

CHARTER TOWNSHIP OF GARFIELD
VIRTUAL TOWNSHIP BOARD MEETING

Tuesday, June 23, 2020 at 6:00pm
Garfield Township Hall
3848 Veterans Drive
Traverse City, MI 49684
Ph: (231) 941-1620

The Tuesday, June 23, 2020 Township Board meeting at 6:00pm will be held virtually due to COVID-19 and Governor Whitmer's Executive Order 2020-75: Temporary Authorization of Remote Participation in Public Meetings and Hearings. Please visit our website (www.garfield-twp.com) for information on how to contact the Board member(s) to provide input on any business that will come before the Board.

You are invited to join the Garfield Township Board Meeting on June 23, 2020 at 6:00pm

Please click the link below to join the webinar:
<https://us02web.zoom.us/j/89189403699>

Or iPhone one-tap :
US: +13017158592,,89189403699#

Or Telephone:
+1 301 715 8592
Webinar ID: 891 8940 3699

AGENDA

ORDER OF BUSINESS

Call meeting to order
Pledge of Allegiance
Roll call of Board Members

1. Public Comment

Public Comment Guidelines:

Any person shall be permitted to address a meeting of The Township Board, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et.seq.) Public Comment shall be carried out in accordance with the following Board Rules and Procedures: a.) any person wishing to address the Board is requested to state his or her name and address. b.) No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Township Board Member's questions. Where constrained by available time the Chairperson may limit the amount of time each person will be allowed to speak to (3) minutes. 1.) The Chairperson may at his or her own discretion, extend the amount of time any person is allowed to speak. 2.) Whenever a Group wishes to address a Committee, the Chairperson may require that the Group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak when constrained by available time.

2. Review and approval of the Agenda - Conflict of Interest

3. Consent Calendar

The purpose of the Consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the Consent Calendar be removed there from and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected. If any item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Board action adopting the Consent Calendar.

- a. Minutes – June 9, 2020 (Recommend Approval)
- b. Bills -
 - (i) General Fund \$45,665.82
(Recommend Approval)
 - (ii) Gourdie-Fraser
 - Developer’s Escrow Fund – Storm Water Reviews, Utility Plan Review,
Private Road Review, Wetland Study, Traffic Study \$ 7,125.00
 - Utility Receiving Fund 7,105.50
 - Total \$14,230.50
- (Recommend Approval)
- c. MTT Report (Receive and File)
- d. PD 2020-93 – 3479 Veterans C-O Rezoning – Introduction and Schedule for Public Hearing on July 14, 2020
(Recommend Approval)
- e. PD 2020-96 – Village at LaFranier Woods PUD Final Review and Schedule for Public Hearing on July 14, 2020
(Recommend Approval)
- f. Silver Lake Park Project Pay Application and Change Order #2
(Recommend Approval)

4. Items removed from the Consent Calendar

5. Correspondence

- a. Letter from Judith A York dated 6/2/20
- b. Letter from One Click Politics dated 6/3/20

6. Reports

- a. Construction Report
- b. GT Metro Fire Report
- c. North Flight Report
- d. County Commissioner’s Report
- e. Treasurer’s Report
- f. Supervisor’s Report

7. Unfinished Business

- a. Consideration of Zoning Board of Appeals Fee Request

8. New Business

- a. Public Hearing - PD 2020-92 – Consideration of revising the Hunting Permit Application and Resolution 2020-12-T, a resolution amending the Parkland Ordinance

- b. PD 2020-94 – Consideration of Reappointment of Tim Hughes to the Joint Recreational Authority
- c. PD 2020-95 – Township Board Strategic Plan – Annual Review

9. **Public Comment**

10. **Other Business**

11. **Adjournment**

Lanie McManus, Clerk

The Garfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to the Garfield Township Board. Individuals with disabilities requiring auxiliary aids or services should contact the Garfield Township Board by writing or calling Lanie McManus, Clerk, Ph: (231) 941-1620, or TDD #922-4412.

**CHARTER TOWNSHIP OF GARFIELD
VIRTUAL TOWN BOARD MEETING
June 9, 2020**

Chuck Korn called the Virtual Town Board Meeting to order on June 9, 2020 at 6:00 p.m. via the *Zoom* Application.

Pledge of Allegiance

Roll call of Board Members

Present: Jeane Blood Law, Dan Walters, Lanie McManus, Denise Schmuckal, Steve Duell, Molly Agostinelli, and Chuck Korn

Staff Present: Planning Director John Sych

1. Public Comment (6:02)

None

2. Review and Approval of the Agenda - Conflict of Interest (6:06)

Agostinelli moved and Duell seconded to approve the agenda as presented.

Yeas: Agostinelli, Duell, Schmuckal, Blood Law, Walters, McManus, Korn

Nays: None

3. Consent Calendar (5:10)

a. Minutes

May 26, 2020 Regular Meeting
(Recommend Approval)

b. Bills

General Fund	\$40,997.50
(Recommend Approval)	

**c. PD 2020-86 – Parkland Ordinance Amendment and Hunting Permit Application Revision – Intro and Schedule for Public Hearing on June 23, 2020
(Recommend Approval)**

Board members removed Consent item 3a to agenda item 4.

Schmuckal moved and Agostinelli seconded to adopt the consent calendar as amended.

Yeas: Schmuckal, Agostinelli, Duell, McManus, Walters, Blood Law, Korn
Nays: None.

4. Items Removed from the Consent Calendar**a. Minutes May 26, 2020**

Duell moved and Schmuckal seconded to adopt the minutes of May 26, 2020 noting that a sentence shall be added to item 8d indicating that the matter was remanded to the Parks Commission for further discussion.

*Yeas: Duell, Schmuckal, Walters, McManus, Blood Law, Agostinelli, Korn
Nays: None*

5. Correspondence

- a. Grand Traverse Conservation District – May 2020 Report
- b. Letter from Tom Cash and Judi Rollings indicating that they are moving south.

6. Reports**a. Sheriff's Report (6:10)**

Lt. Chris Oosse reported that May was a bit busier but call volume was still down by 33% over the previous year. The department is busy thus far in June and all CPO's are back to their normal schedules.

b. County Commissioner's Report (6:12)

Commissioner Brad Jewett reported that the County Commission will continue to meet every Wednesday. County buildings are open by appointment only and on June 15th, buildings will be fully open to the public. Jewett added that courts will open up on June 22nd for hearings.

c. Planning Department Monthly Report for June, PD 2020-88 (6:15)

Planner John Sych said that business is picking up in the Planning Department and approvals for the Village at LaFranier Woods and the Oakleaf Village PUD may be coming to the Board in July.

d. Parks and Recreation Report (6:18)

Garfield Township Park Steward Derek Morton said sidewalk paving would begin soon at the Silver Lake Recreation Area. The new parking area is staked and plantings will be going in soon. Staff is still helping with washouts and keeping tabs on rogue trails in the Commons Area. He added that the River East boundaries will be posted soon. Morton said that the Parks Commission decided to hold off on developing the Boardman River Valley for commercial use. The Franke Mill demo is scheduled for later in June. Schmuckal suggested that the heat source for the bathrooms at Silver Lake could be done this year to save money over the winter. Duell asked about the frontage on Silver Lake Park and cleaning it up. Agostinelli said that there is a tick problem at Silver Lake and Boardman Trail this year and Morton said he would look into signage.

e. **Clerk's Report (6:28)**

McManus submitted her full report in writing and said many applications for absentee ballots are coming in. She requests if a household got an application for an absentee ballot of a person who no longer resides there, to turn it in to the township offices.

f. **Supervisor's Report (6:37)**

Korn said the Governor's Phase 5 plan opens tomorrow in the area. Business at the township is semi-normal with plexiglass and sanitizer at all desks where business is done with the public. Staff is still checking temperatures and masks are recommended in public areas of the building.

7. **Unfinished Business**

a. **PD 2020-84 – Consideration of Resolution 2020-10-T, a resolution adopting the Barlow Garfield Neighborhood Plan as an Amendment to the 2018 Garfield Master Plan (6:32)**

Planner John Sych thanked the Township Board for their support in completing the Barlow Garfield Plan. He hopes it will provide guidance to applicants and attract investment to the area. He gave an overview of the plan and development principles. Board members discussed and asked questions regarding the plan. They would like to see the three owners of the Cherryland Center come together to support the plan and added that more residential in that area may bring in small businesses.

Schmuckal moved and Agostinelli seconded to adopt Resolution 2020-10-T adopting the Barlow Garfield Neighborhood Plan as an amendment to the 2018 Charter Township of Garfield Master Plan, in accordance with the Michigan Planning Enabling Act and as described in the supporting attachments to Planning Department Report 2020-84.

*Yeas: Schmuckal, Agostinelli, Walters, Duell, McManus, Blood Law, Korn
Nays: None*

8. **New Business**

a. **PD 2020-85 Consideration of Resolution 2020-11-T, a resolution adopting a revised Fee Schedule covering various Planning, Zoning, Mapping and License Fees**

Planner Sych said that the fee schedule has been reviewed and appropriate revisions were made. Fee schedules in neighboring communities were also consulted. Board members discussed the revised schedule and after discussion of a deposit for field rentals and the large increase in ZBA fees, decided to remand those fee schedules back to the appropriate committees for further discussion.

Duell moved and Agostinelli seconded to adopt Resolution 2020-11-T for amending the Charter Township of Garfield Fee Schedule with the exception of the Park Reservation Fees and the ZBA fees.

*Yeas: Duell, Agostinelli, Walters, Blood Law, Schmuckal, McManus, Korn
Nays: None*

9. Public Comment: (7:01)

Tom Cash said he appreciated the township and all that they accomplish. Hannon thanked the board for guiding the process for the Barlow Garfield plan.

10. Other Business (7:02)

An in-person meeting will be discussed for the next scheduled meeting.

11. Adjournment

Agostinelli moved and Schmuckal seconded to adjourn the meeting at 7:06

*Yeas: Agostinelli, Schmuckal, Duell, Blood Law, McManus, Walters, Korn
Nays: None*

Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

Lanie McManus, Clerk
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN

TOWNSHIP BOARD RESOLUTION TO ADOPT AN AMENDMENT TO THE MASTER PLAN

RESOLUTION #2020-10-T

A RESOLUTION TO ADOPT AN AMENDMENT TO THE CHARTER TOWNSHIP OF GARFIELD 2018 MASTER PLAN, in accordance with the provisions of Michigan Planning Enabling Act, Public Act 33 of 2008, as amended (MPEA).

WHEREAS, the Township Planning Commission prepared an amendment to the Master Plan in accordance with the MPEA; and

WHEREAS, on March 24, 2020, the Township Board received and reviewed the proposed amendment to the Master Plan prepared by the Planning Commission and authorized distribution of the Master Plan as required by the MPEA; and

WHEREAS, the Township Planning Commission approved and recommended approval of the proposed amendment to the Master Plan on May 27, 2020; and

WHEREAS, the Township Board finds that the proposed amendment to the Master Plan is desirable and proper and furthers the use, preservation, and development goals and strategies of the Township; and

WHEREAS, the MPEA authorizes the Township Board to assert by resolution its right to approve or reject the proposed Master Plan;

THEREFORE, BE IT HEREBY RESOLVED AS FOLLOWS:

1. Township Board's Right to Approve or Reject. Pursuant to the MPEA, the Township Board asserts by this resolution its right to approve or reject the proposed amendment to the Master Plan and therefore the approval granted herein is the final step for adoption of the plan.

2. Adoption of an Amendment to the Master Plan. The Township Board hereby approves and adopts the amendment to the Master Plan, including all the chapters, figures, maps, and tables contained therein.

3. Distribution to the Amended Master Plan. The Township Board hereby approves distribution of the amended Master Plan.

4. Findings of Fact. The Township Board has made the foregoing determination based on a review of existing land uses in the Township, a review of the existing Master Plan provisions and maps, and input received from the Planning Commission and public hearing, and finds that the amended Master Plan will accurately reflect and implement the Township's goals and strategies for the use, preservation, and development of lands in the Charter Township of Garfield.

5. Effective Date. The Master Plan shall be effective as of the date of adoption of this resolution.


Moved: Denise Schmuckal

Supported: Molly Agostinelli

Ayes: Schmuckal, Agostinelli, Walters, McManus, Blood Law, Duell, Korn

Nays: None

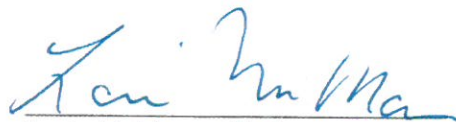
Absent and Excused: None

By: 
Lanie McManus, Clerk
Charter Township of Garfield

CERTIFICATE

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution #2020-10-T which was adopted by the Township Board of the Charter Township of Garfield on the 9th day of June, 2020.

Dated: 6-10-2020


Lanie McManus, Clerk
Charter Township of Garfield

CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN

RESOLUTION # 2020-11-T

RESOLUTION ADOPTING A REVISED FEE SCHEDULE COVERING VARIOUS PLANNING,
ZONING, LAND USE, MAPPING AND LICENSE FEES

WHEREAS, the Charter Township of Garfield has an adopted fee schedule; and

WHEREAS, the Charter Township of Garfield has reviewed the adopted Fee Schedule and has determined that a revised Fee Schedule is necessary and appropriate; and

WHEREAS, the Charter Township of Garfield has determined that it is in the best interests of the Township and its residents to adopt a revised Fee Schedule;

NOW, THEREFORE, BE IT RESOLVED:

1. THAT the revised Charter Township of Garfield Fee Schedule, attached hereto as Exhibit "A" and made a part of this resolution, is hereby adopted by the Charter Township of Garfield.
2. THAT the previous Charter Township of Garfield Fee Schedule, adopted by resolution 2016-22-T, is hereby repealed.
3. THAT this resolution and the Fee Schedule attached hereto shall be in full force and effect from and after its approval.

Moved: Steve Duell

Supported: Molly Agostinelli

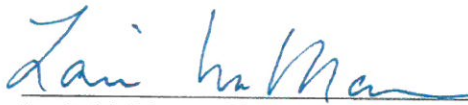
Ayes: Duell, Agostinelli, Schmuckal, McManus, Walters, Blood Law, Korn

Nays: None

Absent and Excused: None

RESOLUTION DECLARED ADOPTED.

By:



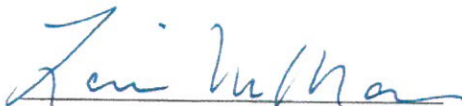
Lanie McManus, Clerk
Charter Township of Garfield

CERTIFICATE

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution #2020-11-T which was adopted by the Township Board of the Charter Township of Garfield on the 9th day of June, 2020.

Dated:

6-10-2020



Lanie McManus, Clerk
Charter Township of Garfield

PLANNING COMMISSION/DEPARTMENT APPLICATION FEES	
Special Use Permit/PUD	\$1,000
Completeness Review (after the first 2)	\$150
Administrative Amendment to a SUP/PUD	\$400
Minor Amendment to a SUP/ PUD	\$400
Major Amendment to a SUP/PUD	\$800
Extension of SUP/PUD approval	\$100
Site Plan - Site Diagram	\$50*
Site Plan - Administrative Site Plan	\$400
Site Plan - Site Development Plan	\$400
Condominium Development / Platted Subdivisions	\$1,000
plus per lot/unit	\$30
Subdivision or Condominium Amendment	\$1,000
plus per lot/unit	\$30
Conceptual Review with no notice	\$100
Petition for Master Plan Amendment	\$1,200
Petition for Zoning Text Amendment	\$1,200
Petition for Zoning Map Amendment	\$800
Petition for Conditional Rezoning	\$1,200
Medical Marihuana Cultivation	\$250
Day Care Small Group Home Review	\$200

RESIDENTIAL LAND USE PERMITS	
Single Family Dwelling	\$50
Residential Additions	\$50
Residential Garages	\$50
Assessory Uses	\$50
Two Family (Duplex) Dwelling	\$50 per unit
Multi-Family Dwelling	\$50 + 20 per unit / per structure
Manufactured Home Park	\$50.00 + 20.00 per site

OTHER LAND USE PERMITS	
Agricultural Buildings	\$50
Structures up to 1,000 sf	\$50
1,001 to 5,000 sf	\$100
5,001 to 7,500 sf	\$150
7,501 to 10,000 sf	\$200
10,001 sf +	\$250
No structure yet uses that require a permit	\$50

PARK FACILITY RESERVATIONS		
	Resident	Non-Resident
Playground Pavilion - 4-Hour	\$15	\$20
Playground Pavilion - All Day	\$25	\$35
Dog Park Pavilion - 4 Hour	\$20	\$35
Dog Park Pavilion - All Day	\$40	\$50
Main Pavilion - 4-Hour	\$25	\$40
Main Pavilion - All Day	\$45	\$60
Multi-Purpose Fields - 4-Hour	\$40	\$60
Multi-Purpose Fields - All Day	\$65	\$80
Recurring Reservation	Board Approval	

DOCUMENT FEES	
Zoning Ordinance	\$80
Master Plan or Recreation Plan	\$40
Grand Traverse Commons Master Plan	\$40
Zoning Compliance Letter	\$50

*waived when submitted with a LUP application
 **waived when submitted with a SUP application

ZONING BOARD OF APPEALS	
Variance / appeal / interpretation requests	
Single-family residence & Accessory uses	\$250
Two-family residence & Accessory uses	\$250
Variance / appeal / interpretation requests	
Residential Developments	\$1,000
Non-residential	\$1,000

LAND DIVISION	
1 division (2 pcls created)	\$150
2 - 4 (3) divisions (3 - 4 pcls created)	\$50/pci
5 (4) - 10 (9) divisions (5 - 10 pcls created)	\$40/pci
11 (10) divisions or more (11 or more pcls created)	\$30/pci
Boundary adjustment/property transfer	\$50
Conceptual land division review/parcel	\$35

PAYMENT IN LIEU OF TAXES	
Application Fee (non-refundable)	\$1,500

OUTDOOR SALES / EVENTS / SIGNS / GATHERING	
Temporary Outdoor Sales (per ord. regs)	\$40
Non-Profit Temporary Outdoor Event (1)	\$10
Sign Permit - Wall Sign (per sign)	\$50
Sign Permit - Free-Standing Sign (per sign)	\$50
Planning Commission Sign Request	\$400
Sign Comprehensive Plan Review	\$400
Outdoor Gathering License	\$50
(1) Events include food drives, clothes drives and similar uses	

SPECIAL MEETINGS	
Planning Commission	\$1,500
Zoning Board of Appeals	\$1,200
Township Board	\$1,500
All special meeting fees are in addition to application fees.	

PRINT MAPS	
8.5x11"	\$2
11x17"	\$4
18x24"	\$10
24x36"	\$20
36x48"	\$35
Specialty Maps (in addition to print costs)	\$30.00/hr
Including aerial photography, parcel lines, parcel dimensions, zoning districts, utilities, FLU plan, etc.	

DIGITAL GIS PRODUCTS	
Parcel Mapping	
Minimum Fee:	\$35
Maximum Fee:	\$30.00/hr
Per Parcel Fee:	\$0.50

INDUSTRIAL FACILITY TAX ABATEMENTS	
New Facility & Speculative	\$750
Rehabilitation Facility	\$1,000

LATE FEES	
100% of application fee, or \$500.00, whichever is less	
Fees may be waived in whole or part by the Township Board	

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/11/2020	GEN	38762	AMERICAN WASTE	3032250	308-000-935.000	330.00
06/11/2020	GEN	38763	AMERICAN WASTE	3394790	101-265-935.604	85.00
06/11/2020	GEN	38764	ANGELO VOZZA	REFUND OF PARK RESERVATION	101-000-476.004	25.00
06/11/2020	GEN	38765	ANNE WENDLING	CONTRACTED SVCS	101-101-805.000	174.25
		38765		CONTRACTED SVCS	101-400-805.000	228.25
						<u>402.50</u>
06/11/2020	GEN	38766	ANNE WENDLING	CONTRACTED SVCS	308-000-935.000	117.50
06/11/2020	GEN	38767	CONSUMERS ENERGY	10000311801	101-000-084.861	1,524.72
		38767		10000311801	101-448-920.005	4,373.16
						<u>5,897.88</u>
06/11/2020	GEN	38768	CONSUMERS ENERGY	103033456148	101-448-920.005	536.87
06/11/2020	GEN	38769	DTE ENERGY	910020833133	101-265-920.601	477.04
06/11/2020	GEN	38770	DTE ENERGY	910020833257	101-265-920.601	37.48
06/11/2020	GEN	38771	GRAND TRAVERSE COUNTY DPW	5105021	101-265-920.602	198.38
06/11/2020	GEN	38772	GRAND TRAVERSE COUNTY DPW	5590511	308-000-935.000	11.50
06/11/2020	GEN	38773	GRID4 COMMUNICATIONS, INC.	PHONES	101-265-850.000	1,062.39
06/11/2020	GEN	38774	OLSON, BZDOK, & HOWARD	PREISKON / CARPENTER / GENERAL	101-400-801.000	66.00
		38774		PREISKON / CARPENTER / GENERAL	101-410-801.000	3,945.10
						<u>4,011.10</u>
06/11/2020	GEN	38775	SITEONE LANDSCAPING SUPPLY	SPRINKLER SYSTEM SUPPLIES/REPAIR	308-000-935.000	668.21
06/11/2020	GEN	38776	SPECTRUM BUSINESS	INTERNET	101-258-935.016	84.99
06/11/2020	GEN	38777	TRAVERSE CITY RECORD EAGLE	ADVERTISING	101-101-901.000	289.65
		38777		ADVERTISING	101-400-901.000	123.65
		38777		ADVERTISING	101-410-901.000	144.70
						<u>558.00</u>
06/18/2020	GEN	38778	AFLAC	AFLAC	101-000-227.001	340.58
06/18/2020	GEN	38779	BLUE CROSS BLUE SHIELD OF MICHIGAN	EMPLOYEE HEALTH	101-851-873.030	15,050.90
06/18/2020	GEN	38780	CITY OF TRAVERSE CITY	17097594720	101-000-084.861	182.75
		38780		17097594720	101-448-920.005	484.03
						<u>666.78</u>

3.b.(i)

