

CHARTER TOWNSHIP OF GARFIELD TOWN BOARD MEETING

Tuesday, November 12, 2019, 6:00 pm
Garfield Township Hall
3848 Veterans Drive
Traverse City, MI 49684
Ph: (231) 941-1620

A G E N D A

ORDER OF BUSINESS

Call meeting to order

Pledge of Allegiance

Roll call of Board Members

1. Public Comment

Public Comment Guidelines:

Any person shall be permitted to address a meeting of The Township Board, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et.seq.) Public Comment shall be carried out in accordance with the following Board Rules and Procedures: a.) any person wishing to address the Board is requested to state his or her name and address. b.) No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Township Board Member's questions. Where constrained by available time the Chairperson may limit the amount of time each person will be allowed to speak to (3) minutes. 1.) The Chairperson may at his or her own discretion, extend the amount of time any person is allowed to speak. 2.) Whenever a Group wishes to address a Committee, the Chairperson may require that the Group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak when constrained by available time.

2. Review and approval of the Agenda - Conflict of Interest

3. Consent Calendar

The purpose of the Consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the Consent Calendar be removed there from and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected. If any item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Board action adopting the Consent Calendar.

- a. Minutes – October 22, 2019 Regular Board Meeting (Recommend Approval)
October 29, 2019 Special Board Meeting (Recommend Approval)

b. Bills -
 General Fund
 (Recommend Approval) \$ 434,534.73

c. MTT Update (Recommend Approval)

d. Consideration of Resolution 2019-23-T (Amended), a resolution adopting the amended 2019 Park System Budget (Recommend Approval)

4. Items removed from the Consent Calendar

5. Correspondence

- a. Grand Traverse Conservation District – October 2019 Report
- b. RecycleSmart – October E-newsletter

6. Reports

- a. Sheriff's Report
- b. County Commissioner's Report
- c. Personnel Committee Report
- d. Treasurer's Report
- e. Clerk's Report
- f. Supervisor's Report

7. Unfinished Business

8. New Business

- a. Consideration of Resolution 2019-24-T, a resolution for approval of Financial Institutions which the Township Treasurer will do business with in 2020
- b. Request to add delinquent Special Assessments to Winter Tax Roll
- c. Consideration of Applicants for Board Appointments by Committee

9. Public Comment

10. Other Business

11. Adjournment

Lanie McManus, Clerk

The Garfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to the Garfield Township Board. Individuals with disabilities requiring auxiliary aids or services should contact the Garfield Township Board by writing or calling Lanie McManus, Clerk, Ph: (231) 941-1620, or TDD #922-4412.

**CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
October 22, 2019**

Supervisor Korn called the Town Board Meeting to order on October 22, 2019 at 6:00 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

Pledge of Allegiance

Roll Call of Board Members

Present: Jeane Blood Law, Molly Agostinelli, Denise Schmuckal, Lanie McManus and Chuck Korn

Absent and Excused: Steve Duell and Dan Walters

1. Public Comment (6:01)

None

2. Review and Approval of the Agenda - Conflict of Interest (6:01)

Agostinelli moved and Schmuckal seconded to approve the agenda as presented.

Yeas: Agostinelli, Schmuckal, Blood Law, McManus, Korn

Nays: None

3. Consent Calendar (6:02)

a. Minutes

October 8, 2019 Regular Meeting (Recommend Approval)

October 8, 2019 Special Board Meeting Minutes (Recommend Approval)

b. Bills

General Fund

(Recommend Approval)

\$26,424.75

Gourdie-Fraser

Developer’s Escrow Fund – Storm Water Reviews and Utility Plan Review, Oversight and Closeout

	\$ 6,233.00
Utility Receiving Fund	4,380.00
<u>Parks/DNR Trust Fund</u>	<u>\$12,868.45</u>
Total	\$23,481.45

(Recommend Approval)

- c. **Eaglehurst Water Main and Sewer Extension Closeout Documents and Letter Recommending Acceptance/Turnover Pay Application #1 and Change Order #1 (Balancing) (Recommend Approval)**

Item b. Bills was removed from the Consent Calendar.

Blood Law moved and Agostinelli seconded to approve the consent calendar as amended.

*Yeas: Blood Law, Agostinelli, Schmuckal, McManus, Korn
Nays: None*

4. Items removed from the Consent Calendar

a. Bills

A couple items were discussed.
Schmuckal moved and Blood Law seconded to approve the bills.

*Yeas: Schmuckal, Blood Law, Agostinelli, McManus, Korn
Nays: None*

5. Correspondence (6:05)

- a. Letter from Mr. Cash and Ms. Rollings.

6. Reports

a. Construction Report (6:05)

Jennifer Hodges reported that the booster station will be bid out soon. The new tank is working well and an inspection of other tanks will occur soon. The DPW is conducting meter studies throughout the township. The Eaglehurst SAD paving project will be done in the next week. Construction at Chelsea Park West and Ashland Park will be beginning soon and an independent consultant has been hired for the Cass Road project. Stormwater reviews also continue.

- b. GT Metro Report (6:10)**
Chief Pat Parker discussed year to date statistics and said the department is getting its equipment ready for winter. Jaws of life were received last month as a result of a grant. Two staff members, Steve Apostle and Tony Posey completed higher education classes. October is Fire Prevention month and the department continues visiting schools and offering car seat checks. The department rode along on Domino's deliveries and if people had working fire alarms, their pizza was free.
 - c. North Flight Report (6:16)**
Rose from North Flight was present and reported that times of calls were getting better at 91% and they are busy training new employees. November begins the Stop the Bleed programs in schools along with CPR.
 - d. County Commissioner's Report**
A report offered in writing indicated that budget talks continue and the 2020 Census Committee is getting together.
 - e. Treasurer's Report (6:18)**
Blood Law gave a financial report through September 30, 2019. She also gave board members a breakdown of residents to non-residents in the Silver Lake Park reservations.
 - f. Director of Planning Report (6:22)**
Planning Director John Sych reported on the Garfield Barlow Neighborhood public input session. He also discussed the November 5th session to be held at the township which will feature Bob Gibbs and will focus on redevelopment and investment in that area.
 - g. Supervisor's Report (6:24)**
Korn reported that he met with Traverse Connect and discussed marketing the area to companies looking to relocate their businesses. He attended a meeting at the road commission and discussed the next phase of the east/west corridor plan and also attended a housing summit which focused on workforce housing. Leases and By-Laws were discussed at the Metro Board Meeting.
- 7. Unfinished Business**
- a. Public Hearing Consideration of Resolution 2019-21-T(c), a Resolution approving the Silver Lake Eurasian Water Milfoil Control Special Assessment Roll. (6:28)**
In the future, the township can set up residential and commercial districts. The DNR will participate in the SAD. Mike Solomon, with Restorative Lake Sciences spoke and discussed water quality and the treatment of the milfoil. Korn opened the public hearing at

6:33pm. Scott Ogden commended the Board Members on taking a pro-active stance on the milfoil issue. Korn closed the public hearing at 6:34pm.

Blood Law moved and Schmuckal seconded to approve Resolution 2019-21-T(c), a Resolution approving the Silver Lake Eurasian Water Milfoil Control Special Assessment Roll.

*Yeas: Blood Law, Schmuckal, Agostinelli, McManus, Korn
Nays: None*

8. New Business

a. Consideration of Silver Lake Recreation Area Improvements Project – Letter of Recommendation to award contract and bid summary list (6:35)

Jennifer Hodges said that the bids for the Silver Lake Recreation Area improvements came in at favorable rates. The work can be done this year, but weather may not cooperate. Phase one is needed for the March election, but phase two can wait until next season. Board members discussed the bids and the administration of the work.

Agostinelli moved to use North Country Contracting for phase one Alternate A and phase two of the project at a cost of \$167,086.00. Blood Law seconded the motion.

*Yeas: Agostinelli, McManus, Blood Law
Nays: Schmuckal, Korn*

b. Consideration of grant from the National Association of Realtors Community Planning Grants for Opportunity Zones (6:52)

Planning Director John Sych explained that the National Association of Realtors offered a grant which helps promote the opportunity zones in the area. The \$1500 grant will cover speaker fees and incidentals for the Bob Gibbs presentation.

Schmuckal moved to accept the \$1,500 grant from the National Association of Realtors (NAR) Community Planning Grants for Opportunity Zones. Blood Law seconded the motion.

*Yeas: Schmuckal, Blood Law, Agostinelli, McManus, Korn
Nays: None*

9. Public Comment (6:54)

None

10. Other Business (6:55)

McManus said that a photo of Silver Lake in the 1930's was presented to the township from the Kinney and Sackett Families. Blood Law and McManus commented on the homeless tent cities.

11. Adjournment

Korn adjourned the meeting at 7:00pm.

Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49684

Lanie McManus, Clerk
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49684

**CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD SPECIAL MEETING MINUTES
October 29, 2019**

ORDER OF BUSINESS

Call meeting to order

Supervisor Korn called the Town Board Study Session to order on Tuesday, October 29, 2019, at 5:18 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan.

Roll call of Board Members

Present: Chuck Korn, Lanie McManus, Denise Schmuckal, Molly Agostinelli, Dan Walters, Steve Duell, Jeane Blood Law

Absent and Excused: None

Staff Present: Deputy Planning Director Steve Hannon

1. Business to come before the Board

a. Discussion regarding the 2020 Township Budget

The Board continued their discussion of the 2020 Township Budget and asked questions.

2. Public Comment

There was no public comment.

3. Adjournment

Korn adjourned the meeting at 6:04 p.m.

Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49684

Lanie McManus, Clerk
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49684

Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/17/2019	GEN	38229	HOLLI HOME HEALTH CARE	2017 PERSONAL PROPERTY TAXES	101-000-403.000	389.03
10/23/2019	GEN	38231	BLUE CROSS BLUE SHIELD OF MICHIGAN	EMPLOYEE HEALTH	101-851-873.030	17,250.91
10/23/2019	GEN	38232	FIFTH THIRD BANK	5473787298599431	101-101-726.000	264.74
		38232		5473787298599431	101-171-960.000	(163.21)
		38232		5473787298599431	101-215-960.000	25.99
		38232		5473787298599431	101-400-805.000	123.48
		38232		5473787298599431	101-401-960.000	626.00
		38232		5473787298599431	101-806-863.000	48.48
						<u>925.48</u>
10/23/2019	GEN	38233	FIFTH THIRD BANK	547378744975261	101-253-726.000	34.96
		38233		547378744975261	101-253-960.000	65.59
						<u>100.55</u>
10/23/2019	GEN	38234	GARFIELD CHARTER TOWNSHIP	HSA	101-000-237.000	645.76
10/23/2019	GEN	38235	GOURDIE-FRASER, INC.	SURVEY/DESIGN/CONTRACT ASSISTANT SL PARK	308-000-864.000	12,868.45
10/23/2019	GEN	38236	GRAND TRAVERSE CONSERVATION DI	TOOL & VEHICLE FEES / SEASONAL LABOR	308-000-880.001	780.08
		38236		TOOL & VEHICLE FEES / SEASONAL LABOR	308-000-880.006	51.00
		38236		TOOL & VEHICLE FEES / SEASONAL LABOR	308-000-880.012	194.96
		38236		TOOL & VEHICLE FEES / SEASONAL LABOR	308-000-880.016	21.60
		38236		TOOL & VEHICLE FEES / SEASONAL LABOR	308-000-935.000	2,244.00
						<u>3,291.64</u>
10/23/2019	GEN	38237	GRAND TRAVERSE COUNTY	SHERIFF - COUNTY PATROL 10.19-12.19	101-301-830.000	289,145.50
10/23/2019	GEN	38238	TEMPERATURE CONTROL	AIR IN LINES - ASSESSORS OFFICE	101-265-935.608	372.50
10/23/2019	GEN	38239	TRAVERSE OUTDOOR	LOGANS LANDING MEDIAN	101-265-935.602	29,894.00
10/23/2019	GEN	38240	UNITED WAY	UNITED WAY	101-000-238.000	90.00
10/23/2019	GEN	38241	VOYA INSTITUTIONAL TRUST COMPANY	DEFERRED COMP VF3202	101-000-227.000	1,840.00
10/29/2019	GEN	38242	LASER PRINTER TECHNOLOGIES	PRINTER REPAIR	101-258-935.015	108.08
10/31/2019	GEN	38243	ANNE WENDLING	CONTRACTED SERVICES	101-101-805.000	154.50
		38243		CONTRACTED SERVICES	101-400-805.000	263.00
		38243		CONTRACTED SERVICES	101-410-805.000	62.00
						<u>479.50</u>
10/31/2019	GEN	38244	CDM MOBILE SHREDDING, LLC	SHREDDING	101-101-805.000	130.00
10/31/2019	GEN	38245	CHERRYLAND ELECTRIC COOP.	ELECTRIC	101-000-084.861	298.79
		38245		ELECTRIC	101-265-920.603	1,083.24

3. b.

