

**CHARTER TOWNSHIP OF GARFIELD  
TOWN BOARD MEETING**

Tuesday, May 22, 2018 at 6:00pm  
Garfield Township Hall  
3848 Veterans Drive  
Traverse City, MI 49684  
Ph: (231) 941-1620

A G E N D A

**ORDER OF BUSINESS**

**Call meeting to order  
Pledge of Allegiance  
Roll call of Board Members**

**1. Public Comment**

**Public Comment Guidelines:**

Any person shall be permitted to address a meeting of The Township Board, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et.seq.) Public Comment shall be carried out in accordance with the following Board Rules and Procedures: a.) any person wishing to address the Board is requested to state his or her name and address. b.) No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Township Board Member's questions. Where constrained by available time the Chairperson may limit the amount of time each person will be allowed to speak to (3) minutes. 1.) The Chairperson may at his or her own discretion, extend the amount of time any person is allowed to speak. 2.) Whenever a Group wishes to address a Committee, the Chairperson may require that the Group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak when constrained by available time.

**2. Review and approval of the Agenda - Conflict of Interest**

**3. Consent Calendar**

The purpose of the Consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the Consent Calendar be removed there from and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected. If any item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Board action adopting the Consent Calendar.

a. Minutes – May 8, 2018 Regular Meeting (Recommend Approval)

b. Bills -

General Fund  
(Recommend Approval)

\$295,317.22

**4. Items Removed from the Consent Calendar**

**5. Correspondence**

**6. Reports**

- a. GT Metro Fire Report
- b. Northflight EMS Report
- c. County Commissioner's Report
- d. Supervisor's Report

**7. Unfinished Business**

- a. Consideration of Resolution 2018-14-T, a resolution approving Amendment No. 12 to Ordinance No. 68 rezoning properties 05-015-042-10 and 05-015-044-00 from R-1 One Family Residential to R-3 Multi-Family Residential
- b. PD 2018-52 - Reconsideration of the reappointment of Joe McManus to the Joint Planning Commission for a 3 year term expiring on May 14, 2021

**8. New Business**

- a. Consideration of the Proposed Comprehensive Annual Budget Fiscal Year July 1, 2018 to June 30, 2018 for the City of Traverse City and the Charter Township of Garfield Recreational Authority
- b. Consideration of a request from Tim Hinkley, President, Traverse City Boom Boom Club for a contribution of \$3,500 for the 2018 July 4<sup>th</sup> Fireworks
- c. Consideration of Resolution 2018-15-T, a resolution of Approval of Computerized Tax Roll
- d. PD 2018-57 - Consideration of reappointment of Michael Groleau to the City of Traverse City and Charter Township of Garfield Recreational Authority for a 3 year term expiring on June 30, 2021 (Recommend Approval)

**9. Public Comment**

**10. Other Business**

**11. Adjournment**

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Lanie McManus, Clerk

The Garfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to the Garfield Township Board. Individuals with disabilities requiring auxiliary aids or services should contact the Garfield Township Board by writing or calling Lanie McManus, Clerk, Ph: (231) 941-1620, or TDD #922-4412.

**CHARTER TOWNSHIP OF GARFIELD**  
**TOWN BOARD MEETING**  
**May 8, 2018**

Chuck Korn called the Town Board Meeting to order on May 8, 2018 at 6:00 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

**Pledge of Allegiance**

**Roll call of Board Members**

Present: Molly Agostinelli, Denise Schmuckal, Jeane Blood Law, Dan Walters, Steve Duell, Lanie McManus, Chuck Korn

Staff Present: Erik Perdonick

**1. Public Comment (6:01)**

None

**2. Review and Approval of the Agenda - Conflict of Interest (6:01)**

Blood Law and McManus announced possible conflicts but the board agreed there was no conflict for either.

*Agostinelli moved and Schmuckal seconded to approve the agenda as presented.*

*Yeas: Agostinelli, Schmuckal, Duell, Blood Law, McManus, Walters, Korn*

*Nays: None*

**3. Consent Calendar (6:04)**

**a. Minutes**

April 10, 2018 Meeting (Recommend Approval)

**b. Bills**

**General Fund** **\$546,632.00**  
**(Recommend Approval)**

**Gourdie-Fraser**

Developer's Escrow Fund – Storm Water Reviews	\$ 8,577.50
Developer's Escrow Fund – Utility Plan Review	11,551.12
Utility Receiving Fund	16,377.40
<u>Park Funds/DNR Trust Fund</u>	<u>1,474.60</u>
<b>Grand Total</b>	<b>\$ 37,980.62</b>
<b>(Recommend Approval)</b>	

- c. **MTT Report (Receive and File)**
- d. **PD 2018-52 Reappointment of Joe McManus to the Joint Planning Commission (Recommend Approval)**
- e. **Consideration of Close-out and Turnover documents for Hammond Industrial Center – Industry Drive Extension (Final Phase) (Recommend Approval)**

Board members removed consent calendar items b, c and d.

*Schmuckal moved and Duell seconded to approve the Consent Calendar as amended.*

*Yeas: Schmuckal, Duell, McManus, Blood Law, Agostinelli, Walters, Korn*

*Nays: None*

#### **4. Items removed from Consent Calendar**

##### **a. Bills**

Board members asked for clarification on a couple of the bills.

*Duell moved and Schmuckal seconded to approve the bills as presented.*

*Yeas: Duell, Schmuckal, Walters, McManus, Blood Law, Agostinelli, Korn*

*Nays: None*

##### **b. MTT Update**

Board members moved this MTT Update to New Business Item B.

##### **c. PD 2018-52 Reappointment of Joe McManus to the Joint Planning Commission**

Board members discussed the committee application process and determined that the appointment should be done by application in order to follow the new board appointment policy. Duell will discuss the process at the next Planning Commission to determine if there is additional interest in the appointment.

*Duell moved and Schmuckal seconded to allow McManus to serve on the Joint Planning Commission until the formal reappointment process can take place.*

*Yeas: Duell, Schmuckal, McManus, Blood Law, Walters, Agostinelli, Korn*

*Nays: None*

#### **5. Correspondence (6:14)**

##### **a. Grand Traverse Conservation District – April Report**

It was noted that an Invasive species clean-up will take place on Tuesday, May 15 at 9am.