Check Date	Bank	Check #	Payee	Description	GL #	Amount
06/18/2020	GEN	38781	CONSUMERS ENERGY	103033456148	101-448-920.005	648.26
06/18/2020	GEN	38782	CONSUMERS ENERGY	100000311801	101-000-084.861	1,524.72
		38782		100000311801	101-448-920.005	4,032.06
						<u>5,556.78</u>
06/18/2020	GEN	38783	GARFIELD CHARTER TOWNSHIP	HSA	101-000-237.000	436.88
06/18/2020	GEN	38784	I.T. RIGHT	OFFICE 365	101-258-935.015	74.59
06/18/2020	GEN	38785	LAND INFORMATION ACCESS ASSOC	WEBSITE SUPPORT	101-101-960.000	65.00
06/18/2020	GEN	38786	MICHIGAN TOWNSHIP ASSOCIATION	ANNUAL DUES	101-101-965.101	6,170.02
06/18/2020	GEN	38787	PRINTING SYSTEM	NOTICES	101-215-726.000	22.50
06/18/2020	GEN	38788	SITEONE LANDSCAPING SUPPLY	SPRINKLER SUPPLIES	308-000-935.000	74.70
06/18/2020	GEN	38789	SPECTRUM BUSINESS	INTERNET	101-258-935.016	84.99
06/18/2020	GEN	38790	UNITED WAY	UNITED WAY	101-000-238.000	90.00
06/18/2020	GEN	38791	VOYA INSTITUTIONAL TRUST COMPANY	DEFERRED COMP VF3202	101-000-227.000	1,880.00
			TOTAL - ALL FUNDS	TOTAL OF 30 CHECKS		45,665.82

--- GL TOTALS ---

101-000-084.861	DUE FROM #861 STREET LIGHTS	3,232.19
101-000-227.000	DEFERRED COMP	1,880.00
101-000-227.001	AFLAC	340.58
101-000-237.000	HSA (FORMERLY FLEX)	436.88
101-000-238.000	UNITED WAY	90.00
101-101-805.000	PARK USE FEES	25.00
101-101-901.000	CONTRACTED AND OTHER SERVICES	174.25
101-101-960.000	ADVERTISING	289.65
101-101-965.101	DUES & PUBLICATIONS -TOWNBOAR	65.00
101-215-726.000	SUPPLIES	6,170.02
101-258-935.015	COMPUTER SUPPORT SYSTEMS	22.50
101-258-935.016	COMPUTER NETWORK	74.59
101-265-850.000	TELEPHONE	169.98
101-265-920.601	HEATING / GAS	1,062.39
101-265-920.602	WATER / SEWER	514.52
101-265-935.604	RUBBISH REMOVAL	198.38
101-400-801.000	LEGAL SERVICES	85.00
101-400-805.000	CONTRACTED AND OTHER SERVICES	66.00
101-400-901.000	ADVERTISING	228.25
101-410-801.000	LEGAL SERVICES	123.65
101-410-901.000	ADVERTISING	3,945.10
101-448-920.005	STREET LIGHTS TOWNSHIP	144.70
101-851-873.030	INSURANCE - EMPLOYEE HEALTH	10,074.38
308-000-935.000	MAINTENANCE - MISC, EQUIP	15,050.90
	TOTAL	45,665.82



April 2, 2020

**SUMMARY OF BILLINGS FOR APPROVAL
 FROM GARFIELD TOWNSHIP**

I. Developer's Escrow Fund

A. Storm Water Reviews

- 1. Engineering consulting services for storm water plan review. 3,125.00 *
Michigan State University Federal Credit Union
 Project# 19379 Invoice No. 1937901

Total A 3,125.00

B. Utility Plan Review, Oversight & Closeout

- 1. Engineering consulting services for plan review, construction services and Project Turnover Total B 2,500.00 *
Harris Hills, Site Condominium
 Project# 19220 Invoice No. 1922001

C. Private Road Review

- 1. Engineering consulting services for plan review. Total C 500.00 *
Harris Hills Private Road Review, Escrow 814.833
 Project# 20029C Invoice No. 20029306

D. Wetland Study Review

- 1. Engineering consulting services for wetland study review. Total D 500.00 *
Michigan State University Federal Credit Union
 Project# 19379 Invoice No. 1937902

E. Traffic Study

- 1. Engineering consulting services for traffic study Total E 500.00
Chick Fil-A
 Project# 20029C Invoice No. 20029305

Total Developer's Escrow Fund 7,125.00

II. Utility Receiving Fund

- 1. Engineering consulting services. 540.00 *
Cass Road Drainage District Improvements
 Project# 20029C Invoice No. 20029304
- 2. Engineering consulting services for design, bidding, construction services, project turnover and close out. 5,485.50
US-31 South, McCrea Hill PRV Relocation
 Project# 19135 Invoice No. 1913505
- 3. Engineering consulting services. 540.00 *
SAW Grant, Project No. 1388-01, Asset Management Plan Final Submission
 Project# 20029C Invoice No. 20029301
- 4. Engineering consulting services. 270.00 *
Long Lake Township, Water Service Extension
 Project# 20029C Invoice No. 20029302
- 5. Engineering consulting services. 270.00 *
Oleson's Parcel, US-31 South, Utility Extension and Cost Estimate
 Project# 20029C Invoice No. 20029303

Total Utility Receiving Fund 7,105.50

GRAND TOTAL \$14,230.50

- Previously approved by the Township Board, included for information only.

Invoice

Gourdie-Fraser, Inc.
123 West Front Street, Suite A
Traverse City, MI 49684
Phone: 231-946-5874, Fax: 231-946-9634
VISA/MASTERCARD Accepted, Due Upon Receipt
A/R email: melanie@gfa.tc

MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

April 2, 2020
Project No: 19379
Invoice No: 1937901

Re: Michigan State University Federal Credit Union, Storm Water Review

Services Performed: Engineering services for storm water plan review of plans and specification for compliance with Ordinance 49. Services include 1st and 2nd plan review due to site revision by applicant, communication with applicant and engineer and final approval letter..

Project Location: 3750 US-31 South, Traverse City

Professional Services from January 1, 2020 to March 28, 2020

Professional Personnel

	Hours	Rate	Amount	
Project Engineer II	16.00	110.00	1,760.00	
Sr. Project Manager	10.50	130.00	1,365.00	
Totals	26.50		3,125.00	
Total Labor				3,125.00
		Total this Invoice		\$3,125.00

Invoice

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3848 VETERANS DR
TRAVERSE CITY, MI 49684

April 2, 2020
Project No: 19220
Invoice No: 1922001

Re: Harris Hills, Site Condominium

Services Performed: Engineering services for review of plan and record drawings. Turnover of documentation that meets the standard specifications for Garfield Township and Grand Traverse County DPW. Construction observation and materials testing services for full time observation.

Professional Services from November 10, 2019 to March 28, 2020

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Engineer Review	2,500.00	100.00	2,500.00	0.00	2,500.00
Construction Observation	4,500.00	0.00	0.00	0.00	0.00
Proj. Turnover, Close Out	1,250.00	0.00	0.00	0.00	0.00
Total Fee	8,250.00		2,500.00	0.00	2,500.00
			Total Fee		2,500.00
				Total this Invoice	\$2,500.00



Invoice

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MR CHUCK KORN
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3848 VETERANS DR
TRAVERSE CITY, MI 49684

April 2, 2020
Project No: 20029C
Invoice No: 20029306

Harris Hills Private Road Review, Escrow: 814.833

Services Performed: Overall private road review for compliance with Section 521 of the Charter Township of Garfield Zoning Ordinance. Services included communication with township and applicant, review of changes and final approval letter with conditions.

Professional Services from February 9, 2020 to March 28, 2020

Professional Personnel

	Hours	Rate	Amount	
Project Engineer II	2.10	110.00	231.00	
Sr. Project Manager	2.00	135.00	270.00	
Totals	4.10		501.00	
Total Labor				501.00

Additional Fees

Misc. Credit			-1.00	
Total Additional Fees			-1.00	-1.00
			Total this Invoice	\$500.00

Invoice

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MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

April 2, 2020
Project No: 19379
Invoice No: 1937902

Re: Michigan State University Federal Credit Union, Wetland Study Review

Services Performed: Engineering services for wetland study report review as submitted applicant and requested by the township. Services include review, communication iwth applicant and engineer and final approval letter.

Project Location: 3750 US-31 South, Traverse City
Professional Services from January 1, 2020 to March 28, 2020
Professional Personnel

	Hours	Rate	Amount	
Project Engineer II	4.00	110.00	440.00	
Project Manager Assistant	1.00	65.00	65.00	
Totals	5.00		505.00	
Total Labor				505.00
Additional Fees				
Misc Credit			-5.00	
Total Additional Fees			-5.00	-5.00
			Total this Invoice	\$500.00

Invoice

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MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

April 2, 2020
Project No: 20029C
Invoice No: 20029305

Re: Traffic Study Review - Chick Fil-A

Services Performed: Engineering services for traffic study report review as submitted by applicant and requested by the township. Services include review, communication with applicant and engineer, and final approval letter.

Professional Services from February 9, 2020 to March 28, 2020

Professional Personnel

	Hours	Rate	Amount	
Sr. Project Manager	2.00	135.00	270.00	
Project Manager	1.84	125.00	230.00	
Totals	3.84		500.00	
Total Labor				500.00
		Total this Invoice		\$500.00



Invoice

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MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

April 2, 2020
Project No: 20029C
Invoice No: 20029304

Re: Cass Road Drainage Project

Services Performed: Engineering services to provide assistance to drain commission and township to attain documentation from engineering consultant on project design including drawings and specifications and termination of services with them. Services include drafting letter of documentation to be submitted and review of documentation after submission and tabulation of outstanding items.

Professional Services from February 9, 2020 to March 28, 2020

Professional Personnel

	Hours	Rate	Amount	
Sr. Project Manager	4.00	135.00	540.00	
Totals	4.00		540.00	
Total Labor				540.00
		Total this Invoice		\$540.00



Invoice

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MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

April 2, 2020
Project No: 19135
Invoice No: 1913505

Re: US-31 South / McCrea Hill PRV Relocation

Services Performed: Professional engineering services for preliminary design, final design, bidding, construction administration, construction observation, project close out and turn over as detailed in Proposal No. 19-198 dated April 12, 2019.

Professional Services from February 9, 2020 to March 28, 2020
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Preliminary Design	12,000.00	100.00	12,000.00	12,000.00	0.00
Final Design	10,350.00	100.00	10,350.00	4,864.50	5,485.50
Bidding Services	3,500.00	0.00	0.00	0.00	0.00
Construction Administration	9,000.00	0.00	0.00	0.00	0.00
Construction Observation	10,350.00	0.00	0.00	0.00	0.00
Project Closeout and Turnover	1,800.00	0.00	0.00	0.00	0.00
Total Fee	47,000.00		22,350.00	16,864.50	5,485.50
		Total Fee			5,485.50
				Total this Invoice	\$5,485.50

Invoice

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MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

April 2, 2020
Project No: 20029C
Invoice No: 20029301

Re: SAW Grant Final Submission for Reimbursement

Services Performed: Preparation of application and supporting documentation for submission to EGLE for reimbursement of grant funds for costs related to asset inventory, siphon report and pump station #7 rehabilitation.

Professional Services from February 9, 2020 to March 28, 2020

Professional Personnel

	Hours	Rate	Amount	
Sr. Project Manager	4.00	135.00	540.00	
Totals	4.00		540.00	
Total Labor				540.00
		Total this Invoice		\$540.00



Invoice

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MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

April 2, 2020
Project No: 20029C
Invoice No: 20029302

Re: Long Lake Township Water Service Extension

Services Performed: Discussion with Long Lake Township officials, developers and Garfield Township on availability of water service, ownership and cost considerations.

Professional Services from February 9, 2020 to March 28, 2020

Professional Personnel

	Hours	Rate	Amount	
Sr. Project Manager	2.00	135.00	270.00	
Totals	2.00		270.00	
Total Labor				270.00
		Total this Invoice		\$270.00



Invoice

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MR CHUCK KORN
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3848 VETERANS DR
TRAVERSE CITY, MI 49684

April 2, 2020
Project No: 20029C
Invoice No: 20029303

Re: Oleson's Parcel, US-31 South: Utility Extension and Cost Estimate

Services Performed: Discussion and review of historical estimates and provide summary of options to township to forward onto potential interested buyers of parcel.

Professional Services from February 9, 2020 to March 28, 2020

Professional Personnel

	Hours	Rate	Amount	
Sr. Project Manager	2.00	135.00	270.00	
Totals	2.00		270.00	
Total Labor				270.00
		Total this Invoice		\$270.00




By: Amy L DeHaan, MM, Assessor
As of: June 10, 2020

MTT Update
Prepared for Garfield Twp Board

Property Address	Year(s) In Contention	Assessor's Values		Petitioner's Values		Value Differences		Status Notes	ACTUAL	
		Assessed	Taxable	Assessed	Taxable	Assessed	Taxable		Twp Millage Loss	METRO Millage Loss
1212 W So Airport Rd	2020	\$ 1,334,000	\$ 1,334,000	\$ 400,000	\$ 400,000	\$ (934,000)	\$ (934,000)	6/10/20 found petition online 6/10/20 Answered petition	\$ -	\$ -
2800 N US 31 South	2020	\$ 976,600	\$ 785,226	\$ 475,000	\$ 475,000	\$ (501,600)	\$ (314,226)	6/10/20 found petition online 6/10/20 Answered petition	\$ -	\$ -
3300 W So Airport Rd	2020	\$ 751,800	\$ 697,716	\$ 450,000	\$ 450,000	\$ (301,800)	\$ (247,716)	5/28/20 found petition online 6/10/20 Answered petition	\$ -	\$ -
3290 W So Airport Rd	2020	\$ 726,300	\$ 726,300	\$ 276,300	\$ 276,300	\$ (450,000)	\$ (450,000)	5/28/20 found petition online 6/10/20 Answered petition	\$ -	\$ -
2326 N US 31 South LLC	2020	\$ 2,139,900	\$ 1,956,166	\$ 1,283,940	\$ 1,283,940	\$ (855,960)	\$ (672,226)	6/10/20 found petition online 6/10/20 Answered petition	\$ -	\$ -
TOTALS:		\$ 5,928,600	\$ 5,498,408	\$ 2,885,240	\$ 2,885,237	\$ (3,043,360)	\$ (2,613,169)		\$ (5,226.34)	\$ (6,140.94)
									2020 POTENTIAL TAX LOSS ACTUAL TAX LOSS	
GRAND TOTAL									\$ (5,226.34)	\$ (6,140.94)

Property Owners have until August 31, 2020, to file appeals with the MTT for 2020. (PA 88 of 2020)

		Charter Township of Garfield	
		Planning Department Report No. 2020-93	
Prepared:	June 16, 2020	Pages:	9
Meeting:	June 23, 2020 Township Board	Attachments:	<input checked="" type="checkbox"/>
Subject:	3479 Veterans C-O Rezoning – Township Board Introduction		
File No.	Z-2020-04	Parcel No.	05-016-038-00
Owner:	Larry, William, Jeffrey, and Steven Tomlinson		
Applicant:	Larry, William, Jeffrey, and Steven Tomlinson		

PURPOSE OF APPLICATION:

This application requests the rezoning of one parcel at 3479 Veterans Drive, totaling 1.93 acres, from the R-1 One Family Residential zoning district to the C-O Office Commercial zoning district via the zoning Map Amendment process, without restriction.

BACKGROUND:

The Planning Commission reviewed this application at the following meetings:

- April 22, 2020 – Introduction (PD Report 2020-57)
- May 13, 2020 – Public Hearing (PD Report 2020-69)
- June 10, 2020 – Findings of Fact (PD Report 2020-89)

This report contains much of the same information as in these previous reports, including Findings of Fact adopted by the Planning Commission at their June 10, 2020 regular meeting.

SUBJECT PROPERTY:

The subject property currently has a single-family home on it. The site is on the west of Veterans Drive across from the building containing Flaska Landscaping and Reverie Event Studio. The corridor contains different uses including the VFW, Metro Fire, Garfield Township Hall, single-family houses, and offices.

Zoomed-out aerial view of the subject property (highlighted in blue)



Zoomed-in aerial view of the subject property (highlighted in blue)



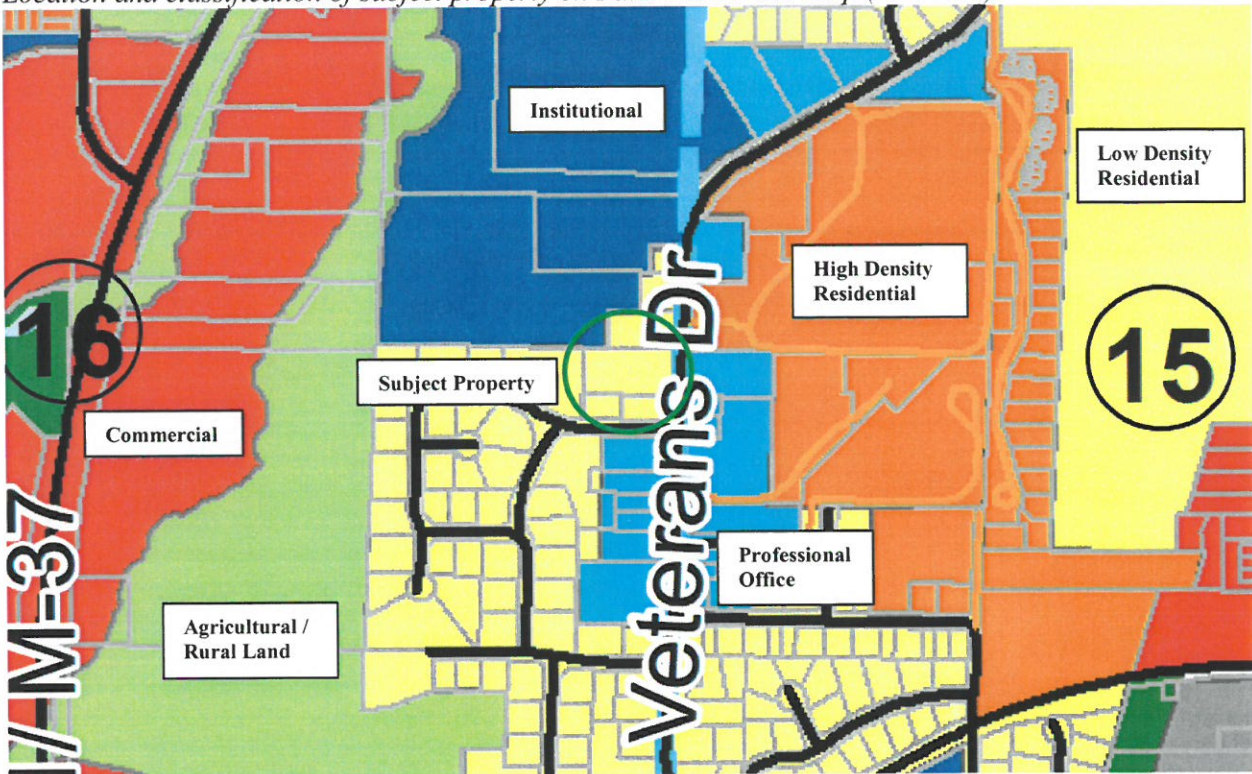
MASTER PLAN CONSIDERATIONS:

A key factor in considering a rezoning request is whether such request is consistent with the Master Plan. The Township Board shall consider the entire Master Plan including Future Land Use Map, Zoning Plan, goals and objectives, and implementation priorities.

In this case, the Future Land Use Map identifies the subject parcel with the “Low Density Residential” designation, which aims to provide “area for traditional single-family dwelling units. This includes areas of existing single-family development as well as areas within which such development appears likely and desirable...” The most compatible zoning district for this designation is R-1 Low-Density Residential, whereas R-R Rural Residential and A-Agricultural are other potentially compatible zoning districts.

The subject site is currently zoned as R-1 One-Family Residential. The requested zoning district is C-O Office Commercial. Aside from several other parcels designated as “Low Density Residential,” the other common Future Land Use designation on this part of Veterans is “Professional Office.” This designation indicates C-O Office Commercial as the most compatible zoning district with C-L Local Commercial as potentially compatible. Thus, the existing zoning of R-1 on the subject site is most compatible with the Future Land Use Map. The proposed zoning of C-O would be incompatible with the Future Land Use on the subject site, but compatible with other sites along this corridor. An excerpt from the Zoning Plan for the C-O zoning designation is provided below. A full analysis of considerations of the entire Master Plan is included with the Findings of Fact adopted by the Planning Commission.

Location and classification of subject property on Future Land Use Map (“FLUM”):



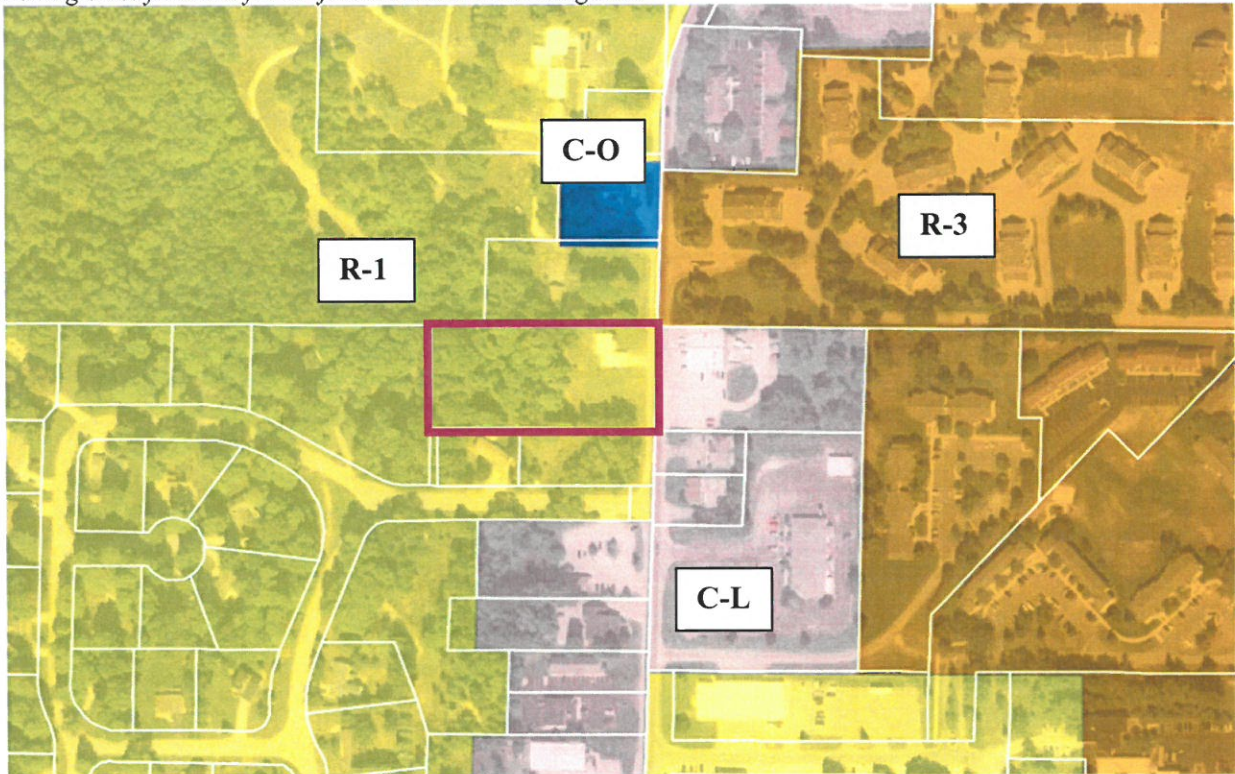
Excerpt from Zoning Plan for subject property’s FLUM classification:

Master Plan Designation	Low-Density Residential
[Requested] Zoning	C-O Office Commercial
Zoning Ordinance District Intent	C-O (Office Commercial) districts provide areas for service-oriented enterprises and institutions having relatively low traffic generation. The districts include areas of existing office developments as well as areas within which such development appears likely and desirable. They are intended to facilitate the support and expansion of local business, while serving as a buffer between residential areas and more intensive commercial areas. The C-O districts are primarily restricted to office and ancillary uses that do not have peak weeknight or weekend usage so as to provide an orderly transition and buffers between uses.
Potentially Compatible District	R-1/A
Considerations for Downzoning (Less Density)	The Professional Office district should be located in areas in close proximity to the City core. Changes from this district should take into account adjoining residential districts.
Considerations for Upzoning (More Density)	Areas zoned professional office should remain as such and changes to more intense commercial districts should be carefully scrutinized.

