

CHARTER TOWNSHIP OF GARFIELD
VIRTUAL PARKS AND RECREATION COMMISSION MEETING

Monday, February 1, 2021 at 6:00 pm
Garfield Township
3848 Veterans Drive
Traverse City, MI 49684
Ph: (231) 941-1620

The Monday, February 1, 2021, Parks and Recreation Commission meeting at 6:00 pm will be held virtually due to the revised Michigan Department of Health & Human Services Emergency Order and the Open Meetings Act amendment extending the remote attendance provision to March 31, 2021. To provide input on any business that will come before the Commission or to contact the Commissioner(s), please send an email to the Township Planning Director, John Sych, at jsych@garfield-twp.com.

You are invited to join the Parks and Recreation Commission Meeting on February 1, 2021 at 6:00 pm. Please click the link below to join the webinar:

<https://us02web.zoom.us/j/86050386038>

Or iPhone one-tap :

US: +13126266799,,86050386038# or +19292056099,,86050386038#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 312 626 6799 or +1 929 205 6099 or +1 301 715 8592 or +1 346 248 7799 or +1 669 900 6833 or +1 253 215 8782

Webinar ID: 860 5038 6038

International numbers available: <https://us02web.zoom.us/j/86050386038>

AGENDA

ORDER OF BUSINESS

Call Meeting to Order

Roll Call of Board Members

Introduction of Andy Hoort – New Commission Member

Election of Officers

1. Public Comment

Public Comment Guidelines:

Any person shall be permitted to address a meeting of The Parks and Recreation Commission, which is required to be open to the public under the provision of the Michigan Open Meetings Act, as amended. (MCLA 15.261, et.seq.) Public Comment shall be carried out in accordance with the following Board Rules and Procedures: a.) any person wishing to address the Board is requested to state his or her name and address. b.) No person shall be allowed to speak more than once on the same matter, excluding time needed to answer Commissioner's questions. Where constrained by available time the Chairperson may limit the amount of time each person will be allowed to speak to (3) minutes. 1.) The Chairperson may at his or her own discretion, extend the amount of time any person is allowed to speak. 2.) Whenever a Group wishes to address a Committee, the Chairperson may require that the Group designate a spokesperson; the Chairperson shall control the amount of time the spokesperson shall be allowed to speak when constrained by available time.

2. Review and Approval of the Agenda - Conflicts of Interest

3. **Review and Approval of Meeting Minutes – December 7, 2020**
4. **Correspondence**
5. **Reports**
 - a. Commissioner Reports
 - b. Staff Report / Updates
 - i. Grand Traverse Commons Natural Area Design Plan – Update
 - c. Grand Traverse Conservation District Report
6. **Old Business**
 - a. River East Recreation Area – 2021 Conceptual Plan Discussion Only
7. **New Business**
 - a. PD-2021-14 – Kids Creek Park Oleson Pond – Discussion
 - b. PD-2021-13 – Parks and Recreation Commission 2020 Annual Report
 - c. SLRA Long-Term Rental Agreement – Discussion
8. **Public Comment**
9. **Items for Next Agenda – April 5, 2021**
10. **Adjournment**

Garfield Township will provide necessary reasonable auxiliary aids and services, such as signers for hearing impaired and audio tapes of printed materials being considered at the meeting to individuals with disabilities upon the provision of reasonable advance notice to Garfield Township. Individuals with disabilities requiring auxiliary aids or services should contact Garfield Township by writing or calling Lanie McManus, Clerk, Ph: (231) 941-1620, or TDD #922-4412.

**CHARTER TOWNSHIP OF GARFIELD
PARKS and RECREATION COMMISSION
VIRTUAL MEETING MINUTES
December 7, 2020**

Roll Call of Commission Members:

Present: William Scott, Denise Schmuckal, Chris DeGood, Chris Remy, Art Bukowski, and Fern Spence

Absent: James Guilmet

Staff Present: Deputy Planning Director Steve Hannon, Parks Steward Derek Morton, and Planning Director John Sych

Call to Order: Chair DeGood called the meeting to order at 6:01 pm.

1. Public Comment:

None.

2. Review and Approval of the Agenda – Conflicts of Interest

Scott moved and Schmuckal seconded to approve the agenda as presented.

Yeas: Schmuckal, Scott, Spence, Remy, Bukowski, DeGood

Nays: None

3. Review and Approval of Meeting Minutes – October 5, 2020

Bukowski moved and Scott seconded to approve the minutes of October 5, 2020.

Yeas: Schmuckal, Scott, Spence, Remy, Bukowski, DeGood

Nays: None

4. Correspondence

a. Silver Lake Recreation Area Dog Park

A letter from Michelle Sands expressing interest in having the dog park open in the winter evenings. Currently, the Silver Lake Recreation Area, including the dog park, closes at sunset.

