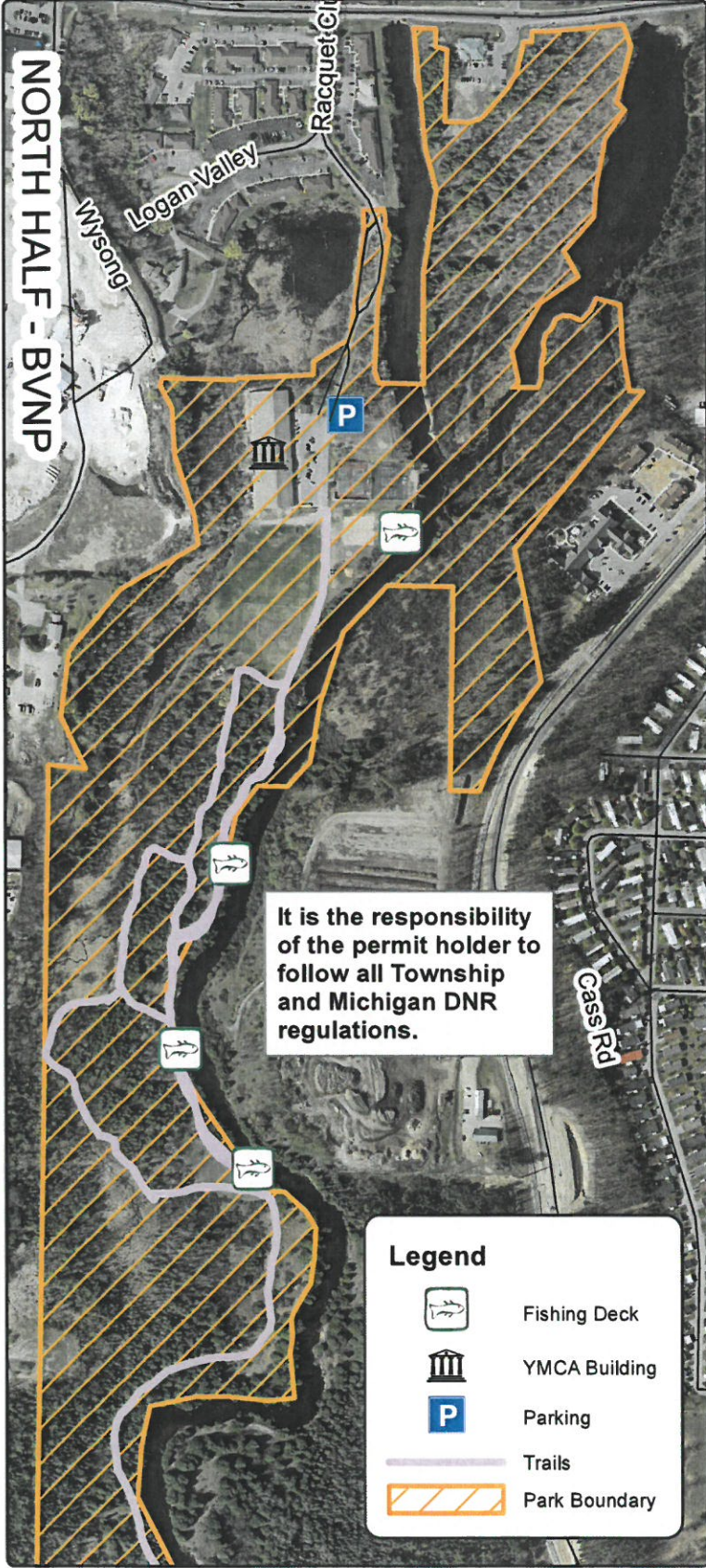
Hunting Area Map

Boardman Valley Nature Preserve

Print date: 11/15/2011

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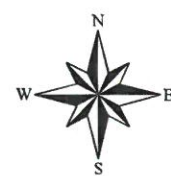
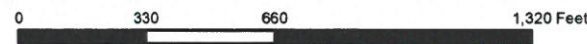


Hunting Area Map

Boardman Valley Nature Preserve

Print date: 5/21/2020










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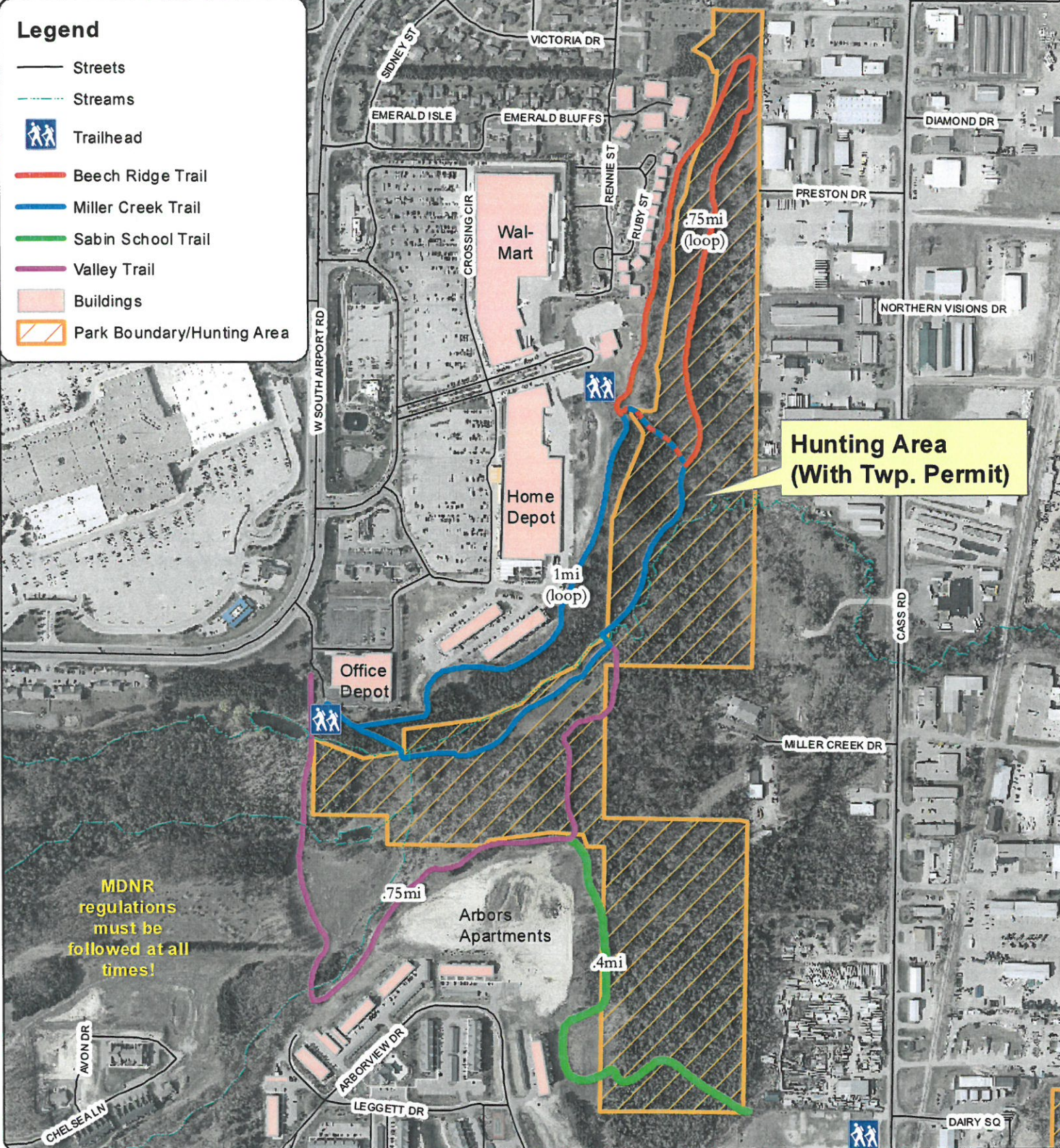


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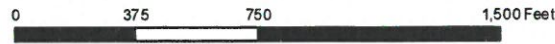
Legend

-  Streets
-  Streams
-  Trailhead
-  Beech Ridge Trail
-  Miller Creek Trail
-  Sabin School Trail
-  Valley Trail
-  Buildings
-  Park Boundary/Hunting Area



Hunting Area Map

Miller Creek Nature Reserve

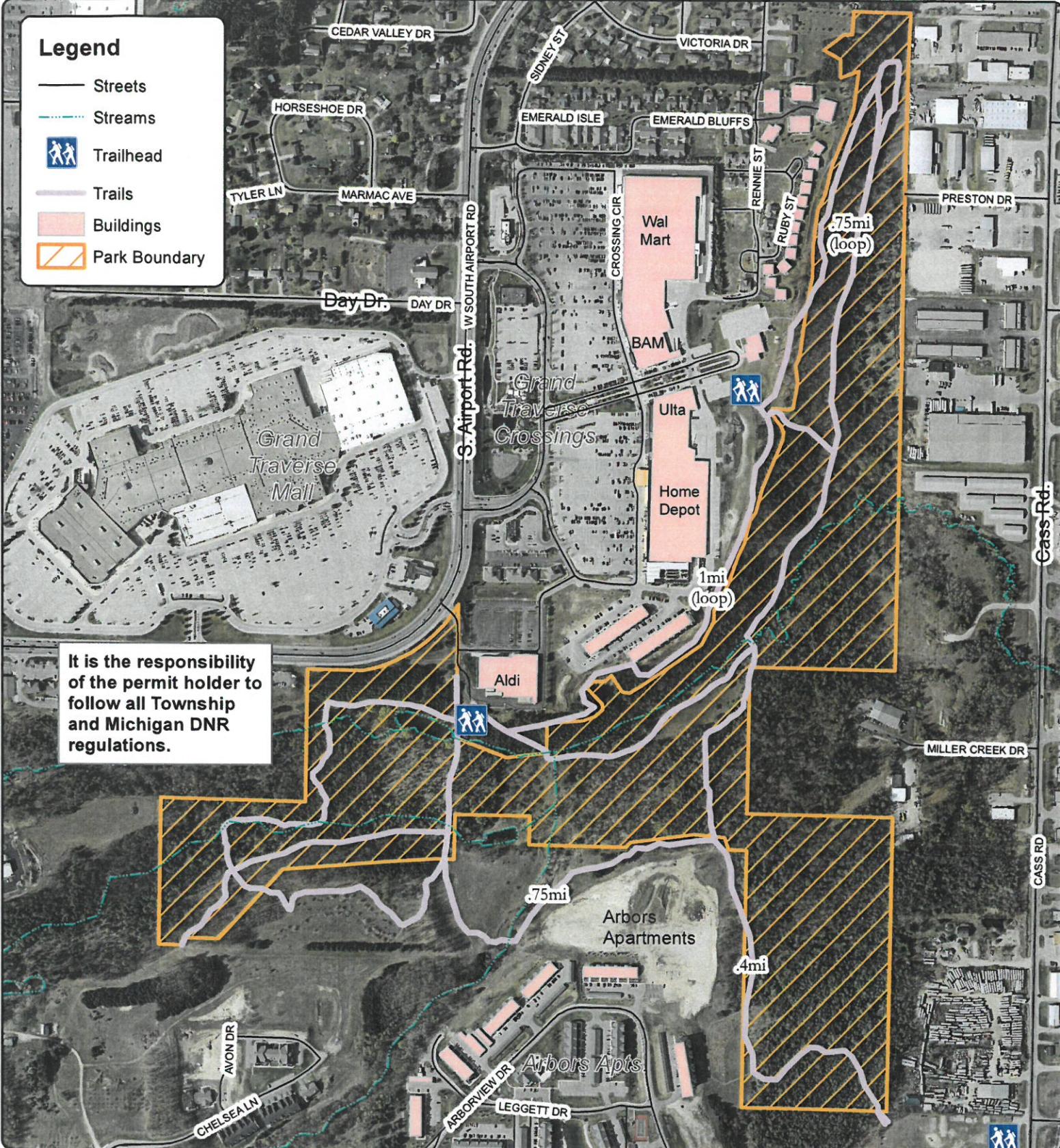


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Print date: 11/15/2011

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NOT A LEGAL SURVEY



It is the responsibility of the permit holder to follow all Township and Michigan DNR regulations.

Hunting Area Map

Miller Creek Nature Reserve



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Print date: 5/21/2020

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Hunting Area Map

River East Recreation Area



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www.garfield-twp.com

Print date: 5/21/2020

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Grand Traverse Conservation District

May 2020 Report

CONSERVATION TEAM

OWNER/PARKLAND: City of Traverse City – Brown Bridge Quiet Area

Administration

- Received engineered drawings from GFA for bench cut trail project bidding purposes.
- Communicated with BBAC Chairperson/City Clerk re: cancellation of June BBAC Annual Potluck meeting.
- Made additional suggestive edits to the new draft Management Plan.

Routine Monitoring and Maintenance

- Performed weekly trailhead inspections to monitor use, pick up trash, restock outhouses, and tend to dog waste stations.
- Cleared away several fallen trees from trails using chainsaws.
- Patched a wet section of trail with gravel to improve tread.
- Patched & resurfaced part of the gravel drive at lower canoe landing.
- Constructed and installed a new dog waste station at Buck's Landing.
- Replaced several rotten wooden routed signs around the park.
- Installed "BBQA Rules" sign at Grasshopper field entrance gate.
- Replaced a broken railing on the short footbridge along Buck's Landing trail.

Grants

- Phase-II Instream Habitat Wood Project: (USFWS-GLFWRA, NRCS grants/funding) - continue to wait on NRCS to approve the proposed practice so EQIP funding can be used.

Other

- Placed an order for new informational posters to display at trailheads and overlooks.
- Met with an individual to locate a bear den near pole barns to determine potential impacts of re-routing the Boardman River Trail away from the neighboring private parcel.

- Downloaded additional trail camera photos setup to capture wildlife as it relates to the exploration of a new trail.
 - Held discussions with the Brook Trout Coalition on the construction and placement of 'Onion Bag' stations at the canoe landing as an effort to help remove river debris.
 - Removed portions of old fence sections in preparation for upcoming gravel improvements at the East and West Overlook trailheads.
 - Picked up a large amount of household trash dumped at trailhead along Brown Bridge Rd.
 - Contacted Greg LaCrosse from Biology Instructor at NMC regarding the possibility of having him conduct an ecological survey of the proposed south trail. He's too busy and will help us locate another qualified ecologist.
-

OWNER/PARKLAND: Garfield Township – Various

Administration

- Met with Garfield Township Park Steward, Derek Morton, and discussed work plans on a regular basis.
- Provided oversight to contractor Popp Excavating to construct a raised crush gravel path through South Y's sports field at Boardman Valley Nature Preserve.
- Met with Derek Morton, Parks and Rec Commissioner Art Bukowski, and Steve Lagerquist with GTRLC, on-site at the Commons to discuss informal trail development and ways to mitigate.
- Spoke with reporters from the Record Eagle and TC Ticker on concerns of unauthorized trail development at the Commons.
- Continued work on updating maps and info station signage at trailheads with Adobe Illustrator.

