

**CHARTER TOWNSHIP OF GARFIELD
TOWNSHIP BOARD MEETING**

Tuesday, April 11, 2023 at 6:00pm
Garfield Township Hall
3848 Veterans Drive
Traverse City, MI 49684
Ph: (231) 941-1620

AGENDA

ORDER OF BUSINESS

**Call meeting to order
Pledge of Allegiance
Roll call of Board Members**

1. Public Comment

Public Comment Guidelines:

Any person shall be permitted to address a meeting of The Township Board, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et.seq.) Public Comment shall be carried out in accordance with the following Board Rules and Procedures: a.) any person wishing to address the Board is requested to state his or her name and address. b.) No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Township Board Member's questions. Where constrained by available time the Chairperson may limit the amount of time each person will be allowed to speak to (3) minutes. 1.) The Chairperson may at his or her own discretion, extend the amount of time any person is allowed to speak. 2.) Whenever a Group wishes to address a Committee, the Chairperson may require that the Group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak when constrained by available time.

2. Review and approval of the Agenda - Conflict of Interest

3. Consent Calendar

The purpose of the Consent calendar is to expedite business by grouping non-controversial items together to be dealt with in one Board motion without discussion. Any member of the Board, staff or the public may ask that any item on the Consent Calendar be removed there from and placed elsewhere on the Agenda for full discussion. Such requests will be automatically respected. If any item is not removed from the Consent Calendar, the action noted in parentheses on the Agenda is approved by a single Board action adopting the Consent Calendar.

a. Minutes – March 28, 2023 Meeting (Recommend Approval)

b. Bills -

(i) General Fund	\$134,602.53
(ii) Gourdie-Fraser	
Developer's Escrow Fund – Storm Water Reviews,	
Utility Plan Review, Oversight & Closeout	\$6,606.25
General Utilities	7,700.00
Park Funds / DNR Trust Fund	865.00
Total	\$15,171.25

(Recommend Approval)

- c. MTT Update (Receive and File)
- 4. **Items removed from the Consent Calendar**
- 5. **Correspondence**
- 6. **Reports**
 - a. County Commissioner's Report
 - b. Sheriff's Report
 - c. Planning Department Report for April 2023
 - d. Parks and Rec Report
 - e. Clerk's Report
 - f. Supervisor's Report
- 7. **Unfinished Business**
- 8. **New Business**
 - a. MPO Presentation by Networks Northwest and Consideration of Resolution 2023-11-T to establish an Intermunicipality Committee for Purposes of Transportation Planning
 - b. Consideration of Resolution 2023-10-T regarding Tax Exemption and Payment in Lieu of Taxes for Hammond Road Apartments
- 9. **Public Comment**
- 10. **Other Business**
- 11. **Adjournment**

Lanie McManus, Clerk

The Garfield Township Board will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to the Garfield Township Board. Individuals with disabilities requiring auxiliary aids or services should contact the Garfield Township Board by writing or calling Lanie McManus, Clerk, Ph: (231) 9411620.

**CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
March 28, 2023**

The Town Board Meeting was called to order at the Garfield Township Hall on March 28, 2023 at 6:00p.m.

Pledge of Allegiance

Roll Call of Board Members

Present: Molly Agostinelli, Chris Barsheff, Lanie McManus and Denise Schmuckal

Absent and Excused: Steve Duell, Chuck Korn and Chloe Macomber

Staff Present: Planning Director John Sych

Barsheff moved and Agostinelli seconded to name Trustee Denise Schmuckal as Chair for this meeting.

Yeas: Barsheff, Agostinelli, McManus, Schmuckal

Nays: None

1. Public Comment (6:01)

None

2. Review and Approval of the Amended Agenda - Conflict of Interest (6:01)

Agostinelli moved and Barsheff seconded to approve the amended agenda as presented.

Yeas: Agostinelli, Barsheff, Schmuckal, McManus

Nays: None

3. Consent Calendar (6:02)

a. Minutes

March 14, 2023 Regular Board Meeting
(Recommend Approval)

b. Bills

General Fund	\$58,395.63
(Recommend Approval)	

**c. 2023 Final March Board of Review Assessment Roll Figures Report
(Receive and File)**

Board members removed item C from the consent calendar to be dealt with under agenda item #4.

Agostinelli moved and Barsheff seconded to approve the consent calendar as amended with item C removed.

Yeas: Agostinelli, Barsheff, McManus, Schmuckal

Nays: None

4. Items Removed from the Consent Calendar (6:04)

a. 2023 Final March Board of Review Assessment Roll Figures Report (Receive and File)

The 2022 Assessment Roll was given to board members for comparison.

Agostinelli moved and Barsheff seconded to accept the 2023 Final March Board of Review Assessment Roll Figures Report.

Yeas: Agostinelli, Barsheff, McManus, Schmuckal

Nays: None

5. Correspondence

None

6. Reports

a. GT Metro (6:04)

Metro Fire Chief Pat Parker reviewed the 2022 Annual Report and added that the cost recovery ordinance has been modified to reflect actual costs. He reviewed staffing requirements for standby events and statistics from the month of February 2023.

b. MMR Report (6:12)

Amy Fairchild, MMR Operations Manager reviewed call statistics for February 2023. She added that an EMT Academy began and a paramedic class begins next week.

c. County Commissioner's Report (6:14)

Commissioner Lauren Flynn reported that updates on the Metropolitan Planning Organization and Traverse Connect will be forthcoming. She also said that the Pavilions would be addressed by the BOC at an upcoming meeting.

d. Supervisor's Report

No report

7. Unfinished Business

a. Public Hearing – Consideration of Resolution 2023-08-T, amending Ordinance 18, Payment in Lieu of Taxes (6:16)

Schmuckal opened the public hearing at 6:16pm.

Tony Lentych with the Traverse City Housing Commission stated that they applied for MSHDA credit for the BATA project, but due to changes in the application process, did not receive full credit. He asks that Garfield consider adopting the resolution so that TCHC can reapply and receive the remaining credits.

Garfield Township Assessor Amy DeHaan reiterated what Lentych stated and said that she has been working on the application along with Supervisor Korn and it is ready to resubmit to MSHDA.

Schmuckal closed the public hearing at 6:20pm.

Agostinelli moved and Barsheff seconded to adopt Resolution 2023-08-T, amending Ordinance 18, Payment in Lieu of Taxes.

Yeas: Agostinelli, Barsheff, McManus, Schmuckal

Nays: None

b. Consideration of Resolution 2023-09-T Regarding Tax Exemption and payment to be made in lieu of taxes (6:21)

Agostinelli moved and McManus seconded to adopt Resolution 2023-09-T Regarding Tax Exemption and payment to be made in lieu of taxes.

Yeas: Agostinelli, McManus, Barsheff, Schmuckal

Nays: None

c. Consideration of Municipal Services Agreement (6:22)

Barsheff moved and Agostinelli seconded to enter into a Municipal Services Agreement between the Charter Township of Garfield, Smith & Henzy Advisory Group, Inc and the Traverse City Housing Commission.

Yeas: Barsheff, Agostinelli, McManus, Schmuckal

Nays: None

8. New Business

None

9. Public Comment: (6:23)

Tony Lentych stated that legal fees should be accounted for in the PILOT application.

Assessor Amy DeHaan commented on the Hammond Road Apartments PILOT which will also need to be resubmitted with a new resolution.

10. **Other Business**

None

11. **Adjournment**

Schmuckal adjourned the meeting at 6:25pm.

Chuck Korn, Supervisor
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

Lanie McManus, Clerk
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49686

CHARTER TOWNSHIP OF GARFIELD

RESOLUTION 2023-08-T

**AMENDED AND RESTATED ORDINANCE NO 18
(PAYMENT IN LIEU OF TAXES)**

A RESOLUTION TO AMEND AND RESTATE GARFIELD ORDINANCE NO 18 (“An Ordinance to provide for a service charge in lieu of taxes for housing projects for low-income persons and families financed with a federally-aided or Authority-aided Mortgage Loan or an advance or grant from the Authority pursuant to the provisions of the State Housing Development Authority Act of 1966 (1966 PA 346, as amended; MCL 125.1401, et seq (the “Act”)).”)

WHEREAS, the Charter Township of Garfield recognizes a proper public purpose of the State of Michigan and its political subdivisions to provide housing for its limited-income persons and families and to encourage the development of such housing by providing for a service charge in lieu of property taxes in accordance with the Act; and,

WHEREAS, the Township is authorized by this Act to establish or change the service charge to be paid in lieu of taxes by any of all classes of housing exempt from taxation under this Act at any amount it chooses, not to exceed the taxes that would be paid but for this Act; and

WHEREAS, the Township acknowledges that the Township will be benefited and improved by such housing, and encourages the same by providing real estate tax exemption for such housing as a valid public purpose; and,

WHEREAS, the Township also acknowledges that the continuance of the provisions of this Amended and Restated Ordinance No 18 for tax exemption, the service charge in lieu of all ad valorem taxes and optional Municipal Service Agreement as stated in said Amended and Restated Ordinance No 18 are essential to the determination of economic feasibility of housing projects that are constructed or rehabilitated with financing extended in reliance of such tax exemption; and

WHEREAS, the Township further acknowledges that the reformatted and updated language of the Amended and Restated Ordinance No 18 was necessary to facilitate approvals of such projects through the Michigan State Housing Development Authority; and

WHEREAS, the Township adopted Ordinance No 18, “Payment In Lieu of Taxes”.

NOW, THEREFORE, THE CHARTER TOWNSHIP OF GARFIELD ORDAINS:

AMENDED AND RESTATED CHARTER TOWNSHIP OF GARFIELD ORDINANCE NO 18

That the entire Ordinance No 18, as amended, be replaced with the language contained in the 2023 Amended and Restated Ordinance No 18.

Upon roll call vote, the following voted:

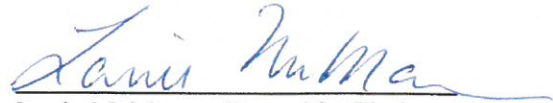
Yeas: Agostinelli, Barsheff, McManus, Schmuckal

Nays: None

Abstain: None

Absent and Excused: Duell, Korn, Macomber

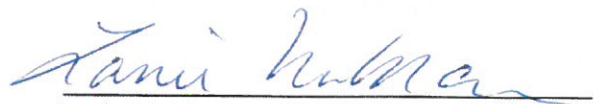
The Chairman declared the motion carried, and Resolution 2023-08-T duly adopted.


Lanie McManus, Township Clerk

CERTIFICATE

I, Lanie McManus, the duly appointed Township Clerk, hereby certify that the foregoing constitutes a true copy of a Resolution of the Township Board for the Charter Township of Garfield, adopted during a meeting of the Charter Township of Garfield Township Board, Grand Traverse County, Michigan, held on March 28, 2023, at which meeting (4) four members were present as indicated in said Minutes and voted as therein set forth and that all signatures affixed thereto are the genuine signatures of those so indicated, and that each signatory was duly authorized to affix his or her signature, that said meeting was held in accordance with the Open Meetings Act of the State of Michigan, and that due and proper notice of the meeting as required by law was given to the members of the Township Board, and that the Minutes of said Meeting were kept and will be and have been available as required by said Act.

Date: 3-29-2023


Lanie McManus, Township Clerk

CHARTER TOWNSHIP OF GARFIELD

**RESOLUTION 2023-09-T
REGARDING TAX EXEMPTION AND PAYMENT
TO BE MADE IN LIEU OF TAXES**

Board member, Agostinelli, supported by Board member, Barsheff, made a motion to adopt the following amended Resolution:

RESOLUTION DESIGNATING THE MSHDA SUPPORTED HOUSING COMPONENT OF A(N) PROPOSED APPROXIMATELY 210 UNIT MULTI-FAMILY HOUSING DEVELOPMENT TO BE KNOWN AS THE FLATS AT CARRIAGE COMMONS, AN AFFORDABLE HOUSING COMMUNITY, LOCATED NEAR THE INTERSECTION OF W HAMMOND AND LAFRANIER ROADS ON PARCEL #28-05-023-042-40, TRAVERSE CITY, MI 49686, GARFIELD TOWNSHIP, MICHIGAN, (legally described as:

Part of the South half of the Southeast quarter Section 23, Town 27 North, Range 11 West; commencing at the South quarter corner Section 23; thence North 00 degrees 57 minutes 30 seconds East, 1241.84 feet to the place of beginning; thence South 88 degrees 18 minutes 28 seconds East, 1318.74 feet; thence South 88 degrees 17 minutes 12 seconds East, 1314.98 feet; thence South 01 degrees 03 minutes 09 seconds West, 325.23 feet; thence South 82 degrees 34 minutes 42 seconds West, 409.62 feet; thence South 57 degrees 30 minutes 46 seconds West, 512.86 feet; thence North 89 degrees 12 minutes 14 seconds West, 680.1 feet; thence South 00 degrees 07 minutes 20 seconds West, 228.03 feet; thence North 54 degrees 56 minutes 50 seconds West, 238.68 feet; thence North 42 degrees 07 minutes 21 seconds West, 90.69 feet; thence South 85 degrees 33 minutes 20 seconds West, 44.88 feet; thence North 76 degrees 54 minutes 36 seconds West, 513.94 feet; thence North 00 degrees 57 minutes 42 seconds East, 547.8 feet; thence North 88 degrees 17 minutes 53 seconds West 67.82 feet; thence South 01 degrees 21 minutes 07 seconds West, 53.77 feet; thence South 48 degrees 58 minutes 54 seconds West, 40.66 feet thence North 41 degrees 01 minutes 06 seconds West 25 feet; thence South 49 degrees 00 minutes 49 seconds West 62.36 feet; thence North 89 degrees 03 minute 38 seconds West, 23.84 feet; thence North 00 degrees 57 minutes 31 seconds East, 105.61 feet; thence North 88 degrees 17 minutes 53 seconds West, 130.98 feet; thence North 00 degrees 57 minutes 30 seconds East 76.01 feet to the point of beginning. Subject to road rights-of-way. Containing approximately 33.43 acres, more or less.

