

**CHARTER TOWNSHIP OF GARFIELD
TOWNSHIP BOARD MEETING**

Tuesday, November 9, 2021 at 6:00pm
Garfield Township Hall
3848 Veterans Drive
Traverse City, MI 49684
Ph: (231) 941-1620

AGENDA

ORDER OF BUSINESS

Call meeting to order

Pledge of Allegiance

Roll call of Board Members

1. Public Comment

Public Comment Guidelines:

Any person shall be permitted to address a meeting of The Township Board, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et.seq.) Public Comment shall be carried out in accordance with the following Board Rules and Procedures: a.) any person wishing to address the Board is requested to state his or her name and address. b.) No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Township Board Member's questions. Where constrained by available time the Chairperson may limit the amount of time each person will be allowed to speak to (3) minutes. 1.) The Chairperson may at his or her own discretion, extend the amount of time any person is allowed to speak. 2.) Whenever a Group wishes to address a Committee, the Chairperson may require that the Group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak when constrained by available time.

2. Review and approval of the Agenda - Conflict of Interest

3. Consent Calendar

The purpose of the Consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the Consent Calendar be removed there from and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected. If any item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Board action adopting the Consent Calendar.

a. Minutes – October 28, 2021, Regular Board Meeting
(Recommend Approval)

b. Bills -
General Fund \$48,055.67
(Recommend Approval)

c. Request to add delinquent special assessments to the winter tax roll.

4. **Items removed from the Consent Calendar**

5. **Correspondence**

Black Bear Farms Notice of Intent to Connect

6. **Reports**

- a. County Commissioner's Report
- b. Sheriff's Report
- c. Planning Department Report
- d. Park's and Rec Report
- e. Personnel Committee Report
- f. Supervisor's Report

7. **Unfinished Business**

8. **New Business**

- a. Consideration of Resolution 2021-33-T, a resolution recognizing William "Bill" Mouser for his eight (8) years of dedicated service.
- b. Consideration of Resolution 2021-34-T, a resolution to keep Grand Traverse County 104th District together.
- c. Synopsis of Committee Applications

9. **Public Comment**

10. **Other Business**

11. **Adjournment**

Lanie McManus, Clerk

The Garfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to the Garfield Township Board. Individuals with disabilities requiring auxiliary aids or services should contact the Garfield Township Board by writing or calling Lanie McManus, Clerk, Ph: (231) 941-1620, or TDD #922-4412.

**CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
October 28, 2021**

Supervisor Chuck Korn called the Town Board Meeting to order at the Garfield Township Hall on October 26, 2021 at 6:02p.m.

Pledge of Allegiance

Roll Call of Board Members

Present: Denise Schmuckal, Chris Barsheff, Molly Agostinelli, Chloe Macomber, and Chuck Korn

Absent and Excused: Steve Duell, Lanie McManus

1. Public Comment (6:03)

None

2. Review and Approval of the Agenda - Conflict of Interest (6:02)

Agostinelli moved and Schmuckal seconded to approve the agenda as presented.

Yeas: Agostinelli, Schmuckal, Barsheff, Macomber, Korn

Nays: None

3. Consent Calendar (6:03)

a. Minutes

September 28, 2021 Regular Board Meeting
September 29, 2021 and October 6, 2021 Special Meetings
(Recommend Approval)

b. Bills

(i)	General Fund	\$892,593.04
	(Recommend Approval)	

(ii)	Gourdie-Fraser	
	Developer's Escrow Fund – Utility Plan	
	Review, Oversight & Closeout	\$ 2,350.00
	Utility Receiving Fund	\$ 1,852.50
	Park Funds/DNR Trust Fund	1,600.00
	<hr/>	
	Total	\$ 5,802.50

(Recommend Approval)

- c. **MTT Update (Receive and File)**
- d. **Proposed new private street name of Moon Drive located on the east side of N. Garfield Road, south of Spring Hill (Recommend Approval)**

Schmuckal moved and Barsheff seconded to adopt the Consent Calendar as presented.

*Yeas: Schmuckal, Barsheff, Agostinelli, Macomber, Korn
Nays: None*

4. **Items Removed from the Consent Calendar**

None

5. **Correspondence (6:05)**

- a. Grand Traverse Conservation District September 2021 Report

6. **Reports**

a. **Construction Report (6:06)**

Township Engineer Jennifer Hodges stated that the Cedar Run PRV is being prepped and these PRV replacements will greatly help with water service on the northwest side of the township. The Cass Road Drain project is officially done and Grand Traverse Construction is gathering materials for the township roofing project. The River East parking lot is in and footings are being poured for the pavilion.

b. **Sheriff's Report (6:11)**

Lt. Ossee reported on September statistics in the township. Deputies are going into the schools once again. The Sheriff's Department completed some training with the Railroad Police and car seat checks will be happening once again.

c. **GT Metro Fire Department Report (6:14)**

Chief of Operations Tony Posey said two people were hired and are attending fire school. There have been 791 training hours in September and fire prevention activities took place in schools. In September, there were 521 calls in total for the region and 374 of those came from Garfield Township.

d. **MMR Report (6:20)**

Paul Owens, MMR Manager, reported 314 calls in the month of September in Garfield Township. The report was discussed as presented and board members narrowed down what information they wanted to see each month. He introduced Amy Fairchild who is in charge of staffing and scheduling. She talked about staffing at Stations 11 and 12.