Monitoring and Maintenance

- Performed routine weekly trailhead & dog waste bag receptacle checks; swapped out Silver Lake dog park trash bin on a weekly basis.
- Stocked Oleson Pond at Kids Creek Park with over 700 bluegill and 100 rainbow trout.
- Began routine mowing of trailheads and along trails during growing season.
- Collected trail counter data from the Buffalo Ridge Trail.
- Mapped informal trails at the Commons to facilitate trail planning purposes.
- Removed fallen trees from trails at Boardman Valley NP & Commons Natural Area.



Grand Traverse Conservation District

- Installed temporary cat-walk spanning a wet section of trail at Boardman Valley NP. In the process of applying for permits for an extension to an existing boardwalk.
- Spread native grass seed & straw over disturbed areas post crush gravel trail installation at BVNP.
- Followed up on reports of trail-building materials found at the Commons; removed rake, shovel, and other tools from unauthorized trail building site.
- Covered up several reports of graffiti & replaced interim trail maps at the Commons.
- Continued discouraging unauthorized trails at the Commons; posted signage, covered up recent developments, and posted to social media.
- Assisted Township staff in installation of ADA kayak launch at Boardman Valley NP.
- Replaced broken latch & padlock on bollard at the Commons - Greenspire bridge.
- Followed up on reports of stream overflow & flooding along trails at Commons - Greenspire; removed debris and blockages along stream to redirect flow.
- Repaired several trail erosion sites following flash-flood event at the Commons by diverting drainage and installing stone aggregate materials.
- Provided reconnaissance and control of highly invasive garlic mustard.

Other

- Reported homeless campsite located on Boardman Valley NP behind the YMCA South.

OWNER/PARKLAND: Grand Traverse County – Natural Education Reserve

Administration

- Received approval from Parks & Recreation Commission for three-year Resource Management Agreement renewal.
- Provided additional information to EGLE for a Joint Permit Application regarding Sabin trail construction.
- Designed and ordered custom signs to warn parkland visitors of river hazards and to keep people on trails and off sensitive bottomlands.

Monitoring and Maintenance

- Performed routine weekly trailhead checks and refilled dog waste bag dispensers; replaced old-style dispenser at Keystone Rapids trailhead to match other trailheads.
- Downloaded trail counter data from counters located at BRNC.
- Replaced broken informational sign at Beitner canoe launch.



- Placed a “no parking” sign along Cass Rd to prevent cars from trespassing onto NER property.
- Cleared several hazard trees along the Boardman River on the NER for safe water passage.
- Rerouted ~200 feet of trail along Keystone Rapids due to high waters and eroding river bank to safely navigate users.
- Replaced several roadside NER signs along Cass Rd.
- Replaced broken plexiglas on info station at Oleson Bridge trailhead.
- Followed up after flash-flood event along Beaver Pond loop at NER - put up caution: erosion signage near large washout area.
- Began routine mowing of trailheads and trails for growing season.

Grants

- Environmental Quality and Incentives Program (EQIP): Coordinated pickups & installation of 7,300 bareroot seedlings within the bottomlands.
- Great Lakes Restoration Initiative (GLRI): Coordinated the installation of 3000 bareroot seedlings and approximately 46 larger (potted and B&B) stock within the bottomlands.

Other

- Conservation Resource Alliance contract: Coordinated the installation of ~80 larger (potted and B&B) stock within the bottomlands.
- Removed and disposed of a decrepit docking station that was removed by USACE contractors during the removal of Sabin dam.
- Assisted the County by supplying treated post for fencing at the Civic Center
- Met Jack Robbins at Jack’s Landing regarding ideas for redesigning the parking lot.

OWNER/PARKLAND: Recreational Authority – Hickory Meadows

Administration

- Attended remotely and reported via zoom at the May Rec Authority Board meeting.
- Coordinated time for planned Hickory Meadows Advisory Committee (HMAC) meeting on June 10.
- Discussed and provided a draft renewal of a 3-year Resource Management Agreement between the District and the Rec Authority.
- Provided a draft 2020/21 fiscal year budget for HMAC review and Rec Authority Board approval.



- Met with individual HMAC members and discussed details of the draft budget and work plan.
- Corresponded with Derek Mellville, City Parks and Rec Superintendent, in regards to follow-up repairs to crush gravel trails and Hickory Hills drainage basins.

Monitoring and Maintenance

- Performed trailhead checks on a weekly basis and refilled dog bag dispensers as necessary.
- Posted updated Rec Authority branded seasonal laminated signage at Hickory Meadows to replace winter trail etiquette signs along trails.
- Placed Rec Authority branded 6 foot banners identifying safe social distancing practice at trailhead entry points.
- Provided trail improvements to wet sections of trail at Randolph maintenance access and in the vicinity of footbridge.
- Assisted the City in crush gravel trail repairs after erosion incurred from flooding of Hickory Hills drainage basins.
- Monitored drainage after major rain events to identify potential erosion concerns and ensure user safety.
- Downloaded trail counter data on a monthly basis.
- Provided reconnaissance and control of highly invasive garlic mustard.

Other

- Replaced laminated “yield to pedestrian” signage at Historic Barns Park (HBP) trails with signage that includes Rec Authority branding.
- Replaced ‘no parking’ post and signs along fire route at HBP.

OWNER/PARKLAND: Rotary Camps & Services – East Creek Reserve

Administration

- Contacted Schillinger Forestry to discuss timeline of upcoming timber harvest.

Monitoring and Maintenance



- Performed routine drive-by and trailhead inspections to monitor use and pick up trash.
- Cleared away several fallen trees from the trails using chainsaws.
- Ordered new trailhead posters and trail intersection maps to reflect up-to-date changes to the trail system.
- Ordered apple trees to replace those that died in the oil well sites (per Tree Maintenance Agreement of the 2016 DNR Wildlife Habitat grant).

BOARDMAN RIVER STEWARDSHIP

- Checked out severe flooding of Kids Creek at Munson and Minverivni's.
- Also monitored other areas of potential flooding in the watershed including Miller Creek.
- Prepared and submitted a Great Lakes Basin Fish Habitat Partnership grant proposal for the North Branch Sand Trap restoration project.
- Virtually attended a Garfield Twp Parks & Recreation meeting regarding commercial use of the Boardman.
- Also met with GT County Business Development Team to discuss commercial use of Medalie Park, Jacks Landing, and Beitner.
- Spoke and visited with 8 riverfront property owners who were concerned about water levels erosion.
- Dedicated two additional days to removing fallen trees and other blockages on the river for safe passage of river users.
- Participated in a FishPass virtual meeting.

ENVIRONMENTAL EDUCATION

Nature Center Visitation this Month:0	Nature Center Visitation May 2019: 0
Program Participants this month: 0	Program Participants May 2019: 0
Drop ins this Month:0	Drop-in May 2019: 0
Nature Center Visitation this year: 1,154	Nature Center Visitation since 2008: 95,970

Program Participation & Program Planning:

- The Boardman River Nature Center continues to be closed to the public for the entire month of May due to Covid-19
- Education programs were moved online and lesson plans were offered to parents that are looking for opportunities to get their children outside.
- The education staff assisted in organizing the district's Native Plant sale and handled the organization of pick-up to allow a contactless sale. Systems were implemented to ensure that the health and safety of staff and customers was maintained during shopping and pick-up.
- A grant application was submitted to support the environmental education program at the Boardman River Nature Center to the Oleson Foundation and Schmuckal Family Foundation.
- Working on collaboration with nature education organizations in the region to ensure all our efforts are maximized and not duplicated.
- Continuously attending meetings at the local, regional and national level to keep updated on COVID-19 and how it impacts education programming, especially environmental education.
- Continued outreach to program participants registered for spring 2020 to ensure we are still connected as a nature center community during these times.
- Assisted with the online workshops for the Native Plant Sale.
- Made the decision to cancel the 2020 day camp season as it was scheduled. Parents were given the option to refund or donate. Most choose a refund.
- Worked on the new GTCD website to work to bring it to completion in the month of June.
- Continued to contribute content to the #Stayhomewithnature campaign that the whole district is facilitating.
- The Four on 9&10 news aired the piece regarding outreach efforts the environmental education team is doing during COVID-19.
- The Record Eagle sought out information regarding our decision to cancel day camp.

FORESTRY ASSISTANCE PROGRAM (FAP), May 2020

Kama Ross, District Forester



Leelanau, Grand Traverse and Benzie Conservation Districts

Trainings: Webinar-Cornell University Cooperative Extension, Slash Walls: A Restoration Strategy for Future

New York Woodlands, 1.0 Category 1 SAF Credit

On-Site Visits:

Leelanau County

1. Hayden, 1 ac., Suttons Bay Twp.
2. Seymour, 10 acs., Glen Arbor Twp.
3. Kramer, 15 acs. Solon Twp.
4. Frederick, 160 acs., Cleveland Twp.
5. Waters, 21 acs., Solon Twp.

Grand Traverse County

1. Newport, 60 acs., Blair Twp.
2. Ingwersen, 10 acs., Elmwood Twp.
3. Asmus, 10 acs., Long Lake Twp.
4. Weaver, 5 acs., Long Lake Twp.

Benzie County

1. Micallef, 40 acs., Crystal Lake Twp.

Written Forest Management Recommendations: 2 QFP Verifications: 0 MAEAP/FWH Verifications: 0

FAP Referrals to Private Sector: 2 FAP Referrals to Public Sector: 1

In-office Contacts: 50 landowners Follow-up Contacts: 61 landowners/qualified foresters

FAP Promotion/Program Development:

1. LCD and BCD seedling sale packing orders/distribution



2. FAP Monthly Conference Call
3. CD Staff Zoom meetings
4. Planting of 30 ATREP species at Veronica Valley as demonstration plot (with 5 volunteers), tag and collect data for ATREP website with Maddy, water seedlings weekly
5. Tape bare root seedling follow-up care video – out on websites and social media 2
6. Collaboration with Liana May re: Frankfort School Tree Planting GLRI Grant submission in to Mike Smalligan DNR – Forest Stewardship Coordinator
7. Interview with Sherry McWhirter, Record Eagle re: ATREP landowner participation, May 28th edition
8. Tree injections webinar with Michigan Arboriculture Society
9. BCD Zoom Board meeting
10. Tree Farm grant application submitted for Sept. 12th Forestry Field Day
11. Interview with Olivia Lukacic, U. of Mass. Grad student for women foresters project
12. Webinar on How to Successfully Win a GRLI grant
13. Interview with Alan Campbell re: forest health for Leelanau Enterprise, May 28th edition
14. Biochar Forest to Field webinar
15. Ruby Ellen Farm (drop off seedlings, check on fall plantings)
16. GTCD Native Plant Sale Distribution

MICHIGAN AGRICULTURE ENVIRONMENTAL ASSURANCE PROGRAM (MAEAP)

Farm Visits: 4 (Antrim/Grand Traverse), 3 (Benzie/Leelanau)

Risk Assessments Completed: 0 (Antrim/Grand Traverse), 0 (Benzie/Leelanau)



Farms Verified: 0

Updates:

- Updates:
 - 5/7: Food and Farming Network Input & Engagement Meeting
 - 5/8: Victory Growers Meeting
 - 5/12: Antrim County Farm Bureau Board Meeting
 - 5/13: Food and Farming Network All Network Meeting
 - 5/13: Grand Traverse Fruit Growers Council Meeting
 - 5/14: Meeting with Small Business Development Center regarding Incubator Farm Project
 - 5/15: Victory Growers Meeting
 - 5/19: Incubator Farm Budget Meeting
 - 5/20: American Farmland Trust Webinar
 - 5/21: Tree fruit update meeting
 - 5/22: Victory Growers Team Meeting
 - 5/27: Incubator Farm Meeting
 - 5/28: Tree Fruit IPM Meeting
 - 5/29: Victory Growers Team Meeting

- Upcoming:
 - 6/1: Food and Farming Network - Input & Engagement Meeting
 - 6/2: Victory Growers Meeting
 - 6/2: Power of the Plate Webinar - Rodale Institute
 - 6/4: NW MI Tree Fruit Update Meeting
 - 6/5: Victory Growers Meeting
 - 6/8: FFN - Input and Engagement Meeting
 - 6/8: Incubator Farm Meeting
 - 6/10: Fruit Growers Council Meeting
 - 6/12: Victory Growers Meeting
 - 6/15: FFN - Input and Engagement Meeting
 - 6/17: SBDC - Incubator Farm Meeting
 - 6/18: NW MI Tree Fruit Updates
 - 6/19: Victory Growers Meeting
 - 6/22: FFN Input and Engagement
 - 6/22: Farm Bureau Board Meeting
 - 6/23: Agri-Chemical Container Recycling Pick-Up
 - 6/25: NW MI Tree Fruit Updates
 - 6/26: Victory Growers Team Meeting
 - 6/29: FFN Input and Engagement Meeting

- Ongoing Projects:



- Working with:
 - 13 Farms in Antrim
 - 24 Farms in Grand Traverse
 - 20 Farms in Leelanau
 - 9 Farms in Benzie
- Incubator Farm Project Planning - Business Plan Writing/Budget
- 2020 Agrichemical Container Recycling and Tractor Tire Recycling dates
 - EGLE Sponsorship/match dollars
- Soil Health Field Day Planning
- FWH and Forestry Field Day Planning
- Working with the Food and Farming Network on resource guides for local agricultural producers in response to impacts, challenges, and adaptations during the COVID-19 crisis.
- Victory Growers Community Initiative - Connecting gardening and farming resources and assets to those who are looking to grow Victory Gardens for the greater community

NORTHWEST MICHIGAN INVASIVE SPECIES NETWORK (ISN)

Public Inquiry Responses: 31
Active Efforts: 0
Active Contacts: 110
Passive Efforts: 20
Passive Impressions: 10,212
Volunteer Hours: 45
Volunteers: 25

Acres Surveyed: 14.5
Sites Surveyed: 7
Acres Treated: 32.5
Sites Treated: 15
Acres Restored: 0
Sites Restored: 0

Meetings/Presentations:

- 5/11 - Chaired Michigan Invasive Species Coalition (MISC) emergency meeting
- 5/13 - Interviewed by The Searchlight re: invasive species monitoring techniques; 3 contacts

Treatments, Restoration, and Surveys:

- Surveyed 7 sites, 14.5 acres
- Contract treatment of garlic mustard: 10 acres, 1 sites



- Garlic mustard dumpster reports: 14 sites, 21.5 acres, 25 volunteers, 45 volunteer hours
- Deadheaded butterbur: 1 site, 0.5 acres
- Monitored 1 site

Other Accomplishments:

- One new GBB participant (private)
- 5/16 - National Invasive Species Awareness Week (#NISAW) Special Edition eNews: 459 opens
- Facebook reach: 4,267
- Website unique visitors: 5,338
- Instagram reach: 628
- YouTube reach: 5
- April 2020 eNews: 494 opens

Upcoming Events:

- 6/24, 5:30pm - Japanese knotweed "workshop" webinar (registration required)
- Many of ISN's 2020 events are moving online! As details are available, you can check them out at www.habitatmatters.org/eventsworkbees

PRODUCE SAFETY AND FSMA

ORGANIZATIONAL

- Increased daily output of FB posts
- Edits for Strategic Plan draft

PRODUCE SAFETY AND FSMA

- Total farm visits: 0, Follow-up visits: 0
- Follow-up Communication: 4
- PSRA: 0 / OFRR: 0 (evaluating how these can continue due to COVID)
- Total completed PSRA Certificates to date: 3
- Total active PSRA: 11
- Farm Referrals by County to Date: 53



Manistee	6
Benzie	5
Grand Traverse	11
Leelanau	19
Antrim	7
Other	5

please note that referrals are a rolling total of FY19 and FY20.