AS A "QUALIFIED PROJECT" UNDER THE CHARTER TOWNSHIP OF GARFIELD'S AMENDED AND RESTATED ORDINANCE NO. 18.

WHEREAS, the Township Board, pursuant to MCL 125.1401 *et seq.*, has received a request from Smith & Henzy Advisory Group, Inc and the Traverse City Housing Commission (the "Developers"), the Developers plan to construct a new, approximately 210 unit, transit-oriented housing project (the "Development"), improve the quality of life for the tenants, add community services and outreach, and preserve affordable housing in the Township at the location specified

above. The complex is an affordable/workforce housing project (the "Development"), to be recognized as a "Qualified Project" exempt from payment of *ad valorem* property taxes and subject to the requirement that a service charge be paid to the Charter Township of Garfield in lieu of *ad valorem* property taxes in accordance with MCL 125.1415 through the term as specified in Section 10 of the Amended and Restated Ordinance No. 18; and

WHEREAS, the Township Board has determined that the Development is a "Qualified Project", as defined by Charter Township of Garfield's Amended and Restated Ordinance No. 18, and as such, the project is eligible for payment of a service charge in lieu of *ad valorem* property taxes in accordance with such Amended and Restated Ordinance No. 18, and as otherwise provided by MCL 125.1415 *et seq.*:

NOW, THEREFORE, BE IT RESOLVED THAT:

The Development is determined to be a "Qualified Project" as defined by Charter Township of Garfield Amended and Restated Ordinance No. 18, and shall pay to the Charter Township of Garfield a service charge in lieu of *ad valorem* property taxes in an amount equal to four percent (4%) of Annual Shelter Rents, along with a Municipal Services Assessment (MSA) as provided in said Amended and Restated Ordinance No. 18 for the term of the agreement. Payment of both the service charge in lieu and MSA commence December 31, 2023, the calendar year in which the PILOT Agreement/Ordinance is effective, and continuing annually on or before April 1 of each year until the agreement expires.

BE IT FURTHER RESOLVED THAT:

By virtue of the adoption of this Resolution, subject to the conditions and limitations imposed under Amended and Restated Ordinance No. 18, an agreement is deemed to exist between the Charter Township of Garfield and the Developers, with the US Department of Housing and Urban Development (HUD) as third-party beneficiary under such agreement, for The Flats at Carriage Commons, a 210-unit affordable housing project. It shall be deemed a default under Amended and Restated Ordinance 18, if the Development fails to meet the terms of a "Qualified Project" under said Amended and Restated Ordinance No. 18, because the Development was not completed according to the agreement, is no longer subject to the Authority Mortgage, fails to remain affordable with a recorded Regulatory Agreement, or fails to comply with Amended and Restated Ordinance 18, for any other reason prior to the expiration of the agreement.

Upon roll call vote, the following voted:

Yeas: Agostinelli, Barsheff, McManus, Schmuckal

Nays: None

Abstain: None

Absent and Excused: Duell, Korn, Macomber

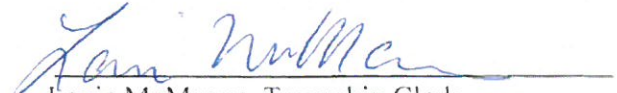
The Chairman declared the motion carried, and Resolution 2023-09-T duly adopted.


Lanie McManus, Township Clerk

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Date: 3-29-2023


Lanie McManus, Township Clerk

CHECK DISBURSEMENT REPORT FOR CHARTER TOWNSHIP OF GARFIELD
 CHECK DATE FROM 03/31 - 04/05/2023
 Banks

04/05/2023 04:10 PM
 User: BETTY
 DB: Garfield

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/05/2023	GEN	41339	CHERRYLAND ELECTRIC COOP.	CHERRYLAND	101-000-084.861	300.48
		41339		CHERRYLAND	101-265-920.603	917.35
		41339		CHERRYLAND	101-448-920.005	785.35
						<u>2,003.18</u>
04/05/2023	GEN	41340	CHERRYLAND ELECTRIC COOP.	CHERRYLAND	308-000-805.000	447.49
04/05/2023	GEN	41341	CONSUMERS ENERGY	103043977273	308-000-805.000	49.21
04/05/2023	GEN	41342	CONSUMERS ENERGY	100018131597	101-448-920.005	29.64
04/05/2023	GEN	41343	CONTEMPORARY CLEANING	CONTRACTED SVCS	101-265-935.603	1,350.00
04/05/2023	GEN	41344	CONTEMPORARY CLEANING	CONTRACTED SVCS	308-000-805.000	450.00
04/05/2023	GEN	41345	DTE ENERGY	910020833133	101-265-920.601	1,536.27
04/05/2023	GEN	41346	DTE ENERGY	910020833257	101-265-920.601	59.15
04/05/2023	GEN	41347	FIFTH THIRD BANK	WATER USE	308-000-805.000	204.00
04/05/2023	GEN	41348	FIFTH THIRD BANK	3637-DUES, ZOOM EDUCATION	101-101-805.000	158.89
		41348		3637-DUES, ZOOM EDUCATION	101-171-960.000	20.79
		41348		3637-DUES, ZOOM EDUCATION	101-171-965.000	365.03
						<u>544.71</u>
04/05/2023	GEN	41349	FIFTH THIRD BANK	3406-ADDRESS STAMP / EDUCATION	101-253-726.000	21.75
		41349		3406-ADDRESS STAMP / EDUCATION	101-253-960.000	599.00
						<u>620.75</u>
04/05/2023	GEN	41350	GARFIELD CHARTER TOWNSHIP	HSA	101-000-237.000	663.04
04/05/2023	GEN	41351	GRAND TRAVERSE COUNTY DPW	5590511	308-000-805.000	11.50
04/05/2023	GEN	41352	GRAND TRAVERSE COUNTY DPW	5105021	101-265-920.602	143.55
04/05/2023	GEN	41353	GRID4 COMMUNICATIONS, INC.	PHONES	101-265-850.000	741.78
04/05/2023	GEN	41354	HOME DEPOT CREDIT SERVICES	COUNTERTOP / TREE CAGES	308-000-935.000	76.25
		41354		COUNTERTOP / TREE CAGES	308-000-970.000	1,164.00
						<u>1,240.25</u>
04/05/2023	GEN	41355	JOHN HANCOCK	JOHN HANCOCK 88958-00-4	101-851-873.001	119,648.00
04/05/2023	GEN	41356	LANDGREEN LANWCARE	SNOW PLOWING	308-000-805.000	1,671.00
04/05/2023	GEN	41357	PITNEY BOWES INC	LEASE PAYMENT	101-101-726.001	424.41
04/05/2023	GEN	41358	STAPLES	CLIPS, ENVELOPES, PAPER CLIPS, FOLDERS, STAM	101-101-726.000	510.94
		41358		CLIPS, ENVELOPES, PAPER CLIPS, FOLDERS, STAM	101-171-726.000	26.83

3.b.(i)

Check Date	Bank	Check #	Payee	Description	GL #	Amount
04/05/2023	GEN	41359	SVEC CONSTRUCTION	SNOWPLOWING	101-265-935.601	225.00
04/05/2023	GEN	41360	TRAVERSE CITY LIGHT & POWER	00104659-5	101-448-920.005	10.61
04/05/2023	GEN	41361	UNITED WAY	UNITED WAY	101-000-238.000	90.00
04/05/2023	GEN	41362	VERIZON	PHONES	101-265-850.000	271.22
04/05/2023	GEN	41363	VOYA INSTITUTIONAL TRUST COMPANY	DEFERRED COMP VF3202	101-000-227.000	1,630.00
TOTAL - ALL FUNDS						134,602.53
TOTAL OF 25 CHECKS						134,602.53
--- GL TOTALS ---						
101-000-084.861			DUE FROM #861 STREET LIGHTS			300.48
101-000-227.000			DEFERRED COMP			1,630.00
101-000-237.000			HSA (FORMERLY FLEX)			663.04
101-000-238.000			UNITED WAY			90.00
101-101-726.000			SUPPLIES			510.94
101-101-726.001			POSTAGE			424.41
101-101-805.000			CONTRACTED AND OTHER SERVICES			158.89
101-171-726.000			SUPPLIES			26.83
101-171-960.000			EDUCATION & TRAINING			20.79
101-171-965.000			DUES & PUBLICATIONS			365.03
101-253-726.000			SUPPLIES			21.75
101-253-960.000			EDUCATION & TRAINING			599.00
101-265-850.000			TELEPHONE			1,013.00
101-265-920.601			HEATING / GAS			1,595.42
101-265-920.602			WATER / SEWER			143.55
101-265-920.603			LIGHTS BUILDING			917.35
101-265-935.601			SNOW PLOWING			225.00
101-265-935.603			CLEANING SERVICE			1,350.00
101-448-920.005			STREET LIGHTS TOWNSHIP			825.60
101-851-873.001			John Hancock 403B			119,648.00
308-000-805.000			CONTRACTED AND OTHER SERVICES			2,833.20
308-000-935.000			MAINTENANCE - MISC, EQUIP			76.25
308-000-970.000			CAPITAL OUTLAY			1,164.00
TOTAL						134,602.53



Engineering
Surveying
Testing &
Operations

123 West Front Street
Traverse City, Michigan 49684
231.946.5874 (P)
231.946.3703 (O)

March 8, 2023

**SUMMARY OF BILLINGS FOR APPROVAL
FROM GARFIELD TOWNSHIP**

I. Developer's Escrow Fund

A. Storm Water Reviews

1. Engineering consulting services for storm water plan review.

7 Brew

Project# 22207 Invoice No. 22207 1,855.00

2. Engineering consulting services for storm water plan review.

1712 S. Garfield Ave., Multi Use Development, Escrow No. 701-000-214.8569

Project# 23067 Invoice No. 2306701 1,235.00

3. Engineering consulting services for storm water plan review.

Pine Grove Homes, Multi Use Development, Escrow No. 701-000-21.873

Project# 23072 Invoice No. 2307201 766.25

Total A 3,856.25

B. Utility Plan Review, Oversight & Closeout

1. Engineering consulting services for water and sewer plan review and utility inspection.

Chelsea Park West, Escrow 214.838 Fire Hydrant, 215.826 Storm Water

Project# 19180A Invoice No. 19180101 2,750.00

Total B 2,750.00

Total Developer's Escrow Fund 6,606.25

II. General Utilities

1. Engineering design, permitting, bidding, construction services for water main extension

Garfield to Long lake Township Consolidation, Water Main Extension

Project# 21391 Invoice No. 2139106 7,700.00

Total Utility Receiving Fund 7,700.00

III. Park Funds / DNR Trust Fund

1. Engineering and survey services for DNR Trust Fund Application

Trail at the Commons

Project# 23029C Invoice No. 23029304 865.00

Total Park Funds / DNR Trust Fund 865.00

GRAND TOTAL \$15,171.25

Invoice



Gourdie-Fraser, Inc.
 123 West Front Street, Suite A
 Traverse City, MI 49684
 Phone: 231-946-5874 Ext. 310
 A/R email: melanie@gfa.tc

MR CHUCK KORN
 CHARTER TWP OF GARFIELD
 3848 VETERANS DR
 TRAVERSE CITY, MI 49684

March 31, 2023
 Project No: 22207
 Invoice No: 22207

Re: 7 Brew, Storm Water Review, Escrow No.
 Services Performed: Engineering Services for storm water review including review of plans, computations and specifications for compliance with Ordinance 49. Services includes review, communication with applicant / engineer and correspondence letter of conditional approval. Site inspection and cursory review needed to validate.

Project Location: 2537 N. US 31, Traverse City
Professional Services from December 15, 2022 to March 31, 2023

Professional Personnel

	Hours	Rate	Amount	
Director of Engineering	1.00	165.00	165.00	
Project Engineer II	13.00	130.00	1,690.00	
Totals	14.00		1,855.00	
Total Labor				1,855.00
				Total this Invoice
				\$1,855.00

Billings to Date

	Current	Prior	Total
Labor	1,855.00	0.00	1,855.00
Totals	1,855.00	0.00	1,855.00

Invoice



Gourdie-Fraser, Inc.
 123 West Front Street, Suite A
 Traverse City, MI 49684
 Phone: 231-946-5874 Ext. 310
 A/R email: melanie@gfa.tc

MR CHUCK KORN
 CHARTER TWP OF GARFIELD
 3848 VETERANS DR
 TRAVERSE CITY, MI 49684

March 31, 2023
 Project No: 23067
 Invoice No: 2306701

Re: 1712 S. Garfield Ave., Multi Use Development, Storm Water Review, Escrow No. 701-000-214.8569

Services Performed: Engineering Services for storm water review including review of plans, computations and specifications for compliance with Ordinance 49. Services includes review, communication with applicant / engineer and correspondence letter of conditional approval. Cursory follow up review still needed.

