CHARTER TOWNSHIP OF GARFIELD TOWN BOARD MEETING November 14, 2017

Supervisor Korn called the Town Board Meeting to order on November 14, 2017 at 6:00p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

Pledge of Allegiance

Roll Call of Board Members

Present: Denise Schmuckal, Jeane Blood Law, Steve Duell, Lanie McManus, Molly Agostinelli, and Chuck Korn

Absent and Excused: Dan Walters

1. Public Comment (6:01)

None

2. Review and Approval of the Agenda - Conflict of Interest (6:01)

Korn asked to move New Business item m. to the beginning of New Business items. Other items will move accordingly. He also asked to add New Business item p. "Review of Road Funding Policy."

Schmuckal moved and Agostinelli seconded to approve the agenda as amended.

Yeas: Schmuckal, Agostinelli, Blood Law, Duell, McManus, Korn

Nays: None

3. Consent Calendar (6:03)

a. Minutes

October 24, 2017 Regular Meeting Minutes (Recommend Approval)
October 30, 2017 Study Session (Recommend Approval)

b. Bills

General Fund \$46,031.29 (Recommend Approval)

c. PD 2017-107 – Proposed Conditional Rezoning Agreement – Serra Works of Traverse City, LLC – Introduce and schedule a Public Hearing for December 12, 2017 (Recommend Approval)

Blood Law moved and Duell supported to approve the consent calendar as presented.

Yeas: Blood Law, Duell, Agostinelli, Schmuckal, McManus, Korn

Nays: None

4. Items Removed from the Consent Calendar (6:05)

a. None

5. Correspondence (6:05)

a. Grand Traverse Conservation District - October 2017 Report

6. Reports

a. Sheriff's Report (6:06)

Deputy Chris Barsheff reported that 41% of all calls in the month of October originated in Garfield Township. The department worked on the Drug Take Back program and led a successful presentation to area daycares on safety. They also presented a couple active shooter trainings and did some training at the Goodwill Inn to help issues in that particular community. Toys for Tots begins this weekend and they are investigating an incident which occurred in the BAM Bookstore.

b. County Commissioner's Report (6:12)

No Report

c. Treasurer's Report (6:12)

Blood Law said the report was also offered in writing and that the General Fund decreased by \$1 million to invest it an another higher yield fund.

d. Clerk's Report (6:13)

McManus said her report was submitted in writing.

e. Supervisor's Report (6:14)

Korn reported that there was an avigation easement meeting and all parties reviewed the proposal. There is also a proposed agreement for the Charter Franchise to be addressed in new business. Korn attended YMCA's yearly meeting and met with the PACE group on the remodel of the old county headquarters. The Metro Lease is still being reviewed and he has had conversations with Greenspire School regarding their growth plan.

7. Unfinished Business

a. Consideration of Good Faith Offer of Just Compensation Avigation Easement (6:19)

Attorney Kari Zeits, representing the Northwest Regional Airport Commission, explained the process which took place to determine fair market value before and after the tree removal. They arrived at a value of \$7000 for the easement. The Airport Commission will clear cut, unstump, grade and seed the lot. Zeits is asking for board approval of the offer and authorization for the Supervisor and Clerk to sign the agreement.

Schmuckal moved and Duell seconded to accept the good faith offer of \$7000 for an avigation easement of Gladewood Place and to authorize the Supervisor and Clerk to sign the agreement.

Board members discussed how the \$7000 would be used and asked about how the area where the stumps had been would be kept from sinking. Zeit said that there would be specifications in the contract regarding maintenance of the site.

Yeas: Schmuckal, Duell, Blood Law, Agostinelli, McManus, Korn

Nays: None

 b. Public Hearing – Garfield Township Budgets for 2018 (General Fund, Fire Fund, Public Improvement Fund, Budget Stabilization Fund, DPW Fund, Park System Fund, Street Light Fund and Special Assessment District Fund) (6:32)

Korn opened the Public Hearing at 6:33pm and seeing no one wishing to speak, closed the Public Hearing.

8. New Business

m. PD Report 2017-111 - BVNP Bid Consideration (6:34)

Larrea discussed the BVNP bids and reviewed them with Board members.

Blood Law moved and Schmuckal seconded to approve and award the bid received from Elmer's in the amount of \$268,465.11.

Comments were made regarding the water levels and the proposed vault bathrooms. Larrea will inform the consultant of the water levels.

Yeas: Blood Law, Schmuckal, Duell, McManus, Agostinelli, Korn

Nays: None

Schmuckal moved and McManus supported to approve and award the bid to G&J Site Solutions in the amount of \$18,360.00.

Yeas: Schmuckal, McManus, Duell, Blood Law, Agostinelli, Korn

Nays: None

Schmuckal moved and Blood Law seconded to approve and award the bid to Michigan Lake Products in the amount of \$37,100.82 and further to request the Clerk to provide Michigan Lake Products with a check in the amount of \$18,550.41 no later than November 15, 2017.