In response to the letter from Michelle Sands, the Board decided to add the subject of extending dog park hours to the agenda for discussion.

Schmuckal moved and Bukowski seconded to amend the agenda to add Silver Lake Recreation Area Dog Park – Discussion under New Business

Yeas: Schmuckal, Bukowski, Guilmet, Remy, Scott, DeGood

Nays: None

5. Reports**a. Commissioner Reports**

None.

b. Staff Report/Updates

Sych mentioned that the Township Board is considering recording Parks and Recreation Commission meetings. Commissioners discussed the idea of recording. Commissioners agreed recording would be good for transparency but because the Commission is a recommending body only, it is not necessary.

Morton reported that initial work has started on the well house at Silver Lake Recreation Area. Work on converting the old tennis courts to a parking lot at the Boardman Valley Nature Preserve has also started.

c. Grand Traverse Conservation District Report

Tom Vitale reported on maintenance activities including trail clearings and cleanup of graffiti. The boardwalk extension at Boardman Valley Nature Preserve has been moved to 2021.

6. Old Business

None

7. New Business**a. PD 2020-157 – Grand Traverse Commons Natural Area Proposed Planning Process**

Sych reviewed the planning process for the Commons Natural Area planned for 2021. A combination of Township staff and a park planning and design consultant will lead the process. Commissioners mentioned that strong public engagement is important and offered several recommendations including utilizing students from Michigan State University (MSU) or Central Michigan University (CMU), gaining media coverage to bolster public input, evaluating watershed and waterways along with forestry management as part of the process, and reaching out to the Michigan Recreation and Park Association (mParks) to identify possible consultants.

Sych also mentioned the creation of an advisory committee of community stakeholders to assist in the process, including the Parks and Recreation Commission. Several commissioners expressed interest in serving on the advisory group for this project.

Bukowski moved and Spence seconded to appoint Chris Remy and Bill Scott to the advisory committee to the Commons Natural Area Planning Process

Yeas: Schmuckal, Scott, Spence, Remy, Bukowski, DeGood

Nays: None

b. River East Recreation Area 2021 Project - Discussion

Hannon reviewed the initial plans for the development of River East. Commissioners would like to see a site plan for the project at its next meeting on February 1, 2021 so that the project can commence early in 2021. Tom Vitale noted that access to the Boardman River on the site is not sustainable and should include some improvement such as a fishing platform.

c. Park PDFs for Township Website and Handouts - Discussion

Hannon reviewed a sample of a new Park PDF containing maps, images, and description. Bukowski suggested looking at maps from Long Lake Township and the Grand Traverse Conservation District as examples.

d. 2021 Meeting Dates

Bukowski moved and Schmuckal seconded to set the Parks and Recreation Commission meeting dates for 2021

Yeas: Schmuckal, Scott, Spence, Remy, Bukowski, DeGood

Nays: None

e. Commissioner James Guilmet – Certificate of Appreciation

Commissioners recognized James Guilmet for his service on the Parks and Recreation Commission for the past three years. Guilmet is not seeking another term.

f. Silver Lake Recreation Area Dog Park - Discussion

Commissioners discussed the possibility of extending the dog park hours beyond sunset. Commissioners recognized how the dog park is a well-used and well-liked facility, however, they were concerned about the need to be equitable to other parks users (walkers, etc.) and that keeping the park open beyond sunset would create safety issues and other problems. Commissioners appreciated the input and directed Staff to respond with a written letter to Ms. Sands.

8. Public Comment

None.

9. Item for Next Agenda – February 1, 2021

2020 Annual Report and a site plan for River East will be on the upcoming agenda for February 1, 2021.

10. Adjournment

Schmuckal moved and Bukowski seconded to adjourn the meeting at 7:24pm.

Yeas: Schmuckal, Scott, Spence, Remy, Bukowski, DeGood

Nays: None

Chris Remy, Secretary
Garfield Township Parks & Recreation
Commission
3848 Veterans Drive
Traverse City, MI 49684

Steve Hannon

From: John Sych
Sent: Tuesday, January 19, 2021 7:41 AM
To: Clark, Tracy (DTMB)
Cc: Chuck Korn; Gabriel Schneider; Steve Hannon
Subject: RE: Traverse City Deed Acceptance and Reconveyance

Hi Tracy,

Thank you for the update and your assistance. We are looking forward to completing the transfer and reconveyance of the deed.

Thanks again,

John

John Sych, AICP
Planning Director
Charter Township of Garfield
3848 Veterans Drive
Traverse City, MI 49684
jsych@garfield-twp.com
231.225.3155
Mon-Thu 7:30 AM - 6:00 PM

From: Clark, Tracy (DTMB) <ClarkT14@michigan.gov>
Sent: Friday, January 15, 2021 3:54 PM
To: John Sych <jsych@garfield-twp.com>
Subject: Traverse City Deed Acceptance and Reconveyance

Hello John,

Our legislative liaison reached out to me this afternoon and indicated you were waiting on a status of our project from me. I apologize if I missed an email request from you.