SUBJECT SITE AND SURROUNDING PROPERTY ZONING:

The subject property is currently zoned R-1 One-Family Residential, shown in yellow. There are several other sites zoned as R-1 along Veterans Drive including the immediately adjacent parcels to the north and south. Across the street are several small businesses and the VFW zoned C-L Local Commercial, shown in pink. Further north is a small office zoned C-O Office Commercial, shown in blue. To the northeast is the Harbour Ridge residential complex zoned R-3 Multi-Family Residential, shown in orange.

Zoning classifications for subject site and surrounding sites



USES OF SUBJECT SITE AND SURROUNDING SITES:

The subject site is currently occupied by a single-family house. Across the street to the east is a building occupied by Flaska Landscaping and Reverie Event Studio. To the immediate south, west, and north, the site is surrounded by other single-family homes. To the northwest is part of the Grand Traverse Memorial Gardens property. To the northeast is the Harbour Ridge residential complex.

STAFF COMMENT:

Staff is of the opinion that the proposed Zoning Map Amendment can be justified. The Findings of Fact below were adopted by the Planning Commission at their meeting on June 10, 2020 and provide support for the proposed Zoning Map Amendment. The Township Board should review the Findings of Fact and the information in the appendix of this report in making its determination.

FINDINGS OF FACT:

Section 421.E Approval Criteria of Zoning Map Amendment

In its review of an application for rezoning, the Township should consider, but is not necessarily limited to, the criteria as defined in § 421.E(1) Master Plan Consistency through § 421.E(8) Other Factors. No single factor is controlling; instead, each must be weighed in relation to the other standards.

The applicant shall have the burden of justifying the amendment, including identifying specific reasons warranting the amendment, and providing any supporting data and information.

1. Master Plan Consistency

Rezoning should be consistent with the intent and purpose of the adopted master plan.

The Planning Commission may consider this standard to be **MET** based on the following reasons:

- The proposed Map Amendment does not match the Future Land Use designation from the Master Plan, which is Low Density Residential, but there are many other sites on Veterans Drive with the Future Land Use designation of Professional Office. The C-O Commercial Office zoning district is the most compatible district for Professional Office.
- Some nearby sites are zoned as C-O. Others are zoned C-L Local Commercial, but most are used as professional offices, especially on the west side of Veterans Drive south of the subject site. If these sites were zoned differently, C-O would be compatible.
- One goal of the Master Plan is “continue to encourage and incentivize new and infill development close to the core area of the Township in close proximity to amenities in an effort to slow outward growth.” The proposed rezoning would help to meet this goal of the Master Plan by allowing for an infill project on a corridor with similar developments.

2. Adverse Impacts on Neighboring Lands

The Township shall consider the nature and degree of an adverse impact upon neighboring lands. Lots shall not be rezoned in a way that is substantially inconsistent with the uses of the surrounding area, whether more or less restrictive. The Township finds and determines that vast acreages of single-use zoning produces uniformity with adverse consequences, such as traffic congestion, air pollution, and social separation. Accordingly, rezoning may promote mixed uses subject to a high degree of design control.

The Planning Commission may consider this standard to be **MET** based on the following reasons:

- As stated above, there are other sites along this corridor with the Future Land Use designation of Professional Office and/or are currently used as professional offices.
- The use of this site as a professional office is not anticipated to generate any adverse impacts on neighboring lands.
- Staff finds the proposed rezoning does not constitute “spot zoning.” One potential way to define spot zoning is as “the process of singling out a small parcel of land for a use classification totally different from that of the surrounding area for the benefit of the owner of such property and to the detriment of other owners” (Anderson's American Law of Zoning, 4th Edition). Staff finds that the proposed rezoning is for a use classification like those of other sites along Veterans Drive and that the proposed rezoning will not be a detriment to other property owners.
- At the public hearing, a neighbor commented on the trees at the back of the side which provide a buffer for their property. According to the Zoning Ordinance Table 531.1 Planting Requirements, there is no landscaping buffer required between two single-family homes. Between an office and single-family home, a Type “C” buffer is required including ground cover, three large trees, three

medium or small trees, one evergreen or coniferous tree per 100 lineal feet of green space area, and shall be at least 10 feet wide. Thus, there is no requirement to preserve the existing trees on the site regardless of the proposed rezoning, and rezoning to C-O may offer a greater opportunity for tree preservation, or other landscaping and buffering along the neighboring property, if there is an office developed on this site in the future.

3. Suitability as Presently Zoned

The Township shall consider the suitability or unsuitability of the tract for its use as presently zoned. This factor, like the others, must often be weighed in relation to the other standards, and instances can exist in which suitably zoned lands may be rezoned upon proof of a real public need, substantially changed conditions in the neighborhood, or to effectuate important goals, objectives, policies, and strategies of the master plan, specification, or this ordinance.

The Planning Commission may consider this standard to be **MET** based on the following reasons:

- The Veterans Drive corridor includes a mix of uses such as civic institutions, professional offices, financial institutions, churches, and single-family homes. A table of parcels along Veterans Drive is provided in the appendix including acreage, current use, current zoning, and future land use.
- The site could feasibly be maintained as a single-family home under the current zoning; however, the rezoning application is a request from current property owners with the intention to explore a potential sale or reuse of the property for office and removal of the existing single-family use.

4. Changed Conditions

The Township shall consider whether any conditions have changed, since the zoning ordinance was adopted, that might justify the amendment.

The Planning Commission may consider this standard to be **MET** based on the following reasons:

- The property has been vacant since 2017. The updated Zoning Ordinance was adopted in 2015.
- The proposed zoning is C-O Office Commercial with the owners wishing to explore marketing of the site with office uses permitted. Several other properties on the west side of Veterans Drive to the north and south of the subject site are used as professional offices.
- Recent development patterns along Veterans Drive indicate that there has been more office uses in new development than new single-family homes along this corridor.

5. Health, Safety, and Welfare

The ordinance amendment must bear a substantial relationship to the public health, safety, or general welfare, or must protect and preserve historical and cultural places and areas. The rezoning ordinance may be justified, however, if a substantial public need or purpose exists.

The Planning Commission may consider this standard to be **MET** based on the following reasons:

- The proposed rezoning is not anticipated to have any negative impacts on the health, safety, and general welfare of the Township. The proposed rezoning would allow for uses on the site which exist elsewhere along the corridor.

6. Public Policy

Certain public policies in favor of the rezoning may be considered. Examples include a need for affordable housing, economic development, mixed-use development, or sustainable environmental features, which are consistent with neighborhood, area, or specific plans.

The Planning Commission may consider this standard to be **MET** based on the following reasons:

- As stated above, one of the goals of the Master Plan is to “continue to encourage and incentivize new and infill development close to the core area of the Township in close proximity to amenities in an effort to slow outward growth.” The proposed rezoning would help to meet this goal of the Master Plan by allowing for an infill project on a corridor with similar developments. The Master Plan may be considered as a public policy of the Township.

7. Size of Tract

The Township shall consider the size, shape, and characteristics of the tract in relation to the affected neighboring lands. Ordinance amendments shall generally not rezone a single lot when there have been no intervening changes or other saving characteristics. Proof that a small tract is unsuitable for use as zoned, or that there have been substantial changes in the immediate area, may justify an ordinance amendment.

The Planning Commission may consider this standard to be **MET** based on the following reasons:

- The subject parcel is 1.93 acres with a width of about 109 feet. Both the lot size and width meet minimum C-O dimensional standards.
- Of the other nearby sites zoned as C-O, there are four such sites to the north of this property and around the curve of Veterans Drive, ranging from 0.74 acres to 1.94 acres. The subject site is in the range of sizes of other C-O parcels in the area.

8. Other Factors

The Township may consider any other factors relevant to a rezoning application under state law.

The Planning Commission may consider this standard to be **MET** based on the following reasons:

- There appear to be no wetlands, wetland soils, or other environmental barriers to construction at the front of the parcel near Veterans Drive (see image below), and the existing trees at the back of the site will help provide a buffer from the single-family neighborhood to the west.
- Also, Veterans Drive is a “Major Collector” roadway on the National Functional Classification as described by the Federal Highway Administration (FHWA). According to the FHWA: “These routes funnel traffic from local and minor collector routes to the arterials. These may directly serve schools, business districts and important public functions.”

There appear to be no wetland soils or wetlands on this site (wetland soils in orange on edge of image)



ACTION REQUESTED:

The purpose of this item being placed on tonight’s agenda is to introduce the application and schedule it for public hearing. If the Board is prepared to accept the application and schedule it for public hearing, the following motion is suggested:

MOTION THAT application Z-2020-01 BE SCHEDULED for public hearing for the Garfield Township Board of Trustees meeting to be held on July 14, 2020.

Any additional information deemed necessary by the Township Board should be added to the motion.

Attachments:

1. Application for Zoning Map Amendment dated February 11, 2020.
2. Impact Statement from applicant dated May 28, 2020.
3. Letter from Michael J. Orth dated June 1, 2020.

Appendix

Parcels along west side of Veterans Drive, from north to south, approximately 1200 on either side of the subject site (subject site shown in **bold italics**):

Site	Acres	Current Use	Current Zoning	Future Land Use
05-015-010-00	0.81	GT Veterinary Hospital	C-O	Professional Office
05-015-010-10	1.60	Traverse Catholic FCU	C-O	Professional Office
05-015-011-00	1.94	Child & Family Services	C-O	Professional Office
05-016-007-00	38.84	GT Memorial Gardens	R-1	Institutional
05-016-001-00	15.66	GT Memorial Gardens	R-1	Institutional
05-016-019-00	4.58	GT Memorial Gardens	R-1	Institutional
05-016-020-00	0.41	Vacant	R-1	Low Density Res
05-016-021-00	0.74	SC Rentals North	C-O	Low Density Res
05-016-018-00	1.25	Single-family home	R-1	Low Density Res
05-016-038-00	1.93	Single-family home	R-1	Low Density Res
05-016-036-00	0.68	Vacant	R-1	Low Density Res
05-016-049-00	1.13	Vacant	C-L	Professional Office
05-016-035-00	0.87	Engineering / mortgage office	C-L / R-1	Professional Office / Low Density Res
05-016-039-50	0.49	State Farm agent office	C-L	Professional Office
05-016-039-00	0.49	Env. Consulting and Tech, Inc.	C-L	Professional Office
05-016-034-10	1.30	Salisbury & May Construction Co.	C-L / R-1	Professional Office / Low Density Res
05-016-034-00	2.58	Office complex / multiple tenants	C-L / R-1	Professional Office
05-016-034-20	0.65	Home Builders Association	C-L / R-1	Low Density Res

Parcels along east side of Veterans Drive, from north to south, approximately 1200 on either side of the subject site:

Site	Acres	Current Use	Current Zoning	Future Land Use
05-015-012-00	2.59	LDS church	C-L	High Density Res
05-015-013-00	1.61	Office complex / multiple tenants	C-L	Professional Office
05-015-009-00	11.94	Entrance to Harbour Ridge	R-3	High Density Res
05-015-024-00	1.84	Flaska Landscaping / Reverie studio	C-L	Professional Office
05-015-025-16	0.33	MAC Custom Homes	C-L	Professional Office
05-015-025-15	0.39	Single-family home	C-L	Professional Office
05-015-025-00	3.49	VFW Cherryland Post	C-L	Professional Office
05-100-001-00	1.48	GT Metro Fire Station #11	R-1	Professional Office
05-100-009-00	0.22	Vacant / former auto repair	R-1	Professional Office
05-100-010-00	0.22	Single-family home	R-1	Professional Office
05-100-011-00	0.30	Adaptive Counseling & Case Mgmt.	C-O	Professional Office

Total number of parcels (both sides of street) for each zoning district:

Zoning	Total	Percentage
C-O	5	Primarily Commercial or Office Zoning: 62%
C-L	9	
C-L / R-1	4	
R-1	10	Primarily Residential Zoning: 38%
R-3	1	



Charter Township of Garfield

Grand Traverse County

3848 VETERANS DRIVE
TRAVERSE CITY, MICHIGAN 49684
PH: (231) 941-1620 • FAX: (231) 941-1588

GUIDE FOR THE SUBMISSION OF AN APPLICATION FOR A ZONING MAP AMENDMENT

APPLICATION SUBMISSION

A complete application for a zoning map amendment consists of the following:

- a. A properly completed and signed application form;
 - b. Supporting information adequate to explain your proposal;
 - c. Consent from the registered owner of the subject lands where the applicant is not the owner; and,
 - d. The required fee as set out in the Charter Township of Garfield Fee Schedule.
- The above information is required to ensure that your application is given full consideration. An incomplete or improperly prepared application will not be accepted and will result in processing delays.

PROCESSING THE APPLICATION

Upon receipt of an application, it will be reviewed by the Planning Department for completeness. Once determined to be complete, the application will be scheduled for a public hearing before the Garfield Township Planning Commission and public notice of the application will be provided by direct mail and/or newspaper publication. Following the public hearing, the Planning Commission will recommend approval or refusal of the application to the Township Board. Grand Traverse County Planning Commission and Garfield Township Board consideration follows, including a second public hearing at the Township Board.

At the appropriate times, the applicant, owner or agent, as the case may be, will receive the following:

- a. Written acknowledgement of receipt of the submitted application and fees;
- b. Notice of completed application;
- c. Written notice of the public meeting before the Garfield Township Planning Commission (the applicant, owner, agent and the public will have the opportunity to make a verbal presentation at the meeting);
- d. Written notice of the public meeting before the Garfield Township Board (the applicant, owner, agent and the public will have the opportunity to make a verbal presentation at the meeting);
- e. A copy of the staff reports; and
- f. Written decision of the Garfield Township Board.

ASSISTANCE

Before submitting an application, it is recommended that you contact the Planning Department to arrange an appointment to discuss your proposed application. Time is often saved by these preliminary discussions. It may be necessary to seek the assistance of independent professional help (e.g. planning consultant, engineer, etc.) for complex applications.

FEES AND SUBMISSION

Fees for zoning ordinance amendments are established by resolution of the Garfield Township Board and are set out in the current Fee Schedule. Current application fees (subject to change – please confirm with current fee schedule) are established as follows:

Petition for Zoning Ordinance Text Amendment:	\$1,000.00
Petition for Zoning Ordinance Map Amendment:	\$750.00
Petition for Conditional Rezoning Amendment	\$1,000.00

Additional fees may be required if a review by independent professional help is deemed necessary by the Township. If required, such additional fees must be placed in escrow by the applicant prior to any further processing of this application. Any unused escrow funds shall be returned to the applicant.

REQUIRED SUBMISSION MATERIAL: completed application, ten (10) 11" X 17" copies of the proposed map amendment location, and review fee.

For additional information or assistance in completing this development application, please contact the Planning Department at (231) 941-1620. Please submit the completed application and fees to the Planning Department, Charter Township of Garfield, 3848 Veteran's Drive, Traverse City, Michigan, 49684.



Charter Township of Garfield

Grand Traverse County

3848 VETERANS DRIVE
TRAVERSE CITY, MICHIGAN 49684
PH: (231) 941-1620 • FAX: (231) 941-1588

APPLICATION FOR ZONING MAP AMENDMENT

This application must be typed or printed in ink and completed in full. An incomplete or improperly prepared application will not be accepted and will result in processing delays.

A. APPLICANT INFORMATION

Name of Applicant: Larry Tomlinson / William Tomlinson
Address: 6618 E. Lincoln Rd Cedar 49621 / 7597 Maple St. Grawn 49637
Phone: 231-946-3119 / 231-640-0305 E-mail: btoml318@gmail.com
Name of Agent: _____
Address: _____
Phone: _____ E-mail: _____
Name of Owner: Larry Tomlinson William Tomlinson Jeffrey Tomlinson Steven Tomlinson
Address: 6618 E. Lincoln Rd 49621 7597 Maple St. Grawn Mi. 49637
Phone: 231-946-3119 / 231-640-0305 E-mail: btoml318@gmail.com
Please specify to whom all communications should be sent: Applicant Agent Owner

B. LOCATION/LEGAL DESCRIPTION OF SUBJECT LANDS

Tax Parcel ID Number: 28-05-016-038-00
Parcel Address: 3479 Veterans Dr. Traverse City, Mi 49684
Legal Description: GA 200-A COM AT NE COR OF NE 1/4 OF SE 1/4 TH W ALG 1/4 LINE 430' TH S198' TH E TO CO HWY TH N ALG HWY 198' TO BEG SEC 16 T27N R11W EXC RD R/W.
Are there any easements or restrictive covenants affecting the subject lands? Yes No
If yes, describe the easement or covenant and its effect: _____

C. PURPOSE OF APPLICATION

Please explain why the zoning ordinance amendment is being requested (if additional space is required, please attach a separate sheet): We have a potential buyer that would like to use the property for an office

Present zoning: R-1 Low Density Residential
Proposed zoning: C-O commercial office
Present Garfield Township Comprehensive Plan designation: R-1 Low Density Residential

Explain how the application for zoning ordinance amendment conforms to the comprehensive plan: This is an area that is becoming Commercial-Office. There are only four residences on that side of street between the cemetery and Sunset Ln.

Are conditions being voluntarily offered as part of this zoning amendment application? Yes No
If yes, please attach a detailed description of the conditions being offered as part of this application.

D. PROPERTY INFORMATION

Present use of the subject lands: Residential

Proposed use of the subject lands: Commercial Office

Present use of adjacent properties: Vacant, residential, commercial across the street

If known, the length of time the existing uses have continued on the subject lands: 30+ years

Are there any existing buildings or structures on the subject lands? Yes No

Are any existing buildings on the subject lands designated as being historically significant? Yes No
If yes, identify and provide details of the historically significant building(s).

If known, the date existing buildings or structures were constructed on the subject lands: 1949

E. PREVIOUS USE OF THE PROPERTY

Has there been an industrial or commercial use on the subject lands or adjacent lands?
Yes No Unknown If yes, specify the use(s): _____

Has a gas station been located on the subject lands or adjacent lands at any time?
Yes No Unknown

Has there been petroleum or other fuel stored on the subject lands or adjacent lands at any time?
Yes No Unknown

Is there reason to believe the subject lands may have been contaminated by former uses on or adjacent to the site?
Yes No Unknown

If you answered yes to any of the above questions, a previous use inventory showing all known former uses of the subject lands, or if appropriate, the adjacent lands, is needed. Is the inventory attached?
Yes No

F. OTHER INFORMATION

If there is any other information that you think may be useful in the review of this application, please attach it to this application or explain it on a separate page.

G. SUPPORTING MATERIAL TO BE SUBMITTED BY APPLICANT

In order for your application to be considered complete, twelve (12) copies of a site plan(s) must be submitted drawn to scale, as part of the application, which shows:

1. The scale of the drawing and a north arrow
2. Boundaries and dimensions of the subject lands
3. The legal description of the subject lands
4. Any major topographical features
5. The approximate location of all natural and artificial features including but not limited to, buildings, railways, roads, watercourses, drainage ditches, banks of rivers or streams, pipelines, gas wells, wetlands, wooded areas that are located on the subject land and on land that is adjacent to it and may affect the application
6. The name and location of any adjacent highway, street, alley or railway
7. The location and nature of any easements affecting the subject land
8. The location, size and type of all existing buildings and structures on the subject land, indicating their setbacks from property lines
9. Location, dimensions and numbers of off-street parking spaces, parking structures and aisles, and the location of accesses
10. Any signs and lighting facilities and their location
11. Current uses of land that is adjacent to the subject land
12. Location of any existing outside storage, refuse storage and disposal facilities
13. Any additional information deemed by the Township to be necessary for proper review of the request.

H. PERMISSION TO ENTER SUBJECT LANDS

Permission is hereby granted to Garfield Township staff, Planning Commissioners and Board Members to enter the premises subject to this application for the purposes of making inspections associated with this application, during normal and reasonable working hours.

Larry Tomlinson
Signature Owner Applicant Agent

2/11/2020
Date

I. DECLARATION

I, Larry Tomlinson/William Tomlinson solemnly declare that all of the above statements and the statements contained in all of the exhibits transmitted herewith are true and I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Larry Tomlinson
Signature Owner Applicant Agent

2/11/2020
Date

William S. Tomlinson

2-11-2020

J. OWNER'S AUTHORIZATION

If the applicant is not the registered owner of the lands that is the subject of this application, the owner must complete the authorization set out below.

I/We Larry, William, Jeffery, Steven Tomlinson am/are the registered owner(s) of the lands that is the subject of this application for a zoning ordinance amendment.

I/We authorize _____ to make this application on my/our behalf and to provide any of my/our personal information necessary for the processing of this application. Moreover, this shall be your good and sufficient authorization for so doing.

Larry Tomlinson
Owner's Signature

2/11/2020
Date

William S. Tomlinson
Owner's Signature

2-11-2020
Date

Jeff Tomlinson
Steven B. Tomlinson

2-11-2020
2-12-2020

Plat Map

Client	William Tomlinson						
Property Address	3479 Veterans Dr	County	Grand Traverse	State	MI	Zip Code	49684
City	Traverse City						
Appraiser	Robert J Reamer						



To: Garfield Twp. Planning Board and Twp. Board of Trustees
From: William Tomlinson
Subject: 3479 Veterans Drive Zoning change request
Date: May 28, 2020

My brothers and I are the owners of 3479 Veterans Drive, this property has been in our family since the mid 1940s. This is where we grew up and was our fathers residence until 2017 when he passed away. As you know this street has changed significantly over those years and was very difficult for him to access the street from his driveway during certain periods of the day.