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		38245		ELECTRIC	101-448-920.005	841.56
						2,223.59
10/31/2019	GEN	38246	CHERRYLAND ELECTRIC COOP.	ELECTRIC	308-000-880.001	83.72
10/31/2019	GEN	38247	CITY OF TRAVERSE CITY	STREET LIGHTS	101-448-920.005	28.34
10/31/2019	GEN	38248	FIFTH THIRD BANK	5473788099793637	101-171-960.000	91.94
10/31/2019	GEN	38249	HOME DEPOT CREDIT SERVICES	SURGE PROTECTORS, PAINT, SCREWS	101-265-726.003	466.93
10/31/2019	GEN	38250	INTEGRITY BUSINESS SOLUTIONS	BINDER COVERS, PAPER	101-101-726.000	207.46
10/31/2019	GEN	38251	LAND INFORMATION ACCESS ASSOC	4TH QUARTER FRANCHISE / PEG FEES	101-747-880.011	22,607.73
10/31/2019	GEN	38252	NORTHERN OFFICE EQUIP	SVC CONTRACT COPIER	101-101-726.002	523.82
10/31/2019	GEN	38253	SUPERFLEET	GAS	101-806-862.000	172.93
10/31/2019	GEN	38254	THE GUARDIAN	EMPLOYEE HEALTH AND DENTAL	101-851-873.030	1,425.71
10/31/2019	GEN	38254		EMPLOYEE HEALTH AND DENTAL	101-851-873.040	809.01
						2,234.72
10/31/2019	GEN	38255	TRAVERSE CITY FLEET REPAIR	TIRE REPAIR / CLEAN OUT BLOWER NEST	101-806-864.000	83.99
10/31/2019	GEN	38256	VERIZON	PHONES	101-265-850.000	269.29
11/05/2019	GEN	38258	B S & A SOFTWARE	BUILDING, PAYROLL, CASH RCT, AP, GL/BGT	101-258-935.015	6,969.00
11/05/2019	GEN	38259	BATTERIES PLUS OF TRAVERSE CITY	COMPUTER BATTERY BACKUP	101-215-726.000	15.95
11/05/2019	GEN	38260	CONSUMERS ENERGY	100018131597	101-448-920.005	28.01
11/05/2019	GEN	38261	ESCH LAWN MAINTENANCE, LLC	WOODMERE	101-265-935.602	320.00
11/05/2019	GEN	38262	ESCH LAWN MAINTENANCE, LLC	SL RECREATION	308-000-935.000	1,035.00
11/05/2019	GEN	38263	GARFIELD CHARTER TOWNSHIP	HSA	101-000-237.000	645.76
11/05/2019	GEN	38264	GRID4 COMMUNICATIONS, INC.	PHONES	101-265-850.000	1,064.09
11/05/2019	GEN	38265	NORTHERN MI JANITORIAL SUP	TP, PAPER TOWEL, GARBAGE BAGS	101-265-726.003	305.05
11/05/2019	GEN	38266	O'HEARN PEST CONTROL LLC	BAIT STATION REFILL	101-265-935.608	50.00
11/05/2019	GEN	38267	PLANNING & ZONING CENTER	SUBSCRIPTION	101-400-965.000	340.00
11/05/2019	GEN	38268	RUBY CLEANING SERVICE	CONTRACTED SVCS	101-265-935.603	1,325.00
11/05/2019	GEN	38269	RUBY CLEANING SERVICE	CONTRACTED SVCS	308-000-935.000	225.00
11/05/2019	GEN	38270	STAPLES	CALENDAR, LABEL TAPE, STAPLE REMOVER, KEYBOA	101-101-726.000	118.05
11/05/2019	GEN	38270		CALENDAR, LABEL TAPE, STAPLE REMOVER, KEYBOA	101-215-726.000	87.31

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		38270		CALENDAR, LABEL TAPE, STAPLE REMOVER, KEYBOA	101-253-726.000	106.65
11/05/2019	GEN	38271	TEMPERATURE CONTROL	AIR CONDITIONER	101-900-970.002	33,304.00
11/05/2019	GEN	38272	UNITED WAY	UNITED WAY	101-000-238.000	90.00
11/05/2019	GEN	38273	VOYA INSTITUTIONAL TRUST COMPANY	DEFERRED COMP VF3202	101-000-227.000	1,840.00
11/05/2019	GEN	38274	ESCH LAWN MAINTENANCE, LLC	TOWNSHIP OFFICES	101-265-935.602	140.00
TOTAL - ALL FUNDS						434,534.73
--- GL TOTALS ---						
			DUE FROM #861 STREET LIGHTS			298.79
			DEFERRED COMP			3,680.00
			HSA (FORMERLY FLEX)			1,291.52
			UNITED WAY			180.00
			CURRENT REAL PROPERTY TAXES			389.03
			SUPPLIES			590.25
			SUPPLIES - COPIER MAINTENANCE			523.82
			CONTRACTED AND OTHER SERVICES			284.50
			EDUCATION & TRAINING			(71.27)
			SUPPLIES			103.26
			EDUCATION & TRAINING			141.61
			SUPPLIES			25.99
			EDUCATION & TRAINING			65.59
			COMPUTER SUPPORT SYSTEMS			7,077.08
			SUPPLIES-MAINTANCE			771.98
			TELEPHONE			1,333.38
			LIGHTS BUILDING			1,083.24
			LAWN MAINTENANCE			30,354.00
			CLEANING SERVICE			1,325.00
			MAINTENANCE-OTHER			422.50
			POLICE CONTRACT			289,145.50
			CONTRACTED AND OTHER SERVICES			386.48
			DUES & PUBLICATIONS			340.00
			EDUCATION & TRAINING			626.00
			CONTRACTED AND OTHER SERVICES			62.00
			STREET LIGHTS TOWNSHIP			897.91
			COM. PROM. - P.E.G.			22,607.73
			GAS & CAR WASHES			172.93
			OIL CHANGES			48.48
			MISCELLANEOUS			83.99
			INSURANCE - EMPLOYEE HEALTH			18,676.62
			INSURANCE - EMPLOYEE LIFE			809.01
			CAPITAL OUTLAY - TOWNSHIP HAL			33,304.00
			MISCELLANEOUS			12,868.45
			COM. PROM. - SILVER LAKE PARK			863.80
			COM. PROM. - BVNP (YMCA)			51.00
			COM. PROM. - GT COMMONS			194.96
			COM. PROM. - KIDS CREEK PARK			21.60
			MAINTENANCE - MISC, EQUIP			3,504.00
			TOTAL			434,534.73

MTT Update
Prepared for Garfield Twp Board

Docket #	Parcel No(s)	Owner	Property Address	Year(s) in Contention	Assessor's Values		Petitioner's Values		Value Differences		Status Notes	ACTUAL	
					Assessed	Taxable	Assessed	Taxable	Assessed	Taxable		Twp Millage Loss	METRO Millage Loss
1 19-001727	014-049-01	Cherrymart Associates LLC Valuation Disclosure Due: 1/3/20	1712 S Garfield Ave Irrm Knarr	2019	\$ 1,211,500	\$ 896,542	\$ 545,000	\$ 545,000	-\$ (666,500)	-\$ (353,542)	9/24/19 tax rep will talk with Schoctak to see what they are thinking, explained why the Uhaul project was rejected.		
2 18-001500	016-032-40	American Multi-Cinema, Inc	3825 Marketplace Cir	2018	\$ 4,268,900	\$ 4,268,900	\$ 3,365,406	\$ 3,365,406	\$ (903,494)	\$ (903,494)	10/31/19 Judgment Received	\$ (684.00)	\$ (803.70)
	016-032-45	IMAX Theater	3825 Marketplace Cir	2019	\$ 6,874,300	\$ 4,221,132	\$ 3,926,900	\$ 3,926,900	\$ (342,000)	\$ (342,000)	NOTE: Large reduction in AV for 2019 is due to the change in the Assessor Manuals - there was an error.	\$ (399.97)	\$ (469.97)
3 19-000920	021-015-10	Airport 31, LLC Valuation Disclosure Due: 1/3/20	3450 W South Airport Irrm MC Sports bldg	2019	\$ 1,290,500	\$ 1,280,000	\$ 800,000	\$ 800,000	-\$ (490,500)	-\$ (480,000)	and arrive at the value agreed. Slip signed & returned.	\$ (380.00)	\$ (446.50)
4 18-002330	021-024-00	Ireland LLC	2825 N US 31 South Belle Tire	2018	\$ 769,900	\$ 769,900	\$ 421,800	\$ 421,800	-\$ (348,100)	-\$ (348,100)	5/28/19 Rec'd order of Dismissal		
5 19-000911	022-009-10	Home Depot USA, Inc Valuation Disclosure Due: 1/3/20	2522 Crossing Cir	2019	\$ 3,557,400	\$ 3,557,400	\$ 1,912,500	\$ 1,912,500	-\$ (1,644,900)	-\$ (1,644,900)	10/30/19 Rec'd counter offer to settle at \$5,335,000. Standing firm on my original offer of \$5,500,000 (\$2,750,000).		
2018 TOTALS:					\$ 5,038,800	\$ 5,038,800	\$ 3,787,206	\$ 3,787,206	-\$ (1,251,594)	-\$ (1,251,594)			
2019 TOTALS:					\$ 12,953,700	\$ 9,957,074	\$ 6,786,919	\$ 6,786,919	-\$ (6,146,781)	-\$ (6,146,781)			
SETTLED VALUES:					2018								
					2019								
					2018	\$ (2,503.19)					Garfield Potential Tax Loss		
					2019	\$ (6,340.31)							
					2018	\$ (684.00)					ACTUAL TWP TAX LOSS	\$ (684.00)	\$ (803.70)
					2019	\$ (779.97)						\$ (779.97)	\$ (916.47)
GRAND TOTAL												\$ (1,463.97)	\$ (1,720.17)

3. d.

This amendment is to amend the Parks Amendment that was inadvertently changed from what was submitted. The amendment must match our approved budget. The Board approved \$372,500.00 Expenditures with Resolution 2019-23-T, however we only approved \$365,300.00 Expenditures in the Budget. This current amendment corrects the amount of approved Expenditures.

CHARTER TOWNSHIP OF GARFIELD

2019 PARK SYSTEM FUND BUDGET - RESOLUTION 2019-23-T (Amended)

WHEREAS, we approved the Park System Fund Budget Amendment on September 10, 2019 for the Charter Township of Garfield.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the 2019 Park System Fund Amended Budget of the Charter Township of Garfield of \$372,500.00 revenues and \$365,300.00 expenditures be approved.

Moved:

Supported:

to approve Resolution 2019-23-T (Amended), adopting the 2019 Park System Fund Budget Amendment of \$372,500.00 revenues and \$365,300.00 expenditures as appropriated.

Roll call vote:

Yeas:

Nays: None

Absent and excused: None

Lanie McManus, Clerk

CERTIFICATION

I, Lanie McManus, Clerk of the Charter Township of Garfield, certify the above is a true and correct copy of Resolution 2019-23-T (Amended) which was adopted by the Township Board of the Charter Township of Garfield on the 12th day of November, 2019.

Lanie McManus, Clerk

Calculations as of 12/31/2019

GL NUMBER	DESCRIPTION	2019 APPROVED BUDGET	2019 ACTIVITY THRU 12/31/19	2019 AMENDED BUDGET
ESTIMATED REVENUES				
Dept 000				
308-000-403.000	CURRENT REAL PROPERTY TAXES	200,000.00		
308-000-476.004	PARK USE FEES	2,500.00		2,500.00
308-000-675.000	DONATIONS/ GRANTS		10,000.00	
308-000-676.000	REIMBURSEMENTS			
308-000-677.000	MISCELLANEOUS INCOME			
308-000-695.101	TRANSFER FROM 101			
Totals for dept 000 -		<u>202,500.00</u>	<u>350,000.00</u>	<u>370,000.00</u>
TOTAL ESTIMATED REVENUES		<u>202,500.00</u>	<u>360,000.00</u>	<u>372,500.00</u>

Calculations as of 12/31/2019

GL NUMBER	DESCRIPTION	2019 APPROVED BUDGET	2019 ACTIVITY THRU 12/31/19	2019 AMENDED BUDGET
APPROPRIATIONS				
Dept 000				
308-000-701.308	WAGES - PARKS AND RECREATION	8,400.00	1,800.00	8,400.00
308-000-701.905	WAGES - REC BOARD			
308-000-801.000	LEGAL SERVICES	2,000.00	710.50	2,000.00
308-000-821.005	LOAN PRINCIPAL PAYABLE			
308-000-821.006	LOAN INTEREST PAYABLE			
308-000-825.000	Const.& Land (Grant, Equip)			
308-000-864.000	MISCELLANEOUS		26,254.45	
308-000-880.001	COM. PROM. - SILVER LAKE PARK	94,000.00	15,000.15	94,000.00
308-000-880.006	COM. PROM. - BVNP (YMCA)	63,000.00	73,316.60	63,000.00
308-000-880.008	COM. PROM. - Cont. Serv GTCD	46,000.00	34,500.00	46,000.00
308-000-880.012	COM. PROM. - GT COMMONS	12,500.00	869.26	12,500.00
308-000-880.013	COM. PROM. - BOARDMAN RIVER	5,000.00		5,000.00
308-000-880.014	COM. PROM. - MILLER CREEK	8,500.00	269.50	8,500.00
308-000-880.015	COM. PROM. - PARK & TRAIL MAI	26,100.00	5,200.00	26,100.00
308-000-880.016	COM. PROM. - KIDS CREEK PARK	44,800.00	2,539.42	44,800.00
308-000-880.019	RIVER EAST RECREATION AREA			
308-000-890.000	CONTINGENCIES			
308-000-901.000	ADVERTISING			
308-000-935.000	MAINTENANCE - MISC, EQUIP	55,000.00	50,756.17	55,000.00
308-000-935.110	TRAIL MAINTENANCE & REPAIR			
308-000-968.000	OTHER & DEPRECIATION			
308-000-970.000	CAPITAL OUTLAY			
308-000-990.408	TRANSFER TO #408 PARKS			
Totals for dept 000 -		365,300.00	211,216.05	365,300.00
Dept 851 - EMPLOYEE BENEFITS & INSURANCES				
308-851-873.010	SOCIAL SECURITY - EMPLOYER		137.70	
Totals for dept 851 - EMPLOYEE BENEFITS & INSURANC			137.70	
TOTAL APPROPRIATIONS		365,300.00	211,353.75	365,300.00
NET OF REVENUES/APPROPRIATIONS - FUND 308		(162,800.00)	148,646.25	7,200.00
BEGINNING FUND BALANCE		4,088,894.12	4,088,894.12	4,088,894.12
ENDING FUND BALANCE		3,926,094.12	4,237,540.37	4,096,094.12

Grand Traverse Conservation District
October 2019 Report

CONSERVATION TEAM

OWNER/PARKLAND: City of Traverse City – Brown Bridge Quiet Area

Administration

- Coordinated a special Brown Bridge Advisory Committee meeting with representatives of the FishPass to discuss projects details.
- Drafted a letter to the Paradise Twp. Supervisor for consideration by Mart Colburn to express concerns regarding future developments and State land transactions of neighboring parcels to the Brown Bridge Quiet Area.
- Submitted a Soil Erosion and Sediment Control permit application for the remaining trail work associated with Brown's Landing Footbridge.
- Obtained three written for CIP-budgeted gravel improvements at the East and West Overlook Trailheads and the pole barns work area.
- Solicited bids for Large wood for the Phase-II large wood project. Prepared memo for GTCD Board of Directors for the approval to purchase the wood from Horn Logging.