- e. **County Commissioner's Report (6:31)**
No Report
- f. **Planning Department Report for October – PD 2021-130 (6:31)**
Planning Director John Sych commented on his report which included details about the South 22 SUP, The BATA/TCHC development, Marengo 31 SUP and others. He also reviewed what other Planning Commission activities and added that a Guide to development has been placed on the website.
- g. **Parks & Rec Report (6:46)**
The Parks and Recreation report was submitted in writing.
- h. **Treasurer's Report (6:48)**
Macomber updated board members on the fluctuations in the general fund.
- i. **Clerk's Report (6:50)**
The Clerk's report was submitted in writing.
- j. **Personnel Report – Consideration of hiring Mike Steffes for temporary GIS position (6:50)**
Korn discussed this proposed part time position. The Personnel Committee will meet to discuss the position as well as a temporary fill-in for Bill Mouser's position.
- k. **Supervisor's Report (6:55)**
Supervisor Korn reported that he met with the Watershed Center regarding the Marengo 31 property and a compromise was reached. He attended a meeting with Blair Township and met with Long Lake Township regarding a proposed water hookup. The township hall cleaning crew has been replaced.

Schmuckal moved and Barsheff seconded to agree with Korn's decision to replace the cleaning people with Contemporary Cleaners.

*Yeas: Schmuckal, Barsheff, Macomber, Agostinelli, Korn
Nays: None*

He has had complaints regarding the GFL garbage haulers and asked the board to consider changing to a single hauler in the township.

7. **Unfinished Business**
None

8. New Business

- a. Consideration of Resolution 2021-32-T, a resolution to submit a Michigan Township Participating Plan Risk Reduction Grant program application (7:05)**

Agostinelli moved and Barsheff seconded to adopt Resolution 2021-32-T, a resolution to submit a Michigan Township Participating Plan Risk Reduction Grant program application.

*Yeas: Agostinelli, Barsheff, Macomber, Schmuckal, Korn
Nays: None*

- b. PD 2021-136 – Consideration of applying for the MSU Urban and Regional Planning Practicum project (7:07)**

Planner Sych said that this project would help update the non-motorized plan within the township by using university students from the MSU Urban Planning program.

Schmuckal moved and Agostinelli seconded to recommend submittal of the application for the Michigan State University Urban and Regional Planning Practicum project, as attached to Planning Department Report PD 2021-136.

*Yeas: Schmuckal, Agostinelli, Macomber, Barsheff, Korn
Nays: None*

- c. PD 2021-135 - Consideration of proposed street names in the Village of Lafranier Woods PUD (7:11)**

Barsheff moved and Schmuckal seconded to approve the proposed street names in the Village of LaFranier Woods as presented.

*Yeas: Barsheff, Schmuckal, Agostinelli, Macomber, Korn
Nays: None*

- d. Highlighted list of Board Appointments expiring December 31, 2021 (7:13)**

A list of expiring terms was included in packets for informational purposes.

10. Public Comment: (7:15)

None

11. Other Business (7:15)

Barsheff mentioned upcoming developments and how they may tax the public infrastructure.

Board members discussed housing in the region in light of an upcoming housing discussion at the Planning Commission level.

12. Adjournment

Korn adjourned the meeting at 7:31pm.

Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

Lanie McManus, Clerk
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

Check Date	Bank	Check #	Payee	Description	GL #	Amount
10/21/2021	GEN	40056	I.T. RIGHT	2 MONITORS, ADAPTER	101-258-726.000	388.98
10/21/2021	GEN	40057	PRINCIPAL LIFE INSURANCE COMPANY	EMPLOYEE DENTAL / LIFE	101-851-873.030	3,135.94
		40057		EMPLOYEE DENTAL / LIFE	101-851-873.040	699.81
						<u>3,835.75</u>
10/21/2021	GEN	40058	BLUE CROSS BLUE SHIELD OF MICHIGAN	EMPLOYEE HEALTH	101-851-873.030	3,063.49
10/21/2021	GEN	40059	SUPERFLEET	` GAS	101-806-862.000	318.94
10/26/2021	GEN	40060	JENTEES	PARK T-SHIRTS / HATS	308-000-935.000	407.22
10/27/2021	GEN	40061	CITY OF TRAVERSE CITY	17097594720	101-000-084.861	1,333.56
		40061		170975118688	101-448-920.005	77.90
						<u>1,411.46</u>
10/27/2021	GEN	40062	FIFTH THIRD BANK	1319 TRUCK WIPERS/PRINTER INK/EDUCATION/SUPP	101-101-726.000	339.48
		40062		1319 TRUCK WIPERS/PRINTER INK/EDUCATION/SUPP	101-215-726.000	199.00
		40062		1319 TRUCK WIPERS/PRINTER INK/EDUCATION/SUPP	101-215-960.000	33.54
		40062		1319 TRUCK WIPERS/PRINTER INK/EDUCATION/SUPP	101-253-726.000	99.00
		40062		1319 TRUCK WIPERS/PRINTER INK/EDUCATION/SUPP	101-806-864.000	42.34
						<u>713.36</u>
10/27/2021	GEN	40063	FIFTH THIRD BANK	CONCRETE, GRAVEL, DOG WASTE BAGS	308-000-935.000	428.60
10/27/2021	GEN	40064	GOURDIE-FRASER, INC.	RIVER EAST PHASE 1	308-000-970.000	1,600.00
10/27/2021	GEN	40065	GRAND TRAVERSE MTA ASSOCIATION	AWARDS DINNER	101-171-960.000	35.00
		40065		AWARDS DINNER	101-215-960.000	35.00
		40065		AWARDS DINNER	101-400-960.000	70.00
		40065		AWARDS DINNER	101-401-960.000	140.00
						<u>280.00</u>
10/27/2021	GEN	40066	INTEGRITY BUSINESS SOLUTIONS	PAPER	101-371-726.000	295.24
		40066		CHAIR	101-412-726.000	275.00
						<u>570.24</u>
10/27/2021	GEN	40067	LAND INFORMATION ACCESS ASSOC	PEG FEES	101-747-880.011	20,397.27
10/27/2021	GEN	40068	STATE TAX COMMISSION	MCAT CERTIFICATION	101-171-960.000	150.00
10/27/2021	GEN	40069	VERIZON	PHONES	101-265-850.000	472.05
11/03/2021	GEN	40070	AFLAC	AFLAC	101-000-227.001	436.82
11/03/2021	GEN	40071	AMY SIMON	MILEAGE	101-253-860.501	188.16
11/03/2021	GEN	40072	ANNE WENDLING	CONTRACTED SVCS	101-101-805.000	149.25

