

**CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING**

Tuesday, March 26, 2019 at 6:00pm
Garfield Township Hall
3848 Veterans Drive
Traverse City, MI 49684
Ph: (231) 941-1620

A G E N D A

ORDER OF BUSINESS

Call meeting to order

Pledge of Allegiance

Roll call of Board Members

1. Public Comment

Public Comment Guidelines:

Any person shall be permitted to address a meeting of The Township Board, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et.seq.) Public Comment shall be carried out in accordance with the following Board Rules and Procedures: a.) any person wishing to address the Board is requested to state his or her name and address. b.) No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Township Board Member's questions. Where constrained by available time the Chairperson may limit the amount of time each person will be allowed to speak to (3) minutes. 1.) The Chairperson may at his or her own discretion, extend the amount of time any person is allowed to speak. 2.) Whenever a Group wishes to address a Committee, the Chairperson may require that the Group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak when constrained by available time.

2. Review and approval of the Agenda - Conflict of Interest

3. Consent Calendar

The purpose of the Consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the Consent Calendar be removed there from and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected. If any item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Board action adopting the Consent Calendar.

a. Minutes – March 12, 2019 (Recommend Approval)

b. Bills -

General Fund	\$ 39,556.35
(Recommend Approval)	

Gourdie-Fraser

Developer's Escrow Fund – Storm Water Reviews	\$ 1,532.50
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Developer's Escrow Fund – Utility Plan Review, Oversight & Closeout	4,769.38
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<u>Utility Receiving Fund</u>	<u>18,704.50</u>
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Total	\$ 23,473.88
(Recommend Approval)	

4. Items removed from the Consent Calendar

5. Correspondence

6. Reports

- a. Construction Report
- b. Assessors Report
- c. GT County Metro Report
- d. Northflight Report
- e. County Commissioner's Report
- f. Supervisor's Report

7. Unfinished Business

- a. Public Hearing – Consideration of Resolution 2019-07-T, a resolution to adopt Ordinance No. 73, Silver Lake No Wake Zone.

8. New Business

- a. Discussion and consideration of support for Michigan townships to have the option of holding township board member elections on the nonpartisan ballot.
- b. Consideration of cost estimate from the County Road Commission to repair Meadow Lane Drive.
- c. PD 2019-32 – Consideration of Ordinance No. 74, an ordinance to prohibit marihuana establishments within the Township. Introduce and schedule a public hearing for April 23, 2019.
- d. PD 2019-35 – Proposed amendment to Ordinance No. 67, amending Consumer Fireworks Ordinance. Introduce and schedule a public hearing for April 23, 2019.
- e. Consideration of bids to replace flooring at the Township office.

9. Public Comment

10. Other Business

11. Adjournment

Lanie McManus, Clerk

The Garfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to the Garfield Township Board. Individuals with disabilities requiring auxiliary aids or services should contact the Garfield Township Board by writing or calling Lanie McManus, Clerk, Ph: (231) 941-1620, or TDD #922-4412.

**CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
March 12, 2019**

Supervisor Korn called the Town Board Meeting to order on March 12, 2019 at 6:00 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

Pledge of Allegiance

Roll Call of Board Members

Present: Denise Schmuckal, Dan Walters, Molly Agostinelli, Steve Duell, Lanie McManus and Chuck Korn

Absent and Excused: Jeane Blood Law

Staff present: Planner John Sych

1. Public Comment (6:01)

None

2. Review and Approval of the Agenda - Conflict of Interest (6:01)

Agostinelli moved and Schmuckal seconded to approve the agenda as presented.

Yeas: Agostinelli, Schmuckal, Duell, McManus, Walters, Korn

Nays: None

3. Consent Calendar (6:02)

a. Minutes

February 26, 2019 Regular Meeting (Recommend Approval)

b. Bills

General Fund	\$81,312.32
(Recommend Approval)	

c. MTT Update (Receive and File)

d. PD 2019-20 Follow Up Report: Joint Meeting of Township Board and Planning Commission (Receive and File)

Board members asked to remove the bills to item 4.a.

Duell moved and Schmuckal seconded to adopt the consent calendar as amended.

Yeas: Duell, Schmuckal, Agostinelli, Walters, McManus, Korn
Nays: None

4. Items removed from the Consent Calendar (6:04)

a. Bills

General Fund \$81, 312.32

Board members asked questions regarding some of the bills.

Agostinelli moved and Schmuckal seconded to approve the bills in the amount of \$81,312.32.

Yeas: Agostinelli, Schmuckal, Duell, Walters, McManus, Korn
Nays: None

5. Correspondence (6:09)

- a. Grand Traverse Conservation District – 2018 Annual Update
- b. Grand Traverse Conservation District – February Report
- c. Grand Traverse Conservation District - eNewsletter

6. Reports

a. County Commissioner's Report

No report

b. Clerk's Report (6:13)

McManus submitted her report in writing. Deputy Clerk Betty Tezak will be a Certified Clerk after this week. She added that parking is dangerous at Precinct 1 and the issue needs to be solved before the next election. Board members discussed parking at Precinct One and possible solutions.

c. Supervisor's Report (6:19)

Korn said the Meadowlane Trailer Park is considering a road SAD. A new director is at YMCA South and the YMCA would like to discuss its lease. Board discussion took place regarding uses at the YMCA facility and the furnace at the YMCA. Korn mentioned the replacement of a steam pipe near the Barns Park. He also spoke about Red Drive in the Commons Area and it may be closed because of drainage issues and made into a turnaround and parking. A meeting among the townships before going to mediation was discussed in the Grand Traverse Metro situation to see if the issues could be solved. Korn also talked about the Cass Road drainage district and the Drain Commissioner is going out for bids.

7. Unfinished Business

- a. **PD 2019-22 – DNR Local Watercraft Control Ordinance for Portion of Silver Lake – Continue discussion (6:44)**

The Sheriff has indicated that if the ordinance is passed and signage and buoys are in place, the ordinance will be enforced. If the neighborhood people do not keep it up, the ordinance may be revoked. Currently there is no language stating that fact on the ordinance and the DNR does not want any language pertaining to the enforcement in the ordinance. Board members discussed the proposed ordinance and enforcement.

Schmuckal moved and Agostinelli seconded THAT a public hearing BE SCHEDULED on the proposed MDNR Law Enforcement Division Special Local Watercraft Control Ordinance for Silver Lake, as attached to Planning Department Report 2019-22, for the March 26, 2019 meeting of the Township Board.

*Yeas: Schmuckal, Agostinelli, McManus, Duell, Walters, Korn
Nays: None*

8. **New Business**

None

9. **Public Comment (6:55)**

Sue Walters said the public hearing on the proposed watercraft control ordinance would be held over spring break and many may be out of town.

10. **Other Business (6:56)**

McManus brought up use of facilities after hours and expressed concerns over security. Korn will draft a policy regarding use of the building after hours.

A recreational marijuana policy will be coming to the board as will a fireworks policy and an ethics policy.

Gutters on the front of the building were discussed for water drainage and new flooring was also discussed.

11. **Adjournment**

Schmuckal moved and Duell seconded to adjourn the meeting at 7:09 pm.

Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49684

Lanie McManus, Clerk
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49684

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/07/2019	GEN	37712	CONSUMERS ENERGY	100018131597	101-448-920.005	25.80
03/07/2019	GEN	37713	CONSUMERS ENERGY	100000311801	101-000-084.861	1,432.00
		37713		100000311801	101-448-920.005	5,653.05
						<u>7,085.05</u>
03/07/2019	GEN	37714	CONSUMERS ENERGY	103033456148	101-448-920.005	33.52
03/07/2019	GEN	37715	DTE ENERGY	910020833133	101-265-920.601	1,973.28
03/07/2019	GEN	37716	DTE ENERGY	910020833257	101-265-920.601	44.27
03/07/2019	GEN	37717	ESS	KIOSKS	101-900-970.001	1,767.94
03/07/2019	GEN	37718	MICHIGAN ASSOC OF PLANNING	DEP DIR OF PLANNING AD	101-401-900.000	75.00
03/07/2019	GEN	37719	SHERLOQ FINANCIAL	MEMBERSHIP FEE	101-101-965.101	180.00
03/07/2019	GEN	37720	GARFIELD CHARTER TOWNSHIP	HSA	101-000-237.000	765.76
03/07/2019	GEN	37721	UNITED WAY	UNITED WAY	101-000-238.000	90.00
03/07/2019	GEN	37722	VOYA INSTITUTIONAL TRUST COMPANY	DEFERRED COMP VF3202	101-000-227.000	1,915.00
03/19/2019	GEN	37723	86TH DISTRICT COURT	SMALL CLAIMS	101-253-801.000	42.00
03/19/2019	GEN	37724	86TH DISTRICT COURT	SMALL CLAIMS	101-253-801.000	42.00
03/19/2019	GEN	37725	86TH DISTRICT COURT	SMALL CLAIMS	101-253-801.000	62.00
03/19/2019	GEN	37726	86TH DISTRICT COURT	SMALL CLAIMS	101-253-801.000	42.00
03/19/2019	GEN	37727	86TH DISTRICT COURT	SMALL CLAIMS	101-253-801.000	42.00
03/19/2019	GEN	37728	86TH DISTRICT COURT	SMALL CLAIMS	101-253-801.000	62.00
03/19/2019	GEN	37729	86TH DISTRICT COURT	SMALL CLAIMS	101-253-801.000	62.00
03/19/2019	GEN	37730	86TH DISTRICT COURT	SMALL CLAIMS	101-253-801.000	42.00
03/19/2019	GEN	37731	86TH DISTRICT COURT	SMALL CLAIMS	101-253-801.000	42.00
03/19/2019	GEN	37732	AFLAC	AFLAC	101-000-227.001	525.26
03/19/2019	GEN	37733	ALPERS EXCAVATING	SL SNOWPLOWING	308-000-935.000	1,320.00
03/19/2019	GEN	37734	BLUE CROSS BLUE SHIELD OF MICHIGAN	HEALTH INSURANCE	101-851-873.030	19,586.98
03/19/2019	GEN	37735	CITY OF TRAVERSE CITY	170975-98310	101-448-920.005	10.61
03/19/2019	GEN	37736	OLSON, BZDOK, & HOWARD	AUDIT	101-101-801.002	420.50
		37736		FOX RUN	101-400-801.000	594.50
						<u>1,015.00</u>

3. b.