The AG is working on reviewing your documents and drafting the state's deed to reconvey the parcel without the reverter language. I will ask for an anticipated completion date and provide it to you as soon as it is available to me.

Please let me know if you have any other questions. Again I apologize if I somehow missed your prior request for a status.

Cordially,

Tracy Clark
Property Manager
Michigan Department of Technology, Management & Budget
State Facilities Administration

3111 West St. Joseph Street
Lansing, MI 48917
517-285-1392 clarkt14@michigan.gov



Charter Township of Garfield Parks Report

Silver Lake Recreation Area

Only a few plows this Winter Season, but appears new contractor is figuring it out on the trails & drives.

Leelanau Masonry completed the enclosure for the irrigation Well Head. Weather permitting, we will get a gate on it.

Started Maintenance List for repairs in 2021 (Picnic table boards, new grills, crack/seal paved areas, etc.)

Commons

Talked with Planning Department on the progress with deed for Commons & potential meets with stakeholders for the new development.

Conservation District cleaned up some more graffiti and abandoned homeless camp.

River East

No additional camps popping up at River East. Appears our communication with Mr. Hannon at Goodwill has helped, along with our Township CPO's assisting me with contacts.

Spoke to Jennifer Hodges about the initial development of River East and which areas are best suited for parking, sign, and potential pavilion in future. Identifying scope of work.

Boardman Valley

All the Fall rain has dried up a bit & Boardman Valley remains status quo. Tennis Court transformation awaits Spring Time Temperatures for paving and striping.

Contact with YMCA about plowing concerns of kayak launch area.

Secured Black Locus for Boardwalk south of crush gravel trail that has washed out. Lumber secured through Youth Works. Looking to construct that extension in Spring when ground thaws & dries out.

Miller Creek

Rogue Dams & Trail building has ceased since Conservation District has made contact with local resident. Spring Maintenance for some Boardwalks are on the radar for Spring.

Kid's Creek

Working on budget for 2021-2022 & getting ideas about making the pond more accessible & functional for fishing. Received quote for aeration system. DNR Contact about yearly maintenance/treatment.

Conservation District Meets

Meetings with Planning/Conservation District working on signing agreement for budgeting towards 2021. Identifying & prioritizing work plans & projects moving forward.

Discussions

SLRA-Converting one tennis court into pickleball

SLRA-Removing old frisbee golf course.

SLRA-Long term rental policy review

River East-Long Term Name? River East Recreation Area. Need to identify for signage.

Submitted,

Derek Morton

Park Steward

January 26th, 2021

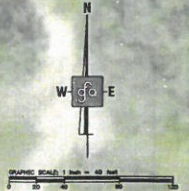
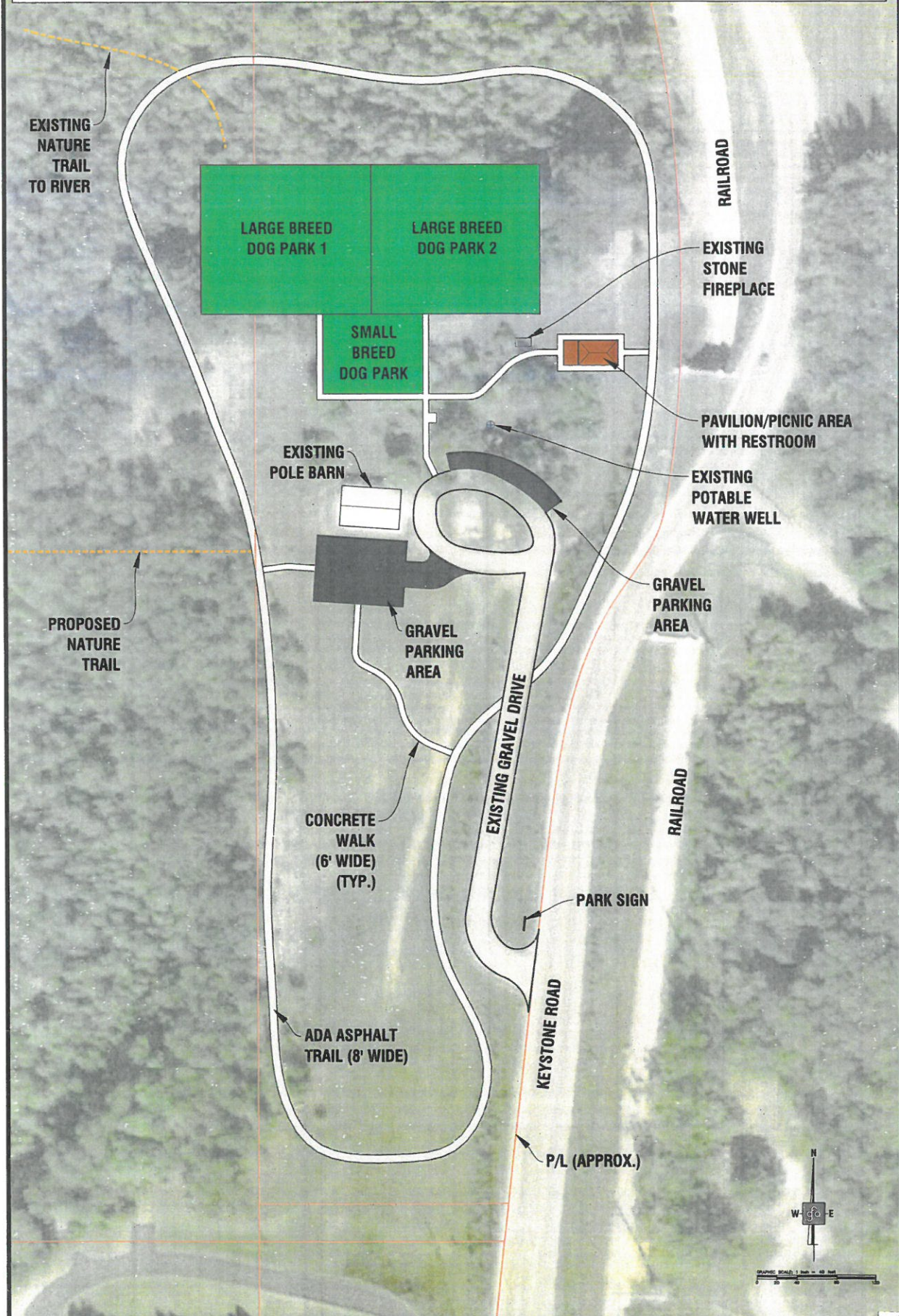
River East Recreation Area Concept




