

CHARTER TOWNSHIP OF GARFIELD
TOWN BOARD MEETING
February 11, 2021

Supervisor Chuck Korn called the Town Board Meeting to order via the ZOOM platform on February 11, 2021 at 6:00 p.m.

Pledge of Allegiance

Roll Call of Board Members

Present: **Jeane Blood Law** of Garfield Township, MI; **Denise Schmuckal** of Garfield Township, MI; **Steve Duell** of Garfield Township, MI; **Chris Barsheff** of Garfield Township, MI; **Lanie McManus** of Garfield Township, MI; **Molly Agostinelli** of Garfield Township, MI; and **Chuck Korn** of Garfield Township, MI.

Staff Present: Planning Director John Sych

1. Public Comment (6:01)

Jim Muennich commented that he is the owner of Affordable Mattress in the township and asked for more signage or a moratorium on the sign ordinance since small businesses are struggling.

2. Review and Approval of the Agenda - Conflict of Interest (6:06)

Duell moved and Blood Law seconded to approve the agenda as presented.

*Yeas: Duell, Blood Law, Agostinelli, Schmuckal, Barsheff, McManus, Korn
Nays: None*

3. Consent Calendar (6:07)

a. Minutes

January 26, 2021 Regular Board Meeting
(Recommend Approval)

b. Bills

General Fund \$59,544.40
(Recommend Approval)

c. Resolution 2021-09-T, a resolution approving Addendum 1 to Interlocal Agreement for Grand Traverse County Designated Assessor (Recommend Approval)

d. Resolution 2021-12-T, a Resolution approving amendment to, and extension of, Industrial Facilities Exemption Certificate 2018-038 for Traverse Area Machining (Recommend Approval)

e. Resolution 2021-05-T, a resolution adopting payment to Township Committee Members (Recommend Approval)

- f. **Consideration of a request from Tim Hinkley, President of Traverse City Boom Boom Club, for a contribution of \$3,500 for the 2021 July 4th Fireworks (Recommend Approval)**
- g. **PD 2021-21 Parks and Recreation Commission 2020 Annual Report (Receive and File)**
- h. **PD 2021-17 – Planning Commission 2020 Annual Report (Receive and File)**
- i. **PD 2021-18 – Township Strategic Plan – 2020 Year End Report (Receive and File)**
- j. **PD 2021-15 – C-P and PUD Signs Zoning Ordinance Text Amendment – Introduction and schedule for Public Hearing on March 9, 2021 (Recommend Approval)**

Board members removed consent item 3f to be dealt with under agenda item #4.

Duell moved and Schmuckal seconded to approve the consent calendar as amended.

*Yeas: Duell, Schmuckal, Barsheff, Blood Law, Agostinelli, McManus, Korn
Nays: None*

4. Items Removed from the Consent Calendar

- a. **Consideration of a request from Tim Hinkley, President of Traverse City Boom Boom Club, for a contribution of \$3,500 for the 2021 July 4th Fireworks (Recommend Approval)**

Board members were told that the donation from 2020 was returned to the township since there were no fireworks.

Schmuckal moved and Blood Law seconded to approve a \$3,500 donation to the Traverse City Boom Boom Club for the 2021 July 4th fireworks.

*Yeas: Schmuckal, Blood Law, Duell, Barsheff, McManus, Agostinelli, Korn
Nays: None*

5. Correspondence (6:11)

- a. Grand Traverse Conservation District – January 2021 Report
- b. Two letters from Haggard's Plumbing and Heating dated January 25, 2021
- c. Email from Jim Muennich of Affordable Mattress by Appointment, dated January 27, 2021

Commissioners discussed the request from Mr. Muennich that was made during Public Comment.

6. Reports**a. County Commissioner's Report (6:19)**

County Commissioner Brad Jewett said that Board of Commissioner meetings are still virtual and Grand Traverse County is open by appointment only. He recently toured a vaccination clinic and said things are running smoothly for the amount of vaccines that are received. In a special meeting, the Board approved up to \$80,000 towards the PFAS contamination in East Bay Township and \$20,000 to Paradise Township to improve their Civic Center. Board members commented on the sign up process for vaccines.

b. Sheriff's Report (6:26)

No report

c. Planning Department Monthly Report for February 2021, PD 2021-20 (6:26)

Planner Sych reviewed the monthly report with board members. He said that the Planning Commission heard public comment on the proposed BATA project and the sign review for the Copper Ridge PUD is on hold. The Prince of Peace Lutheran Church is going forward for an SUP and new applications for a new Burger King and a Chick-fil-A will be brought forth soon.

d. Parks and Recreation Report (6:33)

Parks Steward Derek Morton reported that he is working on getting some bids out for spring construction. He is dealing with some issues regarding a dumpster and a snowmobile in the Commons Area and cameras will be installed. Signage for the River East Recreation Area is being bid out and he is gathering use numbers on Oleson's Pond to determine if it needs to be more accessible or left in its natural state.

e. Clerk's Report 6:41

McManus said her report was submitted in writing and she is working with accountants on the upcoming audit.

f. Supervisor's Report (6:42)

Supervisor Korn indicated that virtual meetings would be held through the month of March 2021 due to COVID-19 regulations.

7. **Unfinished Business (6:26)**
None

8. **New Business**

a. **Discussion of amending the board Appointment Policy (6:43)**

Korn said that a legal review of the Board Appointment Policy is taking place. Duell made a large spreadsheet of all appointments but will revise the sheet to account for three missing committees. Board members agreed that information for incumbents may be shortened. Board members also discussed appointments that end in June rather than December and adding the terms of the appointments. A separate application sheet for board members was discussed for since they are elected officials. Duell will make revisions and bring back to the board for final approval.

b. **Discussion of Zoning Text Amendment process for increasing ZBA membership (6:58)**

Township Attorney Scott Howard determined that a Zoning Board of Appeals can have seven members but MUST have five members. Korn reviewed ZBA policies of other similar municipalities and found that very few have seven members. Naming alternates was discussed and it was determined that there is no need to amend the ordinance to allow for alternates since a provision for alternates is included. Board members asked about having a member of the Planning Commission as an alternate and staff will look into the best practices. The two alternate positions on the Zoning Board of Appeals will be advertised.

9. **Public Comment: (7:10)**
None

10. **Other Business (7:10)**
None

11. **Adjournment**

Schmuckal moved and Agostinelli seconded to adjourn the meeting at 7:12 pm.

Yeas: Schmuckal, Agostinelli, Blood Law, Barsheff, Duell, McManus, Korn

Nays: None



Chuck Korn, Supervisor
Charter Township of Garfield
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