Routine Monitoring and Maintenance

- Regularly checked outhouses to sweep and restock as necessary
- Performed regular trailhead checks to pick up trash and tend to dog waste stations
- Chainsawed several downed trees that fell due to a windstorm
- Installed Fall seasonal posters into each of the trailhead kiosk stations

Other

- Coordinated a volunteer on the planting of roughly 60 native trees and shrubs on sensitive banks near the (former) earthen dam berm
- Picked up bullet rules signage from Image360, to be installed in November
- Attended Boardman River Dams Project Implementation Team meeting

OWNER/PARKLAND: Garfield Township – Various

Administration

- Met with Robyn Schmidt, MI EGLE – Water Resource Division, on-site at Boardman Valley Nature Preserve to discuss permitting parameters regarding the proposed crush gravel trail across the YMCA field to improve Boardman River Trail accessibility
- Obtained bids from contractors for the crushed gravel trail proposal
- Met with Supervisor Korn and Assistant Planner Steve Hannon re: 3-year agreement and budget
- Met with Mike Okma, GT Regional Land Conservancy Manger of Easement Stewardship, and Twp. Deputy Planner Steve Hannon in an annual review of conservation easements at the Commons Natural Area and Kids Creek Park



- Provided follow-up budget details to Township Planners for Garfield Township's 2020 fiscal year
- Attended and provided updates at the Township's October Parks and Rec Commission meeting
- Coordinated invasive species removal efforts on Garfield parks with contractor Wildlife and Wetland Solutions
- Communicated with distributors and received follow-up bids on solar powered aeration systems to improve quality of Oleson Pond at Kids Creek Park
- Passed along basic design details to Mike Okma and Twp. Planners of a pavilion proposed for Kids Creek Park near junction of the Buffalo Ridge Trail

Routine Monitoring and Maintenance

- Provided weekly trailhead monitoring checks and refilled dog bag dispensers as necessary
- Provided weekly walk throughs of the dog park at Silver Lake to swap American Waste totes and refill empty dog bag dispensers
- Blew off leafy debris from steps and boardwalks at Garfield parks as necessary to maintain safe access and longevity of infrastructure
- Provided final mowing needs as necessary at trailheads and along trails
- Cleared down trees along trails from the Commons Natural Area and Miller Creek Nature Reserve to maintain safe access
- Monitored the recently constructed bench trail at Silver Lake Recreation Area to ensure seeded vegetation growth and proper drainage
- Re-posted several down interim trail navigational maps at Commons trail intersects
- Changed seasonal posters at trailhead info stations to reflect fall topics

Other

- Removed the silt fencing along the bench-cut section of new trail located in the wooded area of the northwest corner of Silver Lake Recreation Area.
- Installed two sections of fencing at boundary of the Greenspire School and the Commons Natural Area to deter trail user access through the school property
- Installed reflectors on recently replaced trash surrounds at Silver Lake Recreation Area

OWNER/PARKLAND: Grand Traverse County – Natural Education Reserve

Administration

- Oversaw the restoration work being performed by Knouse Outdoor Restoration (KOR) on the bottomlands as part of a MOU between the CRA, KOR, and GTCD
- Met with Parks & Rec Director re: 3-year contract and potential to add Medallie Park to the work agreement
- Continued correspondence with the NER Advisory Committee which included: attendance at the October meeting; drafted agenda, minutes, and by-law amendments; and updates

Routine Monitoring and Maintenance

- Provided routine weekly checks to monitor trailheads and refill dog bag dispensers



- Performed weekly checks and necessary cleaning needs at Beitner and Jack's Landing outhouses
- Installed new fencing and a trash can surround at the (former) Beaver Pond Trailhead, along with several pieces of signage
- Repaired post to trailhead access gate at entry to Sabin Bottomlands that was damaged
- Blew off ADA Lone Pine Trail and NER infrastructure of fall leafy debris to maintain safe access
- Removed and properly disposed of treated timber sections of the former Beaver Pond boardwalk that were dilapidate and no longer in use
- Repaired damage trailhead fencing as necessary
- Cleared down trees by chainsaw off trail along Keystone Rapids
- Changed seasonal posters at trailhead info stations to reflect fall topics

Grants

- Great Lakes Restoration Initiative – Coordinated labor crews on the installation of 3000 bareroot seedlings along the Boardman River and made arrangements with contractors for the upcoming installation of 46 large stock trees.
- Environmental Quality Incentives Program – Coordinated labor crews on the installation of 9,500 bareroot seedlings along the Boardman River

Other

- Met onsite with Wildlife and Wetland Solutions to coordinate the treatment of invasive phragmites on Boardman and Sabin bottomlands.
 - Held two public workbees (33 attendees) to plant native trees and shrubs in the Sabin bottomlands.
 - Coordinated TC Central High School SEA Club students on the installation of native trees and shrubs as part of a community service project.
 - Coordinated Childrens House Montessori students on restoration and research opportunities within the Sabin and Boardman bottomlands.
 - Met with a Mom and her son who's in the Boy Scouts and needed a Star merit badge project. They ended up removing 100 lineal feet of snow fencing that was placed during Sabin dam removal to keep the public out of the work zone. Now that dam removal project is done the fence needed to be removed. The Scout and his mom also removed a large area of erosion control netting, the type that killed snakes and frogs this past spring.
 - Coordinated an Adams Chapter of Trout Unlimited work bee at the Natural Education Reserve where the volunteers installed 84 lineal feet of erosion cribbing and planted 300 native trees and shrubs along the banks of the newly exposed river post dam removal.
 - Attended Boardman River Dams Project Implementation Team meeting
 - Collaborated with TART and GT Hiking Club volunteers through two October workbee events in further construction/improvement of the Boardman River Trail to formalize connectivity from north to south on the NER
-

OWNER/PARKLAND: Recreational Authority – Hickory Meadows**Administration**

- Attended and provided updates at the monthly Rec Authority Board meetings
- Coordinated efforts to reschedule the monthly HMAAC meeting
- Corresponded with Advisory Committee meeting member Bill Brundage regarding winter groomed trail planning efforts
- Contacted Miss Dig to assess potential underground utilities along the proposed trail route parallel to Randolph St. from the SE corner of the property to the mid-Randolph gated access
- Created trail counter data graphs detailing user trends over the two-year period since installation
- Coordinated rental of a Kubota tractor with brush cutter attachment for mowing of winter groomed trail use
- Prepared the 1/4ly report to the Rec Authority Board
- Met with Matt Cowall, Karen Schmidt from the Botanic Gardens, and TART Planning and Management Director Chris Kushman, to review ways to slow down bike traffic on trails at Historic Barns Park

Routine Monitoring and Maintenance

- Provided weekly trailhead monitoring checks and refilled dog bag dispensers as necessary
- Provide final mowing and pruning efforts along trails and trailheads for the season
- Removed tree watering bags from vegetative buffer for season
- Added crushed stone to trail tread to provide further traction and reduce hazard on hill when clay is wet and slick just east of the Randolph St. Trailhead
- Re-posted missing interim trail intersect maps
- Cleared down trees off established trail by chainsaw
- Cut and treated stumps of invasive black locust trees that were along the proposed route for winter trail grooming
- Coordinated mowing of planned winter groomed trails
- Downloaded monthly trail counts at the three main trailheads
- Collected and replenished user surveys from trailheads as necessary

Other

- Posted temporary laminated trail caution signs at Historic Barns Parks to help alleviate bike pressure on pedestrian foot traffic
- Removed tree watering bags from the W. Bay Waterfront property

OWNER/PARKLAND: Rotary Camps & Services – East Creek Reserve & Canterbury Woods**Administration**

- Coordinated and attended the 13th Annual Jim Van Memorial Outing. Rotarians, friends, and staff cleared trails and installed navigational placards on each of the trail intersect map posts.

Routine Monitoring and Maintenance

- Performed weekly roadside and trailhead inspections to monitor parkland and pick-up trash.
- Weedwhacked several portions of trail.
- Installed “No Motorized Vehicles” sign at a trail entrance located off Mayfield Rd.
- Cleared/chainsawed a downed tree that had fallen across Mayfield Rd.
- Installed Fall seasonal posters into both kiosk stations

Other

- Assisted with a guided float for a group from the Council of Michigan Foundations through the Brown Bridge dam removal area.
-

BOARDMAN RIVER STEWARDSHIP

- Took a group of folks from the Council of Michigan Foundations on a guided float through the Brown Bridge dam removal area.
- Met with Horn Logging re: large wood for Phase-II project at Brown Bridge.
- Attended Boardman River Dams Project Implementation Team meeting
- Assisted with an Adams Chapter of Trout Unlimited work bee at the Natural Education Reserve where the volunteers installed 84 lineal feet of erosion cribbing and planted 300 native trees and shrubs along the banks of the newly exposed river post dam removal.
- Spoke with an NMC student regarding a paper she was doing for a class on the dam removal project.
- Sat in on a Coastal Management Grant Program webinar for potential application on the Boardman.
- Continued work on a full Fisheries Habitat Grant Program for restoration of the North Branch Sand Trap.
- Participated in a Boardman Collaborative meeting in a partner led effort to help determine a watershed wide management structure.
- Prepared Semi-Annual Report for US Fish & Wildlife Service grant for Phase-II Large wood grant.
- Attended FishPass open house.

ENVIRONMENTAL EDUCATION**Nature Center Visitation this Month: 248****Program Participants this month: 166****Drop ins this month: 82****Nature Center Visitation this year: 6,602****Nature Center Visitation Oct 2018: 412****Program Participants Oct 2019: 369****Drop-in Nov 2017: 43****Nature Center Visitation since 2008: 85,425**

Program Participation & Program Planning:

- 151 Preschoolers and their families experienced Nature-Based Preschool programming at the Boardman River Nature Center through our Knee-High Naturalist and Peepers program
 - 177 0-4 year olds experienced our NEW! Acorn Adventures program. This program is free-one hour program that allows young children to experience the outdoors with the Boardman River Nature Center
 - 71 students participated in two field trip program at the Boardman River Nature Center
 - Three scout groups attended programming at the Nature Center for a total of 56 scouts served.
 - Over 60 people attended our Afternoon with Raptors program. This one hour programs allowed people to interact with live raptors.
 - The Nature Center floors were resurfaced and that allowed for a complete reorganization of the nature center. Displays were reorganized and new wall posters were created to enhance the interactive and visual appeal of the nature center.
 - The gear library was established as a place where people can borrow outdoor equipment to enjoy their time in the outdoors no matter the weather.
 - The Nature Center was featured on the Four on 9&10 news to explain their nature-based preschool programming.
 - AED was installed in the Nature Center and staff was trained on how to use an AED in an emergency situation.
 - The education team attended a round table with the MDNR to see how our efforts could be collaborated and not duplicated.
-

FORESTRY ASSISTANCE PROGRAM (FAP)**On-Site Visits:**

Grand Traverse County

1.

Written Forest Management Recommendations: 0 **QFP Verifications:** 0 **MAEAP/FWH Verifications:** 0

FAP Referrals to Private Sector: 3 **FAP Referrals to Public Sector:** 1

In-office Contacts: landowners **Follow-up Contacts:** landowners/qualified foresters

FAP Promotion/Program Development:



PRODUCE SAFETY AND FSMA

- Total farm visits: 4, Follow-up visits: 1
- Follow-up Communication: 5
- PSRA: 1 / OFRR: 2
- Total completed PSRA Certificates to date: 2
- Total active PSRA: 9
- Farm Referrals by County to Date: 36

Manistee	4
Benzie	3
Grand Traverse	6
Leelanau	14
Antrim	5
Other	4

- Total farm contacts: 262
- Began North Carolina State: Intro to Microbial Foodborne Hazards
- Completed PMA Produce Safety Education Can Drive Change Webinar
- Completed Grower Updates and did bulk-mailing to grower contacts
- Follow-up with service area labs on Water Testing Analysis requirement for PSR (Pure Water Works Lab + Great Lakes Water Lab in Lake Ann)
- PSA Educators Call: Listeria Updates
- Completed Education Development Plan for FY20
- Submitted in partnership with other Techs. MDARD Food Safety Education Fund (FSEF) Grant Proposal for consumer education
- Developed Pre-harvest Checklist form for google doc submission for growers
- Identified potential grant funding for water testing for growers (similar to cost share)
- Planning meeting and outreach for Antrim Ag. Workshop
- Outreach and Planning with Dairy Doo (Morgan's Composting) for facility tour
- Working with Commercial Composting facilities for reporting for growers utilizing commercial compost

Recent Important Past & Upcoming Events in 2019 (all locations are Michigan unless otherwise noted, this is not the extensive list for year):

- *GTCD Large Equipment Tire Recycling Event 9/10/19*
- *Demonstration at Farm Field Safety Day 9/12/19*
- *Advisory Committee Meeting PSP 9/18/19*
- *Presenting on Produce Safety with Grow Benzie 9/20/19*
- *Farms, Food & Health Conference EXPO booth 9/27/19*
- *Farms, Food & Health Conference Panel Discussion/Presentation on Empowered Advocacy of Food Safety 9/28/19*
- *ST. PAUL, MN NCR Training Blastoff II 10/9/19-10/11/19*
- *The Community of Food, Society & Justice Conference- Ann Arbor 10/18/19*
- *Produce Safety Program Meeting w/ Service Area CD's 10/23/19*
- *Presenting PSA Grower Training 10/28/19*



- *MACD Fall Conference 10/28/19-10/30/19*
- Post Harvest Handling and Hygiene for Small and Medium Sized Growers- Grand Rapids 12/5/19
- MAEAP Farmstead Systems Training KBS 12/9/19
- GLEXPO Conference 12/10/19-12/12/19
- Northern Michigan Small Farms Conference 1/24/20-1/25/20
- Family Farms Conference- Kalamazoo 2/8/19
- Hosting Agriculture Workshop/Event w/ Antrim CD 3/20/19
- Hosting Workshop with Jamie TBD
- Morgan Composting Facilities Tour TBD

MICHIGAN AGRICULTURE ENVIRONMENTAL ASSURANCE PROGRAM (MAEAP)

Farm Visits: 7 (Antrim/Grand Traverse), 5 (Benzie/Leelanau)

Risk Assessments Completed: 2 (Antrim/Grand Traverse), 3 (Benzie/Leelanau)

Farms Verified: 1

Updates:

- 10/2 - Leelanau County Field Day @ Veronica Valley Park
- 10/8 - Fruit Council Meeting
- 10/10 - Leelanau Emergency Planning Committee Meeting
- 10/11 - Freshwater Roundtable
- 10/12 - Record Eagle Article / AgForum
- 10/16 - Antrim County Board Meeting
- 10/16 - Food and Farming Network
- 10/17 - Film Screening - "Polyfaces"
- 10/18 - Ag Container Collection
- 10/18 - TBA Career Tech Center
 - Tire Recycling Event "thank you" pizza party for the volunteer students
- 10/19 - Record Eagle Article / AgForum
- 10/22 - Benzie County Watershed Coalition Meeting
- 10/24 - MAEAP Verification - Interlochen Center for the Arts
- 10/25 - Freshwater Summit / MAEAP Presentation
- 10/28 - 10/30 - Michigan Association of Conservation Districts (MACD) Conference

Current Projects:

- Working with:
 - 8 Farms in Antrim
 - 17 Farms in Grand Traverse
 - 18 Farms in Leelanau
 - 8 Farms in Benzie
- Assisting with utilizing MAEAP fund code for NRCS EQIP Applications
- Implementing agrichemical container recycling program.