3.b.

Check Date	Bank	Check #	Payee	Description	GL #	Amount
		40072		CONTRACTED SVCS	101-400-805.000	207.00
						356.25
11/03/2021	GEN	40073	CHERRYLAND ELECTRIC COOP.	4257600	101-000-084.861	298.79
		40073		4257600	101-265-920.603	960.32
		40073		4257600	101-448-920.005	779.92
						2,039.03
11/03/2021	GEN	40074	CHERRYLAND ELECTRIC COOP.	4257600	308-000-935.000	97.65
11/03/2021	GEN	40075	CITY OF TRAVERSE CITY	17097594720	101-000-084.861	666.78
		40075		170975118688	101-448-920.005	28.34
						695.12
11/03/2021	GEN	40076	CONSUMERS ENERGY	100018131597	101-448-920.005	30.27
11/03/2021	GEN	40077	CONTEMPORARY CLEANING	CONTRACTED SVCS	101-265-935.603	600.00
11/03/2021	GEN	40078	CONTEMPORARY CLEANING	CLEANING SVCS	308-000-935.000	200.00
11/03/2021	GEN	40079	DTE ENERGY	910020833133	101-265-920.601	469.52
11/03/2021	GEN	40080	DTE ENERGY	910020833257	101-265-920.601	34.22
11/03/2021	GEN	40081	FIFTH THIRD BANK	HOUSING SUMMIT, MAP CONFERENCE, EDUCATION, R	101-171-960.000	18.30
		40081		HOUSING SUMMIT, MAP CONFERENCE, EDUCATION, R	101-401-900.000	75.00
		40081		HOUSING SUMMIT, MAP CONFERENCE, EDUCATION, R	101-401-960.000	562.66
						655.96
11/03/2021	GEN	40082	FIFTH THIRD BANK	MTA CONFERENCE, MMTA CLASS, SUPPLIES	101-253-726.000	88.35
		40082		MTA CONFERENCE, MMTA CLASS, SUPPLIES	101-253-960.000	528.74
						617.09
11/03/2021	GEN	40083	GARFIELD CHARTER TOWNSHIP	HSA	101-000-237.000	476.13
11/03/2021	GEN	40084	GMOSER'S SEPTIC SERVICE, INC	PORTABLE TOILET	308-000-935.000	190.00
11/03/2021	GEN	40085	GRID4 COMMUNICATIONS, INC.	PHONES	101-265-850.000	1,067.33
11/03/2021	GEN	40086	HOME DEPOT CREDIT SERVICES	YELLOWJACKET TRAPS	308-000-935.000	523.59
11/03/2021	GEN	40087	I.T. RIGHT	MONITORS	101-258-726.000	899.96
11/03/2021	GEN	40088	LAUTNER IRRIGATION INC	LOGANS LANDING SPRINKLER WINTERIZATION	101-265-935.602	240.00
11/03/2021	GEN	40089	NORTHERN OFFICE EQUIP	SVC CONTRACT	101-101-726.002	282.21
11/03/2021	GEN	40090	PLANNING & ZONING CENTER	PLANNING AND ZONING NEWS	101-400-965.000	34.00