#### **6. Reports**

**a. Construction Report (6:16)**

Jennifer Hodges said many projects are beginning with the nicer weather. The NorthWest water system improvements will be started in mid-June. DN Tanks has completed construction of the new tank and will finish the final testing when water is available. Board members asked questions about the new tank being built by the City and some other ongoing projects.

**b. Sheriff's Report (6:35)**

Deputy Chris Halleck reported that there were 1,279 calls in the township for April 2018 which comprised 40% of the county total. Deputies have been participating in several active shooter programs and there are more scheduled throughout the summer months. A Drug Take Back at the mall resulted in 81 lbs of pills being turned in. Board members discussed the possible purchase of a Shield 15 Digital Traffic Monitor.

*Schmuckal moved and Walters seconded to approve the purchase of the Shield 15 Speed Display for a cost of at \$5,125.00 and two batteries for the Shield 12 at a cost \$286.00 to be deducted from the Community Awareness Fund.*

*Yeas: Schmuckal, Walters, Agostinelli, McManus, Duell, Blood Law, Korn*

*Nays: None*

**c. County Commissioner's Report**

No report

**d. Personnel Committee Report (6:35)**

Schmuckal said that there were excellent candidates for the Assessor II position and a recommendation will be forthcoming under item 7.c.

**e. Treasurer's Report (6:36)**

Blood Law explained some variances in the accounting balances and said that the tax collection rate is currently 98.43% which is historically the highest tax collection rate ever.

**f. Clerk's Report (6:42)**

McManus said that her report was submitted in writing and her office has been busy with preparations for the August election.

**g. Supervisor's Report (6:44)**

Korn reported that some homeless camping was taken care of near the river. He discussed a traffic safety meeting as it pertained to marijuana driving laws and added that there is no law in place yet for testing drivers under the influence of marijuana. Korn reported on the MTA sessions he attended, as well as, the last Metro Fire Board meeting. Short term rental lawsuits were also discussed.

**7. Unfinished Business**

- a. **Consideration of Resolution 2018-12-T, a resolution designating the rehabilitation of an existing 70 unit Section 8 Housing Project commonly known as Aspen Hills, located at 1291 Oak Terrace, Traverse City, Michigan 49686 as a “Qualified Project” under the Charter Township of Garfield’s Ordinance No. 18 as amended. (6:55)**

After the last meeting, changes were made in the contract and all parties have reviewed the new contract between MHT for Aspen Hills and Garfield Charter Township for a PILOT agreement. Jim Gromer, a representative of MHT, is requesting a 4% PILOT plus a municipal services agreement for a length of 34 years.

*Agostinelli moved and Duell seconded to adopt Resolution 2018-12-T, a resolution designating the rehabilitation of an existing 70 unit Section 8 Housing Project commonly known as Aspen Hills, located at 1291 Oak Terrace, Traverse City, Michigan 49686 as a “Qualified Project” under the Charter Township of Garfield’s Ordinance No. 18 as amended.*

*Yeas: Agostinelli, Duell, Walters, Blood Law, Schmuckal, Agostinelli, Korn*

*Nays: None*

- b. **PD 2018-47 – Brickways and Church of Christ Rezoning – to rezone approximately 12 acres from R-1 One-Family Residential to R-3 Multi-Family Residential, without restriction Parcel Nos. 05-015-042-10 and 05-015-044-00. (7:02)**

Perdonik said that the Planning Commission found that rezoning the Brickways property and the property immediately to the south to be in compliance with the Master Plan.

Korn opened the Public Hearing at 7:05 p.m.

Marilyn Madison of Concord Street asked about future projects that could be developed on this property. She shared concerns with traffic as well.

Beth Futh, representing Brickways, reassured the public that Brickways will work with the Township on all aspects of the development and explained what types of people would be housed there.

Korn closed the Public Hearing 7:13pm.

*Schmuckal moved and Walters seconded THAT the Planning Commission’s adopted Findings of Fact for Application Z-2017-06, attached to PD Report 2018-47 and forming part of this motion BE APPROVED.*

*Yeas: Schmuckal, Walters, Duell, Agostinelli, Blood Law, McManus, Korn*

*Nays: None*

*Schmuckal moved and Walters seconded that application Z-2017-06, submitted by Grand Traverse Engineering, LLC to rezone lands at Parcel Identification Nos. 05-015-042-10 and 05-015-044-00 from the R-1 Family Residential District to the R-3 Multi-Family Zoning District, and constituting amendment No. 9 to the Garfield Township Zoning Ordinance, BE APPROVED, based on the approved Findings of Fact and for the reasons set out in report PD-2018-47.*

*Yeas: Schmuckal, Walters, McManus, Agostinelli, Blood Law, Duell, Korn  
Nays: None*

*Schmuckal moved and Walters seconded to direct Staff to draft a Resolution in support of approval of application Z-2017-06 for consideration at the May 22, 2018 meeting of the Township Board.*

*Yeas: Schmuckal, Walters, McManus, Agostinelli, Blood Law, Duell, Korn  
Nays: None*

**c. Consideration of the hiring of Justin Bigbee for the Appraiser II Position. (7:23)**

*Schmuckal recommended Justin Bigbee for the vacant Appraiser II position at a rate consistent as stated in the union contract. McManus seconded the recommendation.*

*Yeas: Schmuckal, McManus, Duell, Walters, Blood Law, Agostinelli, Korn  
Nays: None*

**8. New Business**

**a. Consideration of Letter of Support for NMCAA grant for HOME Funds (7:24)**

Leslie Cassleman, Projects Coordinator from NMCAA, is asking for a letter of support from the township for a HOME investment partnership grant. The grant would allow for up to \$40,000 per project and is intended for rehabilitation projects. The grant is competitive and would be awarded on a first come first served basis in a three county area.

*Duell moved and Blood Law seconded to issue a letter of support for MSHDA's HOME funds grant to be submitted by NMCAA.*

*Yeas: Duell, Blood Law, Agostinelli, Walters, Schmuckal, McManus, Korn  
Nays: None*

**b. Discussion and consideration of support in "Dark Store" litigation (7:35)**

The city of Escanaba is asking for contributions from other municipalities to support a remand in the Michigan Tax Tribunal appeal in the "dark store" property valuation case.

