

**CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
December 10, 2019**

Chuck Korn called the Town Board Meeting to order on December 10, 2019 at 6:00 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

Pledge of Allegiance

Roll call of Board Members

Present: Jeane Blood Law, Lanie McManus, Steve Duell, Dan Walters, Molly Agostinelli, Denise Schmuckal, Chuck Korn

Staff Present: Planning Director John Sych

1. Public Comment (6:01)

Tom Cash asked about an item on the consent calendar

2. Review and Approval of the Agenda - Conflict of Interest (6:01)

Blood Law declared a conflict with the bills, but board members waived the conflict.

Agostinelli moved and Schmuckal seconded to approve the agenda presented.

Yeas: Agostinelli, Schmuckal, Walters, Blood Law, Duell, McManus, Korn

Nays: None

3. Consent Calendar (6)

a. Minutes

November 12, 2019 Meeting (Recommend Approval)

b. Bills

General Fund \$313,625.54
(Recommend Approval)

Gourdie-Fraser

| | |
|---------------------------------------|--------------------|
| Developer's Escrow Fund – Storm Water | |
| Reviews and Utility Plan Review, | |
| Oversight and Closeout | \$10,383.20 |
| Utility Receiving Fund | 5,780.00 |
| Parks Funds/DNR Trust Fund | 2,910.00 |
| <u>Total</u> | <u>\$19,073.20</u> |
| (Recommend Approval) | |

- c. **MTT Report (Receive and File)**
- d. **Proposed private road name to Fineout Drive (Recommend Approval)**
- e. **Consideration of Resolution 2019-37-T, a Resolution to Amend the Budget (Recommend Approval)**
Board members asked to remove items 3b AND 3d.

Duell moved and Agostinelli seconded to adopt the Consent Calendar as amended.

*Yeas: Duell, Agostinelli, Schmuckal, Blood Law, Walters, McManus, Korn
Nays: None*

4. Items Removed from the Consent Calendar

3b. Bills

After answering questions regarding a large bill, Schmuckal moved and Duell seconded to approve the bills as presented.

*Yeas: Schmuckal, Duell, Agostinelli, McManus, Walters, Blood Law, Korn
Nays: None*

3d. Proposed private road name to Fineout Drive

Trustees asked questions regarding the road and wanted to know if residents were contacted.

Duell moved and Walters seconded to approve the proposed private road name to Fineout Drive.

*Yeas: Duell, Walters, McManus, Agostinelli, Schmuckal, Blood Law, Korn
Nays: None*

5. Correspondence

- a. Grand Traverse Conservation District November 2019 Report
- b. UM-Dearborn's 2019 eCities program recognition

6. Reports

a. Construction Report (6:10)

Engineer Jennifer Hodges reported that the booster station for the NW Water System is now out for bids. She completed the SAW Grant reimbursement documents and the township will be receiving about \$13,000 in reimbursement. A Water Reliability Study was approved through the DEQ and an asset inventory has been completed. The Silver Lake Park/Station 12 Lot Project has been moving forward despite the weather.

- b. **Sheriff's Report (6:12)**
Deputy Chris Oosse shared statistics from November 2019 and introduced Roger Grotefendt who will replace a retiring Chris Hallock.
 - c. **GT Metro Report**
Report was submitted in writing.
 - d. **North Flight Report**
Report was submitted in writing.
 - e. **County Commissioner's Report (6:21)**
Commissioner Brad Jewett reported that County Commissioners passed the 2020 Budget and also passed an ordinance which updates the addressing system in the county. Commissioners are seeking public input on Airport Governance and a possible county wide millage for a new senior center.
 - f. **Traverse Connect Report**
Warren Call is the President and CEO of the organization and he explained how the organization is set up. He said that Traverse Connect is merging with the Traverse City Area Chamber of Commerce and will provide economic development services as well as chamber of commerce services. He reviewed the four areas of focus for the organization and talked about plans going forward for the organization. Board members asked questions and discussed the organization.
 - g. **Clerk's Report (6:40)**
The report was submitted in writing and McManus said she has been busy and is planning for an election in March.
 - h. **Supervisor's Report (6:41)**
Korn said that he attended the Chamber Alliance Policy Meeting and they are working to develop a rural economic development plan. No one came to the December Board of Review.
7. **Unfinished Business**
- a. **Public Hearing Garfield Township Budgets for 2020 (General Fund, Fire Fund, Public Improvement Fund, Budget Stabilization Fund, DPW Fund, Park System Fund, Street Light Fund, and Special Assessment District Fund) (6:44)**
Supervisor Korn opened the Public Hearing at 6:44pm and seeing no one wishing to speak closed the Public Hearing.

8. New Business

a. New Ethics Policy for Consideration (6:45)

Korn said that the proposed policy has been reviewed by attorneys and is before board members for consideration. Board members discussed the new policy and asked questions.

Agostinelli moved and Schmuckal seconded to adopt the New Ethics Policy.

*Yeas: Agostinelli, Schmuckal, Duell, McManus, Walters, Blood Law, Korn
Nays: None*

b. Consideration of PD Report 2019-159 – Garfield Heidbreder Industrial Park Property Donation (6:52)

The township has been offered a piece of property as a donation. Board members asked questions regarding the parcel.

Schmuckal moved to ask planning staff for a policy which outlines the procedures to accept land donations. Blood Law seconded the motion.

*Yeas: Schmuckal, Blood Law, Agostinelli, McManus, Walters, Duell, Korn
Nays: None*

Schmuckal moved and Blood Law seconded to approve the donation of property from the Garfield Heidbreder Industrial Park.