Check Date	Bank	Check #	Payee	Description	GL #	Amount
11/03/2021	GEN	40091	PREMIER OUTDOORS OF TRAVERSE CITY	OFFICE MOWING, WEEDING, HEDGING	101-265-935.602	775.00
11/03/2021	GEN	40092	PREMIER OUTDOORS OF TRAVERSE CITY	SILVER LAKE MOWING	308-000-935.000	1,920.00
11/03/2021	GEN	40093	UNITED WAY	UNITED WAY	101-000-238.000	90.00
11/03/2021	GEN	40094	VOYA INSTITUTIONAL TRUST COMPANY	DEFERRED COMP VF3202	101-000-227.000	1,100.00
TOTAL - ALL FUNDS						48,055.67
--- GL TOTALS ---						
101-000-084.861			DUE FROM #861 STREET LIGHTS			2,299.13
101-000-227.000			DEFERRED COMP			1,100.00
101-000-227.001			AFLAC			436.82
101-000-237.000			HSA (FORMERLY FLEX)			476.13
101-000-238.000			UNITED WAY			90.00
101-101-726.000			SUPPLIES			339.48
101-101-726.002			SUPPLIES - COPIER MAINTENANCE			282.21
101-101-805.000			CONTRACTED AND OTHER SERVICES			149.25
101-171-960.000			EDUCATION & TRAINING			203.30
101-215-726.000			SUPPLIES			199.00
101-215-960.000			EDUCATION & TRAINING			68.54
101-253-726.000			SUPPLIES			187.35
101-253-860.501			MILEAGE - DEPUTY TREASURER			188.16
101-253-960.000			EDUCATION & TRAINING			528.74
101-258-726.000			SUPPLIES			1,288.94
101-265-850.000			TELEPHONE			1,539.38
101-265-920.601			HEATING / GAS			503.74
101-265-920.603			LIGHTS BUILDING			960.32
101-265-935.602			LAWN MAINTENANCE			1,015.00
101-265-935.603			CLEANING SERVICE			600.00
101-371-726.000			SUPPLIES			295.24
101-400-805.000			CONTRACTED AND OTHER SERVICES			207.00
101-400-960.000			EDUCATION & TRAINING			70.00
101-400-965.000			DUES & PUBLICATIONS			34.00
101-401-900.000			PRINTING & PUBLISHING			75.00
101-401-960.000			EDUCATION & TRAINING			702.66
101-412-726.000			SUPPLIES			275.00
101-448-920.005			STREET LIGHTS TOWNSHIP			916.43
101-747-880.011			COM. PROM. - P.E.G.			20,397.27
101-806-862.000			GAS & CAR WASHES			318.94
101-806-864.000			MISCELLANEOUS			42.34
101-851-873.030			INSURANCE - EMPLOYEE HEALTH			6,199.43
101-851-873.040			INSURANCE - EMPLOYEE LIFE			699.81
308-000-935.000			MAINTENANCE - MISC, EQUIP			3,767.06
308-000-970.000			CAPITAL OUTLAY			1,600.00
TOTAL						48,055.67

GARFIELD CHARTER TOWNSHIP



BOARD MEETING 11/9/21

TO: GARFIELD TOWNSHIP BOARD
FROM: CHLOE MACOMBER
SUBJECT: DELINQUENT SPECIAL ASSESSMENTS
DATE: 11/1/21

REQUEST TO ADD DELINQUENT SPECIAL ASSESSMENTS TO THE WINTER TAX ROLL

Summer special assessments are due on September 1st of each year. If a special assessment installment is not paid by the due date, the assessment is delinquent. After the due date, penalty is added, as provided in Act 188 of 1954 section 41.727, at the rate of 1% for each month or fraction of a month, along with additional one-time penalty of 6% of the total amount past due (MCL 41.727). Delinquent specials that were not paid before November 1st have been added to this list to be added to resident's winter tax bill.

As Treasurer of Charter Township of Garfield, I have certified Exhibit "A" is the delinquent Special Assessment Roll and am asking the board to direct the supervisor to reassess the properties that are delinquent and include these delinquent special assessments on the winter tax roll. Upon doing so it will constitute a lien upon the respective parcels.

SEE EXHIBIT "A" – NAMES OF DELINQUENT PROPERTY OWNERS AND DELINQUENT INSTALLMENT AMOUNTS, INCLUDING INTEREST AND PENALTY DUE.

DELINQUENT SPECIAL ASSESSMENT ROLL TOTALS FOR GARFIELD TOWNSHIP:

\$1,222.80	FORESTLANE ROADS (109)
\$461.28	OAK TERRACE ROADS (110)
\$370.09	HERITAGE ESTATES ENTRY WAY (111)
\$529.47	EAGLEHURST ROADS (113)
<u>\$2,583.64</u>	<u>TOTAL</u>

MOTION: DIRECT THE SUPERVISOR TO REASSESS THE PROPERTIES INCLUDED IN EXHIBIT "A" THAT ARE DELINQUENT AND INCLUDE THESE DELINQUENT SPECIAL ASSESSMENTS ON THE 2021 WINTER TAX ROLL.

Chloe Macomber

Chloe Macomber, Treasurer
Charter Township of Garfield

Roll for Year 2021

Population: Special Assessment Districts (105, 109, 110, 111, 113)
Special Population Parcels with Installments still Owed

Exhibit "A"