ENGINEERING
SURVEYING
TESTING & OPERATIONS
123 West Front Street
Troyesville City, NH 05684



http://gfa.nc
231.946.5874 (p)
231.946.5703 (f)

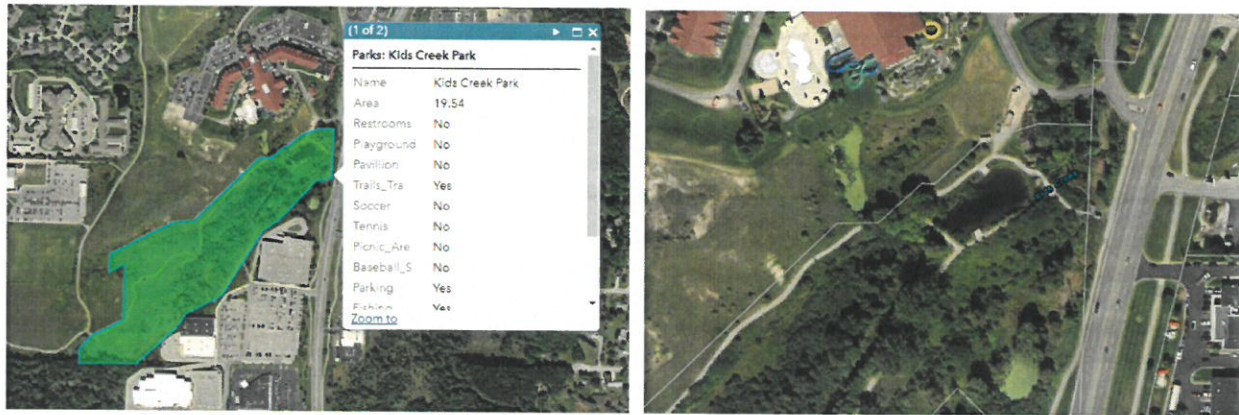


 Charter Township of Garfield Planning Department Report No. 2021-14		
Prepared:	January 27, 2021	Pages: 1
Meeting:	February 1, 2021 Parks and Recreation Commission	Attachments: <input type="checkbox"/>
Subject:	Kids Creek Oleson Pond – Discussion	

BACKGROUND:

Oleson Pond at Kids Creek Park currently provides fishing opportunities for kids in the area. The pond is an artificial impoundment, dating back to when the site was an active mill, and does not form part of the creek itself. It is instead fed by runoff from nearby development and potentially from artesian springs in the area. The pond is stocked with bluegill each year.


The Parks Capital Improvements Program (Parks CIP) includes a solar aeration system for Oleson Pond in 2021. Aside from this project, the Parks and Recreation Commission should consider discussing how the pond may be used in the future and what investments should be made, if necessary.



Left: Overview aerial of Kids Creek Park; Right: Zoomed-in aerial of Oleson Pond

ACTION REQUESTED:

This item is for discussion only. No action is requested at this time.

