

CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
May 9, 2023

Supervisor Chuck Korn called the Town Board Meeting to order at the Garfield Township Hall on May 9, 2023 at 6:00p.m.

Pledge of Allegiance

Roll Call of Board Members

Present: Molly Agostinelli, Chris Barsheff, Steve Duell, Chuck Korn, Chloe Macomber, Lanie McManus and Denise Schmuckal

Staff Present: Planning Director John Sych

1. Public Comment (6:01)

None

2. Review and Approval of the Amended Agenda - Conflict of Interest (6:01)

Schmuckal moved and Agostinelli seconded to approve the amended agenda as presented.

Yeas: Schmuckal, Agostinelli, Duell, Barsheff, Macomber, McManus, Korn

Nays: None

3. Consent Calendar (6:02)

a. Minutes

April 11, 2023 Regular Board Meeting

May 2, 2023 Study Session

(Recommend Approval)

b. Bills:

(i) General Fund \$585,958.02
(Recommend Approval)

(ii) Gourdie-Fraser
Developer's Escrow Fund – Storm Water
Reviews, Utility Plan Review, Oversight
& Closeout \$ 9,562.35
General Utilities 22,060.00
Total \$ 31,622.35
(Recommend Approval)

- c. **MTT Update (Receive and File)**
- d. **Consideration of Proposed New Road Name of Carriage View (Recommend Approval)**
- e. **Tax Collection Settlement History (Receive and File)**
- f. **TCAPS and Garfield Township Agreement for Collection of Summer Property Taxes – 2023 and 2024 (Recommend Approval)**
- g. **Consideration of application to apply for grant through the Township for the Salvation Army (Recommend Approval)**
- h. **Consideration of nominating John Racine to serve another 3-year term on the Grand Traverse Commons Joint Planning Commission (Recommend Approval)**
- i. **Consideration of Contractor’s Application for Payment No. 1 to Elmer’s for Cedar Run Water Main Extension (Recommend Approval)**
- j. **Consideration of Contractor’s Application for Payment No. 1 to Walton Contracting for River East Dog Park (Recommend Approval)**
- k. **Consideration of Resolution 2023-14-T to amend the budget for HRA amount (Recommend Approval)**
- l. **Consideration of Joint Rec Authority Proposed Annual Budget for Fiscal Year 2023/2024 (Recommend Approval)**
- m. **Consideration of a request from Project Feed the Kids for a Charitable Gaming License. Resolution 2023-16-T (Recommend Approval)**

Duell moved and Barsheff seconded to adopt the Consent Calendar as presented.

*Yeas: Duell, Barsheff, Agostinelli, Schmuckal, McManus, Macomber, Korn
Nays: None*

- 4. **Items Removed from the Consent Calendar**
None
- 5. **Correspondence (6:04)**
None

6. Reports**a. County Commissioner's Report (6:04)**

County Commissioner Lauren Flynn stated that the BOC recognized corrections officers this week with a ceremony and police officers will be recognized next week. The Probate Court is trying to get a juvenile justice facility in our region and she attended a Michigan Association of Counties conference which was fruitful. Flynn added that the Northern Lakes Community Mental health agreement has been passed by the county.

b. Construction Report (6:08)

Township Engineer Jennifer Graham reported that a revolving grant opportunity will be discussed at the next meeting. Graham added that the Cedar Run water main extension is going well but fiber optic cables are making it slow. Completion of that project is slated for the end of June. She added that the county ARPA reimbursement request has been processed and she continues to do stormwater and utility reviews.

c. Sheriff's Report (6:13)

Lt. Brinks cited criminal statistics for the month of April 2023 and added that the Drug Take back gained 100 pounds of unwanted prescription drugs in the county. Brinks stated that a fraud awareness presentations continue to be popular.

d. GT Metro Fire Report (6:16)

No report

d.1. Road Commission Report (6:17)

Joe Underwood reported that \$3.5 million has been approved for chip and seal programs in the area. The Road Commission is still working with the DNR for a resolution to the roadkill issue. GTRC board member Alisa Korn stated that any road complaints can be uploaded on the website and she urges the township to assist in the Municipal Planning Organization since it will mean more money for roads in our area. The Road Commission will staff a grant writer and is looking for a communications specialist. Board members asked questions regarding the report.

e. Planning Department Report for May 2023 (6:28)

Planner John Sych submitted his report in writing and added that the Planning Commission will review a new site condo – Birmley Meadows.

f. Parks and Rec Report (6:36)

Sean Kehoe, Parks Steward, submitted a report in writing and added that water has been turned on for the parks and a mountain biking work bee was held last Sunday. The River East Dog Park is being installed.

g. Treasurer's Report (6:39)

Macomber reported that she has been purchasing bonds.

h. Clerk's Report (6:40)

McManus submitted her report in writing and said that they are busy with the new uniform chart of accounts which is a long process.

i. Supervisor's Report (6:42)

Supervisor Korn stated that the MTA conference had some good presentations and he learned much from other township officials. He stated that there was a recent TTCl meeting to begin the process of setting up the MPO for the area and he sent a letter to the State House of Representatives regarding gravel pit legislation.