Banks:

Check Date	Bank	Check #	Payee	Description	GL #	Amount
03/19/2019	GEN	37737	VERIZON	PHONES	101-265-850.000	222.10
03/19/2019	GEN	37738	PITNEY BOWES INC.	INK	101-101-726.000	30.53
03/19/2019	GEN	37739	SONDEE, RACINE, DOREN	FEES	101-101-801.002	2.00
03/19/2019	GEN	37740	TRAVERSE CITY RECORD EAGLE	ADVERTISING	101-101-901.000	80.00
		37740		ADVERTISING	101-410-901.000	370.25
03/19/2019	GEN	37741	U.S. POSTAL SERVICE	POSTAGE	101-101-726.001	2,000.00

TOTAL - ALL FUNDS TOTAL OF 30 CHECKS 39,556.35

--- GL TOTALS ---

101-000-084.861	DUE FROM #861 STREET LIGHTS	1,432.00
101-000-227.000	DEFERRED COMP	1,915.00
101-000-227.001	AFLAC	525.26
101-000-237.000	HSA (FORMERLY FLEX)	765.76
101-000-238.000	UNITED WAY	90.00
101-101-726.000	SUPPLIES	30.53
101-101-726.001	POSTAGE	2,000.00
101-101-801.002	LEGAL SERVICES - TOWNBOARD	422.50
101-101-901.000	ADVERTISING	80.00
101-101-965.101	DUES & PUBLICATIONS -TOWNBOAR	180.00
101-253-801.000	LEGAL SERVICES	438.00
101-265-850.000	TELEPHONE	222.10
101-265-920.601	HEATING / GAS	2,017.55
101-400-801.000	LEGAL SERVICES	594.50
101-401-900.000	PRINTING & PUBLISHING	75.00
101-410-901.000	ADVERTISING	370.25
101-448-920.005	STREET LIGHTS TOWNSHIP	5,722.98
101-851-873.030	INSURANCE - EMPLOYEE HEALTH	19,586.98
101-900-970.001	CAPITAL OUTLAY - ELECTIONS	1,767.94
308-000-935.000	MAINTENANCE - MISC, EQUIP	1,320.00
	TOTAL	39,556.35



123 West Front Street
 Traverse City, Michigan 49684
 231 946 5874
 231 946 3703

March 6, 2019

**SUMMARY OF BILLINGS FOR APPROVAL
 FROM GARFIELD TOWNSHIP**

I. Developer's Escrow Fund

A. Storm Water Reviews

- 1 Engineering consulting services for 2nd storm water plan review. 732.50
Elmer's Storage Building, 2nd Addition, Escrow #701-000-215.837
 Project# 19015 Invoice No. 1901501
- 2 Engineering consulting services for storm water plan review. 800.00
The Crown - Phase III Storm Water, Escrow #701-000-214-872
 Project# 19029C Invoice No. 19029303

Total A 1,532.50

B. Utility Plan Review, Oversight & Closeout

- 1. Engineering consulting services for storm water site plan review 1,486.88
The Ridges at 45, Phase 3/4
 Project# 17357 Invoice No. 1735708
- 2. Engineering consulting services for plan review and construction services. 1,750.00
The Crown - Phase III Water and Sewer Extension, Escrow #701-000-214-872
 Project# 18419 Invoice No. 1841902

Total B 3,236.88

Total Developer's Escrow Fund 4,769.38

II. Utility Receiving Fund

- 1. Engineering consulting services. 14,697.00
NW Service District Water System Improvements (Water Storage Tank)
 Project# 16037 Invoice No. 1603721
- 2. Engineering consulting services. 2,117.50
Cass Road Drainage District Improvements
 Project# 19029c Invoice No. 19029305
- 3. Engineering consulting services. 390.00
Proposed Surgery Center, 3663 North Country Drive
 Project# 19029C Invoice No. 19029306

Total Utility Receiving Fund 17,204.50

III. Special Assessment District (SAD)

- 1. Engineering consulting services. 1,500.00
Vista Manor Water Main Extension (Off Veterans Drive)
 Project# 19029C Invoice No. 1929304

Total Utility Receiving Fund 1,500.00

GRAND TOTAL \$23,473.88

Invoice



Gourdie-Fraser, Inc.
123 West Front Street, Suite A
Traverse City, MI 49684
Phone: 231-946-5874, Fax: 231-946-9634
VISA/MASTERCARD Accepted, Due Upon Receipt
A/R email: melanie@gfa.tc

MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

March 6, 2019
Project No: 19015
Invoice No: 1901501

Re: Tax ID#28-05-033-010-01, Elmer's Real Estate Co., LLC, Escrow 701-000-215.837
Elmer's Storage Building, 2nd Addition, Storm Water Review

Services Performed: Engineering services for storm water review including review of plans and specifications for compliance with Ordinance 49, communication with engineer and final approval letter.

Project Location: 3711 Elmer's Industrial Drive, Traverse City, Michigan.

Professional Services from January 13, 2019 to March 2, 2019

Professional Personnel

	Hours	Rate	Amount	
Project Manager Assistant	.50	65.00	32.50	
Project Engineer	7.00	100.00	700.00	
Totals	7.50		732.50	
Total Labor				732.50
		Total this Invoice		\$732.50



Invoice



Gourdie-Fraser, Inc.
123 West Front Street, Suite A
Traverse City, MI 49684
Phone: 231-946-5874, Fax: 231-946-9634
VISA/MASTERCARD Accepted, Due Upon Receipt
A/R email: melanie@gfa.tc

MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

March 6, 2019
Project No: 19029C
Invoice No: 19029303

Re: Crown Phase III, Storm Water Review, Escrow #701-00-214-872

Services Performed: Engineering for storm water review including review of plans and specifications for compliance with Ordinance 49. Services include 1st and 2nd review (revisions submitted per owner's request dated 2/13/19), communication with applicant and engineer and approval letter.

Professional Services from January 13, 2019 to March 2, 2019

Professional Personnel

	Hours	Rate	Amount	
Project Engineer	8.00	100.00	800.00	
Totals	8.00		800.00	
Total Labor				800.00
		Total this Invoice		\$800.00

Invoice

Gourdie-Fraser, Inc.
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MR CHUCK KORN
 CHARTER TWP OF GARFIELD
 3848 VETERANS DR
 TRAVERSE CITY, MI 49684

March 12, 2019
 Project No: 17357
 Invoice No: 1735708

Re: The Ridges at 45, Phase 3/4

Services Performed: Engineering and construction services for plan review, construction observation/materials testing, review of record drawings and project turnover documentation for approximately 300 linear feet of 8" water main and 800 linear feet of 8" sanitary sewer extensions to services three additional multi unit buildings.

*Includes additional services 01/18/18 to add 600' water main and 300' sewer to services Phase 4.

**Fee to balance the final inspection fee per 03/12/19 email \$1982.50

Project Location: Intersection of Hammond Road along Lafranier Road, Traverse City, Garfield Township, Grand Traverse County, Michigan.

Professional Services from November 4, 2019 to March 2, 2019
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Engineer Plan Review	2,750.00	100.00	2,750.00	2,750.00	0.00
Construction Oversight	10,850.00	100.00	10,850.00	10,850.00	0.00
*Construction Oversight (Add'l Services)	5,000.00	100.00	5,000.00	5,000.00	0.00
**Final Insepction Fees (Add'l Services)	1,982.50	75.00	1,486.88	0.00	1,486.88
Record Drawings Review/Turnover	1,500.00	5.00	75.00	75.00	0.00
Total Fee	22,082.50		20,161.88	18,675.00	1,486.88
Total Fee					1,486.88
Total this Invoice					\$1,486.88

Invoice



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123 West Front Street, Suite A
Traverse City, MI 49684
Phone: 231-946-5874, Fax: 231-946-9634
VISA/MASTERCARD Accepted, Due Upon Receipt
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MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

March 6, 2019
Project No: 18419
Invoice No: 1841902

Re: The Crown, Phase III - Water and Sewer Extension

Services Performed:

1. Engineering services for meeting with development engineer, plan review and Act 399 and Part 41 permit assistance for the water and sewer extension.
2. Construction observation and oversight for the water main and sanitary sewer extension.
4. Project turnover for review drawings and easements, review of close out and turnover documents to township.

Project Location: West Crown Drive, Traverse City

Professional Services from January 13, 2019 to March 2, 2019
Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Engineer Review	3,500.00	100.00	3,500.00	1,750.00	1,750.00
Construction Observation/Oversight	6,120.00	0.00	0.00	0.00	0.00
Project Close Out/Turnover	1,000.00	0.00	0.00	0.00	0.00
Total Fee	10,620.00		3,500.00	1,750.00	1,750.00
Total Fee					1,750.00
Total this Invoice					\$1,750.00

Invoice



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 Traverse City, MI 49684
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MR CHUCK KORN
 CHARTER TWP OF GARFIELD
 3848 VETERANS DR
 TRAVERSE CITY, MI 49684

March 6, 2019
 Project No: 16037
 Invoice No: 1603721

Re: NW Service District Water System Improvements

Services Performed: Engineering and construction services for final design, bidding, construction staking, observation and administration, close out and record drawings for water main extension.