 Charter Township of Garfield Planning Department Report No. 2021-13		
Prepared:	January 27, 2021	Pages: 6
Meeting:	February 1, 2021 Parks and Recreation Commission	Attachments: <input type="checkbox"/>
Subject:	Parks and Recreation Commission 2020 Annual Report	

PURPOSE OF THIS REPORT:

The Garfield Township Parks and Recreation Commission is required to submit an annual written report to the Township Board concerning its operations and the status of parks and recreation activities.

PARKLAND PROJECTS OVERVIEW:

BOARDMAN VALLEY NATURE PRESERVE (BVNP):

Park Improvements from 2015 Grant: The Michigan Department of Natural Resources (DNR) awarded the Township a grant in 2015 as part of the Michigan Natural Resources Trust Fund (MNRTF) program for several improvements at BVNP, including a canoe and kayak launch, parking area with a turnaround, vault pit toilet, small pavilion, and pickleball courts. Construction was completed in 2019 and the grant closeout was finalized in spring 2020. The DNR typically would have required the Township required to have an opening ceremony for the project, but due to the ongoing COVID-19 pandemic the DNR did not require such a ceremony and accepted a press release instead.

Crushed Gravel Trail: In Fall 2019, the Township Board approved a bid for a new crushed gravel trail at BVNP, which was then completed in spring 2020. This trail provides a hard surface connection between the parking lot and the rest of the BVNP trail system across the athletic fields, which experience frequent flooding. The new trail allows for drainage between the athletic fields and Boardman River and provides an elevated surface for park users.

Old Tennis Courts: The Parks and Recreation Commission heard a presentation from the Traverse Area Pickleball Association (TAPA) in February 2020 about adding more pickleball courts at BVNP on the site of the old tennis courts, which would provide enough courts for tournaments. Commissioners were wary of adding too much activity to BVNP given the high number of uses already here and recommended that the old tennis courts be replaced with an additional parking lot that would use the tennis court foundation as a base. The tennis court area was cleared in 2020 with parking lot construction anticipated in 2021.



Boardman Valley Nature Preserve – Left: New crushed gravel trail; Right: Old tennis court

KIDS CREEK PARK:

In 2017, the Parks and Recreation Commission passed a motion recommending that the dilapidated power generating structure at Kids Creek Park be demolished. The Township encountered challenges in the past several years in gaining the access for construction equipment needed to demolish the structure, as well as desire from some in the community to restore the mill building including the Franke family, the original owners of the mill and property.

Negotiations with staff at Great Wolf Lodge resolved the issue of access for construction equipment to the site. Also, discussions with the Franke family resulted in saving the original mill wheel from demolition, which was extracted and donated to Buckley Old Engine Show for restoration. The mill demolition was completed in summer 2020 followed by site restoration.



*Kids Creek Park – Top left: Mill prior to demolition; Top right: Members of the Franke family
Bottom left: Mill wheel after extraction; Bottom right: Old mill site after restoration*

SILVER LAKE RECREATION AREA (SLRA):

Parking Lot Expansion, Trail, and Sidewalk Improvements: This project included a parking lot expansion near Metro Fire Station #12, sidewalk extension, and trail reconfiguration and extension. The expanded parking area serves both the fire station, which is a polling place during elections, and general park users. The additional sidewalks connect the medium-sized pavilion at the south end of the dog park to the main parking lot area, the bathrooms, and the large pavilion. The trail reconfiguration and extension moved the location of the trail to accommodate the parking lot expansion near Metro Fire Station #12 and provides a direct connection for trail users to the large pavilion (see pictures on following page).

Dog Park: The dog park continues to be an extremely popular amenity, drawing dog owners from around the region. There is a Facebook group entitled “East Silver Lake Dog Park” with over 800 members as of this writing, up from 660 members at last year’s report, with members organizing “play dates” for their dogs and sharing other news regarding the dog park.



Sidewalk and trail improvements at Silver Lake Recreation Area

Pavilion and Multi-Purpose Athletic Field Reservations: The pavilions at SLRA are a popular Township amenity. There were 113 total pavilion reservations in 2020, compared with 75 in 2019, 101 in 2018, and 118 in 2017. Some pavilion reservations were deferred to 2021 or cancelled because of concerns related to the COVID-19 pandemic. The baseball diamond continues to be used for tee-ball in the summer.

