

**CHARTER TOWNSHIP OF GARFIELD
PARKS and RECREATION COMMISSION MEETING
February 5, 2018**

Call Meeting to Order: Vice Chair Handy called the meeting to order at 6:02pm at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, MI 49684.

Roll Call of Commission Members:

Present: Chris DeGood, Denise Schmuckal, Dale Majerczyk, Valarie Handy and James Guilmet

Absent and Excused: Chris Remy and Fern Spence

Staff Present: Rob Larrea

1. Review and Approval of the Agenda – Conflict of Interest (6:02)

Schmuckal moved and DeGood seconded to approve the agenda as presented.

Yeas: Schmuckal, DeGood, Guilmet, Majerczyk, Handy

Nays: None

2. Introduction of New Board Member (6:03)

New Board member Jim Guilmet introduced himself to the other Commission Members.

3. Election of Officers (6:03)

Schmuckal nominated Valarie Handy as Chair. Majerczyk seconded.

Yeas: Schmuckal, Majerczyk, DeGood, Guilmet, Handy

Nays: None

Schmuckal nominated Chris DeGood as Vice Chair and Majerczyk seconded.

Yeas: Schmuckal, Majerczyk, DeGood, Guilmet, Handy

Nays: None

Schmuckal nominated Dale Majerczyk as Secretary and DeGood seconded.

Yeas: Schmuckal, Majerczyk, Guilmet, Handy, DeGood

Nays: None

4. Minutes (6:08)

a. December 11, 2017 Regular Meeting Minutes

Majerczyk moved and Schmuckal seconded to approve the December 11, 2017 Regular Meeting Minutes as presented.

Yeas: Majerczyk, Schmuckal, DeGood, Guilmet, Handy

Nays: None

5. **Correspondence (6:08)**

- a. Grand Traverse Conservation District December 2017 Report

6. **Reports (6:11)**

Tom Vitale Conservation District Report

Vitale said that he will have an annual report at the next meeting. He stated that he checks all trailheads weekly and is in the developing stages with Great Wolf Lodge regarding the old grist mill. He is doing some trail planning at the Commons Area and will work on clean-up efforts along the Boardman River in the spring, especially of the many homeless sites.

Commissioner Reports

Schmuckal said the Parks Master Plan was adopted by the board in January. Discussion took place among commissioners regarding some minor changes that were made to the document. Comments were made about saving money in the future and publishing a black and white draft in part.

Staff Report

Larrea said that the draft annual report was in front of Park Commissioners this evening. He has received calls on the Boardman Valley Nature Preserve project which was recently featured in the Record Eagle. Commissioners discussed the new removable dock and where it will be stored in the winter. He will determine how difficult it is to take apart for storage and commissioners thought that another storage building may be needed to avoid hauling the dock to another location and possibly damaging it.

7. **Business to Come Before the Commission**

- a. **PD 2018-15 2017 Annual Parks and Recreation Report (6:32)**
Schmuckal moved and Majerczyk seconded THAT PD Report 2018-15 be RECEIVED and FORWARDED to the Township Board.

- b. **PD Report 2018-17 September Meeting Date Change (6:33)**
Larrea noted that Labor Day falls on the regular meeting date for September. Commissioners were given the option of cancellation or moving the meeting to the following Monday.

Schmuckal moved and DeGood seconded to change the September meeting date to September 10th, 2018.

Yeas: Schmuckal, DeGood, Majerczyk, Guilmet, Handy
Nays: None

8. **Public Comment (6:35)**

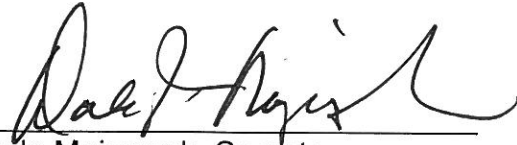
None

9. **Items For Next Agenda (6:35)**

Commissioners asked about more trails through Creekside Condominiums and Larrea replied that only the next leg of the Buffalo Ridge Trail which will connect the sub to other trails is being built. Discussion took place regarding certain properties to be used as possible trail connectors.

10. **Adjournment**

Majerczyk moved to adjourn the meeting at 6:45pm.

A handwritten signature in black ink, appearing to read "Dale Majerczyk", written over a horizontal line.

Dale Majerczyk, Secretary
Garfield Township Parks and Recreation
Commission
3848 Veterans Drive
Traverse City, MI 49684