*Yeas: Schmuckal, Blood Law, Agostinelli, McManus, Walters, Duell, Korn
Nays: None*

c. Consideration and Approval of GT Metro Fire Station Lease Agreement (7:02)

Board members discussed the new lease agreement. Korn will have an attorney review the proposed lease agreement. Blood Law requested a copy of old and new leases with changes highlighted.

d. Consideration of Resolution 2019-26-T, General Fund Budget

Schmuckal moved and Agostinelli seconded to adopt Resolution 2019-26-T, General Fund Budget.

*Yeas: Schmuckal, Agostinelli, Walters, Duell, Blood Law, McManus, Korn
Nays: None*

- e. **Consideration of Resolution 2019-27-T, 2020 Fire Fund Budget**
Schmuckal moved and Walters seconded to adopt Resolution 2019-27-T, Fire Fund Budget
- Yeas: Schmuckal, Walters, Duell, Agostinelli, Blood Law, McManus, Korn*
Nays: None
- f. **Consideration of Resolution 2019-28-T, Public Improvement Road Fund Budget**
Schmuckal moved and Duell seconded to adopt Resolution 2019-28-T, Public Improvement Road Fund Budget.
- Yeas: Schmuckal, Duell, Walters, Agostinelli, Blood Law, McManus, Korn*
Nays: None
- g. **Consideration of Resolution 2019-29-T, Budget Stabilization Fund Budget**
Schmuckal moved and Duell seconded to adopt Resolution 2019-29-T, Budget Stabilization Fund Budget
- Yeas: Schmuckal, Duell, Walters, Agostinelli, Blood Law, McManus, Korn*
Nays: None
- h. **Consideration of Resolution 2019-30-T, 2020 DPW Fund Budget**
Schmuckal moved and Walters seconded to adopt Resolution 2019-30-T, 2020 DPW Fund Budget
- Yeas: Schmuckal, Walters, Duell, Agostinelli, Blood Law, McManus, Korn*
Nays: None
- i. **Consideration of Resolution 2019-31-T, Park System Fund Budget**
Schmuckal moved and Duell seconded to adopt Resolution 2019-31-T, Park System Fund Budget.
- Yeas: Schmuckal, Duell, Walters, Agostinelli, Blood Law, McManus, Korn*
Nays: None
- j. **Consideration of Resolution 2019-32-T, Street Light Fund Budget**
Schmuckal moved and Walters seconded to adopt Resolution 2019-32-T, Street Light Fund Budget
- Yeas: Schmuckal, Walters, Duell, Agostinelli, Blood Law, McManus, Korn*
Nays: None

- k. Consideration of Resolution 2019-33-T, 2020 Special Assessment District Fund Budget**
Schmuckal moved and Duell seconded to adopt Resolution 2019-33-T, Special Assessment District Fund Budget.
- Yeas: Schmuckal, Duell, Walters, Agostinelli, Blood Law, McManus, Korn*
Nays: None
- l. Consideration of Resolution 2019-34-T, Clerk's Salary**
Schmuckal moved and Duell seconded to adopt Resolution 2019-34-T, Clerk's Salary.
- Yeas: Schmuckal, Duell, Walters, Agostinelli, Blood Law, McManus, Korn*
Nays: None
- m. Consideration of Resolution 2019-35-T, Treasurer's Salary**
Schmuckal moved and Duell seconded to adopt Resolution 2019-35-T, Treasurer's Salary.
- Yeas: Schmuckal, Duell, Walters, Agostinelli, Blood Law, McManus, Korn*
Nays: None
- n. Consideration of Resolution 2019-36-T, Supervisor's Salary**
Schmuckal moved and Duell seconded to adopt Resolution 2019-36-T, Supervisor's Salary.
- Yeas: Schmuckal, Duell, Walters, Agostinelli, Blood Law, McManus, Korn*
Nays: None
- o. Consideration of Resolution 2019-25-T, Annual Exemption Option as Set Forth in 2011 Public Act 152, The Publicly Funded Health Insurance Contribution Act**
Schmuckal moved and Duell seconded to adopt Resolution 2019-25-T, Annual Exemption Option as Set Forth in 2011 Public Act 152, The Publicly Funded Health Insurance Contribution Act.
- Yeas: Schmuckal, Duell, Walters, Agostinelli, Blood Law, McManus, Korn*
Nays: None
- p. Renewal of Liability Insurance**
McManus said there was a slight increase and there is now no deductible.
- Duell moved to accept the new general liability policy in the amount of \$12,938. Schmuckal seconded the motion.*
- Yeas: Duell, Schmuckal, Walters, Agostinelli, Blood Law, McManus, Korn*

Nays: None

q. 2020 Town Board Meeting Dates (7:26)

Duell moved and Schmuckal seconded to approve the 2020 Town Board Meeting Dates as presented.

Yeas: Duell, Schmuckal, Agostinelli, McManus, Blood Law, Walters, Korn

Nays: None

9. Public Comment:

None

10. Other Business (6:52)

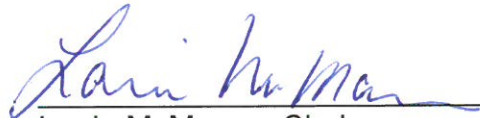
Duell asked the Metro Board to change their roll call voting procedures. Board members agreed to add a Planning Commission Report to future agendas. The Garfield Planning Department seems to be well liked. The meeting scheduled for Christmas Eve will be cancelled.

11. Adjournment

Schmuckal moved to adjourn at 7:32pm.



Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686



Lanie McManus, Clerk
Charter Township of Garfield
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Traverse City, MI 49686