- Coordinating regenerative agriculture film series.
- Collaborating with Antrim Conservation District on spring MAEAP/Produce Safety workshop.
- Conducting 2019 MDARD Well Water Sampling for pesticide residues.
- Coordinating the Fruit & Vineyard show with the Fruit Grower's Council

Upcoming Events:

- 11/4 - 11/5 - Drone Workshop @ the Horticulture Research Station
- 11/5 - Leelanau County Board Meeting
- 11/8 - Leelanau County Annual Meeting
- 11/13 - SWD summit
- 11/20 - Food & Farming Network Meeting
- 11/21 - BCD annual meeting
- 11/21 - Film Series - "Living the Change"
- 11/25 - Farm Bureau Board Meeting

NORTHWEST MICHIGAN INVASIVE SPECIES NETWORK (ISN)

Public Inquiry Responses: 51

Active Contacts: 204

Passive Contacts: 11,377

Acres Surveyed: 541.5

Sites Surveyed: 23

Acres Treated: 29.5

Sites Treated: 19

Volunteer Hours: 0

Volunteers: 0

Meetings/Presentations:

- **10/7 - Hosted *GBB* Gold Achievement Training (Old Mission Associates); 10 attendees**
- 10/9 - Presented *Habitat Matters* to Ma-Me-Ne-Sewong Garden Club; 23 attendees
- 10/9 - Held ISN Steering Committee meeting
- 10/15 - Presented *Habitat Matters* to MI Nursery & Landscaper Assoc. Pesticide Clinic; 20 attendees
- 10/23 - "Attended" MI Invasive Species Coalition Annual Meeting subcommittee meeting
- 10/24 - "Attended" PlayCleanGo advisory committee meeting
- 10/29 - Attended Midwest Invasive Plant Network Board Meeting; 8 contacts
- 10/29 - Presented on grant match to MI Assoc. of Conservation Districts conference; ~40 participants



- 10/30 - Attended County Road Assoc. mtg w/ CISMA emphasis; 12 active, 40 passive contacts
- 10/31 - "Attended" Woody Invasives of the Great Lakes Collaborative website update meeting

Treatments, Restoration, and Surveys:

- 10/23 - Conducted site visit with TART; 3 contacts, 2 acres
- Surveyed 22.5 acres, 18 sites
- Treated phragmites: 17.5 acres, 17 sites
- Treated Oriental bittersweet: 4 acres, 3 sites
- Contractor woody invasive treatments: 12 acres, 2 site

Other Accomplishments:

- Facebook reach: 7,223 (FB changed how it calculates reach during the last week of the month)
- Website unique visitors: 2,270 (Weebly changed how it calculates visitors this month)
- Instagram reach: 1,826
- September 2019 eNews: 560 opens

Upcoming Events:

- Additional ISN events scheduled: www.habitatmatters.org/eventsworkbees

Acronyms and Abbreviations

AECOM	Boardman River Dams Project Engineers
BBAC	Brown Bridge Advisory Committee
BRNC	Boardman River Nature Center
CRA	Conservation Resource Alliance
DDA	Downtown Development Authority
DNR	Department of Natural Resources
ECR	East Creek Reserve
EPA	Environmental Protection Agency
EQIP	Environmental Quality Incentive Program
GBB	Go Beyond Beauty
GIS	Geographic Information System
GLRI	Great Lakes Restoration Initiative
GM	Garlic mustard
GTCD	Grand Traverse Conservation District
HMAC	Hickory Meadows Advisory Committee
ISN	Invasive Species Network
JB	Japanese barberry
MACD	Michigan Association of Conservation Districts
MAEAP	Michigan Agriculture Environmental Assurance Program
MDARD	Michigan Department of Agriculture & Rural Development
MISC	Michigan Invasive Species Coalition
MNLA	Michigan Nursery & Landscape Association
NER	Natural Education Reserve
NMC	Northwestern Michigan College
NRCS	Natural Resources Conservation Service
NWMFFN	Northwest Michigan Food and Farming Network
NWISN	Northwest Michigan Invasive Species Network
OB	Oriental Bittersweet
USFWS	United State Fish & Wildlife Service
SEEDS	501(c)3 nonprofit organization
SFP	Safe Food Program
Tx	Treatment



October 2019

2019 Household Hazardous Waste & Scrap Tires Collected at Events



Thursday, May 9th - 27,367 lbs. of HHW and 833 Tires

Thursday, June 20 - 36,952 lbs. of HHW

Thursday, August 8 - 33,930 lbs. of HHW and 855 Tires

Saturday, September 28th - 19,724 lbs. of HHW

Sunday, September 29th - 1,560 Tires and 1,200 lbs. of batteries

All 2019 HHW Events have been completed

Great job residents of Grand Traverse County! Because of your efforts we were able to reuse, recycle or properly dispose of **117,973 pounds** of Household Hazardous Waste and **3,248 Scrap Tires** at our special collection events in 2019.

HHW Event Dates for 2020

(Sign up will be available [online](#) one month before each event.)
Appointments are required

Thursday, May 14th

Thursday, June 18th

Thursday, August 6th

Saturday, September 26th

What Can I Bring to a Household Hazardous Waste Event? Click [here](#).

Open Burning: What can and cannot be legally burned in Michigan? Here are three articles that relate to open burning in Michigan:

Michigan's fall open burning tradition: Keep it safe, legal: [Here](#)

When it comes to falling leaves, consider composting: [Here](#)

Burning barns, homes and other structures: [Here](#)



JENIFER
DIXON



[Fire Report Dashboard](#)

Click on the photo to see the most up to date fire reports from the MDNR.



Have questions about where to recycle an item?

Click on the Take it Back Logo and you will be

Take it Back Directory!

If you are unable to find a solution on the directory, please contact the Resource Recovery Department and we'll be sure to help you out!



Smoke Alarm Drop Off Program

The GTC Resource Recovery Department and the Grand Traverse Metro Fire Department have teamed up to bring GTC residents a Smoke Alarm Drop Off program.

You may now bring your old smoke alarms to either the [Grand Traverse Metro Fire Administration at 897 Parsons Rd. in Traverse City](#) or the [Grand Traverse Metro Fire Station #11 at 3000 Albany Dr. in Traverse City](#) during their normal hours of operation.

The drop off containers are located just inside the main entry doors. It is recommended that smoke alarms be tested monthly, the batteries replaced bi-annually and whole units replaced every 10 years. Batteries can be brought to any of the 9 drop off locations (listed below) around GTC. Please contact the Resource Recovery Department if you have any questions.

Drop Off Battery Recycling

Batteries from Grand Traverse County residents are accepted at any of the battery drop off locations. Batteries from commercial businesses or nonresidents are not accepted. Businesses may bring batteries to the Household Hazardous Waste Collection events.

Battery drop off boxes are at the following locations:

Building / Location	Address
Acme Township Hall	6042 Acme Road Williamsburg, MI 49690
Blair Township Hall	2121 County Road 633 Grawn, MI 49637
City of Traverse City / Grand Traverse County Building	400 Boardman Avenue Traverse City, MI 49684
Civic Center	1213 W Civic Center Drive Traverse City, MI 49686
Fife Lake True Value	119 East Lake Street Fife Lake, Mi. 49633
Grand Traverse County Public Service Building	2650 LaFranier Road Traverse City, MI 49686
Metro Emergency Services Building	897 Parson Road Traverse City, MI 49686

Whitewater Township Hall

[Traverse City, MI 49684](#)

[5777 Vinton Road](#)
[Williamsburg, MI 49690](#)



Watch this short video on battery recycling.

[231-941-5555](tel:231-941-5555) | recyclesmart@grandtraverse.org | www.recyclesmart.info

Grand Traverse Sheriff's Office Citation, Accident & Arrest Statistics

Third Quarter Totals July - September 2019

Location	Citations	Traffic Crashes			Arrests		Traffic Crash Totals
		Fatal	PIA	PDA	OWI	Criminal	
01 Acme	48	1	7	62	7	15	70
02 Blair	134	0	20	83	16	88	103
03 East Bay	169	1	16	96	11	44	113
04 Fife Lake	37	0	6	16	0	11	22
05 Garfield	259	0	17	218	28	215	235
06 Grant	0	0	0	7	0	10	7
07 Green Lake	45	0	9	27	2	25	36
08 Long Lake	19	0	2	19	0	14	21
09 Mayfield	14	0	2	21	3	1	23
10 Peninsula	17	0	7	17	0	2	24
11 Paradise	28	0	7	24	0	14	31
12 Union	27	0	1	3	0	17	4
13 Whitewater	17	0	5	15	1	4	20
29 Fife Lake Vlg	11	0	0	0	0	0	0
30 Kingsley Vlg	6	0	1	5	0	19	6
66 Traverse City	22	0	0	7	3	252	7
84 Out of County	0	0	0	0	1	88	0
Totals	853	2	100	620	72	819	722

Ticket stats are based on what District Court has entered as of 10/21/19.

Arrest stats are as of 10/07/19.

Grand Traverse Sheriff's Office Citation, Accident & Arrest Statistics

July 2019

Location	Citations	Traffic Crashes			Arrests		Traffic Crash Totals
		Fatal	PIA	PDA	OWI	Criminal	
01 Acme	24	1	3	24	2	5	28
02 Blair	50	0	7	27	10	37	34
03 East Bay	50	1	11	32	5	12	44
04 Fife Lake	17	0	3	5	0	4	8
05 Garfield	82	0	5	74	11	78	79
06 Grant	0	0	0	0	0	5	0
07 Green Lake	12	0	2	10	1	12	12
08 Long Lake	13	0	2	10	0	4	12
09 Mayfield	5	0	0	7	1	0	7
10 Peninsula	4	0	1	4	0	0	5
11 Paradise	9	0	2	6	0	6	8
12 Union	14	0	0	2	0	0	2
13 Whitewater	4	0	1	5	0	2	6
29 Fife Lake Vlg	2	0	0	0	0	0	0
30 Kingsley Vlg	3	0	0	2	0	3	2
66 Traverse City	9	0	0	0	3	64	0
84 Out of County	0	0	0	0	0	20	0
Totals	298	2	37	208	33	252	247

Ticket stats are based on what District Court has entered as of 8/06/19.

Arrest stats are as of 8/06/19.

Grand Traverse Sheriff's Office Citation, Accident & Arrest Statistics

August 2019

Location	Citations	Traffic Crashes			Arrests		Traffic Crash Totals
		Fatal	PIA	PDA	OWI	Criminal	
01 Acme	12	0	2	21	4	8	23
02 Blair	48	0	12	29	4	34	41
03 East Bay	43	0	2	30	4	15	32
04 Fife Lake	9	0	0	9	0	2	9
05 Garfield	87	0	6	84	11	73	90
06 Grant	0	0	0	1	0	3	1
07 Green Lake	21	0	2	11	0	7	13
08 Long Lake	3	0	0	4	0	10	4
09 Mayfield	4	0	2	7	2	1	9
10 Peninsula	7	0	3	9	0	1	12
11 Paradise	3	0	3	6	0	2	9
12 Union	10	0	0	0	0	15	0
13 Whitewater	6	0	1	3	0	1	4
29 Fife Lake Vlg	6	0	0	0	0	0	0
30 Kingsley Vlg	2	0	1	2	0	11	3
66 Traverse City	9	0	0	4	0	71	4
84 Out of County	0	0	0	0	1	32	0
Totals	270	0	34	220	26	286	254

Ticket stats are based on what District Court has entered as of 9/09/19.

Arrest stats are as of 9/09/19.

Grand Traverse Sheriff's Office Citation, Accident & Arrest Statistics

September 2019

Location	Citations	Traffic Crashes			Arrests		Traffic Crash Totals
		Fatal	PIA	PDA	OWI	Criminal	
01 Acme	12	0	2	17	1	2	19
02 Blair	36	0	1	27	2	17	28
03 East Bay	76	0	3	34	2	17	37
04 Fife Lake	11	0	3	2	0	5	5
05 Garfield	90	0	6	60	6	64	66
06 Grant	0	0	0	6	0	2	6
07 Green Lake	12	0	5	6	1	6	11
08 Long Lake	3	0	0	5	0	0	5
09 Mayfield	5	0	0	7	0	0	7
10 Peninsula	6	0	3	4	0	1	7
11 Paradise	16	0	2	12	0	6	14
12 Union	3	0	1	1	0	2	2
13 Whitewater	7	0	3	7	1	1	10
29 Fife Lake Vlg	3	0	0	0	0	0	0
30 Kingsley Vlg	1	0	0	1	0	5	1
66 Traverse City	4	0	0	3	0	117	3
84 Out of County	0	0	0	0	0	36	0
Totals	285	0	29	192	13	281	221

Ticket stats are based on what District Court has entered as of 10/21/19.

Arrest stats are as of 10/07/19.

2019 State Shared Revenue

State of Michigan Revenue Sharing - Constitutional & (EVIP)

Period For	2015	2016	2017	2018	2019	2019 Total	(%) of Change from 2018	Difference From 2018 to 2019
Nov - Dec PD	\$ 211,681.00	\$ 205,411.00	\$ 217,905.00	\$ 220,248.00	\$ 231,217.00	\$ 240,581.00	4.56%	\$ 10,963.00
Jan - Feb PD	\$ 186,832.00	\$ 195,372.00	\$ 225,890.00	\$ 209,998.00	\$ 214,862.00	\$ 224,226.00	2.17%	\$ 4,888.00
Mar - April PD	\$ 191,761.00	\$ 198,831.00	\$ 203,234.00	\$ 207,404.00	\$ 218,924.00	\$ 228,288.00	5.04%	\$ 11,514.00
May - June PD	\$ 204,632.00	\$ 211,755.00	\$ 225,598.00	\$ 235,957.00	\$ 244,196.00	\$ 253,561.00	3.25%	\$ 8,231.00
July - Aug PD	\$ 215,919.00	\$ 223,089.00	\$ 238,999.00	\$ 248,099.00	\$ 253,080.00	\$ 262,659.00	1.98%	\$ 5,196.00
Sept - Oct PD	\$ 216,923.00	\$ 224,093.00	\$ 230,686.00	\$ 247,255.00	\$ 256,619.00	\$ 262,659.00		\$ -
TOTAL	\$ 1,227,748.00	\$ 1,270,721.00	\$ 1,342,312.00	\$ 1,368,961.00	\$ 1,425,172.00	\$ 1,209,315.00	3.40%	\$ 40,762.00
Personal Property Community Stabilization Share Revenue								
Annual Rec 3/6/18	Received separate from State							

Township Budgeted for 2019	YTD Received From State
\$ 1,300,000.00	\$ 1,209,315.00
\$ (90,685.00)	DIFFERENCE

\$ 1,459,607.00 State Projected for 2019 (Constitutional \$ 1,403,422...and EVIP \$ 43,051... SUP \$13,134 Total \$ 1,459,607.)