Yeas: Schmuckal, Blood Law, Agostinelli, McManus, Duell, Korn

Nays: None

a. Consideration of Resolution 2017-26-T, a resolution of waiver of penalties for failure to file Property Transfer Affidavits (6:43)

Amy DeHaan presented the item and said that it was discovered that there was no signed resolution on file at the Township for waiver of penalties.

Schmuckal moved and Blood Law seconded to adopt Resolution 2017-26-T, a Resolution of Waiver of Penalties for Failure to File Property Transfer Affidavits.

Yeas: Schmuckal, Blood Law, McManus, Agostinelli, Duell, Korn

Nays: None

b. Resolution 2017-27-T 2018 General Fund Budget (6:46)

Schmuckal moved and Blood Law seconded to adopt Resolution 2017-27-T General Fund Budget.

Yeas: Schmuckal, Blood Law, McManus, Agostinelli, Duell, Korn

Nays: None

c. Resolution 2017-28-T Fire Fund Budget (6:47)

Schmuckal moved and Duell seconded to adopt Resolution 2017-28-T Fire Fund Budget.

Yeas: Schmuckal, Duell, McManus, Agostinelli, Blood Law, Korn

Navs: None

d. Resolution 2017-29-T Public Improvement Road Fund Budget (6:47)

Schmuckal moved and Blood Law seconded to adopt Resolution 2017-29-T Public Improvement Road Fund Budget.

Yeas: Schmuckal, Blood Law, McManus, Duell, Agostinelli, Korn

Nays: None

e. Resolution 2017-30-T Budget Stabilization Fund Budget (6:48)

Schmuckal moved and Blood Law seconded to adopt Resolution 2017-30-T Budget Stabilization Fund Budget.

Yeas: Schmuckal, Blood Law, McManus, Duell, Agostinelli, Korn

Nays: None

f. Resolution 2017-31-T DPW Fund Budget (6:48)

Schmuckal moved and McManus seconded to adopt Resolution 2017-31-T DPW Fund Budget.

Yeas: Schmuckal, McManus, Duell, Agostinelli, Blood Law, Korn

Nays: None

g. Resolution 2017-32-T Park System Fund Budget (6:48)

Schmuckal moved and Blood Law seconded to adopt Resolution 2017-32-T Park System Fund Budget.

Yeas: Schmuckal, Blood Law, McManus, Duell, Agostinelli, Korn

Nays: None

h. Resolution 2017-33-T Street Light Fund Budget (6:49)

Schmuckal moved and Agostinelli seconded to adopt Resolution 2017-33-T Street Light Fund Budget.

Yeas: Schmuckal, Agostinelli, Blood Law, McManus, Duell, Korn

Nays: None

i. Resolution 2017-34-T 2018 Special Assessment District Fund Budget (6:49)

Schmuckal moved and Blood Law seconded to adopt Resolution 2017-34-T 2018 Special Assessment District Fund Budget.

Yeas: Schmuckal, Blood Law, Duell, McManus, Agostinelli, Korn

Navs: None

j. Resolution 2017-35-T Clerk's Salary (6:50)

Schmuckal moved and Blood Law seconded to adopt Resolution 2017-35-T Clerk's Salary.

Yeas: Schmuckal, Blood Law, Duell, McManus, Agostinelli, Korn

Nays: None

k. Resolution 2017-36-T Treasurer's Salary (6:50)

Schmuckal moved and Duell seconded to approve Resolution 2017-36-T Treasurer's Salary.

Yeas: Schmuckal, Duell, Blood Law, McManus, Agostinelli, Korn

Nays: None

I. Resolution 2017-37-T Supervisor's Salary (6:50)

Schmuckal moved and Duell seconded to adopt Resolution 2017-37-T Supervisor's Salary.

Yeas: Schmuckal, Duell, McManus, Agostinelli, Blood Law, Korn

Nays: None

n. Consideration of Charter Contract (6:51)

Agostinelli moved and Schmuckal seconded to enter into the Charter Communications Franchise Agreement and authorize Supervisor Chuck Korn to sign the agreement.

Yeas: Agostinelli, Schmuckal, Duell, Blood Law, McManus, Korn

Nays: None

p. Road Funding Policy (6:53)

Korn explained that the Township had no formal policy on file pertaining to its financial policy on road maintenance projects. He suggested a study session with Road Commission managers to exchange ideas and brainstorm to set a policy which works for both entities. Board members discussed SAD's and how they are funded.

9. Public Comment: (7:06)

Jennifer Hodges of Gourdie-Fraser said that she could also offer some ideas in a road study session and would like to participate. She added that Oak Terrace and the second phase of the Ridges were being closed out.

10. Other Business (7:09)

None

11. Adjournment

Korn moved to adjourn the meeting at 7:10pm

Chuck Korn, Supervisor

Charter Township of Garfield

3848 Veterans Drive

Traverse City, MI 49684

Lanie McManus, Clerk

Charter Township of Garfield

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Traverse City, MI 49684