- Total farm contacts: 291
- Incubator Planning and Food Safety for Incubator Project
- U-Pick information and signage for farms
- Emergency and Contingency Planning Resource Development
- Tribal Council Allocation of 2% Funds Application for Water Testing & Handwashing Station Funds
- Summer Grower Update Produce Safety newsletter
- Food & Farming Communication and Engagement Committee weekly meetings
- Joined NW MI Migrant Resource Council weekly meetings

*Please note below that I was on personal medical leave from 2/10-2/24

Due to COVID-19 all on-farm site visits as advised by MDARD have been postponed during this time and should not be continued until given the go-ahead to do so.

Due to COVID-19 I am currently working remotely.

Recent Important Past & Upcoming Events in 2020 (all locations are Michigan unless otherwise noted, this is not the extensive list for year):

- GTCD Large Equipment Tire Recycling Event 9/10/19
- Demonstration at Farm Field Safety Day 9/12/19
- Advisory Committee Meeting PSP 9/18/19



Grand Traverse Conservation District

- Presenting on Produce Safety with Grow Benzie 9/20/19
- Farms, Food & Health Conference EXPO booth 9/27/19
- Farms, Food & Health Conference Panel Discussion/Presentation on Empowered Advocacy of Food Safety 9/28/19
- ST. PAUL, MN NCR Training Blastoff II 10/9/19-10/11/19
- The Community of Food, Society & Justice Conference- Ann Arbor 10/18/19
- Produce Safety Program Meeting w/ Service Area CD's 10/23/19
- Presenting PSA Grower Training 10/28/19
- MACD Fall Conference 10/28/19-10/30/19
- Post Harvest Handling and Hygiene for Small and Medium Sized Growers- Grand Rapids 12/5/19
- GLEXPO Conference 12/10/19-12/12/19
- MI PSA Team Professional Development Holland, MI 1/6/2020-1/7/2020
- Orchard & Vineyard Show 1/14/20-1/15/20
- Northern Michigan Small Farms Conference 1/24/20-1/25/20
- Post-Harvest Handling and Hygiene for Small and Medium Sized Growers 2/13/20
- PSA Grower Training Negaunee, MI 3/19/20- POSTPONED
- Hosting Agriculture Workshop/Event w/ Antrim CD 3/20/20 POSTPONED
- Manistee Conservation District Annual Meeting 3/20/20 POSTPONED
- PSA Grower Training Interlochen, MI 3/26/20 POSTPONED
- NCR Annual Regional Conference Eau Claire, WI 4/1/20-4/2/20 POSTPONED
- Hosting Water Workshop in Manistee w/ Jamie, Tyler and Scott 4/9/20 POSTPONED
- Produce Safety Team Half-Day In Service Meeting 5/28/20
- MOFPS Team Morgan Composting Facilities Tour Sears, MI 6/29/20- POSTPONED?
- Soil Health Field Day Mancelona, MI 8/1/20

Acronyms and Abbreviations

AECOM	Boardman River Dams Project Engineers
BBAC	Brown Bridge Advisory Committee
BRNC	Boardman River Nature Center
CRA	Conservation Resource Alliance
DDA	Downtown Development Authority
DNR	Department of Natural Resources
ECR	East Creek Reserve
EPA	Environmental Protection Agency
EQIP	Environmental Quality Incentive Program
GBB	Go Beyond Beauty
GIS	Geographic Information System
GLRI	Great Lakes Restoration Initiative
GM	Garlic mustard
GTCD	Grand Traverse Conservation District
HMAC	Hickory Meadows Advisory Committee



Grand Traverse Conservation District

ISN	Invasive Species Network
JB	Japanese barberry
MACD	Michigan Association of Conservation Districts
MAEAP	Michigan Agriculture Environmental Assurance Program
MDARD	Michigan Department of Agriculture & Rural Development
MISC	Michigan Invasive Species Coalition
MNLA	Michigan Nursery & Landscape Association
NER	Natural Education Reserve
NMC	Northwestern Michigan College
NRCS	Natural Resources Conservation Service
NWMFFN	Northwest Michigan Food and Farming Network
NWISN	Northwest Michigan Invasive Species Network
OB	Oriental Bittersweet
USFWS	United State Fish & Wildlife Service
SEEDS	501(c)3 nonprofit organization
SFP	Safe Food Program
Tx	Treatment


Grand Traverse Sheriff's Office Citation, Accident & Arrest Statistics

May 2020

Location	Citations	Traffic Crashes			Arrests		Traffic Crash Totals
		Fatal	PIA	PDA	OWI	Criminal	
01 Acme	1	0	0	3	0	1	3
02 Blair	3	0	1	1	1	8	2
03 East Bay	8	0	0	1	1	8	1
04 Fife Lake	0	0	0	1	0	1	1
05 Garfield	12	0	0	8	3	13	8
06 Grant	0	0	0	0	0	1	0
07 Green Lake	2	0	0	4	0	3	4
08 Long Lake	1	0	1	0	1	1	1
09 Mayfield	0	0	0	2	0	0	2
10 Peninsula	4	0	1	0	0	0	1
11 Paradise	0	0	1	0	0	1	1
12 Union	0	0	0	0	0	0	0
13 Whitewater	0	0	2	0	0	1	2
29 Fife Lake Vlg	0	0	0	0	0	0	0
30 Kingsley Vlg	0	0	0	0	1	2	0
66 Traverse City	0	0	0	0	0	4	0
84 Out of County	0	0	0	0	0	0	0
Totals	31	0	6	20	7	44	26

Ticket stats are based on what District Court has entered as of 5/29/20.

Arrest stats are as of 6/01/20.

 Charter Township of Garfield Planning Department Report No. 2020-88			
Prepared:	June 2, 2020	Pages:	2
Meeting:	June 9, 2020 Township Board	Attachments:	<input type="checkbox"/>
Subject:	Planning Department Monthly Report for June 2020		

PURPOSE

Staff provides a monthly report to the Township Board on activities of the Planning Department and the Planning Commission. Presentation of this report also provides a venue for the Township Board to have dialog with staff about any of the activities or planning-related issues facing the Township.

DEVELOPMENTS

The Planning Commission is currently conducting the following development reviews:

Chick-Fil-A Restaurant

- 3980 N. US 31 South
- Development Description: Special Use Permit review to accommodate restaurant with drive-through service
- Status: Public hearing was held on 4/22/2020. This application continues to be tabled while the applicant and neighboring property owner are working on an access agreement.

3077 Garfield Conditional Rezoning

- Location: 3077 Garfield Road
- Development Description: Proposed storage units at back of the parcel and commercial redevelopment at front of the parcel
- Status: Public hearing was held on 4/22/2020. Currently under review by Planning Commission.

Good News Automotive

- Location: 3300 Cass Road
- Development Description: Rezoning from General Industrial to General Commercial
- Status: Approved by the Township Board on 5/26/2020.

3479 Veterans Drive Rezoning

- Location: 3479 Veterans Drive
- Development Description: Rezoning from One-Family Residential to Office Commercial
- Status: Planning Commission directed staff to prepare a findings of fact for its 6/10/2020 meeting.

Minor Amendment to the Chelsea Park West PUD

- Location: 3380 Hartman Road
- Development Description: Request to install additional carports and make changes to maintenance building at the apartment complex
- Status: Planning Commission approved minor amendment on 5/13/2020

Oakleaf Village of Garfield Township PUD

- Location: 5143 N. Long Lake Road
- Development Description: Construct a senior living campus with a mix of 229 independent living, assisted living, and memory care units (in two phases)
- Status: Public hearing was scheduled by the Planning Commission for 6/10/2020

Village at LaFranier Woods Planned Unit Development

- Location: 2242 LaFranier Road
- Development Description: New 385-unit senior living complex
- Status: Final Engineering Review will start by the Planning Commission on 7/8/2020.

PLANNING

At its 5/27/2020 study session, the Planning Commission conducted the following discussions:

- Following a public hearing held on 5/13/2020, the Planning Commission approved on the Barlow Garfield Neighborhood Plan as an amendment to the Township Master Plan and recommended approval to the Township Board.
- Reviewed signage changes for the Grand Traverse Mall signage with a representative of Brookfield Properties. A new directory sign proposal will be considered by the Planning Commission at a future meeting.
- Reviewed the Redevelopment Ready Communities (RRC) program offered by the State of Michigan. Staff will be conducting a self-evaluation and return to the Planning Commission at its meeting on 6/24/2020. The Planning Commission will consider making a recommendation to the Township Board on enrolling in the RRC program.
- Reviewed a staff proposal to develop a use chart for the Zoning Ordinance.

STAFF

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Stephen Hannon, AICP, Deputy Planning Director

Email: shannon@garfield-twp.com

Direct Line: (231) 225-3156



**Charter Township of Garfield
Parks Report**

Silver Lake Recreation Area

Paving of Parking Lot & Walking Trail – Done

Concrete Sidewalk – Dog Park to Main Pavilion – Wk of June 8th

Chipping of dead branches & trees in Dog Park – Wk of June 8th

Signage for closure of dog park / website / facebook

Landscape for Parking Lot – Trees n Shrubs installation

Irrigation fixes & re-routes

Commons

Record Eagle spoke w/myself, Tom Vitale, & Chris Degood
about Rogue Trails

Graffiti spreading out from Hippie Tree

Contact w/Tom Vitale w/GTCD – Flooding / wash out repairs

River East

Posting Boundary with Township Signage soon for the North & East boundaries.

Parks N Rec Board spoke towards potential future development of a Dog Park, Recreation Field, Restrooms and Walking Loop. Well head on site for water source.

Boardman Valley Nature Preserve

Potential Demo of old Tennis Courts – Gravel Parking Lot

Verizon Property

Walked Verizon Property for potential access to Boardman River from the East Side for potential future access to alleviate stress from YMCA Parking Lot. Parks N Rec Board consensus was not to develop that area for commercial use at this time.

Franke Mill Demo

Molon has a tentative schedule for the second week of June. Old Engine Show is still available to assist preserving the Water Wheel during the demo.

Ordinance Updates

Parkland Ordinance No. 50 was updated Township Board Meeting on May 26th, 2020.

Working on updating Hunting Permit Applications to mimic Parkland verbiage and amend the application omitting the wildlife survey.

Parks CIP

Met with Planning Department. Looking towards 2021 & 2022 for future development projects and getting rough estimates.

- Demo tennis courts at BVNP
- Gravel Parking Lot at BVNP
- Future planning for Commons (hiking / biking trails)
- River East (Board & Public Ideas for development)
- New Heat Source for Restroom Building at SLRA

Submitted,

Derek Morton

June 3, 2020

Clerk's Report

For May 31, 2020

Submitted 6/04/20

To: The Garfield Township Board;

On the following pages you will find a copy of the Revenue and Expenditure Report. This Report is an informational report that gives you an overview of what has happened in that particular month, along with what has happened for the whole year. It also compares what has happened for the year with the Budget and gives you a final figure of what is left in that budgeted line item. The Budget is a tool to go by for that year. Nothing is guaranteed in the Budget, it is your best estimate. The Township's Budget is also a Cost Center Budget not a Line Item Budget, which means that what is important is the final figure. Some line items may run over as long as the final cost center total is not over. On this Report you will find the following captions on the top: Original and Amended Budget, Annual and Current Month, and finally Balance.

For the month of May in the General Fund, you will find that we had a total of \$228,965.60 Revenues and \$229,175.95 Expenditures. For the year we have a total of \$2,446,467.60 Revenues and \$1,526,563.49 Expenditures.

If you have any questions or would like further clarification, please feel free to contact me at: 231-941-1620.

