

**CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
December 11, 2018**

Supervisor Korn called the Town Board Meeting to order on December 11, 2018 at 6:00 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

Pledge of Allegiance

Roll Call of Board Members

Present: Denise Schmuckal, Dan Walters, Molly Agostinelli, Lanie McManus, Jeane Blood Law, Steve Duell and Chuck Korn

Staff Present: Erik Perdonik

1. **Public Comment (6:00)**
Joe Prieskorn, JP Landscaping, owns property next to 3717 S. Airport Road and disputes the rezoning of that property.

2. **Review and Approval of the Agenda - Conflict of Interest (6:04)**
Schmuckal moved and Duell seconded to approve the agenda as presented.

*Yeas: Schmuckal, Duell, Blood Law, Agostinelli, Walters, McManus, Korn
Nays: None*

3. **Consent Calendar (6:04)**

- a. **Minutes**
November 27, 2018 Regular Meeting (Recommend Approval)
November 19, 2018 Special Meeting (Recommend Approval)
November 20, 2018 Study Session (Recommend Approval)
December 3, 2018 Study Session (Recommend Approval)

- b. **Bills**
General Fund \$24,261.00
(Recommend Approval)

Gourdie-Fraser	
Developer's Escrow Fund – Storm Water Reviews	\$1,322.50
Developer's Escrow Fund – Utility Plan Review	
Oversight and Closeout	5,650.71
<u>Utility Receiving Fund</u>	<u>35,579.50</u>
	\$42,552.71

(Recommend Approval)

- c. **MTT Update**
- d. **Consideration of Resolution #2018-41-T, a resolution to amend the Budget**
- e. **Consideration of Resolution #2018-56-T, a Resolution of Adoption of Poverty/Hardship Exemption Rules, Regulations and Asset Test (Recommend Approval)**

Board members asked to remove the Consent Calendar item #3.c., MTT Update to item #4.a.

Duell moved and Schmuckal seconded to approve the Consent Calendar as amended.

*Yeas: Duell, Schmuckal, Agostineli, Blood Law, Walters, McManus, Korn
Nays: None*

4. Items removed from the Consent Calendar (6:08)**a. MTT Update**

Assessor Amy DeHaan discussed the Metro budget as it pertains to tax tribunals. She suggest using tax settlement figures from the previous year for budgeting purposes so that the township does not have to take losses on tax tribunals. This change would allow the township to deal with an actual financial figure that has been collected by the township rather than an estimate.

Schmuckal moved and Agostinelli seconded to receive and file the MTT Update.

*Yeas: Schmuckal, Agostinelli, Blood Law, Walters, Duell, McManus, Korn
Nays: None*

5. Correspondence (6:16)**a. Grand Traverse Conservation District November 2018 Report****6. Reports****a. Sheriff's Report (6:16)**

Lt. Barsheff said calls for service were down since last year at the same time. The department attended the flag raising ceremony at Gander Outdoors and attended Iron Man triathlon meetings to learn how it will

impact the township. A new CPO has been selected, and other positions are being determined at this time.

b. County Commissioner's Report (6:23)

No County Commissioner was present.

c. Treasurer's Report (6:23)

Blood Law said that Deputy Treasurer Chloe Macomber received a certificate as a Michigan Certified Assessing Technician.

d. Clerk's Report (6:25)

McManus said that her report was submitted in writing and that her department is getting ready for an election audit.

e. Supervisor's Report (6:26)

Korn reported that he attended a meeting of the Boardman Lake Loop Leadership group and bids will be sought in January to complete the project. There has been more discussion regarding the Cass Road Drainage district and there was some good progress made in the Metro Fire situation at the last Metro Board meeting.

f. Northflight Report (6:32)

Tim Newton from Northflight reported that there were 111 Priority 1 calls last month. He admitted that they are having some issues with making good time to assist in the Ashland Park area. New employees are coming on and the new ambulance will be ready ahead of schedule.