The reason we are requesting this zoning change is that we had a family friend that wanted to purchase the property and use it for his office. This, like most things in this time of Covid-19 has been delayed or may not happen depending on the economy.

Looking at your zoning map, The property across the street is zoned Commercial/Local and continuing to the south to Albany St.. Next to our property to the south are two lots owned by Mike Orth that are R-1. Mike is a lifelong family friend and has no objection to the zoning change. He in fact thought that both his and our property was already commercial. He was going to talk about this with Mr. Stych. Continuing south on the west side of Veterans Dr. is zoned Commercial/Local down to Sunset Ln. The property to the north next to ours is zoned R-1 and part of the Memorial Gardens holdings owned by the Bostwick family. The second property to the north has already been rezoned to Commercial-Office and is being used in that capacity. The property to the west is R-1, and has a residence on it however due to the topography of our property (a large hill) it would be very difficult or impossible to build any type of structure on the western most third of the property and the zoning change should have minimal if any impact on this residence.

I would like to point out that in the packet for the May public hearing the width of the property was incorrectly stated as 109 feet. The correct width is 198 feet wide.

In summary I would like to once again state that the second property to the north is already " spot " zoned as commercial office and ask you to look at Veterans Drive, this is no longer a residential street.

Sincerely:



June 1, 2020

To the Garfield Township Zoning board:

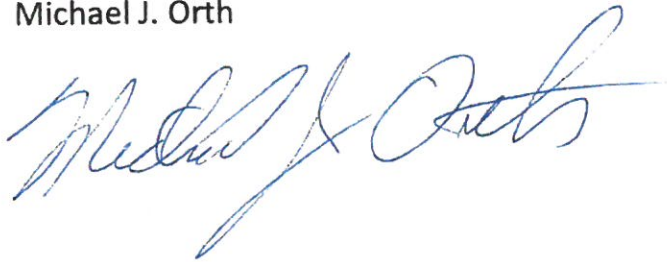
Concerning the proposed Tomlinson zoning change from residential to a commercial property.


My name is Mike Orth and I own the property to the South, parcel number 28-05-016-036-00. It was requested from Mr. Bill Tomlinson to address the Zoning Board of any concerns or objections to the proposed change. This letter is to inform the Board that I have NO objections to the zoning change.

I hope this helps expedite this process.

Thank you for your time. If you still have questions please contact me at (231) 631-1958.

Michael J. Orth

A handwritten signature in blue ink, appearing to read "Michael J. Orth". The signature is written in a cursive style with a long horizontal stroke extending to the right.

 Charter Township of Garfield Planning Department Report No. 2020-96			
Prepared:	June 16, 2020	Pages:	2
Meeting:	June 23, 2020 Township Board	Attachments:	<input type="checkbox"/>
Subject:	Village at LaFranier Woods PUD Final Review-Set Public Hearing		
Applicant:	RW Properties I LLC		
Owner:	Louis G. and Marvel R. LaFranier Trusts		
File No.	PUD 2019-01		
Parcel No.	05-023-041-00		

SUBJECT PROPERTY:

- 2242 LaFranier Road, north of Hammond Road
- 33.19 acres in area
- Currently undeveloped open and wooded land
- A-Agricultural zoning

PURPOSE OF APPLICATION:

The application proposes a 385-unit Planned Unit Development (PUD) for senior living residential development including detached cottages, congregate residential buildings and assisted living residences. The proposed development would be comprised of the following buildings in four phases:

- Phase 1: One (1) three-story building complex containing 116 independent living units.
- Phase 2: Four (4) one-story duplex and eight (8) one-story fourplex independent cottages totaling 40 units.
- Phase 3: One (1) one-story building complex containing 113 assisted living units.
- Phase 4: One (1) three-story building complex containing 116 independent living units.

PROCEDURE:

PUD applications are reviewed in a two-step process. Preliminary Approval for the Village of LaFranier Woods PUD was granted by the Township Board on February 25, 2020.

The applicant is now returning for Final Approval of the PUD application. The Planning Commission will be conducting a final review and making a recommendation at its July 8 meeting. Upon receipt of the Planning Commission’s recommendation, the Township Board shall hold a public hearing before consideration of approval.

Since the project is largely unchanged since the Preliminary Approval of the PUD, staff recommends that the Township Board set a public hearing for its meeting on July 14.

ACTION REQUESTED:

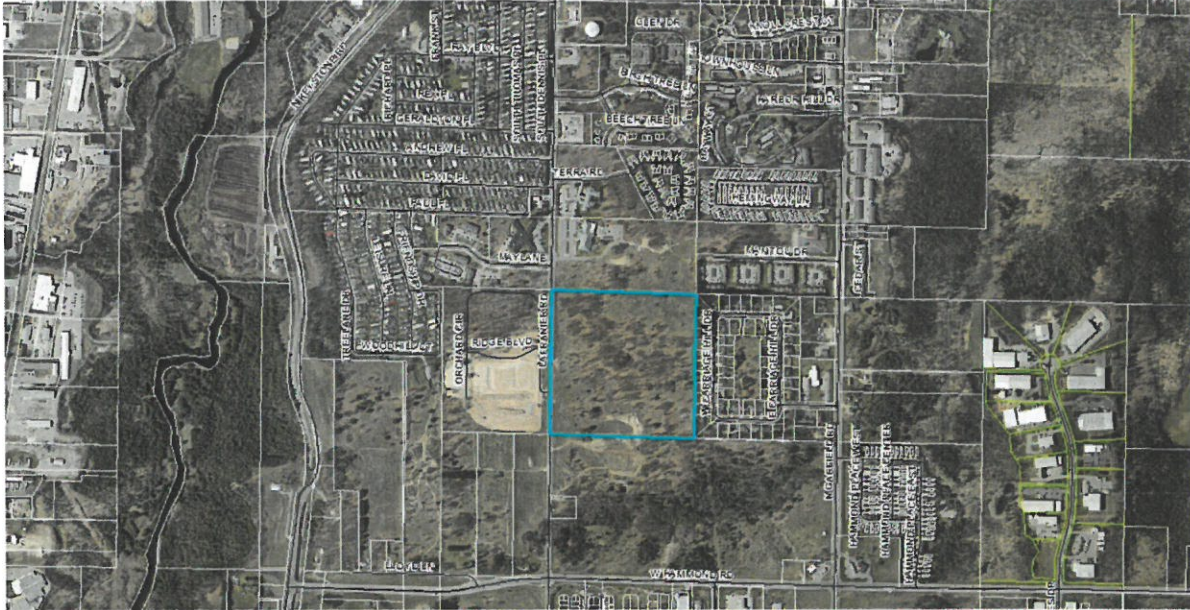
The following motion is offered for consideration:

MOTION THAT application PUD 2019-01 BE SCHEDULED for a public hearing for the Garfield Township Board of Trustees meeting to be held on July 14, 2020.

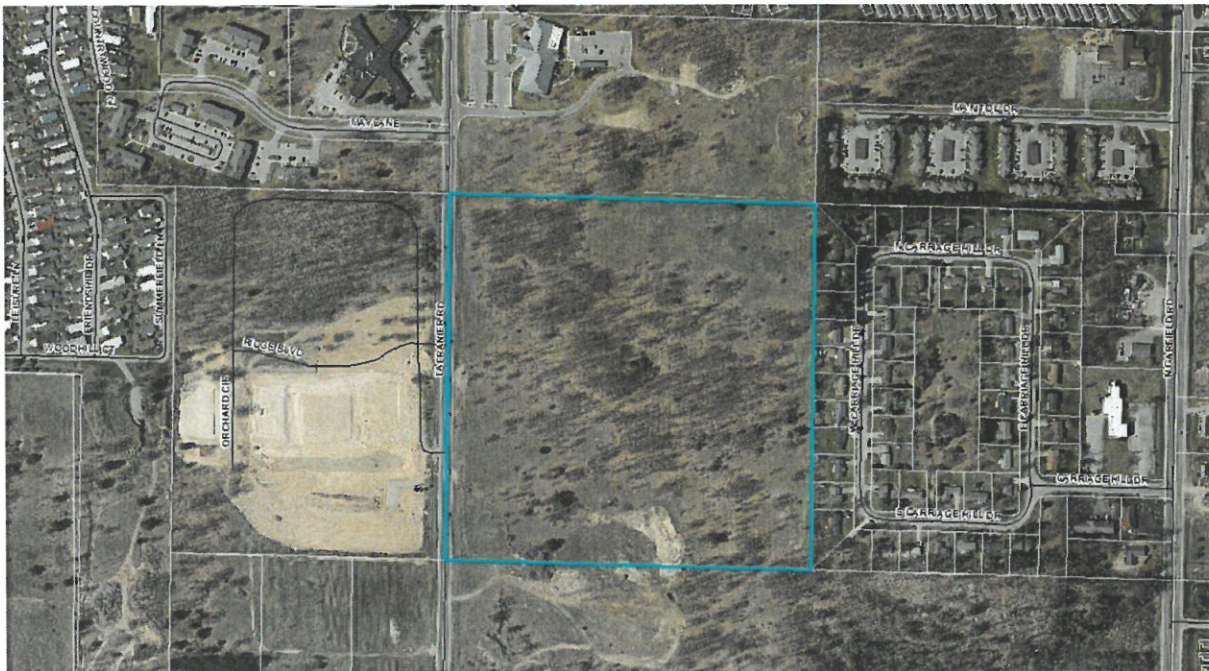
Site plan and application information will be provided in the agenda packet for the July 14 meeting.

Note: The subject parcel (05-023-041-00) is approximately 40 acres. The parcel was split resulting in approximately 33 acres for the subject development.

Aerial image of the subject property (property lines highlighted in blue):



Aerial image of the subject property (property lines highlighted in blue):





Contractor's Application for Payment No.

Application Period:	12/21/19-05/25/20	Application Date:	5/25/2020
From (Contractor):	North Country Contracting LLC	Via (Engineer):	Gourdie Fraser, Inc.
Contractor Address:	6655 Jasper Trail, Kingsley, MI 49649	Engineer Address:	123 W Front Street, Traverse City, MI 49684
Contract No.:		Engineer's Project No.:	19177


**Application For Payment
Change Order Summary**

Approved Charge Orders Number	Additions	Deductions
1	\$3,203.68	
2	\$850.00	
TOTALS		
NET CHANGE BY CHANGE ORDERS		\$4,053.68

1. ORIGINAL CONTRACT PRICE..... \$ 167,086.00
2. Net change by Change Orders..... \$ 4,053.68
3. Current Contract Price (Line 1 ± 2)..... \$ 171,139.68
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... \$ 88,034.64
5. RETAINAGE:
 - a. 10% X \$88,034.64 Work Completed..... \$8,803.46
 - b. X Stored Material..... \$
 - c. Total Retainage (Line 5.a + Line 5.b)..... \$ 8,803.46
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 79,231.18
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 24,577.81
8. AMOUNT DUE THIS APPLICATION..... \$ 54,653.37
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... \$ 91,908.50

Contractor's Certification
The undersigned Contractor certifies, to the best of its knowledge, the following:
(1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment,
(2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances), and
(3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective

Contractor Signature _____ Date _____

Payment of: \$ Fifty Four Thousand Six Hundred Fifty Three Dollars and Thirty Seven Cents
is recommended by:  (Engineer) 6/16/20 (Date)
Payment of: \$ Fifty Four Thousand Six Hundred Fifty Three Dollars and Thirty Seven Cents (Line 8 or other - attach explanation of the other amount)
is approved by: _____ (Owner) _____ (Date)
Approved by: _____ Funding or Financing Entity (if applicable) _____ (Date)

Contractor's Application

Progress Estimate - Unit Price Work

For (Contract): Silver Lake Park Recreation Improvements Application Number: 2

Application Period: 12/21/19-05/25/20 Application Date: 5/25/2020

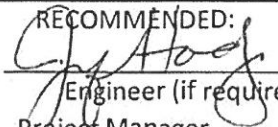
Bid Item No.	Item Description	Contract Information										E	F							
		A		B		C		D	E	F	G									
		Item Qty	Units	Unit Price	Total Value of Item (\$)	Qty Insd Prev	Value of Work Insd Prev							Qty Insd This Period	Value of Work Insd This Period	Total Completed and Stored to Date (C + D + E)	% Complete (F / B)	Balance to Finish (B - F)		
1	Mobilization	1	LS	\$9,500.00	\$9,500.00	1	\$9,500.00					\$9,500.00	100.0%							
2	Temporary Soil Erosion & Sedimentation Control	1	LS	\$675.00	\$675.00	0.75	\$506.25					\$675.00	100.0%							
3	Salvage & Relocate Existing Conifers	13	EA	\$750.00	\$9,750.00	4	\$3,000.00					\$3,000.00	30.8%	\$6,750.00						
4	Remove Existing Asphalt Path	3100	SF	\$3.00	\$9,300.00	3100	\$9,300.00					\$13,950.00	150.0%	(\$4,650.00)						
5	Remove Existing Brick Paver Path	85	SF	\$7.00	\$5,950.00	85	\$5,950.00					\$892.50	150.0%	(\$297.50)						
6	Salvage & Relocate Existing Sign	1	LS	\$2,800.00	\$2,800.00									\$2,800.00						
7	Remove Topsoil	1	LS	\$1,710.00	\$1,710.00	0.5	\$855.00					\$1,710.00	100.0%							
8	Site Grading and Sub-base Preparation	1	LS	\$9,085.00	\$9,085.00	0.25	\$2,271.25					\$9,085.00	100.0%							
9	Parking Lot Gravel - 22A, 6" Section	1100	SY	\$5.50	\$6,050.00	550	\$3,025.00					\$5,346.00	88.4%	\$704.00						
10	Parking Lot Asphalt Base (165#SY 13A)	95	T	\$160.10	\$15,209.50							\$15,209.50	100.0%							
11	Parking Lot Asphalt, Top (165#SY 36A)	95	T	\$160.10	\$15,209.50							\$15,209.50	100.0%							
12	Raise Asphalt Curb, 1' Wide & Spillway w/ Rip	220	LF	\$71.15	\$1,571.00							\$1,394.25	88.6%	\$178.75						
13	Parking Lot Stripping & Barrier Fire Stoppage	1	LS	\$1,320.00	\$1,320.00							\$1,320.00	100.0%							
14	10' Wide Asphalt Path, Gravel Base - (22A, 6" T	350	SY	\$5.50	\$1,925.00							\$1,908.50	99.1%	\$16.50						
15	10' Wide Asphalt Path, Surface - (220#SY 36A	40	T	\$160.10	\$6,404.00							\$5,630.72	87.9%	\$773.28						
16	Concrete Sidewalk, 5' Wide, 4" Depth	200	SF	\$12.00	\$2,400.00							\$2,400.00		\$2,400.00						
17	Landscape Plantings	1	LS	\$19,500.00	\$19,500.00									\$19,500.00						
18	Site Restoration	1	LS	\$2,300.00	\$2,300.00									\$2,300.00						
19	Class II Granular Fill	295	CYD	\$5.00	\$1,475.00	295	\$1,475.00					\$1,475.00	100.0%							
20	Class II Granular Fill	200.3	TON	\$8.63	\$1,728.68	200.3	\$1,728.68					\$1,728.68	100.0%							
21	HMA Repairs-Patch to HMA damaged by irrigation line	1	LS	\$850.00	\$850.00							\$850.00	100.0%							
Phase II																				
1	Mobilization	1	LS	\$5,000.00	\$5,000.00							\$5,000.00	100.0%							
2	Temporary Soil Erosion & Sedimentation Control	1	LS	\$400.00	\$400.00							\$400.00	100.0%							
3	Remove Topsoil	1	LS	\$900.00	\$900.00							\$900.00	100.0%							
4	Site Cleaning, Grading and Sub-base Preparation	1	LS	\$6,100.00	\$6,100.00							\$6,100.00	100.0%							
5	8' Wide Asphalt Path, Gravel Base - 22A, 6" Dk	380	SY	\$6.50	\$2,470.00							\$2,470.00	100.0%							
6	8' Wide Asphalt Path, Surface - (220#SY 13A)	45	T	\$158.00	\$7,110.00							\$6,771.88	95.2%	\$338.12						
7	Concrete Sidewalk, 5' Wide, 4" depth	2800	SF	\$10.00	\$28,000.00							\$28,000.00		\$28,000.00						
8	Restoration	1	LS	\$1,800.00	\$1,800.00									\$1,800.00						
Totals													\$88,034.64	51.4%	\$83,105.03					

Date of Issuance: _____ Effective Date: 6/15/20
 Owner: Charter Township of Garfield Owner's Contract No.: _____
 Contractor: North Country Contracting, LLC Contractor's Project No.: _____
 Engineer: Gourdie Fraser Inc Engineer's Project No.: 19177
 Project: Silver Lake Recreation Facility Site Improvements Contract Name: _____

The Contract is modified as follows upon execution of this Change Order:

Description: HMA repairs – Patch to the HMA damaged by the irrigation line
 Attachments: Refer to Attachment

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: <u>\$ 167,086.00</u>	Original Contract Times: Substantial Completion: <u>60 days</u> Ready for Final Payment: <u>90 days</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u>1</u> to No. <u>1</u> : <u>\$ 3,203.68</u>	[Increase] [Decrease] from previously approved Change Orders No. <u> </u> to No. <u> </u> : Substantial Completion: _____ Ready for Final Payment: _____ days or dates
Contract Price prior to this Change Order: <u>\$ 170,289.68</u>	Contract Times prior to this Change Order: Substantial Completion: <u>60 days</u> Ready for Final Payment: <u>90 days</u> days or dates
[Increase] [Decrease] of this Change Order: <u>\$ 850.00</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>N/A</u> Ready for Final Payment: <u>N/A</u> days or dates
Contract Price incorporating this Change Order: <u>\$ 171,139.68</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>60 days</u> Ready for Final Payment: <u>90 days</u> days or dates

RECOMMENDED:		ACCEPTED:		ACCEPTED:	
By: <u></u>	By: _____	By: _____	By: _____	By: _____	By: _____
Title: <u>Project Manager</u>	Title: <u>Owner (Authorized Signature)</u>	Title: _____	Title: _____	Title: _____	Title: _____
Date: <u>6/15/2020</u>	Date: _____	Date: _____	Date: _____	Date: _____	Date: _____

Approved by Funding Agency (if applicable)

By: _____ Date: _____
 Title: _____

CHANGE ORDER #1 ATTACHMENT

PROJECT: Garfield Township - Silver Lake Recreational Facility Site Improvements

DATE ISSUED: 6/15/2020

The following items summarize changes being made to the Contract Documents:

ITEM NO.	COMPLETE DESCRIPTION OF CHANGES	DECREASE CONTRACT	INCREASE CONTRACT
21	HMA Repairs - Patch to the HMA damaged by the irrigation line		\$ 850.00
	Total Decrease	\$0.00	
	Total Increase		\$850.00
	Net Increase (Decrease)		\$850.00

The sum of \$850.00 is hereby (deducted from) (added to) the total Contract Price.

The time provided for completion in the Contract is (un)changed.

This document shall become an amendment to the Contract and all provisions of the Contract will apply hereto.

Jennifer Hodges

From: Jennifer Hodges
Sent: Wednesday, June 10, 2020 3:08 PM
To: North Country Contracting, LLC
Cc: Chuck Korn [ckorn@garfield-twp.com] (ckorn@garfield-twp.com); Derek Morton
Subject: RE: Silver Lake Park

In follow-up to our discussion this morning and discussion with the Township, the following items have been approved or not approved as noted below. I will be preparing a change order to address and email to you to review and approve. Thank you

From: North Country Contracting, LLC <northcountrycontractingllc@gmail.com>
Sent: Monday, June 8, 2020 9:33 PM
To: Jennifer Hodges <jennifer@gfa.tc>
Subject: Silver Lake Park

Jennifer-

As discussed earlier today, I have completed cost estimates and breakdowns for the work scope changes to be considered.

Concrete Sidewalk

- Eliminating the sidewalk segment in Phase II proposed to connect the existing pavilion and existing parking area, is estimated at 275 sft. The bid unit price of \$10/sft could project a cost reduction of \$2750. Actual would be based on final field measurement of work. Accepted and approved with reduction reflected in unit pricing on pay application.
- Relocating the proposed sidewalk segment of phase II proposed to connect the existing parking area to the dog park entrance, adjacent to the existing fence line, to an alignment consistent with existing sidewalks and extend the sidewalk on the east side of the restroom building both north and south to connect to the existing path to the dog park, and the existing parking lot requires approximately the same square footage of work, and any cost reduction or addition would be fairly minor based on the final field measurement of the area. Accepted and approved

Landscaping

- Installation of a geotextile landscape weed barrier, 10A stone, and aluminum edging (where areas do not butt up to HMA) as an alternate to seeding and mulch within the proposed landscape areas near the new parking lot would be at an additional cost of \$6500.00. Denied please proceed per field discussion today to install rings and mulch around individual trees and edging / mulch for the cluster grouping.
- Surface restoration with salvaged topsoil around the existing pavilion at the edge of existing concrete would be at an additional cost of \$1200.00. This would include seeding. Denied

HMA repairs

- The patch to the HMA damaged by the irrigation line, will cost an additional \$850.00. Accepted and change order will be forthcoming.

Please contact me if you have any questions.

5. a.

Judith A York

601 Fitzhugh Dr., Apt 303
Traverse City, MI 49684
Constituent

06/02/2020

Chuck Korn
Subject: Letter regarding 5G risk, and local legislative solutions

Dear Mr. Korn,

Thank you for your consideration of the misgivings that I, and many others, share regarding the risks pertaining to the deployment of 5G technology.

This week, more than 150,000 people are participating in an online Summit to examine the facts pertaining to 5G. To be clear, we understand that there are indeed benefits to this technology. We also understand, however, that there are very significant risks which have not been addressed to date. As my elected representative, I urge you to examine then take immediate action to mitigate these risks.

What are the risks and negative impacts from 5G? These fit into the following broad categories: 1) adverse health impacts, 2) privacy impacts, 3) national security risks and 4) budgetary impacts.

ADVERSE HEALTH IMPACTS have been confirmed in over 3,600 medical studies that include cancer, sterility, heart conditions, exacerbation of other underlying conditions and much more including environmental impacts.

PRIVACY IMPACTS include the harvesting of personal data about citizens without their knowledge or consent. 5G facilitates granular "contact tracing" surveillance. The "business case" for 5G right now is surveillance devices and cameras, not data service for consumers.

NATIONAL SECURITY RISKS include providing hostile nations with access to sensitive military and critical infrastructure networks.

BUDGETARY IMPACTS rise from lawsuits against municipal authorities for failure to comply with current statutory protections such as those provided in the ADA and FHA and tort liability for personal injuries caused by exposure from wireless infrastructure on public right-of-way.