Project Location: 1712 S. Garfield Ave., Traverse City

Professional Services from March 5, 2023 to March 31, 2023

Professional Personnel

	Hours	Rate	Amount	
Project Engineer II	9.50	130.00	1,235.00	
Totals	9.50		1,235.00	
Total Labor				1,235.00
				Total this Invoice
				\$1,235.00

Billings to Date

	Current	Prior	Total
Labor	1,235.00	0.00	1,235.00
Totals	1,235.00	0.00	1,235.00

Invoice



Gourdie-Fraser, Inc.
123 West Front Street, Suite A
Traverse City, MI 49684
Phone: 231-946-5874 Ext. 310
A/R email: melanie@gfa.tc

MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

March 31, 2023
Project No: 23072
Invoice No: 2307201

Re: Pine Grove Homes, Storm Water Review, Escrow No. 701-000-214.873

Services Performed: Engineering Services for storm water review including review of plans, computations and specifications for compliance with Ordinance 49. Services includes review, communication with applicant / engineer and correspondence letter of initial review.

Project Location: 4030 Meadowland Drive, Traverse City

Professional Services from March 5, 2023 to March 31, 2023

Professional Personnel

	Hours	Rate	Amount	
Project Engineer II	1.25	130.00	162.50	
Design Engineer	5.75	105.00	603.75	
Totals	7.00		766.25	
Total Labor				766.25
		Total this Invoice		\$766.25

Billings to Date

	Current	Prior	Total
Labor	766.25	0.00	766.25
Totals	766.25	0.00	766.25



Invoice



Gourdie-Fraser, Inc.
123 West Front Street, Suite A
Traverse City, MI 49684
Phone: 231-946-5874, Fax: 231-946-9634
VISA/MASTERCARD Accepted, Due Upon Receipt
A/R email: melanie@gfa.tc

MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

March 31, 2023
Project No: 19180A
Invoice No: 19180101

Re: Chelsea Park West, Water and Sewer Extension, Escrow 214.838 Fire Hydrant, 215.826 Storm Water

Services Performed: Engineering services for plan review and utility inspection services.

Professional Services from February 26, 2023 to March 31, 2023

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Storm Water Review	2,000.00	100.00	2,000.00	0.00	2,000.00
Utility Inspection	1,500.00	50.00	750.00	0.00	750.00
Total Fee	3,500.00		2,750.00	0.00	2,750.00
		Total Fee			2,750.00
				Total this Invoice	\$2,750.00

Invoice



Gourdie-Fraser, Inc.
 123 West Front Street, Suite A
 Traverse City, MI 49684
 Phone: 231-946-5874, Fax: 231-946-9634
 VISA/MASTERCARD Accepted, Due Upon Receipt
 A/R email: melanie@gfa.tc

MR CHUCK KORN
 CHARTER TWP OF GARFIELD
 3848 VETERANS DR
 TRAVERSE CITY, MI 49684

March 31, 2023
 Project No: 21391
 Invoice No: 2139106

Re: Garfield to Long Lake Township Consolidation, Water Main Extension

Services Performed: Professional engineering services for preliminary design, permitting, final design, bidding, construction administration, construction observation, project close out and turn over for the water main extension intended to consolidate Garfield and Long lake Townships to facilitate the connection of Black Bear Farms development and future as detailed in Proposal No. 19-220 dated January 12, 2021.

Project Location: Along Cedar Run Road from Gray Road to new water storage tank.

Professional Services from August 21, 2022 to March 31, 2023

Fee

Billing Phase	Fee	Percent Complete	Earned	Previous Fee Billing	Current Fee Billing
Preliminary Design	33,000.00	100.00	33,000.00	33,000.00	0.00
Final Design	37,800.00	100.00	37,800.00	37,800.00	0.00
Bidding Services	5,000.00	100.00	5,000.00	5,000.00	0.00
Construction Admin.	38,500.00	20.00	7,700.00	0.00	7,700.00
Construction Observation	75,000.00	0.00	0.00	0.00	0.00
Project Closeout & Turnover	5,000.00	0.00	0.00	0.00	0.00
Total Fee	194,300.00		83,500.00	75,800.00	7,700.00
		Total Fee			7,700.00
				Total this Invoice	\$7,700.00

Invoice



Gourdie-Fraser, Inc.
123 West Front Street, Suite A
Traverse City, MI 49684
Phone: 231-946-5874 Ext. 310
A/R email: melanie@gfa.tc

MR CHUCK KORN
CHARTER TWP OF GARFIELD
3848 VETERANS DR
TRAVERSE CITY, MI 49684

March 31, 2023
Project No: 23029C
Invoice No: 23029304

Re: Parks & Recreation, DNR Trust Fund Application

Services Performed: Engineering services to provide assistance to the township with submission of a trust fund application related to the trail at GT Commons. Services include research, aiding with creating site plan, preparation of construction details for trail and bridge, and generating cost estimated per the request of the township staff.

Professional Services from March 5, 2023 to March 31, 2023

Professional Personnel

	Hours	Rate	Amount	
Director of Engineering	2.00	165.00	330.00	
Project Engineer II	3.00	130.00	390.00	
Project Manager	1.00	145.00	145.00	
Totals	6.00		865.00	
Total Labor				865.00
		Total this Invoice		\$865.00

By: Amy L DeHaan, MMAC(4) - Assessor
As of: March 27, 2023

MTT Update
Prepared for Garfield Twp Board

Docket #	Parcel No(s)	Owner	Property Address	Year(s) in Contention	Assessor's Values		Petitioner's Values		Value Differences		Status Notes	ACTUAL		
					Assessed	Taxable	Assessed	Taxable	Assessed	Taxable		Twp Millage Loss	METRO Millage Loss	
1	22-000321	900-396-94 Big Lots * Personal Property appeal	1144 W So Airport Rd DISMISSED	2022	\$ 69,400	\$ 69,400	\$ -	\$ -	\$ (69,400)	\$ (69,400)	6/27/22 Dismissed by MTT.	\$ -	\$ -	
2	22-001571	014-060-00 Gordon Food Service Store LLC	1781 Barlow St	2022	\$ 858,500	\$ 791,719	\$ 730,000	\$ 730,000	\$ (128,500)	\$ (128,500)	3/27/23 Rec'd order of dismissal.	\$ -	\$ -	
3	22-002117	016-055-10 Autozone Development LLC	3100 N US 31 South	2022	\$ 586,500	\$ 586,500	\$ 425,000	\$ 425,000	\$ (161,500)	\$ (161,500)	3/22/23 Agreed to settle at \$950,000. Stipulation signed and returned - included 2023 tax year. Waiting for judgment.	\$ (208.60)	\$ (271.18)	
		3/22/23 Waiting for judgment		2023	\$ 579,300	\$ 579,300	\$ 475,000	\$ 475,000	\$ (104,300)	\$ (104,300)		\$ (223.00)	\$ (289.90)	
4	22-001182	021-009-00 GMRI Inc (Olive Garden)	2800 N US 31 South WITHDRAWN	2022	\$ 1,109,200	\$ 826,684	\$ 570,000	\$ 570,000	\$ (539,200)	\$ (539,200)	10/10/22 Case dismissed.	\$ -	\$ -	
5	22-000787	021-015-35 CTL Propco I LLC & JC Penney	3300 W So Airport Rd SETTLED	2022	\$ 1,323,500	\$ 1,323,500	\$ 670,000	\$ 670,000	\$ (653,500)	\$ (653,500)	10/7/22 Judgment rec'd.	\$ (1,254.72)	\$ (1,631.14)	
6	22-001038	021-028-00 Red Lobster Hospitality LLC	2691 N US 31 South SETTLED	2022	\$ 735,800	\$ 641,132	\$ 440,000	\$ 440,000	\$ (295,800)	\$ (295,800)	9/27/22 Judgment rec'd.	\$ (57.26)	\$ (74.44)	
7														
TOTALS:					\$ 5,262,200	\$ 4,818,235	\$ 5,721,000	\$ 5,093,638	\$ (2,187,000)	\$ (2,275,730)				
					SETTLED VALUES:		2022	\$ (123,300)	\$ (655,994)					
							ACTUAL TAX LOSS							
							Township	Metro						
					2023 Potential Tax Loss		\$ (208.60)	\$ (271.18)				\$ (208.60)	\$ (271.18)	
					2022 Potential Tax Loss		\$ (4,551.46)	\$ (5,916.50)				\$ (1,743.59)	\$ (2,266.66)	
					GRAND TOTAL							\$ (1,952.19)	\$ (2,537.84)	

Grand Traverse Sheriff's Office Citation, Accident & Arrest Statistics

March 2023

Location	Citations	Traffic Crashes			Arrests		Traffic Crash Totals
		Fatal	PIA	PDA	OWI	Criminal	
01 Acme	10	0	1	16	0	5	17
02 Blair	50	0	4	20	1	16	24
03 East Bay	18	0	6	20	3	14	26
04 Fife Lake	2	0	1	5	0	1	6
05 Garfield	63	0	7	61	10	64	68
06 Grant	1	0	0	7	0	1	7
07 Green Lake	11	0	3	10	0	7	13
08 Long Lake	0	0	1	8	0	0	9
09 Mayfield	3	0	1	4	0	0	5
10 Peninsula	2	0	1	5	0	0	6
11 Paradise	6	0	2	7	0	4	9
12 Union	3	0	1	3	0	0	4
13 Whitewater	4	0	3	5	0	1	8
29 Fife Lake Vlg	0	0	0	0	0	0	0
30 Kingsley Vlg	6	0	0	2	0	5	2
66 Traverse City	2	0	0	0	1	36	0
84 Out of County	0	0	0	0	0	10	0
Totals	181	0	31	173	15	164	204
% of Garfield Twp.	34.8%	0.0%	22.6%	35.3%	66.7%	39.0%	33.3%

Ticket stats are based on what District Court has entered as of 3/31/23.

Arrest stats are as of 4/02/23.


Grand Traverse Sheriff's Office Citation, Accident & Arrest Statistics

First Quarter Totals January - March 2023

Location	Citations	Traffic Crashes			Arrests		Traffic Crash Totals
		Fatal	PIA	PDA	OVI	Criminal	
01 Acme	30	0	5	45	1	16	50
02 Blair	131	0	11	59	2	42	70
03 East Bay	48	0	13	72	7	45	85
04 Fife Lake	19	0	8	12	0	3	20
05 Garfield	214	0	20	199	33	178	219
06 Grant	3	0	1	10	1	2	11
07 Green Lake	49	0	6	31	2	26	37
08 Long Lake	3	0	6	35	1	4	41
09 Mayfield	13	0	5	19	0	4	24
10 Peninsula	11	1	6	16	1	2	23
11 Paradise	19	0	4	21	0	9	25
12 Union	3	0	1	8	0	0	9
13 Whitewater	23	0	5	16	2	4	21
29 Fife Lake Vlg	2	0	0	1	0	0	1
30 Kingsley Vlg	11	0	0	3	0	11	3
66 Traverse City	7	0	0	1	3	122	1
84 Out of County	0	0	0	0	0	22	0
Totals	586	1	91	548	53	490	640
% of Garfield Twp.	36.5%	0.0%	22.0%	36.3%	62.3%	36.3%	34.2%

Ticket stats are based on what District Court has entered as of 3/31/23.

Arrest stats are as of 4/02/23.

		Charter Township of Garfield	
		Planning Department Report No. 2023-37	
Prepared:	April 3, 2023	Pages:	2
Meeting:	April 11, 2023 Township Board	Attachments:	<input type="checkbox"/>
Subject:	Planning Department Monthly Report for April 2023		

PURPOSE:

Staff provides a monthly report to the Township Board on activities of the Planning Department and the Planning Commission. The presentation of this report also provides a venue for the Township Board to have a dialog with staff about any of the activities or planning-related issues facing the Township.

DEVELOPMENTS:

The Planning Commission is currently conducting the following development review activity:

Chelsea Park PUD / Chelsea Park West Apartments – Minor Amendment

- *Location:* Chelsea Lane, north of Hartman Road, east of US 31
- *Development Description:* Construction of the previously approved Chelsea Park West apartments is near completion; however, there are minor changes and issues to be addressed.
- *Status:* The Planning Commission approved Findings of Fact and approved the application with conditions at its 2/8/2023 meeting. Staff are continually reviewing materials as resubmitted by the applicant to ensure these conditions of approval are met.

Pine Grove Homes – Special Use Permit

- *Location:* 4030 Meadow Lane Drive, at intersection of Meadow Lane Drive and US 31 South
- *Development Description:* Proposed site for mobile home sales (sale of prefabricated structures)
- *Status:* The application was introduced at the Planning Commission meeting on 3/8/2023. A public hearing was scheduled for the 4/12/2023 Planning Commission meeting.