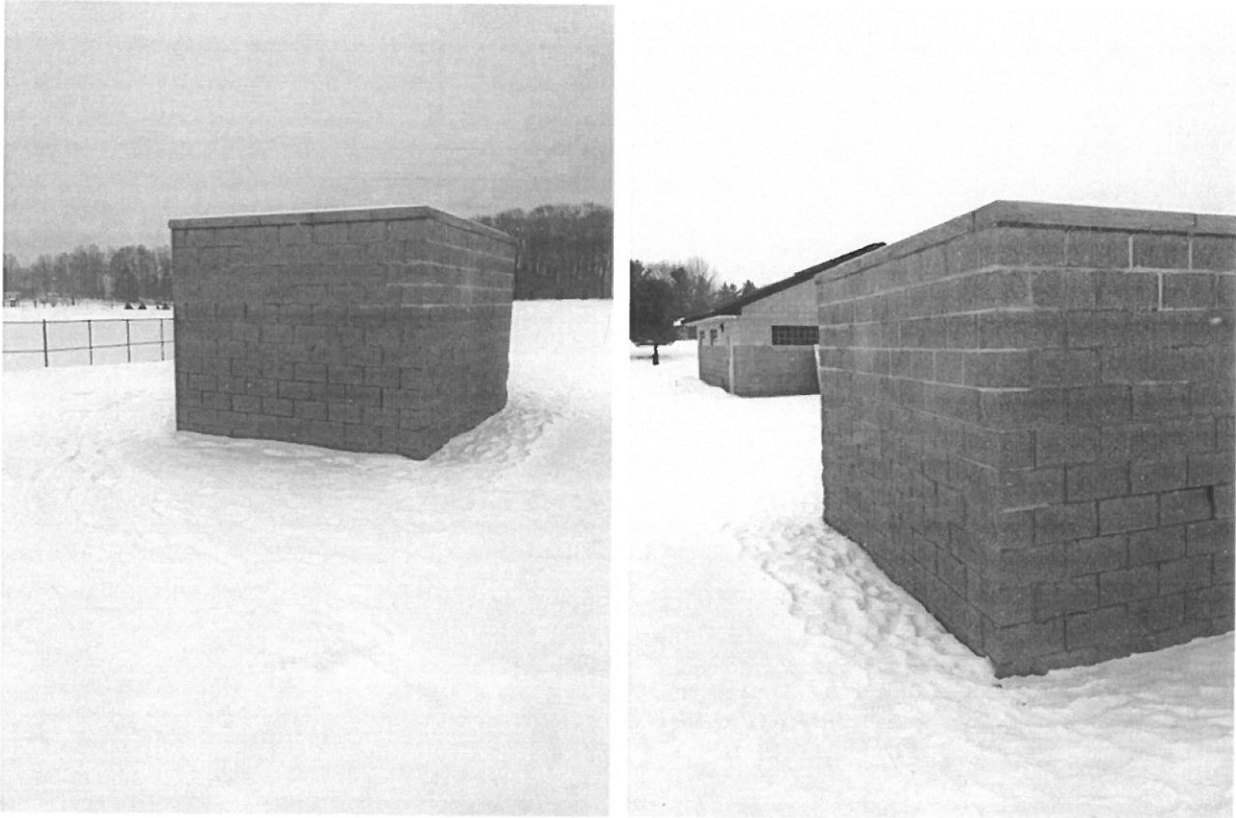
Frontage Landscaping: In August 2020, Commissioners held a discussion about the existing landscaping along East Silver Lake Road. They agreed generally that it would be good to have more native trees and vegetation and to remove any invasive species, but that this area along the road should not be particularly mowed or manicured. Commissioners recommended that the Township Board direct Staff and the Grand Traverse Conservation District to remove invasive species and plant native trees in this area.

Tree Plantings: In October 2020, a team of community stakeholders including Garfield Township Staff and Parks and Recreation Commissioners planted 38 trees at SLRA. These trees were donated to Garfield Township and will provide a buffer between the loop trail and East Silver Lake Road.



Silver Lake Recreation Area – Left: Existing landscaping; Right: Volunteers at tree planting event

Well House: Commissioners identified a project to construct a well house surrounding the existing well at SLRA to replace the fencing and with an exterior to match the restrooms. The well house was built in late 2020 after the issue of finding a mason to complete the project was resolved. Township Staff will be constructing a gate for the front of the well house in 2021 to complete this project.



New well house at Silver Lake Recreation Area

GRAND TRAVERSE COMMONS NATURAL AREA:

Staff worked with stakeholders at the state level on removing the deed restriction on the Grand Traverse Commons Natural Area limiting activities to hiking and cross-country skiing only. Originally introduced by Senator Wayne Schmidt as Senate Bill 595 and then approved as Public Act 159 of 2020 by Governor Gretchen Whitmer on September 17, 2020, this Act would allow for the deed restriction to be removed to allow non-motorized uses, including bicycling, at the Commons Natural Area. The deed restriction needs to be removed in an administrative process. Staff is working with State administration and hopes that this issue will be resolved in early 2021.