Individually, these risks would merit further action. Collectively, they should justify treating the matter as an urgent, immediate priority.

To be clear, to date there are no independent safety studies demonstrating the safety of prolonged exposure to the microwave and millimeter-wave frequencies; or phased array beamforming intended to be used for 5G in the future.

Thus, with thousands of studies indicating harmful bio-effect(s) from wireless radiation, and since the wireless industry tells us that 5G requires installation of transmitters emitting wireless radiation 24 hours a day in front of every 3-10 homes, causing or facilitating the deployment of 5G and then exposing individuals against their will violates their right to bodily integrity and is a battery tort. The emissions crossing private land are a nuisance.

States such as Wisconsin, Ohio, Pennsylvania, Connecticut, Massachusetts, New Hampshire, Louisiana, Oregon, New York, and California have taken action to limit and exert more control over the 5G rollout.

Federal legislators including Senators Richard Blumenthal and James Gaughran; and Representatives Anna Eshoo, Thomas Suozzi, Dan Lipinski, Andy Kim, and Peter DeFazio have all formally initiated an inquiry regarding the safety of 5G technology and have requested documentation of its safety.

Countries and cities around the world, including Switzerland, Brussels, Italy, Greece, UK, Slovenia, Nigeria, New Guinea, have completely halted or postponed the roll out of 5G until its safety has been firmly established.

Leading tech and industry professionals including Frank Clegg, the former President of Microsoft Canada, have made pragmatic appeals to policy makers regarding the risks of 5G technologies (see: youtu.be/xSP2exnmJXg). Mr. Clegg has requested that his industry, the telecommunications industry, be required by policy makers to do full safety testing on 5G and pursue technological options such as fiber optics which mitigate health, privacy and security risks.

What actions can be taken? Contrary to what you may be told by federal authorities, state authorities or even your own legal counsel, there are significant actions you can take right now to join other communities in the protection of the rights of the citizens within your community.

One Click Politics

5. b.

1824 Jefferson Place NW
Washington, DC 20036

06/03/2020

Subject: Today's faxes from constituents: Letter regarding 5G risk, and local legislative solutions

Dear Mr. Korn,

This is a message from OneClickPolitics.com
You've received a number of faxes from your constituents today.
Rather than forward each of them to you, we've compiled them into a summary:

1 users sent the message:
'Letter regarding 5G risk, and local legislative solutions'...

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Charter Township of Garfield

Engineering Report / Construction Update

June 18, 2020

I. Water Projects**Northwest Service District – Water System Improvements**

Status below:

Division I: Tank was officially placed online in September and project is closed out

Division II: Project was completed and accepted (utilities turned over) by Township.

Division III: Booster Station / Mechanical Upgrade design is 75% complete and expected to be finalized in March. Project is slated to be bid in June with a late summer construction pending status of Executive Order. Upon completion, the abandonment of three (3) booster station will occur, area overall will experience 5-10 psi increase in pressure and west side of town will be serviced from the new tank rather than directly from the city.

US31 / 37 Water Pressure Issues

This area historically experiences low pressure and fire suppression difficulties, specifically Cracker Barrel / Sam's Club. Water that services this area is from McCrea groundwater tank which services the US31/ 37 corridor by gravity and controlled by Pressure Control Valves to maintain pressures less than 80 psi. McCrea PRV has been proposed to be relocated to address this pocket of low pressure in past water studies and capital improvement plans. Recent interest in development in this vicinity have initiated reviews / consideration to complete this work item. Township board approved GFA contract to provide design, permitting and construction / installation of PRV. Project bidding is on hold awaiting status of the Executive Order as project is not considered Essential Services at this time. Will put out for bids immediately thereafter to take advantage of better pricing and allow for delivery times.

II. Sewer Projects**SAW Grant – US 31 Siphon Flow Monitoring**

Township board approved recommendations in report at September 26th 2017 meeting. GFA coordinated with the DPW to initiate operations change. Siphon continues to be monitored with increase in growth and permits on west side of town as a capacity restriction exists based upon study results. In March 2019, flows were rerouted to Pump Stations #2 at logans landing from Pump Station #6 at Applebees to alleviate the capacity at the siphon. DPW has been monitoring and discharge has been going well without incident. A need for a pump station may be more imminent to bypass siphon as it continues to present both a maintenance issue and capacity restriction but for the time being, the bypass of flows is working well and DEQ has accepted and permitting new development on west side of town.

III. General Utilities

Sewer / Water City Contracts

GFA continues to assist the Township on the proposed Lafranier Water Tank Rehabilitation Project that the City is conducting. Project has been reviewed and approved for storm water and utility compliance with Township Ordinances (subject to conditions). The evaluation of the new tank being a benefit to the existing Townships' infrastructure has been disputed by the Township and many discussions with the City, DEQ and Township have occurred over the past couple years. Restrictions exist for the area serviced by Garfield Booster Station #7 which currently is limited to provide supply to 150 benefits. Based upon past meeting with DEQ, there is a potential for the new tank the City is constructing to benefit the Township and ability to eliminate the need / requirement to install a tank on the southeast side of the Township for Traditions and allow for excess of 150 benefits. Township and GFA are coordinating with City on specifics of operations, ability to initiate and costs. New tank is online and rehabilitation of old tank is currently in process.

Water Reliability Study

GFA completed the last study in 2012 and are to be completed every 5 years. GFA had requested a time extension from DEQ awaiting completion of work on Northwest side of town. With growth and interest to extend system to Olesons / Meadowlane and need for tank to service Traditions, DEQ has requested GFA complete a mini study for each service area (there are 5). This would include flow data and capacity assessment of existing infrastructure. GFA is currently in process of preparing. A complete water study including hydraulic can be completed in future at a dated to be determined. Three (3) of the five (5) have already been completed and approved by DEQ

GIS Mapping

GFA has been working with the DPW to create an asset management program for the Township with respect to the Water and sewer Infrastructure. The 1st step of this process which includes creation of a GIS map that includes all record drawing information has been completed. GFA / DPW are now pursuing forward to inventory major and minor assets and GPS the locations of each.

The BPW was awarded the CGAP grant as offered by the Michigan Dept of Treasury. This grant promotes collaboration of communities and efficiency in government. The funds covered 75% of the expenses including equipment (GPS handheld).

Drainage District Improvements / Cass Road 20" Watermain (exposed)

GFA continues to assist the Drain Commission and Township. An agreement was reached between the Drain Commission and Design consultant with respect to existing contracts, fees and will provide a transition of data to GFA as the design consultant. Based upon a recent meeting with the Township, Road Commission, County and Drain Commissioner, it was decided to proceed with Division 1 and 2 only this time (RR and Cass Road Crossing and overflow project). GFA will further evaluate the Cass Road

Project upgrade to see if other options are viable that are less costly and that Division of the project will be placed on hold.

Water Service Expansion

Southwest Part of Township: Olesons Development have initiated and expressed an interest to partner to facilitate the extension of municipal watermain to service the respective developments. GFA has prepared budgetary cost estimates for various options to provide access to water service to the southwest side of the township which currently does not exist (terminates at McCrae / US-37). No status update since November 2018

West (Long Lake Township): Two (2) Developments off Gray Road have initiated and expressed an interest to partner to facilitate the extension of municipal watermain to service them GFA has prepared budgetary cost estimates to provide access to water. This was submitted in 2018 and recently Black Bear, an additional developer (Evergreen) along with Long Lake Township has reached out again (meeting was held last week) with interest. GFA with the DPW has prepared a memo to discuss methods (bulk water versus franchise agreement) for Long Lake to consider.

Barlow / Garfield Corridor Master Plan

AT the request of the planning department GFA conducted a review related to infrastructure and accessibility and recommended improvements / modification for future growth in this area. A memo was prepared and submitted to John Sych to address:

- 1)existing water and sewer infrastructure and capacities and any improvements necessary
- 2)existing stormwater management systems, limitations and recommendations to implement a regional system to network
- 3)existing and proposed sidewalk and connectivity was commented on as well to facilitate improved nonmotorized access

IV. Parks & Recreation

Silver Lake Recreation Area Upgrades / Metro Station 12- Additional Parking

Project was bid as to phases with parking to be complete in November 2019 (weather permitting) and trails / sidewalk to be completed in Summer 2020. North Country Contracting was awarded the project and doing well with GFA onsite daily monitoring progress. Early snow and wet season has caused delays but did have parking lot graveled and available for use in March for election. Project is currently under construction with paving of the parking lot and sidewalk completed as of this week. GFA with Township Staff laid out the landscape plan and will be completed in the next couple weeks.

Utility Plan Reviews

Windy Hills (60 Acre Herkner Parcel) – Phase II

GFA has completed preliminary review and awaiting final plan submission to establish escrow and complete full review. GFA to provide oversight with fulltime inspection to be provided by applicant.

Traditions

The final phase of traditions is under construction with GFA providing full time inspection.

Ashland Park - Phase 2 & 3

Plan review has been completed by GFA and in receipt of all DEQ permits. GFA will be providing as needed construction oversight.

Fox Run

Plans have been approved and am in receipt of all DEQ permits. GFA will be providing as needed construction oversight. Some challenges to access connection to existing gravity sewer have presented themselves and worked with developer / DPW to provide connection.

Eaglehurst Development – Phase II

All utilities have been installed and was turned over to the Township last month. GFA prepared a lateral charge / amendment to your ordinance to allow for connections and identify fees. This still requires board action

Crown – Phase III

GFA represented the Township in construction oversight / closeout. All utilities have been installed and GFA is working with applicant on DPW walkthrough and turnover documents.

Chelsea Park – West

GFA has completed plan review and in receipt of DEQ permits. Project is under construction with GFA providing full time inspection construction.

Harris Hills

GFA has completed final plan review and submitted permits to DEQ. GFA to provide oversight with fulltime inspection to be provided by applicant.

Chelsea Park West – Phase II

GFA has completed preliminary review and awaiting final plan submission to establish escrow and complete full review. GFA to provide oversight with fulltime inspection to be provided by applicant.

Village at Lafranier Woods

GFA has completed initial review and awaiting resubmission before sending to DEQ for permits. GFA to provide fulltime construction oversight / inspection.

Northern Michigan Hospitality Management (Hotels on US-31 south)

GFA has completed initial review and awaiting resubmission before sending to DEQ for permits. GFA to provide fulltime construction oversight / inspection.

2020 Storm Water & Private Road Plan Reviews

Crown Phase III - Private Road Review	Approved with submitted Revisions
Crown Phase III - SW Review	Approved (final plans with permit and revisions to be submitted to Twp)
Jonkoff Crematorium	Rescinded
Elmers Storage Building - 2nd Addition	Approved (final plans and SESC permit to be submitted to Twp)
MacAllister Rentals	Approved (final plans with permit and revisions to be submitted to Twp)
SKF Land Company - Bay Masonry	Approved (final plans with permit and revisions to be submitted to Twp)
1349 Trade Centre Dr, Broad Rentals	Approved (final plans with permit and revisions to be submitted to Twp)
3663 North Country - Surgery Center	Approved (final plans with permit and revisions to be submitted to Twp)
613 Eta Lane	Approved (final plans with permit and revisions to be submitted to Twp)
Chelsea Park, West	Approved (final plans with permit and revisions to be submitted to Twp)
French Manor	Approved (final plans with permit and revisions to be submitted to Twp)
635 Eta Lane	Approved (final plans with permit and revisions to be submitted to Twp)
Living Hope Church Expansion	Approved (final plans with permit and revisions to be submitted to Twp)
Habitat For Humanity	Approved (final plans with permit and revisions to be submitted to Twp)

Lake Michigan Federal Credit Union	Approved (permit and maintenance plan to be submitted to Twp)
Mich St U Fed Credit Union/US 3	Approved (final plans with permit and maintenance plan to be submitted to Twp)
Harris Hills	In Review #1- GFA requested additional info 3-16: Waiting
2487 Rice Street - Habitat for Humanity	Approved (final plans with permit and revisions to be submitted to Twp)
Safety Net - 1771 Park Dr.	GFAs Initial review sent 3/16 - Waiting Response
Chick-Fil-A-3980 US-31	GFAs Initial review sent 3/16 - Waiting Response
McDonalds - 2468 W South Airport Rd	Waiting on Escrow
Tru Hotel	Rev1 Ltr sent 4/22
Village at Lafranier Woods	GFAs Initial review sent 4/14 - Waiting Response
Peninsula Construction -	Waiting for Plans / Escrow
Building 57	Approved (drian commission, permit and maintenance plan to be submitted to Twp)
5136 N Royal Dr. - Active Brace & Limb	GFAs Initial review sent 6/11- Waiting Response
3044 Contractors Drive	Approved (final plans with permit to be submitted to Twp)

GTMESA
June 2020 Operations Report

Memorial Day Weekend – East Bay and Acme – Sat May 23 male with a shoulder injury on an unmarked trail. FF Barber was able to locate this patient close to the powerlines that cross Supply Road. Pt was removed from trail and evaluated by East Bay EMS and refused transport.

Monday May 25 – Female mountain bike crash near DNR post 15. Chief Parker was able to locate the injured person on an unmarked trail. Chief splinted and aided the female into his Expedition for removal to the end of Holiday Road where she was transported by East Bay EMS for a fractured ankle.

Mon June 1 – Distressed kayakers – Acme Twp – A couple launched recreational kayaks from an area near 72 and 31 to cross the bay towards the Mission Peninsula. Winds and wave chop swamped one of the kayaks and they were having issues for upwards of 45 minutes. A resident called 911 and the couple made it back to shore with no medical issues. Crews helped get the couple and their kayaks back to the condo they were staying at.

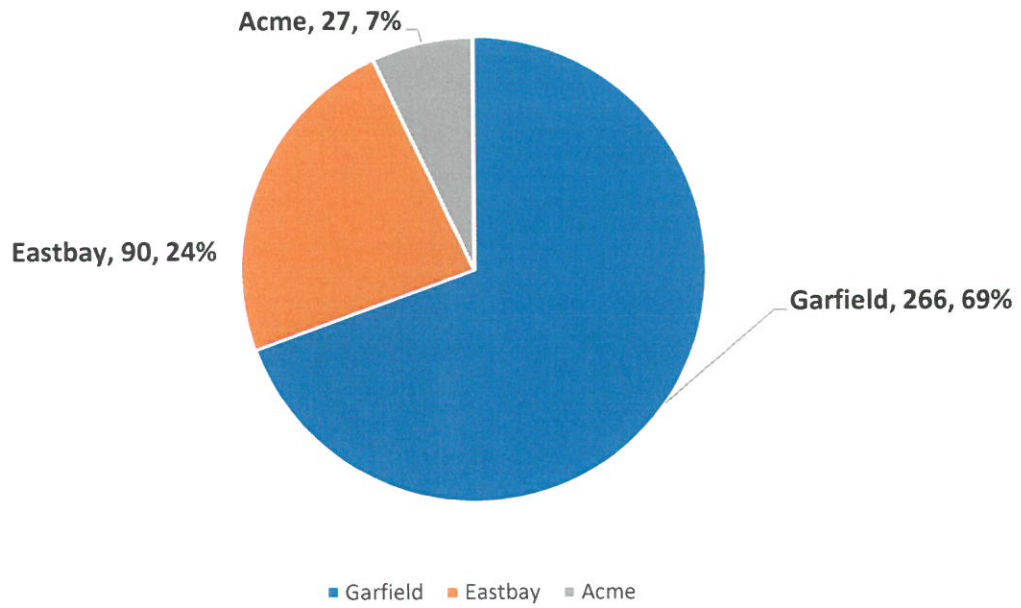
Fri June 5, Sun June 7, Tues June 9 – Garfield Twp – Motor vehicle crashes at Hammond and Garfield – Three separate MVC's occurred during the afternoon hours with vehicles likely being totaled. Friday's crash resulted in a male having a possible concussion with repeated questions being asked and not knowing what was going on he was transported to Munson.

Sunday 6/7 afternoons crash resulted in serious injuries to an out of state female. The patient had an open fracture of her ankle and an unstable pelvis. Metro assisted North Flight and provided a driver so that the patient could receive more thorough care.

Tuesday 6/9 a vehicle turned west onto Hammond from northbound Garfield and blacked out behind the wheel crashing into a small BATA bus. The man was transported for evaluation. The bus driver was okay.

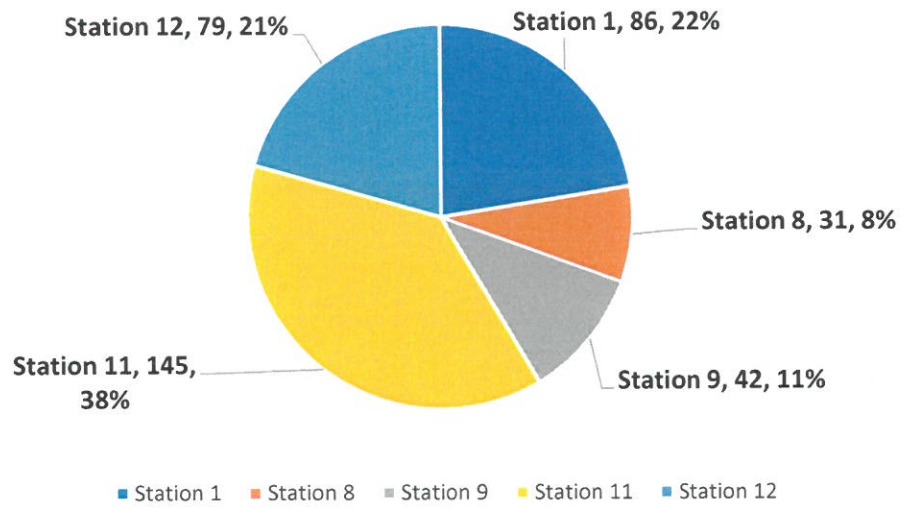
Wed June 10, high winds – Crews responded to 11 calls for storm related fire alarms, a variety of downed wires and trees in roadways between 0400 to 1400 hours.

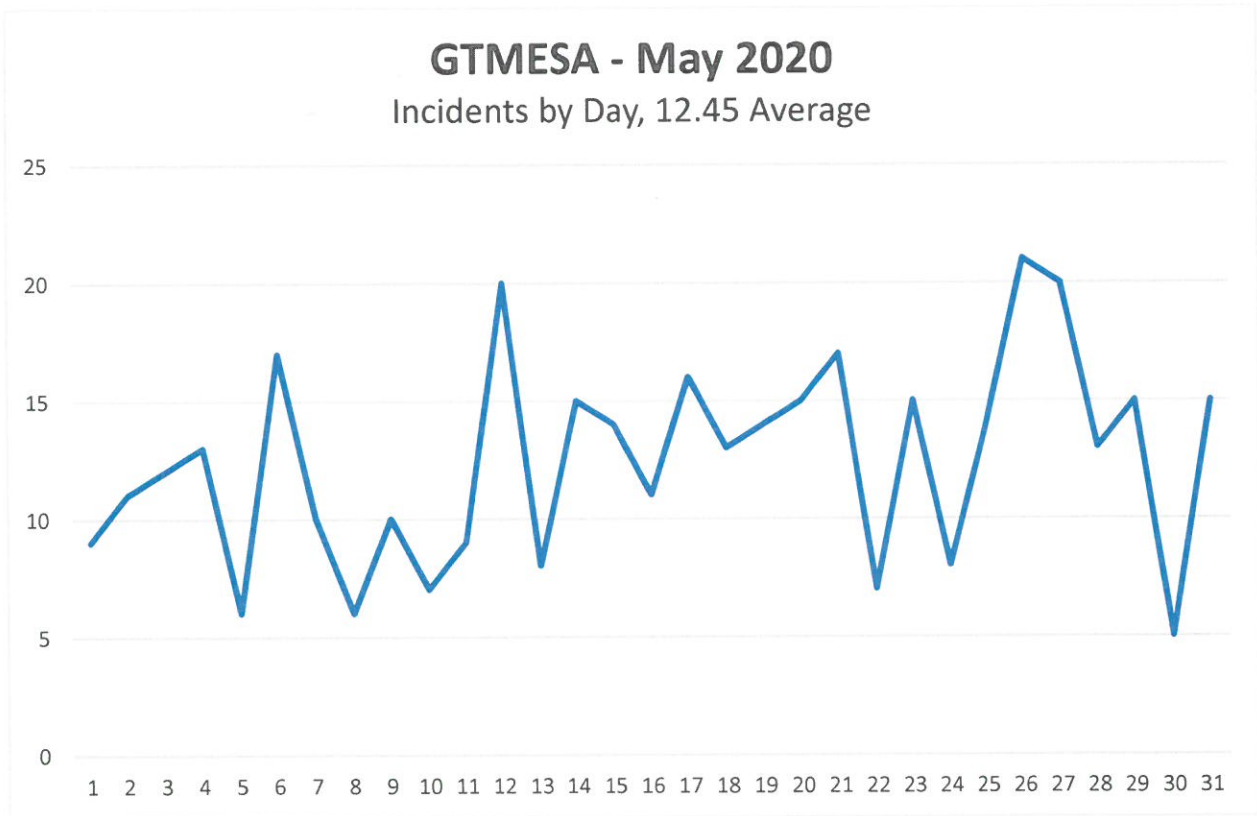
GTMESA Incidents - May 2020



GTMESA - May 2020

383 Incidents Total





Calls for service totals as of June 15:

2019 – 2118

2020 – 2095

-23 for year to date



NORTH FLIGHT EMS

To: Garfield Township Board
From: Paul Owens, General Manager
Date: June 16, 2020
SUBJECT: 911 Fractile Response Reports

Attached are North Flight EMS' 911 *Fractile Response Reports* based on May 2020 and January through May 2020 for Garfield Township.

Operations for May 2020: There were no concern reports.

Financials for May 2020 Grand Traverse Division:

- Year-to-date total unrestricted revenue was \$2,700,291. The budgeted amount was \$3,146,497, which resulted in a negative variance of (\$446,206).
- The total "requests for service" for May was 583. Prior year requests was 827.
- The total "billable requests for service" for May was 456. This total, compared with the budgeted total of 640, resulted in a decrease of (182) calls. "Requests for service" for the prior year was 591.