Sp. District Heading	Parcel # Owner	Principal Admin Fee	Interest Penalty	Late Charge Cert Fee	Total Installment	Prin Bal Payoff Int	Total Payoff
UNIT 05							
DISTRICT 109							
109	28-05-110-009-00 TWP ROADS- FOREST MASSONI MARK & BESSIE	264.44 0.00	16.02 8.41	16.83	305.70	528.87 20.03	574.14
109	28-05-110-017-00 TWP ROADS- FOREST POOLE TONI L	264.44 0.00	16.02 8.41	16.83	305.70	528.86 20.03	574.13
109	28-05-110-047-00 TWP ROADS- FOREST TOMARAS-CHAPPELL SHARON	264.44 0.00	16.02 8.41	16.83	305.70	528.86 20.03	574.13
109	28-05-350-006-00 TWP ROADS- FOREST OTTO MATTHEW	264.44 0.00	16.02 8.41	16.83	305.70	528.86 20.03	574.13
109 TOTALS: 4		1,057.76 0.00	64.08 33.64	67.32	1,222.80	2,115.45 80.12	2,296.53
DISTRICT 110							
110	28-05-014-093-00 TWP ROADS-OAK TER OAK TERRACE NORTH LLC	377.90 0.00	45.29 12.70	25.39	461.28	1,577.96 56.61	1,672.66
110 TOTALS: 1		377.90 0.00	45.29 12.70	25.39	461.28	1,577.96 56.61	1,672.66
DISTRICT 111							
111	28-05-149-012-00 TWP ROADS- HERITA DAWSON NANCY L	3.51 0.00	0.00 0.11	0.21	3.83	79.85 3.73	83.90
111	28-05-149-018-00 TWP ROADS- HERITA DUNLAP SHANNONE M	17.40 0.00	3.51 0.63	1.25	22.79	93.74 4.38	100.00
111	28-05-149-028-00 TWP ROADS- HERITA MARTIN DAVID R & HELEN J	17.40 0.00	3.51 0.63	1.25	22.79	93.74 4.38	100.00
111	28-05-149-034-00 TWP ROADS- HERITA WOLFE MATTHEW A	17.40 0.00	3.51 0.63	1.25	22.79	93.74 4.38	100.00
111	28-05-149-042-00 TWP ROADS- HERITA CORREIA LANCE M & ALLISON	17.40 0.00	3.51 0.63	1.25	22.79	93.74 4.38	100.00
111	28-05-151-057-00 TWP ROADS- HERITA ONTHANK CLIFFORD A	1.46 0.00	0.00 0.03	0.00	1.49	77.80 3.64	81.47
111	28-05-151-058-00 TWP ROADS- HERITA METEER ERIN	17.40 0.00	3.51 0.63	1.25	22.79	93.74 4.38	100.00
111	28-05-151-064-00 TWP ROADS- HERITA CROFF THOMAS & TRACY	17.40 0.00	3.51 0.63	1.25	22.79	93.74 4.38	100.00
111	28-05-151-073-00 TWP ROADS- HERITA RUELAS RICHARD D & ALEXIA E	17.40 0.00	3.51 0.63	1.25	22.79	93.74 4.38	100.00
111	28-05-152-101-00 TWP ROADS- HERITA THIEL JOSEPH A & MOLLY R	17.40 0.00	3.51 0.63	1.25	22.79	93.74 4.38	100.00
111	28-05-153-109-00 TWP ROADS- HERITA MANTHEI BRENT & RAMOIE MARTINA E	17.39 0.00	3.51 0.63	1.25	22.78	93.75 4.38	100.01

Roll for Year 2021
Population: Special Assessment Districts (105, 109, 110, 111, 113)
Special Population Parcels with Installments still Owed

Sp. District Heading	Parcel # Owner	Principal Admin Fee	Interest Penalty	Late Charge Cert Fee	Total Installment	Prin Bal Payoff Int	Total Payoff
111 TWP ROADS- HERITA ACKERMAN MELANIE T TRUST	28-05-153-114-00	0.21 0.00	0.00 0.00	0.00	0.21	76.57 3.58	80.15
111 TWP ROADS- HERITA OTTO FREDRICK	28-05-153-115-00	17.39 0.00	3.51 0.63	1.25	22.78	93.75 4.38	100.01
111 TWP ROADS- HERITA MUGNOLO ANDREW J & ASHLEY M	28-05-153-124-00	17.39 0.00	3.51 0.63	1.25	22.78	93.75 4.38	100.01
111 TWP ROADS- HERITA THIEL JOSEPH A & MOLLY R	28-05-154-133-00	17.39 0.00	3.51 0.63	1.25	22.78	76.98 3.60	82.46
111 TWP ROADS- HERITA KALBFLEISCH JEFFREY	28-05-154-139-00	17.39 0.00	3.51 0.63	1.25	22.78	93.75 4.38	100.01
111 TWP ROADS- HERITA FULLER JASON	28-05-154-144-00	17.39 0.00	3.51 0.63	1.25	22.78	93.75 4.38	100.01
111 TWP ROADS- HERITA PETERSON HATTIE	28-05-154-175-00	17.39 0.00	3.51 0.63	1.25	22.78	93.75 4.38	100.01
111 TWP ROADS- HERITA FARKAS BRIAN J & NANCY J	28-05-154-186-00	17.39 0.00	3.51 0.63	1.25	22.78	93.75 4.38	100.01
111 TOTALS: 19		283.50 0.00	56.16 10.22	20.21	370.09	1,717.37 80.25	1,828.05
DISTRICT 113	28-05-109-044-00	485.75 0.00	0.00 14.57	29.15	529.47	3,576.48 15.02	3,635.22
113 TOTALS: 1		485.75 0.00	0.00 14.57	29.15	529.47	3,576.48 15.02	3,635.22
UNIT 05 TOTALS: 25		2,204.91 0.00	165.53 71.13	142.07	2,583.64	8,987.26 232.00	9,432.46
Total Parcels: 25		2,204.91 0.00	165.53 71.13	142.07	2,583.64	8,987.26 232.00	9,432.46

Black Bear Farms Co-Owners' Assn, Inc.

2240 W South Airport Road Suite E
Traverse City, MI 49684
Phone: (231) 946-6014
Fax: (231) 946-6056

November 2, 2021

Mr. Chuck Korn
Township Supervisor
Charter Townshiip of Garfield

Re: Black Bear Farms Municipal Water Service
Notice of Intent to Connect

Dear Mr. Korn:

We have been advised that the Charter Township of Garfield was recently awarded a grant from the State of Michigan to provide consolidation of water supply systems and service to the existing residential users in Black Bear Farms located in Long Lake Township.

Representatives of Black Bear Farms, Long Lake Township and Garfield Township have been engaging in meetings recently to discuss the scope, intent and financial impacts of the project. It is our understanding the grant funds will cover expenses related to planning, design and contruction of the infrastructure whereas service and usage expenses will be the responsibility of Black Bear Farms residents. These additional fees are outlined and enforced through the Charter Township of Garfield Water Use Ordinance.