Lanie McManus

Township Clerk

REVENUE REPORT FOR GARFIELD TOWNSHIP
 PERIOD ENDING 05/31/2020

GL NUMBER	DESCRIPTION	2020		YTD BALANCE 05/31/2020	ACTIVITY FOR MONTH 05/31/2020	AVAILABLE BALANCE
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 101 - GENERAL OPERATING FUND						
Revenues						
Dept 000						
101-000-403.000	CURRENT REAL PROPERTY TAXES	1,900,000.00	1,900,000.00	1,714,393.55	126,597.85	185,606.45
101-000-407.000	DEL PERSONAL PROP TAXES	500.00	500.00	0.00	0.00	500.00
101-000-412.000	SWAMP TAX COLLECTIONS	50.00	50.00	1.00	0.00	49.00
101-000-414.000	Protested PRE Interest	500.00	500.00	2,215.17	0.00	(1,715.17)
101-000-423.000	TRAILER PARK FEES	8,500.00	8,500.00	3,781.50	1,517.00	4,718.50
101-000-445.000	PENALTIES & INT. ON TAXES	4,000.00	4,000.00	4,072.59	0.00	(72.59)
101-000-476.000	BUILDING PERMITS	180,000.00	180,000.00	43,780.00	12,668.00	136,220.00
101-000-476.001	PLANNING FEES	12,000.00	12,000.00	5,700.00	0.00	6,300.00
101-000-476.002	MAINT INSPECTION FEES	800.00	800.00	0.00	0.00	800.00
101-000-476.003	TREASURER FEES	500.00	500.00	0.00	0.00	500.00
101-000-476.004	PARK USE FEES	0.00	0.00	585.00	175.00	(585.00)
101-000-476.005	ZONING FEES	16,000.00	16,000.00	4,170.00	1,670.00	11,830.00
101-000-574.000	STATE SHARED REVENUE	1,400,000.00	1,400,000.00	476,369.00	0.00	923,631.00
101-000-574.001	STATE SHARED REV. - LIQUOR LA	20,000.00	20,000.00	0.00	0.00	20,000.00
101-000-612.000	CHARGES FOR TOWNSHIP SERVICES	5,000.00	5,000.00	991.53	0.00	4,008.47
101-000-627.000	TAX COLLECTION FEES	22,000.00	22,000.00	0.00	0.00	22,000.00
101-000-656.000	Ordinance Enforcement Fees	500.00	500.00	133.34	0.00	366.66
101-000-664.000	EARNED INTEREST	50,000.00	50,000.00	19,472.49	14.04	30,527.51
101-000-668.002	RENTS & ROYALTIES CABLE VIS	300,000.00	300,000.00	138,587.26	67,822.17	161,412.74
101-000-668.003	RENTS & ROYALTIES CABLE EQUIP	29,000.00	29,000.00	13,238.69	6,516.00	15,761.31
101-000-670.000	UNREALIZED LOSS ON INVESTMENT	0.00	0.00	6,976.15	0.00	(6,976.15)
101-000-676.000	REIMBURSEMENTS	14,000.00	14,000.00	12,000.33	11,985.54	1,999.67
101-000-676.001	Reimbursed Treasurer Legal Fees	600.00	600.00	0.00	0.00	600.00
Total Dept 000		3,963,950.00	3,963,950.00	2,446,467.60	228,965.60	1,517,482.40
TOTAL REVENUES		3,963,950.00	3,963,950.00	2,446,467.60	228,965.60	1,517,482.40
Fund 101 - GENERAL OPERATING FUND:						
TOTAL REVENUES		3,963,950.00	3,963,950.00	2,446,467.60	228,965.60	1,517,482.40

GL NUMBER	DESCRIPTION	2020		YTD BALANCE 05/31/2020	ACTIVITY FOR MONTH 05/31/20	AVAILABLE BALANCE	% BDC USED
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
Dept 101 - TOWNBOARD							
101-101-701.100	WAGES - TRUSTEE	12,000.00	12,000.00	3,700.00	650.00	8,300.00	30.83
101-101-701.101	WAGES - FILE CLERK	36,197.99	36,197.99	17,124.80	3,113.60	19,073.19	47.31
101-101-701.102	WAGES - TRUSTEE	12,000.00	12,000.00	3,050.00	550.00	8,950.00	25.42
101-101-701.103	WAGES - TRUSTEE	12,000.00	12,000.00	2,850.00	550.00	9,150.00	23.75
101-101-701.104	WAGES - TRUSTEE	12,000.00	12,000.00	3,800.00	600.00	8,200.00	31.67
101-101-701.105	WAGES - OFFICE COORDINATOR	33,657.10	33,657.10	29,550.40	5,372.80	4,106.70	87.80
101-101-726.000	SUPPLIES	6,000.00	6,000.00	2,074.42	112.24	3,925.58	34.57
101-101-726.001	POSTAGE	8,000.00	8,000.00	4,618.37	2,015.48	3,381.63	57.73
101-101-726.002	SUPPLIES - COPIER MAINTENANCE	7,500.00	7,500.00	1,934.40	569.38	5,565.60	25.79
101-101-801.002	LEGAL SERVICES - TOWNBOARD	16,000.00	16,000.00	641.75	280.50	15,358.25	4.01
101-101-801.004	LEGAL -Tax Tribunal	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-101-802.000	AUDIT AND ACCOUNTING	0.00	0.00	7,100.00	3,500.00	(7,100.00)	100.00
101-101-805.000	CONTRACTED AND OTHER SERVICES	7,500.00	7,500.00	2,516.29	172.40	4,983.71	33.55
101-101-860.000	MILEAGE	500.00	500.00	0.00	0.00	500.00	0.00
101-101-900.000	PRINTING & PUBLISHING	3,000.00	3,000.00	1,282.09	0.00	1,717.91	42.74
101-101-901.000	ADVERTISING	7,500.00	7,500.00	486.05	0.00	7,013.95	6.48
101-101-960.000	EDUCATION & TRAINING	4,000.00	4,000.00	97.50	0.00	3,902.50	2.44
101-101-965.101	DUES & PUBLICATIONS -TOWNBOAR	2,500.00	2,500.00	180.00	0.00	2,320.00	7.20
101-101-965.102	DUES - MICHIGAN TOWNSHIP ASSO	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
Total Dept 101 - TOWNBOARD		196,855.09	196,855.09	81,006.07	17,486.40	115,849.02	41.15
Dept 171 - TOWNSHIP SUPERVISOR							
101-171-701.201	WAGES - SUPERVISOR	77,416.12	77,416.12	32,752.94	5,955.08	44,663.18	42.31
101-171-701.202	WAGES - APPRAISER II	45,228.51	45,228.51	18,479.00	3,478.40	26,749.51	40.86
101-171-701.203	WAGES - ASSESSMENT CLERK	0.00	0.00	239.14	0.00	(239.14)	100.00
101-171-701.204	WAGES - APPRAISER III	53,914.54	53,914.54	23,196.74	4,147.20	30,717.80	43.03
101-171-701.205	WAGES - ASSESSOR	95,584.61	95,584.61	40,439.63	7,352.66	55,144.98	42.31
101-171-726.000	SUPPLIES	2,000.00	2,000.00	544.72	46.56	1,455.28	27.24
101-171-726.001	POSTAGE	3,700.00	3,700.00	3,112.21	0.00	587.79	84.11
101-171-805.000	CONTRACTED AND OTHER SERVICES	31,085.00	31,085.00	3,494.06	0.00	27,590.94	11.24
101-171-860.200	MILEAGE - SUPERVISOR	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-171-860.201	MILEAGE - ASSESSOR	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-171-900.000	PRINTING & PUBLISHING	2,125.00	2,125.00	1,874.85	0.00	250.15	88.23
101-171-901.000	ADVERTISING	500.00	500.00	0.00	0.00	500.00	0.00
101-171-960.000	EDUCATION & TRAINING	7,000.00	7,000.00	106.87	0.00	6,893.13	1.53
101-171-960.200	EDUCATION - SUPERVISOR	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-171-965.000	DUES & PUBLICATIONS	3,000.00	3,000.00	844.00	0.00	2,156.00	28.13
Total Dept 171 - TOWNSHIP SUPERVISOR		324,553.78	324,553.78	125,084.16	20,979.90	199,469.62	38.54
Dept 191 - ELECTIONS							
101-191-701.000	WAGES	78,000.00	78,000.00	16,614.05	600.00	61,385.95	21.30
101-191-726.000	SUPPLIES	24,000.00	24,000.00	5,389.79	1,307.47	18,610.21	22.46
101-191-726.001	POSTAGE	8,000.00	8,000.00	3,473.72	1,520.76	4,526.28	43.42
101-191-860.000	MILEAGE	400.00	400.00	69.58	0.00	330.42	17.40
101-191-901.000	ADVERTISING	600.00	600.00	82.20	0.00	517.80	13.70
101-191-935.010	MACHINE MAINTENANCE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-191-935.015	COMPUTER SUPPORT SYSTEMS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 191 - ELECTIONS		119,000.00	119,000.00	25,629.34	3,428.23	93,370.66	21.54

User: Lanie
DB: Garfield

PERIOD ENDING 05/31/2020

2020 ORIGINAL BUDGET AMENDED BUDGET

GL NUMBER	DESCRIPTION	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	YTD BALANCE 05/31/2020	ACTIVITY FOR MONTH 05/31/20	AVAILABLE BALANCE	% BDCGT USED
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
Dept 215 - TOWNSHIP CLERK							
101-215-701.300	WAGES - CLERK	77,416.12	77,416.12	32,752.94	5,955.08	44,663.18	42.31
101-215-701.302	WAGES - DEPUTY CLERK	50,000.00	50,000.00	21,153.88	3,846.16	28,846.12	42.31
101-215-701.303	WAGES - ACCOUNTANT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-215-726.000	SUPPLIES	1,500.00	1,500.00	378.83	0.00	1,121.17	25.26
101-215-860.300	MILEAGE - CLERK	400.00	400.00	0.00	0.00	400.00	0.00
101-215-860.301	MILEAGE - DEPUTY CLERK	400.00	400.00	0.00	0.00	400.00	0.00
101-215-956.016	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	0.00
101-215-960.000	EDUCATION & TRAINING	6,000.00	6,000.00	509.96	0.00	5,490.04	8.50
101-215-965.000	DUES & PUBLICATIONS	700.00	700.00	120.00	0.00	580.00	17.14
Total Dept 215 - TOWNSHIP CLERK		141,916.12	141,916.12	54,915.61	9,801.24	87,000.51	38.70
Dept 247 - BOARD OF REVIEW							
101-247-701.400	WAGES - B OF R	1,500.00	1,500.00	600.00	0.00	900.00	40.00
101-247-701.401	WAGES - B OF R	1,500.00	1,500.00	600.00	0.00	900.00	40.00
101-247-701.402	WAGES - B OF R	1,500.00	1,500.00	400.00	0.00	1,100.00	26.67
101-247-701.403	WAGES - B OF R	1,500.00	1,500.00	300.00	0.00	1,200.00	20.00
101-247-960.000	EDUCATION & TRAINING	200.00	200.00	0.00	0.00	200.00	0.00
Total Dept 247 - BOARD OF REVIEW		6,200.00	6,200.00	1,900.00	0.00	4,300.00	30.65
Dept 253 - TOWNSHIP TREASURER							
101-253-701.500	WAGES - TREASURER	77,416.12	77,416.12	32,752.94	5,955.08	44,663.18	42.31
101-253-701.501	WAGES - ASSISTANT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-253-701.502	WAGES - DEPUTY TREASURER	50,000.00	50,000.00	21,153.88	3,846.16	28,846.12	42.31
101-253-726.000	SUPPLIES	2,500.00	2,500.00	457.25	0.00	2,042.75	18.29
101-253-726.001	POSTAGE	6,500.00	6,500.00	0.00	0.00	6,500.00	0.00
101-253-801.000	LEGAL SERVICES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-253-809.000	Bank Fees	300.00	300.00	0.00	0.00	300.00	0.00
101-253-860.500	MILEAGE - TREASURER	700.00	700.00	44.85	0.00	655.15	6.41
101-253-860.501	MILEAGE - DEPUTY TREASURER	500.00	500.00	218.16	0.00	281.84	43.63
101-253-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-253-901.000	ADVERTISING	100.00	100.00	0.00	0.00	100.00	0.00
101-253-960.000	EDUCATION & TRAINING	4,500.00	4,500.00	1,073.29	0.00	3,426.71	23.85
101-253-965.000	DUES & PUBLICATIONS	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 253 - TOWNSHIP TREASURER		153,016.12	153,016.12	55,700.37	9,801.24	97,315.75	36.40
Dept 258 - COMPUTER SUPPORT							
101-258-726.000	SUPPLIES	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-258-935.015	COMPUTER SUPPORT SYSTEMS	30,000.00	30,000.00	14,701.00	1,492.00	15,299.00	49.00
101-258-935.016	COMPUTER NETWORK	2,000.00	2,000.00	339.96	0.00	1,660.04	17.00
Total Dept 258 - COMPUTER SUPPORT		35,000.00	35,000.00	15,040.96	1,492.00	19,959.04	42.97
Dept 265 - TOWNSHIP HALL							
101-265-701.011	Maintenance Wages	10,000.00	10,000.00	3,123.85	650.80	6,876.15	31.24
101-265-726.003	SUPPLIES-MAINTANCE	3,500.00	3,500.00	1,087.50	334.92	2,412.50	31.07
101-265-850.000	TELEPHONE	16,000.00	16,000.00	6,706.10	1,328.82	9,293.90	41.91
101-265-920.601	HEATING / GAS	14,000.00	14,000.00	4,600.27	811.03	9,399.73	32.86
101-265-920.602	WATER / SEWER	6,000.00	6,000.00	575.61	143.17	5,424.39	9.59