*Agostinelli moved to support the litigation with \$1,000 from the Community Awareness funds to the city of Escanaba towards the “dark store” valuation case. Schmuckal seconded the motion.*

*Yeas: Agostinelli, Schmuckal, Duell, Walters, Blood Law, McManus, Korn  
Nays: None*

Blood Law reviewed the MTT Update of tax tribunal suits coming to the township.

*Schmuckal moved and Blood Law seconded to receive and file the MTT report.*

*Yeas: Schmuckal, Blood Law, Duell, Walters, McManus, Agostinelli, Korn  
Nays: None*

**c. Consideration of Resolution 2018-13-T, a resolution to authorize Consumers Energy Company to make changes in the lighting service as provided in the standard Lighting Contract. (7:41)**

*Agostinelli moved and Schmuckal seconded to approve the contract numbered 100000311801 for two lights near the old dam on Cass Road.*

*Yeas: Agostinelli, Schmuckal, Duell, Blood Law, McManus, Walters, Korn  
Nays: None*

**9. Public Comment: (7:43)**

None

**10. Other Business (7:43)**

Walters asked about a possible zoning issue at Sam's Club. A packet for the next GT Metro meeting will be issued to all board members. Blood Law mentioned a salary committee to review salaries before the next budget year.

**11. Adjournment**

*Schmuckal moved and Walters seconded to adjourn the meeting at 7:49pm.*

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Chuck Korn, Supervisor  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49684

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Lanie McManus, Clerk  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49684



CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF GARFIELD  
 CHECK DATE FROM 05/03 - 05/16/2018  
 Banks

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/08/2018	GEN	36856	GARFIELD CHARTER TOWNSHIP	CARSON SQUARE ESSENTIAL SERVICE - FIRE	101-000-676.003	4,906.22
05/09/2018	GEN	36857	AMERICAN WASTE	8642317	308-000-935.000	266.98
05/09/2018	GEN	36858	AMERICAN WASTE	3394790	101-265-935.604	79.00
05/09/2018	GEN	36859	ASSOC OF PUBLIC TREAS US & CAN	MEMBERSHIP	101-253-965.000	185.00
05/09/2018	GEN	36860	B S & A SOFTWARE	S/A & DELINQUENT PP SERVICE/SUPPORT	101-258-935.015	1,430.00
05/09/2018	GEN	36861	BATTERIES PLUS OF TRAVERSE CITY	LIGHTS	101-265-726.003	22.66
05/09/2018	GEN	36862	CITY OF TRAVERSE CITY	170975-94720	101-000-084.861	182.71
		36862		170975-94720	101-448-920.005	512.41
						<u>695.12</u>
05/09/2018	GEN	36863	CONSUMERS ENERGY	100018131597	101-000-084.861	24.62
05/09/2018	GEN	36864	CONSUMERS ENERGY	100000311801	101-000-084.861	1,462.00
		36864		100000311801	101-448-920.005	6,351.21
						<u>7,813.21</u>
05/09/2018	GEN	36865	DTE ENERGY	91020833133	101-265-920.601	1,590.05
05/09/2018	GEN	36866	DTE ENERGY	910020833257	101-265-920.601	32.27
05/09/2018	GEN	36867	GARFIELD CHARTER TOWNSHIP	HSA	101-000-237.000	342.70
05/09/2018	GEN	36868	GRAND TRAVERSE COUNTY	SHERIFF 4.18 - 6.18	101-301-830.000	253,990.75
05/09/2018	GEN	36869	GRAND TRAVERSE COUNTY DEW	5105021	101-265-920.602	145.22
05/09/2018	GEN	36870	GRAND TRAVERSE COUNTY DEW	5590511	308-000-935.000	11.50
05/09/2018	GEN	36871	GRID4 COMMUNICATIONS, INC.	PHONES	101-265-850.000	1,064.23
05/09/2018	GEN	36872	LAND INFORMATION ACCESS ASSOC	TV	101-747-880.017	190.00
05/09/2018	GEN	36873	LANDGREEN LAWCARE	SPRING FERTILIZER	308-000-880.001	1,267.60
05/09/2018	GEN	36874	MARDEX SECURITY	PARK CAMERAS		** VOIDED **
		36874		PARK CAMERAS		** VOIDED **
05/09/2018	GEN	36875	NETWORKS NORTHWEST	TTCI	101-747-880.004	3,000.00
05/09/2018	GEN	36876	NORTHWOODS BUSINESS FORMS	SUPPLIES	101-253-726.000	24.99
05/09/2018	GEN	36877	OLSON, BZDOK, & HOWARD	LEGISLATIVE ITEMS	101-101-801.002	757.00
		36877		ZBA APPEALS	101-410-801.000	435.00
						<u>1,192.00</u>