Ligon Bed and Breakfast – Special Use Permit Amendment

- *Location:* 5876 Hainey Lane, near the intersection of Gray Road and Cedar Run Road
- *Development Description:* Proposed expansion of existing bed and breakfast operation
- *Status:* The application was introduced at the Planning Commission meeting on 3/8/2023. A public hearing was scheduled for the 4/12/2023 Planning Commission meeting.

Hickory Forest / Hickory Meadows – Zoning Map Amendment (Rezoning)

- *Location:* Portions on Barney Road, East Traverse Highway (M-72), and Randolph Street
- *Development Description:* Proposed rezoning of properties to P-R Park-Recreation zoning district
- *Status:* The application was introduced at the Planning Commission meeting on 3/8/2023. A public hearing was scheduled for the 4/12/2023 Planning Commission meeting.

South 22 Multi-Family Housing – Special Use Permit Discussion

- *Location:* Northwest corner of LaFranier and Hammond Roads
- *Development Description:* Approved 216-unit multi-family housing development
- *Status:* Developer discussed alternative construction plans at the Planning Commission meeting on 3/8/2023. Developers may explore submitting an amendment to this SUP to link this project to the neighboring Ridge 45, which may also involve amending the Ridge 45 SUP to ensure that there is a link between the two projects.

Oleson’s Food Store – Planned Unit Development Amendment

- *Location:* 3850 North Long Lake Road, at intersection of North Long Lake and Cedar Run Roads
- *Development Description:* Proposed amendment to permit six apartments
- *Status:* The application will be introduced at the Planning Commission meeting on 4/12/2023.

PLANNING:

Other Planning Department activities include the following:

- The Staff and the Parks and Recreation Commission have been preparing a grant application to the Michigan Natural Resources Trust Fund (MNRTF) for the implementation of the Grand Traverse Commons Natural Area Design Plan. The application is for a 1.25-mile universally accessible trail loop beginning and ending at the Red Drive trailhead near Greenspire School. The application was submitted on March 30, 2023.
- Staff are facilitating a mountain biking subcommittee of the Parks and Recreation Commission to help guide implementation of the mountain biking portion of the Plan. Near-term issues include closure and rerouting of some of the existing mountain bike trails to help prevent conflicts between hikers and bikers.
- For its March study session, the Planning Commission focused on reviewing several items for the Master Plan update as follows: Housing Analysis and Recommendations, Summary of Meetings with Neighboring Communities, and Vision and Core Concepts. For the April study session, the Planning Commission will look at Environment, Water Quality, and Energy, and Parks and Trails.

STAFF:

John Sych, AICP, Planning Director
Email: jsych@garfield-twp.com
Direct Line: (231) 225-3155

Stephen Hannon, AICP, Deputy Planning Director
Email: shannon@garfield-twp.com
Direct Line: (231) 225-3156



Charter Township of Garfield Parks Report

Silver Lake Recreation Area

Trees have been marked in dog park, as well as tree by the roadway, for removal estimate.

Working on new countertop in men's room – countertop has been ordered, delivery/install date set for 4/27/23.

Pavilion rentals starting to come in.

Commons

Mountain Bike sub-committee meetings continue to go well.

One on-site visit completed, second one scheduled to identify worker bee tasks.

Did a walk thru with planning for accessible trail options.

Identified a valve vault that we will be securing to eliminate any liability.

River East

Clearing and grubbing has been completed for dog park. Top soil has been put down. Irrigation and fencing to start hopefully by 4/7/23.

We have been cutting fence for the 500 cages we need to build for the tree planting project at Buffalo Ridge.

Boardman Valley

Pickle ball nets have been put up and activity is starting as the weather breaks.

Met with Tart, Conservation District, County, City and Federal Parks Rep. for grant funding and universal wayfinding via zoom.

Miller Creek

Have taken care of some downed trees from recent winds.

Kid's Creek

Lantern Hike scheduled by Conservation district was cancelled, due to weather.

Working with fisheries on restocking Oleson's Pond.

Buffalo Ridge Trail

Additional grant funding may be available for invasive species control (autumn olive, etc.), piggy backing the Spring Planting through Conservation Resource Alliance.

Additional Information

Need to address the board with regards to a policy/procedure for potentially charging a fee for park use for events that do not fall into the categories of pavilion rental/long-term rental (rugby field) agreements or fit the criteria for outdoor gatherings over 300 people.

Submitted April 4, 2023

Derek Morton

Sean Kehoe

Clerk's Report

For March 31, 2023

Submitted 4/5/2023

To The Garfield Township Board,

On the following pages you will find a copy of the Revenue and Expenditure Report. This Report is an informational report that gives you an overview of what has happened in that particular month, along with what has happened for the whole year. It also compares what has happened for the year with the Budget and gives you a final figure of what is left in that budgeted line item. The Budget is a tool to go by for that year. Nothing is guaranteed in the Budget, it is your best estimate. The Township's Budget is also a Cost Center Budget not a Line-Item Budget, which means that what is important is the final figure. Some line items may run over if the final cost center total is not over. On this Report you will find the following captions on the top: Original and Amended Budget, Annual and Current Month, and finally Balance.

For the month of March in the General Fund, you will find that we had a total of \$87,306.58 Revenues and \$180,773.65 Expenditures. For the year we have a total of \$2,390,226.99 Revenues and 536,595.18 Expenditures.

If you have any questions or would like further clarification, please feel free to contact me at: 231-941-1620.

Lanie McManus

Township Clerk

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/2023	AVAILABLE BALANCE
		ORIGINAL BUDGET	AMENDED BUDGET			
Fund 101 - GENERAL OPERATING FUND						
Revenues						
Dept 000						
101-000-403.000	CURRENT REAL PROPERTY TAXES	2,294,418.00	2,294,418.00	1,873,782.02	50,822.67	420,635.98
101-000-407.000	DEL PERSONAL PROP TAXES	500.00	500.00	0.00	0.00	500.00
101-000-412.000	SWAMP TAX COLLECTIONS	50.00	50.00	0.00	0.00	50.00
101-000-414.000	Protested PRE Interest	1,000.00	1,000.00	198.40	198.40	801.60
101-000-423.000	TRAILER PARK FEES	9,000.00	9,000.00	2,291.00	764.00	6,709.00
101-000-441.000	Local Community Stabilization Share Tax	45,000.00	45,000.00	17,665.75	17,665.75	27,334.25
101-000-445.000	PENALTIES & INT. ON TAXES	4,000.00	4,000.00	5,936.38	5,936.38	(1,936.38)
101-000-476.000	BUILDING PERMITS	200,000.00	200,000.00	31,731.00	6,506.00	168,269.00
101-000-476.001	PLANNING FEES	10,000.00	10,000.00	4,800.00	0.00	5,200.00
101-000-476.002	MAINT INSPECTION FEES	5,000.00	5,000.00	2,500.00	0.00	2,500.00
101-000-476.003	TREASURER FEES	100.00	100.00	0.00	0.00	100.00
101-000-476.004	PARK USE FEES	0.00	0.00	1,790.00	750.00	(1,790.00)
101-000-476.005	ZONING FEES	15,000.00	15,000.00	4,900.00	2,950.00	10,100.00
101-000-574.000	STATE SHARED REVENUE	2,011,454.00	2,011,454.00	357,567.00	0.00	1,653,887.00
101-000-574.001	STATE SHARED REV. - LIQUOR LA	18,500.00	18,500.00	192.50	0.00	18,307.50
101-000-574.002	EVIP DISTRIBUTION	62,144.00	62,144.00	10,357.00	0.00	51,787.00
101-000-612.000	CHARGES FOR TOWNSHIP SERVICES	3,500.00	3,500.00	349.38	146.00	3,150.62
101-000-627.000	TAX COLLECTION FEES	18,000.00	18,000.00	0.00	0.00	18,000.00
101-000-656.000	Ordinance Enforcement Fees	500.00	500.00	0.00	0.00	500.00
101-000-664.000	EARNED INTEREST	40,000.00	40,000.00	28,918.55	709.38	11,081.45
101-000-668.002	RENTS & ROYALTIES CABLE VIS	250,000.00	250,000.00	65,950.67	0.00	184,049.33
101-000-668.003	RENTS & ROYALTIES CABLE EQUIP	22,000.00	22,000.00	6,331.26	0.00	15,668.74
101-000-670.000	UNREALIZED LOSS ON INVESTMENT	0.00	0.00	(26,191.92)	0.00	26,191.92
101-000-673.000	SALE OF FIXED ASSETS	50.00	50.00	0.00	0.00	50.00
101-000-676.000	REIMBURSEMENTS	100.00	100.00	1,158.00	858.00	(1,058.00)
101-000-676.001	Reimbursed Treasurer Legal Fees	100.00	100.00	0.00	0.00	100.00
101-000-676.003	Reimbursed Essential Services (PILOT)	17,000.00	17,000.00	0.00	0.00	17,000.00
101-000-695.100	ALLOCATED FUND BALANCE	51,163.36	51,163.36	0.00	0.00	51,163.36
Total Dept 000		5,078,579.36	5,078,579.36	2,390,226.99	87,306.58	2,688,352.37
TOTAL REVENUES		5,078,579.36	5,078,579.36	2,390,226.99	87,306.58	2,688,352.37
Fund 101 - GENERAL OPERATING FUND:						
TOTAL REVENUES		5,078,579.36	5,078,579.36	2,390,226.99	87,306.58	2,688,352.37

User: Lanie
DB: Garfield

PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/23	AVAILABLE BALANCE	% BDDT USED
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
Dept 101 - TOWNBOARD							
101-101-701.100	WAGES - TRUSTEE	13,750.00	13,750.00	2,775.00	775.00	10,975.00	20.18
101-101-701.101	WAGES - FILE CLERK	44,925.89	44,925.89	10,368.00	3,456.00	34,557.89	23.08
101-101-701.102	WAGES - TRUSTEE	13,750.00	13,750.00	3,000.00	1,275.00	10,750.00	21.82
101-101-701.103	WAGES - TRUSTEE	13,750.00	13,750.00	2,525.00	900.00	11,225.00	18.36
101-101-701.104	WAGES - TRUSTEE	13,750.00	13,750.00	2,150.00	650.00	11,600.00	15.64
101-101-701.105	WAGES - OFFICE COORDINATOR	41,835.49	41,835.49	9,652.82	3,217.60	32,182.67	23.07
101-101-726.000	SUPPLIES	6,000.00	6,000.00	1,723.91	1,323.63	4,276.09	28.73
101-101-726.001	POSTAGE	10,000.00	10,000.00	2,132.79	0.00	7,867.21	21.33
101-101-726.002	SUPPLIES - COPIER MAINTENANCE	7,500.00	7,500.00	1,435.71	1,027.43	6,064.29	19.14
101-101-801.002	LEGAL SERVICES - TOWNBOARD	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-101-801.004	LEGAL -Tax Tribunal	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-101-802.000	AUDIT AND ACCOUNTING	30,000.00	30,000.00	5,000.00	5,000.00	25,000.00	16.67
101-101-805.000	CONTRACTED AND OTHER SERVICES	7,500.00	7,500.00	513.00	340.75	6,987.00	6.84
101-101-860.000	MILEAGE	500.00	500.00	0.00	0.00	500.00	0.00
101-101-900.000	PRINTING & PUBLISHING	3,500.00	3,500.00	1,431.05	0.00	2,068.95	40.89
101-101-901.000	ADVERTISING	7,500.00	7,500.00	932.45	213.50	6,567.55	12.43
101-101-960.000	EDUCATION & TRAINING	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-101-965.101	DUES & PUBLICATIONS -TOWNBOAR	3,000.00	3,000.00	263.23	0.00	2,736.77	8.77
101-101-965.102	DUES - MICHIGAN TOWNSHIP ASSO	7,000.00	7,000.00	0.00	0.00	7,000.00	0.00
Total Dept 101 - TOWNBOARD		248,261.38	248,261.38	43,902.96	18,178.91	204,358.42	17.68
Dept 171 - TOWNSHIP SUPERVISOR							
101-171-701.201	WAGES - SUPERVISOR	90,610.39	90,610.39	20,910.12	6,970.04	69,700.27	23.08
101-171-701.202	WAGES - APPRAISER II	47,716.86	47,716.86	11,011.20	3,670.40	36,705.66	23.08
101-171-701.203	WAGES - GIS	5,000.00	5,000.00	3,885.00	1,650.00	1,115.00	77.70
101-171-701.204	WAGES - APPRAISER III	63,103.21	63,103.21	14,587.24	4,862.42	48,515.97	23.12
101-171-701.205	WAGES - ASSESSOR	111,875.11	111,875.11	25,817.34	8,605.78	86,057.77	23.08
101-171-726.000	SUPPLIES	2,000.00	2,000.00	76.28	76.28	1,923.72	3.81
101-171-726.001	POSTAGE	3,500.00	3,500.00	3,818.90	344.61	(318.90)	109.11
101-171-805.000	CONTRACTED AND OTHER SERVICES	32,500.00	32,500.00	0.00	0.00	32,500.00	0.00
101-171-860.200	MILEAGE - SUPERVISOR	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-171-860.201	MILEAGE - ASSESSOR	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-171-900.000	PRINTING & PUBLISHING	3,000.00	3,000.00	2,789.75	500.00	210.25	92.99
101-171-901.000	ADVERTISING	500.00	500.00	49.31	49.31	450.69	9.86
101-171-960.000	EDUCATION & TRAINING	7,750.00	7,750.00	1,070.79	1,000.00	6,679.21	13.82
101-171-960.200	EDUCATION - SUPERVISOR	1,000.00	1,000.00	659.89	659.89	340.11	65.99
101-171-965.000	DUES & PUBLICATIONS	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
Total Dept 171 - TOWNSHIP SUPERVISOR		374,555.57	374,555.57	84,675.82	28,388.73	289,879.75	22.61
Dept 191 - ELECTIONS							
101-191-701.000	WAGES	40,000.00	40,000.00	1,674.75	451.50	38,325.25	4.19
101-191-726.000	SUPPLIES	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-191-726.001	POSTAGE	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
101-191-860.000	MILEAGE	200.00	200.00	0.00	0.00	200.00	0.00
101-191-901.000	ADVERTISING	300.00	300.00	0.00	0.00	300.00	0.00
101-191-935.010	MACHINE MAINTENANCE	3,000.00	3,000.00	0.00	0.00	3,000.00	0.00
101-191-935.015	COMPUTER SUPPORT SYSTEMS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
Total Dept 191 - ELECTIONS		64,500.00	64,500.00	1,674.75	451.50	62,825.25	2.60