Black Bears Farms and Long Lake Township have been negotiating financial reponsibilities. I am pleased to graciously accept this opportunity and offer this letter as our intent and commitment to connect to the Charter Township of Garfield Water System. All residents within the Black Bear Farms Development will connect to the new main that is to be installed and our current water supply infrastructure (well and treatment system) will be abandoned.

Sincerely,



Laurie Ordway, Representative of Black Bear Farms Development
President of Back Bear One Home Owners Association (Management of Common Elements)


Grand Traverse Sheriff's Office Citation, Accident & Arrest Statistics

October 2021

Location	Citations	Traffic Crashes			Arrests			Traffic Crash Totals
		Fatal	PIA	PDA	OWI	Criminal		
01 Acme	12	0	1	20	1	5	21	
02 Blair	19	0	3	25	2	21	28	
03 East Bay	34	0	4	44	3	6	48	
04 Fife Lake	1	0	0	13	0	1	13	
05 Garfield	93	1	9	73	3	34	83	
06 Grant	1	0	0	4	0	1	4	
07 Green Lake	3	1	0	10	1	11	11	
08 Long Lake	6	0	4	11	2	0	15	
09 Mayfield	4	0	0	7	1	2	7	
10 Peninsula	5	0	3	4	1	0	7	
11 Paradise	5	0	1	9	1	2	10	
12 Union	2	0	0	0	0	0	0	
13 Whitewater	7	0	4	11	1	1	15	
29 Fife Lake Vlg	0	0	0	0	0	0	0	
30 Kingsley Vlg	1	0	0	1	1	1	1	
66 Traverse City	2	0	1	1	0	28	2	
84 Out of County	0	0	0	0	0	4	0	
Totals	195	2	30	233	17	117	265	

Ticket stats are based on what District Court has entered as of 11/01/21.

Arrest stats are as of 11/01/21.

 Charter Township of Garfield Planning Department Report No. 2021-138		
Prepared:	November 2, 2021	Pages: 2
Meeting:	November 9, 2021 Township Board	Attachments: <input type="checkbox"/>
Subject:	Planning Department Monthly Report for November 2021	

PURPOSE:

Staff provides a monthly report to the Township Board on activities of the Planning Department and the Planning Commission. Presentation of this report also provides a venue for the Township Board to have dialog with staff about any of the activities or planning-related issues facing the Township.

DEVELOPMENTS:

The Planning Commission is currently conducting the following development review activity:

BATA / Traverse City Housing Commission Mixed-Use Project Planned Unit Development (PUD)

- Location: Northeast corner of LaFranier and Hammond Roads
- Development Description: A proposed mixed-use PUD with BATA headquarters facility and bus garage, bus transfer facility, apartments, single-family homes, a day care center, and café.
- Status: Township Board granted Preliminary PUD approval on 5/25/2021. The project application is now in Final PUD review. The applicants continue to work through the conditions of preliminary approval including engineering and agency approvals. Planning Commission received an update on the PUD application on 9/8/2021. Staff anticipates Final PUD review at the December regular Planning Commission meeting.

Marengo 31 Special Use Permit (SUP)

- Location: East side of US 31 behind Baymont Inn, south of S. Airport Road
- Development Description: Applicant proposes a commercial district housing development with 60 apartment units behind an existing hotel building.
- Status: Planning Commission held a public hearing on 10/13/2021 and directed Staff to prepare the Findings of Fact for its 11/10/2021 meeting.

Premier Place PUD Minor Amendment

- Location: Simsbury Street, west of Woodmere Avenue and north of Premier Street
- Development Description: Proposed 50 multi-family units as phase of the Premier Place Planned Unit Development, with changes to garages and layout requested as a minor amendment.
- Status: Planning Commission scheduled a public hearing for 11/10/2021.

Biggby Coffee Site Plan Review

- Location: S. Airport Road, west side of Burger King in Cherryland Center
- Development Description: Applicant proposes a new modular 350-square foot drive thru concept called B Cubed.
- Status: Planning Commission will consider a site plan on 11/10/2021.

Ashland Park PUD Storage Unit Concept

- Location: West side of Garfield Road near Rusch Road
- Development Description: Applicant proposes additional storage units at Ashland Park.
- Status: Planning Commission will consider a conceptual review on 11/10/2021.

PLANNING:

Zoning Ordinance text amendment activity currently underway includes the following:

- Sign Text Amendment – In a public initiated application, Serra Automotive has made a request to amend the Township Zoning Ordinance to allow for additional freestanding signs. The proposed text amendment was introduced to the Planning Commission on 8/11/2021. Commissioners were concerned about the potential negative impact of the proposed text amendment on other properties in these districts. The application is currently tabled. Staff has had discussion with the applicants on their specific sign issue; however, there have not been any further discussions on the proposed text amendment.

Other planning activities include the following:

- Housing Discussion – Planning Commission hosted staff from Housing North for a presentation and discussion on several housing topics at its study session on 10/27/2021. Staff anticipates the housing discussion to continue into 2022 and may overlap with public engagement efforts leading into the five-year review of the Master Plan in 2023.

Staff continues to work with Planning Commission and others on projects for the Redevelopment Ready Communities (RRC) Best Practices, which will help move the Township towards RRC certification. Two recent projects were reviewed by the RRC planner and found to be aligned with RRC Best Practices:

- Access to Information (Best Practice 3.8) – The Township’s Guide to Development was found to meet this Best Practice by providing clear and accessible information on the development review processes. The Guide is posted to the Township website.
- Recruitment Process (Best Practice 4.1) – The Board Appointment Policy and Application, posted on the Township website, was found to meet this Best Practice by clearly documenting the process for board and commission appointments.

