

**CHARTER TOWNSHIP OF GARFIELD**  
**TOWN BOARD MEETING**  
**June 14, 2022**

Supervisor Chuck Korn called the Town Board Meeting to order at the Garfield Township Hall on June 14, 2022 at 6:00p.m.

**Pledge of Allegiance**

**Roll Call of Board Members**

Present: Molly Agostinelli, Chris Barsheff, Steve Duell, Chuck Korn,  
Chloe Macomber, and Lanie McManus

Absent and Excused: Denise Schmuckal

Staff Present: John Sych, Planning Director

**1. Public Comment (6:01)**

Michael Krenzke and Tom Kern commented on the Francisco's sewer extension.

**2. Review and Approval of the Amended Agenda - Conflict of Interest (6:01)**

*Agostinelli moved and Duell seconded to approve the amended agenda as presented.*

*Yeas: Agostinelli, Duell, Barsheff, Macomber, McManus, Korn*

*Nays: None*

**3. Consent Calendar (6:02)**

**a. Minutes – May 10, 2022 Regular Meeting**  
(Recommend Approval)

**b. Bills -**

(i) General Fund \$1,313,281.77  
(Recommend Approval)

(ii) Gourdie-Fraser  
Developer's Escrow Fund – Storm Water Reviews, Utility Plan Review,  
Oversight & Closeout \$14,024.50  
General Utilities 31,096.14  
Park Funds / DNR Trust Fund 8,685.00

Total

\$53,805.64

(Recommend Approval)

**c. MTT Update (Receive and File)**

- d. **Consideration of Article 3 Amendment to Grand Traverse Commons Development Regulations – Introduction and Schedule Public Hearing (Recommend Approval)**
- e. **Consideration of Life Story Crematorium I-G Conditional Rezoning – Introduction and Schedule Public Hearing (Recommend Approval)**
- f. **Consideration of Contractor’s Application for Payment No. 2 to Grand Traverse Construction for Garfield Township Roof (Recommend Approval)**
- g. **Consideration of Contractor’s Application for Payment No. 2 to Elmer’s for the Cedar Run PRV Project (Recommend Approval)**
- h. **Consideration of Change Order No. 3 to Elmer’s for the Cedar Run PRV / Tank Abandonment Project (Recommend Approval)**
- i. **Consideration of Contractor’s Application for Payment No. 2 to Elmer’s for the River East Park project (Recommend Approval)**
- j. **Consideration of River East Park Improvements Phase I – Closeout and Turnover Documents (Recommend Approval)**
- k. **Consideration of scheduling a Public Hearing for a Payment in Lieu of Taxes for Hammond Road Apartments (Recommend Approval)**

*Board members removed consent items f., j. and k. to be covered under agenda item #4.*

*Duell moved and Agostinelli seconded to adopt the Consent Calendar as amended.*

*Yeas: Duell, Agostinelli, Barsheff, Macomber, McManus, Korn*

*Nays: None*

**4. Items Removed from the Consent Calendar**

- f. **Consideration of Contractor’s Application for Payment No. 2 to Grand Traverse Construction for Garfield Township Roof**

*Agostinelli moved and Duell seconded to approve the Contractor’s Application for Payment No. 2 to Grand Traverse Construction for Garfield Township Roof in the amount of \$68,280.05.*

*Yeas: Agostinelli, Duell, Macomber, Barsheff, McManus, Korn*

*Nays: None*

**j. Consideration of River East Park Improvements Phase I – Closeout and Turnover Documents**

*McManus moved and Duell seconded to approve the River East Park Improvements Phase I – Closeout and Turnover Documents with ownership correction.*

*Yeas: McManus, Duell, Barsheff, Macomber, Agostinelli, Korn  
Nays: None*

**k. Consideration of scheduling a Public Hearing for a Payment in Lieu of Taxes for Hammond Road Apartments**

Board members questioned PILOT percentage and agreed to discuss at the Public Hearing.