Additional Services:

- 1. 01/17/18 Heritage Estates entrance reconstruction.

Project Location: Harris Road and Cedar Run Road, Garfield Township, Grand Traverse County, Michigan.

Professional Services from January 13, 2019 to March 2, 2019
 Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
WATER STORAGE TANK	0.00	0.00	0.00	0.00	0.00
Research	15,000.00	100.00	15,000.00	15,000.00	0.00
Engineering Design	25,000.00	100.00	25,000.00	25,000.00	0.00
Topographic Survey	5,000.00	100.00	5,000.00	5,000.00	0.00
Bidding	5,000.00	100.00	5,000.00	5,000.00	0.00
Construction Staking	5,000.00	100.00	5,000.00	5,000.00	0.00
Construction Administration	10,000.00	100.00	10,000.00	10,000.00	0.00
Construction Inspection	25,000.00	100.00	25,000.00	25,000.00	0.00
Record Drawings/Close Out	3,500.00	90.00	3,150.00	3,150.00	0.00
	0.00	0.00	0.00	0.00	0.00
WATERMAIN EXTENSIONS	0.00	0.00	0.00	0.00	0.00
Prop. Acquisition/Utility Research	10,000.00	100.00	10,000.00	10,000.00	0.00
Final Design/Permitting	50,000.00	100.00	50,000.00	50,000.00	0.00
Topographic Survey	15,000.00	100.00	15,000.00	15,000.00	0.00
Bidding	6,500.00	100.00	6,500.00	6,500.00	0.00
Construction Staking	20,000.00	100.00	20,000.00	20,000.00	0.00
Construction Administration	25,000.00	100.00	25,000.00	25,000.00	0.00
Construction Inspection	120,000.00	100.00	120,000.00	120,000.00	0.00



Project	16037	GARFIELD/FD,BID,STK,CA,CM/HARRIS-CEDAR R				Invoice	1603721
Record Drawings/Close Out	9,500.00	100.00	9,500.00	9,500.00	0.00		
	0.00	0.00	0.00	0.00	0.00		
INFRASTRUCTURE UPGRADE/BOOSTER STATION	0.00	0.00	0.00	0.00	0.00		
Research	25,000.00	58.00	14,500.00	12,750.00	1,750.00		
Final Design/Permitting	69,100.00	27.00	18,657.00	6,910.00	11,747.00		
Topographic Survey	15,000.00	33.00	4,950.00	3,750.00	1,200.00		
Bidding	6,850.00	6.5693	450.00	450.00	0.00		
Construction Staking	5,000.00	1.80	90.00	90.00	0.00		
Construction Administration	30,000.00	0.00	0.00	0.00	0.00		
Construction Inspection	20,350.00	0.00	0.00	0.00	0.00		
Record Drawings/Close Out	6,500.00	0.00	0.00	0.00	0.00		
	0.00	0.00	0.00	0.00	0.00		
HERITAGE EST. ENTRANCE RECONSTRUCTION SAD	0.00	0.00	0.00	0.00	0.00		
Preliminary Design	500.00	100.00	500.00	500.00	0.00		
Final Design	500.00	100.00	500.00	500.00	0.00		
Bidding	250.00	100.00	250.00	250.00	0.00		
Construction Inspection	3,700.00	100.00	3,700.00	3,700.00	0.00		
Construction Staking	1,800.00	100.00	1,800.00	1,800.00	0.00		
Construction Administration	750.00	100.00	750.00	750.00	0.00		
Closeout Services	500.00	100.00	500.00	500.00	0.00		
Total Fee	535,300.00		395,797.00	381,100.00	14,697.00		
			Total Fee			14,697.00	
				Total this Invoice		\$14,697.00	

Invoice



Gourdie-Fraser, Inc.
123 West Front Street, Suite A
Traverse City, MI 49684
Phone: 231-946-5874, Fax: 231-946-9634
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MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

March 6, 2019
Project No: 19029C
Invoice No: 19029305

Re: Cass Road Drainage Project

Services Performed: Engineering services for 4th plan review related to water and sewer impacts and assistance with plan revisions and technical specifications to obtain a Part 41 and Act 399 water / sewer permit. Additional services of work items include monthly meeting attendance with group and meeting with business (Cold Storage) along Cass Road to discuss impact to their property.

Professional Services from January 13, 2019 to March 2, 2019

Professional Personnel

	Hours	Rate	Amount	
Sr. Project Manager	5.00	130.00	650.00	
Project Engineer	1.50	100.00	150.00	
Design CAD Technician III	15.50	85.00	1,317.50	
Totals	22.00		2,117.50	
Total Labor				2,117.50
		Total this Invoice		\$2,117.50



Invoice



Gourdie-Fraser, Inc.
123 West Front Street, Suite A
Traverse City, MI 49684
Phone: 231-946-5874, Fax: 231-946-9634
VISA/MASTERCARD Accepted, Due Upon Receipt
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MR CHUCK KORN
CHARTER TWP OF GARFIELD
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TRAVERSE CITY, MI 49684

March 6, 2019
Project No: 19029C
Invoice No: 19029306

Re: Proposed Surgery Center, Preliminary Water, Sewer Servicing Discussion

3663 North Country Drive

Services Performed: Engineering services for research on availability to service proposed development and meeting with GTC DPW, applicant and engineer to discuss.

Professional Services from January 13, 2019 to March 2, 2019

Professional Personnel

	Hours	Rate	Amount
Sr. Project Manager	3.00	130.00	390.00
Totals	3.00		390.00
Total Labor			390.00

Total this Invoice \$390.00

Invoice



Gourdie-Fraser, Inc.
123 West Front Street, Suite A
Traverse City, MI 49684
Phone: 231-946-5874, Fax: 231-946-9634
VISA/MASTERCARD Accepted, Due Upon Receipt
A/R email: melanie@gfa.tc

MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

March 6, 2019
Project No: 19029C
Invoice No: 19029304

Re: Vista Manor Water Main SAD / Extension (Off Veterans Drive)

Services Performed: Engineering services for preliminary site layout and costs estimates to provide water service to service residents. Services include memo and meeting attendance with residents to discuss process, cost and funding options.

Professional Services from January 13, 2019 to March 2, 2019

Professional Personnel

	Hours	Rate	Amount	
Sr. Project Manager	5.00	130.00	650.00	
Design CAD Technician III	10.00	85.00	850.00	
Totals	15.00		1,500.00	
Total Labor				1,500.00
		Total this Invoice		\$1,500.00

Charter Township of Garfield

Engineering Report / Construction Update

March 20, 2019

I. Water Projects**Northwest Service District – Water System Improvements**

Status below:

Division I: DN Tanks has completed the construction of the tank and was issued a time extension to finalize testing in the spring 2019 as was not possible due to frozen soil conditions. Original testing was delayed due as a result of small leak found in piping which was repaired by Subcontractor. Meeting with surrounding neighbors was held last month to discuss tank draining issues that occurred in November creating offsite water drainage. Project status and issues were well received and appreciated by residents. Tank testing to be completed in May 2019 and tank to be placed online / operation. Division II contractor was originally responsible to make connection to tank however to facilitate closeout of Division II this item has been removed from their scope and project to be closed out (see below). Division I contractor will perform this work in the spring after testing of tank is completed and approved

Division II: Project was completed and accepted (utilities turned over) by Township last month. Contractor is responsible to provide additional restoration within 1 year if necessary determined from GFA inspections. Total project came in \$78,000 less than original bid pricing.

Division III: Booster Station / Mechanical Upgrade design is 75% complete and expected to be finalized in March. Project is slated to be bid in June with a late summer construction. Upon completion, the abandonment of three (3) booster station will occur, area overall will experience 5-10 psi increase in pressure and west side of town will be serviced from the new tank rather than directly from the city.

US31 / 37 Water Pressure Issues

This area historically experiences low pressure and fire suppression difficulties, specifically Cracker Barrel / Sam's Club. Water that services this area is from McCrea groundwater tank which services the US31/ 37 corridor by gravity and controlled by Pressure Control Valves to maintain pressures less than 80 psi. McCrea PRV has been proposed to be relocated to address this pocket of low pressure in past water studies and capital improvement plans. Recent interest in development in this vicinity have initiated reviews / consideration to complete this work item.

Vista Manor - Potential Special Assessment District.

Township received inquiry from multiple on ability to provide water system extension / service to development. GFA prepared budgetary costs/ map to present at a meeting to be convened February 11th. A followup meeting was held March 19th with additional residents attending. Overall consensus was not in support and anticipate the project will not move forward.

II. Sewer Projects

SAW Grant – US 31 Siphon Flow Monitoring

Township board approved recommendations in report at September 26th 2017 meeting. GFA coordinated with the DPW to initiate operations change. Siphon continues to be monitored with increase in growth and permits on west side of town as a capacity restriction exists based upon study results. Currently flow data is being evaluated from contributing pump stations and being reviewed with DPW staff. A need for a pump station may be more imminent to bypass siphon as it continues to present both a maintenance issue and capacity restriction.

III. General Utilities

Sewer / Water City Contracts

GFA continues to assist the Township on the proposed Lafranier Water Tank Rehabilitation Project that the City is conducting. Project has been reviewed and approved for storm water and utility compliance with Township Ordinances (subject to conditions). The evaluation of the new tank being a benefit to the existing Townships' infrastructure has been disputed by the Township and many discussions with the City, DEQ and Township have occurred over the past couple years. Restrictions exist for the area serviced by Garfield Booster Station #7 which currently is limited to provide supply to 150 benefits. Based upon a recent meeting with DEQ, there is a potential for the new tank the City is constructing to benefit the Township and ability to eliminate the need / requirement to install a tank on the southeast side of the Township for Traditions and allow for excess of 150 benefits. Township and GFA are coordinating with City on specifics of operations, ability to initiate and costs.