**3. b.**

CHECK DISBURSEMENT REPORT FOR COMPUTER TOWNSHIP OF GARFIELD  
 CHECK DATE FROM 05/01/2018 TO 05/16/2018  
 Banks

Check Date	Bank	Check #	Payee	Description	GL #	Amount
05/09/2018	GEN	36878	RICHARD J. FIGURA, PC	METRO	101-101-801.002	1,530.00
05/09/2018	GEN	36879	RUBY CLEANING SERVICE	CONTRACTED SVCS	101-265-935.603	1,150.00
05/09/2018	GEN	36880	RUBY CLEANING SERVICE	CONTRACTED SVCS	308-000-935.000	100.00
05/09/2018	GEN	36881	SONDEE, RACINE, DOREN	RESPONSE TO CPO SHORT TERM LEASES	101-400-801.000	2,590.00
05/09/2018	GEN	36882	STAPLES	SUPPLIES	101-101-726.000	78.62
		36882		SUPPLIES	101-253-726.000	51.54
						<u>130.16</u>
05/09/2018	GEN	36883	TRAVERSE CITY RECORD EAGLE	ADVERTISING	101-101-901.000	410.25
		36883		ADVERTISING	101-400-901.000	133.75
		36883		ADVERTISING	101-410-901.000	131.00
						<u>675.00</u>
05/09/2018	GEN	36884	UNITED WAY	UNITED WAY	101-000-238.000	90.00
05/09/2018	GEN	36885	VOYA INSTITUTIONAL TRUST COMPANY	DEFERRED COMP VF3202	101-000-227.000	2,265.00
05/09/2018	GEN	36886	MARDEX SECURITY	PARK CAMERAS	101-265-935.608	4,575.00
05/09/2018	GEN	36887	MARDEX SECURITY	PARK CAMERAS	101-265-935.608	175.00
05/14/2018	GEN	36888	BRENDA BURROWS	FRONT DESK	101-101-805.000	112.50
05/14/2018	GEN	36889	CITY OF TRAVERSE CITY	170975-98310	101-448-920.005	10.61
05/14/2018	GEN	36890	GRAND TRAVERSE CONSERVATION DI	SEEDLINGS, MAINTENANCE	308-000-880.012	51.62
		36890		SEEDLINGS, MAINTENANCE	308-000-880.014	130.50
		36890		SEEDLINGS, MAINTENANCE	308-000-935.000	1,082.49
						<u>1,264.61</u>
05/14/2018	GEN	36891	NORTHWOODS BUSINESS FORMS	INK	101-101-726.000	153.97
05/14/2018	GEN	36892	VERIZON	PHONES	101-265-850.000	221.25
05/14/2018	GEN	36893	GARFIELD CHARTER TOWNSHIP	ESCROW DEPOSITED INTO PLANNING FEES	101-000-476.001	2,000.00
			TOTAL - ALL FUNDS	TOTAL OF 38 CHECKS (1 voided)		<u>295,317.22</u>
---	GL TOTALS	---				
101-000-084.861			DUE FROM #861 STREET LIGHTS			1,669.33
101-000-227.000			DEFERRED COMP			2,265.00
101-000-237.000			HSA (FORMERLY FLEX)			342.70
101-000-238.000			UNITED WAY			90.00
101-000-476.001			PLANNING FEES			2,000.00
101-000-676.003			Reimburse Essential Services (PILOT)			4,906.22
101-101-726.000			SUPPLIES			232.59
101-101-801.002			LEGAL SERVICES - TOWNBOARD			2,287.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
101-101-805.000			CONTRACTED AND OTHER SERVICES			112.50
101-101-901.000			ADVERTISING			410.25
101-253-726.000			SUPPLIES			76.53
101-253-965.000			DUES & PUBLICATIONS			185.00
101-258-935.015			COMPUTER SUPPORT SYSTEMS			1,430.00
101-265-726.003			SUPPLIES-MAINTAINANCE			22.66
101-265-850.000			TELEPHONE			1,285.48
101-265-920.601			HEATING / GAS			1,622.32
101-265-920.602			WATER / SEWER			145.22
101-265-935.603			CLEANING SERVICE			1,150.00
101-265-935.604			RUBBISH REMOVAL			79.00
101-265-935.608			MAINTENANCE-OTHER			4,750.00
101-301-830.000			POLICE CONTRACT			253,990.75
101-400-801.000			LEGAL SERVICES			2,590.00
101-400-901.000			ADVERTISING			133.75
101-410-801.000			LEGAL SERVICES			435.00
101-410-901.000			ADVERTISING			131.00
101-448-920.005			STREET LIGHTS TOWNSHIP			6,874.23
101-747-880.004			COM. PROM. - TC-TALUS			3,000.00
101-747-880.017			COM. PROM. - TV BOARD			190.00
308-000-880.001			COM. PROM. - SILVER LAKE PARK			1,267.60
308-000-880.012			COM. PROM. - GT COMMONS			51.62
308-000-880.014			COM. PROM. - MILLER CREEK			130.50
308-000-935.000			MAINTENANCE - MISC, EQUIP			1,460.97
			TOTAL			295,317.22

**GTMESA 2018**  
**May Report**

**Training** – Firefighter Scanlon and Barber, along with Lt Lemcool successfully completed their EMS Instructor Coordinator testing process. This will allow the three members to teach EMS credits to the department. This certification also allows them to attain Fire Instructor I status with the state which will allow them the ability to teach firefighting courses to the department.


**April 21 – State Park Beach, East Bay** – A passerby noticed a boat they thought was in distress. Crews responded and were able to make contact with the owner who stated the battery had died and the boat was dead in the water. Crews used the ice rescue suits and were able to deliver a battery charger to the boat. The boat was able to get up and running and no injuries or damage occurred.

**April 26 –Garfield S of Airport**– A two car crash occurred around 6 pm after the driver of one vehicle pulled out of a private lot and was blinded by the sun. An SUV rolled over and the driver required extrication to be removed.

Around 7:30 pm a driver traveling south of Airport possibly became unconscious and left the roadway at a high rate of speed, missing a building, fire hydrant, and a gentleman in front of his house with two young children enjoying the evening weather. A large pine tree brought the vehicle to a stop.

**April 29 – Williamston Ct, Acme** – Walkers out enjoying the day noticed the front of a duplex residence on fire. They called 911 and used a shovel to throw some snow onto the porch which had damaged the siding. Crews were able to extinguish the remaining fire and found no extension in the attic.

**May 2 – Lowes, Garfield** – A delivery driver damaged a saddle tank of his truck while moving through the parking lot. The driver attempted to take care of the diesel leak on his own. Lowes finally called 911 and Metro responded and aided in preventing further contamination of the retention pond and Kids Creek which it drained into. Approximately 30 gallons of fuel had leaked out. Floor dry and booms were used to contain the leak, Michigan DEQ and EPA were contacted and visited the scene. The trucking company contracted with Northern A1 for cleanup. No fuel made it to the creek.

 <b>Charter Township of Garfield</b> <b>Planning Department Report No. 2018-54</b>		
Prepared:	May 14, 2018	Pages: Page 1 of 1
Meeting:	May 22, 2018-Township Board	Attachments: <input checked="" type="checkbox"/>
Subject:	Brickways & Church of Christ Rezoning-Consideration of Resolution	
File No.	Z-2017-06	Parcel Nos. 05-015-042-10 & 05-015-044-00
Applicant/Owner:	Grand Traverse Engineering, LLC/Brickways ( <i>for Brickways Parcel only</i> )	
Agent:	Grand Traverse Engineering, LLC ( <i>for Brickways Parcel only</i> )	

**STAFF COMMENT:**

The application proposes to rezone approximately 12 acres of property from R-1 to R-3 along Rennie Street, just south of the golf course. The Planning Commission unanimously recommended approval of the proposal at its March 14, 2018 meeting. The application was introduced to this Board at its April 10, 2018 meeting, and a public hearing was held on May 8, 2018 (Findings of Fact were considered and adopted during this meeting as well). At the May 8<sup>th</sup> meeting, the Board passed the following motions:

(MOTION) THAT the Planning Commission's adopted Findings of Fact for Application Z-2017-06, attached to PD Report 2018-29 and forming part of this motion, BE APPROVED (*to be adopted only after review of the finding of fact document*).