Clerk's Report

For October 31, 2019

Submitted 11/06/19

To The Garfield Township Board;

On the following pages you will find a copy of the Revenue and Expenditure Report. This Report is an informational report that gives you an overview of what has happened in that particular month, along with what has happened for the whole year. It also compares what has happened for the year with the Budget and gives you a final figure of what is left in that budgeted line item. The Budget is a tool to go by for that year. Nothing is guaranteed in the Budget, it is your best estimate. The Township's Budget is also a Cost Center Budget not a Line Item Budget, which means that what is important is the final figure. Some line items may run over as long as the final cost center total is not over. On this Report you will find the following captions on the top: Original and Amended Budget, Annual and Current Month, and finally Balance.

For the month of October in the General Fund, you will find that we had a total of \$338,180.35 Revenues and \$474,186.49 Expenditures. For the year we have a total of \$3,956,419.95 Revenues and \$3,252,638.03 Expenditures.

If you have any questions or would like further clarification please feel free to contact me at: 231-941-1620.

Lanie McManus

Township Clerk

REVENUE REPORT FOR GARFIELD TOWNSHIP
 PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019		YTD BALANCE 10/31/2019	ACTIVITY FOR MONTH 10/31/2019	AVAILABLE BALANCE
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 101 - GENERAL OPERATING FUND						
Revenues						
Dept 000						
101-000-403.000	CURRENT REAL PROPERTY TAXES	1,800,000.00	1,800,000.00	2,073,190.99	(364.03)	(273,190.99)
101-000-407.000	DEL PERSONAL PROP TAXES	500.00	500.00	2,559.61	717.69	(2,059.61)
101-000-412.000	SWAMP TAX COLLECTIONS	80.00	80.00	0.00	0.00	80.00
101-000-414.000	Protested PRE Interest	500.00	500.00	891.54	0.00	(391.54)
101-000-423.000	TRAILER PARK FEES	8,000.00	8,000.00	6,768.02	0.00	1,231.98
101-000-445.000	PENALTIES & INT. ON TAXES	4,000.00	4,000.00	3,999.27	7.86	0.73
101-000-476.000	BUILDING PERMITS	220,000.00	220,000.00	237,947.00	81,187.00	(17,947.00)
101-000-476.001	PLANNING FEES	7,500.00	7,500.00	14,100.00	(3,250.00)	(6,600.00)
101-000-476.002	MAINT INSPECTION FEES	800.00	800.00	280.00	0.00	520.00
101-000-476.003	TREASURER FEES	500.00	500.00	550.00	0.00	(50.00)
101-000-476.004	PARK USE FEES	0.00	0.00	3,250.00	20.00	(3,250.00)
101-000-476.005	ZONING FEES	22,000.00	22,000.00	19,900.00	4,670.00	2,100.00
101-000-566.000	STATE GRANT	0.00	0.00	1,500.00	1,500.00	(1,500.00)
101-000-574.000	STATE SHARED REVENUE	1,300,000.00	1,300,000.00	1,164,468.00	253,080.00	135,532.00
101-000-574.001	STATE SHARED REV. - LIQUOR LA	20,000.00	20,000.00	21,434.05	0.00	(1,434.05)
101-000-575.000	Road Right of Way	20,000.00	20,000.00	0.00	0.00	20,000.00
101-000-612.000	CHARGES FOR TOWNSHIP SERVICES	5,000.00	5,000.00	8,115.57	225.00	(3,115.57)
101-000-627.000	TAX COLLECTION FEES	22,000.00	22,000.00	21,702.50	0.00	297.50
101-000-656.000	Ordinance Enforcement Fees	1,000.00	1,000.00	233.34	0.00	766.66
101-000-664.000	EARNED INTEREST	20,000.00	20,000.00	71,123.18	77.91	(51,123.18)
101-000-668.002	RENTS & ROYALTIES CABLE VIS	265,000.00	265,000.00	207,662.59	0.00	57,337.41
101-000-668.003	RENTS & ROYALTIES CABLE EQUIP	17,000.00	17,000.00	19,727.96	0.00	(2,727.96)
101-000-670.000	UNREALIZED LOSS ON INVESTMENT	0.00	0.00	20,488.59	0.00	(20,488.59)
101-000-676.000	REIMBURSEMENTS	0.00	0.00	55,779.33	39.00	(55,779.33)
101-000-676.001	Reimbursed Treasurer Legal Fees	600.00	600.00	748.41	269.92	(148.41)
Total Dept 000		3,734,480.00	3,734,480.00	3,956,419.95	338,180.35	(221,939.95)
TOTAL REVENUES		3,734,480.00	3,734,480.00	3,956,419.95	338,180.35	(221,939.95)
Fund 101 - GENERAL OPERATING FUND:						
TOTAL REVENUES		3,734,480.00	3,734,480.00	3,956,419.95	338,180.35	(221,939.95)

GL NUMBER	DESCRIPTION	2019		ACTIVITY FOR MONTH 10/31/19	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
Dept 101 - TOWNBOARD						
101-101-701.100	WAGES - TRUSTEE	12,000.00	12,000.00	900.00	2,600.00	78.33
101-101-701.101	WAGES - FILE CLERK	35,143.68	35,143.68	3,023.36	2,160.35	93.85
101-101-701.102	WAGES - TRUSTEE	12,000.00	12,000.00	900.00	3,450.00	71.25
101-101-701.103	WAGES - TRUSTEE	12,000.00	12,000.00	900.00	3,850.00	67.92
101-101-701.104	WAGES - TRUSTEE	12,000.00	12,000.00	1,150.00	1,900.00	84.17
101-101-701.105	WAGES - OFFICE COORDINATOR	32,676.80	32,676.80	5,216.00	(5,754.44)	117.61
101-101-726.000	SUPPLIES	5,500.00	5,500.00	843.83	(659.37)	111.99
101-101-726.001	POSTAGE	8,000.00	8,000.00	2,424.41	772.85	90.34
101-101-726.002	SUPPLIES - COPIER MAINTENANCE	7,500.00	7,500.00	986.22	3,439.22	54.14
101-101-801.002	LEGAL SERVICES - TOWNBOARD	16,000.00	16,000.00	0.00	10,812.37	32.42
101-101-801.004	LEGAL -Tax Tribunal	10,000.00	10,000.00	0.00	10,000.00	0.00
101-101-802.000	AUDIT AND ACCOUNTING	17,000.00	17,000.00	0.00	10,000.00	0.00
101-101-805.000	CONTRACTED AND OTHER SERVICES	6,500.00	6,500.00	644.00	1,940.00	88.59
101-101-860.000	MILEAGE	500.00	500.00	0.00	(1,343.50)	120.67
101-101-900.000	PRINTING & PUBLISHING	2,500.00	2,500.00	0.00	493.04	1.39
101-101-901.000	ADVERTISING	7,500.00	7,500.00	0.00	355.31	85.79
101-101-960.000	EDUCATION & TRAINING	4,000.00	4,000.00	731.60	2,282.55	69.57
101-101-965.101	DUES & PUBLICATIONS -TOWNBOARD	2,500.00	2,500.00	14.55	3,952.95	1.18
101-101-965.102	DUES - MICHIGAN TOWNSHIP ASSO	6,500.00	6,500.00	0.00	2,011.51	19.54
				0.00	396.22	93.90
		209,820.48	209,820.48	17,733.97	42,659.06	79.67
Total Dept 101 - TOWNBOARD						
Dept 171 - TOWNSHIP SUPERVISOR						
101-171-701.201	WAGES - SUPERVISOR	75,161.28	75,161.28	5,781.64	11,630.99	84.53
101-171-701.202	WAGES - APPRAISER II	43,911.17	43,911.17	3,377.60	6,797.57	84.52
101-171-701.204	WAGES - APPRAISER III	52,344.21	52,344.21	4,026.41	8,205.34	84.32
101-171-701.205	WAGES - ASSESSOR	92,800.59	92,800.59	7,138.50	14,360.74	84.53
101-171-726.000	SUPPLIES	2,000.00	2,000.00	108.74	1,257.25	37.14
101-171-726.001	POSTAGE	3,700.00	3,700.00	0.00	707.67	80.87
101-171-805.000	CONTRACTED AND OTHER SERVICES	25,000.00	25,000.00	0.00	16,914.58	32.34
101-171-860.200	MILEAGE - SUPERVISOR	1,000.00	1,000.00	0.00	1,000.00	0.00
101-171-860.201	MILEAGE - ASSESSOR	1,000.00	1,000.00	0.00	27.57	97.24
101-171-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	0.00	59.73	97.01
101-171-901.000	ADVERTISING	500.00	500.00	0.00	500.00	0.00
101-171-960.000	EDUCATION & TRAINING	7,000.00	7,000.00	787.21	1,837.10	73.76
101-171-960.200	EDUCATION - SUPERVISOR	1,000.00	1,000.00	0.00	1,000.00	0.00
101-171-965.000	DUES & PUBLICATIONS	3,000.00	3,000.00	0.00	1,752.20	41.59
		310,417.25	310,417.25	21,220.10	66,050.74	78.72
Total Dept 171 - TOWNSHIP SUPERVISOR						
Dept 191 - ELECTIONS						
101-191-701.000	WAGES	15,000.00	15,000.00	0.00	15,000.00	0.00
101-191-726.000	SUPPLIES	5,000.00	5,000.00	0.00	93.66	98.13
101-191-726.001	POSTAGE	4,000.00	4,000.00	0.00	4,000.00	0.00
101-191-860.000	MILEAGE	400.00	400.00	0.00	400.00	0.00
101-191-901.000	ADVERTISING	500.00	500.00	0.00	500.00	0.00
101-191-935.010	MACHINE MAINTENANCE	3,000.00	3,000.00	0.00	3,000.00	0.00
101-191-935.015	COMPUTER SUPPORT SYSTEMS	5,000.00	5,000.00	0.00	5,000.00	0.00
		32,900.00	32,900.00	0.00	27,993.66	14.91
Total Dept 191 - ELECTIONS						
Dept 215 - TOWNSHIP CLERK						

EXPENDITURE REPORT FOR GARFIELD TOWNSHIP
 PERIOD ENDING 10/31/2019

2019

ACTIVITY FOR MONTH

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE 10/31/2019	ACTIVITY FOR MONTH 10/31/19	AVAILABLE BALANCE	% BDCGT USED
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
101-215-701.300	WAGES - CLERK	75,161.28	75,161.28	63,530.29	5,781.64	11,630.99	84.53
101-215-701.302	WAGES - DEPUTY CLERK	46,500.00	46,500.00	39,236.90	3,576.92	7,263.10	84.38
101-215-701.303	WAGES - ACCOUNTANT	5,000.00	5,000.00	655.00	0.00	4,345.00	13.10
101-215-726.000	SUPPLIES	1,500.00	1,500.00	557.84	0.00	942.16	37.19
101-215-860.300	MILEAGE - CLERK	400.00	400.00	0.00	0.00	400.00	0.00
101-215-860.301	MILEAGE - DEPUTY CLERK	400.00	400.00	0.00	0.00	400.00	0.00
101-215-956.016	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	0.00
101-215-960.000	EDUCATION & TRAINING	6,000.00	6,000.00	5,812.38	57.79	187.62	96.87
101-215-965.000	DUES & PUBLICATIONS	700.00	700.00	330.00	0.00	370.00	47.14
Total Dept 215 - TOWNSHIP CLERK		136,161.28	136,161.28	110,122.41	9,416.35	26,038.87	80.88
Dept 247 - BOARD OF REVIEW							
101-247-701.400	WAGES - B OF R	1,500.00	1,500.00	700.00	0.00	800.00	46.67
101-247-701.401	WAGES - B OF R	1,500.00	1,500.00	500.00	0.00	1,000.00	33.33
101-247-701.402	WAGES - B OF R	1,500.00	1,500.00	600.00	0.00	900.00	40.00
101-247-701.403	WAGES - B OF R	1,500.00	1,500.00	300.00	0.00	1,200.00	20.00
101-247-960.000	EDUCATION & TRAINING	200.00	200.00	0.00	0.00	200.00	0.00
Total Dept 247 - BOARD OF REVIEW		6,200.00	6,200.00	2,100.00	0.00	4,100.00	33.87
Dept 253 - TOWNSHIP TREASURER							
101-253-701.500	WAGES - TREASURER	75,161.78	75,161.78	63,530.29	5,781.64	11,631.49	84.52
101-253-701.501	WAGES - ASSISTANT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-253-701.502	WAGES - DEPUTY TREASURER	46,500.00	46,500.00	39,236.90	3,576.92	7,263.10	84.38
101-253-726.000	SUPPLIES	2,500.00	2,500.00	1,896.72	118.36	603.28	75.87
101-253-726.001	POSTAGE	6,500.00	6,500.00	4,777.66	2,390.00	1,722.34	73.50
101-253-801.000	LEGAL SERVICES	3,000.00	3,000.00	968.90	0.00	2,031.10	32.30
101-253-809.000	Bank Fees	300.00	300.00	0.00	0.00	300.00	0.00
101-253-860.500	MILEAGE - TREASURER	700.00	700.00	178.64	0.00	521.36	25.52
101-253-860.501	MILEAGE - DEPUTY TREASURER	500.00	500.00	218.08	0.00	281.92	43.62
101-253-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	758.70	0.00	1,241.30	37.94
101-253-901.000	ADVERTISING	100.00	100.00	0.00	0.00	100.00	0.00
101-253-960.000	EDUCATION & TRAINING	4,500.00	4,500.00	277.99	78.91	4,222.01	6.18
101-253-965.000	DUES & PUBLICATIONS	500.00	500.00	385.00	150.00	115.00	77.00
Total Dept 253 - TOWNSHIP TREASURER		147,261.78	147,261.78	112,228.88	12,095.83	35,032.90	76.21
Dept 258 - COMPUTER SUPPORT							
101-258-726.000	SUPPLIES	6,000.00	6,000.00	489.99	0.00	5,510.01	8.17
101-258-935.015	COMPUTER SUPPORT SYSTEMS	30,000.00	30,000.00	24,861.47	605.08	5,138.53	82.87
101-258-935.016	COMPUTER NETWORK	2,000.00	2,000.00	939.97	84.99	1,060.03	47.00
Total Dept 258 - COMPUTER SUPPORT		38,000.00	38,000.00	26,291.43	690.07	11,708.57	69.19
Dept 265 - TOWNSHIP HALL							
101-265-701.011	Maintenance Wages	10,000.00	10,000.00	7,958.33	1,374.60	2,041.67	79.58
101-265-726.003	SUPPLIES-MAINTANCE	3,500.00	3,500.00	1,772.07	496.43	1,727.93	50.63
101-265-850.000	TELEPHONE	16,000.00	16,000.00	13,622.14	2,173.78	2,377.86	85.14
101-265-920.601	HEATING / GAS	12,000.00	12,000.00	7,607.87	290.17	4,392.13	63.40
101-265-920.602	WATER / SEWER	6,000.00	6,000.00	3,874.57	944.60	2,125.43	64.58
101-265-920.603	LIGHTS BUILDING	15,000.00	15,000.00	10,087.62	2,173.04	4,912.38	67.25