Water Reliability Study

GFA completed the last study in 2012 and are to be completed every 5 years. GFA had requested a time extension from DEQ awaiting completion of work on Northwest side of town. With growth and interest to extend system to Olesons / Meadowlane and need for tank to service Traditions, DEQ has requested GFA complete a mini study for each service area (there are 5). This would include flow data and capacity assessment of existing infrastructure and must be completed by March 2019. GFA is currently in process of preparing. A complete water study including hydraulic can be completed in future at a dated to be determined.

GIS Mapping

GFA has been working with the DPW to create an asset management program for the Township with respect to the Water and sewer Infrastructure. The 1st step of this process which includes creation of a GIS map that includes all record drawing information has been completed. GFA / DPW are now pursuing forward to inventory major and minor assets and GPS the locations of each.

The BPW was awarded the CGAP grant as offered by the Michigan Dept of Treasury. This grant promotes collaboration of communities and efficiency in government. The funds covered 75% of the expenses including equipment (GPS handheld).

Drainage District Improvements / Cass Road 20" Watermain (exposed)

GFA continues to assist the Drain Commission and Township. Revisions submitted to GFA to complete 2nd, 3rd and 4th review and assistance with applying for both DEQ Act 399 (water) DEQ Part 41 (sewer) permits as the project will require relocation of some of this piping to address conflicts with the new storm sewer. Permits for the drain crossing have been approved by the DEQ. A project update meeting is scheduled end of this month. Bidding has been extended to April / May 2019 with summer (2019) construction following. Due to latency, it is expected some construction to occur this year with majority to occur in 2020.

Boardman Valley Nature Preserve Site Improvements

GFA contract was approved to provide construction administration, testing, survey and closeout services at the July 2017 meeting. Contracts have been awarded to three (3) contractors for each division and a preconstruction meeting was held in March. Project was scheduled to start in May however there were several contractor delays and started 2 months behind schedule. Status:

MLP Contractor – Kayak Work Completed and Project Closed out

Elmers – Punchlist Items and final paint coatings on courts to be completed. A time extension was issued due to weather conditions to allow completion of project in late spring 2019.

G&J- Restoration completed and project closed out

Water Service Expansion

Southwest Part of Township: Olesons Development have initiated and expressed an interest to partner to facilitate the extension of municipal watermain to service the respective developments. GFA has prepared budgetary cost estimates for various options to provide access to water service to the southwest side of the township which currently does not exist (terminates at McCrae / US-37). No status update since November 2018

West (Long Lake Township): Two (2) Developments off Gray Road have initiated and expressed an interest to partner to facilitate the extension of municipal watermain to service them GFA has prepared budgetary cost estimates to provide access to water. No status update since November 2018

IV. Utility Plan Reviews

Ridges at 45- Phase 3/4

GFA is representing the Township in full time construction oversight / closeout. All utilities have been installed and GFA is working with applicant on DPW walkthrough and turnover documents.

Contractors Drive (Cass Road)

GFA is representing the Township in full time construction oversight / closeout. All utilities have been installed and GFA is working with applicant on DPW walkthrough and turnover documents.

Windy Hills (60 Acre Herkner Parcel)

Plan reviews were completed and DEQ permits submitted. Water permit has been issued and waiting on sanitary sewer permit.

Ashland Park - Phase 2 & 3

Plan review has been completed by GFA and currently awaiting resubmission with revisions and then will submit for DEQ Permits. Anticipated spring 2019 construction

Fox Run

Plans have been approved and am in receipt of all DEQ permits. GFA will be providing construction oversight. Spring 2019 Construction Anticipated

Eaglehurst Development – Phase II

GFA submitted project into DEQ for permitting and awaiting. GFA will be providing full time inspection and spring 2019 construction anticipated.

Crown – Phase III

GFA finalized plan review and submitted to DEQ for permits. GFA will be providing construction oversight and spring 2019 construction anticipated.

3663 N. Country Drive

GFA attending a meeting with DPW/ applicant / engineer to discuss a proposed surgery center. Once formal application is submitted, GFA will provide storm water and utility plan review. Anticipated to be forthcoming end of February.

V. 2018 – 2019 Storm Water & Private Road Plan Reviews

7 Royal Drive - Dentist Addition	approved
Ashland Park Phase 2&3	Approved (final plans and recorded Master Deed w/ SW Maintenance Plan to be submitted to Twp)
City of TC - Hickory Hills	approved pending revisions per letter (2/19/18)
Fox Run	Approved (final plans and SESC permit to be submitted to Twp)
Pine Grove Homes (4030 Meadowlane)	Approved (Sidewalk approval / Final plans to Twp)
Ridges at 45 - Phase 3 /4	Approved (recommend shallowing basin / final sealed plans to Twp)
1394 Industry Drive	Review letter sent to Engineer (4/16/2018) & Awaiting Revisions
TC Storage Units (Industry Drive)	Approved (final plans and SESC permit to be submitted to Twp)
1333 Yellow Drive BMPs	Approved (final plans to be submitted to Twp)
1318 Industry Drive	Approved (final plans to be submitted to Twp)
Fergusons Lawn Equipment -2nd Review (Bill Crain)	Approved (final plans to be submitted to Twp)
45 Hughes Drive	Approved (final plans to be submitted to Twp)
Hobby Lobby	Approved (final plans and SESC permit to be submitted to Twp)
Logan Valley West LLC, Storage	Approved (final plans to be submitted to Twp)
Louie Meat Addition	Approved (final plans and SESC permit to be submitted to Twp)
3711 Elmers Drive - Building Addition	Approved (final plans and SESC permit to be submitted to Twp)
John's Marine Service	Approved (final plans and SESC permit to be submitted to Twp)
7 Cass Road - Private Road Review	Review letter sent with comments / clarifications. Awaiting resubmission
635 Eta Lane	Approved (final plans and SESC permit to be submitted to Twp)
Crown Phase III - Private Road Review	Approved with submitted Revisions
Crown Phase III - SW Review	Approved (final plans with permit and revisions to be submitted to Twp)
Jonkoff Crematorium	Rescinded
Elmers Storage Building - 2nd Addition	Approved (final plans and SESC permit to be submitted to Twp)
MacAllister Rentals	Waiting for additional information from Schiffer
SKF Land Company - Bay Masonry	Initial comments sent to Bill Crain on 02/11/19, followed up on 03/04/19
1349 Trade Centre Dr, Broad Rentals	Approved (final plans with permit and revisions to be submitted to Twp)



Garfield Charter Township

add

TO: Board of Review; Chuck Korn, Supervisor; and Township Board
 RE: 2019 FINAL Assessment Roll Figures

FROM: Amy L. DeHaan MMAO(4) - Assessor
 DATE: March 14, 2019

The following AV / SEV and Taxable Values are submitted for your review in accordance with Sec. 211.53b MCL.

Classification	# Parcels	AV / SEV	Change from Prev. Yr.	Percent of Total	Taxable Value	Change from Prev. Yr.	Percent of Total	TV as a % of SEV
Real:								
Agricultural	-	\$ -	0.00%	0.00%	\$ -	0.00%	0.00%	0.00%
Residential	5,592	\$ 622,691,900	10.15%	53.26%	\$ 495,543,469	5.82%	52.54%	79.58%
Commercial	1,018	\$ 429,412,400	11.65%	36.73%	\$ 337,000,154	2.06%	35.73%	78.48%
Industrial	76	\$ 30,717,600	7.55%	2.63%	\$ 24,753,871	10.61%	2.62%	80.59%
TOTAL	6,686	\$ 1,082,821,900	10.67%	92.62%	\$ 857,297,494	4.44%	90.90%	79.17%
Personal:								
Commercial	1,431	\$ 45,574,000	3.62%	3.90%	\$ 45,574,000	3.62%	4.83%	100.00%
Industrial	50	\$ 14,003,200	-9.25%	1.20%	\$ 14,003,200	-9.25%	1.48%	100.00%
Utility	5	\$ 24,115,800	3.75%	2.06%	\$ 24,115,800	3.75%	2.56%	100.00%
TOTAL	1,486	\$ 83,693,000	1.26%	7.16%	\$ 83,693,000	1.26%	8.87%	100.00%
TOTAL Ad Valorem		\$ 1,166,514,900	9.93%	99.78%	\$ 940,990,494	4.15%	99.77%	80.67%
**Special Acts:								
PILT - Pays 4% Fee	18	\$ 27,405,000	5.57%	2.34%	\$ 25,476,848	1.63%	2.70%	92.96%
DNR-PILT	1	\$ 145,700	-0.48%	0.01%	\$ 58,214	2.40%	0.01%	39.95%
County Land Bank Sale	9	\$ 983,100	10.87%	0.08%	\$ 832,164	1.07%	0.09%	84.65%
TOTAL	28	\$ 28,533,800	6.09%	2.44%	\$ 26,367,226	1.61%	2.80%	92.41%
Abated:								
IFT Real Rehab (Full Rate)	-	\$ -	-100.00%	0.00%	\$ -	-100.00%	0.00%	0.00%
IFT Real New (1/2 rate)	5	\$ 1,601,400	31.06%	0.14%	\$ 1,235,947	27.87%	0.13%	77.18%
IFT Personal (1/2 rate)	11	\$ 934,700	-48.03%	0.08%	\$ 934,700	-48.03%	0.10%	100.00%
TOTAL	54	\$ 2,536,100	-17.14%	0.22%	\$ 2,170,647	-22.62%	0.23%	85.59%
Full Rate Equivalent Values Exempt Parcels	184	\$ 1,268,050	-18.22%	0.11%	\$ 1,085,324	-23.72%	0.12%	85.59%
Grand TOTAL of all Classes	8,410	\$ 1,169,051,000	7.15%	100.00%	\$ 943,161,141	1.17%	100.00%	80.68%
Grand Total Equivalent to Full Rate	8,410	\$ 1,167,782,950	7.18%	99.89%	\$ 942,075,818	1.20%	99.88%	80.67%