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/23	AVAILABLE BALANCE	% B DGT USED
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
Dept 215 - TOWNSHIP CLERK							
101-215-701.300	WAGES - CLERK	90,610.39	90,610.39	20,910.12	6,970.04	69,700.27	23.08
101-215-701.302	WAGES - DEPUTY CLERK	58,521.51	58,521.51	13,504.98	4,501.66	45,016.53	23.08
101-215-701.303	WAGES - ACCOUNTANT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-215-701.304	WAGES - CLERK ASSISTANT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-215-726.000	SUPPLIES	1,500.00	1,500.00	244.54	244.54	1,255.46	16.30
101-215-860.300	MILEAGE - CLERK	400.00	400.00	0.00	0.00	400.00	0.00
101-215-860.301	MILEAGE - DEPUTY CLERK	400.00	400.00	0.00	0.00	400.00	0.00
101-215-956.016	MISCELLANEOUS	500.00	500.00	0.00	0.00	500.00	0.00
101-215-960.000	EDUCATION & TRAINING	6,000.00	6,000.00	38.11	38.11	5,961.89	0.64
101-215-965.000	DUES & PUBLICATIONS	700.00	700.00	20.00	0.00	680.00	2.86
Total Dept 215 - TOWNSHIP CLERK		164,631.90	164,631.90	34,717.75	11,754.35	129,914.15	21.09
Dept 247 - BOARD OF REVIEW							
101-247-701.400	WAGES - B OF R	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-247-701.401	WAGES - B OF R	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-247-701.402	WAGES - B OF R	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-247-701.403	WAGES - B OF R	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
101-247-960.000	EDUCATION & TRAINING	200.00	200.00	0.00	0.00	200.00	0.00
Total Dept 247 - BOARD OF REVIEW		6,200.00	6,200.00	0.00	0.00	6,200.00	0.00
Dept 253 - TOWNSHIP TREASURER							
101-253-701.500	WAGES - TREASURER	90,610.69	90,610.69	20,910.12	6,970.04	69,700.57	23.08
101-253-701.501	WAGES - ASSISTANT	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-253-701.502	WAGES - DEPUTY TREASURER	58,521.51	58,521.51	13,504.98	4,501.66	45,016.53	23.08
101-253-726.000	SUPPLIES	2,500.00	2,500.00	314.20	138.20	2,185.80	12.57
101-253-726.001	POSTAGE	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00
101-253-801.000	LEGAL SERVICES	3,000.00	3,000.00	566.50	536.50	2,433.50	18.88
101-253-809.000	Bank Fees	300.00	300.00	0.00	0.00	300.00	0.00
101-253-860.500	MILEAGE - TREASURER	700.00	700.00	0.00	0.00	700.00	0.00
101-253-860.501	MILEAGE - DEPUTY TREASURER	500.00	500.00	0.00	0.00	500.00	0.00
101-253-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-253-901.000	ADVERTISING	100.00	100.00	0.00	0.00	100.00	0.00
101-253-960.000	EDUCATION & TRAINING	4,500.00	4,500.00	824.08	804.08	3,675.92	18.31
101-253-965.000	DUES & PUBLICATIONS	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 253 - TOWNSHIP TREASURER		174,232.20	174,232.20	36,119.88	12,950.48	138,112.32	20.73
Dept 258 - COMPUTER SUPPORT							
101-258-726.000	SUPPLIES	3,000.00	3,000.00	10.06	10.06	2,989.94	0.34
101-258-935.015	COMPUTER SUPPORT SYSTEMS	40,000.00	40,000.00	22,037.28	15,600.00	17,962.72	55.09
101-258-935.016	COMPUTER NETWORK	2,000.00	2,000.00	459.94	159.98	1,540.06	23.00
Total Dept 258 - COMPUTER SUPPORT		45,000.00	45,000.00	22,507.28	15,770.04	22,492.72	50.02
Dept 265 - TOWNSHIP HALL							
101-265-701.011	Maintenance Wages	100.00	100.00	0.00	0.00	100.00	0.00
101-265-726.003	SUPPLIES-MAINTANCE	4,000.00	4,000.00	489.35	136.25	3,510.65	12.23
101-265-850.000	TELEPHONE	18,000.00	18,000.00	2,986.27	1,080.77	15,013.73	16.59
101-265-920.601	HEATING / GAS	12,000.00	12,000.00	4,356.61	2,540.45	7,643.39	36.31

User: Lanie
DB: Garfield

2023
ORIGINAL BUDGET
AMENDED BUDGET
YTD BALANCE
03/31/2023
ACTIVITY FOR MONTH
03/31/23
AVAILABLE BALANCE
% B DGT USED

GL NUMBER	DESCRIPTION	2023 ORIGINAL BUDGET	2023 AMENDED BUDGET	YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/23	AVAILABLE BALANCE	% B DGT USED
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
101-265-920.602	WATER / SEWER	6,000.00	6,000.00	321.89	150.28	5,678.11	5.36
101-265-920.603	LIGHTS BUILDING	14,000.00	14,000.00	1,798.59	926.02	12,201.41	12.85
101-265-935.601	SNOW PLOWING	10,000.00	10,000.00	5,125.00	3,305.00	4,875.00	51.25
101-265-935.602	LAWN MAINTENANCE	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-265-935.603	CLEANING SERVICE	28,000.00	28,000.00	2,700.00	1,350.00	25,300.00	9.64
101-265-935.604	RUBBISH REMOVAL	1,200.00	1,200.00	368.40	122.80	831.60	30.70
101-265-935.605	BUILDING REPAIR	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-265-935.606	ELECTRONIC PROTECTION SYSTEM	1,500.00	1,500.00	376.38	0.00	1,123.62	25.09
101-265-935.608	MAINTENANCE-OTHER	20,000.00	20,000.00	285.77	285.77	19,714.23	1.43
Total Dept 265 - TOWNSHIP HALL		134,800.00	134,800.00	18,808.26	9,897.34	115,991.74	13.95
Dept 301 - POLICE SERVICES							
101-301-830.000	POLICE CONTRACT	1,600,000.00	1,600,000.00	0.00	0.00	1,600,000.00	0.00
Total Dept 301 - POLICE SERVICES		1,600,000.00	1,600,000.00	0.00	0.00	1,600,000.00	0.00
Dept 371 - TOWNSHIP BUILDING INSPECTOR							
101-371-701.702	WAGES BUILDING ASSISTANT	18,926.50	18,926.50	4,458.23	1,486.07	14,468.27	23.56
101-371-701.703	WAGES - BUILDING OFFICIAL	93,634.42	93,634.42	21,607.92	7,202.64	72,026.50	23.08
101-371-701.704	WAGES - BUILDING INSPECTOR	27,552.50	27,552.50	5,108.19	1,691.67	22,444.31	18.54
101-371-701.705	WAGES - CONSTRUCTION BOARD	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-371-701.706	WAGES - BUILDING INTERN	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00
101-371-701.707	WAGES-SOIL & EROSION	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-371-726.000	SUPPLIES	1,000.00	1,000.00	15.15	0.00	984.85	1.52
101-371-960.000	EDUCATION & TRAINING	1,000.00	1,000.00	190.00	190.00	810.00	19.00
101-371-965.000	DUES & PUBLICATIONS	1,000.00	1,000.00	345.00	0.00	655.00	34.50
Total Dept 371 - TOWNSHIP BUILDING INSPECTOR		155,113.42	155,113.42	31,724.49	10,570.38	123,388.93	20.45
Dept 400 - PLANNING COMMISSION							
101-400-701.800	WAGES - PLANNING	3,200.00	3,200.00	625.00	375.00	2,575.00	19.53
101-400-701.801	WAGES - PLANNING	3,200.00	3,200.00	625.00	250.00	2,575.00	19.53
101-400-701.802	WAGES - PLANNING	3,200.00	3,200.00	625.00	250.00	2,575.00	19.53
101-400-701.804	WAGES - PLANNING	3,200.00	3,200.00	625.00	250.00	2,575.00	19.53
101-400-701.805	WAGES - PLANNING	3,200.00	3,200.00	625.00	250.00	2,575.00	19.53
101-400-701.806	WAGES - PLANNING	3,200.00	3,200.00	625.00	250.00	2,575.00	19.53
101-400-701.808	WAGES - PLANNING	3,200.00	3,200.00	750.00	375.00	2,450.00	23.44
101-400-801.000	LEGAL SERVICES	25,000.00	25,000.00	0.00	0.00	25,000.00	0.00
101-400-805.000	CONTRACTED AND OTHER SERVICES	6,000.00	6,000.00	247.50	0.00	5,752.50	4.13
101-400-900.000	PRINTING & PUBLISHING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-400-901.000	ADVERTISING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-400-960.000	EDUCATION & TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-400-965.000	DUES & PUBLICATIONS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 400 - PLANNING COMMISSION		59,400.00	59,400.00	4,747.50	2,000.00	54,652.50	7.99
Dept 401 - TOWNSHIP PLANNER							
101-401-701.900	WAGES - DIRECTOR OF PLANNING	88,575.82	88,575.82	20,440.56	6,813.52	68,135.26	23.08
101-401-701.901	WAGES - DEPUTY PLANNER	63,203.23	63,203.23	14,426.30	4,861.78	48,776.93	22.83
101-401-701.902	WAGES - PLANNER ASSISTANT	14,684.23	14,684.23	3,343.66	1,114.56	11,340.57	22.77
101-401-701.903	WAGES - GIS	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/23	AVAILABLE BALANCE	% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
101-401-726.000	SUPPLIES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-401-860.900	MILEAGE - TOWNSHIP PLANNER	300.00	300.00	0.00	0.00	300.00	0.00
101-401-860.901	MILEAGE - DEPUTY PLANNER	300.00	300.00	0.00	0.00	300.00	0.00
101-401-900.000	PRINTING & PUBLISHING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-401-960.000	EDUCATION & TRAINING	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-401-965.000	DUES & PUBLICATIONS	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 401 - TOWNSHIP PLANNER		181,063.28	181,063.28	38,210.52	12,789.86	142,852.76	21.10
Dept 410 - ZONING BOARD OF APPEALS							
101-410-701.001	WAGES - ZONING	1,200.00	1,200.00	125.00	0.00	1,075.00	10.42
101-410-701.002	WAGES - ZONING	1,200.00	1,200.00	125.00	0.00	1,075.00	10.42
101-410-701.003	WAGES - ZONING	1,200.00	1,200.00	125.00	0.00	1,075.00	10.42
101-410-701.004	WAGES - ZONING	1,200.00	1,200.00	125.00	0.00	1,075.00	10.42
101-410-701.005	WAGES - ZONING	1,200.00	1,200.00	125.00	0.00	1,075.00	10.42
101-410-801.000	LEGAL SERVICES	10,000.00	10,000.00	32.96	0.00	9,967.04	0.33
101-410-805.000	CONTRACTED AND OTHER SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-410-901.000	ADVERTISING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-410-960.000	EDUCATION & TRAINING	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
Total Dept 410 - ZONING BOARD OF APPEALS		20,000.00	20,000.00	657.96	0.00	19,342.04	3.29
Dept 412 - ZONING ADMINISTRATOR							
101-412-701.601	WAGES - ZONING ADMINISTRATOR	63,203.23	63,203.23	14,585.34	4,861.78	48,617.89	23.08
101-412-701.602	WAGES - ZONING CODE ENFORCER	29,756.27	29,756.27	6,866.41	2,288.80	22,889.86	23.08
101-412-701.603	WAGES ZONING ASSISTANT	14,684.23	14,684.23	3,343.71	1,114.57	11,340.52	22.77
101-412-701.604	WAGES -ZONING CODE ENFORCER	23,635.87	23,635.87	5,455.20	1,818.40	18,180.67	23.08
101-412-701.606	WAGES -ZONING INTERN	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
101-412-726.000	SUPPLIES	1,000.00	1,000.00	367.90	98.80	632.10	36.79
101-412-860.601	MILEAGE - ZONING ADMIN	150.00	150.00	0.00	0.00	150.00	0.00
101-412-860.602	MILEAGE - DEPT ZONING	150.00	150.00	0.00	0.00	150.00	0.00
101-412-960.000	EDUCATION & TRAINING	2,000.00	2,000.00	0.00	0.00	2,000.00	0.00
101-412-965.000	DUES & PUBLICATIONS	500.00	500.00	0.00	0.00	500.00	0.00
Total Dept 412 - ZONING ADMINISTRATOR		140,079.60	140,079.60	30,618.56	10,182.35	109,461.04	21.86
Dept 448 - STREET LIGHTS - TOWNSHIP							
101-448-920.005	STREET LIGHTS TOWNSHIP	96,000.00	96,000.00	15,738.84	9,948.87	80,261.16	16.39
Total Dept 448 - STREET LIGHTS - TOWNSHIP		96,000.00	96,000.00	15,738.84	9,948.87	80,261.16	16.39
Dept 747 - COMMUNITY PROMOTIONS							
101-747-880.003	COM. PROM. - ECONOMIC DEVELOPMENT	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-747-880.004	COM. PROM. - TC-TALIUS	3,000.00	3,000.00	3,000.00	3,000.00	0.00	100.00
101-747-880.007	COM. PROM. - COMMUNITY AWAREN	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00
101-747-880.008	COM. PROM. - CONTRACTED SERVI	50.00	50.00	0.00	0.00	50.00	0.00
101-747-880.009	COM. PROM. - TREE CARE	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
101-747-880.011	COM. PROM. - P.E.G.	100,000.00	100,000.00	21,623.48	0.00	78,376.52	21.62
Total Dept 747 - COMMUNITY PROMOTIONS		125,050.00	125,050.00	24,623.48	3,000.00	100,426.52	19.69