Once the deed restriction issue is resolved, the Township can focus on planning for future improvements. Staff presented an outline for the planning process for the Commons Natural Area at the December 2020 Parks and Recreation Commission meeting. Staff will research and document the existing conditions on the site, reach out to all property owners on and adjacent to the site, form an advisory group consisting of major stakeholders and user groups, and prepare an RFP to hire a park designer who will help complete a design plan for the site. This design plan is identified as a priority project for 2021.

RIVER EAST RECREATION AREA:

This parkland did not have any projects for 2020, but development of this park has still been identified as a near-term priority. Staff and the Township Engineer worked together to gather information on existing site conditions and previous conceptual designs for the site, with the goal of understanding the feasibility of different potential design options.

River East Recreation Area is identified for a priority project in 2021 to install a gravel parking area and a sign, among other basic amenities. Further discussion and public engagement in 2021 will determine the direction and scope of any future improvements at River East Recreation Area in 2022 and beyond.

HUNTING ON TOWNSHIP PARKLAND – OVERVIEW:

The Township issued 18 hunting permits for 12 different people in 2020. Hunting is currently allowed at Boardman Valley Nature Preserve, Miller Creek Nature Reserve, and River East Recreation Area with a permit. As described below, the Parkland Ordinance was amended in 2020 to allow for hunting at River East Recreation Area. This came about after reviewing the MNRTF grant which was used in the purchase of part of River East Recreation Area which required such land to be left open for hunting.

RENTAL OF PARKLAND:

The Commissioners recommended approval of an updated Single-Use Park Reservation Application and Rental Policies including adjusting rental rates and naming the pavilions at Silver Lake Recreation Area. The rental rates were also incorporated into the Fee Schedule which was adopted by the Township Board on August 25, 2020. Commissioners also discussed a proposal from Haunted Traverse to rent the Grand Traverse Commons Natural Area for after-hours tours, which the Commissioners denied citing concerns about the hours of operation, trail conditions, liability, enforcement, and after-hours operations. Proposals from Traverse Bay Blues Rugby and Traverse City Futbol League for official agreements to rent the field at Silver Lake Recreation Area were discussed conceptually, but no official proposals were presented.

PARKLAND ORDINANCE (TOWNSHIP ORDINANCE NO. 50):

The Parks and Recreation Commission reviewed two proposed amendments to the Parkland Ordinance in 2020 which were forwarded to and adopted by the Township Board as Amendments No. 3 and No. 4.

- **Amendment No. 3** – This amendment covered several revisions including the following:
 - Update the name of Boardman Valley Nature Preserve
 - Add the definition for River East Recreation Area
 - Update hours of operation to be from sunrise to sunset
 - Include newly acquired and expanded parkland sites on the Parkland Location Map
 - Allow for hunting at River East Recreation Area as required by grant

- **Amendment No. 4** – This amendment removed the requirement for any hunting permit holder to complete a wildlife survey. Information regarding the wildlife survey was also removed from the hunting permit application.

PARKS AND RECREATION COMMISSION MEETINGS:

The Parks and Recreation Commission met six times in 2020 on the dates listed below. The Commission adopted a bi-monthly meeting schedule to ensure they met at least six times per year. This schedule will continue in 2021. One meeting in 2020 was delayed due to the pandemic, until virtual meeting capability was established, and another was delayed when the Township Hall meeting room was unavailable on the originally scheduled date.

- February 3, 2020
- May 4, 2020 (delayed from April 6, 2020: COVID-19 pandemic)
- June 1, 2020
- August 10, 2020 (delayed from August 3, 2020: Township Hall meeting room unavailable)
- October 5, 2020
- December 7, 2020

TRAIL PROJECTS:

BOARDMAN LAKE TRAIL LOOP COMPLETION:

The Township continues to work with the City of Traverse City, Grand Traverse County, and TART to complete the final leg of this trail, which will start at 14th Street and extend south along the western shore to Logan's Landing. The Parks and Recreation Commission hosted a presentation by TART in February 2020 regarding the funding sources for this trail. Construction began on the first phase of the trail project, between 14th Street and Northwestern Michigan College (NMC) University Center, in summer 2020. The project will continue to move closer toward completion in 2021.

COMMERCIAL KAYAKING:

In May and June 2020, the Commission discussed the feasibility of commercial kayaking vendors using the kayak launch area at BVNP for kayakers to exit the river. There were concerns about the commercial use on a public park, especially with the high level of activity already existing on the site. Ultimately, the proposed use of the BVNP kayak launch for commercial kayaking did not go through.

2018-2023 FIVE-YEAR PARKS AND RECREATION MASTER PLAN:

The 2018-2023 Charter Township of Garfield Five-Year Parks and Recreation Master Plan was approved by the DNR in early 2018 making the Township eligible for various forms of grant funding through 2023. An amendment to this plan was adopted by the Township Board on May 14, 2019. No amendments were completed for this plan in 2020.