7. Unfinished Business (6:47)

None

8. New Business**a. Consideration of Cass Road Drainage District Access Request for Branch Connections, Resolution 2023-13-T (6:47)**

Andy Smits, County Drain Commissioner, explained the request to board members. New drainage would be provided to the existing 1987 branch of the Cass Road drain. The resolution would grant the Cass Road Drainage District the right to traverse the lands owned by the township adjacent to the Traverse Cold Storage property to provide the additional drainage. Board members discussed the matter and asked questions.

Schmuckal moved and Duell seconded to adopt Resolution 2023-13-T with corrections to two typos as discussed.

Yeas: Schmuckal, Duell, Barsheff, Agostinelli, McManus, Macomber, Korn

Nays: None

b. Consideration of Parks Special Event Application and Updated Fee Schedule 2023-12-T (7:06)

Parks Steward Sean Kehoe stated that there have been many requests this year for large events to take place in the parks. Kehoe reviewed the user application with Trustees. Board members discussed the fee schedule and asked questions pertaining to the events.

Schmuckal moved and Barsheff seconded THAT Resolution 2023-12-T, to amend the Charter Township of Garfield Fee Schedule, BE ADOPTED.

Yeas: Schmuckal, Barsheff, Duell, Agostinelli, Macomber, McManus, Korn

Nays: None

9. **Public Comment: (7:34)**

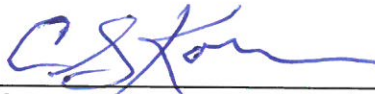
Joe Underwood from GTRC answered a follow up question for traffic lights. Alisa Korn stated that since the sheriff's office will be fully staffed, a liaison for the schools could be discussed. She also recommended a parks specialist for the county as a resource for the proposed fee schedule.

10. **Other Business (7:40)**

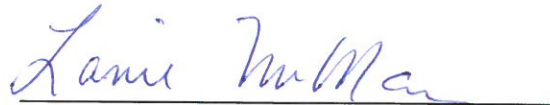
Agostinelli brought up the Pines homeless camp at the Commons area.

11. **Adjournment**

Korn adjourned the meeting at 7:42pm.



Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686



Lanie McManus, Clerk
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

**CHARTER TOWNSHIP OF GARFIELD
GRAND TRAVERSE COUNTY, MICHIGAN**

RESOLUTION TO AMEND THE BUDGET

RESOLUTION #2023-14-T

BE IT HEREBY RESOLVED, THAT we approve the HRA amount to correct the error in the HSA Insurance allowance and transfer the balance from in the General Fund (101) Fund Balance to the Insurance – Employee Health line item (101-851-873-030) in the total amount of \$30,000.

Moved: Steve Duell

Supported: Chris Barsheff

Yeas: Duell, Barsheff, Agostinelli, Schmuckal, McManus, Macomber, Korn

Nays: None

Absent and excused: None

The Chairman, Chuck Korn, declared the motion carried and Resolution adopted this 9th day of May, 2023.



Lanie McManus, Township Clerk
Charter Township of Garfield

CERTIFICATION

I, Lanie McManus, Clerk of the Charter Township of Garfield, certify the above is a true and correct copy of the Resolution which was adopted by the Township Board of the Charter Township of Garfield on the 9th day of May, 2023.



Lanie McManus, Township Clerk
Charter Township of Garfield

Date



State of Michigan
 Michigan Gaming Control Board
 Millionaire Party Licensing
 3062 W. Grand Blvd, Suite L-700
 Detroit, MI 48202-6062
 Phone: (313) 456-4940
 Fax: (313) 456-3405
 Email: Millionaireparty@michigan.gov
 www.michigan.gov/mgcb

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL 432.103(k)(ii))

At a Regular meeting of the Charter Township of Garfield Board
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by Chuck Korn,, Supervisor on May 9, 2023
DATE

at 6:00 pm a.m./p.m. the following resolution was offered:
TIME

Moved by Steve Duell and supported by Chris Barsheff

that the request from Project Feed the Kids of Traverse City,
NAME OF ORGANIZATION CITY

county of Grand Traverse, asking that they be recognized as a nonprofit
COUNTY

organization operating in the community, for the purpose of obtaining charitable gaming licenses, be

considered for Approval.
APPROVAL/DISAPPROVAL

| | | | |
|------------------|------------------|---------------------|---------------|
| <u>APPROVAL:</u> | Yeas: <u>7</u> | <u>DISAPPROVAL:</u> | Yeas: _____ |
| | Nays: <u>0</u> | | Nays: _____ |
| | Absent: <u>0</u> | | Absent: _____ |

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted

by the Charter Township of Garfield Board at a Regular
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on May 9, 2023.
DATE

SIGNED:

Lanie McManus

TOWNSHIP, CITY, OR VILLAGE CLERK
 Lanie McManus, Charter Township of Garfield Clerk
PRINTED NAME AND TITLE
 3848 Veterans Drive, Traverse City, MI 49684
ADDRESS

Organization Information: 1081 W. South Airport Rd., Traverse City 49686
ORGANIZATION'S MAILING ADDRESS, STREET, CITY, ZIP

Tiffany McQueer, President (231) 941-8844
ORGANIZATION'S PRINCIPAL OFFICER NAME AND TITLE PHONE NUMBER