

CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
February 27, 2018

Chuck Korn called the Town Board Meeting to order on February 27, 2018 at 6:00 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

Pledge of Allegiance

Roll Call of Board Members

Present: Molly Agostinelli, Denise Schmuckal, Lanie McManus, Jeane Blood Law, Dan Walters and Chuck Korn

Absent and Excused: Steve Duell

Staff Present: Roberto Larrea, Planning Director

1. Public Comment (6:01)

None

2. Review and Approval of the Agenda - Conflict of Interest (6:01)

Korn added item 3.e. – PD Z-2017-05 to the consent calendar and added Venture North Report in place of the County Commissioner Report.

Agostinelli moved and Schmuckal seconded to approve the agenda as amended.

Yeas: Agostinelli, Schmuckal, Blood Law, Walters, McManus, Korn

Nays: None

3. Consent Calendar (6:02)

a. Minutes

February 13, 2018 Regular Meeting (Recommend Approval)

b. Bills

General Fund	\$605,544.60
(Recommend Approval)	

Gourdie-Fraser

Developer's Escrow Fund	\$ 6,485.00
<u>Utility Receiving Fund</u>	<u>16,670.00</u>
Total	\$ 23,155.00
(Recommend Approval)	

- c. **Consider a motion to schedule a public hearing for an application for an Industrial Facilities Tax Exemption Certificate for Traverse Area Machining on Lot 28 Industry Drive for March 13, 2018 (Recommend Approval)**
- d. **Consideration of a motion to schedule a public hearing for an application for a PILOT request for Aspen Hills apartment complex located at 1291 Oak Terrace for March 13, 2018 (Recommend Approval)**
- e. **A request that PD Z-2017-05 – CRA be scheduled for public hearing at the regular meeting of the Garfield Township Board to be held on March 27, 2018.**

Item 3b - Bills was removed by Board members to be discussed under item 4.

Agostinelli moved and Schmuckal seconded to adopt the consent calendar as amended.

Yeas: Agostinelli, Schmuckal, Blood Law, Walters, McManus, Korn

Nays: None

4. Items removed from the Consent Calendar (6:05)

Bills

Board members asked questions regarding legal fees and Prien and Newhof expenses as they related to the Boardman Valley Trail. Board members asked to see legal expenses broken down in the future. Discussion also took place regarding payments to Metro and how they work.

Agostinelli moved and Schmuckal seconded to approve bills in the amount of \$605,544.60 and Gourdie Fraser Bills in the amount of \$23,155.00.

Yeas: Agostinelli, Schmuckal, Walters, Blood Law, McManus, Korn

Nays: None

5. Correspondence (6:10)

Board members discussed an email regarding trees being cut down by the airport.

6. Reports

a. Construction Report (6:13)

Jennifer Hodges from Gourdie-Fraser said that the Water Main Division 2 is out for bids and she will bring the bids in for discussion and awarding next time.

Gourdie-Fraser has been working to create a GIS mapping system of the sewers and water mains in the county. Hodges said that a grant became available from the Michigan Department of Treasury for possible reimbursement on the project and they will apply for the grant. She has been doing lots of plan reviews and stormwater reviews.

b. GT Metro Fire Report (6:18)

Three new firefighters have been hired. A report submitted in writing indicated 434 total calls in January. Board members also discussed mutual aid that the department gives and receives.

c. Northflight Report (6:27)

No report

d. Venture North (6:28)

Laura Gailbraith of Venture North talked about their organization and how it helps businesses access capital. The organization has about \$6 million to loan out at this time. She spoke about how Venture North is funded and about how they help to create jobs in the community. The organization has a 10 county reach.

e. Building Committee Report (6:41)

Walters said they met and decided to hire a consultant to give board members an overview of the current state of the building in all areas. They asked for a timeline on the current roof and what repairs need to be done and when the roof may need to be replaced in its entirety. The Committee discussed the South Airport construction project and the medians and decided to hold off on any major plans at this time until the Road Commission completes its work. Irrigation in the area will be turned off for construction.

f. Treasurer's Report (6:45)

Blood Law said that February 28th is the last real property tax collection day in the Township. On March 1st all unpaid taxes will be forwarded to the county.

g. Supervisor's Report (6:46)

Korn reported that he has been talking to Aspen Hills regarding their possible PILOT and is encouraging them to provide a fee for fire and safety services. He met with Networks NW regarding an economic assets inventory and also met with the Boardman Lake Trail group and talked about maintenance.

7. Unfinished Business

a. Consideration of Amended and Restated Ordinance No. 18 Payment in Lieu of Taxes (PILOT) (6:50)

Korn said that he received no comments from MSHDA regarding this item.

Agostinelli moved to approve Amended and Restated Ordinance No. 18 Payment in Lieu of Taxes and Blood Law seconded.

Yeas: Agostinelli, Blood Law, Schmuckal, McManus, Walters, Korn

Nays: None

8. New Business

a. Consideration of a Memorandum of Understanding with the City of Traverse City, Charter Township of Garfield, Grand Traverse County

Road Commission, Traverse Area Recreation and Transportation (TART) Trails, Inc. and Norte! Regarding a Safe Routes to School project on Barlow Street (6:51)

Korn said that this Memorandum of Understanding is an outline which details the responsibilities of each entity.

Schmuckal moved and Walters seconded to accept the Memorandum of Understanding with the City of Traverse City, Charter Township of Garfield, Grand Traverse County Road Commission, Traverse Area Recreation and Transportation (TART) Trails, Inc. and Norte! Regarding a Safe Routes to School project on Barlow Street

Yeas: *Schmuckal, Walters, Agostinelli, Blood Law, McManus, Korn*
Nays: *None*

9. Public Comment: (6:55)

None

10. Other Business (6:56)

None

11. Adjournment (6:57)

Schmuckal moved to adjourn the meeting at 6:57pm



Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
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Lanie McManus, Clerk
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