EXPENDITURE REPORT FOR GARFIELD TOWNSHIP

User: Lanie
DB: Garfield

PERIOD ENDING 05/31/2020

GL NUMBER	DESCRIPTION	2020		YTD BALANCE 05/31/2020	ACTIVITY FOR MONTH 05/31/20	AVAILABLE BALANCE	% BDDT USED
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
101-265-920.603	LIGHTS BUILDING	16,000.00	16,000.00	3,653.36	796.01	12,346.64	22.83
101-265-935.601	SNOW FLOWING	10,000.00	10,000.00	1,280.00	0.00	8,720.00	12.80
101-265-935.602	LAWN MAINTENANCE	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-265-935.603	CLEANING SERVICE	15,000.00	15,000.00	4,540.00	950.00	10,460.00	30.27
101-265-935.604	RUBBISH REMOVAL	1,000.00	1,000.00	425.00	85.00	575.00	42.50
101-265-935.605	BUILDING REPAIR	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
101-265-935.606	ELECTRONIC PROTECTION SYSTEM	1,500.00	1,500.00	730.80	0.00	769.20	48.72
101-265-935.608	MAINTENANCE-OTHER	20,000.00	20,000.00	281.97	0.00	19,718.03	1.41
Total Dept 265 - TOWNSHIP HALL		173,000.00	173,000.00	27,004.46	5,099.75	145,995.54	15.61
Dept 301 - POLICE SERVICES							
101-301-830.000	POLICE CONTRACT	1,300,000.00	1,300,000.00	297,068.94	0.00	1,002,931.06	22.85
Total Dept 301 - POLICE SERVICES		1,300,000.00	1,300,000.00	297,068.94	0.00	1,002,931.06	22.85
Dept 371 - TOWNSHIP BUILDING INSPECTOR							
101-371-701.702	WAGES BUILDING ASSISTANT	17,246.97	17,246.97	0.00	0.00	17,246.97	0.00
101-371-701.703	WAGES - BUILDING	80,000.00	80,000.00	33,846.12	6,153.84	46,153.88	42.31
101-371-701.704	WAGES - BUILDING	25,000.00	25,000.00	6,993.70	1,153.60	18,006.30	27.97
101-371-701.705	WAGES - CONSTRUCTION BOARD	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-371-726.000	SUPPLIES	1,000.00	1,000.00	83.19	46.56	916.81	8.32
101-371-960.000	EDUCATION & TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-371-965.000	DUES & PUBLICATIONS	1,500.00	1,500.00	280.00	0.00	1,220.00	18.67
Total Dept 371 - TOWNSHIP BUILDING INSPECTOR		126,746.97	126,746.97	41,203.01	7,354.00	85,543.96	32.51
Dept 400 - PLANNING COMMISSION							
101-400-701.800	WAGES - PLANNING	2,000.00	2,000.00	700.00	100.00	1,300.00	35.00
101-400-701.801	WAGES - PLANNING	2,000.00	2,000.00	700.00	100.00	1,300.00	35.00
101-400-701.802	WAGES - PLANNING	2,000.00	2,000.00	700.00	100.00	1,300.00	35.00
101-400-701.804	WAGES - PLANNING	2,000.00	2,000.00	700.00	100.00	1,300.00	35.00
101-400-701.805	WAGES - PLANNING	2,000.00	2,000.00	700.00	100.00	1,300.00	35.00
101-400-701.806	WAGES - PLANNING	2,000.00	2,000.00	600.00	100.00	1,400.00	30.00
101-400-701.808	WAGES - PLANNING	2,000.00	2,000.00	900.00	100.00	1,100.00	45.00
101-400-801.000	LEGAL SERVICES	25,000.00	25,000.00	6,870.50	4,982.25	18,129.50	27.48
101-400-805.000	CONTRACTED AND OTHER SERVICES	6,000.00	6,000.00	4,150.75	1,310.00	1,849.25	69.18
101-400-900.000	PRINTING & PUBLISHING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-400-901.000	ADVERTISING	2,000.00	2,000.00	1,024.30	364.55	975.70	51.22
101-400-960.000	EDUCATION & TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-400-965.000	DUES & PUBLICATIONS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 400 - PLANNING COMMISSION		51,000.00	51,000.00	17,045.55	7,356.80	33,954.45	33.42
Dept 401 - TOWNSHIP PLANNER							
101-401-701.900	WAGES - PLANNER	75,678.00	75,678.00	32,017.59	5,821.38	43,660.41	42.31
101-401-701.901	WAGES - DEPUTY PLANNER	54,184.00	54,184.00	22,924.00	4,168.00	31,260.00	42.31
101-401-701.902	WAGES -PLANNER ASSISTANT	12,935.79	12,935.79	0.00	0.00	12,935.79	0.00
101-401-726.000	SUPPLIES	1,000.00	1,000.00	120.96	0.00	879.04	12.10
101-401-860.900	MILEAGE - TOWNSHIP PLANNER	300.00	300.00	0.00	0.00	300.00	0.00
101-401-860.901	MILEAGE - DEPUTY PLANNER	300.00	300.00	0.00	0.00	300.00	0.00
101-401-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00

GL NUMBER	DESCRIPTION	2020		YTD BALANCE 05/31/2020	ACTIVITY FOR MONTH 05/31/20	AVAILABLE BALANCE	% BDDT USED
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
101-401-960.000	EDUCATION & TRAINING	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-401-965.000	DUES & PUBLICATIONS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 401 - TOWNSHIP PLANNER		152,397.79	152,397.79	55,062.55	9,989.38	97,335.24	36.13
Dept 410 - ZONING BOARD OF APPEALS							
101-410-701.001	WAGES - ZONING	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
101-410-701.002	WAGES - ZONING	1,200.00	1,200.00	100.00	0.00	1,100.00	8.33
101-410-701.003	WAGES - ZONING	1,200.00	1,200.00	0.00	0.00	1,200.00	0.00
101-410-701.004	WAGES - ZONING	1,200.00	1,200.00	100.00	0.00	1,100.00	8.33
101-410-701.005	WAGES - ZONING	1,200.00	1,200.00	100.00	0.00	1,100.00	8.33
101-410-801.000	LEGAL SERVICES	10,000.00	10,000.00	214.50	214.50	9,785.50	2.15
101-410-805.000	CONTRACTED AND OTHER SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-410-901.000	ADVERTISING	2,000.00	2,000.00	311.60	195.05	1,688.40	15.58
101-410-960.000	EDUCATION & TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 410 - ZONING BOARD OF APPEALS		20,000.00	20,000.00	826.10	409.55	19,173.90	4.13
Dept 412 - ZONING ADMINISTRATOR							
101-412-701.601	WAGES	54,000.00	54,000.00	22,846.12	4,153.84	31,153.88	42.31
101-412-701.602	WAGES ZONING	19,999.20	19,999.20	8,297.75	1,538.40	11,701.45	41.49
101-412-726.000	SUPPLIES	1,000.00	1,000.00	77.74	23.28	922.26	7.77
101-412-860.601	MILEAGE - ZONING ADMIN	150.00	150.00	0.00	0.00	150.00	0.00
101-412-860.602	MILEAGE - DEPT ZONING	150.00	150.00	0.00	0.00	150.00	0.00
101-412-960.000	EDUCATION & TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-412-965.000	DUES & PUBLICATIONS	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 412 - ZONING ADMINISTRATOR		77,799.20	77,799.20	31,221.61	5,715.52	46,577.59	40.13
Dept 448 - STREET LIGHTS - TOWNSHIP							
101-448-920.005	STREET LIGHTS TOWNSHIP	90,000.00	90,000.00	29,324.09	1,767.02	60,675.91	32.58
Total Dept 448 - STREET LIGHTS - TOWNSHIP		90,000.00	90,000.00	29,324.09	1,767.02	60,675.91	32.58
Dept 747 - COMMUNITY PROMOTIONS							
101-747-880.003	COM. PROM. - ECONOMIC DEVELOPMENT	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-747-880.004	COM. PROM. - TC-TALUS	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-747-880.007	COM. PROM. - COMMUNITY AWAREN	20,000.00	20,000.00	35,084.68	1,500.00	(15,084.68)	175.42
101-747-880.008	COM. PROM. - CONTRACTED SERVI	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-747-880.011	COM. PROM. - P.E.G.	100,000.00	100,000.00	45,861.87	23,246.34	54,138.13	45.86
101-747-880.018	COM. PROM. - MILFOIL	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
Total Dept 747 - COMMUNITY PROMOTIONS		166,000.00	166,000.00	80,946.55	24,746.34	85,053.45	48.76
Dept 806 - TOWNSHIP VEHICLES							
101-806-862.000	GAS & CAR WASHES	2,500.00	2,500.00	348.21	56.27	2,151.79	13.93
101-806-863.000	OIL CHANGES	500.00	500.00	0.00	0.00	500.00	0.00
101-806-864.000	MISCELLANEOUS	1,500.00	1,500.00	696.19	0.00	803.81	46.41
Total Dept 806 - TOWNSHIP VEHICLES		4,500.00	4,500.00	1,044.40	56.27	3,455.60	23.21

User: Lanie
DB: Garfield

PERIOD ENDING 05/31/2020

2020 ORIGINAL BUDGET
2020 AMENDED BUDGET


GL NUMBER	DESCRIPTION	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	YTD BALANCE 05/31/2020	ACTIVITY FOR MONTH 05/31/20	AVAILABLE BALANCE	% BDCGT USED
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
Dept 851 - EMPLOYEE BENEFITS & INSURANCES							
101-851-701.000	WAGES	100.00	100.00	0.00	0.00	100.00	0.00
101-851-701.027	UNEMPLOYMENT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-851-873.001	John Hancock 403B	93,000.00	93,000.00	99,300.00	0.00	(6,300.00)	106.77
101-851-873.010	SOCIAL SECURITY - EMPLOYER	80,000.00	80,000.00	32,098.69	5,771.03	47,901.31	40.12
101-851-873.020	VACATION & PERSONAL PAYOUT	1,000.00	1,000.00	434.80	0.00	565.20	43.48
101-851-873.030	INSURANCE - EMPLOYEE HEALTH	395,000.00	395,000.00	230,688.93	23,559.31	164,311.07	58.40
101-851-873.040	INSURANCE - EMPLOYEE LIFE	10,000.00	10,000.00	2,716.30	511.46	7,283.70	27.16
101-851-912.001	INSURANCE - LIABILITY	13,000.00	13,000.00	12,938.00	0.00	62.00	99.52
101-851-912.002	INSURANCE - WORKMENS COMP.	8,000.00	8,000.00	5,991.00	0.00	2,009.00	74.89
Total Dept 851 - EMPLOYEE BENEFITS & INSURANCES		604,100.00	604,100.00	384,167.72	29,841.80	219,932.28	63.59
Dept 890 - CONTINGENCIES							
101-890-890.000	CONTINGENCIES	42,929.64	42,929.64	0.00	0.00	42,929.64	0.00
Total Dept 890 - CONTINGENCIES		42,929.64	42,929.64	0.00	0.00	42,929.64	0.00
Dept 900 - CAPITAL OUTLAY							
101-900-970.001	CAPITAL OUTLAY - ELECTIONS	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-900-970.002	CAPITAL OUTLAY - TOWNSHIP HAL	50,000.00	50,000.00	0.00	0.00	50,000.00	0.00
101-900-970.003	CAPITAL OUTLAY - COMPUTER	15,000.00	15,000.00	2,372.00	0.00	12,628.00	15.81
101-900-970.004	CAPITAL OUTLAY - VEHICLES	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-900-970.005	CAPITAL OUTLAY - LAND	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 900 - CAPITAL OUTLAY		83,000.00	83,000.00	2,372.00	0.00	80,628.00	2.86
Dept 965 - TRANSFERS TO OTHER FUNDS							
101-965-990.308	TRANSFERS TO #308 PARK SYS	200,000.00	200,000.00	200,000.00	0.00	0.00	100.00
Total Dept 965 - TRANSFERS TO OTHER FUNDS		200,000.00	200,000.00	200,000.00	0.00	0.00	100.00
TOTAL EXPENDITURES		4,068,014.71	4,068,014.71	1,526,563.49	155,325.44	2,541,451.22	37.53
Fund 101 - GENERAL OPERATING FUND:							
TOTAL EXPENDITURES		4,068,014.71	4,068,014.71	1,526,563.49	155,325.44	2,541,451.22	37.53

User: Lanie
DB: Garfield

PERIOD ENDING 05/31/2020

2020 ORIGINAL BUDGET AMENDED BUDGET 2020 YTD BALANCE 05/31/2020 ACTIVITY FOR MONTH 05/31/20 AVAILABLE BALANCE % B DGT USED

GL NUMBER	DESCRIPTION	2020 ORIGINAL BUDGET	2020 AMENDED BUDGET	2020 YTD BALANCE 05/31/2020	ACTIVITY FOR MONTH 05/31/20	AVAILABLE BALANCE	% B DGT USED
Fund 308 - PARK SYSTEM FUND							
Expenditures							
Dept 000							
308-000-701.308	WAGES - PARKS AND RECREATION	0.00	0.00	400.00	0.00	(400.00)	100.00
308-000-701.905	WAGES - REC BOARD	4,200.00	4,200.00	0.00	0.00	4,200.00	0.00
308-000-701.906	Parks Steward	25,000.00	25,000.00	9,531.86	1,923.20	15,468.14	38.13
308-000-801.000	LEGAL SERVICES	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
308-000-864.000	MISCELLANEOUS	800.00	800.00	23.28	23.28	776.72	2.91
308-000-880.001	COM. PROM. - SILVER LAKE PARK	92,000.00	92,000.00	0.00	0.00	92,000.00	0.00
308-000-880.006	COM. PROM. - BVNP (YMCA)	23,000.00	23,000.00	0.00	0.00	23,000.00	0.00
308-000-880.008	COM. PROM. - Cont. Serv GTCD	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
308-000-880.012	COM. PROM. - GT COMMONS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
308-000-880.013	COM. PROM. - BOARDMAN RIVER	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
308-000-880.014	COM. PROM. - MILLER CREEK	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
308-000-880.016	COM. PROM. - KIDS CREEK PARK	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
308-000-880.019	RIVER EAST RECREATION AREA	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
308-000-935.000	MAINTENANCE - MISC, EQUIP	128,500.00	128,500.00	31,355.54	11,700.78	97,144.46	24.40
308-000-970.000	CAPITAL OUTLAY	0.00	0.00	2,030.00	2,030.00	(2,030.00)	100.00
Total Dept 000		300,500.00	300,500.00	43,340.68	15,677.26	257,159.32	14.42
Dept 851 - EMPLOYEE BENEFITS & INSURANCES							
308-851-873.010	SOCIAL SECURITY - EMPLOYER	2,000.00	2,000.00	759.82	147.13	1,240.18	37.99
Total Dept 851 - EMPLOYEE BENEFITS & INSURANCES		2,000.00	2,000.00	759.82	147.13	1,240.18	37.99
TOTAL EXPENDITURES		302,500.00	302,500.00	44,100.50	15,824.39	258,399.50	14.58
Fund 308 - PARK SYSTEM FUND:							
TOTAL EXPENDITURES		302,500.00	302,500.00	44,100.50	15,824.39	258,399.50	14.58

 Charter Township of Garfield Planning Department Report No. 2020-84		
Prepared:	June 1, 2020	Pages: 2
Meeting:	June 9, 2020 Township Board	Attachments: <input checked="" type="checkbox"/>
Subject:	Barlow Garfield Neighborhood Plan-Consideration of Approval	

BACKGROUND INFORMATION:

In May 2019, the Planning Commission issued a Notice of Intent to Plan, in accordance with the Michigan Planning Enabling Act, to initiate development of the Barlow Garfield Neighborhood Plan as a subplan amendment to the 2018 Charter Township of Garfield Master Plan. The full draft Barlow Garfield Neighborhood Plan is attached and available at: <http://www.garfield-twp.com/barlowgarfield.asp>. "Welcome to the Neighborhood," a separate four-page summary of the Plan, is also attached.

The following timeline outlines the planning process taken to draft the Plan:

June 2019 – September 2019

Staff prepared an Existing Conditions Report of the neighborhood.

October 21, 2019

On October 21, 2019, the Township hosted a public input session at the Grand Traverse County Health Department Building. About 20 people attended and engaged in a "visual preference survey" to determine their development preferences.

October 2019 – December 2019

The "visual preference survey" was made available on the Township website. There were approximately 10 responses.

November 5, 2019

The Township hosted "An Evening with Bob Gibbs" on November 5, 2019 at the Township Hall. Approximately 20 people attended the event. The ideas presented at this event may help inspire future development or redevelopment in the neighborhood.

November 2019 – December 2019

A mail out survey of all property owners within the Plan area was conducted. The Township received 10% of all surveys mailed to property owners.

September 2019 – January 2020

Staff prepared the Draft Plan based on public input and Existing Conditions Report findings.

January 2020 – March 2020

The Planning Commission reviewed two drafts of the Plan before recommending that the Plan go through the formal review process.

March 2020

Township Board approved issuance of draft plan for review in accordance with the Planning Enabling Act.

May 13, 2020

Public hearing was held by the Planning Commission. Planning Commission approved the Plan and made a recommendation for approval to the Township Board.