Garfield Charter Township

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Industrial	50	\$ 14,003,200	-9.25%	1.20%	\$ 14,003,200	-9.25%	1.48%	100.00%
Utility	5	\$ 24,115,800	3.75%	2.06%	\$ 24,115,800	3.75%	2.56%	100.00%
TOTAL	1,486	\$ 83,693,000	1.26%	7.16%	\$ 83,693,000	1.26%	8.87%	100.00%
TOTAL Ad Valorem		\$ 1,166,514,900	9.93%	99.78%	\$ 940,990,494	4.15%	99.77%	80.67%
**Special Acts:								
PILT - Pays 4% Fee	18	\$ 27,405,000	5.57%	2.34%	\$ 25,476,848	1.63%	2.70%	92.96%
DNR-PILT	1	\$ 145,700	-0.48%	0.01%	\$ 58,214	2.40%	0.01%	39.95%
County Land Bank Sale	9	\$ 983,100	10.87%	0.08%	\$ 832,164	1.07%	0.09%	84.65%
TOTAL	28	\$ 28,533,800	6.09%	2.44%	\$ 26,367,226	1.61%	2.80%	92.41%
Abated:								
IFT Real Rehab (Full Rate)	-	-	-100.00%	0.00%	-	-100.00%	0.00%	0.00%
IFT Real New (1/2 rate)	5	\$ 1,601,400	31.06%	0.14%	\$ 1,235,947	27.87%	0.13%	77.18%
IFT Personal (1/2 rate)	11	\$ 934,700	-48.03%	0.08%	\$ 934,700	-48.03%	0.10%	100.00%
TOTAL	54	\$ 2,536,100	-17.14%	0.22%	\$ 2,170,647	-22.62%	0.23%	85.59%
Full Rate Equivalent Values		\$ 1,268,050	-18.22%	0.11%	\$ 1,085,324	-23.72%	0.12%	85.59%
Exempt Parcels	184							
Grand TOTAL of all Classes	8,410	\$ 1,169,051,000	7.15%	100.00%	\$ 943,161,141	1.17%	100.00%	80.68%
Grand Total Equivalent to Full Rate	8,410	\$ 1,167,782,950	7.18%	99.89%	\$ 942,075,818	1.20%	99.88%	80.67%

Garfield Charter Township

add

TO: Board of Review; Chuck Korn, Supervisor; and Township Board
 RE: **2019 FINAL Assessment Roll Figures**

FROM: **Amy L. DeHaan MMAO(4)** - Assessor
 DATE: March 14, 2019

The following AV / SEV and Taxable Values are submitted for your review in accordance with Sec. 211.53b MCL.

Classification	# Parcels	AV / SEV	Change from Prev. Yr.	Percent of Total	Taxable Value	Change from Prev. Yr.	Percent of Total	TV as a % of SEV
Real:								
Agricultural	-	-	0.00%	0.00%	-	0.00%	0.00%	0.00%
Residential	5,592	\$ 622,691,900	10.15%	53.26%	\$ 495,543,469	5.82%	52.54%	79.58%
Commercial	1,018	\$ 429,412,400	11.65%	36.73%	\$ 337,000,154	2.06%	35.73%	78.48%
Industrial	76	\$ 30,717,600	7.55%	2.63%	\$ 24,753,871	10.61%	2.62%	80.59%
TOTAL	6,686	\$ 1,082,821,900	10.67%	92.62%	\$ 857,297,494	4.44%	90.90%	79.17%
Personal:								
Commercial	1,431	\$ 45,574,000	3.62%	3.90%	\$ 45,574,000	3.62%	4.83%	100.00%
Industrial	50	\$ 14,003,200	-9.25%	1.20%	\$ 14,003,200	-9.25%	1.48%	100.00%
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Garfield Charter Township

add

TO: Board of Review; Chuck Korn, Supervisor; and Township Board
 RE: 2019 FINAL Assessment Roll Figures

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GTMESA
March 2019 Operations Report

Feb 23 – Water Rescue – Keystone, Garfield – Metro and GT Deputies were dispatched to a water rescue behind the Goodwill Inn. Upon arrival deputies found the female patient in the water not far from shore. Deputies waded in and were aided by Metro firefighters in bringing the unconscious female to shore. The patient was dragged on an inflatable rescue device across the snow and up the hill to a waiting NF rig. The patient was placed in ICU after arriving to the ER at MHC but was expected to make a full recovery.

Feb 28 – House fire with gunman – Twin Bay, East Bay – Crews responded to a late-night fire with a possible trapped occupant. Upon arrival the home was engulfed in fire and defensive measures put in place to contain the fire before the sheriff's department discovered a male with a shotgun in a nearby outbuilding. Crews were removed from the area for safety. A neighbor's house suffered significant damage to its vinyl siding but did not ignite. The fire scene was not cleared until the following afternoon. GT Road Commission also aided in providing salt/sand mixture to prevent slip and falls. No injuries were reported among first responders even though temperatures remained around 0.

March 7 – Commercial Fire – TC Fleet Airport Rd, Garfield – A passerby noticed people fleeing a business and a large plume of smoke coming from the structure. Engine 1 arrived on scene and was able to extinguish the fire quickly before damage occurred to adjoining businesses.

March 8 – Commercial Fire – Economy Inn, East Bay – A early morning boiler failed and caused a fire which was noticed by a front desk worker at the neighboring property. The boiler was utilized for heating the facility and needed replacement no occupied motel rooms were damaged.

March 8 – Mutual Aid TCFD – 8th Street fire – Engine 1 and 11 aided TCFD with a house fire during the afternoon. A large home built in 1904 with multiple apartments caught fire. A defensive operation was put in place once the fire traveled through void spaces. Metro crews were on scene just over 2 hours assisting with extinguishment. No injuries reported

Mutual Aid

Responded too:

TCFD – House fire on 8th Street 3/8 – Engine 1 and 11

Metro requested:

TCFD – Medical transport Herkner 2/20, no NF available

TCFD – Medical transport Petoskey 2/22, no NF available

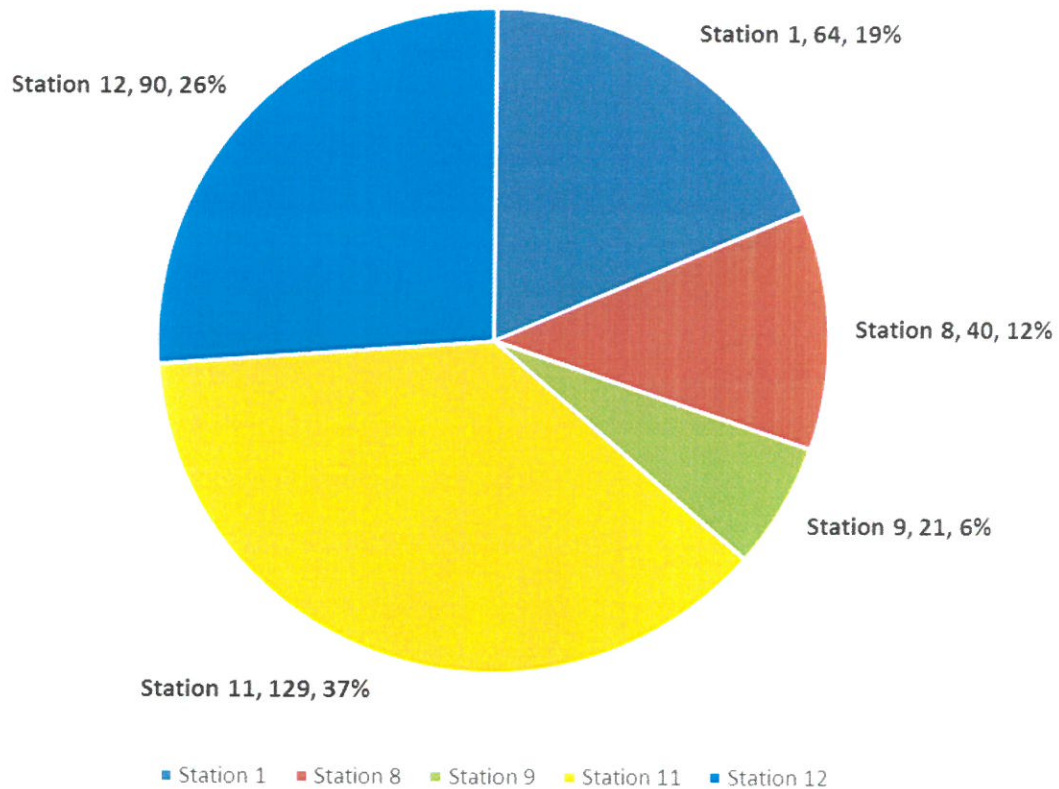
Blair Twp – Medical transport on M72 2/1, no NF available

Blair Twp – Medical transport Lafranier 3/1 (During Twin Bay)