GL NUMBER	DESCRIPTION	2019		ACTIVITY FOR MONTH 10/31/19	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
101-265-935.601	SNOW PLOWING	10,000.00	10,000.00	0.00	6,938.00	30.62
101-265-935.602	LAWN MAINTENANCE	10,000.00	10,000.00	30,607.38	(25,524.44)	355.24
101-265-935.603	CLEANING SERVICE	15,000.00	15,000.00	1,150.00	4,620.00	69.20
101-265-935.604	RUBBISH REMOVAL	1,000.00	1,000.00	85.00	175.00	82.50
101-265-935.605	BUILDING REPAIR	50,000.00	50,000.00	0.00	49,475.50	1.05
101-265-935.606	ELECTRONIC PROTECTION SYSTEM	1,500.00	1,500.00	365.40	38.40	97.44
101-265-935.608	MAINTENANCE-OTHER	15,000.00	15,000.00	796.50	(6,134.16)	140.89
Total Dept 265 - TOWNSHIP HALL		165,000.00	165,000.00	40,456.90	47,165.70	71.41
Dept 301 - POLICE SERVICES						
101-301-830.000	POLICE CONTRACT	1,200,000.00	1,200,000.00	289,145.50	50,302.42	95.81
Total Dept 301 - POLICE SERVICES		1,200,000.00	1,200,000.00	289,145.50	50,302.42	95.81
Dept 371 - TOWNSHIP BUILDING INSPECTOR						
101-371-701.702	WAGES BUILDING ASSISTANT	16,744.63	16,744.63	0.00	7,192.96	57.04
101-371-701.703	WAGES - BUILDING	73,473.79	73,473.79	5,651.84	11,388.62	84.50
101-371-701.704	WAGES - BUILDING	25,000.00	25,000.00	1,722.00	8,157.86	67.37
101-371-701.705	WAGES - CONSTRUCTION BOARD	1,000.00	1,000.00	0.00	1,000.00	0.00
101-371-726.000	SUPPLIES	1,000.00	1,000.00	0.00	88.69	91.13
101-371-960.000	EDUCATION & TRAINING	1,000.00	1,000.00	0.00	1,000.00	0.00
101-371-965.000	DUES & PUBLICATIONS	1,500.00	1,500.00	0.00	611.25	59.25
Total Dept 371 - TOWNSHIP BUILDING INSPECTOR		119,718.42	119,718.42	7,373.84	29,439.38	75.41
Dept 400 - PLANNING COMMISSION						
101-400-701.800	WAGES - PLANNING	2,000.00	2,000.00	100.00	300.00	85.00
101-400-701.801	WAGES - PLANNING	2,000.00	2,000.00	100.00	700.00	65.00
101-400-701.802	WAGES - PLANNING	2,000.00	2,000.00	100.00	400.00	80.00
101-400-701.804	WAGES - PLANNING	2,000.00	2,000.00	100.00	500.00	75.00
101-400-701.805	WAGES - PLANNING	2,000.00	2,000.00	100.00	400.00	80.00
101-400-701.806	WAGES - PLANNING	2,000.00	2,000.00	100.00	400.00	80.00
101-400-701.808	WAGES - PLANNING	2,000.00	2,000.00	100.00	400.00	80.00
101-400-801.000	LEGAL SERVICES	25,000.00	25,000.00	228.50	20,356.00	18.58
101-400-805.000	CONTRACTED AND OTHER SERVICES	6,000.00	6,000.00	592.98	1,668.02	72.20
101-400-900.000	PRINTING & PUBLISHING	1,000.00	1,000.00	0.00	1,000.00	0.00
101-400-901.000	ADVERTISING	2,000.00	2,000.00	162.75	732.55	63.37
101-400-960.000	EDUCATION & TRAINING	2,000.00	2,000.00	0.00	2,000.00	0.00
101-400-965.000	DUES & PUBLICATIONS	1,000.00	1,000.00	0.00	1,000.00	0.00
Total Dept 400 - PLANNING COMMISSION		51,000.00	51,000.00	1,684.23	29,656.57	41.85
Dept 401 - TOWNSHIP PLANNER						
101-401-701.900	WAGES - PLANNER	73,473.79	73,473.79	5,651.84	11,369.79	84.53
101-401-701.901	WAGES - DEPUTY PLANNER	52,604.54	52,604.54	3,923.08	12,117.52	76.96
101-401-701.902	WAGES -PLANNER ASSISTANT	12,558.53	12,558.53	0.00	5,394.83	57.04
101-401-726.000	SUPPLIES	1,000.00	1,000.00	0.00	(60.35)	106.04
101-401-860.900	MILEAGE - TOWNSHIP PLANNER	300.00	300.00	0.00	300.00	0.00
101-401-860.901	MILEAGE - DEPUTY PLANNER	300.00	300.00	0.00	300.00	0.00
101-401-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	0.00	1,925.00	3.75
101-401-960.000	EDUCATION & TRAINING	5,000.00	5,000.00	1,361.82	2,858.18	42.84

GL NUMBER	DESCRIPTION	2019		YTD BALANCE 10/31/2019	ACTIVITY FOR MONTH 10/31/19	AVAILABLE BALANCE	% BDCGT USED
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
101-401-965.000	DUES & PUBLICATIONS	1,000.00	1,000.00	108.50	0.00	891.50	10.85
Total Dept 401 - TOWNSHIP PLANNER		148,236.86	148,236.86	113,140.39	10,936.74	35,096.47	76.32
Dept 410 - ZONING BOARD OF APPEALS							
101-410-701.001	WAGES - ZONING	1,200.00	1,200.00	300.00	0.00	900.00	25.00
101-410-701.002	WAGES - ZONING	1,200.00	1,200.00	400.00	0.00	800.00	33.33
101-410-701.003	WAGES - ZONING	1,200.00	1,200.00	400.00	0.00	800.00	33.33
101-410-701.004	WAGES - ZONING	1,200.00	1,200.00	300.00	0.00	900.00	25.00
101-410-701.005	WAGES - ZONING	1,200.00	1,200.00	400.00	0.00	800.00	33.33
101-410-801.000	LEGAL SERVICES	10,000.00	10,000.00	1,364.80	1,161.80	8,635.20	13.65
101-410-805.000	CONTRACTED AND OTHER SERVICES	1,000.00	1,000.00	285.00	62.00	715.00	28.50
101-410-901.000	ADVERTISING	2,000.00	2,000.00	1,264.70	328.25	735.30	63.24
101-410-960.000	EDUCATION & TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 410 - ZONING BOARD OF APPEALS		20,000.00	20,000.00	4,714.50	1,552.05	15,285.50	23.57
Dept 412 - ZONING ADMINISTRATOR							
101-412-701.601	WAGES	51,665.46	51,665.46	43,670.29	3,974.26	7,995.17	84.53
101-412-701.602	WAGES ZONING	16,000.00	16,000.00	6,834.46	877.35	9,165.54	42.72
101-412-726.000	SUPPLIES	1,000.00	1,000.00	436.56	0.00	563.44	43.66
101-412-860.601	MILEAGE - ZONING ADMIN	150.00	150.00	0.00	0.00	150.00	0.00
101-412-860.602	MILEAGE - DEPT ZONING	150.00	150.00	0.00	0.00	150.00	0.00
101-412-960.000	EDUCATION & TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-412-965.000	DUES & PUBLICATIONS	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 412 - ZONING ADMINISTRATOR		71,465.46	71,465.46	50,941.31	4,851.61	20,524.15	71.28
Dept 448 - STREET LIGHTS - TOWNSHIP							
101-448-920.005	STREET LIGHTS TOWNSHIP	80,000.00	80,000.00	79,411.47	8,397.29	588.53	99.26
Total Dept 448 - STREET LIGHTS - TOWNSHIP		80,000.00	80,000.00	79,411.47	8,397.29	588.53	99.26
Dept 747 - COMMUNITY PROMOTIONS							
101-747-880.003	COM. PROM. - ECONOMIC DEVELOPMENT	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-747-880.004	COM. PROM. - TC-TALUS	3,000.00	3,000.00	3,000.00	0.00	0.00	100.00
101-747-880.007	COM. PROM. - COMMUNITY AWAREN	820,000.00	820,000.00	13,021.50	0.00	806,978.50	1.59
101-747-880.008	COM. PROM. - CONTRACTED SERVI	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-747-880.011	COM. PROM. - P.E.G.	100,000.00	100,000.00	117,809.13	22,607.73	(17,809.13)	117.81
101-747-880.017	COM. PROM. - TV BOARD	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-747-880.018	COM. PROM. - MILFOIL	8,000.00	8,000.00	0.00	0.00	8,000.00	0.00
Total Dept 747 - COMMUNITY PROMOTIONS		968,500.00	968,500.00	133,830.63	22,607.73	834,669.37	13.82
Dept 806 - TOWNSHIP VEHICLES							
101-806-862.000	GAS & CAR WASHES	2,500.00	2,500.00	1,081.02	172.93	1,418.98	43.24
101-806-863.000	OIL CHANGES	500.00	500.00	48.48	48.48	451.52	9.70
101-806-864.000	MISCELLANEOUS	1,500.00	1,500.00	583.62	83.99	916.38	38.91
Total Dept 806 - TOWNSHIP VEHICLES		4,500.00	4,500.00	1,713.12	305.40	2,786.88	38.07

EXPENDITURE REPORT FOR GARFIELD TOWNSHIP
 PERIOD ENDING 10/31/2019

2019

ACTIVITY FOR MONTH

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	2019 AMENDED BUDGET	YTD BALANCE 10/31/2019	AVAILABLE BALANCE	% BDCGT USED
Fund 101 - GENERAL OPERATING FUND						
Expenditures						
Dept 851 - EMPLOYEE BENEFITS & INSURANCES						
101-851-701.000	WAGES	6,000.00	6,000.00	1,655.76	4,344.24	27.60
101-851-701.027	UNEMPLOYMENT	4,000.00	4,000.00	0.00	4,000.00	0.00
101-851-873.001	John Hancock 403B	90,000.00	90,000.00	85,039.90	4,960.10	94.49
101-851-873.010	SOCIAL SECURITY - EMPLOYER	80,000.00	80,000.00	61,295.22	18,704.78	76.62
101-851-873.020	VACATION & PERSONAL PAYOUT	5,000.00	5,000.00	123.66	4,876.34	2.47
101-851-873.030	INSURANCE - EMPLOYEE HEALTH	325,000.00	325,000.00	285,103.79	39,896.21	87.72
101-851-873.040	INSURANCE - EMPLOYEE LIFE	10,000.00	10,000.00	8,062.88	1,937.12	80.63
101-851-912.001	INSURANCE - LIABILITY	13,000.00	13,000.00	0.00	13,000.00	0.00
101-851-912.002	INSURANCE - WORKMENS COMP.	8,000.00	8,000.00	6,675.00	1,325.00	83.44
Total Dept 851 - EMPLOYEE BENEFITS & INSURANCES		541,000.00	541,000.00	447,956.21	93,043.79	82.80
Fund 900 - CAPITAL OUTLAY						
Expenditures						
Dept 900 - CAPITAL OUTLAY						
101-900-970.001	CAPITAL OUTLAY - ELECTIONS	2,000.00	2,000.00	1,767.94	232.06	88.40
101-900-970.002	CAPITAL OUTLAY - TOWNSHIP HAL	10,000.00	10,000.00	21,802.12	(11,802.12)	218.02
101-900-970.003	CAPITAL OUTLAY - COMPUTER	15,000.00	15,000.00	1,029.00	13,971.00	6.86
101-900-970.004	CAPITAL OUTLAY - VEHICLES	15,000.00	15,000.00	0.00	15,000.00	0.00
101-900-970.005	CAPITAL OUTLAY - LAND	1,000.00	1,000.00	0.00	1,000.00	0.00
Total Dept 900 - CAPITAL OUTLAY		43,000.00	43,000.00	24,599.06	18,400.94	57.21
Fund 965 - TRANSFERS TO OTHER FUNDS						
Expenditures						
Dept 965 - TRANSFERS TO OTHER FUNDS						
101-965-990.308	TRANSFERS TO #308 PARK SYS	200,000.00	370,000.00	350,000.00	20,000.00	94.59
Total Dept 965 - TRANSFERS TO OTHER FUNDS		200,000.00	370,000.00	350,000.00	20,000.00	94.59
TOTAL EXPENDITURES						
TOTAL EXPENDITURES		4,493,181.53	4,663,181.53	3,252,638.03	1,410,543.50	69.75
Fund 101 - GENERAL OPERATING FUND:						
TOTAL EXPENDITURES		4,493,181.53	4,663,181.53	3,252,638.03	1,410,543.50	69.75

EXPENDITURE REPORT FOR GARFIELD TOWNSHIP

PERIOD ENDING 10/31/2019

GL NUMBER	DESCRIPTION	2019		YTD BALANCE 10/31/2019	ACTIVITY FOR MONTH 10/31/19	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 308 - PARK SYSTEM FUND							
Expenditures							
Dept 000							
308-000-701.308	WAGES - PARKS AND RECREATION	8,400.00	8,400.00	1,800.00	0.00	6,600.00	21.43
308-000-801.000	LEGAL SERVICES	2,000.00	2,000.00	710.50	203.00	1,289.50	35.53
308-000-864.000	MISCELLANEOUS	0.00	0.00	26,254.45	25,968.45	(26,254.45)	100.00
308-000-880.001	COM. PROM. - SILVER LAKE PARK	94,000.00	94,000.00	15,083.87	1,359.79	78,916.13	16.05
308-000-880.006	COM. PROM. - BVNP (YMCA)	63,000.00	63,000.00	73,316.60	51.00	(10,316.60)	116.38
308-000-880.008	COM. PROM. - Cont. Serv GTCD	46,000.00	46,000.00	34,500.00	0.00	11,500.00	75.00
308-000-880.012	COM. PROM. - GT COMMONS	12,500.00	12,500.00	869.26	442.45	11,630.74	6.95
308-000-880.013	COM. PROM. - BOARDMAN RIVER	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
308-000-880.014	COM. PROM. - MILLER CREEK	8,500.00	8,500.00	269.50	4.60	8,230.50	3.17
308-000-880.015	COM. PROM. - PARK & TRAIL MAI	26,100.00	26,100.00	5,200.00	0.00	20,900.00	19.92
308-000-880.016	COM. PROM. - KIDS CREEK PARK	44,800.00	44,800.00	2,539.42	21.60	42,260.58	5.67
308-000-935.000	MAINTENANCE - MISC, EQUIP	55,000.00	55,000.00	50,756.17	8,125.28	4,243.83	92.28
Total Dept 000		365,300.00	365,300.00	211,299.77	36,176.17	154,000.23	57.84
Dept 851 - EMPLOYEE BENEFITS & INSURANCES							
308-851-873.010	SOCIAL SECURITY - EMPLOYER	0.00	0.00	137.70	0.00	(137.70)	100.00
Total Dept 851 - EMPLOYEE BENEFITS & INSURANCES		0.00	0.00	137.70	0.00	(137.70)	100.00
TOTAL EXPENDITURES							
		365,300.00	365,300.00	211,437.47	36,176.17	153,862.53	57.88
Fund 308 - PARK SYSTEM FUND:							
TOTAL EXPENDITURES		365,300.00	365,300.00	211,437.47	36,176.17	153,862.53	57.88

**CHARTER TOWNSHIP OF GARFIELD
RESOLUTION 2019-24-T**

**APPROVAL OF FINANCIAL INSTITUTIONS WITH WHICH
THE TOWNSHIP TREASURER WILL DO BUSINESS IN 2020**

BE IT RESOLVED, that the Board of Trustees of the Charter Township of Garfield approves of the Township Treasurer doing business with the following financial institutions in the year 2020.