The following motion would be appropriate to adopt the zoning map amendment:

(MOTION) THAT application Z-2017-06, submitted by Grand Traverse Engineering, LLC to rezone lands at Parcel Identification Nos. 05-015-042-10 and 05-015-044-00 from the R-1 One-Family Residential District to the R-3 Multi-Family Zoning District, and constituting amendment No. 12 to the Garfield Township Zoning Ordinance, BE APPROVED, based on the approved Findings of Fact and for the reasons set out in report PD-2018-47.

The following motion would be appropriate to direct Staff to draft a Resolution for adoption:

(MOTION) TO direct Staff to draft a Resolution in support of approval of application Z-2017-06 for consideration at the May 22, 2018 meeting of the Township Board.

In accordance with the third motion quoted above, Staff has prepared a resolution for your consideration tonight, which is attached to this report.

**ACTION REQUESTED:**

If the Board is satisfied with the information provided to date and is ready to approve the request, the following motion is offered for your consideration:

THAT Resolution 2018-14-T for approving the rezoning of parcels 05-015-042-10 and 05-015-044-00 from R-1 to R-3 BE ADOPTED.

**CHARTER TOWNSHIP OF GARFIELD  
GRAND TRAVERSE COUNTY, MICHIGAN**

**ORDINANCE NO. 68 (Zoning Ordinance): AMENDMENT NO. 12**

**RESOLUTION #2018-14-T**

**A RESOLUTION TO AMEND GARFIELD TOWNSHIP ORDINANCE NO. 68 (Zoning Ordinance)**, in accordance with the provisions of Act 110 of the Public Acts of 2006, as amended.

**WHEREAS** the Charter Township of Garfield regulates the use and development of land pursuant to the authority of the Michigan Zoning Enabling Act, Act 110 of 2006, as amended;

**WHEREAS** application Z-2017-06 has been received to rezone approximately 12 acres of land located at Parcel Identification Numbers 05-015-042-10 and 05-015-044-00 (“subject property”) from R-1 to R-3; and

**WHEREAS** the subject property is identified by the Garfield Township Future Land Use Map as Moderate Density Residential; and

**WHEREAS** the request has been determined to be consistent with the Comprehensive Plan; and

**WHEREAS** there continues to be a substantial need for rental units in the area; and

**WHEREAS** the Garfield Township Planning Commission after a February 14, 2018 public hearing recommended approval of the application; and

**WHEREAS** the Township Board, following a public hearing on May 8, 2018, and having adopted Findings of Fact in support of approval of the application to rezone the subject property, and directed staff to prepare a Resolution for adoption of Amendment 12 to Garfield Township Zoning Ordinance 68;

**NOW THEREFORE:**

**THE CHARTER TOWNSHIP OF GARFIELD ORDAINS:**

**AMENDMENT NO. 12 TO GARFIELD TOWNSHIP ORDINANCE NO. 68 (Zoning Ordinance):**

At the request of the owners and their representatives and encompassing the following properties;

05-015-042-10 and 05-015-044-00

situated in the Charter Township of Garfield, Grand Traverse County, Michigan has been rezoned by way of a map amendment from R-1 One-Family Residential to R-3 Multi-Family Residential.

Moved: Supported:

Ayes:

Nays:

Absent and Excused:

By: \_\_\_\_\_  
Chuck Korn, Supervisor  
Charter Township of Garfield


**CERTIFICATE**

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution 2018-14-T which was adopted by the Township Board of the Charter Township of Garfield on the 22nd day of May, 2018. Amendment No. 12 to Garfield Township Ordinance No. 68 (Zoning Ordinance) shall take effect upon the expiration of seven (7) days following publication.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Lanie McManus, Clerk  
Charter Township of Garfield

Introduced:  
Adopted:  
Published:  
Effective:

		Charter Township of Garfield Planning Department Report No. 2018-52	
Prepared:	May 2, 2018	Pages:	Page 1 of 1
Meeting:	May 8, 2018 Township Board	Attachments:	<input checked="" type="checkbox"/>
Subject:	Reappointment of Joe McManus to Joint Planning Commission		

**PURPOSE:**

This report is intended to advise the Township Board of current appointment status to the Joint Planning Commission and request appointments in accordance with the terms of the agreement between the City of Traverse City and Garfield Township. The Joint Planning Commission holds authority over the Grand Traverse Commons redevelopment district.

**BACKGROUND:**

Joe McManus's appointment to the Joint Planning Commission expires on May 14, 2018. Mr. McManus has served as a valued member of both the Township Planning Commission and the Joint Planning Commission.

The Township Supervisor has nominated Mr. McManus for reappointment to a new 3-year term. Township Board action to reappoint Mr. McManus to the Joint Planning Commission is therefore requested.

**ACTION REQUESTED:**

THAT Joe McManus be appointed to the City of Traverse City and Garfield Township Joint Planning Commission for a 3 year term expiring on May 14, 2021.



# Board Appointment Policy

Approved March 28, 2017

For Volunteer Boards and Commissions

## **Purpose:**

To establish a uniform method of appointing members to various Garfield Township boards and/or commissions. To provide a clear outline for the Township Board and citizens to follow when applying and approving appointments. And, to seek out highly qualified individuals representing diverse cross-sections of our community to serve as members of these boards and/or commissions.

## **Summary of Policy:**

By state statute, members of the Planning Commission and Zoning Board of Appeals are appointed by the Township Supervisor with the Township Board of Trustee's approval. This policy will also be used for the Building Committee, Board of Review, Fire Board, Park Board, Recreation Board, Personnel Committee, and any other related committees required for the operation of the Township. Any situation not covered by this Board Appointment Policy shall be determined by Roberts Rules of Order, 2nd Edition.

## **Recruitment and Application Process:**

1. During the first week of October, each year, the township supervisor - or designee - shall notify all members of boards and commissions whose terms expire December 31st of that year that he/she must submit a letter or email to the appropriate department head stating he/she wishes to be considered for reappointment no later than October 30th.
2. For the month of October, a public notice will be placed in one or more conspicuous locations at the town hall, on the township website and through the most effective advertising tools available, specifying the vacancies for all boards and/or commissions that are available for the upcoming year. The notice will set forth the application process and deadlines. Said application will be available on the website or by contacting the township clerk.
3. To be eligible and considered for appointment to a board or commission, applications must be complete and filed with the township clerk on or before November 1st, preceding the beginning of the appointment term. If no applications are received, or applicants lack the necessary background or qualifications, the Selection Committee will be responsible for seeking out qualified applicants.