User: Lanie
 DB: Garfield
 PERIOD ENDING 03/31/2023

2023
 ORIGINAL BUDGET AMENDED BUDGET YTD BALANCE ACTIVITY FOR AVAILABLE % BDGT
 BUDGET 03/31/2023 03/31/2023 MONTH BALANCE USED

GL NUMBER	DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/23	AVAILABLE BALANCE	% BDGT USED
Fund 101 - GENERAL OPERATING FUND							
Expenditures							
Dept 806 - TOWNSHIP VEHICLES							
101-806-862.000	GAS & CAR WASHES	3,000.00	3,000.00	312.11	206.37	2,687.89	10.40
101-806-863.000	OIL CHANGES	500.00	500.00	251.31	0.00	248.69	50.26
101-806-864.000	MISCELLANEOUS	1,500.00	1,500.00	0.00	0.00	1,500.00	0.00
Total Dept 806 - TOWNSHIP VEHICLES		5,000.00	5,000.00	563.42	206.37	4,436.58	11.27
Dept 851 - EMPLOYEE BENEFITS & INSURANCES							
101-851-701.000	WAGES	9,100.00	9,100.00	2,250.36	750.12	6,849.64	24.73
101-851-701.027	UNEMPLOYMENT	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00
101-851-873.001	John Hancock 403B	130,000.00	130,000.00	0.00	0.00	130,000.00	0.00
101-851-873.010	SOCIAL SECURITY - EMPLOYER	95,000.00	95,000.00	21,550.82	7,204.26	73,449.18	22.69
101-851-873.020	VACATION & PERSONAL PAYOUT	1,000.00	1,000.00	1,156.15	0.00	(156.15)	115.62
101-851-873.030	INSURANCE - EMPLOYEE HEALTH	430,000.00	430,000.00	95,584.95	24,362.48	334,415.05	22.23
101-851-873.040	INSURANCE - EMPLOYEE LIFE	10,000.00	10,000.00	3,043.43	2,367.61	6,956.57	30.43
101-851-912.001	INSURANCE - LIABILITY	16,743.00	16,743.00	16,743.00	0.00	0.00	100.00
101-851-912.002	INSURANCE - WORKMENS COMP.	10,000.00	10,000.00	6,975.00	0.00	3,025.00	69.75
Total Dept 851 - EMPLOYEE BENEFITS & INSURANCES		705,843.00	705,843.00	147,303.71	34,684.47	558,539.29	20.87
Dept 900 - CAPITAL OUTLAY							
101-900-970.001	CAPITAL OUTLAY - ELECTIONS	2,500.00	2,500.00	0.00	0.00	2,500.00	0.00
101-900-970.002	CAPITAL OUTLAY - TOWNSHIP HAL	100,000.00	100,000.00	0.00	0.00	100,000.00	0.00
101-900-970.003	CAPITAL OUTLAY - COMPUTER	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00
101-900-970.004	CAPITAL OUTLAY - VEHICLES	30,000.00	30,000.00	0.00	0.00	30,000.00	0.00
Total Dept 900 - CAPITAL OUTLAY		147,500.00	147,500.00	0.00	0.00	147,500.00	0.00
Dept 965 - TRANSFERS TO OTHER FUNDS							
101-965-990.206	TRANSFER TO #206 FIRE FUND	153,845.10	153,845.10	0.00	0.00	153,845.10	0.00
101-965-990.308	TRANSFERS TO #308 PARK SYS	478,503.91	478,503.91	0.00	0.00	478,503.91	0.00
Total Dept 965 - TRANSFERS TO OTHER FUNDS		632,349.01	632,349.01	0.00	0.00	632,349.01	0.00
TOTAL EXPENDITURES		5,079,579.36	5,079,579.36	536,595.18	180,773.65	4,542,984.18	10.56
Fund 101 - GENERAL OPERATING FUND:							
TOTAL EXPENDITURES		5,079,579.36	5,079,579.36	536,595.18	180,773.65	4,542,984.18	10.56

EXPENDITURE REPORT FOR GARFIELD TOWNSHIP
 PERIOD ENDING 03/31/2023

GL NUMBER	DESCRIPTION	2023		YTD BALANCE 03/31/2023	ACTIVITY FOR MONTH 03/31/23	AVAILABLE BALANCE	% BDT USED
		ORIGINAL BUDGET	AMENDED BUDGET				
Fund 308 - PARK SYSTEM FUND							
Expenditures							
Dept 000							
308-000-701.905	WAGES - REC BOARD	5,200.00	5,200.00	1,500.00	625.00	3,700.00	28.85
308-000-701.906	Parks Steward	29,765.27	29,765.27	6,866.41	2,288.80	22,898.86	23.07
308-000-701.907	Park Steward 2	23,635.87	23,635.87	5,455.20	1,818.40	18,180.67	23.08
308-000-801.000	LEGAL SERVICES	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00
308-000-805.000	CONTRACTED AND OTHER SERVICES	71,080.00	71,080.00	8,558.29	5,029.72	62,521.71	12.04
308-000-864.000	MISCELLANEOUS	100.00	100.00	0.00	0.00	100.00	0.00
308-000-880.001	COM. PROM. - SILVER LAKE PARK	100.00	100.00	0.00	0.00	100.00	0.00
308-000-880.006	COM. PROM. - BVNP (YMCA)	100.00	100.00	0.00	0.00	100.00	0.00
308-000-880.008	COM. PROM. - Cont. Serv GTCD	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00
308-000-880.012	COM. PROM. - GT COMMONS	100.00	100.00	0.00	0.00	100.00	0.00
308-000-880.013	COM. PROM. - BOARDMAN RIVER	100.00	100.00	0.00	0.00	100.00	0.00
308-000-880.014	COM. PROM. - MILLER CREEK	100.00	100.00	0.00	0.00	100.00	0.00
308-000-880.016	COM. PROM. - KIDS CREEK PARK	100.00	100.00	0.00	0.00	100.00	0.00
308-000-880.019	RIVER EAST RECREATION AREA	100.00	100.00	0.00	0.00	100.00	0.00
308-000-890.000	CONTINGENCIES	2,872.77	2,872.77	0.00	0.00	2,872.77	0.00
308-000-935.000	MAINTENANCE - MISC, EQUIP	25,000.00	25,000.00	744.63	590.29	24,255.37	2.98
308-000-970.000	CAPITAL OUTLAY	474,000.00	474,000.00	1,500.00	1,500.00	472,500.00	0.32
Total Dept 000		638,353.91	638,353.91	24,624.53	11,852.21	613,729.38	3.86
Dept 851 - EMPLOYEE BENEFITS & INSURANCES							
308-851-873.010	SOCIAL SECURITY - EMPLOYER	5,150.00	5,150.00	1,042.40	356.79	4,107.60	20.24
Total Dept 851 - EMPLOYEE BENEFITS & INSURANCES		5,150.00	5,150.00	1,042.40	356.79	4,107.60	20.24
TOTAL EXPENDITURES							
		643,503.91	643,503.91	25,666.93	12,209.00	617,836.98	3.99
Fund 308 - PARK SYSTEM FUND:							
TOTAL EXPENDITURES							
		643,503.91	643,503.91	25,666.93	12,209.00	617,836.98	3.99

Charter Township of Garfield
 Traverse Transportation Coordinating Initiative
 Resolution 2023-11-T
 April 11, 2023

RESOLUTION TO ESTABLISH AN INTERMUNICIPALITY COMMITTEE UNDER MICHIGAN
 PUBLIC ACT 200 OF 1957 FOR PURPOSES OF TRANSPORTATION PLANNING IN THE
 TRAVERSE CITY STUDY AREA

WHEREAS, the urban transportation planning regulations implementing sections of the Federal-Aid Highway Act of 1962, and the Urban Mass Transportation Act of 1964, as amended, require that each urbanized area, as a condition of receipt of Federal transportation capital or operating assistance, having a continuing, cooperative and comprehensive (3-C) transportation planning process that results in plans and programs consistent with the comprehensively plan development of the urbanized area; and

WHEREAS, the Traverse Transportation Coordinating Initiative was initiated in 2023 to conduct a transportation planning process in response to the Federal-Aid Highway Act of 1962 and the Urban Mass Transportation Act of 1964, as amended; and

WHEREAS, urban transportation planning funds from the United States Department of Transportation are available, directly or indirectly, to the Traverse Transportation Coordinating Initiative to carry out the transportation planning process in the Traverse Study Area; and

WHEREAS, Charter Township of Garfield has previously participated and agrees to continue to participate with other local municipalities in the comprehensive, cooperative and continuing transportation planning process for that Traverse Study Area; and

WHEREAS, Michigan Public Act 200 of 1957 provides for the creation, by two or more municipalities, of an Intermunicipality Committee for the purpose of studying area problems; and

WHEREAS, the Intermunicipality Committee may accept gifts and grants from the Federal, State and Local Governments, also from private individuals, foundations or agencies, if such grants are made for furtherance of the objectives for which the Intermunicipality Committee is established; and

WHEREAS, resolution to join in creating an Intermunicipality Committee as provided by Michigan Public Act 200 of 1957, does not obligate the Charter Township of Garfield to any dues, fees or other financial commitments to the Intermunicipality Committee.

NOW, THEREFORE, BE IT RESOLVED, that the Charter Township of Garfield, together with the City of Traverse City, the Charter Township of East Bay, the Charter Township of Elmwood, the Township of Acme, the Township of Long Lake, the Township of Peninsula, the Township of Green Lake, the Township of Bingham, the County of Grand Traverse, the Bay Area Transit Authority, the Grand Traverse County Road Commission and the Leelanau County Road Commission has duly considered the creation of such an Intermunicipality Committee and the Charter Township of Garfield does hereby agree to join with those municipalities similarly agreeing to jointly and mutually establish and organize an Intermunicipality Committee under Michigan Public Act 200 of 1957 for the purpose of studying the area transportation problems of mutual interest and concern, such Intermunicipality Committee hereinafter referred to as the Traverse Transportation Coordinating Initiative;

BE IT FURTHER RESOLVED THAT:

1. the Intermunicipality Committee created by this resolution shall be that organization previously established and presently operating as a voluntary association under the name Traverse Transportation Coordinating Initiative;
2. in addition to the municipalities herein named, and accordance with the Bylaws, the Traverse Transportation Coordinating Initiative as an Intermunicipality Committee shall include a duly appointed representative from the Grand Traverse County Road Commission, Leelanau County Road Commission, Federal Highway Administration, Michigan Department of Transportation, Bay Area Transportation Area, and Cherry Capital Airport Authority;
3. membership on the Committee may in the future include other such units of government, agencies, commissions or committees that would be eligible in accordance with the Bylaws;
4. the Bylaws, as approved by the Traverse Transportation Coordinating Initiative and attached hereto, shall be the Bylaws of the Intermunicipality Committee;
5. the Traverse Transportation Coordinating Initiative shall operate and act in compliance with and under the authority of Michigan Public Act 200 of 1957 and shall have the duties, privileges and rights prescribed in that Act;
6. the Traverse Transportation Coordinating Initiative shall develop transportation plans and programs for the Traverse Urbanized Area, integrally considering local, county, regional and state plans;
7. the Traverse Transportation Coordinating Initiative broad objectives encompass, but are not limited to the following;
 - a to develop transportation plans and programs and establish processes for the continuing review of plans, recommendations, and programs to facilitate the movement of persons and goods in the Traverse Study Area;
 - b to design and carry out the assembling and analysis of information pertaining to transportation within the area;
 - c to coordinate transportation facility implementation and operation within the Traverse Study Area;
 - d to review and evaluate the planning and programming of transportation related activities, projects and programs within the Traverse Study Area as they may impact the transportation system;
 - e to assist in project implementation where such projects require organizational, functional and operational analysis and/or to undertake those implementation functions not reserved to other agencies or as may be appropriately delegated by such other agencies; and
 - f to establish and implement a continuing program of public information regarding transportation planning, programs and projects.