ACTION REQUESTED:

If the Township Board is comfortable with the draft subplan as an amendment to the Master Plan, then the following motion is suggested:

Barlow Garfield Neighborhood Plan-Consideration of Approval-June 9, 2020-Township Board

MOTION TO adopt Resolution 2020-10-T adopting the Barlow Garfield Neighborhood Plan as an Amendment to the 2018 Charter Township of Garfield Master Plan, in accordance with the Michigan Planning Enabling Act and as described in the supporting attachments to Planning Department Report 2020-84.

Any additional information the Township Board deems necessary should be added to this motion.

Attachments:

1. Resolution 2020-10-T
2. Planning Commission Resolution of Adoption and Recommendation of an Amendment to the Master Plan
3. Draft Barlow Garfield Neighborhood Plan with Appendices
4. Amended Excerpt of the 2018 Charter Township of Garfield Master Plan
5. "Welcome to the Neighborhood" – A Four Page Summary of Barlow Garfield Neighborhood Plan

**CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN**

TOWNSHIP BOARD RESOLUTION TO ADOPT AN AMENDMENT TO THE MASTER PLAN

RESOLUTION #2020-10-T

A RESOLUTION TO ADOPT AN AMENDMENT TO THE CHARTER TOWNSHIP OF GARFIELD 2018 MASTER PLAN, in accordance with the provisions of Michigan Planning Enabling Act, Public Act 33 of 2008, as amended (MPEA).

WHEREAS, the Township Planning Commission prepared an amendment to the Master Plan in accordance with the MPEA; and

WHEREAS, on March 24, 2020, the Township Board received and reviewed the proposed amendment to the Master Plan prepared by the Planning Commission and authorized distribution of the Master Plan as required by the MPEA; and

WHEREAS, the Township Planning Commission approved and recommended approval of the proposed amendment to the Master Plan on May 27, 2020; and

WHEREAS, the Township Board finds that the proposed amendment to the Master Plan is desirable and proper and furthers the use, preservation, and development goals and strategies of the Township; and

WHEREAS, the MPEA authorizes the Township Board to assert by resolution its right to approve or reject the proposed Master Plan;

THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. Township Board's Right to Approve or Reject. Pursuant to the MPEA, the Township Board asserts by this resolution its right to approve or reject the proposed amendment to the Master Plan and therefore the approval granted herein is the final step for adoption of the plan.

2. Adoption of an Amendment to the Master Plan. The Township Board hereby approves and adopts the amendment to the Master Plan, including all the chapters, figures, maps, and tables contained therein.

3. Distribution to the Amended Master Plan. The Township Board hereby approves distribution of the amended Master Plan.

4. Findings of Fact. The Township Board has made the foregoing determination based on a review of existing land uses in the Township, a review of the existing Master Plan provisions and maps, and input received from the Planning Commission and public hearing, and finds that the amended Master Plan will accurately reflect and implement the Township's goals and strategies for the use, preservation, and development of lands in the Charter Township of Garfield.

5. Effective Date. The Master Plan shall be effective as of the date of adoption of this resolution.

Moved:

Supported:

Ayes:

Nays:

Absent and Excused:

By:

Lanie McManus, Clerk
Charter Township of Garfield

CERTIFICATE

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution #2020-10-T which was adopted by the Township Board of the Charter Township of Garfield on the 9th day of June, 2020.

Dated: _____

Lanie McManus, Clerk
Charter Township of Garfield

**CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN**

**PLANNING COMMISSION RESOLUTION TO
ADOPT AN AMENDMENT TO THE MASTER PLAN**

A RESOLUTION TO ADOPT AN AMENDMENT TO THE CHARTER TOWNSHIP OF GARFIELD 2018 MASTER PLAN BY THE CHARTER TOWNSHIP OF GARFIELD PLANNING COMMISSION, in accordance with the provisions of Act 33 of the Public Acts of 2008, as amended.

WHEREAS, the Michigan Planning Enabling Act, Act 33 of 2008, as amended, authorizes the Planning Commission to prepare a Master Plan for the future development of the Township; and

WHEREAS, the Michigan Planning Enabling Act, Act 33 of 2008, as amended, the Township Board approved the Charter Township of Garfield 2018 Master Plan on September 25, 2018; and

WHEREAS, the Planning Commission prepared an amendment to Master Plan for Grand Traverse County to promote the public health, safety and general welfare; to encourage the use of resources in accordance with their character and adoptability; to provide for planned and orderly land use and development; to avoid the overcrowding of land by buildings or people; to lessen congestion on public roads and streets; to ensure that land uses will be situated in appropriate locations and relationships; and to meet the needs of residents for places of residence, recreation, industry, trade, service, and other uses of land; and

WHEREAS, on March 24, 2020, the Charter Township of Garfield Board approved distribution of the Amendment to the Master Plan to municipalities for their review and comment; and

WHEREAS, the Planning Commission held a public hearing on May 13, 2020 to consider public comment on the Amendment to the Master Plan and to further review and comment on the proposed Amendment to the Master Plan.

NOW, THEREFORE, BE IT RESOLVED that the Charter Township of Garfield Planning Commission hereby approves the Amendment to Charter Township of Garfield 2018 Master Plan and recommend approval of same to the Charter Township of Garfield Board of Trustees.

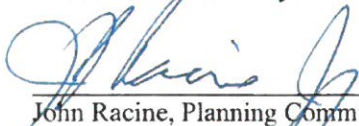
Moved: DeGood Seconded: Fudge

Yeas: Cline, DeGood, Duell, Fudge, McManus, Racine, Robertson

Nays: none

Absent: none

Attested to this 27th day of May, 2020



John Racine, Planning Commission Chair



Joe Robertson, Planning Commission Secretary

Charter Township of Garfield

Grand Traverse County, Michigan

Five-Year Master Plan 2018

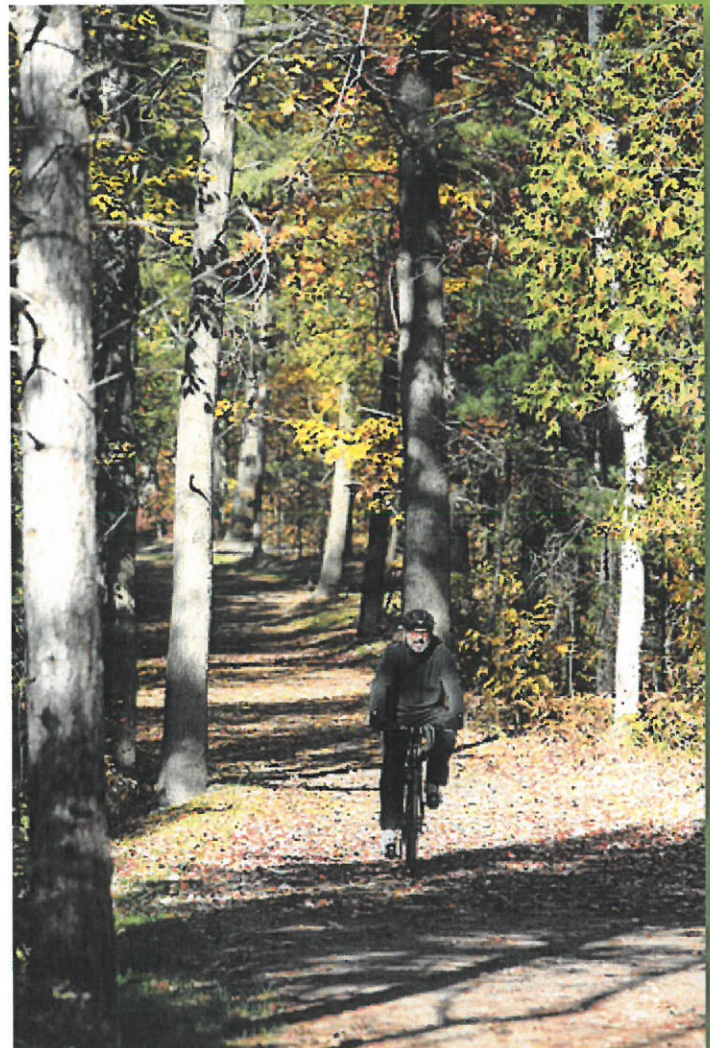


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CORRIDOR & SUBAREA PLANNING

As briefly discussed in the TRANSPORTATION & COMMUNITY SERVICES element of this Plan, a number of roadway corridors and subareas should be studied in greater detail for opportunities to improve both motorized and non-motorized efficiency, the built form of the roadway environment, and neighborhood areas. A brief summary of the opportunities and constraints of these corridors is as follows:

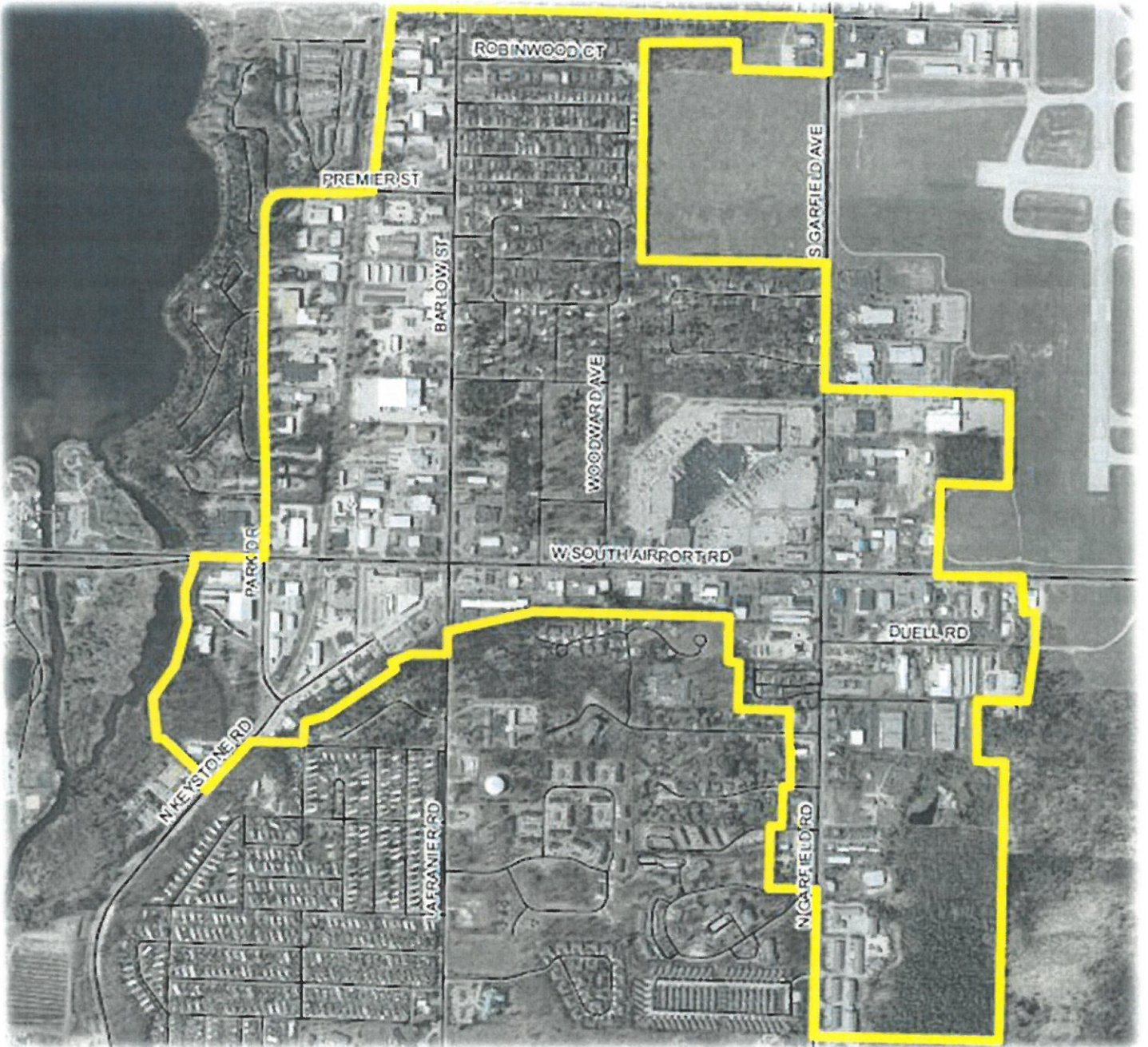
BARLOW GARFIELD NEIGHBORHOOD PLAN:

The Barlow Garfield Neighborhood Plan, a subplan of the Master Plan, is focused on the northeast corner of the township as identified on the map on the following page. The neighborhood includes portions of West South Airport Road, Garfield Road, and Barlow Street corridors. See the complete Barlow Garfield Neighborhood Plan in the Appendix.

The Barlow Garfield Neighborhood Plan is intended to generate a vision and sense of place, which presents an opportunity for new business investment and growth. Several properties in this neighborhood have been underperforming economically, particularly Cherryland Center. The plan is intended to guide infill development and redevelopment on these sites. The plan is also intended to recognize unique strengths of the area such as the proximity of Cherry Capital Airport, a key regional travel hub, and the intersections of major roads including Garfield Avenue and South Airport Road.

Based on public input and data analysis gathered for this project, development principles provide the foundation for the type and form of future development desired for the Barlow Garfield neighborhood. Development guidelines provide direction for decision making for future land uses and land use development in the neighborhood. The development guidelines supplement the direction provided by the Master Plan.

The Barlow Garfield Neighborhood

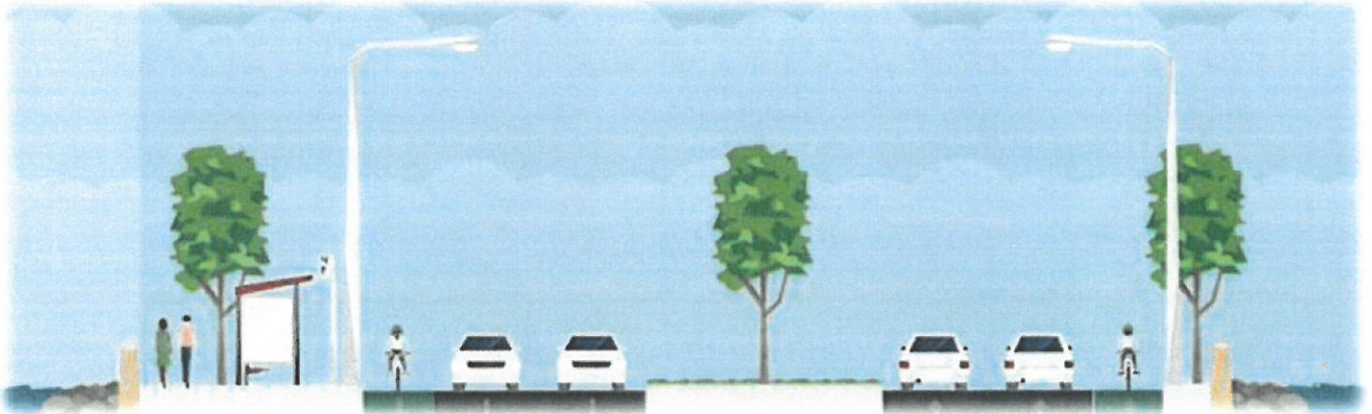


WEST SOUTH AIRPORT ROAD BETWEEN CASS ROAD AND PARK DRIVE:

This corridor crosses the Boardman River Valley. Uses include industrial to the west, and offices, public parkland, and retail to the east. South Airport Road splits into a boulevard-type street in the area near Logan's Landing. Access management is more properly applied for this section of the roadway than it is to the east.

