

CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
October 13, 2020

Supervisor Chuck Korn called the Township Board Meeting to order on October 13, 2020 at 6:00 p.m.

Pledge of Allegiance

Roll call of Board Members

Present: Jeane Blood Law, Steve Duell, Dan Walters, Lanie McManus, Denise Schmuckal, Molly Agostinelli, and Chuck Korn

Staff Present: Planning Director, John Sych

1. Public Comment (6:00)

None

2. Review and Approval of the Agenda - Conflict of Interest (6:01)

Schmuckal moved and Duell seconded to approve the agenda as presented.

Yeas: Schmuckal, Duell, Agostinelli, Walters, Blood Law, McManus, Korn

Nays: None

3. Consent Calendar (6:01)

a. Minutes

September 22, 2020 Regular Meeting
(Recommend Approval)

b. Bills

General Fund \$71,185.40
(Recommend Approval)

Gourdie-Fraser
Developer's Escrow Fund – Storm Water Reviews, Utility Plan Review,
Oversight and Closeout

\$28,980.92

Utility Receiving Fund \$ 3,500.00

Total \$32,480.92

(Recommend Approval)

c. Resolution 2020-20- T, a resolution approving the Interlocal Agreement for Grand Traverse County Designated Assessor (Recommend Approval)

- d. **MTT Update (Receive and File)**
- e. **Contractor's Application for Final Payment and Change Order #3 to North Country Contracting LLC for Silver Lake Park Recreation Improvements (Recommend Approval)**

Agostinelli moved and Schmuckal seconded to approve the consent calendar as presented.

*Yeas: Agostinelli, Schmuckal, Duell, Blood Law, McManus, Walters, Korn
Nays: None*

4. **Items Removed from the Consent Calendar**

None

5. **Correspondence (6:03)**

- a. **Grand Traverse Conservation District – September 2020 Report**

6. **Reports**

- a. **County Commissioner's Report (6:04)**
County Commissioner Brad Jewett reported that the Board recently approved a \$14,146 credit for each township CPO program. A new ad-hoc committee was formed to look into a new senior center. He attended a joint meeting in regards to a proposed airport authority and all are in favor of moving to an authority. County is open through appointment only. Board members shared concerns with county buildings being open.
- b. **Construction Report (6:09)**
Engineer Jennifer Hodges said trees were planted at Silver Lake this morning as part of a DTE grant. The US 31 and US 37 water pressure issues are on hold for now and the US 31 siphon near Meijer is being monitored. She stated that utility plan reviews were plentiful at this time.
- c. **Sheriff's Report (6:15)**
Lt. Chris Oosse reported that Garfield Township had 59 citations for the month of September which accounted for approximately 40% of all calls in the county.
- d. **Parks and Rec Report (6:16)**
Parks Steward Derek Morton reported that the Silver Lake tree planting went very well and over thirty trees were planted.

e. **Clerk's Report (6:19)**

Clerk Lanie McManus said that she will bring some budget amendments to the Board shortly. She stated that 6,684 absentee ballots were issued and many come in each day.

f. **Supervisor's Report (6:21)**

Korn said he attended a meeting pertaining to the West Boardman Lake Loop and discussed the proposed BATA project with BATA representatives and the Planning Department. A merger between North Flight and MMR occurred and he attended a ribbon cutting for Market Hub. Board members discussed a few items and asked questions.

7. **Unfinished Business**

a. **PD 2020-137 – Redevelopment Ready Communities (RRC) Report and Consideration of Resolution 2020-23-T, a resolution to proceed in the RRC Program (6:28)**

Township Planner John Sych said that Pablo Majano from the Michigan Economic Development Corporation is present via a zoom link to review the Redevelopment Ready Communities Baseline Report. Majano reviewed what the MEDC did and how the RRC program worked. He explained the guiding principles, and explained how the township scored in the evaluation and recommended actions to achieve certification.

Duell moved and Schmuckal seconded to adopt Resolution 2020-23-T, indicating the Township's intent to proceed in the Redevelopment Ready Communities program of the Michigan Economic Development Corporation.