STAFF:

John Sych, AICP, Planning Director
 Email: jsych@garfield-twp.com
 Direct Line: (231) 225-3155

Stephen Hannon, AICP, Deputy Planning Director
 Email: shannon@garfield-twp.com
 Direct Line: (231) 225-3156



Charter Township of Garfield
Parks Report

Silver Lake Recreation Area

Last mows for the season.

Winterizing the irrigation and dog park water w/Lautner.

Last rental for the year.

Pruning on trails and trees to harden off for the season.

Blowing leaves off trails.

Contacted Rugby about Posts being removed.

Staking off first parking lot on right for snow season.

Commons

Winterizing & pruning trails at Commons.

Removed Trail cameras. Graffiti has slowed.

Installed some gravel at three wash-out points after heavy rains.

Cleaned up older abandoned camp sites near North Long.

No encampments to date located. Signage and monitoring appears to be working.

River East

Phase 1 almost complete. Back order on trusses. Parking lots are in. Pavilion done by next week. Pouring pad Nov. 3rd.

Motion lights have been installed.

Camera quote has been received for surveillance system. Grant submitted for system.

Small room has been built to contain water source. Need to install base heater & door inside barn.

No encampments to date. Last little bit has been cleaned up.

Railroad Authority Chief of Police presented for our local law enforcement. Prosecutor was in attendance. Briefed on citations for trespassing.

Citation was issued to Goodwill Inn for allowing too many encampments. Citation pending. Goodwill Inn sent letter to courts admitting responsibility with explanation. But requesting an informal hearing.

Installing bollards for Wellhead in parking area.

Planting arborvitaes bordering the barn and parking lot.

Hanging camera near barn. Appears to be late night traffic.

Boardman Valley

Monitoring for encampments. Nothing to date found.

Pruned & trim trails. Trash Pick-Up.

Added a roll away tote from GFL. Norm's Volunteers grab trash on river and dispose near Kayak Launch. Norm provided a barrel for trash to those using paddling the river to clean up trash. Grant money used for onion bags.

Removed kayak launch. Secure cables that were damaged.

Portable toilets removed. Done for year.

Windscreens taken down by TAPA. Stored. Waiting for the nets & posts to be removed and then stored.

Miller Creek

Staff removed a few more down trees on trails.

Pruned back walking trails.

Backpack blown leaves from boardwalks.

Camera mounted near bench being tagged. Nothing to date.

Walked western boundary to assess potential trail access with development near Baymont.

Removed three down trees on trails.

No encampments to date.

Kid's Creek

Fixed erosion near east end of pond after major rain event.

Contact with TART & United Way – Born Learning Centers.

Walked Buffalo Ridge Trail with Rep. (Seth Johnson). Pads scheduled for install.

Kohls fixed erosion site. Installed raised curb to deter any further issues.

Pruned and trimmed trails.

Blown off boardwalks.

Salmon making it up past the pond.

Trash Removal

Assisted King Court Maintenance. Two more truck loads taken out of area near brush drop off. CPO's gave trespass warnings to the same three individuals trashing that area.

Grants

Two Percent Grant (Tribal – River East)

Risk Reduction Grant (River East Surveillance System)-
SUBMITTED.

Submitted November 3rd, 2021

Derek Morton

Sean Kehoe



Charter Township of Garfield
 3848 Veterans Drive
 Traverse City, MI 49684
 Office: 231-941-1620 * Fax: 231-941-1588

APPLICATION FOR EMPLOYMENT

Date Received: _____

Personal Information			
Last Name	First Name	Middle Name	Today's Date
Steffes	Michael	J	11/1/21
Street Address	City	State	Zip Code
Home Phone: _____		Are you a United States Citizen or legally eligible to work in the U. S.? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No (if hired, you will be required to provide documentation that you are eligible to work in the U.S.)	
Work Phone: (____) _____			
Other: (____) _____			
Are you 18 or over? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
Title of Position Applying For			Date Available to Work
G.I.S.			11/1/21
Have you been previously interviewed or employed by the Charter Township of Garfield? <input type="checkbox"/> Yes <input type="checkbox"/> No If Yes, list date(s) and job title(s):			
Do you have any relatives currently working for the Charter Township of Garfield? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If Yes, list names and relationship to you:			
Are you employed now? <u>NO</u> If so, may we contact your present employer?			

Education				
Name and Location	# Years Completed	Major Area of Study	Degree/Diploma	
High School	Seminole High (Florida)	4	general	Yes
College	N.M.C.	2	H.V.A.C.	
Graduate School				
Technical or Certificate Programs	N.M.C.	2	H.V.A.C.	HVAC service Tech

Employment History Please provide the following information for your previous three employers, beginning with the most recent: (Please attach an additional page if necessary, do not use "see attached resume".)

Employer: <i>Grand Traverse County</i>	Dates Employed: From <i>9/10/2004</i> To <i>10/1/2021</i>	Job Title: <i>G.I.S. Technician</i> <i>G.I.S. Analyst</i>
Address: <i>400 Boardman Ave, Traverse City, MI 49684</i>		
Telephone: <i>231-922-4772</i>	Job Duties: <i>Operate and maintain the County's enterprise G.I.S. system and oversee all of the G.I.S. operations/functions of the County G.I.S. office.</i>	
Weekly Pay Start: <i>\$10 per hour</i> Finish: <i>\$27.53 per hour</i>		
Reason for Leaving:		

Employer:	Dates Employed: From _____ To _____	Job Title:
Address:		
Telephone:	Job Duties:	
Weekly Pay Start: _____ Finish: _____		
Reason for Leaving:		

Employer:	Dates Employed: From _____ To _____	Job Title:
Address:		
Telephone:	Job Duties:	
Weekly Pay Start: _____ Finish: _____		
Reason for Leaving:		

Describe your qualifications for the type of employment you are seeking: (Please include skills, special training, etc.)