Non-motorized pathways remain a high priority for this corridor, with a need for improved east-west paths but also for a safe pedestrian connection between the Boardman Lake Trail, to the north, and the Boardman River Trail, to the south. In a 2010 feasibility study, the County Road Commission determined that a pedestrian tunnel under the road near Art Van would be the most preferred option to accomplish this connection, but will come at a high cost and would be best considered in the event that the roadway is completely reconstructed. In 2018, the Road Commission is reconfiguring the boulevard area into a "Michigan left," so that the roadway connection between Racquet Club Drive and Logan's Landing can be converted to a pedestrian-only, signalized crossing.

The grassy and vegetated median within this corridor is irrigated and maintained by the Township. Combined with the parkland on each side of the road in this location, portions of this roadway showcase the natural environment of the Boardman River Valley. By working to "green" the western, industrial section, the Township could unify this corridor into a more welcoming destination to explore and enjoy the Boardman River.



LAFRANIER ROAD BETWEEN WEST SOUTH AIRPORT ROAD AND HAMMOND ROAD:

To the south of West South Airport Road, Barlow Road becomes LaFranier Road. This corridor is targeted for higher density residential development because of its proximity to the City of Traverse City and access to public transit.

As with Barlow Road, pedestrian activity along this corridor is consistent. Non-motorized facilities should be required as properties develop or redevelop.

HARTMAN AND HAMMOND ROADS:

Connecting Hartman Road and Hammond Road via a bridge over the Boardman River is a long-running debate for the Traverse City region. At the heart of the discussion is a common belief that this connection would help to relieve east-west traffic congestion across the Traverse City area; in particular, by providing an alternate route to overburdened roads such as South Airport, 8th Street, and US-31.

In the early 2000s, the County Road Commission attempted to fund and build this connection, but due in part to an environmentally insensitive design, the project was shelved in the face of public opposition.

In 2016, as a part of the broader effort to remove three dams on the Boardman River, the Cass Road bridge over the river was replaced. However, transportation models show that the replacement of this bridge will do little to mitigate east-west traffic issues.

Much has changed since the days of the original Hartman-Hammond discussion, when the decision had not yet been made to remove the dams, or to remove and replace a river crossing between West South Airport Road and Beitner Road. The County's population increased from 77,764 in 2000 to an estimated 89,987 residents in 2013 and is expected to continue to grow. This Plan calls for dense residential infill development along LaFranier Road north of Hammond Road and east of the river, and such development would benefit greatly from a direct roadway connection to the commercial centers to the west of the Boardman River.

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BARLOW GARFIELD NEIGHBORHOOD PLAN

WELCOME TO THE NEIGHBORHOOD

The Barlow Garfield neighborhood is in the northeast corner of Garfield Township and contains several of the major commercial sites for the Grand Traverse region. It is located approximately 3.5 miles from Downtown Traverse City, 2.5 miles from Grand Traverse Mall, and 0.5 miles from the Cherry Capital Airport. Garfield Avenue and South Airport Road connect the Barlow Garfield neighborhood to several other regional commercial corridors on US 31, both to the west and north.

This Barlow Garfield Neighborhood Plan is intended to generate a vision and sense of place for the neighborhood. The Plan presents an opportunity for new business investment and growth. Several properties in this neighborhood have been underperforming economically, particularly Cherryland Center. The Plan is intended to guide infill development and redevelopment on these sites. The Plan is also intended to recognize unique strengths of the area such as the proximity of Cherry Capital Airport, a key regional travel hub, and the intersections of major roads including Garfield Avenue and South Airport Road.

Forming a plan for the neighborhood also guides the use of redevelopment tools and incentives. Financing programs, such as corridor improvement authorities or others, could be used to fund new infrastructure improvements or public amenities.

A NEIGHBORHOOD WITH OPPORTUNITY

Parts of the neighborhood is within the only Opportunity Zone in Grand Traverse County. The Opportunity Zone offers investors substantial capital gain tax incentives immediately and over the long term. For more information, visit: www.garfield-twp.com/economicdevelop.asp

VISION STATEMENT

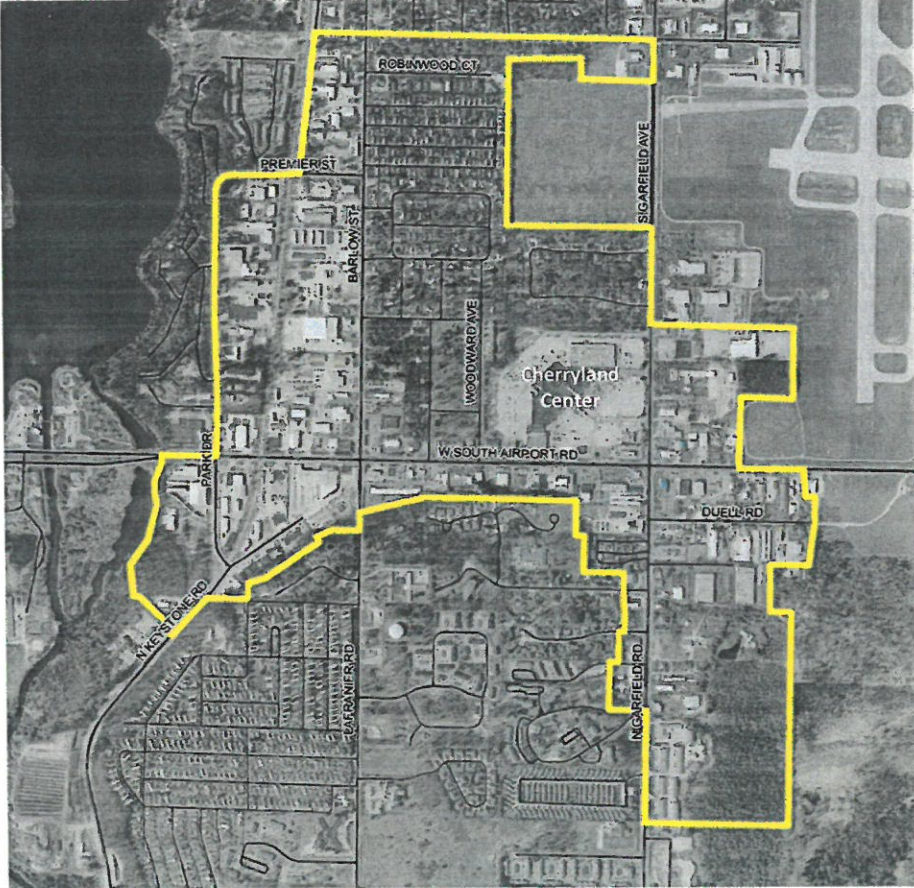
The Barlow Garfield Neighborhood is a connected, livable, community center within Garfield Township. The neighborhood is a destination for shopping and services with sidewalks and improved streets. The neighborhood provides a variety of housing choices, public gathering places, and parks.

CHARTER TOWNSHIP OF GARFIELD

John Sych, AICP, Planning Director | Stephen Hannon, AICP, Deputy Planning Director
3848 Veterans Drive | Traverse City, MI 49684 | 231-941-1620
www.garfield-twp.com/barlowgarfield.asp

EXISTING MARKET

- Strategic location in the region along major roadways and near the Cherry Capital Airport
- Cherryland Center site represents a key opportunity for investment given its location at a major intersection and overall size of the site
- Opportunity Zone covers most of the neighborhood
- Investment and growth in nearby areas, including Traverse Heights to the north and on LaFranier Road to the south, bring additional potential demand to the neighborhood
- Preliminary market data indicates a strong positive retail gap for a grocery store
- Neighborhood is ideal to help meet the demand for smaller footprint commercial businesses along with some larger commercial along the major roadways
- Neighborhood is ideal to help meet the demand in the region for “missing middle” housing, including smaller, attached housing units, especially for young singles or retirees
- Neighborhood would benefit from investments in new infrastructure including sidewalks, parks, and other improvements
- Township is open to public incentive tools including brownfield redevelopment and tax increment financing



2019 Estimates	Barlow Garfield Neighborhood	Garfield Township	Grand Traverse County
Population	1,017	17,436	91,807
Average household size	2.16	2.34	2.51
Median household income	\$34,909	\$44,226	\$58,229
Median age	43.6	38.6	42.8

REDEVELOPMENT OPPORTUNITY

As the commercial market continues to change, many retail and shopping oriented properties have struggled to maintain occupancy. The Cherryland Center is an example of the changes in shopping trends away from large format and big box retail. It is also indicative of many commercial areas being ‘over retailed,’ creating an oversupply in the market. The Barlow Garfield Neighborhood was in part identified as a special planning area because of the opportunity to redevelop the Cherryland Center site and positively enhance the surrounding area. In addition, concepts for this area are intended to complement and build upon recent investment elsewhere in the Township and surrounding community. In order to increase activity and viability of retail space, there is a growing movement to infuse these properties with new activities and full-time residents which will diversify the market and increase day and night time activity in the area. The site also represents an opportunity to increase missing middle housing options in the Township.



DEVELOPMENT PRINCIPLES

Based on public input and data analysis gathered for this project, these are the guiding principles for the future development of the Barlow Garfield neighborhood:



1

MIXED-USE DEVELOPMENT

The neighborhood will allow for mixed-use development on primary corridors as appropriate including residential, commercial, light industrial, office, and institutional uses. Consideration shall be given to surrounding existing uses, future land use, and site design to determine the compatibility of proposed mixed-use developments.



2

NEW PUBLIC SPACES

Development throughout the neighborhood will account for public spaces including public gathering, parks, and recreational areas. Public spaces in the neighborhood will accommodate a variety of activities and promote public safety and community identity.



3

INCREASED CONNECTIVITY

Development throughout the neighborhood will encourage connectivity by including sidewalks and trails along primary corridors to promote walkability, internal street connections, cross-access agreements to allow access between adjacent sites and to manage curb cuts, and connections to transit services.



4

QUALITY SITE DESIGN

The neighborhood will allow sites to be designed at a scale that encourages a neighborhood character appropriate for the surrounding area. Site design will reinforce the development principles through consistency in building setback and placement, landscaping and planting elements, and other site features.



5

EXPANDED HOUSING CHOICES

New housing stock in the neighborhood will allow for a diverse selection of unit types and sizes, which will serve the varied housing needs of the neighborhood population.

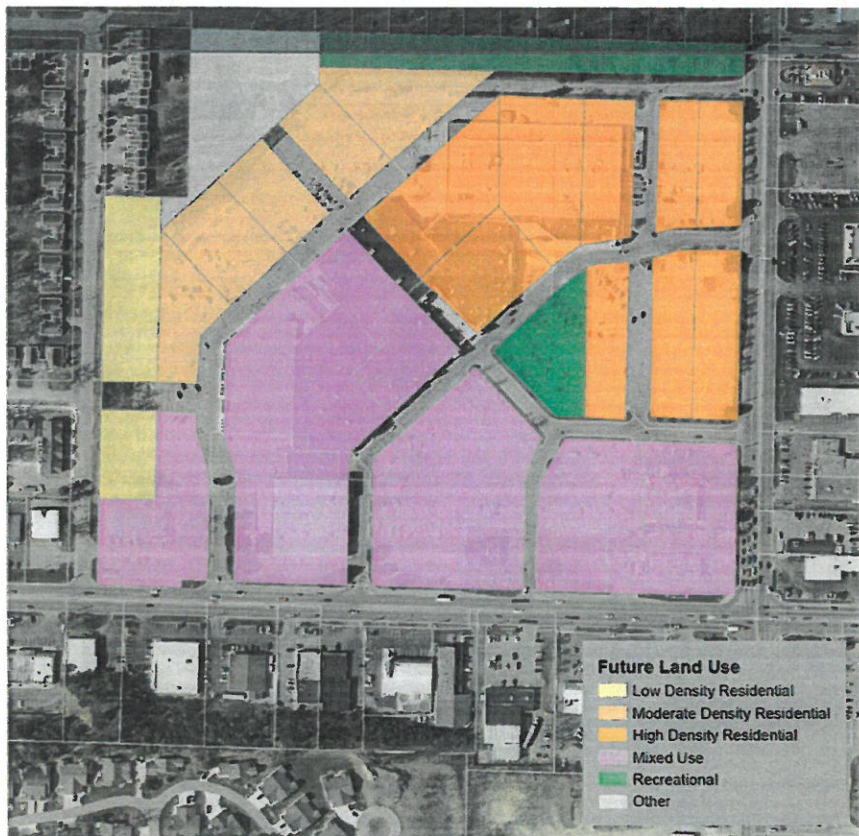


6

IMPROVED INFRASTRUCTURE

New developments will facilitate improvements for public infrastructure which could include water, sewer, sidewalks, benches, lampposts, signage, and other elements as needed.