*Yeas: Duell, Schmuckal, Blood Law, Walters, McManus, Agostinelli, Korn
Nays: None*

8. **New Business**

a. **PD 2020-141 – Consideration of Bids for BVNP Tennis Court Transformation 2020 Project (6:49)**

Derek Morton explained the condition of the Boardman Valley Nature Preserve tennis courts and the possible transformation to make the courts into more parking providing 30 much needed spaces. He added that the Parks and Recreation Commission has recommended that the project move forward.

Duell moved and Walters seconded to accept the bid from Molon Excavating in the amount of \$15,125 to replace the existing old tennis courts with an additional parking lot area and to obtain a bid on the additional area to be paved which will be approved by the Building Committee.

*Yeas: Duell, Walters, Agostinelli, Schmuckal, Blood Law, McManus, Korn
Nays: None*

b. Consideration of Letter of Recommendation for Randolph Street Sewer Extension (6:58)

Engineer Jennifer Hodges reported that Mr. Keith Morgan, a developer, wanted to connect to the sewer system on Randolph Street and would fund the project. One bid was received from Elmer's in the amount of \$146,220. The developer would like to move forward with the project at this time.

Walters moved and Schmuckal seconded to accept a bid from Elmer's in the amount of \$146,220 to install the Randolph Street Sewer Extension.

*Yeas: Walters, Schmuckal, Duell, McManus, Agostinelli, Blood Law, Korn
Nays: None*

c. 2020 Appointments – Highlighted List of appointments expiring 12/31/20 (7:04)

Board members have a list of expiring appointments. It was suggested to wait until after the election to apply for the positions. Korn will mail a copy of all appointments along with applications to affected persons.

9. Public Comment: (7:06)

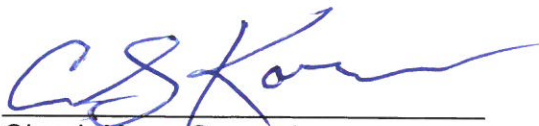
None

10. Other Business (7:06)

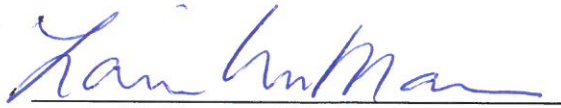
A budget meeting was scheduled for October 27th at 4:00pm.

11. Adjournment

Schmuckal moved to adjourn the meeting at 7:11pm.



Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686



Lanie McManus, Clerk
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

RESOLUTION 2020-20-T

INTERLOCAL AGREEMENT FOR GRAND TRAVERSE COUNTY DESIGNATED ASSESSOR

WHEREAS, The Grand Traverse County Board of Commissioners met in regular session on September 16, 2020, and reviewed the request to initiate an Interlocal Agreement naming the Grand Traverse County Equalization Director, James D. Baker, who is an individual qualified and certified by the State Tax Commission as a Master Assessing Officer, to be the County Designated Assessor for Grand Traverse County.

WHEREAS, This Interlocal Agreement, by and between the County of Grand Traverse, a political subdivision of the State of Michigan (hereinafter referred to as the "County"), and Acme Township, Blair Township, East Bay Township, Fife Lake Township, Garfield Township, Grant Township, Green Lake Township, Long Lake Township, Mayfield Township, Paradise Township, Peninsula Township, Union Township, Whitewater Township, and the City of Traverse City, each a political subdivision of the State of Michigan (each hereinafter referred to as an "Assessing District", and collectively referred to as the "Assessing Districts"), is entered into pursuant to the Urban Cooperation Act of 1967, Public Act 7 of 1967 (Ex. Sess.), as amended, MCL 124.501 *et seq.*, and the General Property Tax Act, Public Act 206 of 1893, as amended by Public Act 660 of 2018, MCL 211.10g, for the purpose of designating an individual to serve as the County's Designated Assessor.

WHEREAS, pursuant to MCL 211.10g(4), every County shall have a Designated Assessor on file with the State Tax Commission as of December 31, 2020; and

WHEREAS, The County Designated Assessor is designated by an Interlocal Agreement executed between the County Board of Commissioners and a majority of the Assessing Districts in the County; and

WHEREAS, the individual designated as the County's Designated Assessor must be approved by the State Tax Commission.

