

CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
March 14, 2023

The Town Board Meeting was called to order at the Garfield Township Hall on March 14, 2023 at 6:00p.m.

Pledge of Allegiance

Roll Call of Board Members

Present: Molly Agostinelli, Chris Barsheff, Steve Duell, Chuck Korn, and Lanie McManus

Absent and Excused: Chloe Macomber and Denise Schmuckal

Staff Present: Planning Director John Sych

1. Public Comment (6:01)

None

2. Review and Approval of the Agenda - Conflict of Interest (6:03)

Barsheff moved and Duell seconded to approve the agenda as presented.

Yeas: Barsheff, Duell, Agostinelli, McManus, Korn

Nays: None

3. Consent Calendar (6:03)

a. Minutes

February 28, 2023 Joint Township and Planning Commission Meeting
(Recommend Approval)

b. Bills

(i) General Fund \$76,479.30
(Recommend Approval)

(ii) Gourdie-Fraser
Developer's Escrow Fund – Storm Water
Reviews, Utility Plan Review, Oversight
& Closeout \$5,735.00
General Utilities \$1,698.30
Park Funds/DNR Trust Fund \$1,665.00
Total \$9,098.30
(Recommend Approval)

- c. **State of Michigan Revenue Sharing Report (Receive and File)**
- d. **Consideration of draft Amended and Restated Ordinance No. 18 (Payment in Lieu of Taxes) – Schedule public hearing for March 28, 2023 (Recommend Approval)**
- e. **Close-out and turnover documents for Oakleaf Village Water and Sewer Extension project (Recommend Approval)**

Agostinelli moved and Barsheff seconded to approve the consent calendar as presented.

*Yeas: Agostinelli, Barsheff, Duell, McManus, Korn
Nays: None*

4. **Items Removed from the Consent Calendar (6:03)**

None

5. **Correspondence (6:03)**

None

6. **Reports**

a. **County Commissioner's Report (6:04)**

County Commissioner Brad Jewett stated that the BOC discussed a proposed youth rehabilitation center for the region. A presentation will be given by TTCI Transportation initiative at the next meeting and they will also hear the Traverse Connect Annual Report.

b. **Construction Report (6:07)**

Township Engineer Jennifer Graham submitted a written report and added that a construction meeting was held regarding the water connection with Black Bear Farms. The Birmley tank mixer will be in soon and she is working through a drinking water revolving fund grant. Graham stated that Phase II of improvements to River East is underway.

c. **Sheriff's Report (6:11)**

Lt. Brinks reviewed statistics for the month of February and added that fraud classes were upcoming and the Run, Hike, Bike classes were popular.

d. **Planning Department Report for March 2023 (6:15)**

Planner John Sych submitted the Planning Department report in writing and briefed board members on the Hickory Forest rezoning request and the updated plans for the South 22 project.

- e. **Parks and Rec Report (6:17)**
Parks Steward Sean Kehoe submitted a report in writing and stated that the bathroom countertop has been ordered for the men's bathroom at Silver Lake. He updated board members on the Commons Natural Area Mountain Bike Subcommittee and the newly found drain field and tank at River East.
- f. **Clerk's Report (6:30)**
McManus stated that her report was submitted in writing and her office is preparing for the upcoming audit.
- g. **Supervisor's Report (6:31)**
Korn reported that an estimate was received for the Jefferson Street proposed repaving project. The Board of Public Works purchased new software which will enable the township to have a continuous report on sewer and water expenses. Korn spent time with the sheriff's department regarding the Flock program.

7. **Unfinished Business**

- a. **Consideration of Resolution 2023-07-T in support of an application for the Michigan Natural Resources Trust Fund Grant Program (6:37)**
Sych stated that this is a grant application as a first step for the Commons Natural Area design. This proposed project will create a loop trail of about 1.25 miles with a footbridge. Board members asked questions and discussed the trails at the Commons Natural Area.

Duell moved and Barsheff seconded THAT Resolution #2023-07-T, attached to Planning Department Report 2023-34, in support of an application for the Michigan Natural Resources Trust Fund grant program, BE ADOPTED.

*Yeas: Duell, Barsheff, Agostinelli, McManus, Korn
Nays: None*

- b. **Consideration of Flock Group, Inc. Services Agreement for safety cameras (6:48)**
Korn stated that this proposed agreement had been reviewed by the Township Attorney. There will need to be an agreement in place with the Grand Traverse Sheriff's Department regarding the sharing of information and an indemnification clause was removed. Board members discussed the proposed contract.

Barsheff moved and Agostinelli seconded to enter into an agreement with Flock Group, Inc. and to authorize the Supervisor to sign the agreement

and also to enter into a Memorandum of Understanding with the Grand Traverse County Sheriff's Department regarding the sharing of data generated by the Flock system.

Yeas: Barsheff, Agostinelli, McManus, Duell, Korn

Nays: None

c. Consideration of proposal to upgrade new traffic signals on state highways (6:58)

After researching the topic of new traffic signals. Supervisor Korn found that the proposed cost of \$60,000 to \$80,000 was per intersection and not per pole. MDOT warned that this was a proposed cost and due to financial factors, the cost may be higher. The two locations proposed are entrances to the township – US 31 at Marketplace Circle and US 31 and M-37 at Meijer Drive. ARPA funds can be used to offset the cost of the project.

Agostinelli moved and Barsheff seconded to proceed with new MDOT traffic signals at the two proposed intersections: US 31 at Marketplace Circle and US 31 and M-37 at Meijer Drive at a proposed cost of \$60,000 - \$80,000 per intersection.

Yeas: Agostinelli, Barsheff, Duell, McManus, Korn

Nays: None

8. New Business

a. Consideration of River East Recreation Area Phase III Improvements Proposal (7:09)

Engineer Jennifer Graham stated that Phase Three improvements would provide ADA compliant sidewalks, driveways and parking lots. There would be ADA signage and two family style bathrooms. The proposed contract is for Gourdie-Fraser to provide project engineering, bidding, surveys and design. Board members discussed and asked questions about paving the parking lot completely.

Agostinelli moved and Duell seconded THAT the proposal for engineering services for Phase III improvements at River East Recreation Area BE APPROVED.

Yeas: Agostinelli, Duell, McManus, Barsheff, Korn

Nays: None

9. Public Comment: (7:21)

Sean Kehoe commented on the River East project.

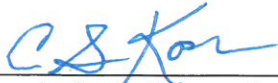
10. Other Business (7:24)

Duell updated board members on the Joint Recreation Authority and stated that they were looking at bonds for some projects.


Barsheff stated that a luncheon with the Lexipro organization and Sheriff's Department was happening at Garfield Township.

11. **Adjournment**

Korn adjourned the meeting at 7:29pm.



Chuck Korn, Supervisor
Charter Township of Garfield
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Lanie McManus, Clerk
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