## **Selection and Appointments:**

Selection committee(s) is made up of the overseeing department head, township supervisor and current board chair will be responsible for reviewing and considering all applications received, and determining whether other applicants should be considered based on the skill set required for the particular board or commission. All applications even those not chosen by the Selection Committee will be available for review. The Selection Committee, will review each ordinance requirements to make sure that they are in compliance to timelines and requirements related to appointment and terms.

Following review by the selection committee(s), the applications of those deemed most qualified and meeting the specific requirements for the particular board or commission shall be submitted to the township board for review not less than two weeks before the regular board meeting at which the appointments are announced.

Township board members may actively participate in the selection process through review of the selection committee recommendations. The township board will strive to achieve a diverse balance of appointees that cover the range of qualifications and perspectives for each board or commission. Township board members will consider the specific qualifications for each board or commission, and the experiences of each applicant. The board may conduct a work session to interview or discuss specific candidates, and may vote on the slate of appointments at the work session. In the event a work session is not necessary, the board shall vote on the slate of appointments at the 1st regular board meeting in December.

# Board Appointment Policy

Approved March 28, 2017

All applicants will be notified in writing within seven (7) business days of the board's decision. Applicants not selected and/or applications received after October 30th will be kept on file and considered when other vacancies arise.

In the event of a resignation from a board or commission, those applications held on file shall be considered in the same manner described above beginning with the selection committee.

## CHARTER TOWNSHIP OF GARFIELD

### Application for Appointment

*Thank you for your interest in serving on a board, commission or committee. The purpose of this form is to provide the Township with some information about residents considered for appointment. If you are not selected at this time, your application will be kept on file for one year and considered if additional openings occur.*

I, \_\_\_\_\_, hereby make application for appointment to:  
(Name)

<input type="checkbox"/> Building Committee	<input type="checkbox"/> Board of Review	<input type="checkbox"/> Fire Board
<input type="checkbox"/> Park Board	<input type="checkbox"/> Planning Commission	<input type="checkbox"/> Recreation Board
<input type="checkbox"/> Zoning Board of Appeals	<input type="checkbox"/> Personnel Committee	<input type="checkbox"/> Other Committee

for a term of \_\_\_\_\_ years, from \_\_\_\_\_ to \_\_\_\_\_.  
(number) (Appointment date) (Term Expiration Date)

### TO THE CHARTER TOWNSHIP OF GARFIELD, COUNTY OF GRAND TRAVERSE, STATE OF MICHIGAN, BOARD OF TRUSTEES:

1. I reside at: \_\_\_\_\_  
(street address, city and zip code)  
since \_\_\_\_\_, Phone number(s): \_\_\_\_\_  
(year)  
Email address: \_\_\_\_\_@\_\_\_\_\_

2. I am at least 18 years of age:  Yes  No

3. Citizen of: \_\_\_\_\_

4. Employer: \_\_\_\_\_ Phone: \_\_\_\_\_  
a. Indicate nature of your work: \_\_\_\_\_  
b. Title: \_\_\_\_\_

5. Educational level and degrees received or other work experience that may be beneficial for this position:

\_\_\_\_\_  
\_\_\_\_\_

6. I presently hold the following appointment and elected positions (include title and appointment or election date):

\_\_\_\_\_  
\_\_\_\_\_

7. Previously held appointments and/or elected positions (include title and dates of service):

\_\_\_\_\_  
\_\_\_\_\_

# Board Appointment Policy

Approved March 28, 2017

8. Participation in any Township related activities. Include any civic, fraternal, charitable, professional organizations, etc. (Attach additional pages, if necessary).

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9. Do you foresee any potential Conflicts of Interest while executing the Duties of this Position ? If so explain.

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10.) Please explain why you would like to be on this Board, Commission or Committee?

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I hereby apply for appointment to \_\_\_\_\_  
(Name of Board or Commission)

And I acknowledge that:

1. If appointed, I will comply with all Statutory and other requirements and obligations of my appointment;
2. If I cease to comply with such requirements, I automatically forfeit said appointed position;
3. I hold no position or appointment which is a conflict of interest with the appointed position applied for. Should a conflict of interest arise, I will promptly inform the board or commission.
  - a. I shall inform the department head/staff prior to any meeting at which I have a possible conflict of interest that may restrict my participation in said meeting;
  - b. I will always avoid the appearance of conflict between public duties and personal interests and activities in all township public forums, pursuant to state law and township policies;  
and
  - c. I will not allow my personal relationships or views to affect my responsibilities to the residents I represent;
4. As a public officer (servant), I shall not engage in a business transaction with or contractual relationship to any board or commission that I am on, in which [as a public officer] I may profit from, according to MCL 15.322 Public Act 317 of 1968, Contracts of Public Servants with Public Entities;
5. To the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking; and
6. If appointed, I am committed to attend all duly noticed board or commission meetings. In the event I am not able to attend a scheduled meeting I will notify the chairman of my absence to allow them enough time to notify an alternate member to attend.

I agree and understand the responsibilities of accepting this position.

**Board Appointment:** \_\_\_\_\_

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
(Date)

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The City of Traverse City and Charter Township of Garfield  
Recreational Authority

324 Munson Avenue  
Traverse City, MI 49686  
(231) 929-3696

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May 4, 2018

Mr. Chuck Korn, Supervisor  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49684

Mr. Martin Colburn, City Manager  
City of Traverse City  
400 Boardman Avenue  
Traverse City, MI 49684

Dear Messrs. Korn and Colburn:

As provided for in its Articles of Incorporation, the City of Traverse City and Charter Township of Garfield Recreational Authority Proposed Comprehensive Annual Budget for Fiscal Year 2018/2019 is hereby submitted and recommended for approval by the Garfield Township Board of Trustees and Traverse City City Commission. Along with the budget is a narrative explaining what is proposed to be accomplished in the next year.

The Authority has scheduled a public hearing for June 6, 2018, and will then consider the proposed budget for adoption at that same meeting.

Marty – would you please schedule this for the City Commission’s May 21 meeting.

