

**CHARTER TOWNSHIP OF GARFIELD
PARKS and RECREATION COMMISSION
Special Meeting
April 15, 2019**

Roll Call of Commission Members:

Present: James Guilmet, Chris Remy, Fern Spence, William Scott, Denise Schmuckal, Chris DeGood and Valarie Handy

Staff Present: Erik Perdonik and John Sych

1. **Call to Order:** Chair Handy called the meeting to order at 6:02pm.
2. **Public Comment**
None
3. **Review and Approval of the Agenda – Conflicts of Interest**
Silver Lake Park/Station 12 Parking Lot Improvements was added as item 6a.

Schmuckal moved and DeGood seconded to approve the agenda as amended.

Yeas: Schmuckal, DeGood, Spence, Remy, Guilmet, Scott, Handy
Nays: None
4. **Review and Approval of Meeting Minutes March 4, 2019**
DeGood moved and Remy seconded to adopt the minutes of March 4, 2019 as presented.

Yeas: DeGood, Remy, Scott, Spence, Guilmet, Schmuckal, Handy
Nays: None
5. **Correspondence**
 - a. Email received re: Silver Lake Dog Park
Commissioners discussed the dog park and the rules.
6. **Reports**
 - a. **Commissioner Reports**
None
 - b. **Staff Report**
Sych thanked Erik Perdonik for his work with the Parks Commission since this will be his last meeting.
7. **Business to Come Before the Commission**
 - a. **Silver Lake Park/Station 12 Parking Lot**
Schmuckal reviewed with commissioners why this item was on the agenda and what was discussed at the Township Board level. Engineer

Jennifer Hodges said that she engineered two drawings for this evening for commissioner review. Option one gives 45 parking spaces and requires relocation of a trail and allows for full circulation for fire trucks. An additional stormwater basin would be needed, ditching would be modified and a hydrant would be moved. Option 2 provides 24 spaces. There will be an ADA ramp in either case leading to the trail. Funding would come from the general fund. Park Commissioners discussed the plan.

Spence moved and Scott seconded to allow for the relocation of the trail at Silver Lake Park as shown in the engineered plans for more parking at Station 12.

*Yeas: Spence, Scott, Guilmet, Schmuckal, DeGood, Remy, Handy
Nays: None*

b. PD 2019-25 First Amendment to 2018 5 year Parks and Recreation Master Plan

Sych explained that this amendment revises the township's acquisition plan to be more consistent with current priorities. Only one comment was received. One public hearing is required and can be done at the board level.

DeGood moved and Scott seconded to adopt resolution 2019-01-PR RECOMMENDING TO the Township Board that the draft First Amendment to the Charter Township of Garfield 2018-2023 Five Year Parks and Recreation Master Plan.

*Yeas: DeGood, Scott, Remy, Guilmet, Spence, Schmuckal, Handy
Nays: None*

c. PD 2019-26 Commons 100 Deed Restriction – Recommendation

Sych pointed out that this issue had been discussed by the Joint Planning Commission. Currently, deed restrictions state that only hiking and cross country skiing are allowed on the property. Some in the community would like this acreage to be on par with the surrounding areas and allow for more sports such as biking, snow shoeing or dog walking. Sych explained that the process would convey the property back to the state and then the state would alter the language and deed it back to the township. The suggested language would authorize use "for non-motorized public purposes". Concerns were shared with the property being given to the state. Sych said that staff would ensure that the state is ready to receive the property and make the changes. The Township Attorney may be involved as well.

Remy moved and Scott seconded THAT the deed for the 100.87 acre parcel owned by Garfield Township at the Grand Traverse Commons BE

REVISED to reflect the changes as indicated on Page 3 of Planning Department Report 2019-26.

*Yeas: Remy, Scott, DeGood, Schmuckal, Guilmet, Spence, Handy
Nays: None*

d. PD 2019-27 Silver Lake Park – Capital Improvements – Recommendation

Sych said that these items can be prioritized. Several items were listed that included a new trail loop, tennis court resurfacing, well house improvements, and sidewalk connections. Items one and two can be easily done and items 3 and 4 can be bundled with the fire station items. Engineer Jennifer Hodges can do the engineering for items 3 and 4. Tom Vitale talked about the new trail loop. Commissioners discussed adding a paved portion of the trail loop.

DeGood moved and Guilmet seconded TO RECOMMEND to the Township Board that items 1 & 2, as described in Planning Department Report 2019-27, BE IMPLEMENTED including the paving of a portion of the trail as discussed.

*Yeas: DeGood, Guilmet, Schmuckal, Remy, Spence, Scott, Handy
Nays: None*

DeGood moved and Spence seconded TO RECOMMEND to the Township Board THAT a consultant be hired to bid and oversee the implementation of Items 3 & 4 as described in Planning Report 2019-27.

*Yeas: DeGood, Spence, Remy, Schmuckal, Scott, Guilmet, Handy
Nays: None*

e. PD 2019-28 BVNP Pickleball Courts Policy – Recommendation

Staff met with representatives from the Traverse Area Pickleball Association and they have provided a draft policy. Commissioners discussed the reservations system and decided to go forward with the proposed policy for a one year trial run. A reservations link will be placed on the township website by TAPA at no charge.

Schmuckal moved and Spence seconded TO RECOMMEND to the Township Board THAT the draft policy for the BVNP pickleball courts, as attached to Planning Department Report 2019-28, BE IMPLEMENTED on a one-year trial basis.

*Yeas: Schmuckal, Spence, Remy, Guilmet, DeGood, Scott, Handy
Nays: None*

f. PD 2019-29 Miller Creek Parcel Donation Discussion

Staff was approached by the owner of a three acre parcel at the southwest corner of Cass Road and Miller Creek Drive. The owner noted that the site was wet and he has been unable to sell it. The parcel is not contiguous to any parklands. Commissioners discussed ownership and decided against taking any action on the parcel at this point.

g. PD 2019-30 Prohibition of Marijuana Use in Public Parks - Recommendation

Schmuckal moved and Guilmet seconded to recommend to the Township Board THAT Garfield Township Ordinance number 50 be amended to include a prohibition on marijuana smoking and/or vaping of tobacco products as attached to Planning Department Report No. 2019-50.

*Yeas: Schmuckal, Guilmet, Scott, DeGood, Spence, Remy, Handy
Nays: None*

8. Public Comment

Jennifer Hodges thanked the board for their input on the Silver Lake project.

9. Items for Next Agenda

A joint meeting between the Parks Commission and the Township Board was discussed.

10. Adjournment

Handy moved to adjourn the meeting at 7:30pm.



Chris Remy, Secretary
Garfield Township Parks & Recreation
Commission
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