Miscellaneous for May 2020:

-

Fractile Response Times

Trip Date IS BETWEEN 05/01/2020 AND 05/31/2020; AND Call Types IS Prehospital; AND Initial Priorities IS P - 1, Lights and Sirens; AND Response Zone IS GARFIELD TWSP-28

Response Time Minutes	Call Count	Cumulative Call Count	Percentage of Total Calls	Cumulative Percentage
00:00 - 00:59	2	2	2.00%	2%
01:00 - 01:59	5	7	5.00%	7%
02:00 - 02:59	4	11	4.00%	11%
03:00 - 03:59	12	23	12.00%	23%
04:00 - 04:59	12	35	12.00%	34%
05:00 - 05:59	21	56	21.00%	55%
06:00 - 06:59	15	71	15.00%	70%
07:00 - 07:59	10	81	10.00%	79%
08:00 - 08:59	8	89	8.00%	87%
09:00 - 09:59	4	93	4.00%	91%
10:00 - 10:59	2	95	2.00%	93%
11:00 - 11:59	4	99	4.00%	97%
13:00 - 13:59	2	101	2.00%	99%
14:00 - 14:59	1	102	1.00%	100%
Total Calls:	102			

Fractile Response Times

Trip Date IS BETWEEN 01/01/2020 AND 05/31/2020; AND Call Types IS Prehospital; AND Initial Priorities IS P - 1, Lights and Sirens; AND Response Zone IS GARFIELD TWSP-28

Response Time Minutes	Call Count	Cumulative Call Count	Percentage of Total Calls	Cumulative Percentage
00:00 - 00:59	4	4	1.00%	1%
01:00 - 01:59	12	16	2.00%	3%
02:00 - 02:59	30	46	6.00%	9%
03:00 - 03:59	49	95	9.00%	18%
04:00 - 04:59	86	181	16.00%	34%
05:00 - 05:59	104	285	20.00%	54%
06:00 - 06:59	77	362	15.00%	68%
07:00 - 07:59	69	431	13.00%	81%
08:00 - 08:59	30	461	6.00%	87%
09:00 - 09:59	29	490	5.00%	92%
10:00 - 10:59	21	511	4.00%	96%
11:00 - 11:59	10	521	2.00%	98%
12:00 - 12:59	1	522	0.00%	98%
13:00 - 13:59	3	525	1.00%	99%
14:00 - 14:59	2	527	0.00%	99%
15:00 - 15:59	1	528	0.00%	100%
17:00 - 17:59	2	530	0.00%	100%

Total Calls: 530

Constitutional and Statutory Revenue Sharing Projections FY 2019 Actuals and FY 2020 Projected - 2019 P.A. 56 - May Consensus

Revshare Code	Local Unit Name	Unit Type	County	FY 2019 Actuals			FY 2020 Projected			Total	\$ Chg	% Chg
				Const	CVTRS	Supple	Total	Const	CVTRS			
280000	Gd Traverse	Cnty	Grand Traverse	\$0	\$0	\$0	\$0	\$0	\$0	\$0	N/A	
281010	Acme	Twp	Grand Traverse	\$378,009	\$0	\$0	\$378,009	\$369,645	\$0	(\$8,364)	(2.2)%	
281020	Blair	Twp	Grand Traverse	\$709,277	\$21,740	\$6,632	\$737,649	\$693,581	\$29,025	(\$15,043)	(2.0)%	
281030	East Bay	Twp	Grand Traverse	\$921,307	\$28,239	\$8,615	\$958,161	\$900,920	\$37,702	(\$19,539)	(2.0)%	
281040	Fife Lake	Twp	Grand Traverse	\$145,501	\$0	\$0	\$145,501	\$142,281	\$0	(\$3,220)	(2.2)%	
281050	<u>Garfield</u>	Twp	Grand Traverse	\$1,404,553	\$43,051	\$13,134	\$1,460,738	\$1,373,475	\$57,477	(\$29,786)	(2.0)%	
281060	Grant	Twp	Grand Traverse	\$92,104	\$0	\$0	\$92,104	\$90,066	\$0	(\$2,038)	(2.2)%	
281070	Green Lake	Twp	Grand Traverse	\$499,750	\$0	\$0	\$499,750	\$488,692	\$0	(\$11,058)	(2.2)%	
281080	Long Lake	Twp	Grand Traverse	\$748,416	\$22,940	\$6,998	\$778,354	\$731,855	\$30,627	(\$15,872)	(2.0)%	
281090	Mayfield	Twp	Grand Traverse	\$133,923	\$0	\$0	\$133,923	\$130,960	\$0	(\$2,963)	(2.2)%	
281100	Paradise	Twp	Grand Traverse	\$279,339	\$0	\$0	\$279,339	\$273,157	\$0	(\$6,182)	(2.2)%	
281110	Peninsula	Twp	Grand Traverse	\$469,422	\$0	\$0	\$469,422	\$459,036	\$0	(\$10,386)	(2.2)%	
281120	Union	Twp	Grand Traverse	\$34,993	\$0	\$0	\$34,993	\$34,218	\$0	(\$775)	(2.2)%	
281130	Whitewater	Twp	Grand Traverse	\$224,387	\$0	\$0	\$224,387	\$219,421	\$0	(\$4,966)	(2.2)%	
282010	Traverse City	City	Grand Traverse	\$1,244,451	\$167,358	\$11,792	\$1,423,601	\$1,216,914	\$183,270	(\$23,417)	(1.6)%	
283010	Fife Lake	Vil	Grand Traverse	\$38,276	\$3,718	\$358	\$42,352	\$37,429	\$4,170	(\$753)	(1.8)%	
283020	Kingsley	Vil	Grand Traverse	\$127,876	\$13,454	\$1,196	\$142,526	\$125,045	\$14,987	(\$2,494)	(1.7)%	
County Totals:				\$7,451,584	\$300,500	\$48,725	\$7,800,809	\$7,286,695	\$357,258	(\$156,856)	(2.0)%	

Constitutional and Statutory Revenue Sharing Projections FY 2020 and FY 2021 Projected - Executive Budget Recommendation - May Consensus

Revshare Code	Local Unit Name	Unit Type	County	FY 2020 Projected			FY 2021 Projected			\$ Chg	% Chg
				Const	CVTRS	Total	Const	CVTRS	Total		
280000	Gd Traverse	Cnty	Grand Traverse	\$0	\$0	\$0	\$0	\$0	\$0	N/A	
281010	Acme	Twp	Grand Traverse	\$369,645	\$0	\$369,645	\$352,170	\$0	(\$17,475)	(4.7)%	
281020	Blair	Twp	Grand Traverse	\$693,581	\$29,025	\$722,606	\$660,792	\$29,751	(\$32,063)	(4.4)%	
281030	East Bay	Twp	Grand Traverse	\$900,920	\$37,702	\$938,622	\$858,329	\$38,645	(\$41,648)	(4.4)%	
281040	Fife Lake	Twp	Grand Traverse	\$142,281	\$0	\$142,281	\$135,555	\$0	(\$6,726)	(4.7)%	
281050	<u>Garfield</u>	Twp	Grand Traverse	\$1,373,475	\$57,477	\$1,430,952	\$1,308,544	\$58,914	(\$63,494)	(4.4)%	
281060	Grant	Twp	Grand Traverse	\$90,066	\$0	\$90,066	\$85,808	\$0	(\$4,258)	(4.7)%	
281070	Green Lake	Twp	Grand Traverse	\$488,692	\$0	\$488,692	\$465,589	\$0	(\$23,103)	(4.7)%	
281080	Long Lake	Twp	Grand Traverse	\$731,855	\$30,627	\$762,482	\$697,257	\$31,393	(\$33,832)	(4.4)%	
281090	Mayfield	Twp	Grand Traverse	\$130,960	\$0	\$130,960	\$124,768	\$0	(\$6,192)	(4.7)%	
281100	Paradise	Twp	Grand Traverse	\$273,157	\$0	\$273,157	\$260,243	\$0	(\$12,914)	(4.7)%	
281110	Peninsula	Twp	Grand Traverse	\$459,036	\$0	\$459,036	\$437,335	\$0	(\$21,701)	(4.7)%	
281120	Union	Twp	Grand Traverse	\$34,218	\$0	\$34,218	\$32,600	\$0	(\$1,618)	(4.7)%	
281130	Whitewater	Twp	Grand Traverse	\$219,421	\$0	\$219,421	\$209,048	\$0	(\$10,373)	(4.7)%	
282010	Traverse City	City	Grand Traverse	\$1,216,914	\$183,270	\$1,400,184	\$1,159,385	\$187,852	(\$52,947)	(3.8)%	
283010	Fife Lake	Vil	Grand Traverse	\$37,429	\$4,170	\$41,599	\$35,659	\$4,274	(\$1,666)	(4.0)%	
283020	Kingsley	Vil	Grand Traverse	\$125,045	\$14,987	\$140,032	\$119,134	\$15,362	(\$5,536)	(4.0)%	
County Totals:				\$7,286,695	\$357,258	\$7,643,953	\$6,942,216	\$366,191	(\$335,546)	(4.4)%	



Charter Township of Garfield

7. a.

Grand Traverse County

3848 VETERANS DRIVE
TRAVERSE CITY, MICHIGAN 49684
PH: (231) 941-1620 • FAX: (231) 941-1588
<http://www.garfield-twp.com>

To: Charter Township of Garfield Board of Trustees

From: Michael Green, Zoning Administrator

Date: Tuesday, June 16, 2020

Subject: Zoning Board of Appeals Fee Request

Dear Board of Trustee Members,

In response to concerns regarding proposed Zoning Board of Appeals (ZBA) fee increases, I have looked at what nearby communities are charging for ZBA meetings as well a breakdown of our typical costs as detailed below.

Fee Schedules of Nearby Communities:

Blair Township:	\$750 for all requests.
Elmwood Twp.:	\$550 for all requests + additional escrow fees as determined by Planner
Acme Twp.:	\$275 for Residential + \$300 escrow/\$475 for Non-residential + \$500 escrow
Paradise Twp.:	\$300 for all requests
Traverse City:	\$240 for all requests (note that TC ZBA members are not paid)
Long Lake Twp.:	\$400 regular meeting/\$700 special meeting
Whitewater Twp.:	\$250 regular meeting/\$500 special meeting
East Bay Twp.:	\$50 for Residential/\$1,000 for Commercial (Township considering fee increase for Residential)
Peninsula Twp.:	\$1,000 for all requests
Green Lake Twp.:	\$450 for all requests + additional fees that may apply
Average of all:	\$426.50 Residential/\$726.50 Commercial or Special Meetings

Typical Costs for Garfield ZBA Meetings:

Member Per Diem:	\$100 per member x 5 members = max. \$500 (full board)/min. \$300 (quorum)
Newspaper Notice:	\$135-\$145 on average
Mailings:	\$25-30 (including mailing of packets to ZBA + property owner notices)
Staff Preparation:	\$70-95 (based on 3-4 hours)
Total Estimate:	\$530-\$770 per request (this is based on only one request per meeting; the cost per request would be considerably less if more than one request is considered at a meeting)

Based on the information above, I would like to modify my earlier request and suggest that we increase our Residential fee from \$250 to \$400 and keep our Non-Residential/Commercial fee at \$750.

Thank you for your consideration. Feel free to contact me if you have any questions.



Charter Township of Garfield

7. a.

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Based on the information above, I would like to modify my earlier request and suggest that we increase our Residential fee from \$250 to \$400 and keep our Non-Residential/Commercial fee at \$750.

Thank you for your consideration. Feel free to contact me if you have any questions.

 Charter Township of Garfield Planning Department Report No. 2020-92			
Prepared:	June 16, 2020	Pages:	1
Meeting:	June 23, 2020 Township Board	Attachments:	<input checked="" type="checkbox"/>
Subject:	Parkland Ordinance Amendment and Hunting Permit Application Revision Public Hearing and Resolution		

BACKGROUND:

The Parks and Recreation Commission has recommended an amendment to Township Ordinance No. 50, the Parkland Ordinance, and revisions to the Township Hunting Permit Application. Commissioners had been discussing proposed revisions to the Hunting Permit application and, in this process, also provided a recommended amendment to the Parkland Ordinance. These are described by the following:

- Amend the Hunting Permit Application to reflect the previous Parkland Ordinance Amendment (No. 3, adopted by the Township Board on May 26, 2020), reflect the updated name of Boardman Valley Nature Preserve, and allow for hunting at River East Recreation Area.
- Amend the Parkland Ordinance and Hunting Permit Application to remove the requirement of the permit holder to complete a wildlife survey.
- Update the individual hunting area maps for Miller Creek Nature Reserve and Boardman Valley Nature Preserve, create an individual map for River East Recreation Area, and clarify that it is the responsibility of the permit holder to follow all Township and Michigan DNR regulations.

This item was introduced at the Township Board meeting on June 9, 2020 (PD Report 2020-86) and the public hearing was set for the Township Board meeting on June 23, 2020.

ACTION REQUESTED:

This item is placed on the agenda to conduct a public hearing for the proposed amendment to Ordinance No. 50. If, following the public hearing, the Township Board is satisfied with the proposed amendment to Ordinance No. 50 attached to this report, a resolution, also attached to this report, adopting the proposed amendment is available for consideration. A suggested motion for adopting the resolution is as follows:

MOTION TO ADOPT Resolution 2020-12-T adopting the Amendment No. 4 to Ordinance No. 50, Township Parkland Ordinance, as described in the supporting attachments to Planning Department Report 2020-92.

If the Township Board is also satisfied with the proposed revisions to the Hunting Permit Application and maps, then the following motion is recommended:

MOTION TO APPROVE the revised Hunting Permit Application as attached to Planning Department Report 2020-92.

Any additional information that the Township Board deems necessary should be added to these motions.

Attachments:

1. Resolution #2020-12-T
2. Proposed amendment to the Township Parkland Ordinance, with track changes
3. Proposed revised Township Hunting Permit Application, with track changes
4. Garfield Township Parks Hunting Area Maps – current versions and with all proposed changes

**CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN**

ORDINANCE NO. 50 (Parkland Ordinance): AMENDMENT NO. 4

RESOLUTION #2020-12-T

A RESOLUTION TO AMEND CHARTER TOWNSHIP OF GARFIELD ORDINANCE NO. 50 (Parkland Ordinance):

WHEREAS Public Act 157 of 1905 (MCL 41.422, et seq.) authorizes the Charter Township of Garfield to enact ordinances that regulate the operating rules and regulations for, and apply to, all Parkland owned and/or controlled by the Township; and

WHEREAS the Township would like to remove the requirement for hunting permit holders to complete a wildlife survey; and

WHEREAS the Township would like to make other minor corrections to its Parkland Ordinance.

NOW, THEREFORE, THE CHARTER TOWNSHIP OF GARFIELD ORDAINS:

AMENDMENT NO. 4 TO CHARTER TOWNSHIP OF GARFIELD ORDINANCE NO. 50 (Parkland Ordinance):

THAT the current **Section VI, J.4.** BE REMOVED, with all subsequent portions of Section VI, J.5.-J.7., being renumbered to Section VI, J.4.-J.6.:

- J.4. All hunters granted hunting permits will be required to complete, and submit to the Parks Administrator, a survey within 10 days of the end of their hunting period. This survey will be used to help analyze wildlife encountered during the hunter's use of Township Parkland. This survey will be issued with the permit. Failure to complete and return this survey may result in forfeiture of future eligibility of permits to hunt on Township Parkland.

Moved:

Supported:

Ayes:

Nays:

Absent and Excused:

By:

Lanie McManus, Clerk
Charter Township of Garfield

CERTIFICATE

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution 2020-12-T which was adopted by the Township Board of the Charter Township of Garfield on the 23rd day of June 2020. Amendment No. 4 to Garfield Township Ordinance No. 50 (Parkland Ordinance) shall take effect upon the expiration of seven (7) days following publication.

Dated: _____

Lanie McManus, Clerk
Charter Township of Garfield

THE CHARTER TOWNSHIP OF GARFIELD

ORDINANCE NO. 50
PARKLAND ORDINANCE

An Ordinance to provide for operating rules and regulations for, and to apply to, all Parkland under the jurisdiction of the Charter Township of Garfield.

THE CHARTER TOWNSHIP OF GARFIELD, GRAND TRAVERSE COUNTY,
MICHIGAN ORDAINS:

Section I
Scope and Mission Statement

- A. Preamble and Scope. This Ordinance shall act as the operating rules and regulations for, and apply to, all Parkland owned and/or controlled by the Charter Township of Garfield under authority provided by MCL 41.422.
- B. Mission Statement. The Township's goal is to provide safe, convenient, user friendly parks and trails to the citizens of Garfield Township as well as our neighbors and guests, while still preserving and protecting the natural environment in which they exist.

Section II
Definitions

- A. "Board" shall mean the Charter Township of Garfield Board of Trustees.
- B. "Township" means the Charter Township of Garfield.
- C. "Township Parkland" shall mean all parks and recreational lands, facilities and trails, owned or under the control of Garfield Township, currently being used for recreational purposes, or being held for future recreational use as shown on the Green Infrastructure Plan, as attached to the Township's Comprehensive Land Use Plan, including but not limited to, Township Parks (including nature reserves) identified in these Section II definitions.
- D. "Parks Administrator" shall mean Township Supervisor, or a designee of the Board, who has been delegated the authority to oversee operation of Township Parkland.
- E. "Person or Persons" shall mean any individual(s) or group(s) of individuals.
- F. "Camping" shall mean the overnight lodging or sleeping of a person or persons on Township Parkland, including but not limited to using a tent, trailer coach, vehicle camper, motor vehicle or in any other conveyance.
- G. "Rules" shall mean this Ordinance and any amendments to this Ordinance approved by the Board for the purpose of regulating the operation of Township Parkland.

- H. "Pavilions" shall mean the covered concrete areas on Township Parkland designed for picnicking and socializing. These pavilions usually contain picnic tables for public use.
- I. "Designated Trails" shall mean all paved, wood chipped or dirt trails, on Township Parkland, designed for non motorized use.
- J. "Silver Lake Recreation Area" shall mean the Township Parkland located along East Silver Lake Road, North of Silver Pines Road. This area is identified as location "A" on Appendix A.
- K. "Kid's Creek Park" shall mean all Township Parkland located along U.S. 31 South, between the Great Wolf Lodge and Kohl's and proceeding west and south. This area is identified as location "B" on Appendix A.
- L. "Grand Traverse Commons Recreation Area" shall mean all Township Parkland located within the Grand Traverse Commons development district. This area is identified as location "C" on Appendix A.
- M. "Miller Creek Nature Reserve" shall mean all Township Parkland located East of South Airport Road and West of Cass Road, and property South of South Airport Road and North of Hartman Road. This area is identified as location "D" on Appendix A.
- N. "Boardman Valley Nature Preserve" shall mean all Township Parkland along the Boardman River between Boardman Lake and the Grand Traverse County Natural Education Reserve, except for the "River East Recreation Area" as described below. This area is identified as location "E" on Appendix A.
- O. "Hughes Drive Nature Reserve" shall mean all Township Parkland along Hughes Drive south of Hammond Road. This area is identified as location "F" on Appendix A.
- P. "River East Recreation Area" shall mean all Township Parkland between the Boardman River and Keystone Road south of the City of Traverse City Brush Drop-Off Site. This area is identified as location "G" on Appendix A.

Section III
Hours of Operation

- A. All Township Parkland shall be available for public use from sunrise until sunset, unless otherwise posted or approved by the Parks Administrator. Site specific hours of operation, where posted, will be posted at the general parking areas or trail head.

Section IV
Prohibited Activities

The following activities are prohibited and it shall be unlawful for any person or persons to do any of the following in Township Parkland;

- A. Remain on Township Parkland outside of the stated or posted hours of operation.

- B. To enter any Township Parkland that is posted or in any other way identified as being “closed”.
- C. To camp at any time unless written permission is obtained from the Parks Administrator.
- D. To have an open fire, outside the designated charcoal grills provided for the purpose of cooking, without written permission of the Parks Administrator. (Private grills shall be allowed, either gas or charcoal, so long as the ashes will not be deposited on the ground) No fires may be built directly on the ground.
- E. To operate motorized vehicles of any kind on designated trails, except for maintenance or patrol as authorized by the Parks Administrator.
- F. To operate or park any motorized vehicles of any kind on Township Parkland except in established driveways and parking areas.
- G. To commit vandalism of any kind, including but not limited to;
 - 1. Removing, damaging, destroying or defacing Township owned property and equipment.
 - 2. Destroying, damaging, injuring or removing any trees, shrubs, wildflowers or vegetation on any Township Parkland.
- H. To have a pet, on Township Parkland, that is not on a leash or otherwise restrained and in control of its keeper. Animal leashes shall not exceed 16 feet in length.
- I. To litter or otherwise dispose of or discard refuse of any kind in or upon Township Parkland except by placing said refuse in containers provided for that purpose.
- J. To dispose of any household refuse on Township Parkland or in garbage receptacles on Township Parkland.
- K. Solicit, post, advertise or in any way sell or attempt to sell any goods or services on Township Parkland without written permission of the Parks Administrator.
- L. To possess or consume beer, wine or any intoxicating liquors on Township Parkland.
- M. To possess, smoke, or vape marijuana, tobacco, or any other products on Township Parkland.
- N. To discharge projectiles either by air, explosive substance or any other force by any firearm, revolver, pistol, shotgun, rifle, air rifle, air gun, paint ball gun, bow or other weapon that discharges a projectile. This section shall not apply to any peace officer, or duly appointed law enforcement officer while carrying out their duties. This section shall also not apply to any person lawfully hunting game as outlined in Section VI of this Ordinance and as allowed by federal and state game laws.
- O. To in any way harass and intentionally disturb any and all wildlife on Township Parkland other than while hunting as allowed in Section VI of this Ordinance and as allowed by federal and state game laws.

- P. To feed any wildlife at any time on Township Parkland.
- Q. To refuse to comply with this Ordinance when requested by a local enforcement officer or in any way hinder the Parks Administrator, any employee or designee of the administrator while performing their official duties, including the enforcement of this Parkland Ordinance.

Section V
Rules of Operation

- A. Persons must act in a way so as not to create a disturbance which will unreasonably impair the quiet enjoyment of other persons using the Township Parkland.
- B. Persons with pets on Township Parkland shall pick up and dispose of excrement from their pets. These droppings must be contained in a sealed bag and removed from Township Parkland or placed in trash receptacles as provided.
- C. Township Pavilions shall be occupied on a first come first served basis, unless previously reserved, and must be made available / shared with other persons, as long as space permits. Persons using Township Pavilions must clean up after use and dispose of any trash in receptacles provided or remove their trash from Township Parkland.
 - 1. Pavilions may be reserved for large groups and special events at the discretion of the Parks Administrator. Persons wishing to reserve a pavilion for a large group or special event must make their request in writing to the Parks Administrator at least 14 days prior to the event. Reservation requests will be considered for groups of 15 or more people only. If a reservation is approved by the Parks Administrator the details of that reservation will be posted on the pavilion at least 7 days prior to the event.
- D. Baseball diamonds, tennis courts, basketball courts, soccer fields and any other recreational facilities may be reserved for future use upon approval of the Parks Administrator. Reservations shall be available for a single event and/or for continuing use on a weekly basis. Absent a reservation, facilities shall be used on a first come first serve basis.
- E. Fees for the reservation and rental of Township Park facilities shall be established by the Charter Township of Garfield Fee Schedule.