Chuck – would you please schedule this for the Township Board’s May 22 meeting.

Thank you for your consideration. A representative of the Authority will be present at your meeting to answer any questions you may have.

Sincerely,



Ross Biederman  
Chair



Matt Cowall  
Executive Director

Enclosure

Copy: Recreational Authority Board – Letter Only

The City of Traverse City and Charter Township of Garfield  
Recreational Authority

Proposed Comprehensive Annual Budget  
Fiscal Year July 1, 2018 to June 30, 2019

**Board of Directors**

Ross Biederman, Chair

Michael Groleau, Secretary

Tim Hughes, Treasurer

Molly Agostinelli, Director and Garfield Township Trustee

Richard Lewis, Director and Traverse City City Commissioner

Mattias Johnson, Director

Jesse Wolff, Director

**Executive Director**

Matt Cowall

**City of Traverse City and Charter Township of Garfield**  
**RECREATIONAL AUTHORITY**  
**OPERATING FUND**  
**For the Fiscal Year End June 30, 2019**

	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Projected	FY 18/19 Recommended
<b>REVENUES</b>						
Property Taxes	\$ 154,885	\$ 156,490	\$ 164,960	\$ 170,000	\$ 170,700	\$ 171,000
PPT Reimbursement	-	-	12,510	-	28,889	20,000
Interest Income	375	508	476	500	875	900
Grants and Contributions	61,382	134,954	28,203	4,000	8,000	1,000
Barns Park Rental Revenues	47,750	72,140	107,318	120,000	128,135	130,000
<b>TOTAL REVENUES</b>	<b>264,392</b>	<b>364,092</b>	<b>313,467</b>	<b>294,500</b>	<b>336,599</b>	<b>322,900</b>
<b>EXPENDITURES</b>						
Office Expenses	2,304	1,546	1,186	2,000	1,200	2,000
Professional Services	203,861	303,627	177,034	218,600	192,040	259,300
Printing	-	-	-	-	-	-
Insurance & Bonds	3,186	3,286	3,347	4,000	3,360	4,000
Facility/Property Expenses	19,948	34,677	34,299	67,900	68,000	80,000
Transportation	51	666	1	1,000	200	1,000
Capital Outlay	10,000	26,105	9,919	-	-	-
<b>TOTAL EXPENDITURES</b>	<b>239,350</b>	<b>369,907</b>	<b>225,786</b>	<b>293,500</b>	<b>264,800</b>	<b>346,300</b>
Transfer (to) from Capital Projects Fund	(45,000)	28,153	-	-	-	-
<b>EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES</b>	<b>(19,958)</b>	<b>22,338</b>	<b>87,681</b>	<b>1,000</b>	<b>71,799</b>	<b>(23,400)</b>
<b>Beginning Fund Balance</b>						
	<b>302,915</b>	<b>282,957</b>	<b>305,295</b>	<b>392,976</b>	<b>\$ 392,976</b>	<b>464,775</b>
<b>Ending Fund Balance</b>						
	<b>\$ 282,957</b>	<b>\$ 305,295</b>	<b>\$ 392,976</b>	<b>\$ 393,976</b>	<b>\$ 464,775</b>	<b>\$ 441,375</b>
<b>Millage Rate</b>	<b>0.0983</b>					

## Narratives to Budget Sheets

### Operating Fund:

This fund is the core fund for the general operations of the Authority. The millage rate to be levied on the winter tax bills will be **0.0983**.

The primary goals of the Recreational Authority, supported by funding in the proposed budget for the coming fiscal year are: (1) strategic planning activities focused on current and future operations of the Authority; (2) scoping, planning and fundraising for road construction at Historic Barns Park; (3) additional capital fundraising activities; and (4) increased public outreach regarding Authority properties and activities.

Breakdowns for various line items of the Operating Fund are as follows:

#### **Professional Services**

Executive Management Services (Land Information Access Association)	\$ 70,000.00
Treasury/Financial Management Services (Charter Township of Garfield)	\$ 5,933.00
Hickory Meadows Management Services (Grand Traverse Conservation District)	\$ 22,050.00
Event Facility Management Services (Sunrise to Sunset Events)	\$ 58,250.00
Strategic Planning (Consultant services, various)	\$ 60,000.00
Legal	\$ 5,000.00
Audit	\$ 6,000.00
Miscellaneous/Contingency (Approximately 10% of overall budget)	\$ 32,000.00

<b>Total</b>	<b>\$ 259,233.00</b>
<b><u>Allocation Recommended</u></b>	<b><u>\$ 259,300.00</u></b>

<b>Office Expenses Total</b>	<b>\$ 2,000.00</b>
<b><u>Allocation Recommended</u></b>	<b><u>\$ 2,000.00</u></b>

(Operating Fund – Continued)

<b>Insurance &amp; Bonds Total</b>	<b>\$ 4,000.00</b>
<b><u>Allocation Recommended</u></b>	<b><u>\$ 4,000.00</u></b>

<b>Facility/Property Expenses</b>	
Event Expenses (cleaning, supplies, etc.)	\$ 15,000.00
Historic Barns Park Miscellaneous Maintenance, Painting, Road Grading and Snowplowing	\$ 25,000.00
Facility Expenses (gas, water, electric and security)	\$ 16,000.00
Hickory Meadows Work Plan	\$ 23,960.00

<b>Total</b>	<b>\$ 79,960.00</b>
<b><u>Allocation Recommended</u></b>	<b><u>\$ 80,000.00</u></b>

<b>Travel Total</b>	<b>\$ 1,000.00</b>
<b><u>Allocation Recommended</u></b>	<b><u>\$ 1,000.00</u></b>

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<b>Operating Fund Total</b>	<b><u>\$346,300.00</u></b>
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**City of Traverse City and Charter Township of Garfield**  
**RECREATIONAL AUTHORITY**  
**LONG TERM GENERAL OBLIGATION DEBT RETIREMENT FUND**  
**For the Fiscal Year End June 30, 2019**