7. Unfinished Business

a. Public Hearing PD 2018-114 3717 South Airport Road Rezoning 3.14 acres of land from A- Agricultural District to R-3 Multi-Family Residential District, without restriction (6:35)

Deputy Planner Erik Perdonik briefed board members and the public on the proposed rezoning on S. Airport Road which would rezone approximately 3.14 acres of land from the A – Agricultural Multi-Family Residential District, without restriction. He stated that the Planning Commission recommends that it be approved. Board members asked about the neighboring property and what impact it would have on this property. Korn opened the Public Hearing at 6:38pm and seeing no one wishing to comment, closed the public hearing.

Schmuckal moved and Duell seconded THAT the Planning Commission's recommended Findings of Fact for application Z-2018-01, attached to PD Report 2018-114 and forming part of this motion, BE APPROVED.

Yeas: Schmuckal, Duell, Walters, Agostinelli, Blood Law, McManus, Korn

Nays: None

Schmuckal moved and Walters seconded THAT application Z-2018-01, submitted by Dennis Banton, Trustee of the Arlene Banton Living trust to rezone parcel 05-340-026-10 from the A- Agricultural zoning district to the R-3 Multi-Family Residential zoning district, and constituting Amendment No. 17 to the Garfield Township Ordinance No. 68, BE APPROVED based on the adopted Findings of Fact and for the reasons set forth in Planning Department Report 2018-114.

*Yeas: Schmuckal, Walters, McManus, Agostinelli, Blood Law, Duell, Korn
Nays: None*

Duell moved and Schmuckal seconded THAT Resolution 2018-40-T for adopting Amendment No. 17 to Garfield Township Ordinance No. 68 rezoning parcel 05-340-026-10 from A – Agricultural to R-3 Multi-Family Residential zoning BE ADOPTED.

*Yeas: Duell, Schmuckal, Walters, Blood Law, Agostinelli, McManus, Korn
Nays: None*

b. Public Hearing – Garfield Township Budgets for 2019 (General Fund, Fire Fund, Public Improvement Fund, Budget Stabilization Fund, DPW Fund, Park System Fund, Street Light Fund, and Special Assessment District Fund) (6:42)

Korn opened the Public Hearing at 6:42pm and seeing no one wishing to comment, closed the Public Hearing.

c. Discussion regarding proposed local water craft control – Silver Lake, Charter Township of Garfield Grand Traverse County (no wake zone) (6:44)

Korn said that based on a DNR investigation, there is support for a no-wake zone on the portion of Silver Lake within 400 feet of the state boating access site located in the township. The site must be marked with buoys and be maintained by the township. Korn will have an ordinance drafted and make contact with the Silver Lake Homeowners Association regarding maintenance and signage.

d. Discussion and review of Metro’s Articles of Incorporation (6:47)

Korn reviewed the three main areas of contention but said that there was some progress made at the Metro Board meeting.

8. New Business

a. Consideration of Resolution 2018-42-T, recognition of Traverse Bay Area Youth Soccer Inc (TBAYS) as a service organization for the purposes of obtaining a charitable gaming license from the State of

Michigan. (6:57)

Schmuckal moved and Duell seconded to adopt Resolution 2018-42-T, recognition of Traverse Bay Area Youth Soccer Inc (TBAYS) as a service organization for the purposes of obtaining a charitable gaming license from the State of Michigan.

*Yeas: Schmuckal, Duell, Walters, Agostinelli, Blood Law, McManus, Korn
Nays: None*

b. Jennifer Hodges – Letter of intent for Greenspace Improvement Project Grant Opportunity (6:58)

Township Engineer Jennifer Hodges said that she found a grant intended for infrastructure improvements at public parks. It is called the Building Healthy Communities Grant and the \$15,000 award could be used to help promote activities, safety, education at public parks and existing facilities. Board members agreed to move forward with the grant application.

c. Consideration of Resolution 2018-43-T General Fund Budget (7:04)

Schmuckal moved and Blood Law seconded to adopt Resolution 2018-43-T General Fund Budget.