*Macomber moved and Barsheff seconded to approve scheduling a Public Hearing for a Payment in Lieu of Taxes for Hammond Road Apartments*

*Yeas: Macomber, Barsheff, McManus, Agostinelli, Korn, Duell  
Nays: None*

**5. Correspondence (6:04)**

a. Grand Traverse Conservation District May 2022 Report

**6. Reports**

**a. County Commissioner’s Report**

County Commissioner Brad Jewett reported on the County activities.

**b. Construction Report and Water System Upgrades Presentation**

Township Engineer Jennifer Graham reviewed the highlights from the Construction Report and presented a PowerPoint on water system upgrades for the Township.

**c. Sheriff’s Report**

Lt. Brinks cited criminal statistics for the month of May 2022. He talked about the Coffee with a Cop program as an opportunity for community members to get to know their local officer.

**d. Planning Dept. Monthly Report for June 2022**

Planning Director Sych highlighted certain projects from the Planning Department report.

**e. Parks & Rec Report**

Derek Morton, Parks Steward, reported on Township Parks activities.

**f. Clerk’s Report**

McManus submitted her report in writing and stated that voter ID cards were mailed out to all registered Township voters. She said that cameras were installed to monitor the Township ballot drop boxes and will come back to the Board with a request to apply for a grant from the Bureau of Elections to cover this cost.

**g. Supervisor's Report**

Supervisor Korn talked about a possible joint City and Township agreement for an ambulance. He spoke with Doug DeYoung regarding solar panels on Hoch Rd. acreage.

**7. Unfinished Business (6:53)**

**a. Public Hearing – Consideration of approving Ordinance No. 77 Regulating the Licensing and Operation of Transitional Housing Facilities, Resolution 2022-08-T**

Mike Green, Zoning Administrator, spoke about the changes made to the proposed ordinance based on comments from the previous Board meeting. Supervisor Korn opened the Public Hearing and seeing that no one wanted to speak, closed the Public Hearing.

Board discussed conducting a background check of the applicants and Green offered to investigate this further and will report back. Board moved to table the Ordinance.

**8. New Business**

**a. Consideration of reappointing Steve Duell to the Joint Recreational Authority Board**

*McManus moved and Barsheff seconded THAT Steve Duell be appointed to serve another term on the Joint Recreational Authority Board..*

*Yeas: McManus, Barsheff, Macomber, Agostinelli, Duell, Korn*

*Nays: None*

**b. Consideration of sewer extension to Francisco's on Silver Lake Rd.**

Board discussed funding for the sewer extension and asked if the County could use their ARPA funds.

*Agostinelli moved and Duell seconded that Supervisor Korn write a letter to the County Board requesting the County use ARPA funds for the sewer extension.*

*Yeas: Agostinelli, Duell, Macomber, Barsheff, McManus, Korn*

*Nays: None*

**c. Consideration of approving Master Plan – 2022 Community Survey Questionnaire**

*McManus moved and Macomber seconded THAT the 2022 Community Survey Questionnaire BE APPROVED.*

*Yeas: McManus, Macomber, Duell, Agostinelli, Korn, Barsheff*

*Nays: None*

**d. Consideration of approving Resolution 2022-09-T, a resolution adopting updates to the Township Fee Schedule**

Board discussed and decided to table until Ordinance 77 completion.

9. **Public Comment:**

10. **Other Business**

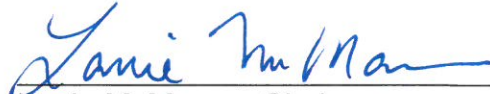
11. **Adjournment**

*Korn adjourned the meeting at 7:55pm.*



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Chuck Korn, Supervisor  
Charter Township of Garfield  
3848 Veterans Drive  
Traverse City, MI 49686



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Lanie McManus, Clerk  
Charter Township of Garfield  
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