CONCLUSION:

Looking ahead, the Township will continue working to meet the goals and objectives from the 2018-2023 Five-Year Parks and Recreation Master Plan and implementing the projects as recommended by the Parks and Recreation Commission in the Parks Capital Improvements Program (Parks CIP) and approved by the Township Board of Trustees.

ACTION REQUESTED:

That the Parks and Recreation Commission review this report and request any changes prior to directing Staff to forward it to the Board of Trustees. If the Commissioners are satisfied with this report, then the following motion is suggested:

THAT Planning Department Report 2021-13 BE RECEIVED and FILED
and FORWARDED to the Township Board.



Charter Township of Garfield Long Term Rental Agreement

This agreement is entered into on _____, 2021, between _____ at _____, herein "Customer", and the Charter Township of Garfield at 3848 Veterans Drive, Traverse City, MI 49686.

The parties agree, as follows:

1. **Objective:** To provide a long-term agreement underlying the terms of the rental space, liability insurance & safety precautions for the "Customer".
2. **Premises:** The premises are described as: SLRA's Pavilions, Baseball & Multi-Purpose Fields.
3. **Term:** The term of this agreement shall be for:
4. **Customer's Obligation:** _____ agrees to administer the event under the following guidelines:
 - a. **Parking Terms:** Customer agrees to limit vehicle parking to 35 vehicles. Vehicles must be parked in the main parking lots. **No parking** is allowed on driveway portions or grass. Customer agrees to provide volunteers to direct parking and shuttles.
 - b. **Payment of Fees:** Refer to rental policy pertaining to each area.
 - c. **Accident Waiver & Release of Liability; Consent to Medical Treatment.** Customer shall procure from all the event participants an Accident Waiver & Release Liability Form. For minors under the age of 18, Customer shall also procure from all participants a "Parent-Guardian Waiver for Minors" & "Consent to Medical Treatment of Minor" form.
 - d. **COVID-19 Prevention Measures & Waiver:** The novel coronavirus has been declared a worldwide pandemic and it has been detected in Michigan and Grand Traverse County. It has caused death and serious sickness to multitudes of people. In Grand Traverse County—as well as worldwide—situations have been documented where the

disease has been transmitted by person-to-person contact as well as through contact with surfaces that had been touched by infected but asymptomatic individuals. The Charter of Garfield Township wishes to allow the public to utilize the Township's recreational parks, land, and facilities. The Charter Township of Garfield is not willing to do so, however, if there is a risk of civil or monetary liability to the Charter Township of Garfield arising from coronavirus exposure. As a consequence, Customer and the Township Charter of Garfield are entering into this agreement which all parties understand is intended to be a complete waiver, limitation on liability, indemnification, and hold harmless agreement. To that extent, Customer agrees to require waivers from all who participate in Customer's activities on Township Property. This waiver shall be approved by Charter Township of Garfield and shall be a release by the participant of all claims against the Charter Township of Garfield. Customer agrees to submit a copy of each executed waiver to the Charter Township of Garfield, prior to the beginning of the participant's participation in Customer's activities on Township Property. Customer agrees to defend, indemnify hold harmless the Charter Township of Garfield for any claims made by participants against the Charter Township of Garfield related to the coronavirus—whether exposure, sickness, injury, or death—and whether claimed by a participant or an alleged contact of the participant. Customer agrees to submit a plan to Parks and Recreation for preventing the spread of COVID-19 among participants and spectators for the Charter Township of Garfield's review and approval.

5. **Liability and Insurance.** Customer shall maintain, at his or her own expense, liability insurance of at least one million dollars (\$1,000,000). Customer must provide the Parks Department a certificate of insurance with this agreement.
6. **Hold Harmless.** To the fullest extent permitted by law, the Customer agrees to defend, pay on behalf of, indemnify, and hold harmless the Charter Township of Garfield, its elected and appointed officials, employees and volunteers, and others working on behalf of the Charter Township of Garfield against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the Charter Township of Garfield, by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this agreement.
7. **No Third Party Vendors.** Lessor shall neither solicit nor encourage any person or group who is not a party to this contract to engage in the sale of any goods, services, or promotions during the term of this lease.
8. **Rules and Regulations.** Customer shall follow all rules and regulations of the Parks Department, and assist in enforcement of those rules and

regulations as they pertain to all of its players, parents, spectators, coaches, administrators, and others associated with the program.

9. **Severability.** If any provision in this agreement is held to be invalid or unenforceable, it shall be ineffective only to the extent of the invalidity, without affecting or impairing the validity and enforceability of the remainder of the provision or the remaining provisions of this agreement.

10. **Agreement:** The parties agree that this agreement is intended to be construed to the broadest extent permitted by Michigan law. Should any portion be held unenforceable, the intent of the parties is that the remaining provisions would remain fully enforceable.

Customer:

Charter Township of Garfield:

By: _____

By: _____

Date: _____

Date: _____