Chemical Bank
Chase
4 Front Credit Union
Fifth Third Bank
Traverse Catholic Federal Credit Union
Independent Bank
First Community Bank
TBA Credit Union
Honor State Bank
Team One Credit Union

Huntington Bank
First National Bank of America
Northwestern Consumers Credit Union
Lake Michigan Credit Union
mBank
First Citizens Bank
Credit Union One
PNC Bank
Michigan Class

Moved:

Supported:

Yeas:

Nays:

Absent/Excused:

The Chairman declared Resolution 2019-24-T duly adopted this 12th day of November, 2019.

Lanie McManus, Township Clerk

CERTIFICATION

I, Lanie McManus, Clerk of the Charter Township of Garfield do hereby certify that the above is a true and correct copy of a Resolution which was adopted by the Board of Trustees for the Charter Township of Garfield on the 12th day of November, 2019.

Lanie McManus, Township Clerk

GARFIELD CHARTER TOWNSHIP

8.b.



BOARD MEETING 11/12/19

TO: GARFIELD TOWNSHIP BOARD
FROM: JEANE BLOOD
SUBJECT: DELINQUENT SPECIAL ASSESSMENTS
DATE: 11/12/19

REQUEST TO ADD DELINQUENT SPECIAL ASSESSMENTS TO THE WINTER TAX ROLL

Summer special assessments are due on September 1st of each year. If a special assessment installment is not paid by the due date, the assessment is delinquent, and is required to be put on the winter tax roll. In addition to interest, as provided in section 41.727, a penalty at the rate of 1% for each month or fraction of a month, will apply along with additional penalty of 6% of the total amount past due will be added to the installment. (mcl 41.727)

As Treasurer of Charter Township of Garfield, I have certified Exhibit "A" is the delinquent Special Assessment Roll and am asking the board to direct the supervisor to reassess the properties that are delinquent and include these delinquent special assessments on the winter tax roll. Upon doing so it will constitute a lien upon the respective parcels.

SEE EXHIBIT "A" – SEE NAMES OF DELINQUENT PROPERTY OWNERS, ADDRESS'S AND DELINQUENT AMOUNT'S, INCLUDING MONTHLY INTEREST AND ANY PENALTY DUE.

DELINQUENT SPECIAL ASSESSMENT ROLL TOTALS FOR GARFIELD TOWNSHIP:

\$2,176.22	FOXCRAFT ROADS
\$1,292.68	FOREST LANE ROADS
\$1,450.95	OAK TERRACE ROADS
\$370.40	HERITAGE ESTATES
<u>\$5,290.25</u>	<u>TOTAL</u>

MOTION: DIRECT THE SUPERVISOR TO REASSESS THE PROPERTIES INCLUDED IN EXHIBIT "A" THAT ARE DELIQUENT AND INCLUDE THESE DELINQUENT SPECIAL ASSESSMENTS ON THE 2019 WINTER TAX ROLL.

Jeane Blood Law
Jeane Blood Law, Treasurer
Charter Township of Garfield

Roll for Year 2019
Population: Special Assessment Districts (105, 109, 110, 111)
Special Population Parcels with Installments still Owed

Sp. District Heading	Parcel # Owner	Principal Admin Fee	Interest Penalty	Late Charge Cert Fee	Total Installment	Prin Bal Payoff Int	Total Payoff
UNIT 05							
DISTRICT 105							
105	28-05-115-004-00 TWP ROADS- FOXCRA CHEMELLO STEVEN & KAREN	234.77 0.00	7.16 7.26	14.52	263.71	234.77 0.00	0.00
105	28-05-115-009-00 TWP ROADS- FOXCRA ANGOVE BLAKE W & KATHERINE A	234.77 0.00	7.16 7.26	14.52	263.71	234.77 0.00	0.00
105	28-05-120-033-00 TWP ROADS- FOXCRA SONNEVELDT TERRY B & POLLY A	94.98 0.00	0.00 0.95	0.00	95.93	94.98 0.00	0.00
105	28-05-120-038-00 TWP ROADS- FOXCRA PARENT RODNEY A & DEBRA A	234.77 0.00	7.16 7.26	14.52	263.71	234.77 0.00	0.00
105	28-05-120-041-00 TWP ROADS- FOXCRA RACINE ROGER A	234.77 0.00	7.16 7.26	14.52	263.71	234.77 0.00	0.00
105	28-05-120-042-00 TWP ROADS- FOXCRA DUNSON TREVOR L & CHERYL L	234.77 0.00	7.16 7.26	14.52	263.71	234.77 0.00	0.00
105	28-05-120-044-00 TWP ROADS- FOXCRA WURM STEVEN R & BRENDA J	234.77 0.00	7.16 7.26	14.52	263.71	234.77 0.00	0.00
105	28-05-120-050-00 TWP ROADS- FOXCRA WYCKOFF BENJAMIN	234.77 0.00	7.16 7.26	14.52	263.71	234.77 0.00	0.00
105	28-05-120-053-00 TWP ROADS- FOXCRA SMYTH HESPER	208.61 0.00	6.36 6.45	12.90	234.32	208.61 0.00	0.00
105	TOTALS: 9	1,946.98 0.00	56.48 58.22	114.54	2,176.22	1,946.98 0.00	0.00
DISTRICT 109							
109	28-05-110-009-00 TWP ROADS- FOREST MASSONI MARK & BESSIE	264.44 0.00	32.05 8.89	17.79	323.17	1,057.75 6.01	799.32
109	28-05-110-012-00 TWP ROADS- FOREST MYERS DAVID K & THOMPSON JENNIFER J	264.44 0.00	32.05 8.89	17.79	323.17	1,057.75 6.01	799.32
109	28-05-110-047-00 TWP ROADS- FOREST CHAPPELL NICHOLAS JR & SHARON TOMAR	264.44 0.00	32.05 8.89	17.79	323.17	1,057.74 6.01	799.31
109	28-05-350-006-00 TWP ROADS- FOREST OTTO MATTHEW	264.44 0.00	32.05 8.89	17.79	323.17	1,057.74 6.01	799.31
109	TOTALS: 4	1,057.76 0.00	128.20 35.56	71.16	1,292.68	4,230.98 24.04	3,197.26
DISTRICT 110							
110	28-05-014-093-00 TWP ROADS-OAK TER OAK TERRACE NORTH LLC	357.11 0.00	66.08 12.70	25.39	461.28	2,302.43 13.96	1,959.28
110	28-05-014-101-00 TWP ROADS-OAK TER CHIMNER JONATHAN C	5.04 0.00	0.00 0.05	0.00	5.09	1,950.36 13.96	1,959.28
110	28-05-014-104-00 TWP ROADS-OAK TER CLOUS KEITH	357.11 0.00	66.08 12.70	25.39	461.28	2,302.44 13.96	1,959.29

Roll for Year 2019
Population: Special Assessment Districts (105, 109, 110, 111)
Special Population Parcels with Installments still Owed

Sp. District Heading	Parcel # Owner	Principal Admin Fee	Interest Penalty	Late Charge Cert Fee	Total Installment	Prin Bal Payoff Int	Total Payoff
110	28-05-014-107-00	29.62	0.00	0.00	30.21	1,974.95	1,959.29
TWP ROADS-OAK TER TIERRA FOUR PROPERTIES LLC		0.00	0.59			13.96	
110	28-05-316-025-00	71.42	13.22	5.08	92.26	460.49	391.86
TWP ROADS-OAK TER HARLOW ROBERT G & COLLETTE F		0.00	2.54			2.79	
110	28-05-014-100-10	103.44	19.14	7.35	133.61	767.47	668.79
TWP ROADS-OAK TER OAK TERRACE SOUTH EAST WEST, LLC		0.00	3.68			4.76	
110	28-05-014-100-20	103.44	19.14	7.35	133.61	767.48	668.80
TWP ROADS-OAK TER OAK TERRACE SOUTH LLC		0.00	3.68			4.76	
110	28-05-014-100-30	103.44	19.14	7.35	133.61	767.48	668.80
TWP ROADS-OAK TER OAK TERRACE SOUTH EAST WEST LLC		0.00	3.68			4.76	
110 TOTALS: 8		1,130.62	202.80	77.91	1,450.95 ✓	11,293.10	10,235.39
		0.00	39.62			72.91	
DISTRICT 111							
111	28-05-149-014-00	16.17	0.00	0.97	17.63	126.69	110.52
TWP ROADS- HERITA ADCOCK MARY E		0.00	0.49			0.00	
111	28-05-149-018-00	16.17	0.00	0.97	17.63	126.69	110.52
TWP ROADS- HERITA DUNLAP SHANNONE M		0.00	0.49			0.00	
111	28-05-149-028-00	16.17	0.00	0.97	17.63	126.69	110.52
TWP ROADS- HERITA MARTIN DAVID R & HELEN J		0.00	0.49			0.00	
111	28-05-149-037-00	16.17	0.00	0.97	17.63	126.69	110.52
TWP ROADS- HERITA CLINTON EVAN & REBECCA		0.00	0.49			0.00	
111	28-05-149-042-00	16.17	0.00	0.97	17.63	126.69	110.52
TWP ROADS- HERITA CORREIA LANCE M & ALLISON		0.00	0.49			0.00	
111	28-05-149-045-00	16.17	0.00	0.97	17.63	126.69	110.52
TWP ROADS- HERITA RIPPERGER JOHN E		0.00	0.49			0.00	
111	28-05-149-056-00	16.17	0.00	0.97	17.63	126.69	110.52
TWP ROADS- HERITA COATES CAROLINE M		0.00	0.49			0.00	
111	28-05-151-058-00	16.17	0.00	0.97	17.63	126.69	110.52
TWP ROADS- HERITA METEER ERIN		0.00	0.49			0.00	
111	28-05-151-059-00	16.17	0.00	0.97	17.63	126.69	110.52
TWP ROADS- HERITA NAYAK GIRISH C & RAJSHREE		0.00	0.49			0.00	
111	28-05-151-064-00	0.33	0.00	0.00	0.33	110.85	110.52
TWP ROADS- HERITA CROFF THOMAS & TRACY		0.00	0.00			0.00	
111	28-05-151-069-00	16.17	0.00	0.97	17.63	126.69	110.52
TWP ROADS- HERITA OBRRIEN DALE & TRACY		0.00	0.49			0.00	
111	28-05-151-070-00	16.17	0.00	0.97	17.63	126.69	110.52
TWP ROADS- HERITA DELL'ACQUA ANTHONY R & HEIDI A		0.00	0.49			0.00	
111	28-05-151-073-00	16.17	0.00	0.97	17.63	126.69	110.52
TWP ROADS- HERITA RUELAS RICHARD D & ALEXIA E		0.00	0.49			0.00	

Roll for Year 2019
Population: Special Assessment Districts (105, 109, 110, 111)
Special Population Parcels with Installments still Owed

Sp. District Heading	Parcel # Owner	Principal Admin Fee	Interest Penalty	Late Charge Cert Fee	Installment	Total Installment	Prin Bal Payoff Int	Total Payoff
111 TWP ROADS-	28-05-152-101-00 HERITA THIEL JOSEPH & MOLLY (LC BUYER)	16.17 0.00	0.00 0.49	0.97	17.63	17.63	126.69 0.00	110.52
111 TWP ROADS-	28-05-153-109-00 HERITA MANTHEI BRENT & RAMOIE MARTINA E	16.16 0.00	0.00 0.48	0.97	17.61	17.61	126.68 0.00	110.52
111 TWP ROADS-	28-05-153-115-00 HERITA OTTO FREDRICK	16.16 0.00	0.00 0.48	0.97	17.61	17.61	126.68 0.00	110.52
111 TWP ROADS-	28-05-153-124-00 HERITA MUGNOLO ANDREW J & ASHLEY M	16.16 0.00	0.00 0.48	0.97	17.61	17.61	126.68 0.00	110.52
111 TWP ROADS-	28-05-154-139-00 HERITA KALBFLEISCH JEFFREY	16.16 0.00	0.00 0.48	0.97	17.61	17.61	126.68 0.00	110.52
111 TWP ROADS-	28-05-154-140-00 HERITA JETTER MINDY M	16.16 0.00	0.00 0.48	0.97	17.61	17.61	126.68 0.00	110.52
111 TWP ROADS-	28-05-154-144-00 HERITA FULLER JASON	16.16 0.00	0.00 0.48	0.97	17.61	17.61	126.68 0.00	110.52
111 TWP ROADS-	28-05-154-162-00 HERITA SMITH PAUL D & JENNIFER A	16.16 0.00	0.00 0.48	0.97	17.61	17.61	126.68 0.00	110.52
111 TWP ROADS-	28-05-154-175-00 HERITA PETERSON HATTIE	16.16 0.00	0.00 0.48	0.97	17.61	17.61	126.68 0.00	110.52
111 TOTALS:	22	339.82 0.00	0.00 10.21	20.37	370.40 ✓	370.40 ✓	2,771.26 0.00	2,431.44
UNIT 05 TOTALS:	43	4,475.18 0.00	387.48 143.61	283.98	5,290.25 ✓	5,290.25 ✓	20,242.32 96.95	15,864.09
Total Parcels:	43	4,475.18 0.00	387.48 143.61	283.98	5,290.25	5,290.25	20,242.32 96.95	15,864.09

Applicants for Board Appointments by Committee

Planning Commission	* Steve Duell * Pat Cline * Joseph McManus
GT Metro Emergency Services	* Chuck Korn * Steve Duell * Molly Agostinelli * Dan Walters
Zoning Board of Appeals	* Steve Duell * Lynn Fricke * Rick Smith
Parks and Recreation Commission	* Denise Schmuckal * Chris DeGood * Fern Spence Art Bukowski Andrew Hoort
Personnel Committee	* Chuck Korn * Lanie McManus * Denise Schmuckal Dan Walters
Building and Grounds	* William Mouser * Molly Agostinelli * Dan Walters
Finance Committee	* Chuck Korn * Lanie McManus * Jeane Blood Law * Betty Tezak
Elections Committee	* Lanie McManus * Denise Schmuckal * Molly Agostinelli Dan Walters
Law Enforcement Committee	* Chuck Korn * Denise Schmuckal
Ethics Committee	* Denise Schmuckal * Molly Agostinelli

* Incumbent

Board Appointment Policy (amended)

Approved June 26, 2018

In the event of a resignation from a board or commission, those applications held on file shall be considered in the same manner described above beginning with the selection committee.