The following shows two conceptual redevelopment scenarios for the Cherryland Center site. These scenarios consider the vision and development principles of the Barlow Garfield neighborhood and are a compilation of the ideas and feedback gathered throughout the development of the plan:

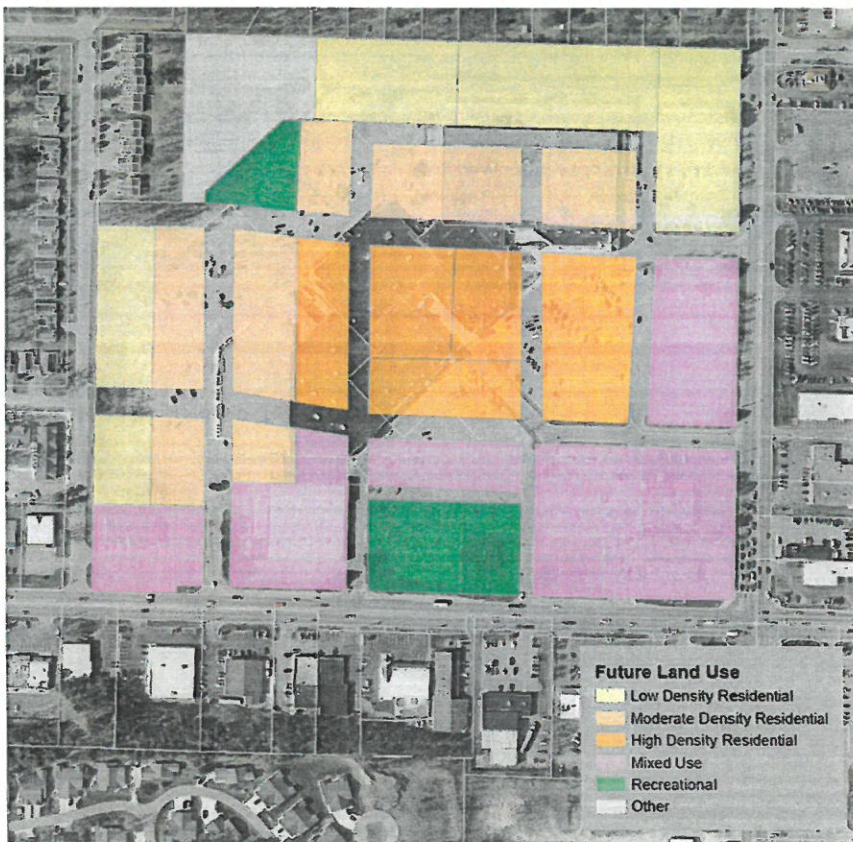



CHERRYLAND CENTER REDEVELOPMENT SCENARIO #1

The first redevelopment scenario shown above would retain some of the existing buildings and site layout including the Big Lots and Sears buildings. These buildings and others facing South Airport Road are envisioned for mixed use development, primarily commercial and retail with the potential for office and residential uses. The northeast portion of the site would include mostly high-density residential uses and a central green space. The northwest portion would include moderate-density and low-density residential, to function as a transition between the redeveloped Cherryland Center site and the surrounding neighborhoods.

CHERRYLAND CENTER REDEVELOPMENT SCENARIO #2

The second redevelopment scenario envisions a complete redevelopment of the site. The retail and commercial sites along South Airport Road and Garfield Avenue are envisioned as mixed use which will allow for the continuation of retail and accommodation of additional uses. This scenario shows the common green space on South Airport Road in a more visible location. The central portion of the site would include high-density residential. To the north and west, moderate-density residential and low-density residential would be used to transition from the denser uses at the center of the site to the surrounding neighborhoods.



 Charter Township of Garfield Planning Department Report No. 2020-85			
Prepared:	June 1, 2020	Pages:	2
Meeting:	June 9, 2020 Township Board	Attachments:	<input checked="" type="checkbox"/>
Subject:	Amendment to Existing Fee Schedule		

PURPOSE:

This report has been prepared to further update the existing Garfield Township Fee Schedule. The Fee Schedule was last updated in June 14, 2016. The Township Board is authorized by state statute and Township Zoning Ordinance to establish fees for the processing of various types of zoning applications. In order to properly place the cost of processing these applications primarily upon the applicant instead of the public at large, the Township Board has by resolution adopted the attached fee schedule.

STAFF COMMENTS:

The attached fee schedule included revisions to the current Fee Schedule have been identified by Staff as being necessary and/or appropriate:

Planning Commission/Department Application Fees:

- Increase of a Special Use Permit/PUD application from \$800 to \$1,000.
- Administrative Amendments to a SUP/PUD, Administrative review of Site Plan, and review of a Site Development Plan would all increase to \$400.
- Increase of Condominium Development/Platted Subdivisions and amendments to them from \$800 to \$1,000. The Township Assessor is recommending that the per lot/unit fee also be included to the work associated with placing a lot/unit on the tax roll.
- Petitions to amend the Master Plan or Zoning Ordinance and Conditional Rezonings involve significant amounts of staff time and research in order to properly process, review and consider. Changing these fees to \$1,200 each is recommended.
- Petitions to change the Zoning Map require less staff time and research to review and process. Raising the fee to only \$800 is therefore recommended.

Document Fees:

- Zoning Ordinance fee is recommended to increase to \$80 while the Master Plan, Parks and Recreation Master Plan, and Grand Traverse Commons Master Plan are raised to \$40.

Zoning Board of Appeals:

- The Township Zoning Administrator has recommended updates to variance, appeal and interpretation requests to the Zoning Board of Appeals. Single and two-family residences will be raised to \$750 while requests for residential developments and all non-residential uses will be raised to \$1,000.

Land Division:

- Similar to Condominium and Subdivisions, there is additional work created by Land Divisions based on the number of parcels that are created. The Township Assessor is recommending that a division where two parcels are created be increased to \$150. Instead of a flat rate for additional divisions, the rate is based on the number of parcels that are created. Where three to four parcels are created, the fee will be \$50 per parcel. Where five to ten parcels are created, the fee will be \$40 per parcel. Finally, where 11 or more parcels are created, the fee will be \$30 per parcel.

Payment in Lieu of Taxes:

- Requests for Payment in Lieu of Taxes take a considerable amount of staff time. Previously there has been no fee collected as part of these requests.

ACTION REQUESTED:

Provided the Township Board is satisfied with the proposed revisions to the Fee Schedule, a resolution to adopt the revised Fee Schedule is requested. In this case, the following motion is suggested:

MOTION THAT Resolution 2020-11-T for amending the Charter Township of Garfield Fee Scheduled BE ADOPTED.

Attachments:

1. Resolution 2020-11-T
2. Current and Proposed Changes to the Fee Schedule
3. Proposed Fee Schedule

**CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN**

RESOLUTION # 2020-11-T

**RESOLUTION ADOPTING A REVISED FEE SCHEDULE COVERING VARIOUS PLANNING,
ZONING, LAND USE, MAPPING AND LICENSE FEES**

WHEREAS, the Charter Township of Garfield has an adopted fee schedule; and

WHEREAS, the Charter Township of Garfield has reviewed the adopted Fee Schedule and has determined that a revised Fee Schedule is necessary and appropriate; and

WHEREAS, the Charter Township of Garfield has determined that it is in the best interests of the Township and its residents to adopt a revised Fee Schedule;

NOW, THEREFORE, BE IT RESOLVED:

1. **THAT** the revised Charter Township of Garfield Fee Schedule, attached hereto as Exhibit "A" and made a part of this resolution, is hereby adopted by the Charter Township of Garfield.
2. **THAT** the previous Charter Township of Garfield Fee Schedule, adopted by resolution 2016-22-T, is hereby repealed.
3. **THAT** this resolution and the Fee Schedule attached hereto shall be in full force and effect from and after its approval.

Moved:

Supported:

Ayes:

Nays:

Absent and Excused:

RESOLUTION DECLARED ADOPTED.

By:

Lanie McManus, Clerk
Charter Township of Garfield

CERTIFICATE

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution #2020-11-T which was adopted by the Township Board of the Charter Township of Garfield on the 9th day of June, 2020.

Dated: _____

Lanie McManus, Clerk
Charter Township of Garfield

	CURRENT	PROPOSED
PLANNING COMMISSION/DEPARTMENT APPLICATION FEES		
Special Use Permit/PUD	\$800.00	\$1,000.00
Completeness Review (after the first 2)	\$150.00	
Administrative Amendment to a SUP/PUD	\$150.00	\$400.00
Minor Amendment to a SUP/ PUD	\$400.00	
Major Amendment to a SUP/PUD	\$800.00	
Extension of SUP/PUD approval	\$100.00	
Site Plan - Site Diagram	\$50.00*	
Site Plan - Administrative Site Plan	\$150.00	\$400.00
Site Plan - Site Development Plan	\$250.00**	\$400.00
Condominium Development / Platted Subdivisions	\$800.00	\$1,000.00
plus per lot/unit		\$30.00
Subdivision or Condominium Amendment	\$650.00	\$1,000.00
plus per lot/unit		\$30.00
Conceptual Review with no notice	\$100.00	
with direct mail notice only	\$150.00	
with full public notice	\$300.00	
Petition for Master Plan Amendment	\$1,000.00	\$1,200.00
Petition for Zoning Text Amendment	\$1,000.00	\$1,200.00
Petition for Zoning Map Amendment	\$750.00	\$800.00
Petition for Conditional Rezoning	\$1,000.00	\$1,200.00
Medical Marihuana Cultivation	\$250.00	
Day Care Small Group Home Review	\$200.00	

RESIDENTIAL LAND USE PERMITS		
Single Family Dwelling	\$50.00	
Residential Additions	\$50.00	
Residential Garages	\$50.00	
Assessory Uses	\$50.00	
Two Family (Duplex) Dwelling	\$50.00 per unit	
Multi-Family Dwelling	\$50.00 + 20.00 per unit / per structure	
Manufactured Home Park	site	

OTHER LAND USE PERMITS		
Agricultural Buildings	\$50.00	
Structures up to 1,000 sf	\$50.00	
1,001 to 5,000 sf	\$100.00	
5,001 to 7,500 sf	\$150.00	
7,501 to 10,000 sf	\$200.00	
10,001 sf +	\$250.00	
No structure yet uses that require a permit	\$50.00	

PARK FACILITY RESERVATIONS				
	4-Hour		All Day	
Playground Pavilion	\$15.00	\$20.00	\$25.00	\$35.00
Dog Park Pavilion	\$20.00	\$35.00	\$40.00	\$50.00
Main Pavilion	\$25.00	\$40.00	\$45.00	\$60.00
Multi-Purpose Fields	\$40.00	\$60.00	\$65.00	\$80.00
Recurring Reservation	Board Approval			

DOCUMENT FEES		
Zoning Ordinance	\$50.00	\$80.00
Comprehensive Master Plan or Recreation Plan	\$20.00	\$40.00
Grand Traverse Commons Master Plan	\$25.00	\$40.00
Zoning Compliance Letter	\$50.00	

*waived when submitted with a LUP application

**waived when submitted with a SUP application

CURRENT

PROPOSED

ZONING BOARD OF APPEALS		
Variance / appeal / interpretation requests		
Single-family residence & Accessory uses	\$250.00	\$750.00
Two-family residence & Accessory uses	\$250.00	\$750.00
Variance / appeal / interpretation requests		
Residential Developments	\$750.00	\$1,000.00
Non-residential	\$750.00	\$1,000.00

LAND DIVISION		
1 division (2 pcls created)	\$50.00	\$150.00
2 - 4 (3) divisions (3 - 4 pcls created)	\$75.00	\$50/pcl
5 (4) - 10 (9) divisions (5 - 10 pcls created)	\$100.00	\$40/pcl
11 (10) divisions or more (11 or more pcls created)	\$125.00	\$30/pcl
Boundary adjustment/property transfer	\$50.00	
Conceptual land division review/parcel	\$35.00	

PAYMENT IN LIEU OF TAXES		
Application Fee (non-refundable)	>>>NEW<<<	\$1,500.00

OUTDOOR SALES / EVENTS / SIGNS / GATHERING		
Temporary Outdoor Sales (per ord. regs)	\$40.00	
Non-Profit Temporary Outdoor Event (1)	\$10.00	
Sign Permit - Wall Sign (per sign)	\$50.00	
Sign Permit - Free-Standing Sign (per sign)	\$50.00	
Planning Commission Sign Request	\$400.00	
Sign Comprehensive Plan Review	\$400.00	
Outdoor Gathering License	\$50.00	
(1) Events include food drives, clothes drives and similar uses		

SPECIAL MEETINGS		
Planning Commission	\$1,500	
Zoning Board of Appeals	\$1,200	
Township Board	\$1,500	
All special meeting fees are in addition to application fees.		

PRINT MAPS		
8.5x11"	\$2.00	
11x17"	\$4.00	
18x24"	\$10.00	
24x36"	\$20.00	
36x48"	\$35.00	
Specialty Maps (in addition to print costs)	\$30.00/hr	
Including aerial photography, parcel lines, parcel dimensions, zoning districts, utilities, FLU plan, etc.		

DIGITAL GIS PRODUCTS		
Parcel Mapping		
Minimum Fee:	\$35	
Maximum Fee:	\$30.00/hr	
Per Parcel Fee:	\$0.50	

INDUSTRIAL FACILITY TAX ABATEMENTS		
New Facility & Speculative	\$750.00	
Rehabilitation Facility	\$1,000.00	

LATE FEES		
100% of application fee, or \$500.00, whichever is less		
Fees may be waived in whole or part by the Township Board		

PLANNING COMMISSION/DEPARTMENT APPLICATION FEES	
Special Use Permit/PUD	\$1,000
Completeness Review (after the first 2)	\$150
Administrative Amendment to a SUP/PUD	\$400
Minor Amendment to a SUP/ PUD	\$400
Major Amendment to a SUP/PUD	\$800
Extension of SUP/PUD approval	\$100
Site Plan - Site Diagram	\$50*
Site Plan - Administrative Site Plan	\$400
Site Plan - Site Development Plan	\$400
Condominium Development / Platted Subdivisions	\$1,000
plus per lot/unit	\$30
Subdivision or Condominium Amendment	\$1,000
plus per lot/unit	\$30
Conceptual Review with no notice	\$100
Petition for Master Plan Amendment	\$1,200
Petition for Zoning Text Amendment	\$1,200
Petition for Zoning Map Amendment	\$800
Petition for Conditional Rezoning	\$1,200
Medical Marihuana Cultivation	\$250
Day Care Small Group Home Review	\$200

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Residential Additions	\$50
Residential Garages	\$50
Assessory Uses	\$50
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Manufactured Home Park	\$50.00 + 20.00 per site

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Agricultural Buildings	\$50
Structures up to 1,000 sf	\$50
1,001 to 5,000 sf	\$100
5,001 to 7,500 sf	\$150
7,501 to 10,000 sf	\$200
10,001 sf +	\$250
No structure yet uses that require a permit	\$50

PARK FACILITY RESERVATIONS		
	Resident	Non-Resident
Playground Pavilion - 4-Hour	\$15	\$20
Playground Pavilion - All Day	\$25	\$35
Dog Park Pavilion - 4 Hour	\$20	\$35
Dog Park Pavilion - All Day	\$40	\$50
Main Pavilion - 4-Hour	\$25	\$40
Main Pavilion - All Day	\$45	\$60
Multi-Purpose Fields - 4-Hour	\$40	\$60
Multi-Purpose Fields - All Day	\$65	\$80
Recurring Reservation	Board Approval	

DOCUMENT FEES	
Zoning Ordinance	\$80
Master Plan or Recreation Plan	\$40
Grand Traverse Commons Master Plan	\$40
Zoning Compliance Letter	\$50

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