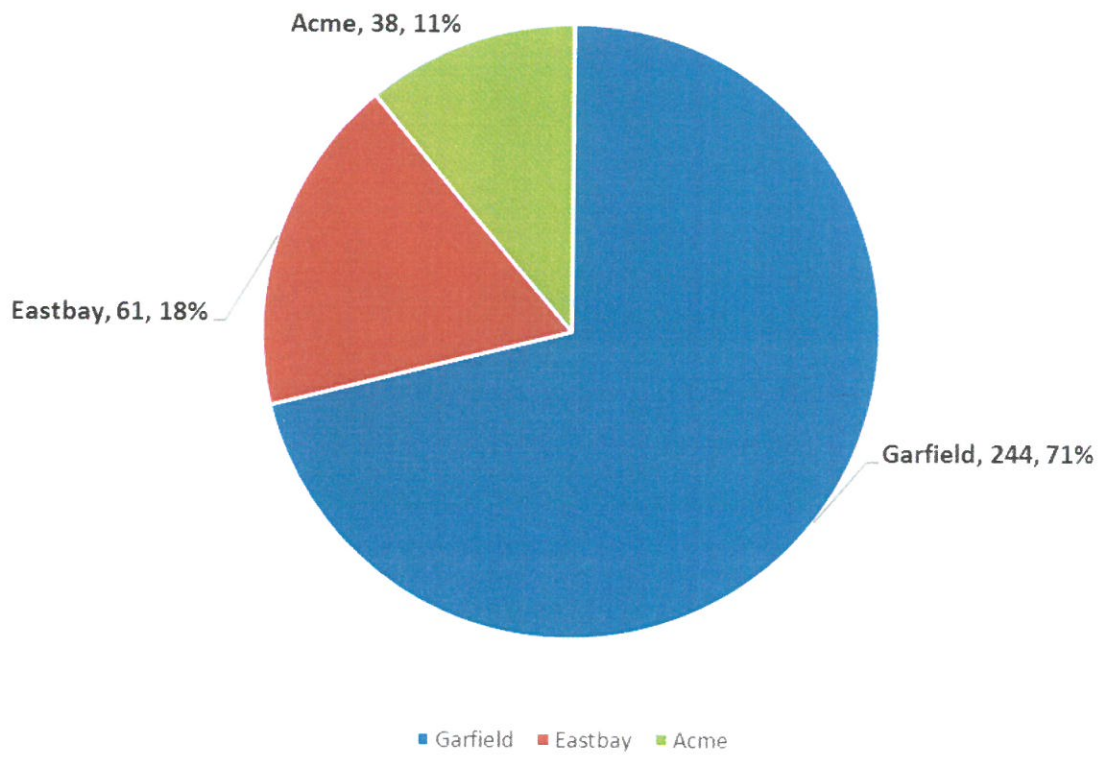
Elmwood - Medical transport on M72 3/1 (During Twin Bay)

Paradise Fire – Tanker for water supply Twin Bay Fire

GTMESA - February 2019 Incidents by Station




GTMESA - February 2019 incidents



Fractile Response Times

Company IS NORTH FLIGHT INC; AND Trip Date IS BETWEEN 02/01/2019 AND 02/28/2019; AND Call Types IS Prehospital; AND Initial Priorities IS P - 1, Lights and Sirens; AND Response Zone IS GARFIELD TWSP-28

Response Time Minutes	Call Count	Cumulative Call Count	Percentage of Total Calls	Cumulative Percentage
00:00 - 00:59	3	3	3.00%	3%
01:00 - 01:59	3	6	3.00%	6%
02:00 - 02:59	5	11	5.00%	12%
03:00 - 03:59	8	19	9.00%	20%
04:00 - 04:59	14	33	15.00%	35%
05:00 - 05:59	12	45	13.00%	48%
06:00 - 06:59	20	65	22.00%	70%
07:00 - 07:59	10	75	11.00%	81%
08:00 - 08:59	7	82	8.00%	88%
09:00 - 09:59	3	85	3.00%	91%
10:00 - 10:59	3	88	3.00%	95%
11:00 - 11:59	3	91	3.00%	98%
12:00 - 12:59	2	93	2.00%	100%
Total Calls:	93			

		Charter Township of Garfield Planning Department Report No. 2019-31	
Prepared:	March 19, 2019	Pages:	Page 1 of 1
Meeting:	March 26, 2019 Township Board	Attachments:	<input checked="" type="checkbox"/>
Subject:	DNR Local Watercraft Control Ordinance for Portion of Silver Lake—Public Hearing		

BACKGROUND:

Discussion regarding a DNR no wake zone on a portion of Silver Lake near the DNR boat launch has been ongoing for some time at the Township Board level (*see attached* map illustrating proposed boundary). The issue was last discussed at the March 12, 2019 Township Board meeting.

During the March 12th meeting, the Grand Traverse County Sheriff's Office indicated that if the no wake ordinance is adopted, and signage and buoys are in place, the ordinance will be enforced. Further, the Board appeared satisfied that any activities related to the placement, maintenance, and storage of buoys would be handled by lakefront owners near the DNR boat launch, with the assistance of Action Water Sports. If, however, such owners do not keep up with the placement, maintenance, and storage of the buoys, then the no wake ordinance may of course be repealed at any time in the future.

At the conclusion of the discussion at the March 12th meeting, the Board unanimously passed a motion that a public hearing be scheduled on the proposed no wake ordinance for tonight, March 26, 2019. Following tonight's public hearing, a resolution for adopting the no wake ordinance is *attached* to this report for the Board's consideration.

ACTION REQUESTED:

If the Board is satisfied with the DNR no wake ordinance as *attached* to this report tonight, the next steps are to hold a public hearing on the ordinance and consider the *attached* resolution for adopting it. A suggested motion for adopting the resolution adopting the ordinance is provided below:

MOTION THAT Resolution 2019-07-T adopting Garfield Township Ordinance No. 73, an MDNR Law Enforcement Division Special Local Watercraft Control Ordinance for Silver Lake, as attached to Planning Department Report 2019-31, BE ADOPTED.

Attachments:

1. 11x17 illustration of proposed DNR no wake zone area on Silver Lake
2. Full text of DNR no wake zone ordinance for portion of Silver Lake
3. Resolution 2019-07-T for adopting DNR no wake ordinance for portion of Silver Lake



Approx. 400-Ft DNR No Wake Zone Boundary

Illustration of DNR No Wake Zone on Silver Lake

This map is based on digital databases prepared by Garfield Township. The Township does not warrant, expressly or impliedly, that the information on this map is current or positionally accurate. Always contact a surveyor to be sure of where your property lines are located.

Garfield Charter Township
 3848 Veterans Drive
 Traverse City, MI 49684
 Phone: 231.941.1620
 Fax: 231.941.1688
www.garfield-twp.com



NOT A LEGAL SURVEY

Garfield Township Planning Dept: 12/5/2018

CHARTER TOWNSHIP OF GARFIELD,
GRAND TRAVERSE COUNTY

ORDINANCE NO. 73

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

LAW ENFORCEMENT DIVISION

SPECIAL LOCAL WATERCRAFT CONTROL

THE CHARTER TOWNSHIP OF GARFIELD ORDAINS:

Grand Traverse County

SILVER LAKE, CHARTER TOWNSHIP OF GARFIELD, WC-28-18-001-Slow-no wake speed

On that portion of Silver Lake within the Charter Township of Garfield, within 400 feet of the State's Boating Access site, (44.701542 -85.680053), it is unlawful for the operator of a vessel to exceed a slow-no wake speed.

"Slow-no wake speed" means a very slow speed whereby the wake or wash created by vessels would be minimal.

The boundaries of the area described above shall be marked with the signs and/or with buoys and maintained by the Charter Township of Garfield. All buoys must be placed as provided in a permit issued by the Department of Natural Resources and be in conformance with the State Uniform Waterway Marking System. This local watercraft control is only enforceable when clearly and properly marked.

Datum: NAD 1983 Michigan GeoRef (Meters)

CERTIFICATE

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Garfield Township Ordinance No. 73, which was adopted by the Township Board of the Charter Township of Garfield on the **XX**th day of **XXXX**, 2019. Garfield Township Ordinance No. 73 shall take effect upon the expiration of seven (7) days following publication.

Dated: _____

Lanie McManus, Clerk
Charter Township of Garfield

Introduced: March 12, 2019

Adopted:

Published:

Effective:

**CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN**

ORDINANCE NO. 73

RESOLUTION #2019-07-T

**A RESOLUTION TO ADOPT CHARTER TOWNSHIP OF GARFIELD
ORDINANCE NO. 73 (“Silver Lake No Wake Zone”):**

WHEREAS Public Act 246 of 1945 (MCL 41.181, et seq.) authorizes the Charter Township of Garfield to enact ordinances that regulate the public health, safety, and general welfare of persons and property; and

WHEREAS under authority conferred upon the Michigan Department of Natural Resources by Public Act 451 of 1994 (MCL 324.101, et seq.), the Charter Township of Garfield is authorized to adopt a special local watercraft control ordinance:

NOW, THEREFORE, THE CHARTER TOWNSHIP OF GARFIELD ORDAINS:

CHARTER TOWNSHIP OF GARFIELD ORDINANCE NO. 73:

A. THAT Ordinance No. 73 BE ADOPTED to read in its entirety as follows:

**CHARTER TOWNSHIP OF GARFIELD,
GRAND TRAVERSE COUNTY**

ORDINANCE NO. 73

MICHIGAN DEPARTMENT OF NATURAL RESOURCES

LAW ENFORCEMENT DIVISION

SPECIAL LOCAL WATERCRAFT CONTROL

Grand Traverse County

SILVER LAKE, CHARTER TOWNSHIP OF GARFIELD, WC-28-18-001-Slow-no wake speed

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Datum: NAD 1983 Michigan GeoRef (Meters)

Moved: Supported:

Ayes:

Nays:

Absent and Excused:

By: _____
Lanie McManus, Clerk
Charter Township of Garfield

CERTIFICATE

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution 2019-07-T which was adopted by the Township Board of the Charter Township of Garfield on the 26th day of March, 2019. Garfield Township Ordinance No. 73 shall take effect upon the expiration of seven (7) days following publication.

