

**CHARTER TOWNSHIP OF GARFIELD**  
**VIRTUAL TOWN BOARD MEETING**  
**April 15, 2020**

Chuck Korn called the Virtual Town Board Meeting to order on April 15, 2020 at 6:04 p.m. via the *Zoom* Application.

**Pledge of Allegiance**

**Roll call of Board Members – Meeting held via ZOOM**

Present: Jeane Blood Law, Dan Walters, Lanie McManus, Denise Schmuckal, Steve Duell, Molly Agostinelli, and Chuck Korn

Staff Present: Planning Director John Sych, Deputy Planner Steve Hannon

**1. Public Comment (6:06)**

Tom Cash commented on item 3b.

Judy Rolling also commented on item 3b.

John Racine commented on the Zoom virtual meeting format.

Steve Hannon is observing the meeting format for the Planning Commission.

**2. Review and Approval of the Amended Agenda - Conflict of Interest (6:06)**

*Duell moved and Schmuckal seconded to approve the amended agenda as presented.*

*Yeas: Duell, Schmuckal, Agostinelli, Blood Law, Walters, McManus, Korn*

*Nays: None*

**3. Consent Calendar (6:10)**

**a. Minutes**

March 24, 2020 Regular Meeting  
(Recommend Approval)

**b. Bills**

General Fund \$355,014.84  
(Recommend Approval)

Gourdie-Fraser

Developer's Escrow Fund

Storm Water Reviews, Utility

Plan Review, Oversight and

Closeout, Private Road Review

and Wetland Study Review \$6,625.00

Utility Receiving Fund 1,620.00

Total \$8,245.00

(Recommend Approval)

*Agostinelli moved and Schmuckal seconded to adopt the consent calendar as Presented.*

*Yeas: Agostinelli, Schmuckal, McManus, Duell, Walters, Blood Law, Korn  
Nays: None.*

**4. Items Removed from the Consent Calendar**

a. None

**5. Correspondence**

a. **Grand Traverse Conservation District – March 2020 Report**

**6. Reports**

**a. Construction Report (6:14)**

Engineer Jennifer Hodges from Gourdie-Fraser reported that there is a project update in packets and some things are moving but at a much slower pace. Essential projects are the only thing on the docket and many other projects are on hold because they are not considered essential. Hodges said that she is caught up and has still been doing some stormwater reviews. Board members expressed concerns with the Silver Lake Recreation Upgrades which included a parking lot to provide for election overflow parking.

**b. Sheriff's Report (6:15)**

Lt. Chris Oosse said that the statistics were lower for March as anticipated due to the COVID stay at home order. All officers are still working right now and responding in a safe manner. He added that the pandemic has slowed call volume.

**c. County Commissioner's Report (6:25)**

Commissioner Brad Jewett reported that things are moving ahead with the county and they have modified employee exemptions. The county commissioners are currently using the Webex platform for its meetings. Commissioners approved countywide millages to be on the November ballot. Board members commented on the employee exemptions.

**d. Clerk's Report (6:29)**

McManus submitted her report in writing and stated that she has been busy with the permanent absentee list. She has been receiving word from the Secretary of State regarding the August election and if it may be a mail in election. Blood Law commented on the heavy load of absentee ballot applicants and the need of employees to work in a small area to help. She proposes extending a counter in the building to accommodate more employees and members of the public.

e. **Supervisor's Report (6:34)**

Korn said there have been lots of virtual meetings and added that the Drain Commissioner agreed that the Cass Road will be updated in a separate project in the future. The shifts for Sheriff deputies will be changing in the next month and CPO payments may be affected. The DPW cancelled all meetings in March and will go to a virtual meeting platform in April and Metro Fire is quiet due to the stay at home order. Board members expressed concerns with the sheriff department coverage. Deputy Chris Oosse said that 2 deputies would be on duty 24 hours per day in Garfield Township and that all Garfield CPO's are assigned to Garfield Township. Board members asked about specific Garfield Township statistics on COVID-19 situation and Supervisor Korn said he would share a Health Department link on the township website.

7. **Unfinished Business**

None

8. **New Business**

a. **Consideration of PD 2020-64 – Grand Traverse Conservation District Agreement for Services (6:44)**

Derek Morton, Township Parks Steward, said that this proposed agreement better reflects the direction of the township and cuts back on the scope of the agreement. Planning Director John Sych gave the board some context and said that this would be a transition year and that Morton will carry forward some of the work previously taken on by the Conservation District by managing projects and providing oversight.

*Schmuckal moved that the Township Board approve the Agreement for Resource Management Services with the Grand Traverse Conservation District effective April 15, 2020. Agostinelli seconded the motion.*

Board members discussed the cost of the agreement which would be \$25,500 for the rest of the year based on a \$36,000 full year contract.

*Yeas: Schmuckal, Agostinelli, Walters, McManus, Duell, Blood Law, Korn  
Nays: None*

b. **Consideration of PD 2020-62 Reappointment of John Racine to Joint Planning Commission (6:53)**

*Duell moved and Schmuckal seconded that the Township Board reappoint John Racine to the City of Traverse City and Garfield Township Joint Planning Commission for a 3-year term expiring on May 14, 2023.*

*Yeas: Duell, Schmuckal, Walters, McManus, Blood Law, Agostinelli, Korn  
Nays: None*

**c. Consideration of approval of the DPW Asset Plan (6:56)**

Township Engineer Jennifer Hodges said that she assisted in development of the Asset Plan which will need to be submitted to the State of Michigan. This plan cites all infrastructure, its condition and a Capital Asset Plan to maintain the system.

*Duell moved and Agostinelli seconded to allow Supervisor Korn to sign the Asset Management Plan Program for Garfield Township changing the agreement date to April 15, 2020.*

*Yeas: Duell, Agostinelli, Schmuckal, Walters, Blood Law, McManus, Korn  
Nays: None*

**d. Consideration of Request to Delegate Type I Water System Ownership and Interest – Cherryland Mobile Home Park (6:59)**

*Walters moved and Duell seconded to reject the Ownership and Interest in the Cherryland Mobile Home Park water system.*

*Yeas: Walters, Duell, Schmuckal, Agostinelli, Blood Law, McManus, Korn  
Nays: None*

**9. Public Comment:**

None

**10. Other Business (7:03)**

Board members discussed the economic effects of the COVID-19 Pandemic.

*Blood Law moved and Walters seconded to send a resolution to the Governor which urges her to look at the Grand Traverse Region and allow the residents to get back to work as safely and as quickly as possible.*

*Yeas: Blood Law, Walters, Schmuckal, Duell, Agostinelli, McManus, Korn  
Nays: None*

**11. Adjournment**

*Schmuckal moved and Agostinelli seconded to adjourn at 7:15pm.*



\_\_\_\_\_  
Chuck Korn, Supervisor  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49686



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Lanie McManus, Clerk  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49686