*Yeas: Schmuckal, Blood Law, Walters, McManus, Duell, Agostinelli, Korn
Nays: None*

d. Consideration of Resolution 2018-44-T Fire Fund Budget (7:04)

Schmuckal moved and Blood Law seconded to adopt Resolution 2018-44-T Fire Fund Budget.

*Yeas: Schmuckal, Blood Law, Walters, McManus, Duell, Agostinelli, Korn
Nays: None*

e. Consideration of Resolution 2018-45-T 2019 Public Improvement Road Fund Budget (7:05)

Schmuckal moved and Agostinelli seconded to adopt Resolution 2018-45-T 2019 Public Improvement Road Fund Budget.

*Yeas: Schmuckal, Agostinelli, McManus, Duell, Walters, Blood Law, Korn
Nays: None*

f. Consideration of Resolution 2018-46-T Budget Stabilization Fund Budget (7:06)

Schmuckal moved and McManus seconded to adopt Resolution 2018-46-T Budget Stabilization Fund Budget.

Yeas: Schmuckal, McManus, Agostinelli, Walters, Duell, Blood Law, Korn

Nays: None

- g. Consideration of Resolution 2018-47-T 2019 DPW Fund Budget (7:06)**
Schmuckal moved and Duell seconded to adopt Resolution 2018-47-T 2019 DPW Fund Budget.

Yeas: Schmuckal, Duell, Walters, Agostinelli, Blood Law, McManus, Korn
Nays: None

- h. Consideration of Resolution 2018-48-T 2019 Park System Fund (7:07)**
Schmuckal moved and Walters seconded to adopt Resolution 2018-48-T 2019 Park System Fund.

Yeas: Schmuckal, Walters, Blood Law, McManus, Agostinelli, Duell, Korn
Nays: None

- i. Consideration of Resolution 2018-49-T Street Light Fund Budget (7:07)**
Schmuckal moved and Duell seconded to adopt Resolution 2018-49-T Street Light Fund Budget.

Yeas: Schmuckal, Duell, Walters, Agostinelli, Blood Law, McManus, Korn
Nays: None

- j. Consideration of Resolution 2018-50-T 2019 Special Assessment District Fund Budget (7:08)**
Schmuckal moved and Blood Law seconded to adopt Resolution 2018-50-T 2019 Special Assessment District Fund Budget.

Yeas: Schmuckal, Blood Law, Agostinelli, McManus, Walters, Duell, Korn
Nays: None

- k. Consideration of Resolution 2018-51-T Clerk's Salary (7:08)**
Schmuckal moved and Walters seconded to adopt Resolution 2018-51-T Clerk's Salary.

Yeas: Schmuckal, Walters, Duell, McManus, Blood Law, Agostinelli, Korn
Nays: None

- l. Consideration of Resolution 2018-52-T Treasurer's Salary (7:09)**
Schmuckal moved and McManus seconded to adopt Resolution 2018-52-T Treasurer's Salary.

Yeas: Schmuckal, Mcmanus, Duell, Walters, Blood Law, Agostinelli, Korn
Nays: None

m. Consideration of Resolution 2018-53-T Supervisor's Salary (7:09)

Schmuckal moved and Duell seconded to adopt Resolution 2018-53-T Supervisor's Salary.

*Yeas: Schmuckal, Duell, McManus, Walters, Blood Law, Agostinelli, Korn
Nays: None*

n. Consideration of Resolution 2018-54-T Township Trustees Salary (7:10)

Korn moved and McManus seconded to adopt Resolution 2018-54-T Township Trustees Salary.

*Yeas: Korn, McManus, Walters, Duell, Blood Law, Agostinelli, Schmuckal
Nays: None*

o. Consideration of Resolution 2018-55-T Annual Exemption Option As Set Forth in 2011 Public Act 152, The Publicly Funded Health Insurance Contribution Act (7:11)

Schmuckal moved and Duell seconded to adopt Resolution 2018-55-T Annual Exemption Option as Set Forth in 2011 Public Act 152, The Publicly Funded Health Insurance Contribution Act.