Dated: _____

Lanie McManus, Clerk
Charter Township of Garfield

Introduced: March 12, 2019
Adopted:
Published:
Effective:

Issue: Should Michigan townships have the option of holding township board member elections on the nonpartisan ballot?

Arguments <u>Supporting</u> Optional Nonpartisan Township Elections	Arguments <u>Opposing</u> Optional Nonpartisan Township Elections
Township elective offices in some other states are nonpartisan.	Partisan elections are inherent in the culture and traditions of Michigan township government.
Nonpartisan offices are an option available to cities as a charter provision.	Cities have home rule; townships and counties are statutory governments.
Township officials should be elected on merit, not party affiliation.	Party affiliations help voters know a candidate's values.
As some communities become more politically polarized, party affiliation disadvantages candidates who identify with community's minority party.	Township board composition should change as electors' expectations and ideologies change.
Township issues seldom align with political party ideologies.	Township boards decisions can reflect an expansive or a limited role of government consistent with party ideologies.
Veteran township officials are at risk of losing elections as their communities shift political party alignments.	Township boards should change as their electors change. It is not MTA's role to defend incumbents.
Partisanship has compromised the effectiveness of state and national legislatures. Townships should be allowed to insulate themselves from partisan divisiveness.	Partisan local elections are instructive to voters as to how state and national partisan elections work.
The preponderance of township officials of a certain party compromises MTA's influence with lawmakers of the other party.	Partisan identification strengthens MTA's political clout by leveraging party influence on public policy.
A potential solution to "voter fatigue" would be to move township elections to the gubernatorial elections, but there is no assurance that the legislation will accomplish this.	Because the nonpartisan section is at the bottom of a long ballot, "voter fatigue" results in fewer votes in the nonpartisan section of the ballot. There is no assurance that township elections will move away from presidential elections.

Resolution

At a meeting of the _____ Township Board, the following resolution was offered by (office, name) _____ and supported by (office, name) _____:

Be it resolved, that the township board is on record in ___ support ___ opposition to legislation that would allow township boards the option to have its elected offices appear as nonpartisan on the ballot. The reason(s) for the board's position is/are as follows: *(if desired, elaborate with the basis for the board's position)*:

Roll call vote (please provide names of voting board members):

Supervisor	_____	___ yes	___ no
Clerk	_____	___ yes	___ no
Treasurer	_____	___ yes	___ no
Trustee	_____	___ yes	___ no
Trustee	_____	___ yes	___ no
Trustee	_____	___ yes	___ no
Trustee	_____	___ yes	___ no

The motion was declared ___ adopted ___ not adopted.

Clerk's certification

I hereby certify that the forgoing is a true statement of an action taken by the _____ Township Board at an official meeting of said board on (date) _____.

Clerk's signature

Date

Township Clerk: Please complete after township board action and return to MTA by April 30, 2019 by mail: Michigan Townships Association, 512 Westshire Drive, Lansing, MI 48917; or fax to 517-321-8908; or email a PDF copy to legislation@michigantownships.org.

March 6, 2019

To Whom it May Concern;

I, Dave Reynolds, of Impact MHC Management, LLC and RV Horizons, Inc., the General Manager of MITR Meadows MHP, LLC, hereby give Stephanie Dombrowski and The Windward Group LLC along with their Attorneys permission to communicate on my behalf regarding the proposed project to repair Meadow Lane Drive in Traverse City.

The Windward Group and their associates will be required to obtain my signature prior to binding MITR Meadows MHP, LLC into any binding monetary requirements on this project.

Sincerely,



Dave Reynolds

President & CEO

PO Box 457

Cedaredge, CO 81413

O: (970) 856-4735

C: (970) 712-4526


Dave@impactmhc.com



Search by Address

Enter address or landmark



 Charter Township of Garfield Planning Department Report No. 2019-32		Pages: Page 1 of 1	
Prepared:	March 19, 2019	Attachments:	<input checked="" type="checkbox"/>
Meeting:	March 26, 2019 Township Board		
Subject:	Recreational Marijuana Establishments Opt-Out Ordinance—Introduction		

BACKGROUND:

The Michigan Regulation and Taxation of Marihuana Act was initiated by the voters of the State of Michigan pursuant to Proposal 1, the Marijuana Legalization Initiative, on November 6, 2018. The Act authorizes cities, villages, and townships to completely prohibit marihuana establishments within their boundaries by adopting an opt-out ordinance codifying the Township’s intent to prohibit the establishment or operation of marihuana establishments within the Township as such facilities are defined in the Act.

Such an ordinance is to be adopted by early December to be effective, but there has been talk that the Governor might move up the deadline for adoption, perhaps to July. Therefore, if the Township’s intention is to opt out, it should be done immediately.

Discussion at the Township Board level thus far has indicated strong support for the adoption of an opt-out ordinance, which is why a draft ordinance that would accomplish this is **attached** to this report.

ACTION REQUESTED:

If the Board is satisfied with the opt-out ordinance **attached** to this report, the next step is to schedule a public hearing on the ordinance, a suggested motion for which is as follows:

MOTION THAT a public hearing BE SCHEDULED on the proposed recreational marijuana establishments opt-out ordinance, as attached to Planning Department Report 2019-32, for the April 23, 2019 meeting of the Township Board.

Attachments:

1. Full text of proposed Ordinance No. 74 for recreational marijuana establishments opt-out

CHARTER TOWNSHIP OF GARFIELD,
GRAND TRAVERSE COUNTY

ORDINANCE NO. 74

**AN ORDINANCE TO PROHIBIT MARIHUANA
ESTABLISHMENTS WITHIN THE TOWNSHIP**

THE CHARTER TOWNSHIP OF GARFIELD ORDAINS:

Section 1. Intent

The intent of this Ordinance is to exercise the Charter Township of Garfield's authority to prohibit the establishment or operation of marihuana establishments within the Township as such facilities are defined in the Michigan Regulation and Taxation of Marihuana Act.

Section 2. Marihuana Establishments Prohibited

Pursuant to the authority conferred under section 6.1 of the Michigan Regulation and Taxation of Marihuana Act, 2018 Initiated Law 1, § 6.1, MCL 333.27956, subsection 1, the Charter Township of Garfield hereby completely prohibits any marihuana establishment, as that term is defined in section 3(h) of the Michigan Regulation and Taxation of Marihuana Act, 2018 Initiated Law 1, § 3(h), MCL 333.27953(h), within its boundaries.

Section 3. Penalty

Any person who violates any provision of this Ordinance shall be responsible for a municipal civil infraction as defined in Public Act 12 of 1994, amending Public Act 236 of 1961, being sections 600.101-600.9939 of Michigan Compiled Laws, and shall be subject to a fine of not more than Five Hundred and 00/100 (\$500.00) Dollars. Each day this Ordinance is violated shall be considered as a separate violation.

Section 4. Enforcement Officials

The Township Supervisor and any other person appointed by the Township Board are hereby designated as the authorized officials to issue municipal civil infraction citations directing alleged violators of this Ordinance to appear in court.

Section 5. Nuisance Per Se

A violation of this Ordinance is hereby declared to be a nuisance per se and is declared to be offensive to the public health, safety, and welfare.

Section 6. Separate Court Action

In addition to enforcing this Ordinance through the use of a municipal civil infraction proceeding, the Township may initiate proceedings in the Circuit Court to abate or eliminate the nuisance per se or any other violation of this Ordinance.

Section 7. Validity

If any section, provision or clause of this Ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect any remaining portions or application of this Ordinance which can be given effect without the invalid portion or application.

Section 8. Conflicting Ordinances

All prior existing ordinances adopted by the Charter Township of Garfield inconsistent with or in conflict with the provisions of this Ordinance are, to the extent of such conflict or inconsistency, hereby expressly repealed.

Section 9. Effective Date

This Ordinance shall become effective seven (7) days following publication.

CERTIFICATE

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Ordinance No. 74 which was adopted by the Township Board of the Charter Township of Garfield on the XXth day of XXXX, 2019. Garfield Township Ordinance No. 74 shall take effect upon the expiration of seven (7) days following publication.

Dated: _____


Lanie McManus, Clerk
Charter Township of Garfield

Introduced: March 26, 2019

Adopted:

Published:

Effective:

		Charter Township of Garfield	
		Planning Department Report No. 2019-35	
Prepared:	March 20, 2019	Pages:	Page 1 of 1
Meeting:	March 26, 2019 Township Board	Attachments:	<input checked="" type="checkbox"/>
Subject:	Amending Fireworks Ordinance (No. 67)—Introduction		

BACKGROUND:

In December 2018, the Michigan legislature approved a plan to overhaul the state's 2012 fireworks law that would guarantee that fireworks can be legally shot off twelve days each year, primarily around the Fourth of July and other holidays. The new rules allow local government to restrict the discharge of fireworks most of the year, but they would have to allow usage from 11:00 a.m. until:

- 1 a.m. on December 31st and the January 1st New Year;
- 11:45 p.m. the Saturday and Sunday before Memorial Day;
- 11:45 p.m. June 29th to July 4th, along with July 5th if it is a Friday or Saturday;
- 11:45 p.m. the Saturday and Sunday before Labor Day

Therefore, in accordance with state law, the Township may restrict the discharge of fireworks at any time aside from those listed above.