CHARTER TOWNSHIP OF GARFIELD Application for Appointment

Thank you for your interest in serving on a board, commission or committee. The purpose of this form is to provide the Township with some information about residents considered for appointment. If you are not selected at this time, your application will be kept on file for one year and considered if additional openings occur.

1. Art Bukowski, hereby make application for appointment to:

- | | | |
|--|---|---|
| <input type="checkbox"/> Building Committee | <input type="checkbox"/> Board of Review | <input type="checkbox"/> Fire Board |
| <input checked="" type="checkbox"/> Park Board | <input type="checkbox"/> Planning Commission | <input type="checkbox"/> Recreation Board |
| <input type="checkbox"/> Zoning Board of Appeals | <input type="checkbox"/> Personnel Committee | <input type="checkbox"/> Other Committee |
| <input type="checkbox"/> Joint Planning Commission | <input type="checkbox"/> Joint Recreation Authority | |

for a term of 3 years, from 1/1/2020 to 12/31/2022
(number) (Appointment date) (Term Expiration Date)

TO THE CHARTER TOWNSHIP OF GARFIELD, COUNTY OF GRAND TRAVERSE, STATE OF MICHIGAN, BOARD OF TRUSTEES:

- I reside at: 3362 Phosgene Lane 49684
(street address, city and zip code)
since 2015 Phone number(s): 313-558-6995
(year)
Email address: akbukowski@gmail.com
- I am at least 18 years of age: Yes No
- Citizen of: United States/Garfield Township
- Employer: Grand Traverse Regional Land Conservancy Phone: 231-929-7911
 - Indicate nature of your work: Communications
 - Title: Communications + Outreach Specialist
- Educational level and degrees received or other work experience that may be beneficial for this position:
Bachelor's Degree in Journalism from MSU
- I presently hold the following appointment and elected positions (include title and appointment or election date):
None
- Previously held appointments and/or elected positions (include title and dates of service):
None
- Participation in any Township related activities. Include any civic, fraternal, charitable, professional organizations, etc. (Attach additional pages, if necessary).
VP of Grand Traverse Area Sports

Board Appointment Policy (amended)

Approved June 26, 2018

9. Do you foresee any potential Conflicts of Interest while executing the Duties of this Position ? If so explain.

No

10.) Please explain why you would like to be on this Board, Commission or Committee?

I enjoy the township's parks and want to help ensure that they are healthy + vibrant for years to come

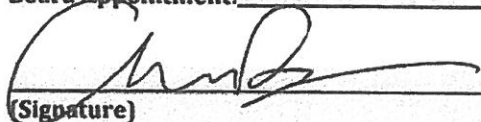
I hereby apply for appointment to Parks + Recreation Commission
(Name of Board or Commission)

And I acknowledge that:

1. If appointed, I will comply with all Statutory and other requirements and obligations of my appointment;
2. If I cease to comply with such requirements, I automatically forfeit said appointed position;
3. I hold no position or appointment which is a conflict of interest with the appointed position applied for. Should a conflict of interest arise, I will promptly inform the board or commission.
 - a. I shall inform the department head/staff prior to any meeting at which I have a possible conflict of interest that may restrict my participation in said meeting;
 - b. I will always avoid the appearance of conflict between public duties and personal interests and activities in all township public forums, pursuant to state law and township policies;
and
 - c. I will not allow my personal relationships or views to affect my responsibilities to the residents I represent;
4. As a public officer (servant), I shall not engage in a business transaction with or contractual relationship to any board or commission that I am on, in which [as a public officer] I may profit from, according to MCL 15.322 Public Act 317 of 1968, Contracts of Public Servants with Public Entities;
5. To the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking; and
6. If appointed, I am committed to attend all duly noticed board or commission meetings. In the event I am not able to attend a scheduled meeting I will notify the chairman of my absence to allow them enough time to notify an alternate member to attend.

I agree and understand the responsibilities of accepting this position.

Board Appointment: _____


(Signature)

11-6-18
(Date)

Board Appointment Policy (amended)

Approved June 26, 2018

In the event of a resignation from a board or commission, those applications held on file shall be considered in the same manner described above beginning with the selection committee.

CHARTER TOWNSHIP OF GARFIELD

Application for Appointment

Thank you for your interest in serving on a board, commission or committee. The purpose of this form is to provide the Township with some information about residents considered for appointment. If you are not selected at this time, your application will be kept on file for one year and considered if additional openings occur.

I, Andrew Hoort (Name), hereby make application for appointment to:

- | | | |
|--|--|--|
| <input type="checkbox"/> Building Committee | <input type="checkbox"/> Board of Review | <input type="checkbox"/> Fire Board |
| <input checked="" type="checkbox"/> Park Board | <input type="checkbox"/> Planning Commission | <input checked="" type="checkbox"/> Recreation Board |
| <input type="checkbox"/> Zoning Board of Appeals | <input type="checkbox"/> Personnel Committee | <input type="checkbox"/> Other Committee |
| <input type="checkbox"/> Joint Planning Commission | <input checked="" type="checkbox"/> Joint Recreation Authority | |

One or all.
Willing and
able to serve
where needed

for a term of _____ years, from _____ (number) (Appointment date) to _____ (Term Expiration Date)

As applicable.
Willing and able to
serve 1-3 yr. term

TO THE CHARTER TOWNSHIP OF GARFIELD, COUNTY OF GRAND TRAVERSE, STATE OF MICHIGAN, BOARD OF TRUSTEES:

- I reside at: 5777 Hickory Hills Trail Traverse City MI 49684
(street address, city and zip code)
since 2016 (year) Phone number(s): (616) 308-9432 (CCR II) (734) 343-1047 (work)
Email address: andy.hoort@gmail.com
- I am at least 18 years of age: Yes No
- Citizen of: U.S.A.
- Employer: Trinity Health Phone: (734) 343
 - Indicate nature of your work: Healthcare Process Improvement Consultant
 - Title: Senior Program Consultant
- Educational level and degrees received or other work experience that may be beneficial for this position:
BA - Business Management (minor Accounting & Communications) Hope College
BSN - Nursing & Healthcare Informatics The Johns Hopkins University
- I presently hold the following appointment and elected positions (include title and appointment or election date):
I do not hold any appointed/elected positions presently.
- Previously held appointments and/or elected positions (include title and dates of service):
I have not held government appointments/elected positions.
I have held numerous positions through my service in U.S. Army and
as a nurse (self governance in hospital).
- Participation in any Township related activities. Include any civic, fraternal, charitable, professional organizations, etc. (Attach additional pages, if necessary).
No current participation in Twp related activities, which is why
I desire to serve.

Board Appointment Policy (amended)

Approved June 26, 2018

9. Do you foresee any potential Conflicts of Interest while executing the Duties of this Position? If so explain.

None.

10.) Please explain why you would like to be on this Board, Commission or Committee?

I desire to serve my community and be active in the management of our local parks to the benefit of the citizens of Garfield Twp. These boards seem best suited to my experience and desire to serve.

I hereby apply for appointment to Park Board; Recreation Board; Joint Recreation Auth
(Name of Board or Commission)

Please Note:

I am willing and able to serve on any board needing commissioners. These boards seemed most appropriate given my limited experience, my home's proximity to Hickory Hills & Hickory Meadows and my young children.

And I acknowledge that:

1. If appointed, I will comply with all Statutory and other requirements and obligations of my appointment;
2. If I cease to comply with such requirements, I automatically forfeit said appointed position;
3. I hold no position or appointment which is a conflict of interest with the appointed position applied for. Should a conflict of interest arise, I will promptly inform the board or commission.
 - a. I shall inform the department head/staff prior to any meeting at which I have a possible conflict of interest that may restrict my participation in said meeting;
 - b. I will always avoid the appearance of conflict between public duties and personal interests and activities in all township public forums, pursuant to state law and township policies; and
 - c. I will not allow my personal relationships or views to affect my responsibilities to the residents I represent;
4. As a public officer (servant), I shall not engage in a business transaction with or contractual relationship to any board or commission that I am on, in which [as a public officer] I may profit from, according to MCL 15.322 Public Act 317 of 1968, Contracts of Public Servants with Public Entities;
5. To the best of my knowledge and belief, I possess the requisite qualifications for the office I am seeking; and
6. If appointed, I am committed to attend all duly noticed board or commission meetings. In the event I am not able to attend a scheduled meeting I will notify the chairman of my absence to allow them enough time to notify an alternate member to attend.

I agree and understand the responsibilities of accepting this position.

Board Appointment: Park Board; Recreation Board; Joint Recreation Authority

[Signature]
(Signature)

06/27/2019
(Date)

OBJECTIVE

Experienced leader, military veteran, registered nurse, process improvement facilitator, and former banker seeking opportunities to serve my community.

EDUCATION

- ❖ **APPLIED HEALTHCARE INFORMATICS - Post Graduate Certificate**
– The Johns Hopkins University; Baltimore, MD (September 2012 – May 2013)
- ❖ **NURSING - Bachelor of Science**
– The Johns Hopkins University; Baltimore, MD (June 2008 – July 2009)
- ❖ **BUSINESS MANAGEMENT (Minors: Accounting & Communication) - Bachelor of Arts**
– Hope College, Holland; MI (August 2001 – May 2005)

QUALIFICATIONS PROFILE

Key Strengths: Able to quickly understand, teach, utilize, and improve various systems. Proficient at analyzing, researching, organizing, prioritizing, problem solving, and educating. Adept at combining pieces of information to form general rules and conclusions for self and others. Highly motivated, very personable, and energetic communicator. Equally effective working in self-managed projects and as a member of a team.

WORK EXPERIENCE**Trinity Health Corporation, Livonia MI**

Senior Program Consultant / Performance Excellence System Office Oct. 2016 - Present

A member of the workforce and business analytics team I work as an internal consultant with all Trinity Health hospitals. I am the project manager, super user and facilitator for acute care benchmarking utilizing iVantage Health Analytics. My work involves teaching and facilitating operational leaders to identify areas of opportunity by analyzing processes, outcomes, and cost, ending in development of an action plan to set in place standard processes and systems that will realize improvement in cost, performance, safety, and quality.

- *Performance Excellence Leader / St. Joseph Mercy Oakland* Jan. 2016 – Sept. 2016
- *Process Improvement Specialist / Trinity Health at Home* May 2014 – Dec. 2015

Previously led and mentored cross-functional teams in problem solving efforts to improve operational metrics. Acted as a resource to many hospital (all nursing units), home health, and hospice departments by teaching daily management systems while identifying, scoping, planning and implementing improvement projects. Worked with leadership in the development and execution of strategy. Project manager for rollout of various software systems. Taught introductory performance excellence / process improvement classes for leaders. Initiated SE Michigan workforce management teams and refreshed Kronos Workforce Analytics training and utilization.

United States Army Reserve, Southfield & Traverse City, MI

- *Captain / Career Management Officer* May 2017 – Sept. 2018

Guided and developed soldiers' leadership, technical competence, and professional skills by assisting them with progressively more challenging military assignments, training, and education.

- *Captain / Registered Nurse / Supplies & Logistics Officer* May 2014 – May 2016

Responsible for maintaining clinical skills and competencies of self & soldiers to be capable of providing medical support for military & disaster missions. Officer in charge of logistics, equipment, and supplies for ~300 soldiers.

United States Army Nurse Corps, Washington D.C. Metro Area➤ ***Captain / Registered Nurse / Preceptor / Assistant Manager*****March 2010 – April 2014**

Served as assistant manager of 30 bed unit at Walter Reed National Military Medical Center with oversight of staff of 60+ civilian, Army, and Navy medical personnel. Duties included staffing, scheduling, training, counseling & evaluations, supply/equipment maintenance, and development & utilization of systems to ensure adherence to hospital and military policies. Held position as unit representative for Workload Management System for Nursing.

Elected both unit and facility level nursing practice council chairperson where I set agendas, facilitated meetings and organized staff driven unit & hospital improvements to procedures, practices, and policies.

Held floor nurse, charge nurse, and preceptor roles where I oriented 15 RNs, 10 charge nurses, and taught clinical for over 50 Army trained Licensed Practical Nurses while on their general medicine & surgery clinical rotations.

Lean Six Sigma green belt certified process improvement facilitator responsible for unit & facility level projects.

WellDoc, Inc., Baltimore, MD➤ ***Applied Health Informatics Practicum Intern*****Jan. 2013 – May 2013**

As part of Informatics program at Johns Hopkins University, had placement as an intern working with cross functional team to perform market research, analyze product requirements, design features, & organize project into agile sprints for development of mobile phone application to manage epilepsy.

Johns Hopkins Medicine: Center for Innovation in Quality Patient Care, Baltimore, MD➤ ***Lean Sigma Intern*****Jan. 2010 – March 2010**➤ ***Helene Fuld Health Trust Leadership Fellow*****Jan. 2009 – July 2009**

Assisted Johns Hopkins Hospital director of lean sigma program, master black belts, and clinical staff with various process improvement and research-based initiatives.

Mercantile Bank of Michigan, Grand Rapids, MI➤ ***Senior Commercial Credit Analyst / Team Leader*****Jan. 2005 – May 2008**

Analyzed company business plans, leadership, facilities, operations plan, and financial statements to determine loan profitability and risk involved in extending credit or lending money. Presented findings to senior bank committees and boards. Led team of analysts and interns to perform oversight duties on \$50 million+ in loans.

LICENSURE

Registered Nurse: State of Maryland; R187814

August 2009 – June 2010

Registered Nurse: State of Michigan; 4704304606

March 2014 – Current

CERTIFICATIONS

- Lean Six Sigma Yellow Belt – US Army 2011
- Lean Six Sigma Green Belt – US Navy 2011
- Lean Practitioner – Trinity Health 2015

PREVIOUSLY HELD:

- Board Certified Medical Surgical RN – ANCC
- Basic Life Saving for Healthcare – AHA
- Advanced Cardiac Life Support – AHA
- Trauma Nursing Core Course - ENA

REFERENCES AVAILABLE UPON REQUEST