Signatories to this resolution mutually agree to join in and ascribe to this comprehensive, continuing and cooperative transportation planning process for the Traverse Study Area, in fulfillment of the requirements of the Federal-Aid Highway Act of 1962, the Urban Mass Transportation Administration Act of 1964, as amended, and other relevant acts, regulations, or directives pertaining to Federal and State participation in the transportation planning program and projects in the TC/Garfield Urbanized Area.

On a motion made by _____ seconded by _____, to adopt the Resolution in support of the establishment of an intermunicipality committee, under Michigan Public Act 200 of 1957, for the purposes of transportation planning in the Traverse Study Area.

Roll call vote:

Ayes- _____, _____, _____, _____, _____

Nays- None

CERTIFICATE

I, Lanie McManus, do hereby certify that the foregoing is a true copy of a resolution adopted by the Charter Township of Garfield Board, at a regular board meeting, held at the Charter Township of Garfield Board Room on **April 11, 2023**.

Lanie McManus, Township Clerk
Charter Township of Garfield



Traverse City - Garfield Urban Area Metropolitan Planning Organization (MPO)

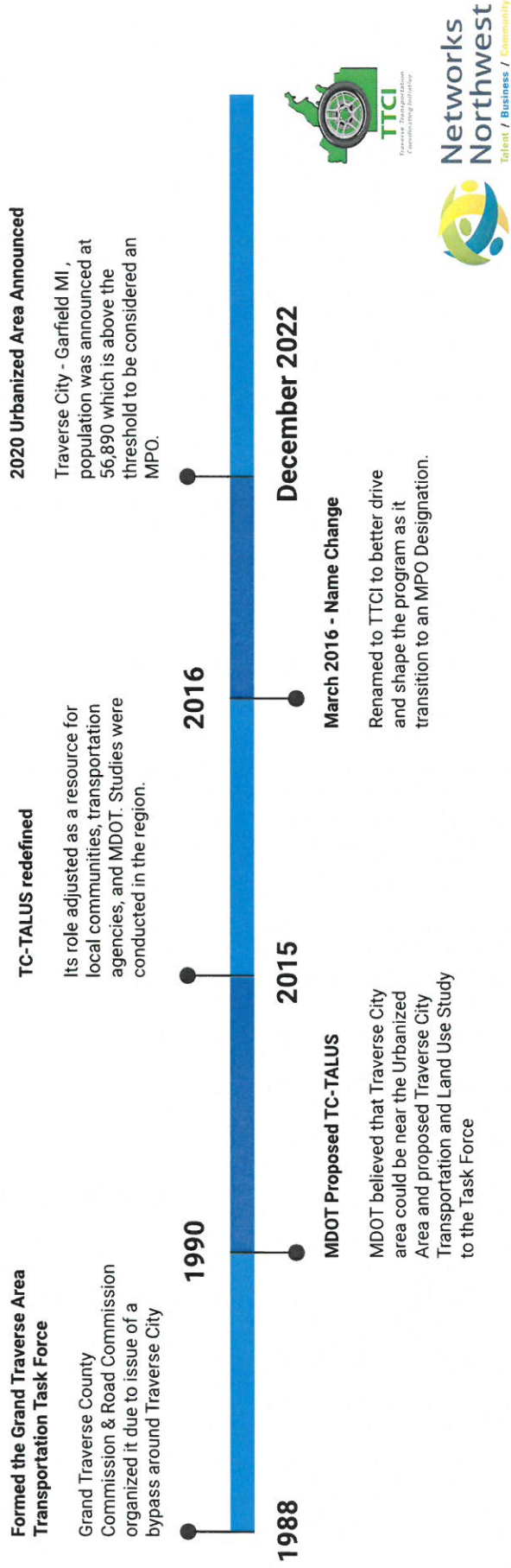
Rob Carson, AICP
Regional Director of Community Development, Networks Northwest



**Networks
Northwest**
Talent / Business / Community



Traverse Transportation Coordination Initiative (TTCI) History



Networks Northwest
Talent / Business / Community



What is a Metropolitan Planning Organization (MPO)?

“The forum for cooperative transportation decision making for the metropolitan planning area”.

Source: 23 CFR Part 450.104



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Northwest**
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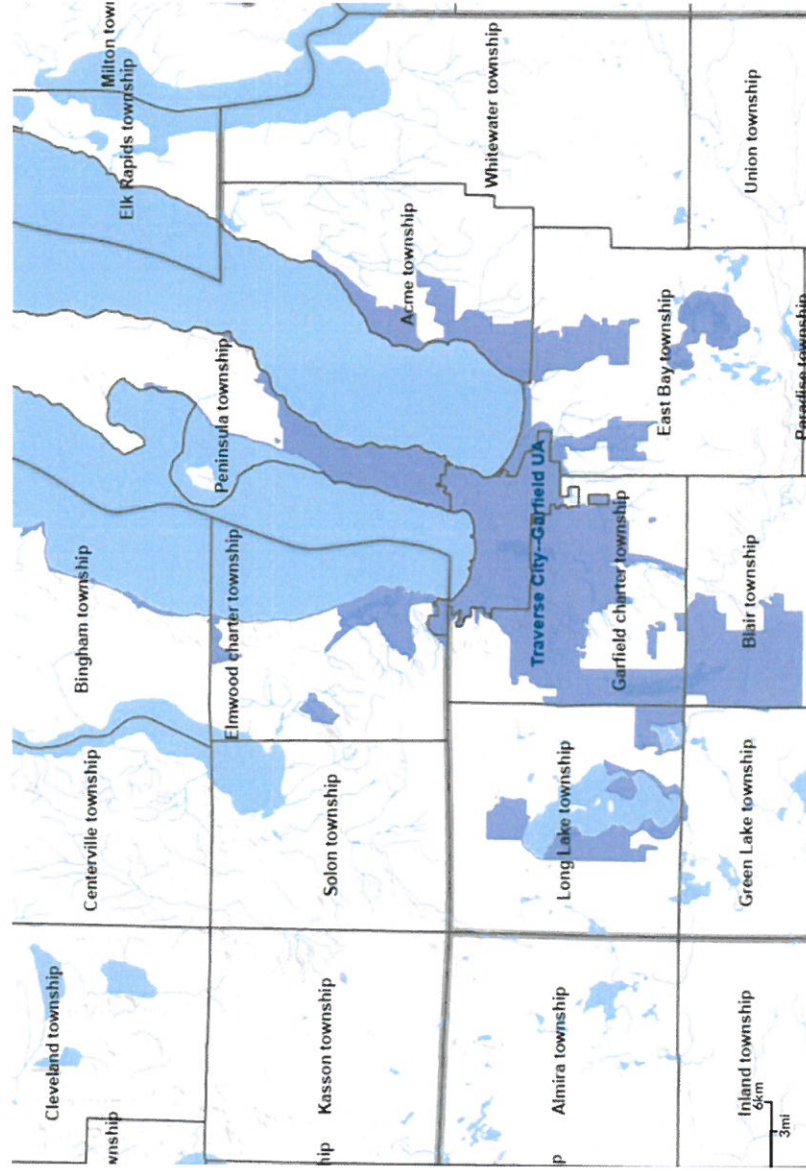
What is a MPO?

- A transportation policy-making and planning body created and designated to carry out the metropolitan transportation planning process.
 - Made up of representatives from the local governments, state, federal and transportation agencies within the metropolitan area
- A forum for cooperative decision making involving key stakeholders and the public
- Federal required in urbanized areas of 50,000 or more in population
- Ensures that federal spending on transportation occurs through a comprehensive, cooperative and continue (3-C) process.



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Traverse City Urbanized Area





Metropolitan Planning Area

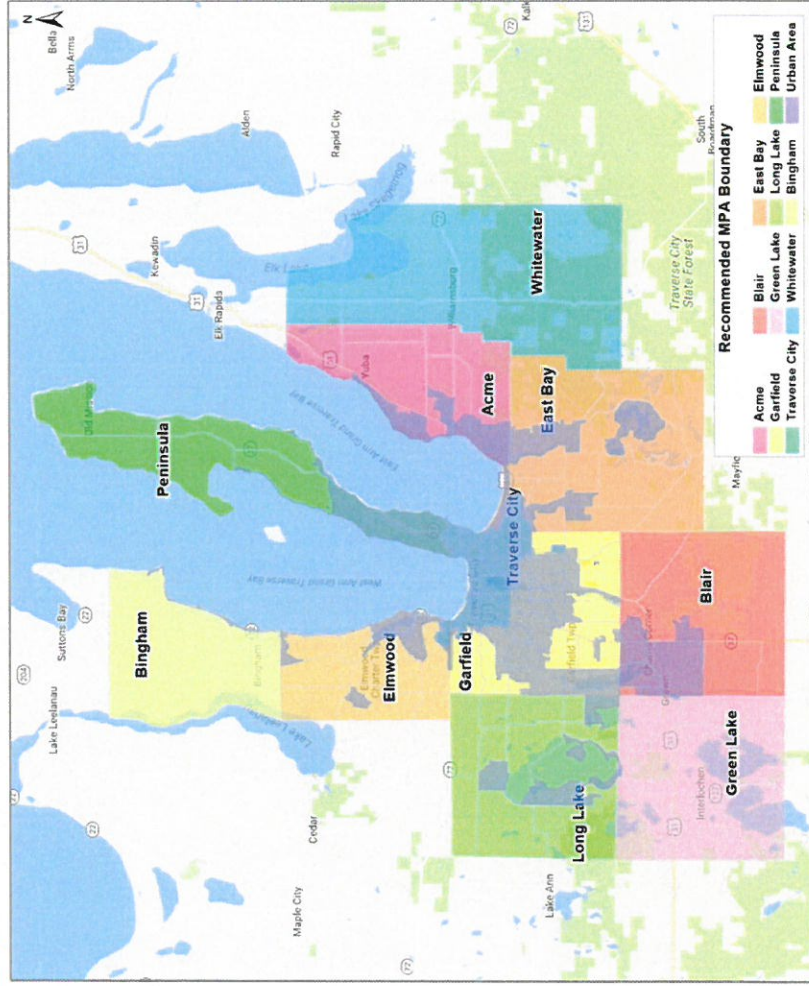
The geographic area determined by agreement between the MPO for the area and the Governor, in which the metropolitan transportation planning process is carried out.

Shall encompass at least the existing urban area and the contiguous area expected to become urbanized within a 20-year forecast period for the transportation plan



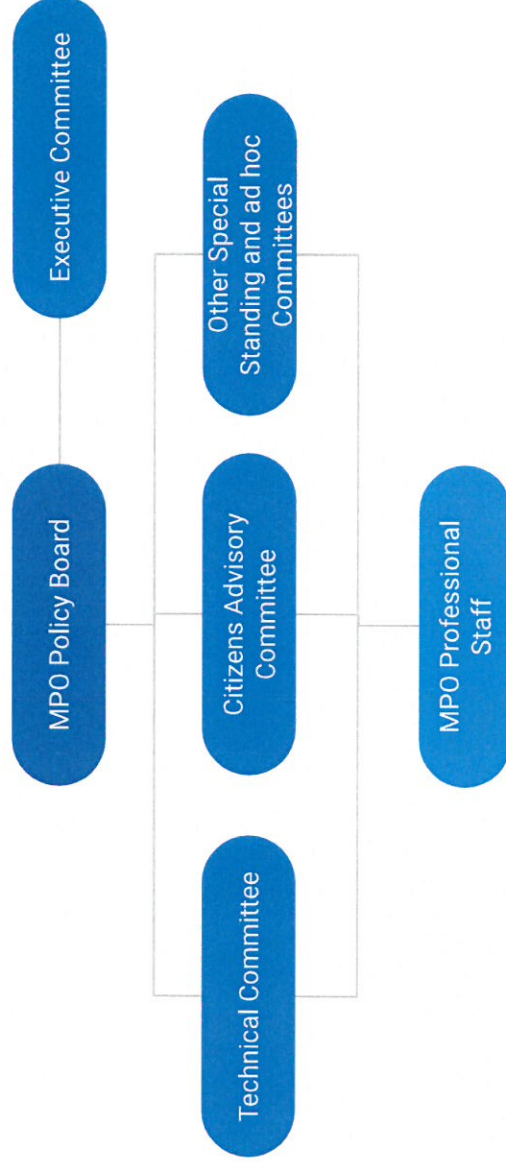
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MDOT Recommended MPA Boundary





“Typical” MPO Structure





Policy Committee or Board

- MPOs shall consist of local elected officials, officials of public agencies that administer or operate major modes of transportation and appropriate state officials
- The Policy committee determine their own representation and decision making procedures
- An Executive Committee to handle agendas and routine matters

Planning or Technical Committee

- An advisory body to the MPO board for transportation issues
- Oversees MPO technical work and develops recommendations on projects and programs for Board consideration
- Usually composed of staff-level officials of local, state, and federal agencies,
- May have standing subcommittees