The Township's current fireworks ordinance, Ordinance No. 67, is not consistent with state law as it sets a timeframe prohibiting discharge between 1:00 a.m. and 8:00 a.m., whereas state law prohibits discharge between 11:00 a.m. and 11:45 p.m. for most holidays, for example.

Furthermore, Ordinance No. 67 presently allows the discharge of fireworks on the day preceding, day of, or the day after a National Holiday, which are specifically: New Year's Day, Martin Luther King Day, Inauguration Day, President's Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving, and Christmas—a total of eleven holidays. In this light, the state is far more restrictive than the Township, as the state only requires that discharge be allowed the day preceding, day of, and day after four holidays.

It is Staff's recommendation that Ordinance No. 67 be amended to match state law, which would mean eliminating the day preceding, day of, and day after Martin Luther King Day, Inauguration Day, President's Day, Columbus Day, Veterans Day, Thanksgiving, and Christmas. In addition, the timeframe would be changed from prohibiting discharge between 1:00 a.m. and 8:00 a.m. to between 11:00 a.m. and 11:45 p.m. on allowed holidays, except at New Year's during which fireworks could be discharged until 1:00 a.m. A draft of an amended Ordinance No. 67 reflecting these recommended changes is **attached** to this report.

ACTION REQUESTED:

If, following discussion, the Board is satisfied with the draft amended Ordinance No. 67 **attached** to this report, the next step is to schedule a public hearing on the ordinance, a suggested motion for which is as follows:

MOTION THAT the draft Second Amendment to Ordinance No. 67, as attached to Planning Department Report 2019-35, BE SCHEDULED for public hearing for the April 23, 2019 meeting of the Township Board.

Attachments:

1. Draft Second Amendment to Ordinance (No. 67) with changes indicated

**CHARTER TOWNSHIP OF GARFIELD
CONSUMER FIREWORKS ORDINANCE**

AMENDMENT NO. ~~21~~ TO ORDINANCE NO. 67

An Ordinance to secure the public health, safety and general welfare of the citizens of Charter Township of Garfield, Grand Traverse County, Michigan, by regulating the use of Consumer Fireworks in Charter Township of Garfield, as provided in Public Act 256 of 2011, as amended (MCL 28.451, *et seq.*).

Charter Township of Garfield ORDAINS:

Section 1. Purpose

Public Act 246 of 1945 (MCL 41.181, *et seq.*) authorizes Charter Township of Garfield to enact ordinances that regulate the public health, safety and general welfare of persons and property. Public Act 256 of 2011, as amended (MCL 28.451, *et seq.*) authorizes Charter Township of Garfield to enact an ordinance regulating the ignition, discharge, and use of Consumer Fireworks, to the extent allowed by Public Act 256 of 2011, as amended, in the interest of public health, safety and general welfare of the citizens of Charter Township of Garfield.

Section 2. Title

This ordinance shall be known as the Charter Township of Garfield Consumer Fireworks Ordinance.

Section 3. Interpretation

This ordinance shall be interpreted in accordance with the definitions included in Public Act 256 of 2011, as amended, and as interpreted by the Michigan Court of Appeals.

Section 4. Prohibited Acts

The ignition, discharge, and use of Consumer Fireworks in Charter Township of Garfield is prohibited at all times except for the following:

- From 11:00 a.m. until 1:00 a.m. December 31st and January 1st;
- From 11:00 a.m. until 11:45 p.m. the Saturday and Sunday immediately preceding Memorial Day;
- From 11:00 a.m. until 11:45 p.m. June 29th through July 4th, and July 5th if it is a Friday or Saturday;
- From 11:00 a.m. until 11:45 p.m. the Saturday and Sunday immediately preceding Labor Day.

day preceding, the day of, or the day after a National Holiday. National Holidays include: New Year's Day, Martin Luther King Day, Inauguration Day, Washington's Birthday (President's Day), Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, and Christmas. On these days the ignition, discharge, and use of Consumer Fireworks is prohibited between 1:00 A.M. until 8:00 A.M.

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Section 5. Severability

This Ordinance shall be deemed severable and if any word, sentence, clause, section, or provision is declared invalid or unenforceable for any reason by any court of competent jurisdiction, it shall not affect any other portion of this Ordinance and the remaining portions of this Ordinance shall remain valid and enforceable.

Section 6. Penalties

Municipal Civil Infraction. A violation of this Ordinance is a municipal civil infraction, subject to a maximum fine of \$500.00 plus court costs.

Misdemeanor. Any person who refuses to abate a fireworks violation upon the demand of an authorized local enforcement officer, interferes with the officer's enforcement of the ordinance, or retaliates against another who had made complaint of a noise disturbance is guilty of a misdemeanor punishable by a maximum of 90 days in jail and/or a fine of \$500.00 plus court costs.

Section 7. Enforcement

Any Township Zoning Official and the Grand Traverse County Sheriff and his deputies are authorized as local enforcement officers of this Ordinance.

Section 8. Non-exclusive Remedy

Nothing in this ordinance impairs or precludes a separate cause of action, civil or criminal, provided by statute or common law for conduct prohibited herein.

Section 9. Effective Date

This Ordinance shall take effect 7 days following publication.

The following voted:

Yeas: Featherstone, Agostinelli, Blood, Wilson, Schmuckal, Schumacher, Korn

Nays: None

Abstain: None

Absent: None

CERTIFICATION

I hereby certify that the foregoing was duly adopted by the Township Board of the Garfield Charter Township, Grand Traverse County, Michigan, at its regular meeting on the 23rd day of July, 2013 and that (7) seven members of the Township Board and (7) seven voted for the adoption of the Ordinance.

Kay Schumacher, Township Clerk
Charter Township of Garfield

Introduced: July 9, 2013 _____
Adopted: July 23, 2013 _____
Published: July 28, 2013 _____
Effective: August 28, 2013 _____

Charter Township of Garfield

Carpet and Tile Replacement for the Building Department area.

Four local companies were contacted and provided with specifications and floor plan of the area.

Two companies responded with quotes.

The four offices rooms 134,135,136 and 137 were to receive glue down carpet. The carpet is the original that was placed when the building was built and is no longer available. The replacement carpet was to match or exceed the quality specification of the original carpet.

Room 138 was to receive ceramic tile. The ceramic tile originally used in the building is not available and the new was to match or exceed the specifications of the original tile used in the building.

Floor Covering Brokers quote using Big Splash Wash carpet and Emser Bombay tile was \$6,300.80

Northern Floor Tile & Service's quote using Shaw Hit the Books or Fieldtrip carpet and Historic Bridge tile was \$6368.00.

By all accounts both companies are well regarded in the community and based on documentation available the products offered are comparable. The Township would be well served by either company.

NORTHERN FLOOR & TILE SERVICE

"Your Floor Specialists"

**435 West Grandview Parkway
Traverse City, MI 49684**

Serving Northern Michigan since 1945!

Phone (231) 947-8410

Fax (231) 947-8411

<small>PROJECT SUBMITTED TO</small> Charter Township of Garfield	<small>PHONE #/CLIENT CONTACT INFO</small> 231-941-1620	<small>DATE</small> 1/24/2019
<small>STREET</small> 3848 Veterans Drive	<small>JOB NAME</small>	
<small>CITY, STATE, & ZIP CODE</small> Traverse City, MI 49684	<small>JOB LOCATION</small>	<small>DATE OF PLANS</small>

We hereby submit specifications and estimates for:

- Remove existing carpet and vinyl base.
- Install new carpet and 4" carpet base in Offices 134, 135, 136, and 137.
- Carpet base to have bound top edge.
- Carpet - Shaw Hit the Books 60668 EPBL backing or Fieldtrip 60665 EPBL backing \$1,811.00

- Remove existing carpet and vinyl base.
- Install ceramic tile and vinyl base in Office 138
- AO Creekwood 6x36 or equal @\$3.75/sqft tile 4,218.00
- AO Historic Bridge 6x36 or equal @\$4.75/sqft tile 4,557.00

- Replace 1 row of vinyl tile in Copy room
- Tile - Armstrong Standard Excelon Imperial Texture 12x12x1/8" 245.00

- Repair seam in Conference room 150.00

- Owner to remove and reset furniture and fixtures.

I have read and agreed to the terms on the reverse side. Customer to arrange for cutting off doors.

Payment to be made as follows:

Sign and return one copy with 50% deposit to order. Balance paid on completion.

All material is guaranteed to be as specified. All work to be done in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature Greg R. Weiss

Note: This proposal may be withdrawn by us if not accepted within 15 days.

Acceptance of Proposal - The above prices, specifications, and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance _____

Signature _____



ESTIMATE

DATE	1/24/2019
SOLD TO	Garfield Twp Hall
PROJECT	Building Office
ADDRESS	3848 Veterans Dr., Traverre City, MI 49684

DETAIL

LINE TOTAL

DETAIL	LINE TOTAL
CARPET: Big Splash, Wash	
Broadloom Carpet	\$ 810.12
Labor	\$ 282.60
Adhesive	\$ 70.95
Removal & Disposal	\$ 226.08
Cove base materials & installation	\$ 313.00
CARPET TOTAL:	\$ 1,702.75
TILE: Emser Bombay, Tenali 13x13	
Tile	\$ 997.59
Bullnose	\$ 426.96
Mortar	\$ 89.21
Grout	\$ 160.00
Installation	\$ 2,764.09
Removal & Disposal	\$ 160.20
TILE TOTAL:	\$ 4,598.05

JOB TOTAL: \$6,300.80

Thank you,

Dan Purkiss
Michael Sedgewick

Floor Covering Brokers Carpet One