	FY 14/15 Actual	FY 15/16 Actual	FY 16/17 Actual	FY 17/18 Budget	FY 17/18 Projected	FY 18/19 Recommended
<b>REVENUES</b>						
Property Taxes	\$ 475,876	\$ 499,506	\$ 561,644	\$ 580,000	\$ 588,800	\$ 595,000
Interest Income	-	7	87	-	750	500
Refunds & Reimbursements	-	-	-	-	-	-
TOTAL REVENUES	475,876	499,513	561,731	580,000	589,550	595,500
<b>EXPENDITURES</b>						
Fees	246	253	252	350	220	300
Principal	320,000	360,000	390,000	425,000	425,000	460,000
Interest	125,066	115,373	106,898	97,689	97,689	87,688
TOTAL EXPENDITURES	445,312	475,626	497,150	523,039	522,909	547,988
EXCESS OF REVENUES OVER/ (UNDER) EXPENDITURES	30,564	23,887	64,581	56,961	66,641	47,512
Beginning Fund Balance	402,655	433,219	457,106	521,687	521,687	588,328
Ending Fund Balance	\$ 433,219	\$ 457,106	\$ 521,687	\$ 578,648	\$ 588,328	\$ 635,840
Millage Rate	0.3300					

## Long-Term General Obligation Debt Retirement Fund:

The sole focus of this fund is to make the required payments on the general obligation bonds that facilitated the acquisition of the Authority's three properties. The millage rate can adjust depending on the amount of debt service that has to be paid in each fiscal year, and that amount escalates each year through retirement of the debt. Based on last year's receipts, 2017 taxable values, and a debt service this fiscal year of \$547,688, the millage rate to be levied for this fiscal year will remain unchanged from last year at **.3300**.

Judith Battle

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**From:** Chuck Korn  
**Sent:** Monday, May 14, 2018 12:00 PM  
**To:** Judith Battle  
**Subject:** FW: 2018 July 4th fireworks

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**From:** [tmhtcmi07@aol.com](mailto:tmhtcmi07@aol.com) [<mailto:tmhtcmi07@aol.com>]  
**Sent:** Friday, February 02, 2018 8:39 AM  
**To:** Chuck Korn  
**Subject:** 2018 July 4th fireworks

Hello Chuck!

I hope you are warm, and all is well. It may only be early February, but the Traverse City Boom Boom Club already has its sights set on spearheading another great Fourth of July fireworks show over West Bay. Garfield Township has continually played an integral role in our efforts to 'Light Up the Sky' in July! In order to properly celebrate this great American tradition, TCBBC respectfully asks that the township contribute \$3,500 to help offset the costs of production. We are extremely grateful, and hope to have your ongoing support!! Many thanks!!!

Kindest regards,  
Tim Hinkley  
President, Traverse City Boom Boom Club

CHARTER TOWNSHIP OF GARFIELD  
GRAND TRAVERSE COUNTY, MICHIGAN

RESOLUTION 2018-15-T

APPROVAL OF COMPUTERIZED TAX ROLL

**Whereas**, Act 112 of 1990 as amended by P.A. 415 Of 1994, P.A 505 of 2002, P.A. 461 of 2012 and P. A. 140 of 2015 sets two conditions that must be met for the State Tax Commission to authorize the use of a computerized database as the tax roll, and

**Whereas**, the local tax collecting unit can demonstrate that the proposed system has the capacity to enable the local unit to comply with the property tax law, and

**Whereas**, the local unit must comply with all the requirements of Form 3944 (Rev. 12-15), (See attachments), or 2696 (Rev. 12-15)

**Whereas**, the proposed system is compatible with the system used by the County Treasurer,

**Whereas**, the Board of Trustees of the Charter Township of Garfield resolves to request that the County Treasurer submit a request to the State Tax Commission and the State Treasurer for approval of the Township’s computerized tax roll.

Motion to approve by Board Member

Seconded by Board Member

Roll call vote:

Molly Agostinelli  
Name Y/N

Dan Walters  
Name Y/N

Steve Duell  
Name Y/N

Jeane Blood Law  
Name Y/N

Denise Schmuckal  
Name Y/N

Lanie McManus  
Name Y/N

Chuck Korn  
Name Y/N

The Chairman declared Resolution 2018-15-T adopted.

\_\_\_\_\_  
Lanie McManus, Clerk

**CERTIFICATION**

I, Lanie McManus, Clerk of the Charter Township of Garfield, hereby certify that the above Resolution 2018-15-T is a true and correct copy of a Resolution adopted by the Township Board of the Charter Township of Garfield on this 22th day of May.

\_\_\_\_\_  
Lanie McManus, Clerk

\_\_\_\_\_  
Date

**From:** Matthew Cowall [mcowall@liaa.org]  
**Date:** Friday, May 04, 2018 3:48 PM  
**To:** Chuck Korn  
**Cc:** Judith Battle  
**Subject:** Rec Authority - expiring appointment

Hi Chuck,

As you know, the Township Board of Trustees appoints three seats on the Recreational Authority Board of Directors. The current appointment of Michael Groleau as a Garfield Township representative on the Recreational Authority Board expires on June 30. Mr. Groleau is an excellent and active board member and serves as the board's secretary. I am glad to report that he is seeking reappointment, which I know the board would also welcome. I am writing to request consideration of Mr. Groleau's reappointment to a new three-year term (ending June 30, 2021) at one of the Township Board meetings before June 30.

Let me know if you have any questions or needs, and thanks as always,

Matt

---  
Matt Cowall  
Executive Director  
City of Traverse City and Charter Township of Garfield Recreational Authority  
Munson Avenue  
Traverse City, MI 49686  
231-929-3696  
[www.liaa.org](http://www.liaa.org)



**Charter Township of Garfield**  
Planning Department Report No. 2018-57

Prepared:	May 16, 2018	Pages:	Page 1 of 1
Meeting:	May 22, 2018 Township Board	Attachments:	<input checked="" type="checkbox"/>
Subject:	Reappointment of Michael Groleau to Recreational Authority Board		

**PURPOSE:**

This report is intended to advise the Township Board of current appointment status to the Recreational Authority Board of Directors and request appointments in accordance with the terms of the agreement between the City of Traverse City and Garfield Township.

**BACKGROUND:**

Michael Groleau's appointment to the Recreational Authority Board expires on June 30, 2018. Mr. Groleau has served as an active board member and serves as the board's secretary. He is seeking reappointment for a three year term.

Township Board action to reappoint Mr. Grouleau to the Recreational Authority Board is therefore requested.

**ACTION REQUESTED:**

THAT Michael Groleau be reappointed to the City of Traverse City and Garfield Township Recreational Authority Board for a 3 year term expiring on June 30, 2021.