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MPO Functions

- Establish a setting - fair and impartial
- Evaluate transportation alternatives
- Cooperatively develop, update and approve:
 - Long Range Regional Transportation Plan (LRTP)
 - Transportation Improvement Program (TIP)
 - Unified Work Plan (UWP)
- Involve the public (residents and key groups)
 - Public Involvement Plan (PIP)

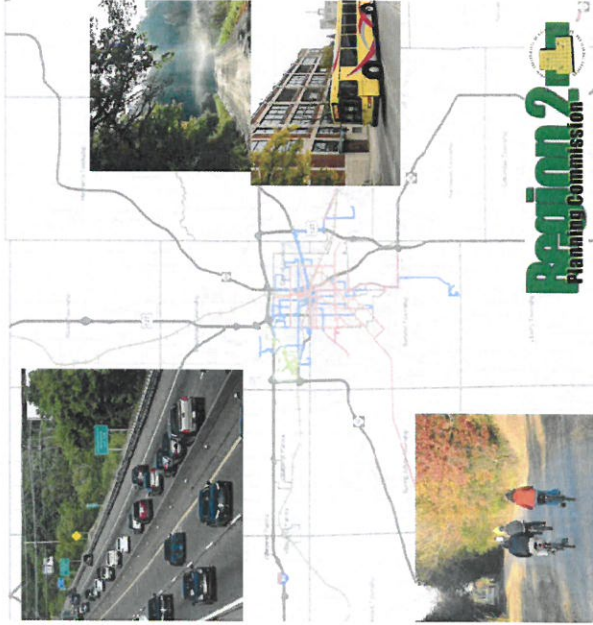


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The Jackson Area Comprehensive
Transportation Study

2045 Long Range Transportation Plan

June 2018



Long Range Transportation Plan (LRTP)

- Planning horizon of 20 years
- Future goals, strategies, projects and policy priorities; projected future demand; asset management, safety and system preservation; fiscally constrained
- Update every 5 years
- Requires a public participation plan to be developed



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Transportation Improvement Program (TIP)

**FY 2023-2026
TRANSPORTATION
IMPROVEMENT PROGRAM**

June 2022

Midland Area Transportation Study
Metropolitan Planning Organization
220 W. Elsworth Street, Suite 316
Midland, Michigan 48640
Phone: (517) 834-6313
www.matsmi.org

- Developed by the MPO, approved by the MPO and the governor
- Covers projects for a period of 4 years
- All transportation projects receiving federal funding; fiscally constrained and conform with State Implementation Plan (SIP)





Unified Planning Work Program (UPWP)

- Develop and approved by the MPO
- A statement of work identifying the planning priorities and activities to be carried out within the planning area
- Describes the work and products that will be performed, timeframe, costs and source of funds
- Updated annually



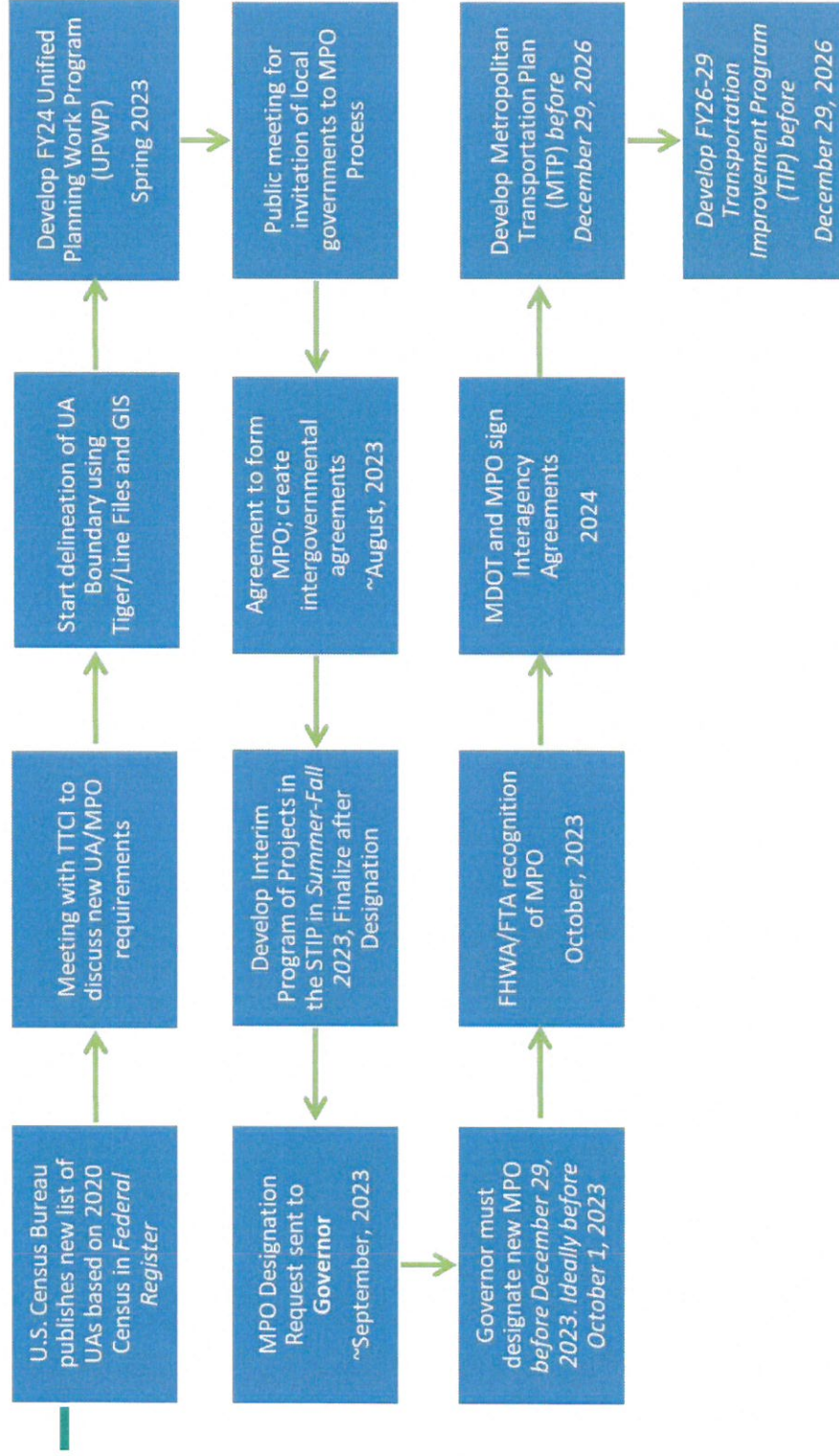
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Funding Implications



- Currently, Traverse City receives:
 - ~\$385,000 in STP - Small Urban program funds (to be replaced)
 - ~ \$23,000 in SPR funds for TTCL (to be replaced by CPG)
- After MPO designation, the UA would receive an estimated amount:
 - ~\$1 million in STP-small MPO funds
 - ~\$228,000 in Consolidated Planning Grant (CPG) funds
 - ~\$120,000 Carbon Reduction funds
- The funding for the Rural Task Force will not change (Grand Traverse County, Benzie County, Leelanau County)

MPO Timeline





MPO Designation Checklist

- MPO Name
- MPA Boundary
- Bylaws
- Organizational Structure
- Policy Board Membership
- Intergovernmental Agreements
- Location of MPO



MDOT Roles & Responsibilities

- Provide Guidance during the MPO/BATA Designation Process
- Aid the MPO/BATA in the transportation planning process
- Act as a primary contact/point of support for the MPO/BATA staff
- Act as a liaison between the MPO/BATA and FHWA/FTA
- Participate in Technical and Policy Committee Meetings
- Review and Transmit all federally required documents to FHWA/FTA



Questions

More Information and updates:

<https://www.networksnorthwest.org/community/transportation/ttci/>



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CHARTER TOWNSHIP OF GARFIELD

**RESOLUTION 2023-10-T
REGARDING TAX EXEMPTION AND PAYMENT
TO BE MADE IN LIEU OF TAXES**

Board member, _____, supported by Board member, _____, made a motion to adopt the following amended Resolution:

RESOLUTION DESIGNATING THE MSHDA SUPPORTED HOUSING COMPONENT OF A PROPOSED APPROXIMATELY 80-UNIT MULTI-FAMILY HOUSING DEVELOPMENT TO BE TENTATIVELY KNOWN AS HAMMOND ROAD APARTMENTS, AN AFFORDABLE HOUSING COMMUNITY, LOCATED NEAR THE NORTHWEST INTERSECTION W HAMMOND AND GARFIELD ROADS, TRAVERSE CITY, MI 49686, GARFIELD TOWNSHIP, MICHIGAN, (legally described as: Part of the South half of the Southeast Quarter, Section 23, Town 27 North, Range 11 West, more fully described as commencing at the Southeast corner of said section 23; thence North 88 degrees 13 minutes 41 seconds West, along the South line of said section and the centerline of Hammond Road, 495.0 feet to the point of beginning; thence continuing along said South line, North 88 degrees 13 minutes 41 seconds West, 342.22 feet; thence North 00 degrees 52 minutes 52 seconds West, 113.71 feet; thence North 09 degrees 37 minutes 17 seconds West, 536.64 feet; thence South 89 degrees 12 minutes 14 seconds East, 104.27; thence North 57 degrees 30 minutes 46 seconds East, 512.86 feet; thence North 82 degrees 34 minutes 42 seconds East, 409.62 feet, to the centerline of Garfield Road; thence South 01 degrees 03 minutes 09 seconds West, 762.76 feet, along said centerline; thence North 88 degrees 13 minutes 41 seconds West, 495.0 feet; thence South 01 degrees 03 minutes 09 seconds West, 233.0 feet to the place of beginning) **AS A “QUALIFIED PROJECT” UNDER THE CHARTER TOWNSHIP OF GARFIELD’S AMENDED AND RESTATED ORDINANCE NO. 18.**

WHEREAS, the Township Board, pursuant to MCL 125.1401 *et seq.*, has received a request from Hammond Limited Dividend Housing Association LP - LDHALP (the “Developers”), the Developers plan to construct a new, \$13,000,000, approximately 80-unit housing project (the “Development”), to provide affordable housing in the Township at the Development. The complex is an affordable housing project (the “Development”), to be recognized as a “Qualified Project” exempt from payment of *ad valorem* property taxes and subject to the requirement that a service charge be paid to the Charter Township of Garfield in lieu of *ad valorem* property taxes in accordance with MCL 125.1415 through the **thirty-five (35) year** term of the mortgage; and

WHEREAS, the Township Board determined that the Development is a “Qualified Project” (Resolution 2022-11-T), as defined by Charter Township of Garfield’s Amended and Restated Ordinance No. 18, and as such, the project is eligible for payment of a service charge in lieu of *ad valorem* property taxes in accordance with such Amended and Restated Ordinance No. 18, and as otherwise provided by MCL 125.1415 *et seq.*;

NOW, THEREFORE, BE IT RESOLVED THAT:

The Development is determined to be a “Qualified Project” as defined by Charter Township of Garfield Amended and Restated Ordinance No. 18, and shall pay to the Charter Township of Garfield a service charge in lieu of *ad valorem* property taxes in an amount equal to four percent (4%) of Annual Shelter Rents, along with a Municipal Services Assessment (MSA) as provided in said Amended and Restated Ordinance No. 18 for the term of the agreement. Payment of both the service charge in lieu and MSA commence (ENTER YEAR), the calendar year in which the PILOT Agreement/Ordinance is effective, and continuing annually on or before April 1 of each year until the agreement expires.

BE IT FURTHER RESOLVED THAT:

By virtue of the adoption of this Resolution, subject to the conditions and limitations imposed under Amended and Restated Ordinance No. 18, an agreement is deemed to exist between the Charter Township of Garfield and the Developers, with the Authority as a third party beneficiary under such contract, for the Hammond Road Apartments, an 80-unit affordable housing project. It shall be deemed a default under Amended and Restated Ordinance 18, if the Development fails to meet the terms of a “Qualified Project” under said Amended and Restated Ordinance No. 18, because the Development was not completed according to the agreement, is no longer subject to the Authority Mortgage, fails to remain affordable with a recorded Regulatory Agreement, or fails to comply with Amended and Restated Ordinance 18, for any other reason prior to the expiration of the agreement.

Upon roll call vote, the following voted:

Yeas:

Nays:

Abstain:

Absent and Excused:

The Chairman declared the motion carried, and Resolution 2023-10-T duly adopted.

Lanie McManus, Township Clerk

CERTIFICATE

I, Lanie McManus, the duly appointed Township Clerk, hereby certify that the foregoing constitutes a true copy of a Resolution of the Township Board for the Charter Township of Garfield, adopted during a meeting of the Charter Township of Garfield Township Board, Grand Traverse County, Michigan, held on April 11, 2023, at which meeting (7) seven members were present as indicated in said Minutes and voted as therein set forth and that all signatures affixed

thereto are the genuine signatures of those so indicated, and that each signatory was duly authorized to affix his or her signature, that said meeting was held in accordance with the Open Meetings Act of the State of Michigan, and that due and proper notice of the meeting as required by law was given to the members of the Township Board, and that the Minutes of said Meeting were kept and will be and have been available as required by said Act.

Date: _____

Lanie McManus, Township Clerk