I have more Than 20 years experience in The
G.I.S. Industry with a primary focus in
local government and 911 Emergency Management.

Please list any special awards, honors, scholarships, or offices held.

References Please list names of supervisors, managers, or others who can comment directly on your abilities:				
Name	Address	Phone #	Relationship/Occupation	Years Known

CHARTER TOWNSHIP OF GARFIELD

RESOLUTION # 2021-33-T

**A RESOLUTION RECOGNIZING WILLIAM “BILL” MOUSER
FOR HIS 8 YEARS OF DEDICATED SERVICE**

WHEREAS, William “Bill” Mouser was hired to the position of Facilities Manager for the Charter Township of Garfield on August 13, 2013.

WHEREAS, William “Bill” Mouser was a loyal and dedicated employee.

WHEREAS, William “Bill” Mouser’s witty commentary was appreciated by all at the Township.

WHEREAS, William “Bill” Mouser’s knowledge of everything building and grounds was an asset to the Township.

WHEREAS, William “Bill” Mouser’s dedication to the election process in the preparation of the elections and as serving as an Election Inspector was invaluable to the Township.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Charter Township of Garfield recognizes William “Bill” Mouser and will be forever grateful for his eight (8) years of dedicated service to the Township, and hereby dedicates a pavilion at Silver Lake Recreational Area in his honor.

Motion Supported

Ayes:

Nays:

Absent and Excused:

Declared Resolution 2021-33-T adopted.

Lanie McManus, Clerk

CERTIFICATION

I, Lanie McManus, Clerk of the Charter Township of Garfield, hereby certify that the above Resolution 2021-33-T is a true and correct copy of a Resolution adopted by the Township Board of the Charter Township of Garfield on this 9th day of November.

Lanie McManus, Clerk

**CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN**

RESOLUTION # 2021-34-T

KEEP GRAND TRAVERSE COUNTY DISTRICT TOGETHER

At a regular meeting of the Charter Township of Garfield Board of Trustees held on November 9, 2021 at 6:00 p.m. at the Garfield Township Hall, 3848 Veterans Drive, Traverse City, Michigan, the following resolution was offered for adoption by motion of _____, and supported by _____.

WHEREAS, the Michigan Independent Citizens Redistricting Commission (MICRC) is leading Michigan’s redistricting process to establish Michigan’s Congressional, State Senate, and State House district lines; and,

WHEREAS, Grand Traverse County has maintained its current district lines with the boundaries of the County for its 104th State House representation; and,

WHEREAS, Grand Traverse County provides a well-established and reasonably compact geographically contiguous area that is reflective of local unit of government boundaries; and,

WHEREAS, Grand Traverse County collectively provides a diverse community in northern Michigan, including proportionate and balanced cultural, economic, and partisan interests; and,

NOW, THEREFORE, BE IT RESOLVED, THAT the Board of Trustees of the Charter Township of Garfield, hereby adopts Resolution # 2021-34-T, Keep Grand Traverse County District Together, indicating its strong support to maintain Grand Traverse County as its current House district and adamantly opposes redistricting or altering the State and Congressional district boundaries for Grand Traverse County, Michigan.

Moved:

Supported:

Ayes:

Nays:

Absent and Excused:

The Chairman, Chuck Korn, declared the motion carried and Resolution 2021-34-T adopted this 9th day of November 2021.

Lanie McManus, Clerk
Charter Township of Garfield

CERTIFICATION

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution # 2021-34-T which was adopted by the Township Board of the Charter Township of Garfield at a regular meeting held on the 9th day of November 2021.

Dated: _____

Lanie McManus, Clerk
Charter Township of Garfield
3848 Veterans Drive
Traverse City, Michigan, 49684



Charter Township of Garfield

Grand Traverse County

8.c.

3848 VETERANS DRIVE
TRAVERSE CITY, MICHIGAN 49684
PH: (231) 941-1620 • FAX: (231) 941-1588

CHUCK KORN
SUPERVISOR

LANIE MCMANUS
CLERK

CHLOE MACOMBER
TREASURER

MOLLY AGOSTINELLI, TRUSTEE
STEVE DUELL, TRUSTEE

CHRIS BARSHEFF, TRUSTEE
DENISE SCHMUCKAL, TRUSTEE

Synopsis of committee applications.

Our expiring members have all indicated a desire to serve another term, we have four applications that would require a board choice.

After reviewing the applications, and consulting with staff, we feel that all applicants are acceptable, and we appreciate their desire to serve.

- 1) We would like to add Sean Kehoe to the Code Enforcement Officer list.
- 2) Parks & Recreation Commission. Choose 3
Chris Degood (I)*
Chris Remy (I)
William Scott (I)
Lynn Fricke
- 3) Building and grounds committee Choose 2
Denise Schmuckal (I)
Steve Duell (I)
Molly Agostinelli
- 4) Zoning Board of Appeals alternate (new)
Steve Duell
(Our current zoning ordinance allows for appointment of alternates)

* I = Incumbent