Section VI
Hunting, Fishing and Trapping

- A. The Board and Parks Administrator reserves the right to use any and all means to control wildlife deemed to be a nuisance. All further conditions regulating Hunting, Fishing or Trapping in this Ordinance shall not apply to the Township or its designees.
- B. Fishing is allowed in all waterways within Township Parkland so long as all state and federal game laws and regulations are adhered to.

- C. Trapping of wildlife is not permitted on Township Parkland.
- D. Target shooting is not allowed on Township Parkland.
- E. Hunting is allowed only on Township Parkland identified in this section of the Ordinance and with the limitations stated herein. Anyone hunting on Township Parkland must possess valid state and federal game licenses as required for the game being hunted. All hunting must be done in accordance with state of Michigan and federal laws including but not limited to those regarding season dates, species and bag limits. Hunters must also possess a permit issued by the Parks Administrator as outlined in this section of the Ordinance.
 - 1. There shall be no hunting allowed in the Silver Lake Recreation Area.
 - 2. There shall be no hunting allowed in the Kid's Creek Park.
 - 3. There shall be no hunting allowed in the Grand Traverse Commons Recreation Area.
 - 4. Hunting is allowed by means of Shotgun (shot only no slugs) and Bow and Arrow only in the Miller Creek Nature Reserve. Hunters must possess a permit issued by the Parks Administrator as outlined in this section of the Ordinance. All other restrictions outlined in this Ordinance must also be adhered to.
 - 5. Hunting is allowed by means of Shotgun (shot only no slugs) and Bow and Arrow only in the Boardman Valley Nature Preserve. Hunters must possess a permit issued by the Parks Administrator as outlined in this section of the Ordinance. All other restrictions outlined in this Ordinance must also be adhered to.
 - 6. There shall be no hunting allowed in the Hughes Drive Nature Reserve.
 - 7. Hunting is allowed by means of Shotgun (shot only no slugs) and Bow and Arrow only in the River East Recreation Area. Hunters must possess a permit issued by the Parks Administrator as outlined in this section of the Ordinance. All other restrictions outlined in this Ordinance must also be adhered to.
- F. There shall be no permanent hunting blinds erected on Township Parkland. All tree stands must be temporary in nature and removed when not in use. No permanent steps, ladders or screw in foot pegs may be used.
- G. There shall be no cutting of trees, tree limbs or any other vegetation, on Township Parkland, to improve visibility for the purpose of hunting.
- H. All hunting or placement of temporary hunting blinds must take place at a minimum 150 feet from any parking area, boat launch or maintained trail on Township Parkland.
- I. There shall be no baiting of game on Township Parkland.

- J. Permits to hunt on Township Parkland must be obtained, from the Parks Administrator, in advance of hunting as outlined below;
1. Hunting permits will be issued on a first come first serve basis by the Parks Administrator. Permits will be area specific and the number available will vary based on the hunting season and hunting area. The number of permits available will be determined by the Parks Administrator.
 2. Hunting permits will be valid for 7 days beginning at sunrise on Saturday and ending at sunset on Friday of the week that the permit is issued for.
 3. Applications for hunting permits are available at the township offices and must be filled out at least 7 days and not more than 14 days prior to the desired timeframe. Hunting permits are free of charge.
 - ~~4. All hunters granted hunting permits will be required to complete, and submit to the Parks Administrator, a survey within 10 days of the end of their hunting period. This survey will be used to help analyze wildlife encountered during the hunter's use of Township Parkland. This survey will be issued with the permit. Failure to complete and return this survey may result in forfeiture of future eligibility of permits to hunt on Township Parkland.~~
 - ~~5.4.~~ Hunting permits issued by the Parks Administrator are non-exclusive permission to hunt. The permit holder should be advised that additional permits to hunt may be issued.
 - ~~6.5.~~ Hunting permits are specific to the person granted the permit and are non-transferable.
 - ~~7.6.~~ In the case of animals being taken, which require field dressing, the resulting entrails shall be covered with soil at a depth of one (1) foot.
- K. Any person granted the privilege of utilizing Township Parkland for the purpose of hunting shall agree to conduct them self in a safe and ethical manner. They must also be mindful of property boundaries, safety zones surrounding adjoining residences, recreational trails and other users of the Parkland.

Section VII
Enforcement and Penalty

- A. The Grand Traverse County Sheriff, Grand Traverse County Sheriff deputies, and Township Code Enforcement Officers are authorized as local enforcement officers of this Ordinance.
- B. Any person(s) violating any provisions or rules in this Ordinance shall be deemed as guilty of a misdemeanor and upon conviction thereof shall be fined as follows;
 1. First violation within a 2-year period not more than a \$50.00 fine.
 2. Second violation within a 2-year period not more than a \$100.00 fine.
 3. Third violation within a 2-year period not more than a \$150.00 fine.

4. Fourth and all subsequent violations within a 2-year period not more than \$250.00 fine.

In addition to the fines as outlined above, person(s) convicted of violating this Ordinance may be imprisoned in the county jail for a period not to exceed 90 days.

Section VIII

Severability

- A. The provisions of this Ordinance are severable and if any part is declared void or unenforceable by court of competent jurisdiction, the remaining parts shall remain in force.

Section IX
Effective Date

This Ordinance shall take effect ~~thirty (30)~~seven (7) days after it is published.

A copy of this Ordinance may be inspected at the office of the Charter Township of Garfield located at 3848 Veterans Drive, Traverse City, Michigan between the hours of 7:30 a.m. and 6:00 p.m., Monday through Thursday.

I hereby certify that the foregoing constitutes a true and complete copy of an Ordinance amended and duly adopted by the Township Board of the Charter Township of Garfield, County of Grand Traverse, Michigan, at a meeting held on May 26, 2020, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

Lanie McManus, Clerk

Date

Garfield Township Board
Amendment No. 1 Introduced: July 9, 2009
Amendment No. 1 Adopted: July 23, 2009
Amendment No. 2 Introduced: April 23, 2019
Amendment No. 2 Adopted: May 14, 2019
Amendment No. 3 Introduced: May 12, 2020
Amendment No. 3 Adopted: May 26, 2020

**Non-Exclusive Hunting Permit for
Charter Township of Garfield Parkland**

Permit issued to:

Name: _____ **Phone Number:** _____

Address: _____

Park area issued for: _____ **Miller Creek Nature Reserve**

_____ **~~Garfield Township Nature Reserve Boardman~~**
Valley Nature Preserve

_____ **River East Recreation Area**

For Dates: Saturday _____ **through Friday** _____

Copy of valid Michigan hunting license attached _____

Permit Approved by: _____ **Date:** _____

The undersigned, being of lawful age, in consideration of permission granted to the undersigned by the Charter Township of Garfield to hunt on township owned parkland, hereby releases the Charter Township of Garfield, its agents and employees from all actions, causes of action, damages, rights, costs, loss of service, claims, demands, expenses and compensation whatsoever which the undersigned's heirs executors, administrators of assigns may have against the Charter Township of Garfield, its agents and employees, for all personal injuries known or unknown which the undersigned has or may incur by participating in any activity which the undersigned participates in while on township parkland.

I have read the hunting permit, understand all its terms and execute it voluntarily and with full knowledge of its significance. I understand that by signing this form, I acknowledge that hunting activities have certain risks and I fully understand those risks and am willing to accept them.

Signature (parent or legal guardian if under 18)

Date: _____

~~Wildlife Survey~~

Day / Date: _____ Species Harvested: _____

Details of Harvest: _____

~~Additional species encountered:~~

Day / Date: _____ Species Observed: _____

Day / Date: _____ Species Observed: _____

Day / Date: _____ Species Observed: _____

Day / Date: _____ Species Observed: _____

Other Comments: _____

~~Please complete and return this survey within 10 days of the end of your hunting period.~~

**Charter Township of Garfield
Parkland Hunting Rules**

Below is section VI of township ordinance #50, regulating hunting on Charter Township of Garfield parkland. Any person granted a hunting permit shall abide by these rules as well as the entire contents of ordinance #50. Any person found in violation of this ordinance may have future permit applications rejected by the township.

Section VI
Hunting, Fishing and Trapping

- A. The Board and Parks Administrator reserves the right to use any and all means to control wildlife deemed to be a nuisance. All further conditions regulating Hunting, Fishing or Trapping in this Ordinance shall not apply to the Township or its designees.
- B. Fishing is allowed in all waterways within Township Parkland so long as all state and federal game laws and regulations are adhered to.
- C. Trapping of wildlife is not permitted on Township Parkland.
- D. Target shooting is not allowed on Township Parkland.
- E. Hunting is allowed only on Township Parkland identified in this section of the Ordinance and with the limitations stated herein. Anyone hunting on Township Parkland must possess valid state and federal game licenses as required for the game being hunted. All hunting must be done in accordance with state of Michigan and federal laws including but not limited to those regarding season dates, species and bag limits. Hunter~~s~~ must also possess a permit issued by the Parks Administrator as outlined in this section of the Ordinance.
 1. There shall be no hunting allowed in the Silver Lake Recreation Area.
 2. There shall be no hunting allowed in the Kid's Creek Park.
 3. There shall be no hunting allowed in ~~The~~the Grand Traverse Commons Recreation Area.
 4. Hunting is allowed by means of Shotgun (shot only no slugs) and Bow and Arrow only in the Miller Creek Nature Reserve. Hunters must possess a permit issued by the Parks

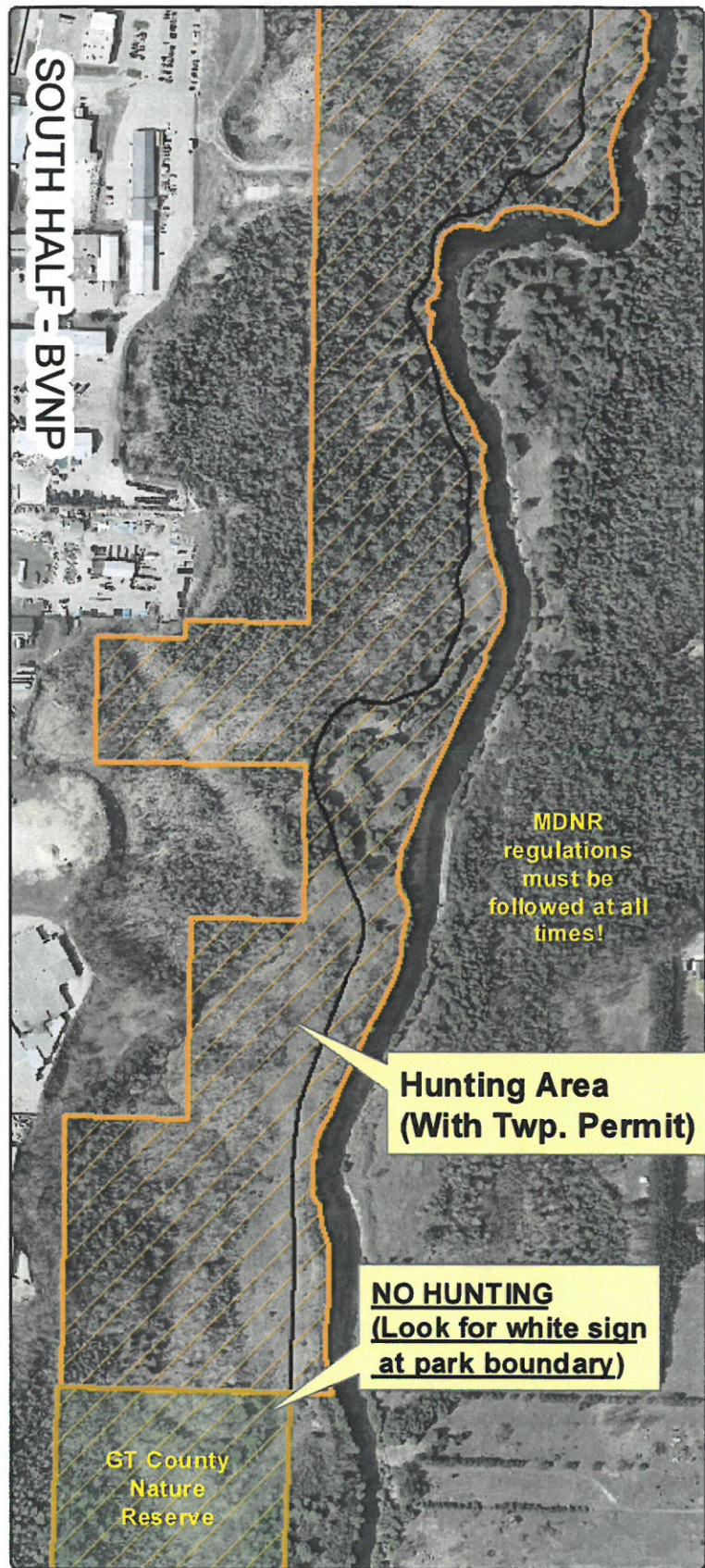
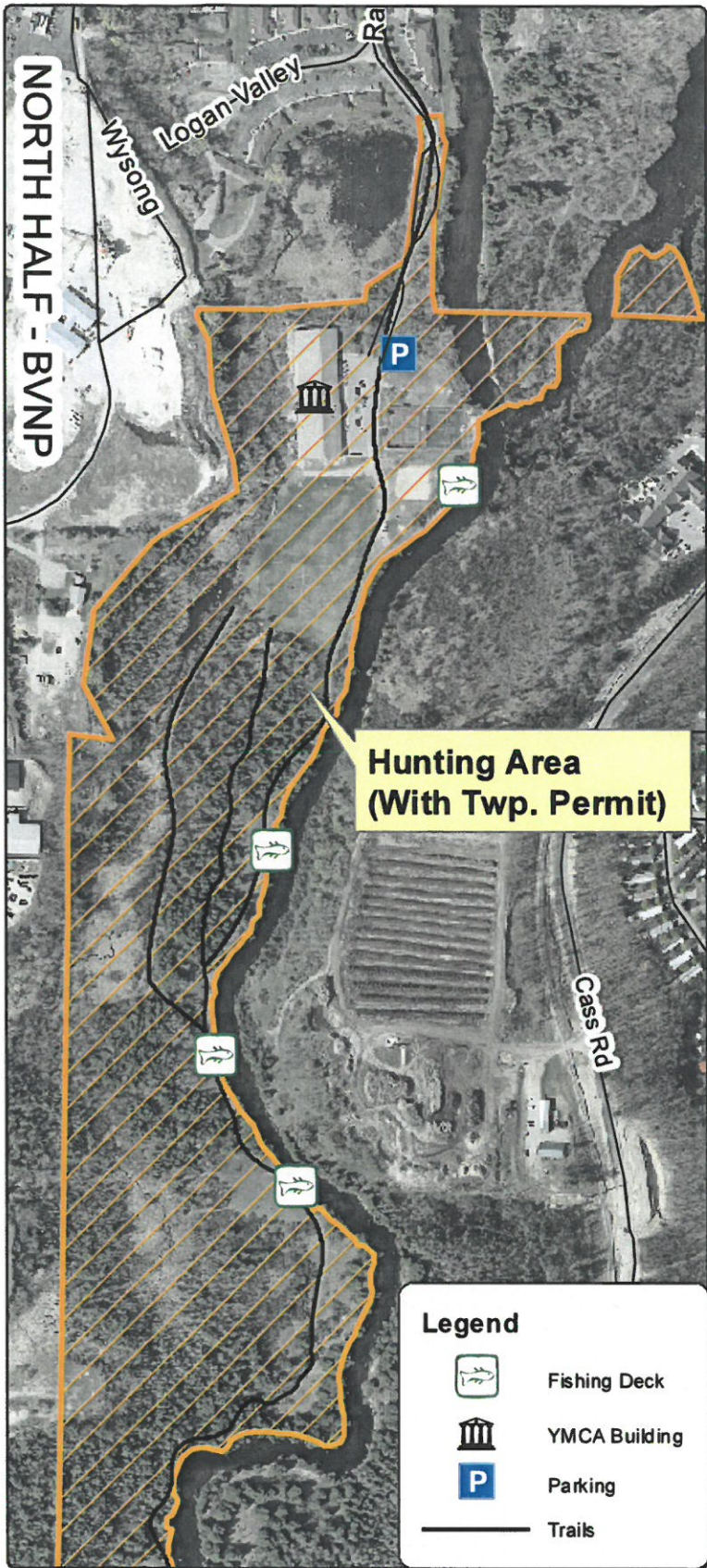
Administrator as outlined in this section of the Ordinance. All other restrictions outlined in this Ordinance must also be adhered to.

~~5.~~ Hunting is allowed by means of Shotgun (shot only no slugs) and Bow and Arrow only in the ~~Garfield Township Nature Reserve~~Boardman Valley Nature Preserve. Hunters must possess a permit issued by the Parks Administrator as outlined in this section of the Ordinance. All other restrictions outlined in this Ordinance must also be adhered to.

~~6.~~ There shall be no hunting allowed in the Hughes Drive Nature Reserve.

~~5-7.~~ Hunting is allowed by means of Shotgun (shot only no slugs) and Bow and Arrow only in the River East Recreation Area. Hunters must possess a permit issued by the Parks Administrator as outlined in this section of the Ordinance. All other restrictions outlined in this Ordinance must also be adhered to.

- F. There shall be no permanent hunting blinds erected on Township Parkland. All tree stands must be temporary in nature and removed when not in use. No permanent steps, ladders or screw in foot pegs may be used.
- G. There shall be no cutting of trees, tree limbs or any other vegetation, on Township Parkland, to improve visibility for the purpose of hunting.
- H. All hunting or placement of temporary hunting blinds must take place at a minimum 150 feet from any parking area, boat launch or maintained trail on Township Parkland.
- I. There shall be no baiting of game on Township Parkland.
- J. Permits to hunt on Township Parkland must be obtained, from the Parks Administrator, in advance of hunting as outlined below;
 - 1. Hunting permits will be issued on a first come first serve basis by the Parks Administrator. Permits will be area specific and the number available will vary based on the hunting season and hunting area. The number of permits available will be determined by the Parks Administrator.
 - 2. Hunting permits will be valid for 7 days beginning ~~2-hours-before~~at sunrise on Saturday and ending at sunset on Friday of the week that the permit is issued for.
 - 3. Applications for hunting permits are available at the township offices and must be filled out at least 7 days and not more than 14 days prior to the desired timeframe. Hunting permits are free of charge.
 - ~~4. All hunters granted hunting permits will be required to complete, and submit to the Parks Administrator, a survey within 10 days of the end of their hunting period. This survey will be used to help analyze wildlife encountered during the hunter's use of Township Parkland. This survey will be issued with the permit. Failure to complete and return this survey may result in forfeiture of future eligibility of permits to hunt on Township Parkland.~~
 - ~~5-4.~~ Hunting permits issued by the Parks Administrator are non-exclusive permission to hunt. The permit holder should be advised that additional permits to hunt may be issued.
 - ~~6-5.~~ Hunting permits are specific to the person granted the permit and are non-transferable.
 - ~~7-6.~~ In the case of animals being taken, which require field dressing, the resulting entrails shall be covered with 12 inches of dirt.
- K. Any person granted the privilege of utilizing Township Parkland for the purpose of hunting shall agree to conduct them self in a safe and ethical manner. They must also be mindful of property boundaries, safety zones surrounding adjoining residences, recreational trails and other users of the Parkland.