NOW, THEREFORE, BE IT RESOLVED BY THIS BOARD OF TRUSTEES, THAT Garfield Township approves the Interlocal Agreement naming the Grand Traverse County Equalization Director, James D. Baker, who is an individual qualified and certified by the State Tax Commission as a Master Assessing Officer, to be the County Designated Assessor for Grand Traverse County.

BE IT FURTHER RESOLVED THAT, the Board of Trustees authorizes the Township Supervisor to effectuate the necessary documents to implement the Township Board authorized action.

Moved: Molly Agostinelli

Supported: Denise Schmuckal

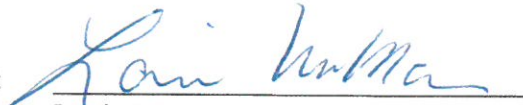
Ayes: Agostinelli, Schmuckal, Duell, Walters, Blood Law, McManus, Korn

Nays: None

Absent and Excused: None

RESOLUTION 2020-20-T DECLARED ADOPTED.

By:



Lanie McManus, Clerk
Charter Township of Garfield

CERTIFICATE

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution 2020-20-T which was adopted by the Township Board of the Charter Township of Garfield on the 13th day of October, 2020.

Dated:

10-14-2021



Lanie McManus, Clerk
Charter Township of Garfield

**CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN**

RESOLUTION # 2020-23-T

**RESOLUTION TO PROCEED IN THE
REDEVELOPMENT READY COMMUNITIES PROGRAM**

WHEREAS, the Charter Township of Garfield recognizes the value of engaging in the Redevelopment Ready Communities (RRC) program from the Michigan Economic Development Corporation (MEDC) and seeks to improve its redevelopment readiness via participation in the program; and

WHEREAS, the Township Board adopted a Resolution of Intent to Participate in the RRC Program (#2020-14-T) at their July 14, 2020 meeting, and the Township has also entered into a Memorandum of Understanding (MOU) with the MEDC on July 30, 2020; and

WHEREAS, the MEDC has developed a program for certifying Redevelopment Ready Communities and the Charter Township of Garfield desires to achieve that certification by implementing best practices and recommended strategies for redevelopment; and

WHEREAS, the Charter Township of Garfield recently adopted the Barlow Garfield Neighborhood Plan to provide a vision and guide for redevelopment in an area of the northeast corner of the Township, and the Township recognizes the potential of RRC to help implement this Plan; and

WHEREAS, the Charter Township of Garfield includes within its boundaries properties that present opportunities for redevelopment, especially within the study area of the Barlow Garfield Neighborhood Plan; and

WHEREAS, the RRC program includes evaluating strong partnerships between Township boards and commissions related to development including the Township Board, Planning Commission, and the Zoning Board of Appeals; and

WHEREAS, after review of the RRC baseline report, the Charter Township of Garfield is willing to complete the tasks as outlined, which will involve interaction with the Township boards and commissions described above.

NOW, THEREFORE, BE IT RESOLVED:

1. **THAT** the Charter Township of Garfield will proceed under the RRC program; and
2. **THAT** the Township Board authorizes the implementation of recommendations made by MEDC as needed to achieve RRC certification from the MEDC.

Moved: Steve Duell

Supported: Denise Schmuckal

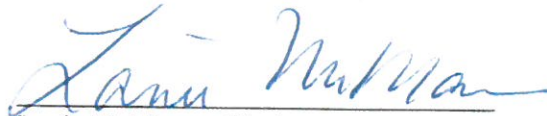
Ayes: Duell, Schmuckal, Blood Law, Agostinelli, Walters, McManus, Korn

Nays: None

Absent and Excused: None

RESOLUTION DECLARED ADOPTED.

By:



Lanie McManus, Clerk

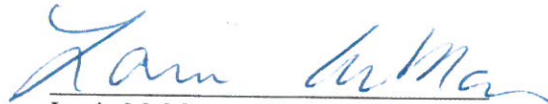
Charter Township of Garfield

CERTIFICATE

I, Lanie McManus, Clerk of the Charter Township of Garfield, do hereby certify that the above is a true and correct copy of Resolution #2020-23-T which was adopted by the Township Board of the Charter Township of Garfield on the 13th day of October, 2020.

Dated:

10-14-2020



Lanie McManus, Clerk

Charter Township of Garfield