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The City of Traverse City

Planning Department

Governmental Center  
400 Boardman Ave  
Traverse City MI 49684  
(231) 922-4778  
[www.traversecitymi.gov](http://www.traversecitymi.gov)



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June 20, 2022

Shawn Winter  
Planning Director – City of Traverse City  
400 Boardman Avenue  
Traverse City, MI 49686

Regarding: City of Traverse City Master Plan

To whom it may concern:

This letter is to provide notification to your office that the City of Traverse City will begin the process of writing a Master Plan pursuant to Public Act 33 of 2008, the Michigan Planning Enabling Act.

Once a draft plan is approved for distribution, you will be provided a link to an electronic copy for your organization's review and comment. Please contact the Traverse City Planning Department about any land use or community development issues pertinent to your organization during the preparation of the plan.

Following this letter of notice, all further communication will be sent electronically to the email addresses listed on the rear side of this letter. If you would prefer mail communication, if the email addresses listed are incorrect, or if you would prefer another point of contact, please email Planning Assistant Kaitlyn Aldrich at [kaldrich@traversecitymi.gov](mailto:kaldrich@traversecitymi.gov).

Regards,

A handwritten signature in black ink that reads "Shawn J. Winter".

Shawn Winter  
[swinter@traversecitymi.gov](mailto:swinter@traversecitymi.gov)  
(231) 922-4465

Agency	Address	Contact	Title	Email Address
Bay Area Transportation Authority	3233 Cass Road, Traverse City, MI, 49685	Kelly Dunham	Executive Director	dunhamk@bata.net
Charter Township of Garfield	3848 Veterans Drive, Traverse City, MI, 49684	John Sych	Planning Director	jsych@garfieldtwp.com
Charter Township of Garfield Planning Commission	3848 Veterans Drive, Traverse City, MI, 49684	Lanie McManus	Clerk	lmcmanus@garfield-twp.com
East Bay Charter Township	1965 N Three Mile, Traverse City, MI, 49696	Claire Karner	Planning Director	ckarner@eastbaytwp.org
East Bay Charter Township Planning Commission	1965 N Three Mile, Traverse City, MI, 49696			plc@eastbaytwp.org
Elmwood Charter Township	8527 E. Government Center Drive, Suttons Bay, MI, 49682	Trudy Galla	Planning and Community Development Director	tgalla@leelanau.gov
Elmwood Charter Township Planning Commission	8527 E. Government Center Drive, Suttons Bay, MI, 49682	Michelle Crocker	Township Clerk	mcrocker@leelanau.gov
Grand Traverse County	400 Boardman Avenue, Traverse City, MI, 49684	Chris Forsyth	Deputy County Administrator	cforsyth@gtcountymi.gov
Grand Traverse County Board of Commissioners	400 Boardman Avenue, Traverse City, MI, 49684			commissioners@gtcountymi.gov
Grand Traverse County Road Commission	1881 LaFranier Road, Traverse City, MI, 49696	Brad Kluczynski	Manager	bkluczynski@gtcrc.org
Great Lakes Central Railroad	600 Oakwood Ave, Owosso, MI, 48867	Mark Russell	President	msrussell@glrailroad.com
Michigan Department of Transportation	2084 US-31 South, Suite B, Traverse City, MI, 49685	Dan Wagner	Manager	WagnerD2@michigan.gov
Networks Northwest	PO Box 506, Traverse City, MI, 49685	Matt McCauley	Chief Executive Officer	matt.mccauley@networksnorthwest.org
Peninsula Township	13235 Center Rd, Traverse City, MI, 49686	Jenn Cram	Director of Planning	planner@peninsulatownship.com
Peninsula Township Planning Commission	13235 Center Rd, Traverse City, MI, 49686	Becky Chown	Clerk	clerk@peninsulatownship.com
Traverse City Department of Municipal Utilities	625 Woodmere Avenue, Traverse City, MI, 49686	Art Krueger	Director of Municipal Utilities	akrueger@traversecitymi.gov
Traverse City Light & Power	400 Boardman Avenue, Traverse City, MI, 49684	Brandie Ekren	Executive Director	bekren@tclp.org
Traverse City Planning Commission	400 Boardman Avenue, Traverse City, MI, 49684			planningcommission@traversecitymi.gov