Hunting Area Map

Boardman Valley Nature Preserve

Print date: 11/15/2011

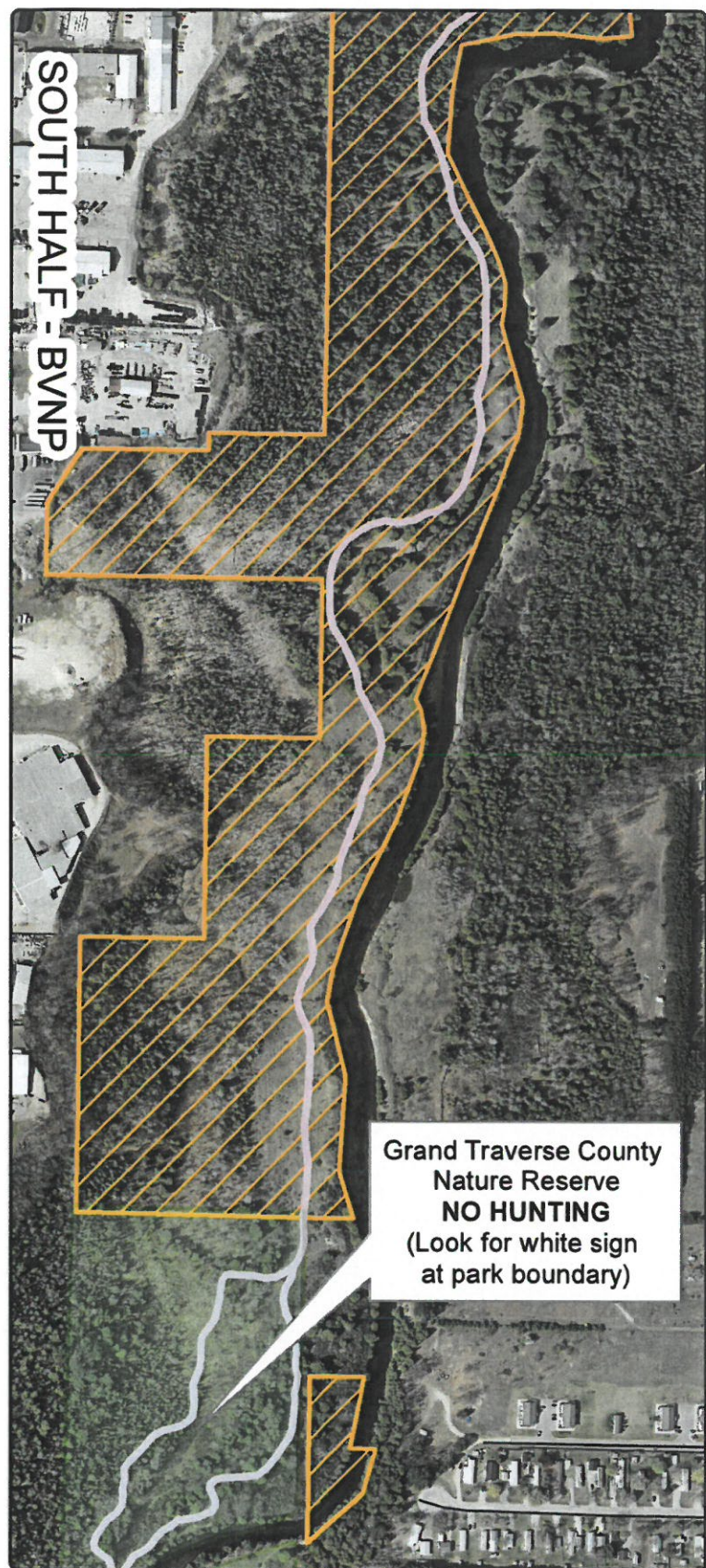
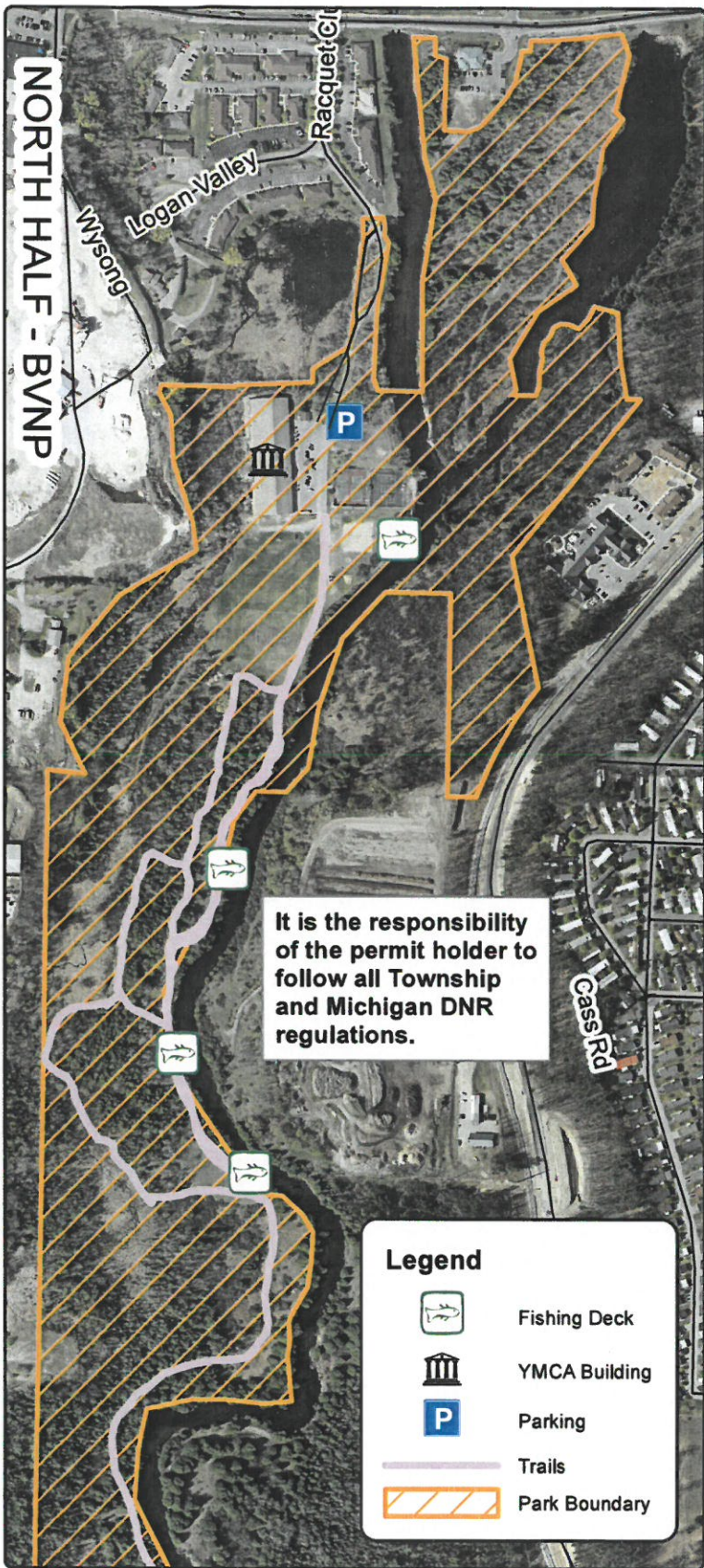
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Garfield Charter Township
3848 Veterans Drive
Traverse City, MI 49684
Phone: 231.941.1620
Fax: 231.941.1688
www.garfield-twp.com

NOT A LEGAL SURVEY



Hunting Area Map

Boardman Valley Nature Preserve

Print date: 5/21/2020










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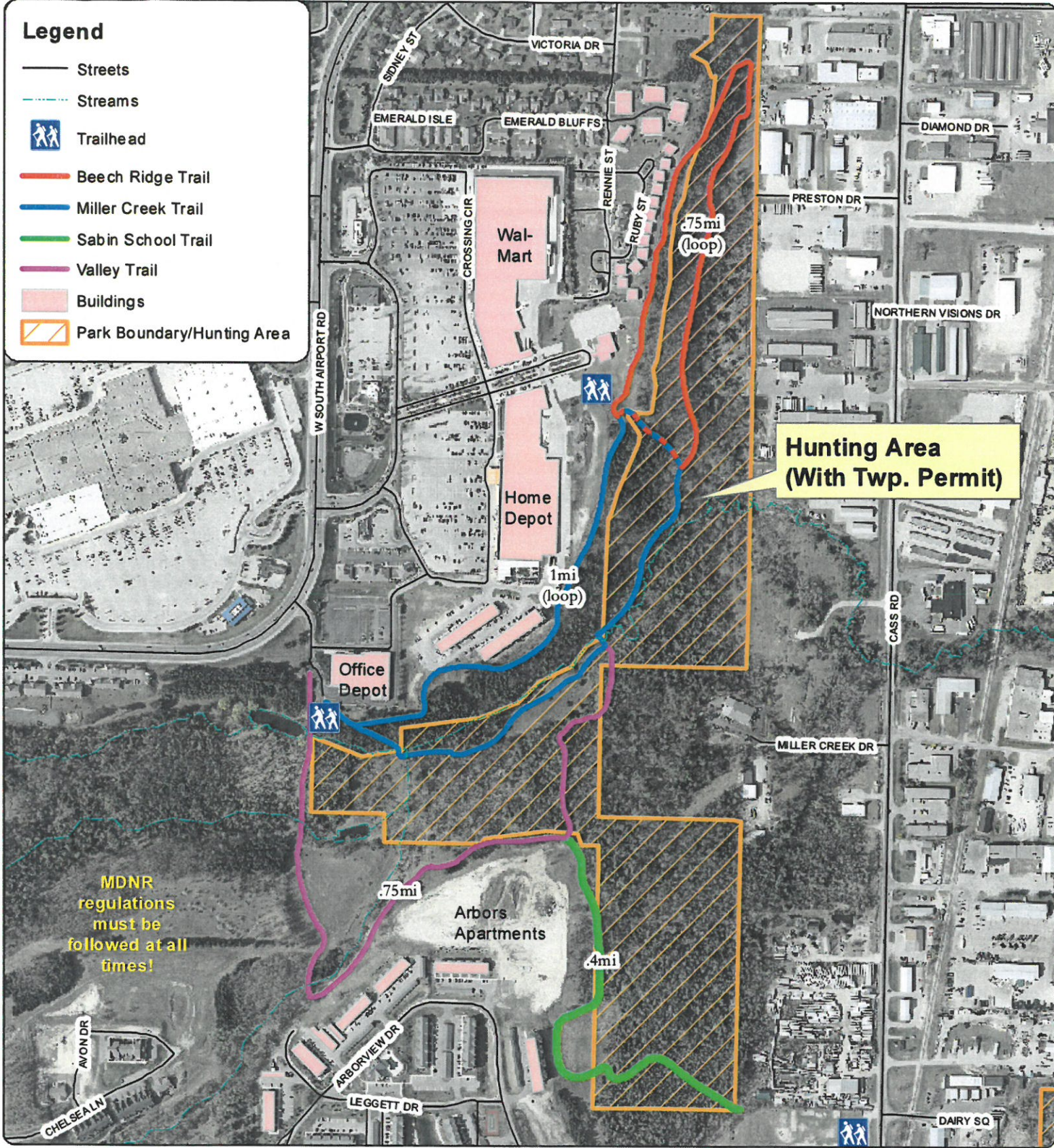


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Legend

-  Streets
-  Streams
-  Trailhead
-  Beech Ridge Trail
-  Miller Creek Trail
-  Sabin School Trail
-  Valley Trail
-  Buildings
-  Park Boundary/Hunting Area

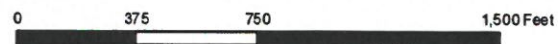


Hunting Area Map

Miller Creek Nature Reserve

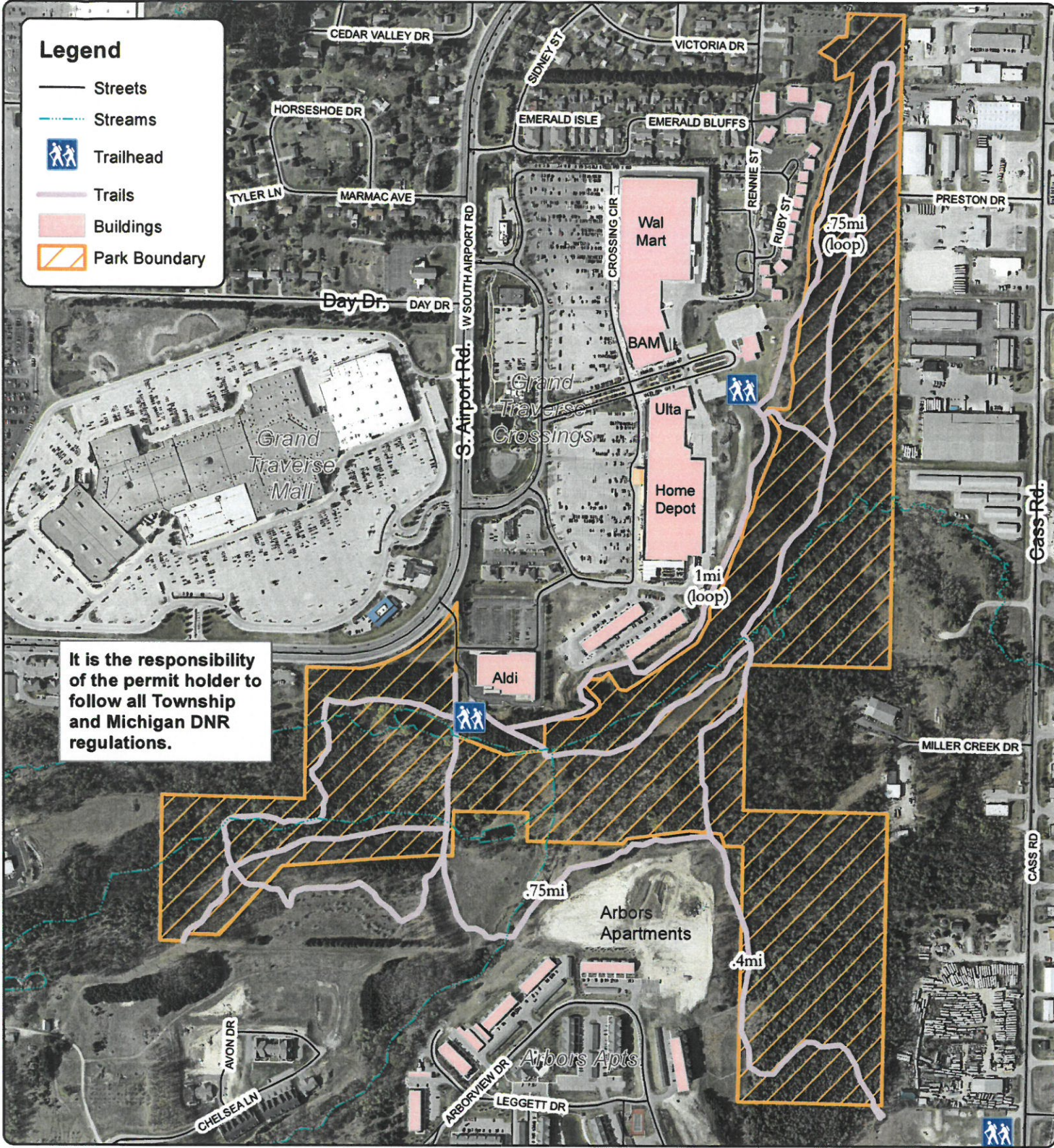
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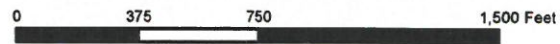
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It is the responsibility of the permit holder to follow all Township and Michigan DNR regulations.

Hunting Area Map

Miller Creek Nature Reserve

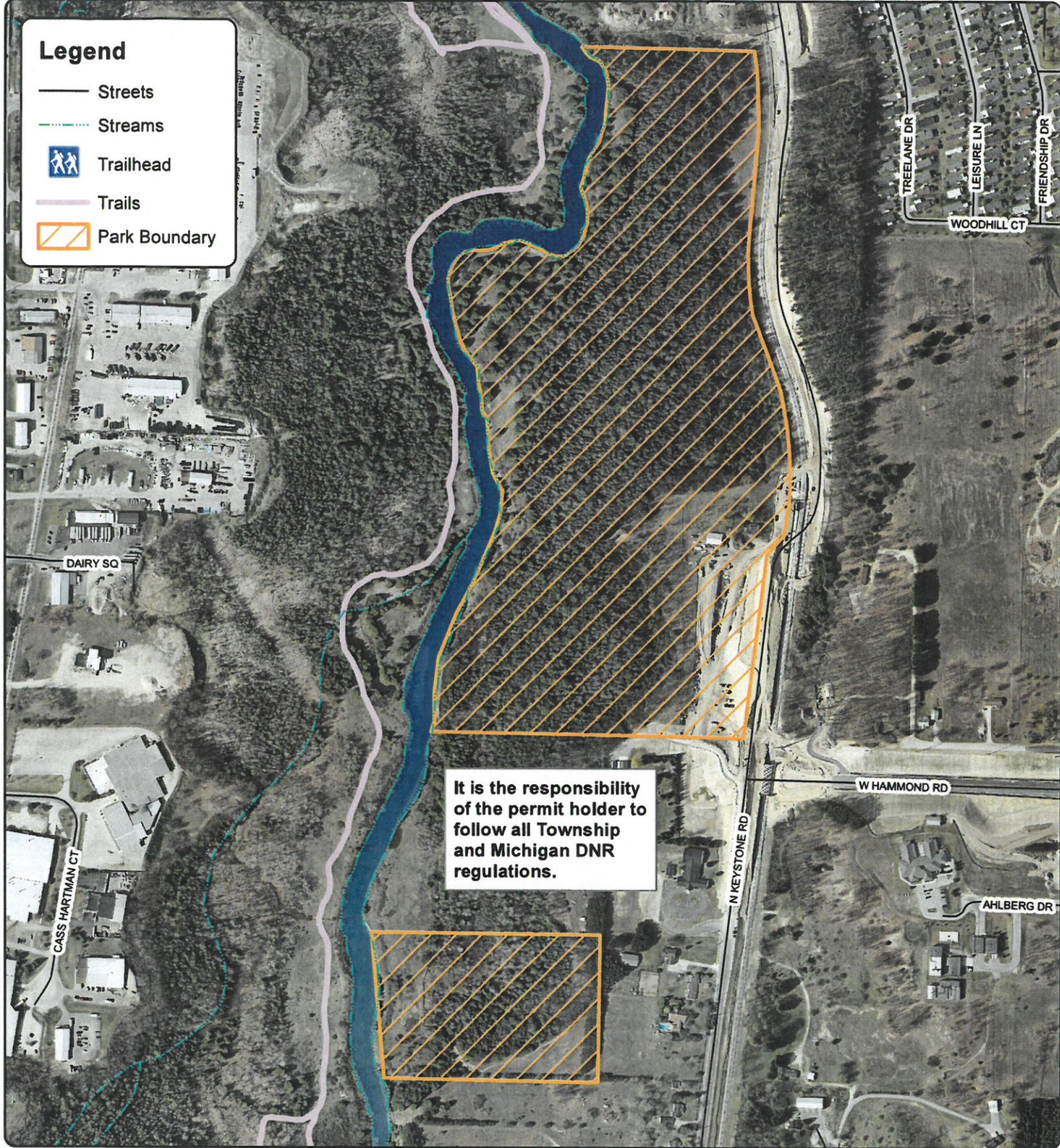


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Print date: 5/21/2020

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Hunting Area Map

River East Recreation Area



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Print date: 5/21/2020

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NOT A LEGAL SURVEY

		Charter Township of Garfield	
		Planning Department Report No. 2020-94	
Prepared:	June 15, 2020	Pages:	1 of 1
Meeting:	June 23, 2020 Township Board	Attachments:	<input type="checkbox"/>
Subject:	Reappointment of Tim Hughes to Joint Recreational Authority		

INTRODUCTION

Tim Hughes' appointment to the City of Traverse City and Charter Township of Garfield Recreational Authority will expire on June 30, 2020.

The Township Supervisor has nominated Mr. Hughes for reappointment to a new 3-year term. Township Board action to reappoint Mr. Hughes is therefore requested.

ACTION REQUESTED:

MOTION THAT Tim Hughes be reappointed to the City of Traverse City and Charter Township of Garfield Recreational Authority for a 3-year term expiring on June 30, 2023.

5/27/20

Hi Chuck-

Hope all is well! Crazy few months, eh?

Matt Cowell asked me to send this along so here we go! I am ready to continue serving at the pleasure of the Garfield Township Board. -- we have some exciting plans ahead!

Sincerely,

Tim Hughes

Board Appointment Policy

Approved March 28, 2017

All applicants will be notified in writing within seven (7) business days of the board's decision. Applicants not selected and/or applications received after October 30th will be kept on file and considered when other vacancies arise.

In the event of a resignation from a board or commission, those applications held on file shall be considered in the same manner described above beginning with the selection committee.

CHARTER TOWNSHIP OF GARFIELD

Application for Appointment

Thank you for your interest in serving on a board, commission or committee. The purpose of this form is to provide the Township with some information about residents considered for appointment. If you are not selected at this time, your application will be kept on file for one year and considered if additional openings occur.

I, Tim Hughes, hereby make application for appointment to:
(Name)

Building Committee Board of Review Fire Board
 Park Board Planning Commission Recreation Board
 Zoning Board of Appeals Personnel Committee Other Committee

for a term of 3 years, from July 1, 2020 to June 30, 2023
(number) (Appointment date) (Term Expiration Date)

TO THE CHARTER TOWNSHIP OF GARFIELD, COUNTY OF GRAND TRAVERSE, STATE OF MICHIGAN, BOARD OF TRUSTEES:

1. I reside at: 4427 Silver Valley Lane, T.C., MI 49684
(street address, city and zip code)
since 2001 Phone number(s): (231) 645-4883
(year)
Email address: TLJHughes555@gmail.com

2. I am at least 18 years of age: Yes No

3. Citizen of: U.S.A.

4. Employer: T.C.A.P.S. Phone: (231) 933-1933
a. Indicate nature of your work: School Bus Driver
b. Title: _____

5. Educational level and degrees received or other work experience that may be beneficial for this position:
BA Business Administration Hospitality Administration
MBA Supply Chain Management

6. I presently hold the following appointment and elected positions (include title and appointment or election date):
Treasurer T.C./Garfield Recreation Authority
Volunteer - Various Non Profit Organizations

7. Previously held appointments and/or elected positions (include title and dates of service):
Recreation Authority Board since inception

Board Appointment Policy

Approved March 28, 2017

8. Participation in any Township related activities. Include any civic, fraternal, charitable, professional organizations, etc. (Attach additional pages, if necessary).

St. Francis Church Youth Group Leader
Safe Harbor Volunteer at Shelter
Young Life Leadership Support & Development Team

9. Do you foresee any potential Conflicts of Interest while executing the Duties of this Position ? If so explain.

No

10.) Please explain why you would like to be on this Board, Commission or Committee?

Continue to encourage momentum for long-term execution of Recreation Authority Goals, including securing millage operational funding renewal.

I hereby apply for appointment to

Tim Hughes

(Name of Board or Commission)

And I acknowledge that:


1. If appointed, I will comply with all Statutory and other requirements and obligations of my appointment;
2. If I cease to comply with such requirements, I automatically forfeit said appointed position;
3. I hold no position or appointment which is a conflict of interest with the appointed position applied for. Should a conflict of interest arise, I will promptly inform the board or commission.
 - a. I shall inform the department head/staff prior to any meeting at which I have a possible conflict of interest that may restrict my participation in said meeting;
 - b. I will always avoid the appearance of conflict between public duties and personal interests and activities in all township public forums, pursuant to state law and township policies; and
 - c. I will not allow my personal relationships or views to affect my responsibilities to the residents I represent;
4. As a public officer (servant), I shall not engage in a business transaction with or contractual relationship to any board or commission that I am on, in which [as a public officer] I may profit from, according to MCL 15.322 Public Act 317 of 1968, Contracts of Public Servants with Public Entities;
5. To the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking; and
6. If appointed, I am committed to attend all duly noticed board or commission meetings. In the event I am not able to attend a scheduled meeting I will notify the chairman of my absence to allow them enough time to notify an alternate member to attend.

I agree and understand the responsibilities of accepting this position.

Traverse City - Garfield Township
Board Appointment: Recreation Authority Board

Tim Hughes
(Signature)

5/27/20
(Date)

 Charter Township of Garfield Planning Department Report No. 2020-95			
Prepared:	June 15, 2020	Pages:	2
Meeting:	June 23, 2020 Township Board	Attachments:	<input type="checkbox"/>
Subject:	Township Board Strategic Plan-Annual Review		

BACKGROUND:

On August 27, 2019, the Township Board adopted its current Strategic Plan. The Plan contains nine goals that guide the work done today and in the future by the Township Board, its appointed boards and commissions, and staff. It is important to review these goals on a regular basis and determine whether they are still valid. This is also an opportune time to revisit the goals before initiating the upcoming Township budget process.

The following goals were identified by the Board:

1. Identity
<i>Develop a strong identity that conveys the character and values of the community to the region and beyond</i>
2. Economic Development
<i>As part of a regional hub in Northern Michigan, promote Garfield Township as a great place for business development and job opportunities</i>
3. Public Safety
<i>Support collaborations which promote public safety including police and fire services</i>
4. Parks and Trails
<i>Foster a system of high-quality active and passive parks connected by trails</i>
5. Water Quality
<i>Make water system improvements and support environmental conservation efforts to protect water quality</i>
6. Housing
<i>Provide for a balance of housing choices with a variety of housing types</i>
7. Transportation & Infrastructure
<i>Invest in transportation and infrastructure which support high-quality development</i>
8. Partnerships
<i>Participate in local and regional partnerships to advance community interests</i>
9. Fiscal Responsibility
<i>Deliver effective public services to the community and operate with fiscal efficiency</i>

ACTION REQUESTED:

This report is being provided for information only. No action is requested. However, if there is interest in altering any of these goals, then it would be appropriate to take action to make an amendment.