*Yeas: Schmuckal, Duell, McManus, Walters, Agostinelli, Blood Law, Korn
Nays: None*

p. 2019 Board Appointments (7:11)

Korn nominated Fudge, Duell, and DeGood to serve on the Planning Commission. Schmuckal seconded the motion.

*Yeas: Korn, Schmuckal, Duell, Walters, Agostinelli, Blood Law, Korn
Nays: None*

McManus nominated Duell to serve on the GT Metro Emergency Services Board. Schmuckal seconded the motion.

*Yeas: McManus, Schmuckal, Walters, Agostinelli, Duell, Blood Law, Korn
Nays: None*

Agostinelli moved to appoint Walters as first alternate to the Metro Board and Agostinelli as Alternate #2. Walters seconded the motion.

*Yeas: Agostinelli, Walters
Nays: Blood Law, Duell, McManus, Schmuckal, Korn*

Duell moved to appoint Agostinelli as the first alternate to the Metro Board and Walters as second alternate to the Metro Board. Schmuckal seconded the motion.

*Yeas: Duell, Schmuckal, Walters, Agostinelli, Blood Law, McManus, Korn
Nays: None*

Duell was appointed to the Zoning Board of review with no opposition.

Schmuckal moved and Duell seconded to reappoint Wolf, Chrestensen and Rousseau to the Board of Review with Uithol acting as alternate.

*Yeas: Schmuckal, Duell, Walters, McManus, Agostinelli, Blood Law, Korn
Nays: None*

Schmuckal moved and Duell seconded to add Chris DeGood to the slate of candidates to serve on the Parks and Recreation Commission thus appointing Denise Schmuckal, William Scott, Christopher Remy and Chris DeGood to the Parks and Recreation Commission.

*Yeas: Schmuckal, Duell, Walters, Agostinelli, McManus, Blood Law, Korn
Nays: None*

Duell moved and Agostinelli seconded to appoint McManus and Schmuckal to the Personnel Committee.

*Yeas: Duell, Agostinelli, Schmuckal, Walters, Agostinelli, Blood Law, Korn
Nays: None*

Schmuckal moved and Blood Law seconded to keep Walters and Agostinelli on the Buildings and Ground Committee.

*Yeas: Schmuckal, Blood Law, Agostinelli, Walters, Duell, McManus, Korn
Nays: None*

Schmuckal moved and Duell seconded to appoint Blood Law and McManus to the Finance Committee.

*Yeas: Schmuckal, Duell, Agostinelli, Walters, McManus, Blood Law, Korn
Nays: None*

Agostinelli moved and Duell seconded to appoint McManus, Agostinelli and Schmuckal to the Elections Committee.

Yeas: Agostinelli, Duell, McManus, Walters, Blood Law, Schmuckal, Korn

Nays: None

Schmuckal moved and Duell seconded to appoint Korn to the Northern Nexus Committee.

Yeas: *Schmuckal, Duell, Walters, Agostinelli, Blood Law, McManus, Korn*
Nays: None

q. Renewal of Liability Insurance (7:27)

McManus presented the quote for liability insurance and the premium rose by 3%.

Schmuckal moved and Blood Law seconded to renew insurance with Municipal Underwriters of West Michigan at a cost of \$12,637 for the 2019-2020 insurance year.

Yeas: *Schmuckal, Blood Law, Agostinelli, McManus, Duell, Walters, Korn*
Nays: None

r. 2019 Town Board Meeting Dates (7:28)

Board members agreed to adopt the Township Board Meeting Calendar for 2019 as amended cancelling the December 24, 2019 meeting. Board members also agreed to cancel the December 25, 2018 board meeting.

9. Public Comment (7:30)

None

10. Other Business (7:30)


There is a GT Metro Study Session on December 17th at Station 12.

11. Adjournment

Korn moved to adjourn the meeting at 7:32pm.



Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686



Lanie McManus, Clerk
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686